

Bronson, FL
September 25, 2018
9:00 a.m.

REGULAR SESSION

The School Board of Levy County met in Regular Session this 25th day of September, 2018 at 9:00 a.m. with Chairman Cameron Asbell, Vice Chairman Brad Etheridge, Rick Turner, Paige Brookins, Chris Cowart and Board Attorney David Delaney present.

Adoption of Agenda: Brad Etheridge moved to approve the agenda, second by Paige Brookins, motion carried.

Welcome Visitors: Board Chairman Cameron Asbell welcomed all the visitors and asked if anyone from the audience would like to address the Board. Terry Witt asked about the sell of WHS. Superintendent said BluRock, LLC signed a letter requesting to cancel the purchase of the property.

Florida Safe Schools Assessment Tool (FSSAT Update): Superintendent Jeff Edison informed the Board that Dennis Webber was at a Safe School Meeting, but would be presenting the District Florida Safe Schools Assessment Tool Plan (FSSAT) at the October 9th board meeting for approval. He said the district has hired Dr. Leila Pratt to provide psychological counseling for students exhibiting early warning signs or posing a threat of future violent behavior. Dr. Rosalind Hall said a flow chart has been developed and she will send it to the board members. Supt. Edison said the grant funds will be released in January 2019 for hardening. He said Levy County should receive \$192,000, which includes the charter schools, out of \$97 million. Board Attorney David Delaney said all the emergency information is available to the schools and law enforcement, but not the public.

Classroom Safety in Case of Emergencies: SRO Keith Osteen shared his “Bucket Supplies” sample, which includes some of emergency supplies being collected for each classroom. These supplies can be used if the schools are in “lock down”. He said Lowes donated the buckets and the community is donating supplies to provide each classroom in Bronson with a bucket of supplies.

District Facilities Committee: John Lott, Assistant Superintendent informed the Board that the state has suggested we create a District Facilities Committee as we continue our process to obtain special facilities funding for a new Chiefland Middle High School. The committee members consist of Bronson – John Meeks, Chiefland – Osborn Barker, Cedar Key – Ted Alexander, Williston – Desiree Mills, and Yankeetown – Diana Pearson. After discussion, Paige Brookins moved to approve creating the committee and the committee members, second by Chris Cowart, motion carried.

Revised Annual Financial Report FYE 2017-2018: Kim Lake, Director of Finance, updated the Board on the minor change in the Annual Financial Report fiscal year ending 2017-2018.

Public Hearing: Legislative Platform Development: Superintendent Jeff Edison said we have been working on the new Legislative Platform for Levy County for 2018-2019 and the final platform needs to be approved at the October 9, 2018 Board Meeting. Chris Cowart, Board Member and Florida School Board Association’s representative for Levy County School Board, shared some of the proposed FSBA 2019 Legislative Platform, which includes School Safety, Mental Health, Funding and Millage Rates, Personnel, and Increase the Base Student Allocation. Superintendent Edison said a link is set up on the SBLC website for the public to make comments and/or suggestions for the Legislative Platform; however, no comments have been added. Mr. Edison said we will have a representative to assist with finalizing the Levy County Legislative Platform at the October 9, 2018 Board Meeting.

Approval of Minutes: Paige Brookins moved to approve the minutes of the September 10, 2018 Board meeting, second by Rick Turner, motion carried.

Consent Agenda: After discussion, Chris Cowart moved to approve the Consent Agenda, second by Paige Brookins, motion carried.

1. GENERAL ITEMS:

a) Employee Status Changes / Recommendations:

1. District School Bus Route Verifications for the 2018-2019 SY:

Transportation Department
 SCHOOL BOARD OF LEVY COUNTY
 Route Verifications for Bus Drivers and Bus Aides
 Effective for the School Year 2018 - 2019

