

SCHOOL DISTRICT OF LEVY COUNTY

JOB DESCRIPTION

TEACHER, SECONDARY MUSIC

QUALIFICATIONS:

- (1) Bachelor's Degree from an accredited educational institution.
- (2) Certified by the State of Florida in the appropriate area.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of child development and especially of characteristics of children in the age group assigned. Knowledge of the prescribed curriculum. Knowledge of current educational research, especially in the field of music instruction. Basic understanding and knowledge of use of current technology in the field. Knowledge of varied learning styles and skill in using varied teaching methods to address student learning styles. Skill in oral and written communication with students, parents, and others. Ability to plan and implement activities for maximum effectiveness. Ability to effectively assess levels of student achievement, analyze test results and performance, and prescribe actions for improvement. Ability to maintain appropriate student supervision so that students have a safe and orderly environment in which to learn. Ability to work effectively with students, peers, administrators, parents, and others.

REPORTS TO:

Principal

JOB GOAL

To provide an educational atmosphere in which students will move toward the fulfillment of their potential for intellectual, physical, emotional, and psychological growth and will develop skills as a performer and as one who appreciates and enjoys music.

SUPERVISES:

Assistants and Aides if provided and if assigned by the Principal

PERFORMANCE RESPONSIBILITIES:

- * (1) Plan and effectively implement instructional activities designed to achieve goals and objectives of the curriculum.
- * (2) Provide a safe, nurturing environment that stimulates academic, moral, and social growth.
- * (3) Meet with and instruct assigned classes in the locations and at the times designated.
- * (4) Communicate clearly and effectively in both written and oral form with students, parents, and others.
- * (5) Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- * (6) Evaluate student progress on a regular basis to include academic and social growth of students.
- * (7) Maintain accurate, complete, and correct records and inventories as required by law, District policy, and administrative regulations.
- * (8) Assist in enforcement of school rules, administrative regulations, and Board policy.
- * (9) Implement a variety of instructional techniques to meet varying learning styles of students.

TEACHER, SECONDARY MUSIC (Continued)

- *(10) Assist students in learning to accept responsibility, demonstrate respect for people and property, and demonstrate self-discipline.
- *(11) Select music and instructional equipment and materials.
- *(12) Plan, rehearse and direct students in musical programs for school and community.
- *(13) Organize appropriate performing groups, schedule the groups, and supervise and direct their activities.
- *(14) Promote team work, personal responsibility, and group responsibility.
- *(15) Keep up-to-date on current music technologies, on new teaching methods and materials, and on techniques for teaching students.
- *(16) Teach cultural and historical aspects of music.
- *(17) Coordinate organization and activities of booster groups.
- *(18) Provide leadership in selection and maintenance of uniforms for various performing groups.
- *(19) Schedule performing groups for various school, State, and local events and travel with them as needed.
- (20) Assist with fund raising events for the music program if needed and provide for and supervise the collection of fees for uniform rentals, instrument rentals, etc.
- (21) Participate in professional music associations as appropriate.
- (22) Provide counseling to students on academic and career matters.
- (23) Perform other incidental tasks consistent with the goals and objectives of this position.
- *(24) Ability to work in a constant state of alertness and safe manner.

PHYSICAL REQUIREMENTS:

Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently and/or up to 10 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

**Job Description Supplement Code 5
Lane 8 of the Instructional Salary Schedule
DOE Job Code 51036**

Revised Board Approval 04/11/2017