SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARINGS
June 29, 2023

AGENDA

Call to Order – 6:00 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual and Suwannee County School District Student Conduct and Discipline Code as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

#5.60	Use of Bathrooms and Changing Facilities (*New*)
#7.08	Inventories and Property Records (*Revised*)
#7.14	Purchasing Policies and Bidding (*Revised*)
	Suwannee County School District Student and Discipline Code *(Revised)*

Adjourn

<<< >>>

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
June 29, 2023

AGENDA

Call to Order – Immediately following the Public Hearing

Remarks and pledge to the flag

Special Recognition by the Superintendent

- 2022-2023 Retiree Recognition

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The Superintendent recommends approval to adopt the Agenda.

The Superintendent recommends approval of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes: **(pgs. 10-45)**

May 9, 2023	- Workshop Session
	- Special Meeting
May 23, 2023	- Expulsion Issues Hearing
	- Regular Meeting

2. The Superintendent recommends approval of the monthly financial statement for May 2023.

3. The Superintendent presents the following bills for the period May 1-31, 2023:

General Checking Account		
General Fund 1000	$	543,546.69
LCI Fund 3200		76,822.10
Food Service Fund 4100		76,011.01
Federal Fund 4200		115,980.76
Other Cares Act Relief Fund 4420		22,765.92
ESSER II Fund 4430		517.16
ESSER III - ARP 4450		133,509.65
OTHER ARP ACT RELIEF 4460		772.88
SELF INS - 7110		166.52
	$	970,092.69

Payroll Checking Account	
General Fund 1000	$ 4,558,793.72
Food Service Fund 4100	188,583.52
Federal Fund 4200	535,192.84
Other Cares Act Relief Fund 4420	3,924.86
ESSER II Fund 4430	49,113.51
ESSER III - ARP 4450	112,733.74
OTHER ARP ACT RELIEF 4460	11,952.06
	5,460,294.25
Total	$ 6,430,386.94

4. The Superintendent recommends approval of the following budget amendments for the fiscal year 2022-2023:

General	LCIF	Special Revenues
I-11	III-11	IV-6/ARP
		IV-7/ESSER III
		IV-10/Federal
		IV-9/Food Service
		IV-9/Other Cares

5. The Superintendent recommends approval for disposal of property as per the attached Property Disposition Form dated June 29, 2023. **(pgs. 46-48)**

6. The Superintendent recommends approval of the following contracts/agreements for the 2023-2024 school year (RENEWAL): (Note: These contracts have been reviewed and approved as to form and sufficiency by Board Attorney Leonard Dietzen.)

#2024-19	Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County and Tracy Henderson to provide educational consulting services (*Renewal*) **(pgs. 49-61)**
#2024-20	Clinical Education Agreement between the State of Florida, Department of Health, Suwannee County Health Department and Suwannee County School Board for RIVEROAK Technical College Health Care Profession Programs (*Renewal*) **(pgs. 62-68)**

#2024-21	Clinical Education Agreement between the Suwannee County School Board Phlebotomy Program and Madison County Memorial Hospital (*Renewal/Revised*) **(pgs. 69-82)**
#2024-22	Clinical Education Agreement between Suwannee County School Board Certified Nursing Assistant Program (Suwannee High School) and Suwannee Operating Investments, LLC d/b/a Bedrock Rehabilitation and Nursing Center at Suwannee (Healthcare Agency), Live Oak, Florida (*Renewal*) **(pgs. 83-89)**
#2024-23	2023-2024 Career Dual Enrollment Articulation Agreement between the Hamilton County School Board and the Suwannee County School Board through RIVEROAK Technical College (*Renewal/Revised*) **(pgs. 90-102)**
#2024-24	2023-2024 Career Dual Enrollment Articulation Agreement between the Lafayette County School Board and the Suwannee County School Board through RIVEROAK Technical College (*Renewal/Revised*) **(pgs. 103-115)**
#2024-25	2023-2024 Career Dual Enrollment Articulation Agreement between the Madison County School Board and the Suwannee County School Board through RIVEROAK Technical College (*Renewal/Revised*) **(pgs. 116-128)**
#2024-26	2022-2023 Career Dual Enrollment Articulation Agreement between the Suwannee County School Board and RIVEROAK Technical College (*Renewal/Revised*) **(pgs. 129-142)**
#2024-27	Dual Enrollment Articulation Agreement between the Suwannee County School Board through RIVEROAK Technical College and Corinth Christian Academy (*Renewal/Revised*) **(pgs. 143-156)**
#2024-28	Dual Enrollment Articulation Agreement between the Suwannee County School Board through RIVEROAK Technical College and Donald R. Cooke School (*Renewal/Revised*) **(pgs. 157-170)**
#2024-29	Dual Enrollment Articulation Agreement between the Suwannee County School Board through RIVEROAK Technical College and Parent/Guardian of Home Educated Students (*Renewal/Revised*) **(pgs. 171-184)**
#2024-30	Dual Enrollment Articulation Agreement between the Suwannee County School Board through RIVEROAK Technical College and Melody Christian Academy (*Renewal/Revised*) **(pgs. 185-198)**

#2024-31 Dual Enrollment Articulation Agreement between the Suwannee County School Board through RIVEROAK Technical College and Westwood Christian School (*Renewal/Revised*) **(pgs. 199-212)**

#2024-34 PAEC Student Data Services Resolution and Contract for District Participation between the School Board of Washington County, Florida, fiscal agent for the Panhandle Area Educational Consortium (PAEC) and PAEC Student Data Services and the District School Board of Suwannee County, Florida (*Renewal/Revised*) **(pgs. 213-218)**

#2024-38 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Hamilton Health Enterprises, Inc. d/b/a Suwannee Valley Nursing Center, Jasper, Florida (*Renewal/Revised*) **(pgs. 219-232)**

#2024-40 North East Florida Educational Consortium (NEFEC) 2023-2024 Membership Master Contractual Agreement between the District School Board of Suwannee County and the District School Board of Putnam County on behalf of NEFEC. The agreement includes the following programs: (*Renewal/Revised*) **(pgs. 233-270)**

- NEFEC Resolution
- NEFEC Main Contract #731-24-051
- NEFEC Instructional Services Program (ISP), Attachment #24-051-A1 to Contract #731-24-051 (Assistant Superintendent of Instruction, Designee)
- NEFEC Enterprise Resource Software Products/Skyward, Attachment #24-051-A6 to Contract #731-24-051 (Educational Technology Services)
- NEFEC Building Code Administrator, Attachment #24-051-A27 to Contract #731-24-051 (Director of Facilities, Designee)
- NEFEC Human Resources Management Network Services and Related Support Services, Attachment #24-051-A43 to Contract #731-24-051 (Director of Human Resources, Designee)

#2024-41 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Catherine Cason (*Renewal/Revised*) **(pgs. 271-296)**

#2024-42 Cooperative Agreement between Meridian Behavioral Healthcare, Inc. and the School Board of Suwannee County, Florida (*Renewal/Revised*) **(pgs. 297-350)**

#2024-43 State of Florida Statewide Voluntary Prekindergarten Provider Contract (Form DEL-VPK 20) between the Early Learning Coalition of Florida's Gateway and Suwannee County School Board (*Renewal/Revised*) **(pgs. 351-400)**

#2024-45 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and H2 Holdco Inc. for athletic training services (*Renewal*) **(pgs. 401-430)**

7. The Superintendent presents for informational purposes an out-of-state field trip for Suwannee High School (SHS) NJROTC students to attend the NJROTC Leadership Academy in Smyrna, Tennessee, June 25-29, 2023. (*Funded by the NJROTC Booster Club Account.*)

8. The Superintendent presents for informational purposes out-of-state travel for the following employees:

Name	Site	Date	Reason	Destination
Patrick Dawson	SHS	06/25-29/2023	NJROTC Ldrshp. Academy	Smyrna, TN
Debra Kleinsmith	SHS	06/25-29/2023	NJROTC Ldrshp. Academy	Smyrna, TN

9. The Superintendent recommends approval of the following Controlled Open Enrollment transfers for the 2023-2024 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
James	Carter	Suwannee	Columbia	PK
Kiri	Cole	Suwannee	Madison	K
Brynn	Davis	Suwannee	Lafayette	PK
Gabriella	Garcia	Suwannee	Lafayette	9
Trevor	Laubenheimer	Suwannee	Columbia	7
Callaway	Lindsey	Suwannee	Lafayette	K
Brooklyn	Long	Suwannee	Lafayette	9
Caleb	Long	Suwannee	Lafayette	6
Cole	Long	Suwannee	Lafayette	3
Willa-Grace	Marsteller	Suwannee	Hamilton	K

FIRST NAME	LAST NAME	TO	FROM	GRADE
Rylan	Milian	Suwannee	Hamilton	9
Ashley	Ni	Suwannee	Columbia	9
Jordan	Ni	Suwannee	Columbia	7
Tina	Ni	Suwannee	Columbia	K
Johanna	Spratlin	Suwannee	Hamilton	1
Evelyn	Swanson	Suwannee	Lafayette	PK
Harper	Tuckey	Suwannee	Lafayette	PK
Annley	Walker	Suwannee	Lafayette	K

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Easton	O'Quinn	SMS	BHS	7

10. Expulsions

a. Case #2223-34 — The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

b. Case #2223-35 — The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

c. Case #2223-36 — The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

d. Case #2223-38 — The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

e. Case #2223-39 — The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

f. Case #2223-41 — The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

g. Case #2223-42 — The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

h. Case #2223-43 — The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

11. Human Resources Transactions **(pgs. 431-439)**

REGULAR AGENDA

1. The Superintendent recommends approval of additions and revisions to the Suwannee County School Board Policy Manual and Suwannee County School District Student Conduct and Discipline Code as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

#5.60	Use of Bathrooms and Changing Facilities (*New*)
#7.08	Inventories and Property Records (*Revised*)
#7.14	Purchasing Policies and Bidding (*Revised*)
	Suwannee County School District Student and Discipline Code *(Revised)*

2. The Superintendent recommends approval of the following contracts/agreements for the 2023-2024 school year (NEW): (Note: These contracts have been reviewed and approved as to form and sufficiency by Board Attorney Leonard Dietzen.)

#2024-36	2023-2024 Career Dual Enrollment Articulation Agreement between the Columbia County School Board and the Suwannee County School Board through RIVEROAK Technical College (*New*) **(pgs. 440-447)**
#2024-37	2023-2024 Career Dual Enrollment Articulation Agreement between the Jefferson County School Board and the Suwannee County School Board through RIVEROAK Technical College (*New*) **(pgs. 448-455)**

3. The Superintendent recommends approval of the 2023-2024 Professional Learning Catalog (NEFEC). (A copy is available for review in the office of the Assistant Superintendent of Instruction.)

4. The Superintendent recommends approval to award the following bid/RFP:

   a. #24-201 Custodial Supplies (bid results will be provided at the Board Meeting) (*New*)

5. The Superintendent recommends approval of the following individuals to serve on the Suwannee County School District collective bargaining/negotiating team for 2023-2024:

   - Marsha Brown, Chief Negotiator
   - Karen Bates
   - Ronald Gray
   - Malcolm Hines
   - Josh Williams

6. The Superintendent recommends approval of the following AGE and Postsecondary Student Fees, for RIVEROAK Technical College, for the 2023-2024 school year: (Note: Fees are based upon Workforce Development Fees Statute, Section 1009.22 (3)(d) requirements.)

   a. AGE Programs (ABE, GED, AAAE, Adult ESOL)
      (1) $30.00 per term (August through December; January through May)

   b. Postsecondary Career Certificate Programs
      (1) Resident Tuition - $2.44 per clock hour
      (2) Non-Resident Tuition - $7.32 per clock hour

7. Legal Counsel's Report

8. Superintendent's Report

9. Issues and concerns Board members may wish to discuss

End of Agenda

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
May 9, 2023

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, Secretary to the Superintendent/School Board Robinette Odom, and Secretary for Administration Debra Ross. School Board member Tim Alcorn was absent.

Administrators and others present: Jennifer Barrs, Tammy Boggus, Michael Braun (arrived at 9:13 a.m.), Bill Brothers (arrived at 9:09 a.m.), Tammy Cunningham (arrived at 1:15 p.m.), Ronnie Gray, Malcolm Hines (arrived at 9:13 a.m.), Michele Howard, Elizabeth Johnston (arrived at 10:30 a.m.), Mary Keen, Dee Dee McManaway (arrived at 9:26 a.m.), Lorie Norris (arrived at 2:05 p.m.), Eric Rodriguez, Marsha Tedder (arrived at 1:15 p.m.), Kelly Waters, Jimmy Wilkerson (arrived at 9:11 a.m.), Josh Williams, and Kelli Williams; Anthony Jennings and Steven Godfrey of CareerSource North Florida; Karin Hoffman with Key Innovative Solutions; and Bruce Tillman and Glen Little from Acentria Public Risk Partners/The Jordan Agency.

Chairman Taylor called the meeting to order at 9:00 a.m. and led the pledge.

CareerSource North Florida Presentation ..... Anthony Jennings

Anthony Jennings and Steven Godfrey provided an overview of various programs and a virtual reality training demonstration.

Key Innovative Solutions Presentation .....Karin Hoffman

Ms. Hoffman updated the Board on the status of coordination with legislators, DOE, and the District regarding possible funding for building expansions at RTC. The Superintendent and Board members thanked Ms. Hoffman and staff.

The Workshop recessed at 10:11 a.m. and resumed at 10:14 a.m.

Health Insurance Update .....Representatives of Acentria Public Risk Partners Corporation/The Jordan Agency

Representatives Bruce Tillman and Glen Little provided a PowerPoint presentation and updated the Board on the health insurance program. The Superintendent and Board members thanked Acentria staff and Marsha Brown and her staff.

Assistant Superintendent of Instruction .....Jennifer Barrs
Department Update

- 2023 Summer School Schedule **(pgs. 2-5)**
  - Reviewed changes to the schedule, which occurred after it was discussed at the March 14 Workshop.
- Comprehensive Evidence-Based Reading Plan **(pgs. 6-43)**
  - School Boards are now required to approve the Plan. Ms. Barrs, Ms. Williams, and Ms. McManaway answered questions from Board members. Ms. Barrs updated the Board regarding reading endorsements and the civics seal of excellence stipend bonus paid by the State.
- Library Materials and Classroom Library
  - Reviewed information regarding how the District will comply with recent legislative changes. This information was also provided at the recent District Advisory Council meeting.
  - The Board will be asked to approve hours for media specialists and paras to catalog media over the summer.

Superintendent Roush thanked Ms. Barrs.

Assistant Superintendent of Administration .....Malcolm Hines
Department Update

- Policies **(pgs. 44-71)**

Mr. Hines reviewed additions and revisions to the following policies:

- #5.15 Administration of Medication (*Revised*) (Consensus was to await for clarification from the State regarding administrative licensing issue)

The Workshop recessed at 11:50 a.m. and resumed at 1:15 p.m.

- #5.60 Use of Bathrooms and Changing Facilities (*New*)
- #7.08 Inventories and Property Records (*Revised*)
- #7.14 Purchasing Policies and Bidding (*Revised*)

- Student Code of Conduct **(pgs. 72-111)**
  - The language "face coverings" will be added after "bandanas" under DRESS CODE 4.e.; also add language requiring a medical note for any exceptions.
  - The most restrictive language allowed by Florida Statute will be used for cell phones/electronic devices on pages 13-14.

Career, Technical, and Adult Education ..... Mary Keen
Manual Update
- Various medical program clinical agreements **(pgs. 112-121)**

Ms. Keen gave accolades to Tammy Cunningham and Debra Ross for their role with contracts. She stated that 29 RTC contracts are self-renewing but, historically, they are still placed on the agenda for approval. She asked that these self-renewing contracts go to the School Board Attorney for review but not be placed on the agenda for approval, as long as there are no changes. The consensus was not to place self-renewing contracts on the agenda for approval by the Board, unless there are revisions.

Human Resources Department Update .....Bill Brothers

Dr. Brothers distributed the 2022-2023 retirees list. He advised there will be a breakfast for retirees on June 1 at RTC; volunteers are needed to help serve.

- District Staffing Plan **(pg. 122)**

Dr. Brothers distributed a handout. He reviewed the District Staffing Plan relating to elementary assistant principal and dean positions. The consensus was to add one additional assistant principal position for elementary schools with a student population of 750-1099, to create a dean position for elementary schools with a student population of up to 749, and to ensure all schools have a dean.

FSBIT Update.....Marsha Brown

Ms. Brown provided the quarterly FSBIT (Risk Management) report.

Superintendent Update ..... Ted Roush

Mr. Roush provided updates on the following:
- There is a need for an Executive Session following the Special Meeting today.
- The Governor signed HB 1557 with modifications regarding concordant scores.
- The District has received DOE notification regarding the adoption of Social Studies curriculum.

- Thanks to Mr. Braun and Ms. Johnson in the Food Service Department relating to the modified advertising for summer break spots for summer feeding.
- Reviewed new legislation regarding school start times for middle and high schools. Even though it will not be implemented until 2026, monies have been set aside by the State for districts who wish to pilot early compliance. Further updates will be provided at the May 23 Board meeting.
- Testing season is in full swing throughout the District.
- This is Teacher/Staff appreciation week; distributed bamboo cutting boards imprinted with SCSD, to Board members, which District employees will also receive.
- Provided update on acquisition of the Branford Woman's Club property.
- Thanks to the Board for its participation at the recent Top Ten Percent Banquet for graduates; consult the District EOY for other events and activities.

The workshop adjourned at 2:49 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
May 9, 2023

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were: Chairman Jerry Taylor, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, Secretary to the Superintendent/School Board Robinette Odom, and Secretary for Administration Debra Ross. School Board member Tim Alcorn was absent.

Chairman Taylor called the meeting to order at 2:53 p.m.

MOTION by Mr. daSilva, second by Mr. Crawford, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the following contract/agreement for the 2022-2023 school year: (NEW) (Note: This contract/agreement has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2023-113 Professional/Technical Services Agreement between the Suwannee County School Board and InStream, LLC for Document Imaging Conversion Services *(New)* **(pgs. 3-15)**

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. daSilva, second by Mr. White, for approval of the following contract/agreement for the 2023-2024 school year: (NEW) (Note: This contract/agreement has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2024-14 Dual Enrollment Articulation Agreement between Florida Gateway College and Suwannee County School District (Out of District 2022-2023) *(Renewal/Revised)* **(pgs. 16-39)**

   MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the annual Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data for 2022-2023. MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the following curriculum item for the 2022-2023 school year (previously discussed in Workshop session):

   a. Summer School Schedule **(pgs. 40-43)**

   MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of revisions to the District Staffing Plan, along with the changes discussed at the Board Workshop previously today. **(pg. 44)** MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. daSilva, second by Mr. White, for approval of the following expulsion:

   a. **Case #2021-2022-58**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

   MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the following Human Resources Transactions listed below: **(pgs. 45-48)** MOTION CARRIED UNANIMOUSLY

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

MISCELLANEOUS:

Approval for the following to work up to an additional 10 hours for Saturday Bootcamps:

Suwannee Riverside Elementary
Katrina Armstead
Jennifer Baker
Summer Bell
Leigh Ann Fountain
Rhoshonda Herring
Mallory Jackson
Takesha Patrick
Adrienne Taylor

Suwannee Springcrest Elementary
Jenny Clark
Crystal Gill
Ariel Jennings
Dyanna Leathlean
Rebecca Reaves
Brooklyn Ross
Becky Skipper
Marie Warren

Approval for the following to work up to an additional 12 hours with the ACT/SAT Bootcamp:

Elisa Hall - English

End of List
2022 - 2023
School Year

RECOMMENDATIONS FOR THE 2022-2023 SUMMER SCHOOL TERM:

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:
Approval for the following to work up to 72 hours combined as Academic Coach/Guidance Counselor, paid through Federal Grant funds:

Lisa Flowers Margaret Williams

Branford High School:
Approval for the following to work up to 116 hours combined as Academic Coach/Guidance Counselor/Reading Coach, paid through Federal Grant funds:

Monica Jackson Abbey Warren Karen Welch

Approval for the following Coaches to work up to 300 hours combined:

Erin Clark Mendy Sikes Misty Ward

Suwannee High School:
Approval for Amy Hendry to work as Academic Coach up to 36 hours, paid through Federal Grant funds:

Approval for the following Coaches to work up to 300 hours combined:

Justin Bruce Glenn Green
Joseph Gaddy Daniel Marsee

Suwannee Middle School:
Approval for the following to work up to 285 hours combined as Academic Coach/Guidance Counselor, paid through Federal Grant funds:

Misty Herring Cristina Herrington Bridget Mclaughlin

Approval for the following Coaches to work up to 150 hours combined:

Andrew Chapman Jared Smith Seth Stebbins

Approval for Alan Bonds to work up to 100 hours as Dean, paid through Federal Grant funds

Suwannee Pineview Elementary:
Approval for the following to work up to 72 hours combined as Academic Coach/Guidance Counselor, paid through Federal Grant funds:

Rebecca Carter Rhonda Moore

Suwannee Riverside Elementary:
Approval for the following to work up to 108 hours combined as Academic Coach/Guidance Counselor, paid through Federal Grant funds:

Kelly Driggers April Greene Kelli Roberts

Suwannee Springcrest Elementary:
Approval for the following to work up to 72 hours combined as Academic Coach/Guidance Counselor, paid through Federal Grant funds:

Jenny Clark Debbie Singletary

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Approval for the following to work up to 8 hours for Prekindergarten registration/enrollment from July 31, 2023 to August 2, 2023:

Tresca Anderson	Suwannee Riverside Elementary
Gail Butler	Suwannee Riverside Elementary
Kelly Davidson	Branford Elementary School
Traci Davis	Suwannee Pineview Elementary
Kalie Hingson	Suwannee Riverside Elementary
Cara Howard	Branford Elementary School
Maya Kennedy	Suwannee Springcrest Elementary
Amanda Kiser	Suwannee Pineview Elementary
Marissa Lane	Suwannee Springcrest Elementary
Kelsey Leighton	Suwannee Springcrest Elementary
Nicole Poole	Suwannee Riverside Elementary
Edna Roberts	Branford Elementary School
Carol Townsend	Suwannee Riverside Elementary
Deanna Yott	Suwannee Riverside Elementary

End of Summer Term List
2022-2023
School Year

The meeting adjourned at 3:14 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
May 23, 2023

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, and Ed daSilva, along with School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, Secretary to the Superintendent/School Board Robinette Odom, and Secretary for Administration Debra Ross. School Board member Ronald White was absent. Assistant Superintendent of Administration Malcolm Hines sat in for Superintendent Ted Roush, who was absent.

School Resource Officer Berry Raulerson, UTSC President Eric Rodriguez, and Student Ambassadors Cash Blalock and Jake Wooley were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School Fellowship of Christian Athletes student organization

Special Recognition by the Superintendent

2022-2023 Student Ambassadors

- Cash Blalock (BHS)
- Jake Wooley (SHS)

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

➢ There were none

MOTION by Mr. Crawford, second by Mr. Alcorn, for approval to adopt the Agenda, along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the Consent Agenda. Mr. daSilva's question regarding the Human Resources Transactions was answered by Dr. Brothers. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes:
   (pgs. 8-38)

April 11, 2023	- Workshop Session
	- Special Meeting
April 25, 2023	- Public Hearing
	- Regular Meeting

2. Approval of the monthly financial statement for April 2023.

3. The following bills for the period April 1-30, 2023:

General Checking Account		
General Fund 1000	$	616,473.95
LCI Fund 3200		191,160.58
Food Service Fund 4100		91,365.57
Federal Fund 4200		69,998.48
Other Cares Act Relief Fund 4420		124,241.06
ESSER II Fund 4430		351.00
ESSER III - ARP 4450		407,465.16
OTHER ARP ACT RELIEF 4460		1,217.18
Total	$	1,502,272.98

Payroll Checking Account	
General Fund 1000	$ 3,309,164.07
Food Service Fund 4100	140,034.34
Federal Fund 4200	468,255.37
Other Cares Act Relief Fund 4420	3,913.38
ESSER II Fund 4430	37,152.67
ESSER III - ARP 4450	90,557.76
OTHER ARP ACT RELIEF 4460	8,101.91
Total	$ 4,057,179.50
Total	$ 5,559,452.48

4. Approval of the following budget amendments for the fiscal year 2022-2023:

General	LCIF	Special Revenues
I-10	III-10	IV-5/ARP
		IV-6/ESSER III
		IV-9/Federal
		IV-8/Food Service
		IV-8/Other Cares

5. Approval of the following contracts/agreements for the 2023-2024 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen, as to form and sufficiency.)

