

SCHOOL DISTRICT OF LEVY COUNTY

JOB DESCRIPTION

AVID District Coach and Curriculum Support Specialist

QUALIFICATIONS:

- 1) Bachelor's degree with certification in the appropriate educational field. Master's degree is preferred.
- 2) A minimum of three (3) years of successful classroom teaching experience with satisfactory evaluations.
- 3) A minimum of three (3) years of successful implementation of AVID strategies and methodologies within the district, preferred.
- 4) AVID District Leadership Training, preferred.
- 5) Ability to communicate effectively in both oral and written forms.

REPORTS TO: Director of Curriculum

JOB GOAL

The AVID District Coach and Curriculum Support Specialist for the Advancement Via Individual Determination (AVID) program will be responsible for coordinating support and providing articulation opportunities for all AVID sites. They offer direct services to school personnel in planning, delivering and/or presenting inservice regarding AVID program guidelines and teaching methodologies. The AVID District Coach and Curriculum Support Specialist serves as a resource to administration, schools, and instructional staff and as the District liaison to the national and/or divisional AVID offices.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

- 1) Visit, coach, guide, model, and support school leaders, coaches, and classroom teachers as they implement AVID strategies and classroom management support, focused on the Danielson model, to address learning loss schoolwide.
- 2) Facilitate vertical and horizontal articulation meetings, with a focus on learning loss, between elementary, middle and high schools within the district.
- 3) Use the AVID College and Career readiness Framework and the Danielson Model as a lens to support students learning and staff development.
- 4) Support teachers in aligning AVID and the Danielson Model with other instruction initiatives or teaching and learning systems used in the schools.
- 5) Assist teachers in disaggregating student data and guide decisions on the impact to instruction.
- 6) Visit classrooms, supporting and promoting the use of the AVID strategies and best teaching practices schoolwide.
- 7) Model and provide professional development and learning on AVID and best teaching practices methodologies for all teachers.
- 8) Work closely with school leaders to prepare them to make systemic changes that address learning loss.
- 9) Support, coach, and mentor AVID Elective teachers with the AVID Elective to help educators assess student academic progress and enhance engagement by building relational capacity between students and educators.
- 10) Coaching and mentoring with Tutorials and Collaborative Study Groups to empower students to assess their academic progress and needs through peer support and engagement.
- 11) Communicate information and facilitate registration for participants for AVID Summer Institute, AVID ElevateXP™ and AVID DigitalXP™ virtual professional learning for educators across all content areas to provide opportunities to teach and model AVID's evidence-based instructional strategies and high-engagement strategies that are relevant for distance learning, in-person, and hybrid instructional settings.
- 12) Act as a liaison between the district office and AVID Center.
- 13) Prepares grant applications and supervises administration of AVID grants and contracts, as directed.
- 14) Acts as a liaison between the district and higher institutions of learning and foundations in order to establish partnerships to benefit AVID students.

AVID District Coach and Curriculum Support Specialist (Continued)

- 15) Assists in the recruitment, hiring, training and retention of AVID tutors.
- 16) Performs other related duties as required or as assigned.
- 17) Ability to work in a constant state of alertness and safe manner.

PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Job Description Supplement Code 10
Lane 8 of the Instructional Salary Schedule

DOE Job Code 51090

Board Approved 03/22/2022