Bus Drivers	17-18 SY	18-19 SY	Difference	OVER TIME
AHRENS, MIKE	6.75	6.75	0.00	
AHRENS, WINDY	5.00	5.00	0.00	
ALFONSO, NANNETTE	7.50	7.75	0.25	
ANDERSON, SHEILA	7.50	7.00	(0.50)	
ARMSTRONG-ADDISON, DEBRA	8.00	8.00	0.00	
BARLOW, ALESA	5.50	5.75	0.25	
BOWEN, ANN	6.00	8.00	2.00	
BOYD, AMY	7.50	7.75	0.25	
BROSS, DAVID	5.00	5.00	0.00	
BROWER, KAREN	6.50	6.50	0.00	
BURGE, HENRY TERRELL	7.00	7.00	0.00	
CARLSON, PAUL	5.00	5.00	0.00	
CAROUSSOS, LINDA	5.00	5.00	0.00	
CROSSMAN, MARYANN	8.00	7.00	(1.00)	
DAUBE, JENNIFER	5.50	5.50	0.00	
DAYS, JOYCE	8.00	8.00	0.00	0.50
DAYS, RONALD	8.00	8.00	0.00	
DEWEES, MARY ANN	6.50	6.50	0.00	
FLOYD, VIRGINIA	7.00	7.00	0.00	
FOLEY, RUTH	7.25	7.00	(0.25)	
GOINS, SHIRLEY	7.00	7.00	0.00	
GOOLSBY, DREMA	6.25	6.25	0.00	
GRIFFIN, CARLYNN	7.75	7.75	0.00	
GRIFFIN, KENNETH	8.00	7.75	(0.25)	
HAGAN, JOY	5.00	5.00	0.00	
HALEY, TRACY	8.00	8.00	0.00	
INGRAM, SHARON	5.00	5.00	0.00	
JACKSON, IRIS	7.75	7.75	0.00	
JAMES, MARY V.	8.00	7.75	(0.25)	
JENTSCH, CAROL	8.00	8.00	0.00	
JORDAN, FRANCES	5.00	5.00	0.00	
KING, PERSEL	5.50	6.00	0.50	

KING, ROYSHAWN	5.00	5.00	0.00	
KIRBY, EDWINA	8.00	7.75	(0.25)	
KNOPIC, TINA	6.75	6.75	0.00	
KOON, ROBIN	5.25	5.00	(0.25)	
MATTHEWS, DEBRA	7.50	7.25	(0.25)	
MAYES, EDDIE	5.75	5.00	(0.75)	
MILLER, JOAN	6.75	6.75	0.00	
MOORE, CHERYL	7.00	7.25	0.25	
NICHOLSON, MARY	6.75	6.75	0.00	
NOEL, KAYLA	5.50	6.00	0.50	
NYGARD, LOIS	7.75	7.25	(0.50)	
PARKER, QUANDA	5.00	5.50	0.50	
ROBERTS, TIFFANY	6.50	8.00	1.50	0.50
RODRIGUEZ, MOISES	7.50	8.00	0.50	0.75
SCHNIEDER, MARK	6.00	6.25	0.25	
STRONG, KATRINA	5.00	5.00	0.00	
THOMPSON, ALEX CHRISTY	5.25	5.75	0.50	
TOWNSEND, FRANCES	8.00	7.50	(0.50)	
WADE, SARAH	5.75	5.50	(0.25)	
WALKER, ANGELA	5.25	5.75	0.50	
WARHURST, KELLY	7.50	8.00	0.50	0.25
WOOD, ANN	5.00	5.00	0.00	

Bus Aides

BEACH-HALLMAN, DIANE	5.50	5.75	0.25	
CARRASQUILLO, JUDITH	5.00	5.00	0.00	
DOMINEY, JULIE	5.00	5.00	0.00	
JAMES, CARNESIA	5.00	6.00	1.00	
LUCAS, MARIE	5.25	5.00	(0.25)	
MEEKS, MARY	6.00	5.75	(0.25)	
MINOR, SUSIE	6.00	6.00	0.00	
MOREIRA, ISIS	5.75	5.25	(0.50)	
PHILLIPS, JOHNNIE	6.00	5.50	(0.50)	
WARHURST, SARA	6.50	6.00	(0.50)	
INCREASING IN WORK HOURS				
DECREASING IN WORK HOURS				

- NOTE: Any routes over 8.00 will be paid by Time Cards
- Bus Driver/Aides will be paid their regular rate of pay up to 8.00 hours per day.
- Any additional work-time over 8.00 hours per day will be turned in on a timecard for payment. Hours exceeding 40 per week will be paid at time and 1/2.

2. **(Board approved 9/10/18)** - Felecia Moss, BES Teacher, Reading Coach, *effective* September 10, 2018, *vacancy, amend effective* date to September 17, 2018.
3. Betsy Soto, BMHS Teacher Aide, ESOL, *resignation*, effective September 7, 2018, and *payment* for any unused leave, original hire date November 2, 2015.

