

SCHOOL DISTRICT OF LEVY COUNTY

JOB DESCRIPTION

TEACHER, ART/GIFTED

QUALIFICATIONS:

- (1) Bachelor's Degree from an accredited institution.
- (2) Valid Florida teaching certificate in Art.
- (3) Gifted Endorsement

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of child development, learning theory, and classroom management. Knowledge of current research and trends in Art Education. Ability to maintain accurate records. Technical knowledge about techniques, materials, and content specific to Art. Ability to communicate effectively orally and in writing. Ability to interact positively with students, parents, and school personnel.

Knowledge of current research and trends in Gifted Education. Knowledge of student characteristics and child development. Knowledge of school, District, and State procedures, policies, rules, and statutes related to teaching responsibilities. Ability to communicate effectively orally and in writing.

REPORTS TO:

Principal

JOB GOAL

To plan and implement lessons which develop a positive attitude about art, provide opportunities to produce Art, and teach the elements of Art. To provide appropriate learning experiences to assist students in maximizing their potential.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

- * (1) Teach knowledge and skills in Art to student, following the course of study adopted by the School Board.
- * (2) Instruct students in citizenship and basic subject matter specified in State law and administrative regulations and procedures of the School District.
- * (3) Provide instruction by which students develop aesthetic concepts and appreciations and the ability to make qualitative judgments about Art.
- * (4) Demonstrate techniques in activities, such as drawing, painting and modeling, using standard and teacher prepared instructional aids.
- (5) Develop instructional plans and organize class time to provide a balanced program of instruction, demonstration and working time.
- (6) Provide individual and small group instruction in order to adapt the curriculum to the needs of students with varying intellectual and artistic abilities, and to accommodate a variety of instructional activities.
- * (7) Establish and maintain standards of student behavior needed to provide an orderly and productive learning environment for Art.
- * (8) Instruct students in proper care and use of tools and equipment.

TEACHER, ART/GIFTED (Continued)

- (9) Organize storage areas and control use of materials, equipment and tools to prevent loss or abuse, and to minimize time required for distribution and collection.
- *(10) Evaluate each student's performance and growth in knowledge and aesthetic understanding, and prepare progress reports.
- *(11) Maintain accurate and complete records as required by law, policy, and school regulations.
- (12) Select and requisition instructional materials, tools, instructional aids and maintain required inventory records.
- (13) Plan and present art displays and exhibitions designed to exhibit students' work for the school and the community.
- (14) Encourage student participation in art exhibits and activities outside the school, as appropriate.
- (15) Communicate with parents and appropriate school personnel on student progress and other relevant matters.
- (16) Perform other incidental tasks consistent with the goals and objectives of this position.
- (17) Encourage students to set and maintain standards of appropriate classroom behavior.
- (18) Assess the accomplishments of students on a regular basis and provide progress reports as required or appropriate.
- (19) Research and prepare curriculum and materials that meet the State and District objectives for Gifted students.
- (20) Identify, recognize, and nurture the unique talents, abilities and interests of Gifted students through providing stimulating, unusual, and current learning activities which meet their learning interests and / or needs.
- (21) Plan and provide unique learning activities and opportunities for the Gifted students based upon needs and interests, beyond what is usually offered.
- (22) Serve as a liaison and representative between State, county, schools, teachers, parents, students, and professional organizations.
- (23) Attend professional meetings which inform and update concerning new ideas, information, legislation, and requirements in the field of Gifted Education.
- (24) Advise parents on the unique needs of their Gifted children.
- (25) Maintain written records of staffings, parent contacts, Individual Educational Plans, and evidence of preparation for class (lesson plans).
- (26) Assist classroom teachers, parents, and students in recognizing potential candidates for the gifted program.
Program for future success of students by teaching future skills and giving guidance for educational and vocational needs specific to needs of the Gifted students.
- (27) Be aware of unique opportunities available to gifted students and disseminate information.
- (28) Support and encourage social and affective needs of Gifted students.
- (29) Prepare required reports and maintain accurate and complete records as required by law, District policy, and administrative regulations.
- (30) Perform other incidental tasks consistent with the goals and objectives of this position.
- *(31) Ability to work in a constant state of alertness and safe manner.

PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TEACHER, ART/GIFTED (Continued)

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

**Job Description Supplement Code 10
Lane 8 of the Instructional Salary Schedule**

DOE Job Code	Grade Level
51004	Elementary
51005	Middle/Junior
51006	Senior High

Board Approved 07/31/2017