#2024-06	Virtual School Services Agreement between Imagine Learning LLC (previously d/b/a Edgenuity Inc.) and the Suwannee County School District (*Renewal/Revised*) **(pgs. 39-96)**
#2024-08	Memorandum of Understanding for Workforce Innovation and Opportunity Act (WIOA) One-Stop Career Center System Partners of the American Job Center Network (*Renewal/Revised*) **(pgs. 97-139)**
#2024-09	Virtual School Services Agreement between Imagine Learning LLC (previously d/b/a Edgenuity Inc.) and the Suwannee County School District (*Renewal*) **(pgs. 140-153)**

#2024-11	Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Positive Behavior Supports Corp. to provide educational consulting services (*Renewal/Revised*) **(pgs. 154-182)**
#2024-12	Virtual Learning Lab Agreement between Florida Virtual School and Suwannee County School Board for all students within the Virtual Learning Lab (*Renewal/Revised*) **(pgs. 183-218)**
#2024-13	Blended Learning Community Agreement between Florida Virtual School and Suwannee County School Board for all students within the Blended Learning Community (*Renewal/Revised*) **(pgs. 219-252)**
#2024-15	Inter District Private School Services Agreement 2023-2024 between the Suwannee County School District and the Columbia County School District Title I Programs (*Renewal*) **(pgs. 253-257)**
#2024-17	Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Palmer Physical Therapy, LLC (*Renewal*) **(pgs. 258-269)**
#2024-18	Agreement between the School Board of Suwannee County and Suwannee Valley Community Coordinated Child Care, Inc. (SV4Cs) for the Teen Parent Program (*Renewal*) **(pgs. 270-275)**

6. Approval to accept the following donated item:

Site	Item	Donor
SHS/Theatre (Sound System)	Cash Donation ($800)	Pilgrim's Pride

7. For informational purposes an out-of-state trip for Branford High School Beta Club students and parent chaperones to attend the National Beta Competition in Louisville, Kentucky, June 16-20, 2023. (*Funded by Beta Club internal account.*)

8. For informational purposes out-of-state travel for the following employees:

Name	Site	Date	Reason	Destination
*Carla Hollinger	BHS	6/16-20/2023	Nat'l Beta Competition	Louisville, KY
*Amity McCall	BHS	6/16-20/2023	Nat'l Beta Competition	Louisville, KY
*Lindsey Ramsey	BHS	6/16-20/2023	Nat'l Beta Competition	Louisville, KY
*Stacy Young	BHS	6/16-20/2023	Nat'l Beta Competition	Louisville, KY
**Stacy Young	BHS	6/26-29/2023	Nat'l FFA Meeting	Plainfield, IN

(Funded by Beta Club internal account)

***(Funded by National FFA organization)*

9. Approval of the following Controlled Open Enrollment transfers for the 2022-2023 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Anastaisa	Smith	Suwannee	Columbia	1
Apollo	Smith	Suwannee	Columbia	K
Ariyana	Smith	Suwannee	Columbia	3
Jakobi	Smith	Suwannee	Columbia	2
Jayma	Smith	Suwannee	Columbia	9

10. Approval of the following Controlled Open Enrollment transfers for the 2023-2024 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kinlee	Hackney	Suwannee	Columbia	2
Juvia	Ostrander	Suwannee	Lafayette	K
Addison	Wagner	Suwannee	Columbia	K

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Callen	Amato	BES	Live Oak	5
Lucca	Amato	BHS	Live Oak	6

11. Human Resources Transactions **(pgs. 276-294)**

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

RECOMMENDATION: ADMINISTRATIVE:

Finance and Administration:
Jillian Herron, Assistant Chief Financial Officer, effective May 1, 2023
Position Split with Project Specialist

RESIGNATION: ADMINISTRATIVE:

Food Service:
Michael Braun, Food Service Director, effective May 12, 2023

RETIREMENTS: INSTRUCTIONAL:

RIVEROAK Technical College:
William Ragan, Teacher, effective June 1, 2023

Suwannee Middle School:
Tammie McKay, Teacher, effective August 3, 2023

SUSPENSION: INSTRUCTIONAL:

RIVEROAK Technical College:
William Ragan, Teacher, effective May 5, 2023, without pay

RECOMMENDATIONS: INSTRUCTIONAL:

District Office:
Katrina Walker-Bius, Resource Teacher, effective April 10, 2023
REPLACES: Tamara Boggus *(Amended from the April 25, 2023, Agenda)*

RIVEROAK Technical College:
Tammy Cunningham, Teacher (Temporary through July 19, 2023), effective May 8, 2024
REPLACES: Traci West

RECOMMENDATIONS: INSTRUCTIONAL:

District Office:
Katrina Walker-Bius, Resource Teacher, effective April 10, 2023
REPLACES: Tamara Boggus *(Amended from the April 25, 2023, Agenda)*

RIVEROAK Technical College:
Tammy Cunningham, Teacher (Temporary through July 19, 2023), effective May 8, 2024
REPLACES: Traci West

Suwannee High School
Marie Mudd, Teacher, effective April 20, 2023
REPLACES: Frank Hufty

RESIGNATIONS: INSTRUCTIONAL:

Branford Elementary School:
Charlena Lori Land, Teacher, effective August 3, 2023

Branford High School:
Eric Yount, Teacher, effective June 2, 2023

Suwannee Pineview Elementary:
Taelyn Smith, Teacher, effective August 3, 2023

Suwannee Springcrest Elementary:
Candice Land, Teacher, effective May 2, 2023

RETIREMENT: NON-INSTRUCTIONAL:

Transportation:
Sarah Chavis, Bus Driver, effective September 22, 2023

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

District Wide:
Briana Zonnevylle, Paraprofessional (Homeless Program), effective April 19, 2023
REPLACES: New Position

Facilities:
Austin Murray, Maintenance Worker I, effective May 1, 2023
REPLACES: Jeff Prescott

Finance and Administration:
Cara Peppers, Employee Benefits Specialist, effective June 2, 2023
REPLACES: Jillian Herron

Suwannee Pineview Elementary:
Kade Humphries, Custodian, effective May 1, 2023
REPLACES: Bart Hill

Suwannee Riverside Elementary:
Raechel Smith, Nurse, effective May 8, 2023
REPLACES: Chantel Williams

Transportation:
Edna Bryant, Bus Attendant, effective April 17, 2023
REPLACES: Damarius McQuay

Thomas Cramer, Bus Driver, effective April 17, 2023
REPLACES: Jimmy Cannon

Shawn Hill, Bus Driver, effective April 10, 2023
REPLACES: Sharna Blanco

RESIGNATIONS: NON-INSTRUCTIONAL: (*Presented for information purposes only*)

Branford Elementary/Branford High School:
Tammy Stewart, Custodian, effective last day worked May 9, 2023

Suwannee High School:
Michael Dunmore, Security Guard, effective June 2, 2023

Suwannee Opportunity School:
Nahjwan Dukes, Security Guard, effective May 17, 2023

Suwannee Riverside Elementary:
Heather Corbin, Paraprofessional, effective May 4, 2023

Kimberly Ranck, Paraprofessional, effective May 31, 2023

Suwannee Springcrest Elementary:
Catherine Melton, Paraprofessional, effective May 31, 2023

LEAVE OF ABSENCE: FAMILY MEDICAL LEAVE:

Teresa Jones, Employee Benefits Specialist, effective April 5, 2023
(12 weeks of intermittent leave as needed)

LEAVE OF ABSENCE: (ILLNESS IN THE LINE OF DUTY):

Suwannee Springcrest Elementary:
Mary DeHart, Food Service Worker, effective August 31, 2023 (4.5 hours), September 1, 2023 (8 hours), September 6, 2023 (8 hours), September 7, 2023 (8 hours) and September 8, 2023 (8 hours) for a total of 36.5 hours

TRANSFERS/REASSIGNMENTS:

NAME	FROM: SITE/POSITION	TO: SITE/POSITION	REPLACES	EFFECTIVE
Viola Brown	Suwannee Springcrest Elem. Custodian	Suwannee Middle School Custodian	Lloyd Jackson	May 1, 2023
Danielle Christie	Suwannee Springcrest Elem. Paraprofessional	Suwannee Springcrest Elem. School Secretary	Amy Steed	May 1, 2023
Bart Hill	Suwannee Pineview Elem. Custodian	Branford Elementary School Custodian	Dawn Willms	April 17, 2023
Lloyd Jackson	Suwannee Middle School Custodian	RIVEROAK Tech. College Custodian	Columbus Perry	May 1, 2023

Columbus Perry	RIVEROAK Tech. College Custodian	Suwannee Springcrest Elem. Custodian	Viola Brown	May 1, 2023
Christopher Ringlein	Suwannee Middle School Security Guard	Branford High/Branford Elem. Custodian (Temporary)	Tammy Stewart	June 2, 2023

SUPPLEMENTARY:

Employee Name	Position	Location
Daniel Marsee	Assistant Weight Lifting Coach	SHS
David Rang	Boys' Assistant Varsity Soccer Coach	SHS
Damon Wooley	Girls' Head Tennis Coach	SHS
David Whitfield	Head Middle School Baseball Coach	BHS

MISCELLANEOUS:

Approval for the following Mentors:

Mentee	Mentor	Location
Chelsey Chaney	Angela Hester	Suwannee Springcrest Elementary
Amanda Koon	Mandi Howard	Branford Elementary School
Judy Naranjo	Misty Ward	Branford High School
Cara Peppers	Mandy Ramsey	Suwannee Riverside Elementary
Jared Smith	Stacey Politano	Suwannee Middle School

District Wide:
Approval for Martha Southerland to work in the Hospital Homebound Program, District Wide

Approval for the following teachers to work up to 40 additional hours each conducting Pre-K evaluations and writing IEPs:

Holly Marsee Sheila Watson

Approval of the following Teachers to work up to 32 additional hours each to conduct compliance checks:
(Paid from IDEA Grant Funds)

Amy Allen	Branford Elementary School
Cristina Herrington	Suwannee Middle School
Cathy Nicely	Suwannee Springcrest Elementary
Lisa Pennington	Suwannee Pineview Elementary
Stefani Santos	Branford High School
Michelle Thompson	Suwannee High School
Jennifer Turner	Suwannee Riverside Elementary

Approval of the following to receive the (1 time) Reading Endorsement Supplement:

Heidi Cavitt	Mallory Jackson
Tiffany Cochran	Katilyn White

Approval for the following to receive the Civics Seal of Excellence Bonus:

Jeffry Boatright	Suwannee Virtual School
Kathryn Bower	Suwannee Middle School
Kristy Chauncey	Suwannee Pineview Elementary
Julia Davidson	Suwannee Pineview Elementary
Jean Eckhoff	Suwannee Virtual School
Amanda Hayes	Branford Elementary School
Cristina Herrington	Suwannee Middle School
Angela Hester	Suwannee Virtual School
Jennifer Hitt	Suwannee Middle School
Victoria Jensen	Branford Elementary School
Joyce McIntosh	Suwannee Pineview Elementary
Rebecca Monroe	Suwannee Springcrest Elementary
Airalisha Sowells	Suwannee Middle School
Kimberly Warren	Suwannee Riverside Elementary
Sandra Winburn	Suwannee Springcrest Elementary

SUBSTITUTES:

District Wide:
Approval for Chantel Williams to work as a Substitute Nurse

Transportation:
Approval for the following to serve as Substitute Bus Attendants:

Edna Bryant	Alexandria Vester

VOLUNTEERS:

SPE	Latoria Ansley	Field Trips
SSE	Brittany Blanton	Classroom, Field Trips
SSE	William Blanton	Classroom, Field Trips
BES/BHS	Mary Bond	Classroom, Field Trips
SPE	Alexis Cannon	Classroom, Field Trips
SPE	Brittany Christie	Field Trips
SSE	Danielle Christie	Classroom, Field Trips
SPE	Jessica Clements	Field Trips
SPE	Victoria Cook	Field Trips
BES	David Courtemanche	Field Trips
BES	Tina Courtemanche	Field Trips
BES	William Crossno	Field Trips
SSE	Amber Deaton	Field Trips
SSE	Kandace Douglas-Lindblade	Field Trips

SSE	Rachel Drye-Smith	Field Trips
BES	Moises Espinoza	Field Trips
SPE	Breanna Glavey	Field Trips
SPE	Morgan Hall	Classroom, Field Trips
SSE	Desser Hammer	Classroom, Field Trips
BES	Tiffany Harris	Classroom, Field Trips, Clubs
SPE	Sara Hartsfield	Classroom, Field Trips
SRE	Brianna Havatian	Classroom, Field Trips
BES	Kyle Hayes	Field Trips
BES	Natalie Hayes	Classroom, Field Trips
BES	Kathryn Hegenauer	Field Trips
BES	Melissa Hughes	Classroom, Field Trips
SRE/SMS	Candice Hupp	Classroom, Field Trips, Art
BES	Katrina Hygema	APT/Advisory, Classroom, Field Trips, Clubs
SPE	Dulca Izquierdo	Field Trips
SPE	Amy Johnson	Field Trips
BES	Amanda Jones	Field Trips
SRE	Eddie Mae Jones	Classroom, Field Trips
SPE	Kristen Kirby	Classroom, Field Trips
BES	Ragan Knight	Field Trips
SSE	Roy Lindblade	Field Trips
SRE	Adam Linton	APT/Advisory, Classroom, Field Trips
SSE	Wanda Liquori-Maffett	Field Trips
SPE	Dustin Little	Field Trips
SRE	Heather Long	Classroom
BES	Esperanza Lopez	Field Trips
SSE	Janie McCray	Classroom, Field Trips
SPE	Veronica Mendez	Classroom, Field Trips
SPE	Kenneth Michal	Classroom, Field Trips
SPE	Tammy Mobley	Classroom, Field Trips
SSE	Theresa Moore	Classroom, Field Trips
SRE/SMS	Crystal Murphy	Field Trips
SSE	Tammy Musgrove	Field Trips
SPE	Jennifer Music	Field Trips
SRE	Carmen Nunez	Classroom
SSE	Chris Osborne	Field Trips
SPE	Emma Owens	Field Trips
BES	Deborah Pasquette	Field Trips
SPE	Hardik Patel	Field Trips
SPE	Payal Patel	Field Trips
SPE	Elizabeth Perdue	Classroom, Field Trips
SSE	Chris Perez	Classroom, Field Trips
SRE	Carshena Perkins	Classroom, Field Trips

SPE	Ariel Ratliff	Field Trips
SSE	Donald Reed	Field Trips
SSE	Kaylee Reed	Field Trips
SRE/SMS	Averya Robinson	Classroom, Field Trips
SPE	Amarely Romulo-Hernandez	Classroom, Field Trips
SSE	Mariana Rosalio	Field Trips, Clubs
BES	Jason Rose	Field Trips
SSE	Debra Ross	Field Trips
BES	Sara Scaggs	Field Trips
BES	Stevie Skinner	Field Trips
SRE/SMS	Amber Smith	Field Trips
BES/BHS	Matthew Snider	Field Trips
SPE	Jessica Sosa	Field Trips
SSE	Christine Spinks	Classroom, Field Trips
SPE	Casey Story	Classroom, Field Trips
BES	Amanda Swartz	Field Trips
SSE	Genita Thomas	Field Trips
SPE	Shayna Valdez	Field Trips
BES	Megan Van Zile	Field Trips
BES	Alberto Viveros	Field Trips
BES	Christina Ward	Field Trips
BES	Bryan Whitaker	Classroom, Field Trips
BES	Misty Whitaker	Classroom, Field Trips

End of List
2022-2023
School Year

RECOMMENDATIONS: SUMMER TERM 2022-2023:

RECOMMENDATIONS: INSTRUCTIONAL:

District Wide:
Approval for Donald Harrison to work as Credit Recovery Dean at Branford High School *(June Only)*

Approval for Fred O'Quinn to work as Credit Recovery Dean at Suwannee High School

Approval for the following to work as Drivers Education Teachers

Jimmie Glen Green William Wiles

Approval for the following to work as Teacher of Middle School/High School Credit Recovery:

Isaac Chandler	Angela Hester	Janet Stewart
Darrell Curls	Christina Mosteller	Benjamin Thomas

Approval for the following Teachers to work up to 40 hours (Grant Funded through RIVEROAK Technical College):

Tiffany Smith – Suwannee Middle School Jeremy Ulmer – RIVEROAK Technical College

Approval for the following to work as a teacher with the ESE Consult/Extended Year Program

Jazmin Marrero Holly Marsee Sheila Watson

Approval for Hanna Moreno to work as the Summer Migrant Coordinator

Approval for Stefani Santos to work as HOPE teacher at Branford High School

Approval for Danielle Ovando to work as a teacher in the Summer Migrant Program

Approval for Tammy Neil to work with the Summer Students in Transition

Approval for Crystal Bryan to work in the Pre-K Readiness Summer School

Approval for the following Media Specialists to work up to an additional 40 hours to review classroom library lists:

Nancy Aul	Suwannee High School
Marcia Boatright	Riverside Elementary School
Cierra Keen	Pineview Elementary School
Karen Koon/Lawanna Zimmermann	Branford High School
Holly McMillan	Suwannee Middle School
Jennifer Richer	Branford Elementary School
Sandra Winburn	Springcrest Elementary School

Approval for the following to work in the 21st Century Summer Program

Branford Elementary School:

Tina Hayes	Teacher
Melissa Holtzclaw	Teacher
Victoria Jensen	Teacher
Julie Klecka	Teacher
Hannah Knighton	Paraprofessional
Carla Suggs	Teacher

Suwannee Pineview Elementary:

Tanya Crain	Paraprofessional
Alexis Cannon	Paraprofessional *(Tentative)*
Ashlee Wooley	Teacher
Courtney Sasso	Teacher
Heather Marshall	Paraprofessional
Jennifer McMillan	Paraprofessional
Kim Buchanan	Teacher
Susan Mowry	Teacher

Tralene Sasso	Teacher
Wanda Hawkins	Paraprofessional

Suwannee Riverside Elementary:

Robyne Edwards	Teacher
Amanda Gaylord	Paraprofessional
Janice McCall	Paraprofessional
Hanna Moreno	Teacher
Kim Mott	Teacher
Mandy Ramsey	Teacher
Lawanna Zimmermann	Teacher

Suwannee Springcrest Elementary:

Ashley Broughton	Teacher
Heidi Cavitt	Teacher
Crystal Gill	Paraprofessional
Emily Murphy	Teacher
Beth Southerland	Teacher
Jennifer Stevens	Teacher

Site Coordinators:

Denah Phillips	BES Site Coordinator
Joyce McIntosh	SPE Site Coordinator
Staci Greaves	SRE Site Coordinator
Julie Griswold	SSE Site Coordinator

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Approval for the following to work as Summer Day Laborers:

Facilities Department:

Landon Bates	Waylon Poole
Tyreece Freemen	Tyson Robinson
Matthew Jenkins	Hayden Sansouci
Benjamin Monroe	Connor Thompson
Clay Murray	Tyree Taylor

Approval for 1 Paraprofessional from the following schools to catalog classroom libraries, not to exceed 80 hours (Paid through General Funds)

Branford Elementary School	Suwannee Pineview Elementary
Branford High School	Suwannee Riverside Elementary
Suwannee High School	Suwannee Springcrest Elementary
Suwannee Middle School	

Approval for the following to work as Paraprofessionals in Middle School/High School Credit Retrieval:

Courtney McHugh	Michele Lambert	Yvette Perez

Food Service:
Approval for the following to work as Managers in the Summer Food Service Program:

Teresa Brannan	Katrina Johnson	Janice Lee

Approval for the following to work as Summer Food Service Workers:

Leona Ash	Wendy Jones	Nisa Smith
Teresa Brannan	*Robin Krause	Edith Underwood
Diane Chavez	Maria Palomares	
*Christina Jones	Gloria Presley	

**Alternates*

Approval for Teresa Brannan to work as Summer Food Service Monitor

Approval for Patricia Nixon to work as the Nurse in the ESE Extended Year Program

Approval for the following Paraprofessionals to work in the ESE Consult/Extended Year

Travis Bass	Kelly McManaway

Approval for Naela Salazar to work as a Paraprofessional in the Summer Migrant Program

End of Summer Term List
2022-2023
School Year

RECOMMENDATIONS FOR THE 2023-2024 SCHOOL YEAR:

RECOMMENDATIONS: ADMINISTRATION:

Branford High School:
Donald Harrison, Assistant Principal, effective July 3, 2023
REPLACES: Carl Manna

Suwannee Riverside Elementary:
Adrienne Taylor, Assistant Principal, effective July 3, 2023
REPLACES: New Position

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:
Nelly Arias, Teacher, effective August 3, 2023
REPLACES: New Position

Kelly Davidson, Teacher (Temporary), effective August 3, 2023
REPLACES: Mandi Howard

Hannah Knighton, Teacher, effective August 3, 2023
REPLACES: Charlena Land

Samantha Torrese, Teacher, effective August 3, 2023
REPLACES: Caron Heffner

Branford High School:
William Wiles, Teacher, effective July 1, 2023
REPLACES: Fred O'Quinn

Lawanna Zimmermann, Media Specialist, effective August 3, 2023
REPLACES: Karen Koon

RIVEROAK Technical College:
Mary Vickers, Teacher, effective July 24, 2023
REPLACES: Traci West

Suwannee High School:
Fred O'Quinn, Dean, effective August 3, 2023
REPLACES: Kevin Lewis

Suwannee Middle School:
Clinton Lashley, Teacher, effective August 3, 2023
REPLACES: Kelly Pennington

Suwannee Riverside Elementary:
Cassandra Griffin, Teacher, effective August 3, 2023
REPLACES: Jackson Greene

Suwannee Virtual School:
Lawanna Gaylard, Teacher, effective August 3, 2023
REPLACES: Jeffry Boatright

LEAVE OF ABSENCE: PERSONAL:

Branford Elementary School:
Mandi Howard, Teacher, effective August 3, 2023 through August 2, 2024

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

District Office:
Lori Torres, Administrative Secretary I, effective July 3, 2023
REPLACES: New School Choice Position

Suwannee Middle School:
Mariana Hernandez, Paraprofessional, effective August 3, 2023
REPLACES: Maritza Torres

Cinthia Luna Perez, Paraprofessional, effective August 3, 2023
REPLACES: Jeny Martinez

CONTRACT RECOMMENDATIONS FOR THE 2023-2024 SCHOOL YEAR:

ADMINISTRATIVE CONTRACTS:

Name	Position	Term
Jeffry Lee	Food Service Coordinator	12

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

The following contract and term status are granted as indicated below:
Job titles are 2023-2024 appointments and for placement on a salary schedule:

Name	Position	Contract	Term
District Office:			
Karen Bates	Payroll Supervisor	C	12
Melanie Buchanan	District Secretary	C	12
*Sarah Chauncey	Personnel Specialist	C	12
*Cortney Flowers	Secretary, Administrative I	C	12
Katie Greene	Accounts Payable Specialist	A	12
Naela Jimenez	Pre-K Paraprofessional	C	12
*Teresa Jones	Employee Benefits Specialist	C	12
*Lorie Norris	Risk Manager	C	12
*Robinette Odom	Secretary to the Superintendent	C	12
Rosa Perez	Custodian	C	12
*Debra Ross	Secretary for Administration	C	12
*Tylyn Stansel	Secretary, Administrative I	C	12
Kimberly Steichen	Secretary, Administrative I	C	12
Juana Torres	Migrant Education Recruiter/Advocate	C	12
*Erin Vogel	Personnel Specialist	C	12

**Confidential employee*

Branford Elementary School:

Teresa Allen	Media Clerk	C	10
Amaris Chapman	Paraprofessional	A	09
Staci Feeney	Paraprofessional	C	09
Amanda Harris	Registrar	C	12
Bart Hill	Custodian	A	12
Carla Hollinger	Paraprofessional	A	09
Austin Holtzclaw	Custodian	A	12
Cara Howard	Pre-K Paraprofessional/Lead CDA	C	09
Candice Hudson	Paraprofessional	A	09
Lacey Humphries	Paraprofessional	C	09
Anthony Jackson	Head Custodian	C	12
Karen Knighton	Paraprofessional	C	09
Andrea Lanier	School Secretary	A	12
Amanda Martin	Paraprofessional	C	09
Rebekah Mercer	School Nurse	C	10
Amity McCall	Paraprofessional	C	09
Deborah McFadden	Paraprofessional	A	09
Pamela Norton	Paraprofessional	C	09
Edna Roberts	Paraprofessional	C	09
Mary Roberts	Bookkeeper	C	12
Shawna Shae	Paraprofessional	A	09
Wendy Stines	Paraprofessional	C	09
Damaris Valdez	Paraprofessional	A	09

Branford High School:

Jerri Byrd	School Secretary	C	12
Casey Estep	Paraprofessional	A	09
Matthew Hiers	Custodian	INT C	12
Luis Huerta Dominguez	Paraprofessional	A	09
Kayla Hygema	Custodian	A	12
Melissa Hygema	Media Clerk	INT C	10
Michele Lambert	Paraprofessional	C	09
Julia McCall	Paraprofessional	A	09
Brenda Raulerson	Custodian	C	12
*Lauri Reaves	Administrative School Secretary	C	12
Donna Rhoden	Paraprofessional	INT C	09
Dana Root	Paraprofessional	C	09
Lisa Stevens	Paraprofessional	INT C	09
Roger Terry	School Secretary/Data Entry	C	12
Dana Tidwell	Bookkeeper	C	12
Karen Tucker	Head Custodian	C	12

**Confidential employee*

Facilities Department:

Timothy Bass	Maintenance Foreman	C	12
Douglas Bates	Maintenance Foreman	C	12

John Betz	Maintenance Man I	C	12
James Bryan	Assistant Foreman	C	12
Maurice Copeland	Landscape Foreman	C	12
Mark Fitzpatrick	Maintenance Man I	C	12
Matthew Hingson	Maintenance Man I	C	12
Lawrence Jelks	Maintenance Man I	C	12
*Russell Landen	Facilities Technology Technician	C	12
George Langford	Maintenance Man I	C	12
Daniel Monroe	Groundskeeper	C	12
Austin Murray	Maintenance Worker I	A	12
Terry Murray	Air Conditioning/Electrical Specialist	C	12
Lorraine Musgrove	Facilities Assistant	C	12
Jeffery Prescott	Maintenance Worker I	INT C	12
Terry Richardson	Painter	C	12
Debbie Ritchey	Custodian	C	12
Clayton Ross	Assistant Grounds Foreman	C	12
Tyler Smith	Groundskeeper	C	12
*Christina Vann	Administrative Secretary I	C	12
Kevin Williams	Groundskeeper	C	12

Confidential employee

Food Service:

Leona Ash	Food Service Manager	C	09
Terrie Baker	Food Service Manager-Assistant	C	09
Teresa Brannan	Food Service Manager-Assistant.	C	09
Shanda Campbell	Food Service Worker-6 hr.	C	09
Pamela Carver	Food Service Manager	C	09
Alysia Causey	Food Service Worker-8 hr.	C	09
Jenna Chancey	Food Service Worker-8 hr.	C	09
Diane Chavez	Food Service Worker-8 hr.	C	09
Kimberly Choe	Food Service Manager	C	09
Crystal Cox	Food Service Worker-8 hr.	C	09
Leah Cribb	Food Service Worker-8 hr.	A	09
Mary DeHart	Food Service Worker-8 hr.	C	09
Carolyn Dexter	Food Service Worker-8 hr.	C	09
Sheree Dugdale	Food Service Worker-6 hr.	C	09
Annie Folsom	Food Service Worker-8 hr.	C	09
Jennifer Gaskins	Food Service Worker-8 hr.	C	09
*Cindy Johnson	Administrative Secretary I	C	12
Katrina Johnson	Food Service Manager-Assistant	C	09
Wendy Jones	Food Service Manager-Assistant	C	09
Rebecca Kirby	Food Service Manager	C	09
Leslie Kurtz	Food Service Worker-8 hr.	C	09
Janice Lee	Food Service Manager	C	09
Evelin Najera	Food Service Worker-8 hr.	C	09
Paul Otterbine	Food Service Worker-8 hr.	C	09
Cierra Parker	Food Service Worker-8 hr.	C	09

Melanie Rickett	Food Service Manager	C	09
Marilin Gonzalez-Santos	Food Service Worker-8 hr.	C	09
Dawn Shearer	Food Service Worker-8 hr.	C	09
Natella Smith	Food Service Worker-6 hr.	C	09
Rhonda Tillman	Food Service Worker-8 hr.	C	09
Edith Underwood	Food Service Worker-8 hr.	C	09
Amelia Warner	Food Service Assistant Manager	C	09
Kelly Wiggins	Food Service Worker-6 hr.	C	09
Teresa Williams	Food Service Worker-8 hr.	C	09
William Yates	Food Service Worker-8 hr.	C	09
Jennifer York	Food Service Worker-6 hr.	C	09

**Confidential employee*

Information Technology Department:

*Donna Bass	Administrative Secretary I	C	12
Jacob Cross	Information Technology Technician	A	12
Stewart Fissell	Information Technology Technician	C	12
Brian Gollery	Information Technology Technician	C	12
Austin Hicks	Information Technology Technician	A	12
*Bruce Kinsey	Software Specialist	C	12
Landon Messer	Information Technology Technician	INT C	12
*Kelly Philmore	Network Specialist	C	12
Evan Saunders	Information Technology Technician	C	12

**Confidential employee*

RIVEROAK Technical College:

Jessica Cabrera	School Secretary	C	12
Brittany Frye	Bookkeeper	A	12
Alison Hawkins	Clerk	A	12
Lloyd Jackson	Custodian	C	12
Heymi Jimenez	Registrar	A	12
Ashley Kirby	Financial Aid Specialist	C	12
*Tommy Miller	Administrative Secretary I	C	12
Uriel Ramirez Perez	Custodian	A	12
Lori Smith	Head Custodian	C	12
Terry Vickers	Community Relations Specialist	C	12
Katlin Westrich	Bookkeeper	C	12

**Confidential employee*

Suwannee High School:

Carla Blalock	Administrative Secretary	C	12
Cynthia Brown	Custodian	C	12
Alexis Burgos	Custodian	A	12
Mariena Chandler	Custodian	A	12
Deborah Davis	Paraprofessional	C	09
Tenlee Deloach	School Secretary	C	12
Joe Denton	Paraprofessional	A	10

Cynthia Ford	Head Custodian	C	12
Teresa Haderle	Media Clerk	A	10
Keith Johnson	Custodian	C	12
Kelly McManaway	Paraprofessional	A	09
Marissa Mims	Attendance Clerk	A	10
Patricia Nixon	School Nurse	C	10
Yvette Perez	Migrant Paraprofessional	C	10
Alexandra Scoggins	Paraprofessional	INT C	09
Latangelia Tanksley	Paraprofessional	A	09
Laketha D. Wilson	Registrar	C	12
Kasey Wynn	Bookkeeper	C	12

Suwannee Middle School:

Pamela Bedenbaugh	Bookkeeper	C	12
Viola Brown	Custodian	C	12
Magda Centeno-Sanches	Custodian	A	12
Melanie Chambliss	Administrative School Secretary	C	12
Tiffany Dear	Media Clerk	C	10
Balinda Federick	Paraprofessional	INT C	09
Sandra Fountain	Head Custodian	C	12
Rebecca Gaddy	School Nurse	A	10
Mariana Hernandez Flores	Paraprofessional	A	09
Michael Herring	Paraprofessional	C	09
Cinthia Luna Perez	Paraprofessional	A	09
Emiley Maynard	Paraprofessional	INT C	09
Jarvis McClain	Custodian	INT C	12
Verhonda Morris	Paraprofessional	C	09
Brittany O'Neal	Custodian	A	12
Theresa Owens	Paraprofessional	C	09
Leslie Ramsey	General Receptionist	INT C	11
Lisa Shuler	Custodian	C	12
Elizabeth Smith	Paraprofessional	C	09
Linda Strait	Registrar	C	12

Suwannee Opportunity School:

Courtney McHugh	Paraprofessional	A	09
Jaxon Sansouci	Paraprofessional	A	09
Donna Schiavo	Paraprofessional	A	09
*Jacqueline Taylor	Secretary	A	12
Edwina Woods	Paraprofessional	A	09

**Confidential Employee*

Suwannee Pineview Elementary-Innovation:

Katelyn Blong	Pre-K Paraprofessional	A	09
Kadie Butler	Paraprofessional	C	09
Rhonda Chewning	School Secretary	A	12
Tanya Crain	Paraprofessional	C	09

Yanelis Cruz	Custodian	A	12
Traci Davis	Pre-K Paraprofessional/Lead CDA	C	09
Kay Glass	Media Clerk	C	10
Wanda Hawkins	Paraprofessional	A	09
Tammy Johns	School Bookkeeper	C	12
Amanda Kiser	Pre-K Paraprofessional/Lead CDA	C	09
JoAnn LeDew	Paraprofessional	C	09
Heather Marshall	Paraprofessional	C	09
Jennifer McMillan	Paraprofessional	C	09
Kelly Melland	School Nurse	C	10
Artra Moore	Paraprofessional	A	09
Natalia Morales Ortega	Registrar	C	09
Ashley Reeves	Paraprofessional	C	09
Kristin Register	Paraprofessional	C	09
Sasharine Richardson	Head Custodian	INT C	12
Barbara Tucker	Paraprofessional	C	09
Kayla Watson	Pre-K Paraprofessional/Lead CDA	A	09
Amy Wilkins	Paraprofessional	A	09
Amanda Williams	Paraprofessional	C	09
Brandy Williamson	Paraprofessional	A	09
Elisahar Woloszyn	Paraprofessional	C	09

Suwannee Riverside Elementary-Arts:

Tresca Anderson	Pre-K Paraprofessional/Lead CDA	C	09
Tara Ash	Paraprofessional	C	09
Kaylee Baker	Paraprofessional	A	09
Gail Butler	Paraprofessional	C	09
Linda Cheshire	Paraprofessional	C	09
Carolyn Davis	Custodian	A	12
Monica Djulvez	Paraprofessional	C	09
Jody Ellison	Head Custodian	C	12
Katherine Futch	Bookkeeper	A	12
Julia Gay Mangum	Paraprofessional	C	09
Amanda Gaylord	Paraprofessional	A	09
Mayra Gonzalez	Paraprofessional	C	09
Kalie Hingson	Paraprofessional	A	09
Heather Holton	Registrar	C	12
Jenna Hunter	Paraprofessional	A	09
Janice McCall	Pre-K Paraprofessional	C	09
Rebecca McCray	Paraprofessional	A	09
Sarah McIntosh	Paraprofessional	A	09
Wildaly Nieves-Lopez	Paraprofessional	C	09
Nicole Poole	Pre-K Paraprofessional/Lead CDA	C	09
Amy Sansouci	School Secretary	C	12
Julie Skeen	Paraprofessional	C	09
Raechel Smith	School Nurse	A	10
Jennifer Stansel	Paraprofessional	A	09

Mackia Strickland	Receptionist	C	09
Bethany Thomas	Paraprofessional	A	09
Alexander Torres	Custodian	C	12
Carol Ann Townsend	Pre-K Paraprofessional	A	09
Victoria Townsend	Paraprofessional	A	09
Herbert Williams	Custodian	C	12
Ronna Williams	Media Clerk	C	10
Hannah Wynn	Paraprofessional	A	09
Deanna Yott	Pre-K Paraprofessional/Lead CDA	C	09

Suwannee Springcrest Elementary-Leadership:

Lori Alban	Registrar	C	12
Heather Ayala	Paraprofessional	A	09
Christina Batton	Paraprofessional	C	09
Tara Brock	Paraprofessional	C	09
Mercedes Faircloth	Pre-K Paraprofessional	A	09
Mayra Castaneda	Paraprofessional	C	09
Danielle Christie	School Secretary	A	09
Alice Gambel	Pre-K Paraprofessional	C	09
Crystal Gill	Paraprofessional	C	09
Lewanda Hill	Paraprofessional	C	09
Maya Kennedy	Paraprofessional	C	09
June Lane	Pre-K Paraprofessional	C	09
Marissa Lane	Pre-K Paraprofessional/Lead CDA	C	09
Kelsey Leighton	Pre-K Paraprofessional/Lead/CDA	C	09
Rebecca McCaskill	Paraprofessional	A	09
Lynn Peaden	Media Clerk	C	10
Columbus Perry	Custodian	C	12
Shalenthia Reynolds	School Nurse	C	10
Timothy Rickett	Head Custodian	C	12
Tiffany Sanders	Paraprofessional	C	09
Monica Sauer	Paraprofessional	C	09
Holly Setzer	Paraprofessional	C	09
Jennifer Starling	Custodian	A	12
Amy Steed	Bookkeeper	C	12
Amy Strawn	Paraprofessional	A	09

Suwannee Virtual School:

*Naela Salazar	Administrative School Secretary	A	12

**Confidential employee*

Transportation Department:

Tyrone Ansley	Mechanic	C	12
Toni Barbera-Hansard	Bus Driver	C	09
James Barton	Bus Driver	A	09
Sharon Lynn Bass	Bus Driver	C	09
Lawrence Brannon	Head Mechanic	INT C	12

*Sharon Braun	Administrative Secretary I	C	12
Erika Broad	Bus Driver	A	09
Alma Brown	Bus Driver	C	09
Chinneta Butler	Bus Driver	C	09
Nisa Carlisle	Bus Driver	C	09
Michael Copfer	Bus Driver	A	09
Daisy Couture	Bus Attendant	C	09
Thomas Cramer	Bus Driver	A	09
Amber Deaton	Bus Driver	A	09
Fredrick Deaver	Bus Driver	C	09
Eunice Dunmore	Bus Driver	C	09
Tracy Felty-Janosh	Bus Driver	C	09
Crystal Fernandez	Bus Driver	C	09
Caren L. Fout	Bus Driver	C	09
Pauline Frazier	Bus Driver	C	09
Stacy Futch	Vehicle Maintenance Manager	C	12
Robin Garbett	Bus Driver	C	09
Lance Griner	Mechanic	C	12
Deborah Harnage	Bus Driver	C	09
Kimberly Harnage	Bus Driver	C	09
Gina Henderson	Bus Driver	A	09
Dana Hill	Bus Driver	C	09
Debra Hill	Bus Attendant	C	09
Shateea Butler Hughes	Bus Driver	C	09
Jeffry Hunt	Bus Driver	C	09
Kiara Janosh	Bus Driver	A	09
Gary Jaramillo	Bus Driver	A	09
Laura Jaramillo	Bus Driver	C	09
Carol Jenkins	Bus Driver	C	09
John Jenkins	Mechanic	C	12
*Kelly Jenkins	Administrative Secretary I	C	12
Christina Jones	Bus Driver	C	09
Jackie Joseph	Bus Attendant	A	09
John Kerry	Bus Driver	C	09
Susan Kirby	Bus Attendant	A	09
Gina Knight	Bus Attendant	C	09
Robin Krause	Bus Driver	C	09
Monica Lorenz	Bus Driver	C	09
Curt Lux	Bus Driver	C	09
Kamera McGriff	Bus Driver	A	09
Eva Moore	Bus Driver	C	09
Jennifer Ponder	Bus Driver	C	09
Phyllis Postell	Bus Attendant	A	09
Jack Powell	Bus Driver	C	09
Gloria Presley	Bus Driver	C	09
Cathy Reed	Bus Driver	C	09
Synthia Schnaudigel	Bus Driver	C	09

Janice Thompson	Bus Driver	C	09
Thawanna Tooten	Bus Driver	C	09
Maria S. Torres	Bus Driver	A	09
Toni Vargas	Bus Attendant	C	09
Misty Voss	Bus Driver	C	09
Linda White	Bus Attendant	A	09
Inez Williams	Bus Driver	C	09
Lakeisha Williams	Bus Driver	C	09
Ashley Zarate	Bus Driver	A	09

**Confidential employee*

End of List
2023-2024
School Year

REGULAR AGENDA

1. Discussion and action regarding the selection of one School Board member to serve as an Advocacy Committee Representative and one School Board member to serve as an Alternate Advocacy Committee Representative on the FSBA Legislative Committee for the period July 1, 2023, through June 30, 2024.

   MOTION by Mr. Crawford, second by Mr. Alcorn, for Mr. daSilva to continue serving as the Advocacy Committee Representative and for Mr. White to continue serving as the Alternate Advocacy Committee Representative on the FSBA Legislative Committee. MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Alcorn, second by Mr. Crawford, for approval of the District Comprehensive Evidence-Based Reading Plan. (A copy is available in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following contract/agreement for the 2023-2024 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen, as to form and sufficiency.)

   #20234-16 Affiliation Agreement between Centurion of Florida LLC and RIVEROAK Technical College (RTC), through Suwannee County School Board, to provide a clinical training site for students enrolled in the Practical Nursing Program at RTC (*New*) **(pgs. 295-303)**

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of the following personnel items for the 2023 summer school term:

   a. Approval of an addition to the original food service positions previously approved at the April 11, 2023 Board meeting:

Sites	Personnel	Up to Hours/Week
All Sites (Position is subject to program participation)	1 – Food Service Manager; 8-hour	32

   b. Approval of seven (7) media specialist positions to work up to an additional 40 hours each to review classroom library lists:

Sites	Personnel	Up to Hours Total
BES	1 – Media Specialist	40
BHS	1 – Media Specialist	40
SPE	1 – Media Specialist	40
SRE	1 – Media Specialist	40
SSE	1 – Media Specialist	40
SMS	1 – Media Specialist	40
SHS	1 – Media Specialist	40

   c. Approval of seven (7) paraprofessional positions to work up to an additional 80 hours each to catalog classroom libraries:

Sites	Personnel	Up to Hours Total
BES	1 – Para	80
BHS	1 – Para	80
SPE	1 – Para	80
SRE	1 – Para	80
SSE	1 – Para	80
SMS	1 – Para	80
SHS	1 – Para	80

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Crawford, second by Mr. Alcorn, for approval of an addendum to RFP #24-202, for milk (T.G. Lee), to ensure compliance with state and federal requirements (Note: RFP #24-202 was previously awarded on April 25, 2023) **(pgs. 304-305)** MOTION CARRIED UNANIMOUSLY

Action on the Agenda Addendum

#1. MOTION by Mr. daSilva, second by Mr. Crawford, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual and Student Conduct and Discipline Code as follows:

#5.60 Use of Bathrooms (*New*) (pgs. A2-A3)
#7.08 Inventories and Property Records (*Revised*) (pgs. A4-A5)
#7.14 Purchasing Policies and Bidding (*Revised*) (pgs. A6-A13)
Student Conduct and Discipline Code (*Revised*) (pgs. A14-A52)

MOTION CARRIED UNANIMOUSLY

End of the Agenda Addendum

6. Comments from Student Ambassadors

Student Ambassadors Cash Blalock and Jake Wooley updated the Board on the status of student organization accomplishments, events, and athletic competitions at their respective schools.

Board members, Mr. Hines, and Mr. Dietzen expressed how proud they are of the Student Ambassadors and thanked them for their service.

7. Legal Counsel's Report

No legal matters to report.

8. Superintendent's Report

Mr. Hines stated the District is getting ready to close out the school year. He thanked everyone for their hard work and dedication on a job well done.

9. Issues and concerns Board members may wish to discuss

Board members thanked all District staff for their hard work and effort. They congratulated students, especially graduating seniors, who have overcome challenges, including Covid, to accomplish their goals.

Dr. Brothers advised that retirees will be honored at a breakfast at RIVEROAK Technical College on June 1 at 8:30 a.m.

Mr. Taylor reminded the Board of the following:

- Representatives from U.S. Senator Rick Scott's office will be touring RIVEROAK Technical College at 10:00 a.m. tomorrow, May 24.
- FSBA/FADSS Annual Summer Conference June 7-9 in Tampa.
- The regular Board meeting for the month of June will be held on Thursday, June 29, due to District administrators, directors, etc. attending the Model Schools Conference in Tampa.

The meeting adjourned at 6:43 p.m.

2022-2023 JUNE SURPLUS ITEMS

PROPERTY RECORD #	ITEM DESCRIPTION	ORIGINAL PURCHASE PRICE	ORIGINAL PURCHASE DATE	COST CENTER	REQUESTED DISPOSITION
99002446	GROW SYSTEM	$ 878.64	3/21/2002	SUWANNEE MIDDLE SCHOOL	JUNKED
99002746	CARPET/FLOOR MACHINE	$ 1,195.00	10/30/2002	BRANFORD HIGH SCHOOL	JUNKED
99005025	COMPUTER, LAPTOP	$ 1,400.58	10/20/2005	TECHNOLOGY	SURPLUS
99005309	COMPUTER MONITOR ONLY	$ 1,549.00	10/18/2006	TECHNOLOGY	SURPLUS
99005310	ETHERNET SWITCH	$ 1,955.00	10/25/2006	TECHNOLOGY	SURPLUS
99005523	PROJECTOR	$ 807.99	7/21/2006	TECHNOLOGY	SURPLUS
99005875	COMPUTER, LAPTOP	$ 1,030.88	7/26/2007	TECHNOLOGY	SURPLUS
99006681	VISION SCREENING MACHINE	$ 4,293.46	4/24/2009	SUWANNEE PINEVIEW	SURPLUS
99006738	COMPUTER, NOTEBOOK	$ 899.00	7/29/2009	TECHNOLOGY	SURPLUS
99007039	SERVER, RACKMOUNT	$ 1,737.59	10/5/2009	TECHNOLOGY	SURPLUS
99007271	COMPUTER, LAPTOP W DOCKIN	$ 990.00	6/15/2010	TECHNOLOGY	SURPLUS
99007324	SERVER	$ 4,866.61	10/1/2010	TECHNOLOGY	SURPLUS
99007471	TELEBINOCULAR	$ 1,038.50	5/20/2011	SUWANNEE MIDDLE SCHOOL	SURPLUS
99007505	SERVER	$ 2,400.00	6/3/2011	TECHNOLOGY	SURPLUS
99007622	SERVER, ITI	$ 2,415.00	11/18/2011	TECHNOLOGY	SURPLUS
99007764	SERVER	$ 1,050.00	10/23/2012	TECHNOLOGY	SURPLUS
99007842	PRINTER, LASER	$ 889.99	12/19/2013	TECHNOLOGY	SURPLUS
99008076	HP PROBOOK 650G1	$ 765.00	10/1/2015	TECHNOLOGY	SURPLUS
99008110	PRINTER, LASER	$ 948.75	3/3/2016	TECHNOLOGY	SURPLUS
99008179	LCD PANEL, 15"	$ 1,895.00	6/16/2016	TECHNOLOGY	SURPLUS
99008180	LCD PANEL, 15"	$ 1,895.00	6/16/2016	TECHNOLOGY	SURPLUS
99008211	HP PROBOOK	$ 770.00	6/30/2016	TECHNOLOGY	SURPLUS
99008212	HP PROBOOK	$ 770.00	6/30/2016	TECHNOLOGY	SURPLUS
99008219	HP PROBOOK	$ 770.00	6/30/2016	TECHNOLOGY	SURPLUS
99008236	DESKTOP, ALL IN ONE	$ 840.51	1/27/2017	TECHNOLOGY	SURPLUS
99008344	HP PROBOOK	$ 785.00	11/18/2016	TECHNOLOGY	SURPLUS
99008681	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008682	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008683	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008685	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS

2022-2023 JUNE SURPLUS ITEMS

2022-2023 JUNE SURPLUS ITEMS

PROPERTY RECORD #	ITEM DESCRIPTION	ORIGINAL PURCHASE PRICE	ORIGINAL PURCHASE DATE	COST CENTER	REQUESTED DISPOSITION
99008686	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008687	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008689	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008690	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008691	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008692	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008693	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008697	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008698	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008699	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008700	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008701	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008702	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008703	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008704	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008705	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008706	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008708	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008709	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008710	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008712	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008714	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008715	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008716	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008717	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008719	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008723	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008724	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008727	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS
99008728	HP PROBOOK	$ 790.00	3/23/2018	TECHNOLOGY	SURPLUS

2022-2023 JUNE SURPLUS ITEMS

2022-2023 JUNE SURPLUS ITEMS

PROPERTY RECORD #	ITEM DESCRIPTION	ORIGINAL PURCHASE PRICE	ORIGINAL PURCHASE DATE	COST CENTER	REQUESTED DISPOSITION
99008804	PROJECTOR POINTING DEVICE	$ 802.33	2/26/2019	TECHNOLOGY	SURPLUS
99008821	HP PROBOOK	$ 765.00	2/14/2019	TECHNOLOGY	SURPLUS
99008890	HP PROBOOK	$ 765.00	2/14/2019	TECHNOLOGY	SURPLUS
99009005	COMPUTER PROBOOK NOTEBOOK	$ 1,146.42	8/8/2019	TECHNOLOGY	SURPLUS
99009087	HP PROBOOK	$ 963.25	12/5/2019	TECHNOLOGY	SURPLUS
		$ 70,138.50			

Requested By:

ETHAN BUTTS
DIRECTOR OF PROPERTY RECORDS

6/29/2023
DATE

APPROVED BY:

SUPERINTENDENT

BOARD CHAIRMAN

SUWANNEE COUNTY SCHOOL BOARD

PROFESSIONAL/TECHNICAL SERVICES AGREEMENT

This AGREEMENT is made commencing on July 1, 2023, by and between the Suwannee County School Board ("SCSB"), and Tracy Henderson (hereinafter "Contractor.").