4. Shelly Baxley, CES Teacher Aide, ESOL, *resignation*, effective September 14, 2018, and *payment* for any unused leave, original hire date May 16, 2018.
5. Jennifer Woodford, JBES Pre-K Teacher, Lead, *effective* September 17, 2018, *new unit*, approved August 28, 2018.
6. James Brown, WMHS Teacher, Music, *effective* September 12, 2018, *vacancy*.
7. Wanda Williams, JBES Teacher Aide, ESE, *internal transfer* to Teacher Aide, Pre-K, *effective* September 17, 2018, and *change in funding source*, as follows:

From: 1000E 5500 0150 0092 13720 13%
 4210E 5200 0150 0092 40230 F2019 87%

To: 1000E 5500 0150 0092 13720 100%

8. Out-of-Field Assignments for the 2018-2019 school year:

Site	Employee	Certification	OOF Area(s)
CMHS	Carla Cothron	Soc Sci 6-12	M/J Intens Read; Intens Read; ESOL
	Stacy Drummond	Gen Sci 5-9; Biology 6-12; ESOL End; Rdg. End	Guidance
	Minerva Gonzalez	Eng 6-12	M/J Intens Rdg.; Intens Rdg.
	Gerald Lawrence	Soc Sci 6-12; Eng 6-12; Ed Ldrship	ESOL
	Brent Slaughter	Business Ed	Alg 1 Hon; M/J Grade 8 Pre-Alg
CES	Keely Dyjak	Elem Ed K-6	ESOL
	Valerie Taylor	ESE	Elem Ed
BES	Kimberly Abrahantes	Elem Ed K-6	ESOL
	Jennifer Brooks	ESE; Elem Ed 1-6; Rdg. End.	ESOL
	Sharlecia Langford	Elem Ed K-6; ESE	ESOL
	Robin Romagnolo	Elem Ed K-6; ESE	ESOL
	Kailey Romine	Elem Ed K-6	ESOL
	Melody Carson	Elem Ed 1-6	ESOL
BMHS	Kelby Barber	Ag	Science MJ
	George Deen	PE K-12; Eng 5-9; Ed Ldrship	ESOL
	Lesa Fronabarger	Eng 6-12	ESOL
	Matthew Harrell	Eng 6-12	Science
	Robert Stark	Elem Ed K-6; Music K-12; MGIC 5-9; Ed Ldrship	Alg 1; Alg 1 CR; Alg 2 CR; Alg 1-B CR; Math Coll Readiness; M/J Grade 7 Math; M/J Grade 8 Pre-Alg; Prob, Stat w/Apps H
	Nicole Thornton	Ed Ldrship; Eng 6-12; Eng 5-9; School Princ; ESOL End.; Rdg. End.	Guidance
	Karen Welch	Rdg End.; Elem Ed 1-6; ESE K-12	M/J Lang Arts 2; M/J Lang Arts 3; Eng 1; Eng 1 CR; Eng 2 CR; Eng 3; Eng 3 CR; Eng 4; ESOL
WMHS	Darby Battle	Biology 6-12	M/J Physical Science
	Jennifer Dola	Eng 5-9; Elem Ed 1-6; Rdg. End.	Eng 3; Eng Hon 3
	Arthur Fugate	Math 5-9	Alg 2; Math Coll Readiness; Pre-Calculus Honors
	Gordon Kingston	Soc Sci 6-12	Guidance
	Amanda Myhree	Soc Science 5-9	Guidance

	Joshua Slemp	ESE; MGIC; Sch Principal; Ed Ldrshp	Alg 2; Alg 2 HON; Math Coll Readiness; GEO
	Robert Stark	Elem Ed K-6; Music K-12; MGIC 5-9; Ed Ldrshp	Alg 1; Alg 1 CR; Alg 2 CR; Alg 1-A CR; Alg 1-B; Math Coll Readiness; Geo CR; Alg 1-A; Lib Arts Math
	Tanner Thomas	Eng 6-12	ESOL
	Joshua Thompson	Eng 6-12	ESOL
	Michael Todd	Soc Sci 6-12	Earth/Spa Sci
	Eric Vici	ESE; Eng 6-12; Eng 5-9	M/J Grade 6 Math; M/J Grade 7 Math; M/J Grade 8 Pre-Alg; M/J Life Sci; M/J Erth/Spa Sci; M/J Phy Sci; M/J US Hist; M/J SS; M/J Civics
	Stephanie Whitehurst	Elem Ed K-6; ESOL End.; Rdg. End.	M/J Lang Arts 2
JBE	Shannon Angel	PK/Primary Ed (Age 3-Grade 3)	ESOL
	Terri Ashchi	PK/Primary Ed (Age 3-Grade 3)	ESOL
	Sarah Hunsucker	Elem Ed K-6; Presch Ed (Birth – Age 4)	ESOL
WES	Shakari Lamb	ESE K-12	Elem Ed
	Sarah Loftus	Eng 6-12; Math 5-9	Elem Ed
	Renai Sparrow	Elem Ed K-6; ESE; PK/Primary (Age 3-Grade 3)	ESOL
YTS			
	Jodi Nagel	Elem Ed K-6; Eng 6-12	ESE
	Amy Shook	Elem Ed K-6; ESOL End.; Soc Sci 6-12	Gifted
	Lindsey Whittington	Media Spec; Eng 6-12; Rdg. End.; ESOL End.	Elem Ed
	Candy Prescott	Elem Ed 1-6; Rdg. End.; ESOL End.	Guidance
CKS			
	Christina Hackey	Ed Ldrshp; Media Spec; Elem Ed K-6; ESOL; Rdg. End.; Gifted End.	Art

