



GOVERNING BOARD MINUTES

Regular Meeting

City of Cape Coral Charter School Authority Governing Board

Oasis Elementary South - Cafeteria
3415 Oasis Blvd., Cape Coral FL 33914

1. Call to Order

Kristifer Jackson, Chair

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, February 13, 2024, at 5:34p.m., at Oasis Elementary South - Cafeteria, 3415 Oasis Blvd., Cape Coral, FL 33914.

2. Moment of Silence

Chair Jackson

3. Pledge of Allegiance to the Flag of the United States of America

Chair Jackson

4. Roll Call

Mykisha Atisele, Kristifer Jackson, Keith Long, Dist 6., Karen Michaels, Dr Guido Minaya, Charles Pease, Cathy Stout. Parent representatives: Jennifer Hoagland, OHS/SAC, Gregor Schade, OMS, Jose Soto, OES, Caroline Rozeau, OEN

Also Present: Jacquelin Collins, Superintendent

Jackie Corey, Principal, OHS

Donnie Hopper, Principla, OMS

Marybeth Grecsek, Principal, OES

Carrie Abes, AP OES

Kevin Brown, Principal, OEN

Kelly Weeks, AP OEN

Amy Brown, CSA HR Manager

Mark Moriarty, Assistant City Attorney, CCC

Mark Mason, Finance Director and Interim Human Resources Director, CCC

Andrea Clark, Senior Accountant, CCC

Jennifer Koehn, Assistant Accounting Manager, CCC

Damon Grant, Assistant Public Works Director, CCC

Terry Schweitzer, CCC Public Works

Dustin Swartz, CCC ITS (tech support)
Gary Cerny, Foundation President

5. Approval of Minutes

APPROVED UNANIMOUS Motion made by Member Stout, Second by Member Atisele to Approve the Minutes of the Charter School Authority Regular Governing Board Meeting held on Tuesday, December 12, 2023. Unanimous.

6. Approval of Regular Agenda Meeting

APPROVED UNANIMOUS Motion made by Member Michaels, Second by Member Pease to Approve the Agenda of the Regular Governing Board Meeting, December 12, 2023. Unanimous

7. Public Comment

7A. A. Wilkinson, teacher OEN - Wilkinson wants teachers to have better access to budget information and understand how the budget process works and how monies are allocated. She also would like to know if we have a lobbyist for school-related issues.

Superintendent Collins invited Wilkinson and all teachers, stakeholders, etc., to attend the CSA Budget Workshops #1 (April 9) and/or Budget Workshop #2 (May 14) to get an idea of how budget lines are developed and funding is approved. Each budget workshop will start at 4:00p.m. and the Regular GB Meeting will follow. The City does have a lobbyist with education specific experience; Collins will connect with them for more advice/direction.

7B. K. Gault, teacher OES - Commented on the charter school's new requirement to use the free phone app [REDACTED] or a Frequency Operated Button (fob) key to access the charter schools' networks. For personal reasons Gault is not in favor of using the device, she's unhappy with the (unexpected) requirement that the phone app or fob is to be used, and unhappy with the \$25 cost incurred by teachers who decide to not upload the free app on their personal phones. Gault is also concerned about the City's ITS department's ability to manage network security issues.

[REDACTED]
[REDACTED]. *Superintendent Collins reviewed the [REDACTED] and/or fob key introduction to the system and usage timeline. Collins said she is aware the \$25 cost may be a burden to those who choose to not upload the free phone app, and that she is willing to work with whomever needs support.*

Member Long, Dist 6 suggested an option could be to have the cost of the fob somehow subsidized so teachers don't have to pay.

Member Michaels and Member Minaya encouraged the superintendent to approach the Foundation for a possible grant to cover costs that could possibly come up in the next school year.

Member Pease said he would like to first see a survey given that shows an interest level. If 20+ people prefer the fob over the free phone app, a budget conversation may be necessary.

8. Consent Agenda

Motion made by Member Pease, Second by Member Michaels to Approve the Consent Items as Presented. **UNANIMOUS APPROVAL**

8A APPROVED Request for Acceptance and Approval of the City of Cape Coral Oasis Charter Schools Instructional Calendar School Year (SY) 2024-2025

8B APPROVED Request for Acceptance and Approval of the City of Cape Coral Charter School Authority Governing Board Meeting Dates School Year (SY) 2024-2025

8C APPROVED Request for Acceptance and Approval of the Oasis Elementary School South Year 6 Safety and Security of School Buildings TAPS-24A097 Grant in the Amount of \$12,989.61 Which is Based on FY23 4th Count FTE

8D APPROVED Request for Acceptance and Approval of the Oasis Elementary School North Year 6 Safety and Security of School Buildings TAPS-24A097 Grant in the Amount of \$11,461.08 Which is Based on FY23 4th Count FTE.