WITNESSED:

WHEREAS, SCSB, through RIVEROAK Technical College (RTC), operates schools and educational institutions and is in need of a qualified, experienced Educational Consultant to provide consulting services for SCSB; and

WHEREAS, Contractor may employ and/or contract with qualified and duly licensed and/or certified instructors with expertise and experience in providing educational services; and

WHEREAS, SCSB desires to engage Contractor to provide such services for SCSB and Contractor is willing to provide such services for SCSB.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein set forth, the parties agree as follows:

1. ENGAGEMENT; RESPONSIBILITIES OF CONTRACTOR

A. SERVICES: SCSB hereby engages Contractor to provide educational consulting services for SCSB as requested by SCSB, and Contractor hereby accepts such engagement and agrees to provide said services in accordance with the terms of this Agreement. Said services are described in Exhibit A attached hereto, which exhibit is hereby incorporated by reference into, and made a part of, this Agreement. Contractor shall provide said services through employees and/or independent subcontractors who are qualified and appropriately licensed and/or certified to perform all functions assigned to them by Contractor in connection with the provision of services by Contractor hereunder.

B. MANNER OF PERFORMANCE OF CONTRACTOR'S SERVICES

(i) Contractor and staff shall perform all services under this Agreement in the manner and means it or he/she chooses, in its or his/her sole and absolute discretion and judgment. Contractor and staff shall not be required to comply with SCSB's directions or instructions concerning when, where and how to perform services under this Agreement, but shall have full and absolute discretion in such matters.

(ii) Contractor and staff shall not be required to perform services in any order or sequence specified by SCSB.

(iii) Contractor and staff shall not be required to attend meetings or participate in training conducted by SCSB as to specific methods or procedures.

(iv) Contractor and staff shall not be required to work specified hours, but shall have full and absolute discretion with respect thereto.

(v) Contractor and staff shall not be required to submit any written or oral reports to SCSB except such reports as shall be required by law, regulation, or any governmental authority, including reasons for federal, state, or local compliance purposes.

(vi) The Contractor and staff shall be responsible for payment of Contractor and staff expenses relating to the performance of duties hereunder, including expenses or travel and similar items.

C. DOCUMENTATION: Contractor shall submit to SCSB, on a monthly basis, appropriate documentation of services provided hereunder. Such documentation shall be in the form and shall contain the information requested by SCSB.

2. REPRESENTATIVES AND WARRANTIES

Contractor represents and warrants to SCSB, upon execution and throughout the term of this Agreement, as follows:

A. Contractor is not bound by any agreement or arrangement which would preclude it from entering into, or from fully performing the services required under, this Agreement;

B. None of the Contractor staff has ever had his or her professional license or certification in the State of Florida or in any other jurisdiction denied, suspended, revoked, terminated, voluntarily relinquished under threat of disciplinary action, or restricted in any way.

C. Contractor shall perform the services required hereunder in accordance with:
(i) All applicable federal, state, and local laws, rules, and regulations;

(ii) All applicable policies of: SCSB;

(iii) All applicable Bylaws, Rules, and Regulations of SUWANNEE COUNTY SCHOOLS;

D. Contractor has, and shall maintain throughout the term of this Agreement, all appropriate federal and state licenses and certifications which are required in order for Contractor to perform the services required of Contractor under this Agreement; and

E. Each of the Contractor staff has, and shall maintain throughout the term of this Agreement, all appropriate federal and state licenses and certifications which are required in order for said staff to perform the functions, assigned to him or her by Contractor in connection with the provision of services under this Agreement; and

F. All Contractor staff shall comply with all applicable terms of this Agreement.

3. INDEPENDENT CONTRACTOR

In performing the services herein specified, Contractor is acting as an independent contractor, and neither Contractor nor any staff shall be or be considered employees of SCSB. Neither Contractor nor any Contractor staff shall be under the control of SCSB as to the manner by which results are accomplished, but only as to the results of Contractor's work. It is agreed and acknowledged by the parties that, as an independent contractor, Contractor staff retains the right to contract with and provide educational consulting services to entities and individuals other than SCSB and its students, and nothing in this Agreement shall be interpreted as limiting or restricting in any way Contractor's right to do so. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the parties hereto, and nothing herein contained shall be construed to authorize either party to act as agent for the other. Contractor shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes and benefits with respect to all Contractor staff. Contractor hereby expressly agrees to provide SCSB with proof of payment of such taxes in the event such is requested by SCSB by federal or State tax authorities. Any such proof will be provided directly to SCSB's counsel for delivery to tax authorities in order to preserve the confidentiality of such records. Neither Contractor nor any Contractor staff shall be subject to any SCSB policies solely applicable to SCSB's employees, not to exclude policy directly related to vendors and contractors.

4. TERM

The initial term of this Agreement shall be for a period not to exceed twelve (12) months, commencing on July 1, 2023 and ending June 30, 2024, unless sooner terminated as provided herein. At the end of the Initial Term and each Renewal Term (as hereinafter defined), if any, this Agreement may be renewed for an additional term, ("Renewal Term"), but only upon mutual written agreement of the parties.

5. COMPENSATION

For the services rendered pursuant to this Agreement, Contractor shall be paid by SCSB, as and for its sole compensation hereunder, the amounts listed in Exhibit B attached hereto, which Exhibit is hereby incorporated by reference into, and made a part of, this Agreement. Notwithstanding the foregoing, no compensation shall be payable to Contractor for any services for which Contractor has not submitted the documentation required under Paragraph l(C) of this Agreement.

6. BILLING

Contractor shall bill SCSB for services provided hereunder on a monthly basis in the month following the month in which services are rendered. Each invoice shall be in the form, and contain the information, requested by SCSB, and SCSB shall pay each invoice within **thirty (30) days** after receipt thereof by SCSB. SCSB shall not be required to pay for any services for which Contractor does not provide a proper invoice.

7. CONFIDENTIALITY

Contractor recognizes and acknowledges that, by virtue of entering into this Agreement and providing services hereunder, Contractor and staff may have access to certain confidential information, including

confidential student information and personal health information ("PHI"). Contractor agrees that neither it nor any Contractor staff will at any time, either during or subsequent to the term of this Agreement, disclose to any third party, except where permitted or required by law or where such disclosure is expressly approved by SCSB in writing, any confidential student information, PHI or other confidential information, and Contractor and all Contractor staff shall comply with all Federal and State laws and regulations, and all SCSB rules, regulations, and policies regarding the confidentiality of such information. Without limiting the generality of the foregoing, Contractor shall comply with the Health Insurance Portability and Accountability Act. Contractor may not use or further disclose Personal Health Information ("PHI") other than as permitted or required by law or this Agreement. In addition, Contractor shall:

- Report to SCSB any impermissible use or disclosure of PHI.
- Ensure that any agents, including subcontractors to whom it provides PHI created or received from SCSB agrees to the same restrictions or conditions that apply to Contractor.
- Make PHI available in accordance with HIPAA Privacy Rules.
- Make PHI available for amendment and incorporate amendments into PHI in accordance with HIPAA rules.
- Make available the information required to make an accounting of disclosures under the applicable HIPAA law and regulations.
- Make its internal practices, and any information related to the use and disclosure of PHI received from, or created or received by Contractor, available to applicable governmental entities.
- Upon termination of the contract, if feasible, return or destroy any and all PHI received from or created or received by the Contractor in performance of this Agreement.

8. CRIMINAL BACKGROUND CHECKS

The Legislature amended the Jessica Lunsford Act effective July 1, 2007. This law requires any employee, contractor, vendor who will: (1) be at a school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds; meet Level II Background screening requirements. There are some exceptions. Level 2 screening includes fingerprinting, statewide criminal and juvenile justice records checks through the Florida Department of Law Enforcement and federal criminal records checks through the Federal Bureau of Investigation. Level 2 screening may also include local criminal records checks through the local law enforcement agencies.

Level II Background Check – Any vendor providing services under this contract who will (1) be at a school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds, that person shall have a **Level II background check** submitted through the SCSB. Documentation of clearance will be on file in the Department of Human Resources in the SCSB office. **The contractor shall be required to pay for all costs of the background reports.** If it is discovered during the period of the contract that the successful contractor substituted an unapproved worker for an approved worker, the vendor's contract may be cancelled immediately at the instructions of the SCSB.

9. AUDITS, RECORDS, AND RECORDS RETENTION

SCSB or its representative reserves the right to inspect and/or audit all the Contractor's documents and records as they pertain to the products and services delivered under this agreement. Such rights will be exercised with notice to the Contractor to determine compliance with and performance of the terms, conditions and specifications on all matters, rights and duties, and obligations established by this

agreement. Documents/records in any form shall be open to SCSB's representative and may include but are not limited to all correspondence, ordering, payment, inspection and receiving records, and contracts or sub-contracts that directly or indirectly pertain to the transactions between the SCSB and the Contractor in order:

A. To establish and maintain books, records, and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices, which sufficiently and properly reflect all revenues and expenditures of funds provided by the SCSB under this contract.

B. To retain all contractor records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of the contract, or if an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of this contract.

C. That completion or termination of the contract and at the request of the SCSB, the Contractor will cooperate with the SCSB to facilitate the duplication and transfer of any said records or documents during the required retention period as specified in paragraph A above.

D. To assure that these records shall be subject at all reasonable times to inspection, review, or audit by Federal, state, or other personnel duly authorized by the SCSB.

E. That persons duly authorized by the SCSB and Federal auditors, pursuant to 45 CFR, Part 92.36 (I) (10), shall have full access to and the right to examine any of provider's contract and related records and documents, regardless of the form in which kept, at all reasonable times for as long as records are retained.

F. To include these aforementioned audit and record keeping requirements in all approved subcontracts and assignments.

10. INDEMNIFICATION

Contractor shall indemnify and hold harmless SCSB from and against any and all claims, liabilities, damages, and expenses including, without limitation, reasonable attorneys' fees, incurred by SCSB in defending actions brought against it arising out of or related to the acts or omissions of Contractor, its agents, officers, or employees in the provision of services or performance of duties by Contractor pursuant to this Agreement.

11. DEBARMENT & SUSPENSION

SCSB certifies that, by submission of this document, that neither it nor its agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

12. TERMINATION

A. TERMINATION WITHOUT CAUSE. Either party may terminate this Agreement without cause by

giving the other party at least thirty (30) days prior written notice.

B. TERMINATION FOR BREACH. Either party may terminate this Agreement upon breach by the other party of any material provision of this Agreement, provided such breach continues for fifteen (15) days after receipt by the breaching party of written notice of such breach from the non-breaching party.

C. IMMEDIATE TERMINATION BY SCSB. SCSB may terminate this Agreement immediately by written notice to Contractor (such termination to be effective upon Contractor's receipt of such notice) upon the occurrence of any of the following events:

(i) the denial, suspension, revocation, termination, restricting, relinquishment, or lapse of any license or certification required to be held by Contractor, or of any Contractor staff's professional license or certification, in the State of Florida, or

(ii) conduct by Contractor or any of Contractor's staff which affects the quality of services provided to SCSB or the performance of duties required hereunder and which would, in SCSB's sole judgment, be prejudicial to the best interests and welfare of SCSB or its students;

(iii) Breach by Contractor or any Contractor staff of the confidentiality provisions of Section 7 hereof;

D. EFFECT OF TERMINATION. As of the effective date of termination of this Agreement, neither party shall have any further rights or obligations hereunder except for rights and obligations accruing prior to such effective date of termination, or arising as a result of any breach of this Agreement. Notwithstanding the foregoing, the following provisions shall survive the expiration or other termination of this Agreement, regardless of the cause of such termination: Paragraphs 1 (B), 2, 5, 10, 13, and 15.

13. ARBITRATION

Any dispute or controversy arising under, out of or in conjunction with, or in relation to, this Agreement, or any amendment hereof, or the breach hereof, shall be determined and settled by arbitration in Suwannee County, Florida, in accordance with the rules of the American Arbitration Association and applying the laws of the State of Florida. Any award rendered by the arbitrator shall be final and binding upon each of the parties, and judgment thereon may be entered in any court having jurisdiction thereof. Should any litigation be commenced between the parties to this Agreement concerning this Agreement or the rights and duties in relation thereto, the SCSB for the SCSB'S attorneys' fees, costs, expenses, out-of-pocket disbursements incurred in such litigation, irrespective of whether such costs, fees, expenses and disbursements are taxable under the law, which shall be determined by the court in such litigation by the court alone on a post-trial motion. In the event that a court shall direct the parties to this Agreement to mediation with respect to any issue, the other contracting entity or person shall pay the fees, costs and expenses of the mediator.

14. ENTIRE AGREEMENT; MODIFICATION

This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement.

15. GOVERNING LAW

This Agreement shall be construed in accordance with the laws of the State of Florida. Nothing in this Agreement shall be interpreted or construed to mean that the SCSB waives its common law sovereign immunity or the limits on liability set forth in Florida Statutes.

16. COUNTERPARTS

This Agreement may be executed in one or more counterparts, all of which together shall constitute only one Agreement.

17. NOTICES

All notices hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by Federal Express or Express Mail, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed as follows:

If to SCSB: Ted L. Roush, Superintendent
Suwannee County School Board
1740 Ohio Avenue South
Live Oak, FL 32064

Copy to: Mr. Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell
Attorney for Suwannee County School Board
P. O. Box 10507
Tallahassee, FL 32302-2507

Contractor: Tracy Henderson
725 Suwannee Avenue SW
Live Oak, Florida 32064

18. WAIVER

A waiver by either party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure.

19. CAPTIONS

The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Agreement.

20. ASSIGNMENT; BINDING EFFECT.

Contractor shall not assign or transfer, in whole or in part, this Agreement or any of Contractor's rights, duties or obligations under this Agreement without the prior written consent of SCSB, and any assignment or

transfer by Contractor without such consent shall be null and void. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, representatives, successors and permitted assigns.

21. PUBLIC RECORDS

For all contractors as set forth in Section 119.0701, Florida Statutes see EXHIBIT C which is incorporated by reference herein.

22. RELEASE OF STUDENT RECORDS

By signature, Contractor assures that the released student data will be handled with confidentiality as required by Florida Statute 1002.22.

23. FORCE MAJEURE

Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Agreement if and to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God, acts of the public enemy, war, riots, strikes, labor disputes, civil disorders, fires, floods, hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2023-2024 academic year.

24. E-VERIFY. Effective July 1, 2020

A. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this Agreement.
B. Subcontractors
   (i) Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.
   (ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.
   (iii) Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.
C. Contractor must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.
D. Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all

costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

IN WITNESS WHEREOF, the parties hereto have set their hands and seals to this Agreement on this _____ day of _____, 20__.

SUWANNEE COUNTY SCHOOL BOARD

_____ _____
Jerry Taylor, Chairman Date

_____ _____
Ted L. Roush, Superintendent of Schools Date

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

CONTRACTOR

_____ _____
Witness Signature Tracy Henderson
Contractor

_____ _____
Type or Print Name of Witness Type or Print Name of Contractor

Date _____ Date _____

EXHIBIT A

SERVICES PROVIDED:

1. This agreement shall commence July 1, 2023 and shall terminate June 30, 2024.

2. The Contractor hereby agrees to provide the following services under this agreement:

   a. Conduct limited hours in the development of customer service training programs to the specifications of the Director of RTC, then to deliver such course materials to adult students in a demonstration offering at which time the selected instructors of RTC will attend and be qualified to continue the offering of that course material.
   b. Meet with the AST and ACTT Advisory Committees, program instructors, RTC Director and other interested persons to maintain such certification and to prepare and demonstrate forms and procedures to successfully obtain recertification.
   c. Research, meet with interested parties in Suwannee County and surrounding area, in order to advise the RTC Director as to course, program and instructional development for new and emerging occupations, as well as, for obtaining technical college credit.

3. RTC hereby agrees to abide by the following considerations under this agreement.

   a. Make available administration, staff and faculty of the RTC for consultation by the Contractor at appointed times for in person meetings or video conferencing.
   b. The RTC Director will maintain communications with the Contractor as to assistance for new programs, course delivery and program development.
   c. Will set up meeting and consultation dates and times between the Contractor and RTC staff and faculty as well as any advisory groups and community clients of the RTC. T

CONTRACTOR FEDERAL IDENTIFICATION NUMBER:
INDIVIDUAL SOCIAL SECURITY NUMBER:

IRS Form W-9 on file.

FUNDING SOURCE FOR PAYMENT TO CONTRACTOR:

General

EXHIBIT B

FEE SCHEDULE

RIVEROAK Technical College (RTC) is a postsecondary technical education college under Suwannee County School District and is required to obtain and retain national certification as a postsecondary institution, as well as, for Automotive Service Technology (AST) and Automotive Collision Technology Technician programs. The primary campus of RTC is at 415 S. W. Pinewood Drive, Live Oak, Florida 32064.

RTC is an instructional service provider to adult and secondary students of Suwannee County Public Schools, Work Force Development Board of Suwannee County, various industries and organizations in the RTC service area. The Contractor will be called upon to develop curriculum and instructor expertise to provide the requested training for new industries coming to Suwannee County. The Contractor will provide technical assistance to the Director of RTC.

RTC desires to engage in consulting services with the Contractor for several projects.

For the services provided by the Contractor, RTC agrees to pay based on the following table:

- Conduct Classroom instruction of students and/or staff $35.00 / hour
- Conduct a full school day of instruction for students and / or staff $200.00 / day
- Research and development time $35.00 / hour

The Contractor will submit an invoice for each month in which there has been activity at the end of the month which shall include detail per charge.

EXHIBIT C
Public Records Law Requirements
under Chapter 119.0701, Florida Statutes

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, LORIE NORRIS, RISK MANAGER, AT 386-647-4608, LORIE.NORRIS @SUWANNEE.K12.FL.US, OR 1740 OHIO AVENUE SOUTH, LIVE OAK, FL 32064.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes, you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt* or *confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. *See* Section 119.0701(2)(b)4, Florida Statutes, for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes.

AGREEMENT BETWEEN THE STATE OF FLORIDA, DEPARTMENT OF HEALTH SUWANNEE COUNTY HEALTH DEPARTMENT AND SUWANNEE COUNTY SCHOOL BOARD

The purpose of this affiliation agreement is to guide and direct a working relationship between the State of Florida, Department of Health, Suwannee County Health Department, hereinafter referred to as the DEPARTMENT and Suwannee County School Board through RIVEROAK Technical College, an institution providing health care profession education, hereinafter referred to as the SCHOOL, for the provision of learning opportunities for health care profession students.

RECITALS

The SCHOOL agrees:

1. To provide competent faculty for the planning and implementation of instruction, teaching, guidance, supervision, and evaluation of health care profession students, and to be responsible for the education program, academic affairs, and assessment of the students.

2. To work in accordance with all DEPARTMENT procedures, policies, protocols, rules and regulations in carrying out the relationship described herein and in making plans for the observation of and/or practice in health care at DEPARTMENT facilities.

3. To provide or assure that students have the necessary, required, and appropriate books, periodicals and teaching materials for SCHOOL's educational program.

4. To submit to the DEPARTMENT a schedule indicating the number and names of students who will be participating in an internship under this agreement and the names of the faculty members who will be indirectly supervising students during the students' rotation at DEPARTMENT facilities.

5. To plan student assignments in consultation with a representative of the DEPARTMENT.

6. To designate a contact person for evaluation and scheduling of student rotations and facilitation of communication between the parties.

7. To provide direct supervision of students whenever students are at DEPARTMENT facilities or provide indirect supervision of students engaged in a mutually agreeable practicum experience with a preceptor at the DEPARTMENT. Pursuant to this Agreement, students will only be assigned to mutually agreeable practicum experiences.

8. To initiate and/or participate in group conferences, as requested by DEPARTMENT at mutually agreed upon times, with a designee of the DEPARTMENT for the purpose of discussing objectives of the learning experiences and student performance in caring for patients.

9. To ensure that general and professional liability insurance insuring the SCHOOL, its employees, and its students who will be in training under this agreement, with limits of liability coverage in the

amount of not less than Two Hundred Thousand Dollars ($200,000) per claimant and Three Hundred Thousand Dollars ($300,000) per occurrence, is obtained and maintained throughout the term of this agreement and any renewal thereof. It is a material term of this agreement and necessary that the SCHOOL, its employees, and its students who will be participating under this agreement are covered under a general and professional liability policy with the abovementioned limits. However, it is not necessary that the SCHOOL, its employees, and its students who will be participating under this agreement are all covered under the same policy. As evidence of such coverage, the SCHOOL shall furnish to the DEPARTMENT applicable certificates of insurance sufficient to demonstrate full satisfaction of the requirements of this paragraph prior to students beginning their internship under this agreement and annually thereafter. SCHOOL shall immediately inform DEPARTMENT of any lapses or changes to coverages that would bring SCHOOL out of compliance with this paragraph. Failure of the SCHOOL to ensure that such coverage is obtained and maintained shall be grounds for immediate termination of this agreement. If the SCHOOL is a public college or university in Florida, the SCHOOL may be self-insured through the State Risk Management Trust Fund, established pursuant to section 284.30, Florida Statutes, and administered by the State of Florida, Department of Financial Services, or may be otherwise insured pursuant to the provisions of section 1004.24, Florida Statutes.

10. To be fully responsible for its acts of negligence, or its agents'/students' acts of negligence when acting within the scope of their employment, education or agency, and agrees to be liable for any damages resulting from said negligence.

11. Unless SCHOOL is a state agency or subdivision under section 768.28, Florida Statutes, or otherwise protected by sovereign immunity under its respective state law, to be liable for and indemnify, defend, and hold harmless the DEPARTMENT and all of its officers, agents, and employees from all claims, suits, judgments, or damages, consequential or otherwise and including attorneys' fees and costs, arising out of any act, actions, neglect, or omissions by the SCHOOL, its agents, students, or employees during the performance or operation of this Agreement or any subsequent modifications thereof, whether direct or indirect, and whether to any person or tangible or intangible property. Nothing herein is intended to serve as a waiver of sovereign immunity by any school to whom sovereign immunity may be applicable nor consent by a state agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

12. To assure that students maintain confidentiality of all data, files, and client records related to the services provided pursuant to this agreement and comply with state and federal laws, including, but not limited to, section 456.057, Florida Statutes, and 45 Code of Federal Regulations Parts 160, 162 and 164. The SCHOOL will take steps to assure students' compliance with any applicable professional standards of practice with respect to patient confidentiality. Procedures will be implemented by the SCHOOL to require students to comply with the protection and confidentiality requirements outlined in the Department of Health Information Security Policies, Protocols, and Procedures, as amended, and Privacy Rule of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), which are incorporated herein by reference. The SCHOOL assures that students have been trained in all aspects of ethical standards pertaining to confidentiality issues and privacy rights including federal Privacy Rules and applicable state confidentiality laws. Solely for the purpose of defining students' roles in relation to the use and disclosure of the DEPARTMENT'S protected health information, the students are defined as members of the DEPARTMENT'S workforce, as that term is defined by 45 CFR 160.103, when engaged in activities pursuant to this agreement. However, students are not and shall not be considered employees of the DEPARTMENT. This paragraph is not applicable to any students who do not access any confidential information.

13. To keep and maintain public records in accordance with the provisions of Chapter 119, Florida Statutes, including all public records required by the DEPARTMENT to perform the services entailed in this agreement, and to provide the public with access to such public records on the same terms and conditions that the DEPARTMENT would provide the records and at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by law; to ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law for the duration of the term of the agreement, including all renewals, and following completion of the agreement if SCHOOL does not transfer the records to DEPARTMENT; to meet all requirements for retaining public records as set forth in law and DEPARTMENT's retention schedules; and, upon completion of the contract, to transfer to the DEPARTMENT, at no cost to DEPARTMENT, all public records in possession of the SCHOOL and to destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the DEPARTMENT in a format that is compatible with the information technology systems of the DEPARTMENT.

If the SCHOOL has questions regarding the application of Chapter 119, Florida Statutes, to the SCHOOL's duty to provide public records relating to this contract, contact the custodian of public records at (850)245-4005, PublicRecordsRequest@flhealth.gov or 4052 Bald Cypress Way, Bin A02, Tallahassee, FL 32399.