9. Linda Sheffield, BMHS Teacher Aide, *resignation for retirement*, effective September 10, 2018, original hire date August 20, 2009.
10. Serena Suggs, WES Teacher, 3rd grade, *resignation*, effective September 12, 2018, and *payment for any unused leave*, original hire date August 3, 2017.
11. Matthew Harrell, BMHS Teacher, Science, *effective* September 12, 2018, *out-of-field* in Science.
12. Sarah B. Loftus, WES Teacher, Elem. Ed K-6, *effective* September 12, 2018, *out-of-field*, certified in English 6-12; Math 5-9.
13. Donna Leggett, BMHS Teacher Aide, ESE, *resignation for retirement*, effective September 21, 2018, original hire date January 4, 2006.
13. Jennifer Armstrong, CES Teacher Aide, Pre-K ESE, *effective* September 17, 2018, *new position*.
14. Sharon Ingram, District Transportation Bus Driver, *effective* September 4, 2018, *vacancy*.
15. Malorie Lowe, CES Teacher Aide, Pre-K ESE, *effective* September 17, 2018, *new position*.
16. Mary E. Hagan, CKS Teacher Aide, Pre-K, *effective* September 4, 2018, *new position*.
17. **Establish** a Supplemental Instructional Support Teacher / Leader for English Language Learners (ELLs) position for the District, for the 2018-2019 SY. The job is a grant-funded, one-year position.

b) Personal Leave in Excess of Six (6) Days:

1. Chrystal Woodley, BES Teacher Aide, ESE, August 8, 2018 through January 6, 2019.

c) Professional Leave Requests:

1. Marcy Young, Coordinator, ESE/Section 504, Advanced Facilitated IEP Training, September 13-14, 2018, Tallahassee, FL., direct reimbursement from DOE/Bureau of Exceptional Education Student Services, no cost to Board.
2. Raquel Beauchamp, CMHS Teacher, Fall Leadership Development Academy for HOSA officers, November 16-18, 2018, Camp Kulaqua, High Springs, FL., travel expenses paid from Project #15322.
3. Brittany Gainey, WES Teacher, 4th Grade, Get Your Teach On Conference, February 17-19, 2019, Orlando, FL., travel expenses paid from Project #14890 INTRN.
4. AVID Path to Schoolwide Training, October 3-5, 2018, St. Cloud, FL., travel expenses paid from Project #40220 F2019, for the following:

WES: Serena Barry, Pricilla Fugate, Mary Guinsler, Kathleen Olson, Kelly Davis

5. Kimberley McLean, District ESE/SS Teacher, Visually Impaired, to the following conferences, Altamonte Springs, FL, travel expenses paid from Project #40230 F2019:
 - Working with the Experts, Teachers of Visually Impaired and OT, October 23-25, 2018.
 - Teacher of the Visually Impaired Contacts Meeting, October 25-26, 2018.
6. Florida Association of School Personnel Administrators (FASPA), November 7-9, 2018, Tampa, FL., travel expenses paid from Project #17730, for the following:
 - Marla Hiers, Director of Personnel
 - Tami Wain, District Personnel Specialist
 - Cheryl Galpin, District Personnel Specialist
7. Marla Hiers, Director of Personnel, National Certified Investigator and Inspector Training, December 3-6, 2018, Tallahassee, FL., travel expenses paid from Project #17730.
8. Florida Literacy Symposium, September 17-18, 2018, Clearwater, FL., travel expenses paid from Project #10030, for the following teachers:

WES: Marissa Schultz, 4th Grade and Vanessa Beckett, 3rd Grade

d) Student Trip Requests:

1. FFA Students to the Sunbelt Expo, October 17, 2018, Moultrie, GA., paid from FFA #14920 INTRN, and Project #15300 for subs only:

BMHS: Chaperones Gary Masters, Marcia Smith, Kelby Barber, 20 students, county bus shared with CKS and YTS.

