



RIVEROAK
TECHNICAL COLLEGE

Pharmacy Technician Program

2021-2022 Application Process

Important Dates:

- ❖ Take the TABE test by **June 30, 2021**
- ❖ Application Deadline **July 8, 2021**
- ❖ Interviews will be held late July – 2021
- ❖ Orientation will be held August - 2021

Tentative start date:

August 23, 2021

STEP 1 ADMISSION REQUIREMENTS

- Applicants are encouraged to take the TABE-Level D Test, by June 30, 2021. ***(Must take TABE Test to be awarded bonus points for the selection process.)***
- Exit required TABE grade level: Reading- 10.0, Language- 10.0, and Math- 11.0. **(Unless exempt by F.S. 1004.91) Call Student Services for testing appointment (386)647-4210.**
- Must be at least 18 years of age*
- Standard high school diploma or high school diploma through the GED program*. Diplomas will not be accepted from non-accredited sources.
*See Student Services for exceptions

STEP 2 APPLICATION PROCESS AND CHECKLIST

Applications will be accepted in the RIVEROAK Technical College's Student Services office.

The deadline for applications is 4:00 p.m. on July 8, 2021.

Applications must include the following items:

___ Apply for Pell Grant (www.fafsa.ed.gov) Federal School Code : 016824

___ Completed RIVEROAK Technical College application form.

___ Submitted \$50 non-refundable application fee.

___ TABE testing completed (at RTC) and required scores met.

___ High school transcripts or copy of diploma.

___ Two (2) proofs of Florida residency and Florida residency form (see the RTC application).

___ Copy of birth certificate.

STEP 3 THE SELECTION PROCESS

The RTC Committee will use the following criteria to determine eligibility of applicants for acceptance into the Pharmacy Technician Program. Documentation must be received by application deadline. Points are awarded in the following areas:

❖ **1. TABE Results**

- 11.0 or above (Reading, Math, Language)

Maximum points: 3

1 point each

❖ **2. INTERVIEW**

- To be scheduled in July
- Points awarded derived from panelist average

Maximum points: 10

❖ **3. Written Response**

- 200 word written response
- Handwritten and legible
- Spelling
- Grammar
- Content

Maximum points: 5

(Written response will be assigned at the time of the interview in July)

❖ **4. College Degree**

- AS, AA, BS, or BA degree

Maximum points: 1

❖ **5. Employment**

- Currently employed or held a job for 1 year or more

Maximum points: 1

Total Maximum points: 20

Applicant will be ranked according to points earned and you will be notified in writing in August, regarding acceptance. Do not assume you are accepted until you receive an acceptance letter. In case of a tie, the earliest application date will have priority.

- **All decisions by the selection committee are final. Points assigned are non-negotiable. NOTE: Most applicants not selected are due to low point values on the TABE, written response, or interview.**

STEP 4 POST-SELECTION PROCESS

1) **August** – Orientation

- Mandatory for all selected students and the first 5 alternates
- Deposit of \$650.00 due at orientation (unless Pell Eligible)

2) The following must be submitted to the Program Director by the first month of class:

- Immunization Records
 - Include Varicella and/or “titer”
 - Hepatitis B series (started or completed)
 - MMR and Tdap
 - PPD (TB skin test)
- Physical Examination
 - Must have been completed within one year of entry
- Criminal Background Check
 - Will be done during orientation

3) **September**- Health Insurance

- Proof of personal or school health insurance
- Must be submitted prior to the 1st day of the externship