

SCHOOL DISTRICT OF LEVY COUNTY

JOB DESCRIPTION

TEACHER, GIFTED

QUALIFICATIONS:

- (1) Bachelor's Degree from an accredited educational institution.
- (2) Valid Florida teaching certificate with Gifted endorsement.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of current research and trends in Gifted Education. Knowledge of student characteristics and child development. Knowledge of school, District, and State procedures, policies, rules, and statutes related to teaching responsibilities. Ability to communicate effectively orally and in writing.

REPORTS TO:

Principal

JOB GOAL

To provide appropriate learning experiences to assist students in maximizing their potential.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

- * (1) Meet and instruct assigned classes in the locations and at the times designated.
- * (2) Encourage students to set and maintain standards of appropriate classroom behavior.
- * (3) Assess the accomplishments of students on a regular basis and provide progress reports as required or appropriate.
- * (4) Research and prepare curriculum and materials that meet the State and District objectives for Gifted students.
- * (5) Identify, recognize, and nurture the unique talents, abilities and interests of Gifted students through providing stimulating, unusual, and current learning activities which meet their learning interests and / or needs.
- * (6) Plan and provide unique learning activities and opportunities for the Gifted students based upon needs and interests, beyond what is usually offered.
- (7) Serve as a liaison and representative between State, county, schools, teachers, parents, students, and professional organizations.
- (8) Attend professional meetings which inform and update concerning new ideas, information, legislation, and requirements in the field of Gifted Education.
- (9) Serve as mentor and counselor for the Gifted students.
- (10) Advise parents on the unique needs of their Gifted children.
- * (11) Maintain written records of staffings, parent contacts, Individual Educational Plans, and evidence of preparation for class (lesson plans).
- (12) Assist classroom teachers, parents, and students in recognizing potential candidates for the gifted program.

TEACHER, GIFTED (Continued)

- (13) Program for future success of students by teaching future skills and giving guidance for educational and vocational needs specific to needs of the Gifted students.
- (14) Be aware of unique opportunities available to gifted students and disseminate information.
- (15) Support and encourage social and affective needs of Gifted students.
- (16) Prepare required reports and maintain accurate and complete records as required by law, District policy, and administrative regulations.
- (17) Perform other incidental tasks consistent with the goals and objectives of this position.
- *(18) Ability to work in a constant state of alertness and safe manner.

PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

**Job Description Supplement Code 10
Lane 8 of the Instructional Salary Schedule
DOE Job Code 52008**

Revised Board Approval 04/11/2017