8E APPROVED Request for Acceptance and Approval of the Oasis Middle School Year 6 Safety and Security of School Buildings TAPS-24A097 Grant in the Amount of \$12,472.56 Which is Based on FY23 4th Count FTE

8F APPROVED Request for Acceptance and Approval of the Oasis High School Year 6 Safety and Security of School Buildings TAPS-24A097 Grant in the Amount of \$11,248.19 Which is Based on FY23 4th Count FTE

8G APPROVED Request for Acceptance and Approval of the Students Against Violence Everywhere (SAVE) Promise Club Grant in the Amount of \$500.00, Which is to be Used to Purchase Materials to Successfully Create and Host Activities that Empower Oasis Middle School Students to Take an Active Role in School Safety and Prevention of Violence

8H APPROVED Request for Acceptance and Approval of the Greater Fort Myers Chamber of Commerce Foundation Education Grant in the Amount of \$500.00, Which is to be Used for the Purchase of Flexible Seating in Oasis Elementary South School Classrooms

9. Superintendent's Report

- 9A. Facilities Projects Update: New carpets will be installed at OES and OEN over the summer. Other campus exterior/interior upgrades will take place over spring and Easter breaks.
- 9B. Budget Workshops: The CSA Budget Workshop #1 is April 9 at 4:00p.m. in Council Chambers. The Regular GB Meeting will follow at 5:30p.m. The Budget Workshop #2, if necessary, will take place on May 14th at 4:00p.m. at Oasis High School - Cafeteria; the Regular GB Meeting will follow at 5:30p.m. Everyone is encouraged to attend and learn about the budgeting process.
- 9C. CS/House Bill 733(2023) Middle School and High School Start Times: The bill requires district and charter schools to adopt new middle and high school start times beginning SY 2026-2027. Middle schools may not begin instruction prior to 8:00a.m., and high schools may not begin instruction prior to 8:30a.m. All school transportation fleets will need to be restructured to accommodate the mandate. The Superintendent is working closely with the CSA Transportation Manager to develop routes and timelines to properly serve our families.
- 9D. CSA Before and After Care Programs: The superintendent is in discussions with City Parks & Recreation to develop a before/after care program to meet the needs of families who will be affected by new middle and high school start times starting school year 2026-2027.
- 9E. Strategic Plan - Goal #1 - Learner Mindset & Student Achievement: Focus is on learner mindset and academic achievement utilizing innovative teacher and learning platforms. Strategic activities include:

February 2024: Admin & Principals visit Rampello K-8 Downtown Partnership Magnet School to experience AVID culture and matrix.

March 2024: Principals going to ITEEA Awards in Memphis, TN and will also visit Crosstown High School a learner-centered public charter that is built on a project based curriculum and authentic learning outcomes.

April 2024: Admin & Principals going to the Learning & the Brain Conference in New York City. Focus is on learning strategies for students of the future, fostering flexibility in classrooms and educator flexibility and mindset.

June 2024: Admin, principals, & educators going to the 2024 AVID Conference, June 16-19, in Orlando. AVID programs provide students with academic, social, and emotional support to help them succeed in school.

- 9F: STRATEGIC PLAN - GOAL #2 - CONTINUOUS IMPROVEMENT: Admin team going to Washington, D.C., February 23-25, to attend an all-expenses paid Diversity in STEM Education Summit offered by the Smithsonian Institute for Science Education. The summit will focus on building strategies for the recruitment and retention of diverse and highly qualified science, technology, engineering and mathematics educators.
- 9G: STRATEGIC PLAN UPDATE - Moving alongside heavy admin/principal strategic activities, the superintendent is assigning committees, finalizing copy before publication, and setting up a dashboard to provide updates of strategic progress and relevant key performance indicators.

10. City Manager's Report

Mark Mason, Director of Financial Services, Interim Director, Human Resources, City of Cape Coral

No Report

11. Chairman's Report

Kristifer Jackson, Chair

- Thanked board members for their dedication to the charter school system and teacher support.
- Attended the OCS Elementary Robotics Competition and was excited to see enthusiastic students and their families. He is very impressed with the charter schools vertical alignment and feels like the elementary students are ready to go through the pathways we are designing.
- Jackson is excited about the Youth Council attending the next meeting on March 12th. Anthony Sizemore, CCPD Chief of Police will also attend and give students an insight into student safety protocols that are currently in place.
- Jackson congratulated Dr Guido Minaya on his new role as Chair of the Horizon Council.
- The GB Reviewed this month's set of bylaws and opened the floor for any discussion.

12. Foundation Report

Gary Cerny, Foundation President - Jennifer Hoagland, Treasurer

- February 23 is the date Oasis High Class of 2024 Scholarship Applications open. There will be two awards categories: Academic and Trades.
- The Lighthouse Awards has a new date: Friday, April 5, 2024 at La Venezia Ballroom from 6-10p.m. Invitations will be out in a few weeks

- Putt-Putt Partee Fun Night is Friday, March 8 at Tropical Breeze Family Fun Park from 5-9p.m.
- During the next meeting the Foundation will share a year-end report of the grant totals they have awarded the charter schools 2023-2024.