14. To assure that all students are background screened and meet the Level 2 screening requirements of section 435.04, Florida Statutes, prior to students beginning their internship at the DEPARTMENT. The SCHOOL agrees to take steps to assure that students, and any SCHOOL personnel that accompany students or have access to DEPARTMENT's confidential records, inform the DEPARTMENT's designated contact person immediately if an arrest is made or a court disposition is entered for any disqualifying offense while participating in this internship. The DEPARTMENT will immediately remove the student from the internship program, or the personnel from further involvement in the program or access to records, if DEPARTMENT determines, in its sole discretion, that continued involvement of that student or personnel would violate the requirements of section 435.04, Florida Statutes, or would otherwise pose a risk to health or safety of any individual(s) or the public. The DEPARTMENT shall not be responsible for any costs associated with this paragraph.

The DEPARTMENT agrees:

1. To provide health care profession students accepted into this internship program access to a planned supervised program of internship experience for the area(s) of practice/study mutually agreed upon by the parties.

2. To provide designated staff members as internship supervisors for students, but such supervisors will not substitute for or diminish the requirement that SCHOOL provide faculty supervision as set forth above.

3. To designate a contact person for evaluation and scheduling of student rotations and facilitation of communication between the parties.

4. To make available to the faculty and students of the SCHOOL the DEPARTMENT facilities as agreed upon by both designated contact persons.

5. To retain overall responsibility for the quantity and quality of patient care in DEPARTMENT facilities.

6. To give SCHOOL five days' notice prior to removing from the internship program any students not comporting themselves in accordance with the procedures, protocols, regulations, rules, or statutes governing the DEPARTMENT unless DEPARTMENT deems immediate removal necessary, which such removal and determination of immediate necessity shall be at the sole discretion of the DEPARTMENT.

7. To provide as available the physical facilities, equipment, supplies, and patients to supplement an educational program in accordance with the objective of providing an internship experience to health care profession students. Notwithstanding the foregoing, the DEPARTMENT may, at its discretion, temporarily remove access to facilities, equipment, supplies, and patients in the interest of the health or safety of patients, employees, students, or other interns.

8. The DEPARTMENT, a state agency or subdivision, is self-insured through the State Risk Management Trust Fund, established pursuant to section 284.30, Florida Statutes, and administered by the State of Florida, Department of Financial Services. The DEPARTMENT certifies that it maintains, and agrees to continue to maintain during the term this agreement, general and professional liability protection coverage through the State Risk Management Trust Fund, and that this protection extends to the Department of Health, its officers, employees, and agents, and covers statutory liability exposure to the limitations described in section 768.28, Florida Statutes. Nothing herein is intended to serve as a waiver of sovereign immunity by any party to whom sovereign immunity may be applicable. Nothing herein shall be construed as consent by a state agency or subdivision of the State of Florida to be sued by third parties. The DEPARTMENT cannot insure or indemnify the SCHOOL, its officers, employees, students, and agents, or any third parties.

General Terms.

1. Independent Contractor. No relationship of employer/employee, principal/agent, or other association shall be created by this agreement between the parties or their directors, officers, agents, students or employees. Students shall, at all times, be considered "independent" and shall, under no circumstances, be considered employees of the DEPARTMENT. The parties agree that they will never act or represent that they are acting as an agent of the other or incur any obligations on the part of the other party.

2. Remedies; Limitations of Liability. Except for willful misconduct or gross negligence, neither party shall be liable to the other for punitive, exemplary, special, indirect, or consequential damages, including without limitation, lost profits, each party's aggregate liability being limited to the other party's direct damages, and other costs set forth herein. This paragraph may only be interpreted as further limitation of the DEPARTMENT'S exposure; it shall not be interpreted as a waiver of sovereign immunity beyond that stated in section 768.28, Florida Statutes. In addition to the foregoing, the DEPARTMENT shall not be liable to students, faculty, or SCHOOL in the event of exposure to an infectious, environmental, occupational, or other hazard not caused by the willful or negligent conduct of the DEPARTMENT.

3. Notice. When either party to this Agreement desires to give notice to the other, such notice must be in writing, and delivered by (i) United States certified or registered mail, postage prepaid and return receipt requested, (ii) a nationally recognized overnight delivery service, (iii) personal delivery with a written receipt obtained, or (iv) email transmission with confirmation of receipt provided by the recipient via returned email, at the addresses set forth below. Notices shall be effective upon receipt. Presently, the parties designate the following as the respective places for giving notice:

For DEPARTMENT

Name: Kerry S. Waldron
Title: Administrator
Address: 915 Nobles Ferry Road, Live Oak, FL 32060
Telephone: 386-362-2708, ext. 222
(Fax): 386-362-6301
E-mail: kerry.waldron@flhealth.gov

For SCHOOL

Name: Ted L. Roush
Title: Superintendent of Schools
School Name: Suwannee County School Board
Address: 1740 Ohio Avenue, South, Live Oak, FL 32064
Telephone: 386-647-4600
(Fax): 386-364-2635
E-mail: ted.roush@suwannee.k12.fl.us

4. Term and Renewal. Unless terminated earlier as provided herein, the term of this agreement shall be from July 1, 2023 to July 31, 2024. This agreement may be renewed on a yearly basis for no more than three years or the term of the original contract, whichever period is longer. Any renewal shall be in writing upon mutual agreement and subject to the same terms and conditions as set forth in this initial agreement.

5. Termination. This agreement may be terminated by either party upon no less than 30 calendar days' notice in writing to the other party, with or without cause, unless a lesser time is mutually agreed upon in writing by both parties. Such notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. The parties will thereafter work cooperatively to coordinate the termination of the services provided under this agreement.

6 Entire Agreement and Modification. This agreement represents the entire understanding of the parties with respect to the matters covered herein and supersedes all prior and contemporaneous agreements, representations, and discussion, whether oral or written. This agreement may only be altered, amended, or modified in a writing signed by both parties.

7. Jurisdiction and Venue. This agreement shall be governed by and construed in accordance with the laws of the State of Florida, without respect to its conflict of laws principles. With respect to any

action arising out of this agreement, the parties accept the exclusive jurisdiction of the state courts in Florida and agree that venue shall lie exclusively in Suwannee County, Florida.

8. Capacity: Each individual signing this agreement on behalf of either party individually warrants that he or she has the full legal power to execute this agreement on behalf of the party for whom he or she is signing and to bind and obligate such party with respect to all provisions contained in this agreement.

9. Counterparts: This agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document.

10. Cooperation with the Inspector General: SCHOOL acknowledges and understands that it has a duty to and will cooperate with the Inspector General in any investigation, audit, inspection, review, or hearing, pursuant to section 20.055(5), Florida Statutes.

11. Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Agreement if and to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God, acts of the public enemy, war, riots, strikes, labor disputes, civil disorders, fires, floods, hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2023-2024 academic year.

IN WITNESS WHEREOF, the parties approve this agreement and have caused it to be executed by their undersigned officials who are duly authorized.

SUWANNEE COUTNY SCHOOL BOARD

Signature

Name: Jerry Taylor

Title: Board Chairman

Date: _____

Signature

Name: Ted L. Roush

Title: Superintendent of Schools

Date: _____

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

STATE OF FLORIDA
DEPARTMENT OF HEALTH
SUWANNEE COUNTY HEALTH DEPARTMENT

_____
Signature

Name: _____

Title: _____

Date: _____

SCSB 2024-21 (REVISED/RENEWAL)

AN AGREEMENT

Between

SUWANNEE COUNTY SCHOOL BOARD

and

MADISON COUNTY MEMORIAL HOSPITAL

This Agreement begins on July 1, 2023, between the Suwannee County School Board (SCSB) and Madison County Memorial Hospital (Healthcare Agency).

Whereas, SCSB, through the RIVEROAK Technical College (RTC), operates a Patient Care Technician program, Practical Nurse Education program, Surgical Technology program, Phlebotomy program, Pharmacy Technician program and Certified Nursing Assistant Program for qualified students preparing to be Patient Care Technicians, Practical Nurses, Surgical Technologists, Licensed Phlebotomists, Pharmacy Technicians, and/or Certified Nursing Assistants; and,

Whereas, SCSB and the Healthcare Agency have agreed jointly to participate in a program in which Phlebotomy students may acquire clinical experience at the facilities of the Healthcare Agency; and,

Whereas, the parties share the mutual goal of high quality patient care and health sciences education;

Now, therefore, in consideration of the mutual covenants and obligations as set forth herein, the parties agree as follows:

I. GENERAL CONDITIONS

1. The Healthcare Agency and the SCSB expressly agree that all faculty and students under the program shall remain agents or students of the RTC. The RTC agrees that it will never act or represent it is acting as an agent of the Healthcare Agency or incur any obligations on the part of the Healthcare Agency without first obtaining the express written authority of the Administrator. The Healthcare Agency agrees that it will not be responsible for any salaries, taxes, or insurance of the RTC faculty, agents, or students.

2. The Healthcare Agency and RTC concur that this agreement may be cancelled at any time by either party hereto, with or without cause upon 30 days written notice to the other party.

3. The Healthcare Agency and RTC concur that this agreement shall continue in effect for the period of one year beginning on July 1, 2023 through June 30, 2024; and shall be renewed from year to year unless otherwise notified in writing as in paragraph #2 above.

4. No alteration, modification, or variation of the terms of this agreement shall be valid nless made in writing and signed by both of the parties hereto.

5. The Healthcare Agency and the RTC agree that executed copies of this agreement shall be placed on file with the Administrator of the Healthcare Agency and the Director of the RTC.

6. The SCSB agrees to require the student to maintain professional liability insurance with single limit liability coverage of not less than $1,000,000.00/$3,000,000.00.

7. The SCSB agrees to provide a certificate of liability insurance for the faculty members in the performance of their duties and responsibilities at the Healthcare Agency.

8. The SCSB holds the Healthcare Agency harmless from any acts of negligence of the instructors and students while in the Healthcare Agency facility within the scope of the Phlebotomy program.

II. THE HEALTHCARE AGENCY'S RESPONSIBILITY

1. To share in the responsibility for the education of health care students in the Phlebotomy Program through the cooperation and assistance of its staff and employees along with the faculty and students of the RTC.

2. Students shall be selected for the programs by the RTC.

3. To make available to faculty and students of the RTC the use of its facilities the same as to its own personnel.

4. To make available whenever possible to faculty and students of the RTC all of its facilities and services in the planned learning experiences of the aforementioned programs.

5. To provide conference and meeting rooms as required and needed, if available, and not being used for other purposes by the Healthcare Agency.

6. To include faculty members of the program in their staff meetings when policies to be discussed affect or directly relate to the programs.

7. Instruction under the program(s) shall be at the time agreed by the parties to this contract and in agreement with the school curriculum calendar.

8. The responsibility for the patient remains with the Healthcare Agency.

III. THE RTC'S RESPONSIBILITY

1. The operation of programs will comply with established policies and practices of the Healthcare Agency, including all applicable legislation and regulations.

2. Ascribes to equal access/equal opportunity; endorses non-discrimination on the basis of race, color, religion, national origin, sex, age, handicap, or marital status. To assign students and faculty to the Healthcare Agency based on this statement.

3. To maintain standards of the programs as recommended and prescribed by all governing bodies and accrediting agencies regulating the programs.

4. To comply with and require, if necessary, physical examination, chest x-rays, and certain immunizations as deemed necessary by the Healthcare Agency or other such authority relative to the programs prior to entrance upon premises under the programs.

5. To employ qualified employees in the programs as administrators and instructors. The RTC agrees to the responsibility of interpreting the objectives of the programs to the students, consulting with administrative personnel of the Healthcare Agency in advance about use of the various facilities, and conferring with appropriate members of the Healthcare Agency staff in selecting patients to provide the learning experiences desired for students.

6. To be responsible for the educational supervision of students in the program.

7. The Healthcare Agency may, at any time, direct withdrawal of any faculty or student from the institution facilities or premises whose conduct or performance is not in accord with the standards of the RTC and its programs, or is unprofessional and detrimental to the Healthcare Agency. This request for withdrawal shall be submitted in writing, following a verbal request, to the appropriate school administrator. The RTC agrees that it will maintain the requisite degree of discipline among its students and faculty, giving full consideration to the Healthcare Agency's standard of conduct and performance.

8. Maintain individual records of classes, student activities, and competencies.

9. Maintain strict confidentiality regarding all patient-centered information.

10. Prepare any rotational plans for services to be used for experience and to secure the approval of this plan from the Healthcare Agency prior to the commencing of the educational program under the agreement. Substantive changes in the program will not be effective until such time as they shall be approved by the Healthcare Agency.

IV. HIPAA REQUIREMENTS

The Provider agrees to comply with the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320d ("HIPAA") and any current and future regulations promulgated thereunder including without limitation the federal privacy regulations contained in 45 C.F.R. Parts 160 and 164 (the "Federal Privacy Regulations"), the federal security standards contained in 45 C.F.R. Part 142 (the "Federal Security Regulations"), and the federal standards for electronic transactions contained in 45 C.F.R. Parts 160 and 162, all collectively referred to herein as "HlPAA Requirements". The Provider agrees not to use or further disclose any Protected Health Information (as defined in 45 C.F.R. Section 164.501) or Individually Identifiable Health Information (as defined in 42 U.S.C. Section 1320d), other than as permitted by HIPAA Requirements and the terms of this Agreement.

The Healthcare Agency will make its internal practices, books, and records relating to the use and disclosure of Protected Health Information available to the Secretary of Health and Human Services to the extent required for determining compliance with the Federal Privacy Regulations.

V. LIABILITY OF PARTIES

1. Nothing in this Agreement shall be construed to create a joint venture, agency or other legal relationship between the Healthcare Agency and RTC which could result in either party being responsible or liable for the acts or omissions of the other party.

2. Nothing in this Agreement shall be construed to create an employer/employee relationship between the RTC students and the Healthcare Agency.

3. Nothing contained in this Agreement is intended to serve as a waiver of sovereign immunity by any party to which sovereign immunity may be applicable.

VI. INDEMNIFICATION

1. The Healthcare Agency shall indemnify and hold harmless SCSB and RTC from and against any and all claims, liabilities, damages, and expenses including, without limitation, reasonable attorneys' fees, incurred by SCSB in defending actions brought against it arising out of or related to the acts or omissions of the Healthcare Agency, its agents, officers, or employees in the provision of services or performance of duties by the Healthcare Agency pursuant to this Agreement.

2. Each party agrees to hold each other harmless. Each party agrees, to the extent authorized by law, it will be responsible for its own acts or omissions and the results thereof and will not be responsible for the acts or omissions of the other party and the results thereof.

VII. GOVERNING LAW AND VENUE

1.1 This Agreement will be governed by and construed in accordance with the laws of the State of Florida. In the event of any litigation arising from this Agreement, the Parties agree that the exclusive state court forum for said litigation shall be in Suwannee County, in the court of appropriate jurisdiction.

1.2 The parties hereby knowingly, voluntarily and intentionally waive any right it may have to a trial by jury with respect to any litigation related to or arising out of, under, or in conjunction with this Agreement.

VIII. PUBLIC RECORDS

For all contractors as set forth in Section 119.0701, Florida Statutes see EXHIBIT A which is incorporated by reference herein.

IX. RELEASE OF STUDENT RECORDS

The Healthcare Agency assures that student data will be handled with confidentiality as required by Florida Statute 1002.22.

X. FORCE MAJEURE

Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Agreement if and to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God, acts of the public enemy, war, riots, strikes, labor disputes, civil disorders, fires, floods, hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2023-2024 academic year.

XI. E-Verify. Effective July 1, 2020

A. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this Agreement.

B. Subcontractors
   (i) Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.
   (ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.
   (iii)Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.

C. Contractor must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

The Healthcare Agency and the RTC agree that copies of any revisions or modifications of this agreement, after execution by the parties, shall have the effect of modifying the terms of this agreement.

SUWANNEE COUNTY SCHOOL BOARD
1740 Ohio Avenue, South
Live Oak, Florida 32064

BY: _____ DATE: _____
Ted L. Roush
Superintendent of Schools

BY: _____ DATE: _____
Jerry Taylor, Chairman
Suwannee County School Board

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

Madison County Memorial Hospital
224 NW Crane Avenue
Madison, FL 32340

BY: _____ DATE: _____

TITLE: _____

EXHIBIT A

Public Records Law Requirements
under Chapter 119.0701, Florida Statutes

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, LORIE NORRIS, RISK MANAGER, AT 386-647-4608, LORIE.NORRIS@SUWANNEE.K12.FL.US, OR 1740 OHIO AVENUE SOUTH, LIVE OAK, FL 32064.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes, you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt* or *confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. *See* Section 119.0701(2)(b)4, Florida Statutes, for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes.

INFO ONLY

SCSB 2024-212023-39 (REVISED/RENEWAL)

AN AGREEMENT

Between

SUWANNEE COUNTY SCHOOL BOARD

and

Madison County Memorial Hospital

This Agreement begins on July 1, 20232022, between the Suwannee County School Board (SCSB) and Madison County Memorial Hospital (Healthcare Agency).

Whereas, SCSB, through the RIVEROAK Technical College (RTC), operates a Patient Care Technician program, Practical Nurse Education Program, Surgical Technology program, Phlebotomy Program, Pharmacy Technician program, and Certified Nursing Assistant program for qualified students preparing to be Patient Care Technicians, Practical Nurses, Surgical Technologists, Licensed Phlebotomists, Pharmacy Technicians, and or Certified Nursing Assistants; and,

Whereas, SCSB and the Healthcare Agency have agreed jointly to participate in a program in which Phlebotomy students may acquire clinical experience at the facilities of the Healthcare Agency; and,

Whereas, the parties share the mutual goal of high quality patient care and health sciences education;

Now, therefore, in consideration of the mutual covenants and obligations as set forth herein, the parties agree as follows:

I. GENERAL CONDITIONS

1. The Healthcare Agency and the SCSB expressly agree that all faculty and students under the program shall remain agents or students of the RTC. The RTC agrees that it will never act or represent it is acting as an agent of the Healthcare Agency or incur any obligations on the part of the Healthcare Agency without first obtaining the express written authority of the Administrator. The Healthcare Agency agrees that it will not be responsible for any salaries, taxes, or insurance of the RTC faculty, agents, or students.

2. The Healthcare Agency and RTC concur that this agreement may be cancelled at any time by either party hereto, with or without cause upon 30 days written notice to the other party.

3. The Healthcare Agency and RTC concur that this agreement shall continue in effect for the period of one year beginning on July 1, 20232022 through June 30, 20242023; and shall be renewed from year to year unless otherwise notified in writing as in paragraph #2 above.

4. No alteration, modification, or variation of the terms of this agreement shall be valid unless made in writing and signed by both of the parties hereto.

5. The Healthcare Agency and the RTC agree that executed copies of this agreement shall be placed on file with the Administrator of the Healthcare Agency and the Director of the RTC.

6. The SCSB agrees to require the student to maintain professional liability insurance with single limit liability coverage of not less than $1,000,000.00/$3,000,000.00.

7. The SCSB agrees to provide a certificate of liability insurance for the faculty members in the performance of their duties and responsibilities at the Healthcare Agency.

8. The SCSB holds the Healthcare Agency harmless from any acts of negligence of the instructors and students while in the Healthcare Agency facility within the scope of the Phlebotomy program.

II. THE HEALTHCARE AGENCY'S RESPONSIBILITY

1. To share in the responsibility for the education of health care students in the Phlebotomy Program through the cooperation and assistance of its staff and employees along with the faculty and students of the RTC.

2. Students shall be selected for the programs by the RTC.

3. To make available to faculty and students of the RTC the use of its facilities the same as to its own personnel.

4. To make available whenever possible to faculty and students of the RTC all of its facilities and services in the planned learning experiences of the aforementioned programs.

5. To provide conference and meeting rooms as required and needed, if available, and not being used for other purposes by the Healthcare Agency.

6. To include faculty members of the program in their staff meetings when policies to be discussed affect or directly relate to the programs.

7. Instruction under the program(s) shall be at the time agreed by the parties to this contract and in agreement with the school curriculum calendar.

8. The responsibility for the patient remains with the Healthcare Agency.

III. THE RTC'S RESPONSIBILITY

1. The operation of programs will comply with established policies and practices of the Healthcare Agency, including all applicable legislation and regulations.

2. Ascribes to equal access/equal opportunity; endorses non-discrimination on the basis of race, color, religion, national origin, sex, age, handicap, or marital status. To assign students and faculty to the Healthcare Agency based on this statement.

3. To maintain standards of the programs as recommended and prescribed by all governing bodies and accrediting agencies regulating the programs.

4. To comply with and require, if necessary, physical examination, chest x-rays, and certain immunizations as deemed necessary by the Healthcare Agency or other such authority relative to the programs prior to entrance upon premises under the programs.

5. To employ qualified employees in the programs as administrators and instructors. The RTC agrees to the responsibility of interpreting the objectives of the programs to the students, consulting with administrative personnel of the Healthcare Agency in advance about use of the various facilities, and conferring with appropriate members of the Healthcare Agency staff in selecting patients to provide the learning experiences desired for students.

6. To be responsible for the educational supervision of students in the program.

7. The Healthcare Agency may, at any time, direct withdrawal of any faculty or student from the institution facilities or premises whose conduct or performance is not in accord with the standards of the RTC and its programs, or is unprofessional and detrimental to the Healthcare Agency. This request for withdrawal shall be submitted in writing, following a verbal request, to the appropriate school administrator. The RTC agrees that it will maintain the requisite degree of discipline among its students and faculty, giving full consideration to the Healthcare Agency's standard of conduct and performance.

8. Maintain individual records of classes, student activities, and competencies.

9. Maintain strict confidentiality regarding all patient-centered information.

10. Prepare any rotational plans for services to be used for experience and to secure the approval of this plan from the Healthcare Agency prior to the commencing of the educational program under the agreement. Substantive changes in the program will not be effective until such time as they shall be approved by the Healthcare Agency.

IV. HIPAA REQUIREMENTS

The Provider agrees to comply with the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320d ("HIPAA") and any current and future regulations promulgated thereunder including without limitation the federal privacy regulations contained in 45 C.F.R. Parts 160 and 164 (the "Federal Privacy Regulations"), the federal security standards contained in 45 C.F.R. Part 142 (the "Federal Security Regulations"), and the federal standards for electronic transactions contained in 45 C.F.R. Parts 160 and 162, all collectively referred to herein as "HIPAA Requirements". The Provider agrees not to use or further disclose any Protected Health Information (as defined in 45 C.F.R. Section 164.501) or Individually Identifiable Health Information (as defined in 42 U.S.C. Section 1320d), other than as permitted by HIPAA Requirements and the terms of this Agreement.

The Healthcare Agency will make its internal practices, books, and records relating to the use and disclosure of Protected Health Information available to the Secretary of Health and Human Services to the extent required for determining compliance with the Federal Privacy Regulations.

V. LIABILITY OF PARTIES

1. Nothing in this Agreement shall be construed to create a joint venture, agency or other legal relationship between the Healthcare Agency and RTC which could result in either party being responsible or liable for the acts or omissions of the other party.

2. Nothing in this Agreement shall be construed to create an employer/employee relationship between the RTC students and the Healthcare Agency.

3. Nothing contained in this Agreement is intended to serve as a waiver of sovereign immunity by any party to which sovereign immunity may be applicable.

VI. INDEMNIFICATION

1. The Healthcare Agency shall indemnify and hold harmless SCSB and RTC from and against any and all claims, liabilities, damages, and expenses including, without limitation, reasonable attorneys' fees, incurred by SCSB in defending actions brought against it arising out of or related to the acts or omissions of the Healthcare Agency, its agents, officers, or employees in the provision of services or performance of duties by the Healthcare Agency pursuant to this Agreement.

2. Each party agrees to hold each other harmless. Each party agrees, to the extent authorized by law, it will be responsible for its own acts or omissions and the results thereof and will not be responsible for the acts or omissions of the other party and the results thereof.

VII. GOVERNING LAW AND VENUE

1.1 This Agreement will be governed by and construed in accordance with the laws of the State of Florida. In the event of any litigation arising from this Agreement, the Parties agree that the exclusive state court forum for said litigation shall be in Suwannee County, in the court of appropriate jurisdiction.

1.2 The parties hereby knowingly, voluntarily and intentionally waive any right it may have to a trial by jury with respect to any litigation related to or arising out of, under, or in conjunction with this Agreement.

VIII. PUBLIC RECORDS

For all contractors as set forth in Section 119.0701, Florida Statutes see EXHIBIT A which is incorporated by reference herein.

IX. RELEASE OF STUDENT RECORDS

The Healthcare Agency assures that student data will be handled with confidentiality as required

by Florida Statute 1002.22.

X. FORCE MAJEURE

Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Agreement if and to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God, acts of the public enemy, war, riots, strikes, labor disputes, civil disorders, fires, floods, hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2023-20242022-2023-academic year.

XI. E-Verify. Effective July 1, 2020

A. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this Agreement.

B. Subcontractors
   (i) Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.
   (ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.
   (iii)Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.