CMHS: Chaperones Matthew Dettloff, Dalla Locke, Frances Walker-Crawford, Kelly Varnes Joy Meeks, 50 students, one charter bus.

YTS: Chaperone Haley Koon, 10 students, county bus shared with BMHS and CKS.

e) Administrative Services:

1. Contracts and/or Agreements:

- i. 2018-2019 agreement between SBLC and ImageStoreHouse.com, LLC, to house our Student Records and ESE Student Records rather than Yellowfolder.
- ii. 2018-2019 agreement SBLC and Levy County Prevention Coalition, Inc., to provide mentoring services to students during the 18-19 school year.
- iii. 2018-2019 contract between SBLC and the Florida Learning Alliance, Inc. (FLA, Inc.), to provide a Staff Development Management System, referred to as the Track Application and Related Support Services.
- iv. **(Board approved June 11, 2018)** 2018-2019 Athletic Training and Service Agreement between the School Board of Levy County (SBLC) and the University of Florida Board of Trustees (UF). Project 13310 *amend to change payment terms and correct millage reimbursement rate to \$0.445 per mile (board approved state rate)*.
- vi. 2018-2019 Uniform Statewide Assessment Calendar.

f) Illness-in-Line of Duty Requests:

1. Holly Willis, BES, Assistant Principal, September 19-20, 2018.

2. Finance:

- a. General Fund Budget Summary Information and Financial Statements for August 2018.
- b. **(Board approved 9/10/18)** - Approval of the Annual Financial Report for FYE 2017-2018 with supporting schedules and notes, *amend* and revise the Governmental Balance Sheet (pg. 12), Schedule C-1 and C-3. (copies attached)
- c. Budget Amendment 1-B #18-00001.

Superintendent's Comments/Recommendations: Superintendent Jeffery Edison said shared a draft copy of the CORE Values for SBLC and said the final will come before the Board for approval soon. He said Personnel is researching the possibility of using Kelly Temporary Services or other temporary agencies to employee substitutes. He said we currently have a shortage on subs and have to pull paraprofessionals from other classrooms. Mr. Edison said the temporary agency will process all the paperwork for hiring an employee and provide SBLC with the subs. He said the subs provided by the agency would be able to work throughout the year, including summers and up to five days per week. Mr. Edison shared a MOU for Emergency Counseling Services and said it will include the Superintendents from six school districts, Levy, Dixie, Lafayette, Gilchrist, Suwannee and Taylor counties. He said Candy Dean is working the SACS Accreditation, which begins October 22, 2018. He said our Strategic Plan is out of compliance. The last one was completed seven years ago and the Board will be involved with the new Strategic Plan for Levy County.

Board Comments: Brad Etheridge said he is happy the new school year is running smoothly. Rick Turner said he's counting down to vacating his seat and turning it over to the new Board Member. He said he has been amazed and pleased at the in-depth concern of the other Board Members for students' success. He said Cameron is doing a great job representing Levy County on the VAB. Paige Brookins congratulated CMHS athletes for being undefeated. She said CES' Fall Festival is Friday night, September 29th and CMHS homecoming is Friday, October 5th. She said 21 dual enrollment students attended the ACT Boot Camp. Chris Cowart thanked Rick Turner for his comments. He thanked all the Board Members for assisting and supporting him during the past six

years as a Board Member. He said the Beast Feast is October 20th at the Etheridge Farm and Produce in Williston and the Cedar Key Seafood Festival is October 20-21. Cameron Asbell said Bronson FFA is hosting a fishing tournament on October 13th. He said the Levy County Prevention Coalition has eight counselors throughout Levy County to provide services to students who are in need of assistance in many areas, such as mental, health, drugs, etc. The Board thanked Jonathan Lewis and the Coalition for their assistance.

There being no further business to come before the Board, the meeting was adjourned with the Board going into Executive Session.

ATTEST:

APPROVED:

Jeffery R. Edison, Secretary

Cameron Asbell, Board Chairman