

SCHOOL DISTRICT OF LEVY COUNTY

JOB DESCRIPTION

PHYSICAL THERAPIST ASSISTANT

QUALIFICATIONS:

(1) State of Florida (Department of Health Division of Medical Quality Assurance) License with all accompanying requirements.

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to plan, coordinate, and deliver physical therapy services for eligible students. Responsible for treating students with various disabilities, planning and coordinating services with teachers/staff/parents, preparing required reports and records, and performing related tasks as required, including screening for determination of need for a P.T. evaluation. Knowledge of adaptive equipment, operating machinery, tools, or office equipment. The position requires normal visual, hearing and speaking abilities.

REPORTS TO:

Director, Exceptional Student Education and Student Services

JOB GOAL

Plan, Coordinate, and deliver physical therapy services for eligible students.

SUPERVISES:

None

PERFORMANCE RESPONSIBILITIES:

- *(1) Plans, coordinates and provides physical therapy services to eligible students on the basis of established criteria for educationally relevant therapy (CERT).
- *(2) Attend IEP meetings to assist in developing IEPs and plans of care for each student on caseload.
- *(3) Determines students' need for adaptive equipment and adaptive positioning device for facilitating mobility, transitioning and positioning; orders equipment necessary for students to function as independently as possible in the classroom.
- *(4) Trains paraprofessional staff and teachers in the use of adaptive equipment and the implementation of therapeutic programming; provides information and instruction to parents as needed.
- (5) Maintains an inventory of adaptive equipment in storage and arranges for the transfer of equipment to other therapists in the County as appropriate.
- (6) In collaboration with the district A.T. team, assesses students' needs for assistive technology; provides recommendations for and in-service training on assistive technology equipment and strategies; evaluates the success of the assistive technology program; assesses individual cases, and provides summary reports as required.
- (7) Collaborates with other staff, parents and medical professionals to ensure treatment is consistent in all environments.
- (8) Assists in monitoring District compliance and reports pertaining to physical therapy services.

Behavior Specialist (Continued)

- (9) Compiles data for and prepares various statistical, administrative and professional reports as required by the District and/or other agencies.
- (10) Provides in a timely fashion requested documentation of specialized student services in accordance with School Board criteria established for the purposes of the Medicaid Certified School Match program.
- (11) Receives and responds to inquiries, concerns and complaints regarding issues, programs, policies and procedures in areas of responsibility.
- (12) Attends training, conferences, workshops and seminars as appropriate to maintain certification and enhance job knowledge and skills.
- *(13) Ability to work in a constant state of alertness and safe manner.

PHYSICAL REQUIREMENTS:

Medium Work: Exerting 20 to 50 pounds of force on a regular basis, and considerable dexterity and skill in operating machinery, tools, or office equipment.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

**Job Description Supplement Code 5
DOE Job Code 52030**

Revised Board Approval 04/11/2017