C. Contractor must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

The Healthcare Agency and the RTC agree that copies of any revisions or modifications of this agreement, after execution by the parties, shall have the effect of modifying the terms of this agreement.

SUWANNEE COUNTY SCHOOL BOARD
1740 Ohio Avenue, South
Live Oak, Florida 32064

BY: _____ DATE: _____
Ted L. Roush
Superintendent of Schools

BY: _____ DATE: _____
Jerry Taylor, Chairman
Suwannee County School Board

Madison County Memorial Hospital
224 NW Crane Avenue
Madison, FL 32340

BY: _____ DATE: _____

TITLE: _____

INFO ONLY

SCSB 2024-212023-39 (REVISED/RENEWAL)

EXHIBIT A

Public Records Law Requirements
under Chapter 119.0701, Florida Statutes

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, LORIE NORRIS, RISK MANAGER~~VICKIE MUSIC DePRATTER, CPA, CHIEF FINANCIAL OFFICER~~, AT 386-647-46084609, LORIE.NORRIS@SUWANNEE.K12.FL.US~~VICKIE.DEPRATTER@SUWANNEE.K12.FL.US~~, OR 1740 OHIO AVENUE SOUTH, LIVE OAK, FL 32064.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes, you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt* or *confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. *See* Section 119.0701(2)(b)4, Florida Statutes, for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes.

AN AGREEMENT

Between

SUWANNEE COUNTY SCHOOL BOARD

and

SUWANNEE OPERATING INVESTMENTS LLC D/B/A
BEDROCK REHABILITATION AND NURSING CENTER AT SUWANNEE
Live Oak, Florida

This Agreement begins on July 1st 2023, between the Suwannee County School Board (SCSB) and Suwannee Operating Investments LLC d/b/a Bedrock Rehabilitation and Nursing Center at Suwannee (Healthcare Agency).

Whereas, SCSB, through the Suwannee High School (SHS), operates a Nursing Assistant program for qualified students preparing to be Licensed Certified Nursing Assistants,

Whereas, SCSB and the Healthcare Agency have agreed jointly to participate in a program in which Nursing Assistant education students may acquire clinical experience at the facilities of the Healthcare Agency; and,

Whereas, the parties share the mutual goal of high quality patient care and health sciences education;

Now, therefore, in consideration of the mutual covenants and obligations as set forth herein, the parties agree as follows:

I. GENERAL CONDITIONS

1. The Healthcare Agency and the SCSB expressly agree that all faculty and students under the program shall remain agents or students of the SHS. The SHS agrees that it will never act or represent it is acting as an agent of the Healthcare Agency or incur any obligations on the part of the Healthcare Agency without first obtaining the express written authority of the Administrator. The Healthcare Agency agrees that it will not be responsible for any salaries, taxes, or insurance of the SHS faculty, agents, or students.

2. The Healthcare Agency and SHS concur that this agreement may be cancelled at any time by either party hereto, with or without cause upon 30 days written notice to the other party.

3. The Healthcare Agency and SHS concur that this agreement shall continue in effect for the period of one year beginning July 1, 2023 through June 30, 2024; and shall be renewed from year to year thereafter, unless otherwise notified in writing as in paragraph #2 above.

4. No alteration, modification, or variation of the terms of this agreement shall be valid unless made in writing and signed by both of the parties hereto.

5. The Healthcare Agency and the SHS agree that executed copies of this agreement shall be placed on file with the Administrator of the Healthcare Agency and the Principal of the SHS.

6. The SCSB agrees to require the student to maintain professional liability insurance with single limit liability coverage of not less than $1,000,000.00/$3,000,000.00.

7. The SCSB agrees to provide a certificate of liability insurance for the faculty members in the performance of their duties and responsibilities at the Healthcare Agency.

8. The SCSB holds the Healthcare Agency harmless from any acts of negligence of the instructors and students while in the Healthcare Agency facility within the scope of the Nursing Assistant Education program.

II. THE HEALTHCARE AGENCY'S RESPONSIBILITY

1. To share in the responsibility for the education of health care students in the Patient Care Technician and Practical Nurse Education programs through the cooperation and assistance of its staff and employees along with the faculty and students of the SHS.

2. Students shall be selected for the programs by the SHS.

3. To make available to faculty and students of the SHS the use of its facilities the same as to its own personnel.

4. To make available whenever possible to faculty and students of the SHS all of its facilities and services in the planned learning experiences of the aforementioned programs.

5. To provide conference and meeting rooms as required and needed, if available, and not being used for other purposes by the Healthcare Agency.

6. To include faculty members of the program in their staff meetings when policies to be discussed affect or directly relate to the programs.

7. Instruction under the program(s) shall be at the time agreed by the parties to this contract and in agreement with the school curriculum calendar.

8. The responsibility for the patient remains with the Healthcare Agency.

III. THE SHS RESPONSIBILITY

1. The operation of programs will comply with established policies and practices of the Healthcare Agency, including all applicable legislation and regulations.

2. Ascribes to equal access/equal opportunity; endorses non-discrimination on the basis of race, color, religion, national origin, sex, age, handicap, or marital status. To assign students and faculty to the Healthcare Agency based on this statement.

3. To maintain standards of the programs as recommended and prescribed by all governing bodies and accrediting agencies regulating the programs.

4. To comply with and require, if necessary, physical examination, chest x-rays, and certain immunizations as deemed necessary by the Healthcare Agency or other such authority relative to the programs prior to entrance upon premises under the programs.

5. To employ qualified employees in the programs as administrators and instructors. The SHS agrees to the responsibility of interpreting the objectives of the programs to the students, consulting with administrative personnel of the Healthcare Agency in advance about use of the various facilities, and conferring with appropriate members of the Healthcare Agency staff in selecting patients to provide the learning experiences desired for students.

6. To be responsible for the educational supervision of students in the program.

7. The Healthcare Agency may, at any time, direct withdrawal of any faculty or student from the institution facilities or premises whose conduct or performance is not in accord with the standards of the SHS and its programs, or is unprofessional and detrimental to the Healthcare Agency. This request for withdrawal shall be made to the appropriate school administrator. The SHS agrees that it will maintain the requisite degree of discipline among its students and faculty, giving full consideration to the Healthcare Agency's standard of conduct and performance.

8. Maintain individual records of classes, student activities, and competencies.

9. Maintain strict confidentiality regarding all patient-centered information.

10. Prepare any rotational plans for services to be used for experience and to secure the approval of this plan from the Healthcare Agency prior to the commencing of the educational program under the agreement. Substantive changes in the program will not be effective until such time as they shall be approved by the Healthcare Agency.

11. See attached Rider 1 to be incorporated herein.

IV. HIPAA REQUIREMENTS

The Provider agrees to comply with the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320d ("HIPAA") and any current and future regulations promulgated thereunder including without limitation the federal privacy regulations contained in 45 C.F.R. Parts 160 and 164 (the "Federal Privacy Regulations"), the federal security standards contained in 45 C.F.R. Part 142 (the "Federal Security Regulations"), and the federal standards for electronic transactions contained in 45 C.F.R. Parts 160 and 162, all collectively referred to herein as "HIPAA Requirements". The Provider agrees not to use or further disclose any Protected Health Information (as defined in 45 C.F.R. Section 164.501) or Individually

Identifiable Health Information (as defined in 42 U.S.C. Section 1320d), other than as permitted by HIPAA Requirements and the terms of this Agreement.

The Healthcare Agency will make its internal practices, books, and records relating to the use and disclosure of Protected Health Information available to the Secretary of Health and Human Services to the extent required for determining compliance with the Federal Privacy Regulations.

V. LIABILITY OF PARTIES

1. Nothing in this Agreement shall be construed to create a joint venture, agency or other legal relationship between the Healthcare Agency and SHS which could result in either party being responsible or liable for the acts or omissions of the other party.

2. Nothing in this Agreement shall be construed to create an employer/employee relationship between the SHS students and the Healthcare Agency.

3. Nothing contained in this Agreement is intended to serve as a waiver of sovereign immunity by any party to which sovereign immunity may be applicable.

VI. INDEMNIFICATION

1. Both parties shall indemnify and hold harmless the other party, its officers, directors, employees, agents and members from and against any and all claims, liabilities, damages, and expenses including, without limitation, reasonable attorneys' fees, incurred by reason of defending actions brought against it arising out of or related to the acts or omissions of the other party, its agents, officers, or employees in the provision of services or performance of duties by that party pursuant to this Agreement.

VII. GOVERNING LAW AND VENUE

1.1 This Agreement will be governed by and construed in accordance with the laws of the State of Florida. In the event of any litigation arising from this Agreement, the Parties agree that the exclusive state court forum for said litigation shall be in Suwannee County, in the court of appropriate jurisdiction.

1.2 The parties hereby knowingly, voluntarily and intentionally waive any right it may have to a trial by jury with respect to any litigation related to or arising out of, under, or in conjunction with this Agreement.

VIII. PUBLIC RECORDS

For all contractors as set forth in Section 119.0701, Florida Statutes see EXHIBIT A which is incorporated by reference herein.

IX. RELEASE OF STUDENT RECORDS

The Healthcare Agency assures that student data will be handled with confidentiality as required by Florida Statute 1002.22.

X. FORCE MAJEURE

Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Agreement if and to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God, acts of the public enemy, war, riots, strikes, labor disputes, civil disorders, fires, floods, hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2023-2024 academic year.

XI. E-Verify. Effective July 1, 2020

A. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this Agreement.

B. Subcontractors
   (i) Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.
   (ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.
   (iii)Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.

C. Contractor must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

The Healthcare Agency and the SHS agree that copies of any revisions or modifications of this agreement, after execution by the parties, shall have the effect of modifying the terms of this agreement.

SUWANNEE COUNTY SCHOOL BOARD
1740 Ohio Avenue, South
Live Oak, Florida 32064

BY: _____ DATE: _____
Ted L. Roush
Superintendent of Schools

BY: _____ DATE: _____
Jerry Taylor, Chairman
Suwannee County School Board

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

SUWANNEE OPERATING INVESTMENTS LLC D/B/A
BEDROCK REHABILIATION AND NURSING CENTER AT SUWANNEE

Live Oak, Florida

BY: _____ DATE: _____

TITLE: _____

EXHIBIT A

Public Records Law Requirements
under Chapter 119.0701, Florida Statutes

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, LORIE NORRIS, RISK MANAGER, AT 386-647-4608, LORIE.NORRIS@SUWANNEE.K12.FL.US, OR 1740 OHIO AVENUE SOUTH, LIVE OAK, FL 32064.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes, you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt* or *confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. *See* Section 119.0701(2)(b)4, Florida Statutes, for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes.

2023-2024 Career Dual Enrollment Articulation Agreement

Between the Hamilton County School Board and
Suwannee County School Board through RIVEROAK Technical College

THIS AGREEMENT is entered into by and between the Hamilton County School Board hereafter referred to as the "Board"; and Suwannee County School Board through RIVEROAK Technical College; hereafter referred to as the "College"; and

WHEREAS, the Florida Statutes provide that career dual enrollment is a curricular option of elective credits toward earning a high school diploma and completing a career certificate program through a district's technical college, and

WHEREAS, the Board wishes to enhance opportunities for high school graduates to identify and set clear career and postsecondary education goals before high school graduation, and

WHEREAS; the College, a publicly funded postsecondary institution, can provide a variety of high skill, high wage career training program options, and

WHEREAS, the Board and College accept the challenge of ensuring that every Hamilton County High School graduate has a defined pathway to a career and postsecondary education.

NOW, THEREFORE, BE IT RESOLVED that the Board and the College agree to the following:

A. This agreement supersedes all previous career dual enrollment agreements between the District and College. s.1007.271 (21)(a)

B. Career dual enrollment is available to Hamilton County high school students meeting the following criteria:
   I. Be enrolled as a student in a Florida public secondary school.
   II. Be classified as a high school student in grade 9, 10, 11 or 12.
   III. Possess and maintain a minimum 2.0 unweighted grade point average (GPA).
   IV. Meet the graduation requirements for Florida state-wide assessments.
   V. Have a plan approved by student's high school to complete all requirements to graduate on time.
   VI. Demonstrate readiness for postsecondary work evidenced by grade point average, a good attendance record and a satisfactory disciplinary record.
   VII. Be recommended by student's school counselor. s.1007.271 (21)(e)

C. The College will notify students and parents of the career dual enrollment opportunity through career and postsecondary education awareness activities in District high schools. Interested students will complete a career dual enrollment application. Students must have the approval of their high school guidance counselors. s.1007.271 (21)(b)

D. The College will accept applications for career dual enrollment in Spring and Summer for the beginning of the following school year. Mid-term applications will only be accepted

on a space available basis and with mutual agreement of the high school and College. s.1007.271 (21)(d)

E. All students enrolled in career dual enrollment will meet the Basic Skills Requirements as specified in 6A-10.040, F.A.C., and detailed in *Exhibit "A"* by demonstrating proficiency based on the *Tests of Adult Basic Education, ACT or SAT.*

F. All career dual enrolled students will have the opportunity to achieve at least one industry certification as part of the career dual enrollment program.

G. Only career preparatory courses contained within the state course numbering system, and are part of a sequence of courses in a program offered through the College which lead to an industry certification, are part of this agreement. New programs/courses meeting this specification can be added to the agreement at any time by agreement of the chief administrative officers of each party. s.1007.271 (21)(c) [A list of courses and programs available for career dual enrollment is detailed in *Exhibit "B"*. It includes a delineation of approved industry certification, clock hour credit and high school credit to be awarded upon completion of each course and program.]

H. All career dual enrollment courses under this agreement will count toward high school graduation. s.1007.271(21)(f)

I. Students participating in career dual enrollment are exempt from payment of registration, tuition, instructional materials, laboratory fees and other fees associated with the costs of attendance. If the District receives Industry Certification funds for any Secondary Certification earned the District will return the funds to the program in which the certification was earned in accordance with the Florida Career and Professional Education Act s.1003.491

J. Students participating in career dual enrollment will be responsible to meet College rules for registration, attendance, and behavior as specified in the College's student handbook. s.1007.271 (21)(g)(i)

K. Students will lose the opportunity to participate in the career dual enrollment program if they are disruptive to the postsecondary learning process.

L. If the student's cumulative GPA falls below a 2.0 in their high school courses but remains above a 2.0 in their program of study at the College, student will be placed on academic probation for one (1) year and allowed to continue their program of study at the college. If the student's cumulative high school GPA is not above a 2.0 at the end of the probationary period, the student will not be allowed to re-enroll at the College. The student can be immediately withdrawn from the College when the cumulative high school GPA falls below a 2.0, if it is mutually determined by the high school and College to be in the best interest of the student.

M. The College will report student attendance and grades to the home high school in compliance with the established District grade reporting procedures and schedule. s.1007.271(21)(m)

N. The District will ensure all career and dual enrolled students will meet the College's requirements for admission. The District and College will collaborate to monitor and maintain individual student performance in high school and career courses. S.1007.271(21)(l)

O. The College shall be responsive to parent inquiries of student performance and progress in the career dual enrollment program.

P. Withdrawal - Students who are withdrawn due to loss of eligibility to participate in the dual enrollment program; or a student with permission from his/her assigned school who drops out of a dual enrollment course, must return to the assigned high school for class assignment by the Principal or designee. Students are not permitted to drop courses after the tenth day of enrollment. Students with extenuating circumstances wanting to withdraw after the tenth day of enrollment must submit a written request to both the College and high school.

Q. The student's assigned high school will work with appropriate personnel at the College to provide services and resources required by students with disabilities who register for dual enrollment. S.1007.271(25)

R. The College will be responsible for all costs associated with presenting career instruction at the College. Instructional materials and tuition will be reimbursed through Office of Student Financial Assistance, Per Rule 6A-20.0282, FAC, Section 1009.30 F.S. for students enrolled in summer programs. The student will be responsible for self-transportation to and from the college.

IN WITNESS WHEREOF, the parties have executed, or had their authorized representatives executed, this agreement on the dates written below.

Hamilton County School Board:

_____
Board Chairperson

_____
Superintendent

_____
Date

Suwannee County School Board:

_____
Jerry Taylor, Board Chairman

_____
Ted L. Roush, Superintendent

_____
Mary Keen Principal/Director,
RIVEROAK Technical College

_____
Date

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney

Exhibit A –
6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE)).*

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, *c*, OR d)
    a. Minimum SAT scores
        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert.
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									600	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
Heating, Ventilation, Air Conditioning/Refrigeration (HVAC/R)										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic					
Applied Cybersecurity										
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
Cosmetology									1200	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									180	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0015 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facials Specialty									220	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE088ASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analusis (B3)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350	
Automotive Service Technology 1									1050	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systens (T6)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1						
Automotive Service Technology 2										
Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300	
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150	
Practical Nursing									350	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)
Patient Care Technician									500	
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90	
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75	
Willis, Jessica						H170694	HCP0332	C	50	FDMQA002 Certified Nursing Assistant
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician
Willis, Jessica						H170694	MEA0580	F	100	
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician
Pharmacy Technician									1050	
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90	
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360	
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300	

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									330	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech in Surgery - Certified
Phlebotomy									165	
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMQA001 Certified Nursing Assitant

Exhibit A –
6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE))*.

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)
    a. Minimum SAT scores
        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert.
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									750	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
Heating, Ventilation Air Conditioning/Refrigeration (HVAC/R)										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic					
Applied Cybersecurity										
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
Cosmetology									700	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									480	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facials Specialty									220	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE088ASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analusis (B3)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350		
Automotive Service Technology 1									1050		
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE083 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systens (T6)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1							
Automotive Service Technology 2											
Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300		
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150		
Practical Nursing									1350		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)	
Patient Care Technician									300		
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90		
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75		
Willis, Jessica						H170694	HCP0332	C	50	FDMQA002 Certified Nursing Assistant	
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech	
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician	
Willis, Jessica						H170694	MEA0580	F	100		
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician	
Pharmacy Technician									1050		
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90		
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360		
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300		

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									1530	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0008	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech In Surgery - Certified
Phlebotomy									90	
Senea, Shari							Basic Healthcare Worker HSC0008	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMQA001 Certified Nursing Assitant

2023-2024 Career Dual Enrollment Articulation Agreement
Between the Lafayette County School Board and
Suwannee County School Board through RIVEROAK Technical College

THIS AGREEMENT is entered into by and between the Lafayette County School Board hereafter referred to as the "Board"; and Suwannee County School Board through RIVEROAK Technical College; hereafter referred to as the "College"; and

WHEREAS, the Florida Statutes provide that career dual enrollment is a curricular option of elective credits toward earning a high school diploma and completing a career certificate program through a district's technical college, and

WHEREAS, the Board wishes to enhance opportunities for high school graduates to identify and set clear career and postsecondary education goals before high school graduation, and

WHEREAS; the College, a publicly funded postsecondary institution, can provide a variety of high skill, high wage career training program options, and

WHEREAS, the Board and College accept the challenge of ensuring that every Lafayette County High School graduate has a defined pathway to a career and postsecondary education.

NOW, THEREFORE, BE IT RESOLVED that the Board and the College agree to the following:

A. This agreement supersedes all previous career dual enrollment agreements between the District and College. s.1007.271 (21)(a)

B. Career dual enrollment is available to Lafayette County high school students meeting the following criteria:
   I. Be enrolled as a student in a Florida public secondary school.
   II. Be classified as a high school student in grade 9, 10, 11 or 12.
   III. Possess and maintain a minimum 2.0 unweighted grade point average (GPA).
   IV. Meet the graduation requirements for Florida state-wide assessments.
   V. Have a plan approved by student's high school to complete all requirements to graduate on time.
   VI. Demonstrate readiness for postsecondary work evidenced by grade point average, a good attendance record and a satisfactory disciplinary record.
   VII. Be recommended by student's school counselor. s.1007.271 (21)(e)

C. The College will notify students and parents of the career dual enrollment opportunity through career and postsecondary education awareness activities in District high schools. Interested students will complete a career dual enrollment application. Students must have the approval of their high school guidance counselors. s.1007.271 (21)(b)

D. The College will accept applications for career dual enrollment in Spring and Summer for the beginning of the following school year. Mid-term applications will only be accepted

on a space available basis and with mutual agreement of the high school and College. s.1007.271 (21)(d)

E. All students enrolled in career dual enrollment will meet the Basic Skills Requirements as specified in 6A-10.040, F.A.C., and detailed in *Exhibit "A"* by demonstrating proficiency based on the *Tests of Adult Basic Education, ACT or SAT.*

F. All career dual enrolled students will have the opportunity to achieve at least one industry certification as part of the career dual enrollment program.

G. Only career preparatory courses contained within the state course numbering system, and are part of a sequence of courses in a program offered through the College which lead to an industry certification, are part of this agreement. New programs/courses meeting this specification can be added to the agreement at any time by agreement of the chief administrative officers of each party. s.1007.271 (21)(c) [A list of courses and programs available for career dual enrollment is detailed in *Exhibit "B"*. It includes a delineation of approved industry certification, clock hour credit and high school credit to be awarded upon completion of each course and program.]

H. All career dual enrollment courses under this agreement will count toward high school graduation. s.1007.271(21)(f)

I. Students participating in career dual enrollment are exempt from payment of registration, tuition, instructional materials, laboratory fees and other fees associated with the costs of attendance. If the District receives Industry Certification funds for any Secondary Certification earned the District will return the funds to the program in which the certification was earned in accordance with the Florida Career and Professional Education Act s.1003.491

J. Students participating in career dual enrollment will be responsible to meet College rules for registration, attendance, and behavior as specified in the College's student handbook. s.1007.271 (21)(g)(i)

K. Students will lose the opportunity to participate in the career dual enrollment program if they are disruptive to the postsecondary learning process.

L. If the student's cumulative GPA falls below a 2.0 in their high school courses but remains above a 2.0 in their program of study at the College, student will be placed on academic probation for one (1) year and allowed to continue their program of study at the college. If the student's cumulative high school GPA is not above a 2.0 at the end of the probationary period, the student will not be allowed to re-enroll at the College. The student can be immediately withdrawn from the College when the cumulative high school GPA falls below a 2.0, if it is mutually determined by the high school and College to be in the best interest of the student.

M. The College will report student attendance and grades to the home high school in compliance with the established District grade reporting procedures and schedule. s.1007.271(21)(m)

N. The District will ensure all career and dual enrolled students will meet the College's requirements for admission. The District and College will collaborate to monitor and maintain individual student performance in high school and career courses. S.1007.271(21)(l)

O. The College shall be responsive to parent inquiries of student performance and progress in the career dual enrollment program.

P. Withdrawal - Students who are withdrawn due to loss of eligibility to participate in the dual enrollment program; or a student with permission from his/her assigned school who drops out of a dual enrollment course, must return to the assigned high school for class assignment by the Principal or designee. Students are not permitted to drop courses after the tenth day of enrollment. Students with extenuating circumstances wanting to withdraw after the tenth day of enrollment must submit a written request to both the College and high school.

Q. The student's assigned high school will work with appropriate personnel at the College to provide services and resources required by students with disabilities who register for dual enrollment. S.1007.271(25)

R. The College will be responsible for all costs associated with presenting career instruction at the College. Instructional materials and tuition will be reimbursed through Office of Student Financial Assistance, Per Rule 6A-20.0282, FAC, Section 1009.30 F.S. for students enrolled in summer programs. The student will be responsible for self-transportation to and from the college.

IN WITNESS WHEREOF, the parties have executed, or had their authorized representatives executed, this agreement on the dates written below.

Lafayette County School Board:

_____
Board Chairperson

_____
Superintendent

_____
Date

Suwannee County School Board:

_____
Jerry Taylor, Board Chairman

_____
Ted L. Roush, Superintendent

_____
Mary Keen Principal/Director,
RIVEROAK Technical College

_____
Date

"Approved as to Form and Sufficien
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A
Suwannee School Board A

Exhibit A –
6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE))*.