13. Staff Comment

No Activity

14. Unfinished Business

14A. APPROVED UNANIMOUS Motion made by Member Michaels, Second by Member Pease. *Unanimous.* Request for Approval of the Adjusted City of Cape Coral Oasis Charter Schools Employee ADD PAY Codes, Updated January 2024. - Amy Brown, CSA Human Resources Manager provided the GB with background information and commentary on this item.

15. New Business

15A. APPROVED UNANIMOUS Motion made by Member Pease, Second by Member Atisele. *Unanimous.* Request for Approval of the Oasis Middle School, #4171, Class Size Reduction Compliance Plan SY 2023-2024, which is a brief explanation of the School's Plan to Meet Class Size Requirements for the 2024 October FTE Student Survey, Pursuant to Section 1003.03, F.S. - Donnie Hopper, Principal, Oasis Middle School provided the GB with background information and commentary on this item.

15B. APPROVED UNANIMOUS Motion made by Member Michaels, Second by Member Stout. *Unanimous.* Request for Approval of the Addition of One (1) Cape Coral Charter Schools Bus Driver Position to be Added to the Adopted Budget FY 2024-2026. - Amy Brown, CSA Human Resources Manager provided the GB with background information and commentary on this item.

15C. APPROVED UNANIMOUS Motion made by Member Michaels, Second by Member Pease. *Unanimous.* Request for Approval to Allocate Reserves in the Total Amount of \$702,096.00, which is to be used for the City of Cape Coral Charter School Authority Employee Bonuses Scheduled for FY 2024 - Superintendent Jacquelin Collins provided the GB with background information and commentary on this item.

16. Final Board Comment and Discussion

Chair Jackson: Thanked OES principal and students for hosting the meeting. He really enjoyed the student's musical performance. Thanked teachers for their patience and understanding. He and other board members would love nothing more than to give teachers more money and they are working on it. Thanked City staff for their partnership(s).

Vice Chair Michaels: Thanked the OES student's for their adorable performance. Thanked teachers for their patience as the GB keeps working on their issues - "we are not blind to the situation."

Member Atisele: No Comment

Member Long, Dist 6: No Comment

Member Minaya: Thanked OES students for their presentation. Pleased the Strategic Plan process is already resulting in the development of new processes and thinking. Appreciates the City and Charter Finance departments are working so well together.

Member Pease: No Comment

Member Stout: Welcomed Member Pease from the last meeting. Reminded everyone the Oasis Middle School EF Tours Washington, D.C. trip is scheduled for June 8-13, 2024. So far, 15 students and 10 parents are ready to go. Look for fundraisers and fun auctions to raise money for the participants who need \$2,500 each for the all-inclusive travel experience. Feb 19th is a fundraiser at Big Ten Restaurant with shared profits and a silent auction.

Parent Representative Hoagland/OHS: Very happy with the OHS teachers and staff, especially principal Corey who has made a very positive and uplifting environment for the kids and teachers. Thinks introducing trades into school curriculum is important and necessary today's world. She's very happy that grants and funding are used to expose students to many exciting adventures and field trips, and the recruitment of high-level educators.

Parent Representative Schade/OMS: Schade has three children in the Oasis system and for him that says enough. His family loves the teachers and the community atmosphere.

Parent Representative Soto/OES: Soto shares great solidarity with the teachers and thanks them for all they do. He appreciates teachers even more since he became a parent representative because he has had the opportunity to get a small glimpse into their world which is humbling. He is also glad the GB is transparent and is so supportive of teachers and staff.

Parent Representative Rouzeau/OEN: Rouzeau has three students in the system who absolutely love their teachers and school. She applauds teachers for their courage to come forward and use their voices and be heard. She is proud the GB works hard for the teachers and is trying to increase well-earned salaries.

17. Time and Date of Next Meeting

The next Regular Governing Board Meeting will be held on Tuesday, March 12, 2024 at 5:30p.m., at Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral 33990

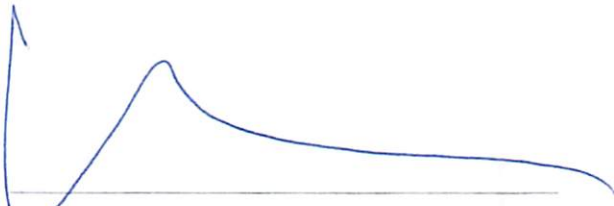
18. Adjournment

The Governing Board Regular Meeting adjourned at 7:45p.m.

Respectfully Submitted,

Kathleen Paul-Evans, Governing Board Secretary

Cape Coral Charter School Authority Governing Board



Secretary

**BOARD
APPROVED**

MAR 12 2024

CITY OF CAPE CORAL
CHARTER SCHOOL AUTHORITY

Date of approval