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)
    a. Minimum SAT scores
        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List". https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert.
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Level 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon (Chrome PWHT) NCCER265 LEVEL 3 AWELD010- GTAW/SMAW Pipe
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									750	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
[redacted]										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic					
Applied Cybersecurity										
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
Cosmetology									1000	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									1800	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facial Specialty									720	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE08SASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analusis (B3)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350		
Automotive Service Technology 1									1050		
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE076 ASE Auto Maintenance & Light Repair (G1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systens (T6)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1							
Automotive Service Technology 2											
Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300		
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150		
Practical Nursing									750		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)	
Patient Care Technician									600		
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90		
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75		
Willis, Jessica						H170694	HCP0332	C	50	FDMQA002 Certified Nursing Assistant	
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech	
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician	
Willis, Jessica						H170694	MEA0580	F	100		
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician	
Pharmacy Technician									1050		
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90		
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360		
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300		

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									1530	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech in Surgery - Certified
[redacted]									550	
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMQA001 Certified Nursing Assitant

Exhibit A –

6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE)).*

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)

    a. Minimum SAT scores
        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert.
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology/Advanced									750	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
Heating, Ventilation, Air Conditioning, Refrigeration Technology										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID008 -Certifid Solidworks Associate Academic					
Applied Cybersecurity										
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
Cosmetology									1000	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									1180	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facials Specialty									720	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE088ASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analusis (B3)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Regan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350	
Automotive Service Technology 1									1050	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0458 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008 Electrical/Electronic Systems (T6)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1						
Automotive Service Technology 2										
Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300	
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150	
Practical Nursing									1350	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)
Patient Care Technician									600	
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90	
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75	
Willis, Jessica						H170694	HCP0332	C	50	FDMQA002 Certified Nursing Assistant
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician
Willis, Jessica						H170694	MEA0580	F	100	
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician
Pharmacy Technician									1050	
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90	
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360	
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300	

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									1330	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech in Surgery - Certified
									1155	
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMCA001 Certified Nursing Assitant

2023-2024 Career Dual Enrollment Articulation Agreement

Between the Madison County School Board and
Suwannee County School Board through RIVEROAK Technical College

THIS AGREEMENT is entered into by and between the Madison County School Board, hereafter referred to as the "Board"; and Suwannee County School Board through RIVEROAK Technical College; hereafter referred to as the "College"; and

WHEREAS, the Florida Statutes provide that career dual enrollment is a curricular option of elective credits toward earning a high school diploma and completing a career certificate program through a district's technical college, and

WHEREAS, the Board wishes to enhance opportunities for high school graduates to identify and set clear career and postsecondary education goals before high school graduation, and

WHEREAS; the College, a publicly funded postsecondary institution, can provide a variety of high skill, high wage career training program options, and

WHEREAS, the Board and College accept the challenge of ensuring that every Madison County High School graduate has a defined pathway to a career and postsecondary education.

NOW, THEREFORE, BE IT RESOLVED that the Board and the College agree to the following:

A. This agreement supersedes all previous career dual enrollment agreements between the District and College. s.1007.271 (21)(a)

B. Career dual enrollment is available to Madison County high school students meeting the following criteria:
   I. Be enrolled as a student in a Florida public secondary school.
   II. Be classified as a high school student in grade 9, 10, 11 or 12.
   III. Possess and maintain a minimum 2.0 unweighted grade point average (GPA).
   IV. Meet the graduation requirements for Florida state-wide assessments.
   V. Have a plan approved by student's high school to complete all requirements to graduate on time.
   VI. Demonstrate readiness for postsecondary work evidenced by grade point average, a good attendance record and a satisfactory disciplinary record.
   VII. Be recommended by student's school counselor. s.1007.271 (21)(e)

C. The College will notify students and parents of the career dual enrollment opportunity through career and postsecondary education awareness activities in District high schools. Interested students will complete a career dual enrollment application. Students must have the approval of their high school guidance counselors. s.1007.271 (21)(b)

D. The College will accept applications for career dual enrollment in Spring and Summer for the beginning of the following school year. Mid-term applications will only be accepted

on a space available basis and with mutual agreement of the high school and College. s.1007.271 (21)(d)

E. All students enrolled in career dual enrollment will meet the Basic Skills Requirements as specified in 6A-10.040, F.A.C., and detailed in *Exhibit "A"* by demonstrating proficiency based on the *Tests of Adult Basic Education, ACT or SAT.*

F. All career dual enrolled students will have the opportunity to achieve at least one industry certification as part of the career dual enrollment program.

G. Only career preparatory courses contained within the state course numbering system, and are part of a sequence of courses in a program offered through the College which lead to an industry certification, are part of this agreement. New programs/courses meeting this specification can be added to the agreement at any time by agreement of the chief administrative officers of each party. s.1007.271 (21)(c) [A list of courses and programs available for career dual enrollment is detailed in *Exhibit "B".* It includes a delineation of approved industry certification, clock hour credit and high school credit to be awarded upon completion of each course and program.]

H. All career dual enrollment courses under this agreement will count toward high school graduation. s.1007.271(21)(f)

I. Students participating in career dual enrollment are exempt from payment of registration, tuition, instructional materials, laboratory fees and other fees associated with the costs of attendance. If the District receives Industry Certification funds for any Secondary Certification earned the District will return the funds to the program in which the certification was earned in accordance with the Florida Career and Professional Education Act s.1003.491

J. Students participating in career dual enrollment will be responsible to meet College rules for registration, attendance, and behavior as specified in the College's student handbook. s.1007.271 (21)(g)(i)

K. Students will lose the opportunity to participate in the career dual enrollment program if they are disruptive to the postsecondary learning process.

L. If the student's cumulative GPA falls below a 2.0 in their high school courses but remains above a 2.0 in their program of study at the College, student will be placed on academic probation for one (1) year and allowed to continue their program of study at the college. If the student's cumulative high school GPA is not above a 2.0 at the end of the probationary period, the student will not be allowed to re-enroll at the College. The student can be immediately withdrawn from the College when the cumulative high school GPA falls below a 2.0, if it is mutually determined by the high school and College to be in the best interest of the student.

M. The College will report student attendance and grades to the home high school in compliance with the established District grade reporting procedures and schedule. s.1007.271(21)(m)

N. The District will ensure all career and dual enrolled students will meet the College's requirements for admission. The District and College will collaborate to monitor and maintain individual student performance in high school and career courses. S.1007.271(21)(l)

O. The College shall be responsive to parent inquiries of student performance and progress in the career dual enrollment program.

P. Withdrawal - Students who are withdrawn due to loss of eligibility to participate in the dual enrollment program; or a student with permission from his/her assigned school who drops out of a dual enrollment course, must return to the assigned high school for class assignment by the Principal or designee. Students are not permitted to drop courses after the tenth day of enrollment. Students with extenuating circumstances wanting to withdraw after the tenth day of enrollment must submit a written request to both the College and high school.

Q. The student's assigned high school will work with appropriate personnel at the College to provide services and resources required by students with disabilities who register for dual enrollment. S.1007.271(25)

R. The College will be responsible for all costs associated with presenting career instruction at the College. Instructional materials and tuition will be reimbursed through Office of Student Financial Assistance, Per Rule 6A-20.0282, FAC, Section 1009.30 F.S. for students enrolled in summer programs. The student will be responsible for self-transportation to and from the college.

IN WITNESS WHEREOF, the parties have executed, or had their authorized representatives executed, this agreement on the dates written below.

Madison County School Board:

_____
Board Chairperson

_____
Superintendent

_____
Date

Suwannee County School Board:

_____
Jerry Taylor, Board Chairman

_____
Ted L. Roush, Superintendent

_____
Mary Keen Principal/Director,
RIVEROAK Technical College

_____
Date

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

Exhibit A –
6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE))*.

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)
    a. Minimum SAT scores
        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert.
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0503 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER051 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									750	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
HVAC/R Technician										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic						
Applied Cybersecurity											
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+	
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B		
Cosmetology									1000		
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225		
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300		
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300		
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist	
Nails Specialty									180		
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist	
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5							
Thornton, Greta	8757320	8757320 Nails Specialty 3		1							
Thornton, Greta	8901000	Directed Study 8901000		0.5							
Facials Specialty									220		
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist	
	8757410	Facials Specialty 2		0.5							
	8757420	Facials Specialty 3		1							
Professional Culinary Arts & Hospitality									1200		
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300		
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300		
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300		
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe	
Automotive Collision Technology									1400		
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE088ASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150		
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analysis (B3)	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)	
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75		

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350	
Automotive Service Technology 1									1050	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systems (T6)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1						
Automotive Service Technology 2										
Blackmon, William						Automotive Service Technology 2 T400800	AER0508 Auto Engine Performance Tech	A	300	
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150	
Practical Nursing									1950	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)
Patient Care Technician									590	
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90	
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75	
Willis, Jessica						H170694	HCP0332	C	50	FDMCA002 Certified Nursing Assistant
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician
Willis, Jessica						H170694	MEA0580	F	100	
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician
Pharmacy Technician									1050	
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90	
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360	
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300	

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									330	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech in Surgery - Certified
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMOA001 Certified Nursing Assitant

Exhibit A –

6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE))*.

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)

    a. Minimum SAT scores
        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									750	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
Section Validation, Air Conditioning, Refrigeration (HVAC/R)										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic					
Applied Cybersecurity										
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
Cosmetology									1200	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									180	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facials Specialty									220	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE088ASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analysis (B3)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350	
Automotive Services Technology 1									1050	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systems (T6)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Engine Repair (A1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1						
Automotive Service Technology 2										
Blackmon, William						Automotive Service Technology 2 T400800	AER0508 Auto Engine Performance Tech	A	300	
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150	
Practical Nursing									1350	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)
Patient Care Technician									500	
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90	
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75	
Willis, Jessica						H170694	HCP0332	C	50	FDMQA002 Certified Nursing Assistant
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician
Willis, Jessica						H170694	MEA0580	F	100	
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician
Pharmacy Technician									1050	
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90	
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360	
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300	

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									1330	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech in Surgery - Certified
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMQA001 Certified Nursing Assitant

2023-2024 Career Dual Enrollment Articulation Agreement
Between the Suwannee County School Board and RIVEROAK Technical College

THIS AGREEMENT is entered into by and between the Suwannee County School Board, hereafter referred to as the "Board"; and RIVEROAK Technical College; hereafter referred to as the "College"; and

WHEREAS, the Florida Statutes provides that career dual enrollment is a curricular option of elective credits toward earning a high school diploma and completing a career certificate program through a district's technical college, and

WHEREAS, the Board wishes to enhance opportunities for high school graduates to identify and set clear career and postsecondary education goals before high school graduation, and

WHEREAS; the College, a publicly funded postsecondary institution, can provide a variety of high skill, high wage career training program options, and

WHEREAS, the Board and College accept the challenge of ensuring that every Suwannee County High School graduate has a defined pathway to a career and postsecondary education.

NOW, THEREFORE, BE IT RESOLVED that the Board and the College agree to the following:

A. This agreement supersedes all previous career dual enrollment agreements between the District and College. s.1007.271 (21)(a)

B. Career dual enrollment is available to all Suwannee County high school students meeting the following criteria:
   I. Be enrolled as a student in a Florida public secondary school.
   II. Be classified as a high school student in grade 9, 10, 11 or 12.
   III. Possess and maintain a minimum 2.0 unweighted grade point average (GPA).
   IV. Meet the graduation requirements for Florida state-wide assessments.
   V. Have a plan approved by student's high school to complete all requirements to graduate on time.
   VI. Demonstrate readiness for post-secondary work evidenced by grade point average, a good attendance record and a satisfactory disciplinary record.
   VII. Be recommended by student's school counselor. s.1007.271 (21)(e)

C. The College will notify students and parents of the career dual enrollment opportunity through career and postsecondary education awareness activities in District high schools. Interested students will complete a career dual enrollment application. Students must have the approval of their high school guidance counselors. s.1007.271 (21)(b)

D. The College will accept applications for career dual enrollment in spring and summer for the beginning of the following school year. Mid-term applications will only be accepted on a space available basis and with mutual agreement of the high school and College. s.1007.271 (21)(d)

E. All students enrolled in career dual enrollment will meet the Basic Skills Requirements as specified in 6A-10.040, F.A.C., and detailed in *Exhibit "A"* by demonstrating proficiency based on the *Test of Adult Basic Education, ACT or SAT.*

F. All career dual enrolled students will have the opportunity to achieve at least one industry certification as part of the career dual enrollment program.

G. Only career preparatory courses contained within the state course numbering system, and are part of a sequence of courses in a program offered through the College which lead to an industry certification, are part of this agreement. New programs/courses meeting this specification can be added to the agreement at any time by agreement of the chief administrative officers of each party. s.1007.271 (21)(c)[A list of courses and programs available for career dual enrollment is detailed in *Exhibit "B"*. It includes a delineation of approved industry certification, clock hour credit and high school credit to be awarded upon completion of each course and program.]

H. All career dual enrollment courses under this agreement will count toward high school graduation. s.1007.271(21)(f)

I. Students participating in career dual enrollment are exempt from payment of registration, tuition, instructional materials, laboratory fees and other fees associated with the costs of attendance. If the District receives Industry Certification funds for any Secondary Certification earned the District will return the funds to the program in which the certification was earned in accordance with the Florida Career and Professional Education Act s.1003.491

J. Students participating in career dual enrollment will be responsible to meet College rules for registration, attendance, and behavior as specified in the College's student handbook. s.1007.271 (21)(g)(i)

K. Students will lose the opportunity to participate in the career dual enrollment program if they are disruptive to the postsecondary learning process.

L. If the student's cumulative GPA falls below a 2.0 in their high school courses but remains above a 2.0 in their program of study at the College, student will be placed on academic probation for 1 year and allowed to continue their program of study at the college. If the student's cumulative high school GPA is not above a 2.0 at the end of the probationary period, the student will not be allowed to re-enroll at the College. The student can be

immediately withdrawn from the College when the cumulative high school GPA falls below a 2.0, if it is mutually determined by the high school and College to be in the best interest of the student.

M. The College will report student attendance and grades to the home high school in compliance with the established District grade reporting procedures and schedule. s.1007.271(21)(m)

N. The District will ensure all career and dual enrolled students will meet the College's requirements for admission. The District and College will collaborate to monitor and maintain individual student performance in high school and career courses. S.1007.271(21)(l)

O. The College shall be responsive to parent inquiries of student performance and progress in the career dual enrollment program.

P. Withdrawal - Students who are withdrawn due to loss of eligibility to participate in the dual enrollment program; or a student with permission from his/her assigned school who drops out of a dual enrollment course, must return to the assigned high school for class assignment by the Principal or designee. Students are not permitted to drop courses after the tenth day of enrollment. Students with extenuating circumstances wanting to withdraw after the tenth day of enrollment must submit a written request to both the College and high school.

Q. The student's assigned high school will work with appropriate personnel at the College to provide services and resources required by students with disabilities who register for dual enrollment. S.1007.271(25)

R. The College will be responsible for all costs associated with presenting career instruction at the College. The student will be responsible for self-transportation to and from the college. Instructional materials and tuition will be reimbursed through Office of Student Financial Assistant, Per Rule 6A-20.0282, FAC, Section 1009.30 F.S

IN WITNESS WHEREOF, the parties have executed, or had their authorized representatives executed, this agreement on the dates written below.

Ted Roush, Superintendent Date

Jerry Taylor, Board Chairman

Mary Keen Principal/Director, RIVEROAK Technical College Date

Approval as to Form:

Leonard J. Dietzen, III, School Board Attorney Date

Exhibit A –
6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE))*.

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)
    a. Minimum SAT scores
        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".

https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert.
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER089 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									750	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
Heating, Ventilation, Air Conditioning/Refrigeration (HVAC/R)										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401180		1	SOLID003 -Certifid Solidworks Associate Academic					
Applied Cybersecurity										
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
Cosmetology									600	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									180	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facial Specialty									220	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE08BASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analusis (B3)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Regan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350		
Automotive Service Technology 1									1050		
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systens (T6)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1							
Automotive Service Technology 2											
Blackmon, William						Automotive Service Technology 2 T400800	AER0508 Auto Engine Performance Tech	A	300		
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150		
Practical Nursing									1350		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)	
Patient Care Technician									590		
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90		
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75		
Willis, Jessica						H170694	HCP0332	C	50	FDMQA002 Certified Nursing Assistant	
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech	
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician	
Willis, Jessica						H170694	MEA0580	F	100		
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician	
Pharmacy Technician									1050		
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90		
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360		
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300		

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									1330	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech In Surgery - Certified
Phlebotomy									1255	
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant									30	
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMCA001 Certified Nursing Assitant

Exhibit A –
6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE))*.

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)

   a. Minimum SAT scores
      * Verbal – 440
      * Mathematics – 440

   b. Minimum ACT scores
      * Reading – 19
      * English – 17
      * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".

https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

   c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0368 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									600	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
Heating, Ventilation, Air Conditioning & Refrigeration (HVAC)										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic					
Applied Cybersecurity										
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
Cosmetology									900	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									805	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facials Specialty									220	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE088ASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analusis (B8)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350		
Automotive Service Technology 1									1050		
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systens (T6)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1							
Automotive Service Technology 2											
Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300		
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150		
Practical Nursing									1350		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)	
Patient Care Technician									90		
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90		
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75		
Willis, Jessica						H170694	HCP0332	C	50	FDMCA002 Certified Nursing Assistant	
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech	
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician	
Willis, Jessica						H170694	MEA0580	F	100		
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician	
Pharmacy Technician									1050		
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90		
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360		
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300		

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									1330	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech In Surgery - Certified
Phlebotomy									155	
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMQA001 Certified Nursing Assitant

DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN

THE SUWANNEE COUNTY SCHOOL BOARD Thru RIVEROAK Technical College

AND

CORINTH CHRISTIAN ACADEMY

This agreement is entered into by and between the Suwannee County School Board Thru RIVEROAK Technical College, Live Oak, Florida, hereinafter referred to as "RTC", and Corinth Christian Academy, hereinafter referred to as "CCA".

WHEREAS, Career Dual Enrollment shall be provided as a curricular option for secondary students to pursue in order to earn industry certifications adopted pursuant to s. 1008.44, which count as credits toward the high school diploma. Career Dual Enrollment shall be available for secondary students seeking a degree and industry certification through a career education program or course.

WHEREAS, pursuant to section 1007.271, Florida Statutes, RTC and CCA shall enter into a dual enrollment agreement; and,

NOW, THEREFORE,
The RTC and CCA do hereby agree as follows:

I. EFFECTIVE DATE AND EFFECT OF AGREEMENT
Upon signature, this agreement will be in effect for one school year based on the RIVEROAK Technical College/Suwannee County School District Calendar.

II. THE INTENT OF THE AGREEMENT
It is the intent of the agreement that a variety of articulated acceleration mechanisms be available for secondary and postsecondary students attending public educational institutions. The purpose of these acceleration mechanisms is to shorten the time necessary for a student to complete the requirements for obtaining a nationally recognized credential in a Career and Technical Program of Study, broaden the scope of the Career and Technical options available to students, and to increase the depth of study in a particular program of study. The articulation mechanisms include (but are not limited to) dual enrollment, earning a nationally recognized Industry Certification and, the participation in Career Pathways.

III. PARTIES TO THE AGREEMENT
Suwannee County School Board Thru RIVEROAK Technical College and Corinth Christian Academy.

IV. ARTICULATED PROGRAMS

The programs articulated under this agreement include:

A. Career Dual Enrollment;
B. Nationally Recognized Industry Certifications;
C. Career Pathways

The following is included with this agreement: Methodology for determining dual enrollment costs and associated fees per Career and Technical program.

V. COURSES

A. ALL Career and Technical Education programs offered by RTC as Dual Enrolled Post-Secondary Adult Vocational Education (PSAV) Courses that are contained within the common course numbering system shall be eligible, if not specifically excluded by State Statute, State Board of Education Rule, Suwannee County School Board and/or the Board. To ensure transferability of credits, students' educational plans are closely evaluated when utilizing Career and Technical Education (CTE) courses for dual enrollment. Ensuring transferability of coursework, RTC encourages students to concentrate on a specific CTE program(s) of study. Students who intend to earn Occupational Completion Points should carefully evaluate each course to determine its applicability in meeting those requirements.
B. Eligible secondary students shall be permitted to enroll in postsecondary courses conducted during school hours. RTC shall assume responsibility for the maintenance of instructional quality.

VI. DEFINITIONS OF ACCELERATION

For the purposes of dual enrollment articulation agreement, the following definitions are applicable and shall be adhered to.

A. Career Dual Enrollment, 1007.2711, Florida Statutes
   1. Career dual enrollment was established by the legislature as a positive measure to expand the scope of dual enrollment program.
   2. This type of dual enrollment shall be provided as curricular options for secondary students who wish to earn a series of elective credits toward the high school diploma and shall be available for eligible secondary students seeking an industry certification from a complete job preparatory program.
B. Career Early Admission, 1007.271(11), Florida Statutes
   Career early admission is a form of career dual enrollment through which eligible secondary students enroll full-time in courses that are creditable toward the high school diploma, industry certification or the technical Postsecondary Career Certificate.
C. Career Pathways, 1007.235(2)(d), Florida Statutes
   The Board and RTC agree to cooperate in the advancement of the Career Pathways program. Working through a Career Pathways partnership, the high school and RTC personnel have identified courses and programs that can articulate from the high

school to RTC to help prepare students for Postsecondary Career Certificate. The Board and RTC will establish a clearly defined course-by-course to pathway articulation agreement. This agreement will provide opportunities for admission into RTC programs and the award of credits for students in those programs because of successful completion of work in a Career Pathways Program. To be eligible for credit, the student must complete the appropriate course work of high school Career Pathway courses with a satisfactory grade point average stated in this agreement.

VII. STUDENT ELIGIBILITY

A. An eligible student is defined in 1007.271(2) Florida Statues, as a student enrolled in a Florida Public secondary school or Florida non-public secondary school.
B. RTC limits dual enrollment to private high school sophomores, juniors and seniors.
C. Academic advising: The high school guidance office is responsible for dual enrollment students as to the courses which may be used to meet high school graduation requirements.
D. The high school is responsible for verifying the student is eligible to apply for admission as a dual enrolled student. The student is responsible for applying for admission and meeting the admission requirements prior to applicable deadlines.
E. The high school and/or student is responsible for provide individual transportation to RTC for daily instruction.
F. Dual enrolled students will be evaluated on an individual basis to determine the appropriate number of contract hours per term.
G. An unweighted 2.0 grade point average (high school) must be achieved and maintained for PSAV certificate dual enrollment courses. Students must also maintain a 2.0 RTC grade point average to continue dual enrollment.
H. If a dual enrolled student receives a grade of a "D" or "F" in any Postsecondary Career Certificate credit course, the student must sit out and will not be allowed to register the following term as a dual enrolled student.
I. Students must take the TABE examination within the first six weeks of beginning a RTC program of study.
J. The student's private school will work with appropriate personnel at the College to provide services and resources required by students with disabilities who register for dual enrollment. S.1007.271(25)

VIII. ELIGIBLE PROGRAMS, SCHEDULE, FUNDING, ENROLLMENT REQUIREMENTS

A. Schedule
   1. Slots are available to private high school students on a "space available" basis.
   2. Time slots are designed to maximize instructional time in both home school and RTC CTE courses
   3. Students must abide by the student code of conduct of RTC.

4. Students must maintain regular attendance in accordance with the RTC attendance policy. Absences in excess of the allowable number may result in dismissal from RTC.

B. Eligible Programs can be found at www.riveroakcollege.com

C. Enrollment
   1. Registration form with verification of eligibility signed by the private school are due to RIVEROAK Technical College prior to enrollment.
   2. Student enrollment may occur no later than two weeks prior to the beginning of a semester.
   3. Instructional materials and tuition will be reimbursed through Office of Student Financial Assistance, Per Rule 6A-20.0282, FAC, Section 1009.30 F.S.

IX. TERM OF AGREEMENT: July 2023 - June 2024 for the 2023-2024 school year

X. SIGNATURES

Suwannee County School Board	**Corinth Christian Academy**
Signature:_____ **Jerry Taylor** **Title: Board Chairman** **Date:**_____	**Signature:**_____ **Printed Name**_____ **Title: Principal** **Date:**_____
Signature:_____ **Ted L. Roush** **Title: Superintendent of Schools** **Date:**_____	
Signature:_____ **Mary Keen** **Title: RIVEROAK Principal/Director of Career and Technical Education** **Date:**_____	

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

Exhibit A –

6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE))*.

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)

    a. Minimum SAT scores
        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert:
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									2200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									50	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
Heating, Ventilation, Air Conditioning, Refrigeration (HVAC/R)										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID008 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic					
Applied Cybersecurity										
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
Cosmetology									1200	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									180	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facials Specialty									220	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE088ASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analusis (B3)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350		
Automotive Service Technology 1									1050		
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systems (T6)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1							
Automotive Service Technology 2											
Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300		
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150		
Practical Nursing									1350		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)	
Patient Care Technician									500		
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90		
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75		
Willis, Jessica						H170694	HCP0332	C	50	FDMQA002 Certified Nursing Assistant	
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech	
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician	
Willis, Jessica						H170694	MEA0580	F	100		
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician	
Pharmacy Technician									1050		
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90		
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360		
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300		

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									1330	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0008	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech In Surgery - Certified
[illegible]									1533	
Senea, Shari							Basic Healthcare Worker HSC0008	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMQA001 Certified Nursing Assitant

Exhibit A –

6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE))*.

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)

    a. Minimum SAT scores
        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert.
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									750	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
Heating Ventilation, Air Conditioning/Refrigeration - HVAC/R										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic					
Applied Cybersecurity										
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
Cosmetology									1200	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									1380	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facial Specialty									220	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE088ASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analusis (B3)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350		
Automotive Service Technology 1									1050		
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systens (T6)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1							
Automotive Service Technology 2											
Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300		
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150		
Practical Nursing									1350		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)	
Patient Care Technician									600		
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90		
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75		
Willis, Jessica						H170694	HCP0332	C	50	FDMQA002 Certified Nursing Assistant	
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech	
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician	
Willis, Jessica						H170694	MEA0580	F	100		
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician	
Pharmacy Technician									1050		
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90		
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360		
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300		

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									2,630	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech in Surgery - Certified
[illegible]									[illegible]	
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMQA001 Certified Nursing Assitant

DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN

THE SUWANNEE COUNTY SCHOOL BOARD Thru RIVEROAK Technical College

AND

DONALD R. COOKE SCHOOL

This agreement is entered into by and between the Suwannee County School Board Thru RIVEROAK Technical College, Live Oak, Florida, hereinafter referred to as "RTC", and Donald R. Cooke School, hereinafter referred to as "DRCS".

WHEREAS, Career Dual Enrollment shall be provided as a curricular option for secondary students to pursue in order to earn industry certifications adopted pursuant to s. 1008.44, which count as credits toward the high school diploma. Career Dual Enrollment shall be available for secondary students seeking a degree and industry certification through a career education program or course.

WHEREAS, pursuant to section 1007.271, Florida Statutes, RTC and DRCS shall enter into a dual enrollment agreement; and,

NOW, THEREFORE,
The RTC and DRCS do hereby agree as follows:

I. EFFECTIVE DATE AND EFFECT OF AGREEMENT
Upon signature, this agreement will be in effect for one school year based on the RIVEROAK Technical College/Suwannee County School District Calendar.

II. THE INTENT OF THE AGREEMENT
It is the intent of the agreement that a variety of articulated acceleration mechanisms be available for secondary and postsecondary students attending public educational institutions. The purpose of these acceleration mechanisms is to shorten the time necessary for a student to complete the requirements for obtaining a nationally recognized credential in a Career and Technical Program of Study, broaden the scope of the Career and Technical options available to students, and to increase the depth of study in a particular program of study. The articulation mechanisms include (but are not limited to) dual enrollment, earning a nationally recognized Industry Certification and, the participation in Career Pathways.

III. PARTIES TO THE AGREEMENT
Suwannee County School Board Thru RIVEROAK Technical College and Donald R. Cooke School.

IV. ARTICULATED PROGRAMS

The programs articulated under this agreement include:

A. Career Dual Enrollment;
B. Nationally Recognized Industry Certifications;
C. Career Pathways

The following is included with this agreement: Methodology for determining dual enrollment costs and associated fees per Career and Technical program.

V. COURSES

A. ALL Career and Technical Education programs offered by RTC as Dual Enrolled Post-Secondary Adult Vocational Education (PSAV) Courses that are contained within the common course numbering system shall be eligible, if not specifically excluded by State Statute, State Board of Education Rule, Suwannee County School Board and/or the Board. To ensure transferability of credits, students' educational plans are closely evaluated when utilizing Career and Technical Education (CTE) courses for dual enrollment. Ensuring transferability of coursework, RTC encourages students to concentrate on a specific CTE program(s) of study. Students who intend to earn Occupational Completion Points should carefully evaluate each course to determine its applicability in meeting those requirements.
B. Eligible secondary students shall be permitted to enroll in postsecondary courses conducted during school hours. RTC shall assume responsibility for the maintenance of instructional quality.

VI. DEFINITIONS OF ACCELERATION

For the purposes of dual enrollment articulation agreement, the following definitions are applicable and shall be adhered to.

A. Career Dual Enrollment, 1007.2711, Florida Statutes
   1. Career dual enrollment was established by the legislature as a positive measure to expand the scope of dual enrollment program.
   2. This type of dual enrollment shall be provided as curricular options for secondary students who wish to earn a series of elective credits toward the high school diploma and shall be available for eligible secondary students seeking an industry certification from a complete job preparatory program.
B. Career Early Admission, 1007.271(11), Florida Statutes
   Career early admission is a form of career dual enrollment through which eligible secondary students enroll full-time in courses that are creditable toward the high school diploma, industry certification or the technical Postsecondary Career Certificate.
C. Career Pathways, 1007.235(2)(d), Florida Statutes
   The Board and RTC agree to cooperate in the advancement of the Career Pathways program. Working through a Career Pathways partnership, the high school and RTC personnel have identified courses and programs that can articulate from the high

school to RTC to help prepare students for Postsecondary Career Certificate. The Board and RTC will establish a clearly defined course-by-course to pathway articulation agreement. This agreement will provide opportunities for admission into RTC programs and the award of credits for students in those programs because of successful completion of work in a Career Pathways Program. To be eligible for credit, the student must complete the appropriate course work of high school Career Pathway courses with a satisfactory grade point average stated in this agreement.

VII. STUDENT ELIGIBILITY

A. An eligible student is defined in 1007.271(2) Florida Statues, as a student enrolled in a Florida Public secondary school or Florida non-public secondary school.
B. RTC limits dual enrollment to private high school sophomores, juniors and seniors.
C. Academic advising: The high school guidance office is responsible for dual enrollment students as to the courses which may be used to meet high school graduation requirements.
D. The high school is responsible for verifying the student is eligible to apply for admission as a dual enrolled student. The student is responsible for applying for admission and meeting the admission requirements prior to applicable deadlines.
E. The high school and/or student is responsible for provide individual transportation to RTC for daily instruction.
F. Dual enrolled students will be evaluated on an individual basis to determine the appropriate number of contract hours per term.
G. An unweighted 2.0 grade point average (high school) must be achieved and maintained for PSAV certificate dual enrollment courses. Students must also maintain a 2.0 RTC grade point average to continue dual enrollment.
H. If a dual enrolled student receives a grade of a "D" or "F" in any Postsecondary Career Certificate credit course, the student must sit out and will not be allowed to register the following term as a dual enrolled student.
I. Students must take the TABE examination within the first six weeks of beginning a RTC program of study.
J. The student's private school will work with appropriate personnel at the College to provide services and resources required by students with disabilities who register for dual enrollment. S.1007.271(25)

VIII. ELIGIBLE PROGRAMS, SCHEDULE, FUNDING, ENROLLMENT REQUIREMENTS

A. Schedule
   1. Slots are available to private high school students on a "space available" basis.
   2. Time slots are designed to maximize instructional time in both home school and RTC CTE courses
   3. Students must abide by the student code of conduct of RTC.

4. Students must maintain regular attendance in accordance with the RTC attendance policy. Absences in excess of the allowable number may result in dismissal from RTC.

B. Eligible Programs can be found at www.riveroakcollege.com

C. Enrollment

1. Registration form with verification of eligibility signed by the private school are due to RIVEROAK Technical College prior to enrollment.
2. Student enrollment may occur no later than two weeks prior to the beginning of a semester.
3. Instructional materials and tuition will be reimbursed through Office of Student Financial Assistance, Per Rule 6A-20.0282, FAC, Section 1009.30 F.S.

IX. TERM OF AGREEMENT: July 2023 - June 2024 for 2023-2024 school year

X. SIGNATURES

XI. Suwannee County School Board	**Donald R. Cooke School**
Signature:_____ **Jerry Taylor** **Title: Board Chairman** **Date:**_____	**Signature:**_____ **Printed Name**_____ **Title: Principal** **Date:**_____
Signature:_____ **Ted L. Roush** **Title: Superintendent of Schools** **Date:**_____	
Signature:_____ **Mary Keen** **Title: RIVEROAK Principal/Director of Career and Technical Education** **Date:**_____	

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

Exhibit A –
6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE))*.

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)
    a. Minimum SAT scores
        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

Teacher	Secondary Program/ Number	Course	OCP	Credi t	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hour s	Post Secondary Industry Cert.
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									50	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
Heating, Ventilation, Air Conditioning and Refrigeration (HVACR)										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic					
Applied Cybersecurity										
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
Cosmetology									300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									180	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facials Specialty									220	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE088ASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analusis (B3)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350		
Automotive Service Technology 1									1050		
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Steering (T5) NIASE016 ASE Brakes (T4)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systens (T6)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Engine Repair (A1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1							
Automotive Service Technology 2											
Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300		
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150		
Practical Nursing									1350		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)	
Patient Care Technician									500		
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90		
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75		
Willis, Jessica						H170694	HCP0332	C	50	FDMQA002 Certified Nursing Assistant	
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech	
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician	
Willis, Jessica						H170694	MEA0580	F	100		
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician	
Pharmacy Technician									1050		
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90		
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360		
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300		

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	800	PTCBD001 Pharmacy Technician
Surgical Technology									1530	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech in Surgery - Certified
[redacted]										
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMQA001 Certified Nursing Assitant

Exhibit A –

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1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

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3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)

    a. Minimum SAT scores
        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert.
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD008-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									750	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
Heating, Ventilation, Air Conditioning & Refrigeration (HVAC)										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic					
Applied Cybersecurity										
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
Cosmetology									1200	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									480	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facial Specialty									220	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE088ASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analusis (B3)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350	
Automotive Service Technology 1									1050	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systens (T6)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1						
Automotive Service Technology 2										
Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300	
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150	
Practical Nursing									1350	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)
Patient Care Technician									450	
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90	
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75	
Willis, Jessica						H170694	HCP0332	C	50	FDMCA002 Certified Nursing Assistant
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician
Willis, Jessica						H170694	MEA0580	F	100	
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician
Pharmacy Technician									1050	
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90	
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360	
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300	

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									1330	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech in Surgery - Certified
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMQA001 Certified Nursing Assitant

2023-2024 DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN THE SUWANNEE COUNTY SCHOOL BOARD Thru RIVEROAK Technical College AND PARENT/GUARDIAN OF HOME EDUCATED STUDENT(S)

This agreement is entered into by and between the Suwannee County School Board thru RIVEROAK Technical College, Live Oak, Florida, hereinafter referred to as "RTC", and the Parent/Guardian of Home Educated Student(s).

WHEREAS, pursuant to section 1011.62(1)(i), Florida Statutes, in order to dual enroll, the parent/guardian of the home educated student(s) must sign and submit the following articulation agreement to RIVEROAK Technical College prior to enrollment.

Whereas, RIVEROAK Technical College shall be responsible for dual enrollment tuition costs associated with home educated student(s) enrolled at RTC.

WHEREAS, the parties hereto believe the adoption of an articulation plan will provide enhanced learning opportunities for qualified students through the efficient use of RTC's programs and resources;

NOW, THEREFORE,
RTC, the Parent/Guardian of the home educated student(s), and the home educated student(s) do hereby agree as follows:

I. EFFECTIVE DATE AND EFFECT OF AGREEMENT
This agreement shall be in effect from the date of entering into this agreement as approved by the Suwannee County School Board or, such agreement is no longer applicable. It shall replace all previous dual enrollment articulation agreements between the parties.

II. THE INTENT OF THE AGREEMENT
It is the intent of the agreement to ensure a variety of articulated acceleration mechanisms are available for secondary and postsecondary students. The purpose of these acceleration mechanisms is to shorten the time necessary for a student to complete the requirements for obtaining a nationally recognized credential in a Career and Technical Program of Study, broaden the scope of the Career and Technical options available to students, and to increase the depth of study in a particular program of study. The articulation mechanisms include (but are not limited to) dual enrollment, earning a nationally recognized Industry Certification and the participation in a Career Pathway.

III. PARTIES TO THE AGREEMENT
Suwannee County School Board thru RIVEROAK Technical College, the Parent/Guardian of the home educated student and home educated student.

IV. ARTICULATED PROGRAMS
The programs articulated under this agreement include:
A. Career Dual Enrollment;
B. Nationally Recognized Industry Certifications;
C. Career Pathways.
The following is included with this agreement: Methodology for determining dual enrollment costs and associated fees per Career and Technical program.

V. COURSES

A. ALL Career and Technical Educational offered by RTC as Dual Enrolled Postsecondary Career Certificate Courses that are contained within the common course numbering system shall be eligible if not specifically excluded by State Statute, State Board of Education Rule, Suwannee County School Board and/or the Board. To ensure transferability of credits, students' educational plans are closely evaluated when utilizing Career and Technical Education (CTE) courses for dual enrollment. Ensuring transferability of coursework, RTC encourages students to concentrate on a specific CTE program(s) of study. Students who intend to earn Occupational Completion Points should carefully evaluate each course to determine its applicability in meeting those requirements.

B. Eligible secondary students shall be permitted to enroll in postsecondary courses conducted during school hours, after regular day school hours and during summer terms. RTC shall assume responsibility for the maintenance of instructional quality.

VI. DEFINITIONS OF ACCELERATION

For the purposes of a dual enrollment articulation agreement, the following definitions are applicable and shall be adhered to.

A. Career Dual Enrollment, 1007.2711, Florida Statutes
   1. Career dual enrollment was established by the legislature as a positive measure to expand the scope of dual enrollment program.
   2. This type of dual enrollment shall be provided as curricular options for secondary students who wish to earn a series of elective credits toward the high school diploma and shall be available for eligible secondary students seeking an industry certification from a complete job preparatory program.

B. Career Early Admission, 1007.271(11), Florida Statutes
   Career early admission is a form of career dual enrollment through which eligible secondary students enroll full-time in courses that are creditable toward the high school diploma, industry certification or the technical Postsecondary Career Certificate.

C. Career Pathways, 1007.235(2)(d), Florida Statutes
   The Board and RTC agree to cooperate in the advancement of the Career Pathways program. Working through a Career Pathways partnership, the high school and RTC personnel have identified courses and programs that can articulate from the high school to RTC to help prepare students for a Postsecondary Career Certificate. The Board and RTC will establish a clearly defined course-by-course to pathway articulation agreement. This agreement will provide opportunities for admission into RTC programs and the award of credits for students in those programs because of successful completion of work in a Career Pathways Program. To be eligible for credit, the student must complete the appropriate course work of high school Career Pathway courses with a satisfactory grade point average stated in this agreement.

VII. STUDENT ELIGIBILITY

A. An eligible student is defined in 1007.271(2) Florida Statues, as a student enrolled in a Florida Public secondary school, Florida non-public secondary school, or student enrolled in a Home Education Program.

B. The parents/guardians of the student are responsible for providing transportation to RTC for daily instruction.

C. Dual enrolled students will be evaluated on an individual basis to determine the appropriate number of contract hours per term.
D. Students wishing to dual enroll in the summer of their high school graduation must do so as a "regular" RTC student unless the course begins prior to graduating high school.
E. An unweighted 2.0 grade point average (high school) must be achieved and maintained for PSAV certificate dual enrollment courses. Students must also maintain a 2.0 RTC grade point average to continue dual enrollment.
F. If a dual enrolled student receives a grade of a "D" or "F" in any postsecondary credit course, the student must sit out and will not be allowed to register the following term as a dual enrolled student.

VIII. SCHEDULE, PROGRAMS, AND ENROLLMENT

A. Schedule
   1. Slots are available to high school students on a "space available" basis.
   2. Time slots are designed to maximize instructional time in both home education and RTC CTE courses.
   3. Students must abide by the student code of conduct of RTC.
   4. Students must maintain regular attendance in accordance with the RTC attendance policy. Absences in excess of the allowable number may result in dismissal from RTC.

B. Eligible Programs can be found at www.riveroakcollege.com
C. Enrollment
   1. Registration form and a current transcript are due to RTC prior to enrollment.
   2. Student enrollment may occur no later than two weeks after the beginning of a semester.
   3. Instructional materials and tuition will be reimbursed through Office of Student Financial Assistance, Per Rule 6A-20.0282, FAC, Section 1009.30 F.S.

IX. TERM OF AGREEMENT: upon signature, this agreement will be in effect for one school year based on the RIVEROAK Technical College/Suwannee County School District Calendar.

(Signatures on next page)

Suwannee County School Board:	
Signature:_____ **Jerry Taylor** **Title: Board Chairman** **Date:**_____	**Signature:**_____ **Parent/Guardian** **Printed Name**_____ **Date:**_____
Signature:_____ **Ted L. Roush** **Title: Superintendent of Schools** **Date:**_____	**Signature:**_____ **Student** **Printed Name**_____ **Date:**_____
Signature:_____ **Mary Keen** **Title: RIVEROAK Principal/Director of Career and Technical Education** **Date:**_____	

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

Exhibit A –

6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE)).*

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)

    a. Minimum SAT scores
        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology/Advanced									750	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
Introduction to HVAC/R										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic					
Applied Cybersecurity										
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
Cosmetology									1200	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									180	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facials Specialty									220	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE08BASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analysis (B3)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350	
Automotive Service Technology 1									1050	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systens (T6)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1						
Automotive Service Technology 2										
Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300	
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150	
Practical Nursing									1350	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)
Patient Care Technician									500	
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90	
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75	
Willis, Jessica						H170694	HCP0332	C	50	FDMCA002 Certified Nursing Assistant
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician
Willis, Jessica						H170694	MEA0580	F	100	
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician
Pharmacy Technician									1050	
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90	
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360	
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300	

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									1350	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech in Surgery - Certified
Phlebotomy									1425	
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMQA001 Certified Nursing Assitant

Exhibit A –

6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE))*.

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)

    a. Minimum SAT scores
        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert.
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I468112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I468112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I468112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I468112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I468112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									750	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
Scott, Vanderen, Durham Refrigeration (HVAC)										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic						
Applied Cybersecurity											
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+	
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B		
Cosmetology									1200		
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225		
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300		
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300		
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist	
Nails Specialty									180		
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Manl and Pedi Spec		180	FLDOP008 Nail Specialist	
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5							
Thornton, Greta	8757320	8757320 Nails Specialty 3		1							
Thornton, Greta	8901000	Directed Study 8901000		0.5							
Facial Specialty									220		
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist	
	8757410	Facials Specialty 2		0.5							
	8757420	Facials Specialty 3		1							
Professional Culinary Arts & Hospitality									1200		
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300		
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300		
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300		
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe	
Automotive Collision Technology									1400		
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE088ASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150		
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analusis (B3)	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)	
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75		

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350		
Automotive Service Technology 1									1050		
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systens (T6)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1							
Automotive Service Technology 2											
Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300		
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150		
Practical Nursing									1350		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)	
Patient Care Technician									300		
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90		
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75		
Willis, Jessica						H170694	HCP0332	C	50	FDMQA002 Certified Nursing Assistant	
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech	
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician	
Willis, Jessica						H170694	MEA0580	F	100		
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician	
Pharmacy Technician									1050		
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90		
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360		
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300		

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									1350	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech in Surgery - Certified
Phlebotomy									455	
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant									165	
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMQA001 Certified Nursing Assitant

DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN

THE SUWANNEE COUNTY SCHOOL BOARD Thru RIVEROAK Technical College

AND

MELODY CHRISTIAN ACADEMY

This agreement is entered into by and between the Suwannee County School Board Thru RIVEROAK Technical College, Live Oak, Florida, hereinafter referred to as "RTC", and Melody Christian Academy, hereinafter referred to as "MCA".

WHEREAS, Career Dual Enrollment shall be provided as a curricular option for secondary students to pursue in order to earn industry certifications adopted pursuant to s. 1008.44, which count as credits toward the high school diploma. Career Dual Enrollment shall be available for secondary students seeking a degree and industry certification through a career education program or course.

WHEREAS, pursuant to section 1007.271, Florida Statutes, RTC and MCA shall enter into a dual enrollment agreement; and,

NOW, THEREFORE,
The RTC and MCA do hereby agree as follows:

I. EFFECTIVE DATE AND EFFECT OF AGREEMENT
Upon signature, this agreement will be in effect for one school year based on the RIVEROAK Technical College/Suwannee County School District Calendar.

II. THE INTENT OF THE AGREEMENT
It is the intent of the agreement that a variety of articulated acceleration mechanisms be available for secondary and postsecondary students attending public educational institutions. The purpose of these acceleration mechanisms is to shorten the time necessary for a student to complete the requirements for obtaining a nationally recognized credential in a Career and Technical Program of Study, broaden the scope of the Career and Technical options available to students, and to increase the depth of study in a particular program of study. The articulation mechanisms include (but are not limited to) dual enrollment, earning a nationally recognized Industry Certification and, the participation in Career Pathways.

III. PARTIES TO THE AGREEMENT
Suwannee County School Board Thru RIVEROAK Technical College and Melody Christian Academy.

IV. ARTICULATED PROGRAMS

The programs articulated under this agreement include:

A. Career Dual Enrollment;
B. Nationally Recognized Industry Certifications;
C. Career Pathways

The following is included with this agreement: Methodology for determining dual enrollment costs and associated fees per Career and Technical program.

V. COURSES

A. ALL Career and Technical Education programs offered by RTC as Dual Enrolled Postsecondary Career Certificate Courses that are contained within the common course numbering system shall be eligible, if not specifically excluded by State Statute, State Board of Education Rule, Suwannee County School Board and/or the Board. To ensure transferability of credits, students' educational plans are closely evaluated when utilizing Career and Technical Education (CTE) courses for dual enrollment. Ensuring transferability of coursework, RTC encourages students to concentrate on a specific CTE program(s) of study. Students who intend to earn Occupational Completion Points should carefully evaluate each course to determine its applicability in meeting those requirements.
B. Eligible secondary students shall be permitted to enroll in postsecondary courses conducted during school hours. RTC shall assume responsibility for the maintenance of instructional quality.

VI. DEFINITIONS OF ACCELERATION

For the purposes of dual enrollment articulation agreement, the following definitions are applicable and shall be adhered to.

A. Career Dual Enrollment, 1007.2711, Florida Statutes
   1. Career dual enrollment was established by the legislature as a positive measure to expand the scope of dual enrollment program.
   2. This type of dual enrollment shall be provided as curricular options for secondary students who wish to earn a series of elective credits toward the high school diploma and shall be available for eligible secondary students seeking an industry certification from a complete job preparatory program.
B. Career Early Admission, 1007.271(11), Florida Statutes
   Career early admission is a form of career dual enrollment through which eligible secondary students enroll full-time in courses that are creditable toward the high school diploma, industry certification or the technical Postsecondary Career Certificate.
C. Career Pathways, 1007.235(2)(d), Florida Statutes
   The Board and RTC agree to cooperate in the advancement of the Career Pathways program. Working through a Career Pathways partnership, the high school and RTC personnel have identified courses and programs that can articulate from the high

school to RTC to help prepare students for Postsecondary Career Certificate. The Board and RTC will establish a clearly defined course-by-course to pathway articulation agreement. This agreement will provide opportunities for admission into RTC programs and the award of credits for students in those programs because of successful completion of work in a Career Pathways Program. To be eligible for credit, the student must complete the appropriate course work of high school Career Pathway courses with a satisfactory grade point average stated in this agreement.

VII. STUDENT ELIGIBILITY

A. An eligible student is defined in 1007.271(2) Florida Statues, as a student enrolled in a Florida Public secondary school or Florida non-public secondary school.
B. RTC limits dual enrollment to private high school sophomores, juniors and seniors.
C. Academic advising: The high school guidance office is responsible for dual enrollment students as to the courses which may be used to meet high school graduation requirements.
D. The high school is responsible for verifying the student is eligible to apply for admission as a dual enrolled student. The student is responsible for applying for admission and meeting the admission requirements prior to applicable deadlines.
E. The high school and/or student is responsible for provide individual transportation to RTC for daily instruction.
F. Dual enrolled students will be evaluated on an individual basis to determine the appropriate number of contract hours per term.
G. An unweighted 2.0 grade point average (high school) must be achieved and maintained for PSAV certificate dual enrollment courses. Students must also maintain a 2.0 RTC grade point average to continue dual enrollment.
H. If a dual enrolled student receives a grade of a "D" or "F" in any Postsecondary Career Certificate credit course, the student must sit out and will not be allowed to register the following term as a dual enrolled student.
I. Students must take the TABE examination within the first six weeks of beginning a RTC program of study.
J. The student's private school will work with appropriate personnel at the College to provide services and resources required by students with disabilities who register for dual enrollment. S.1007.271(25)

VIII. ELIGIBLE PROGRAMS, SCHEDULE, FUNDING, ENROLLMENT REQUIREMENTS

A. Schedule
   1. Slots are available to private high school students on a "space available" basis.
   2. Time slots are designed to maximize instructional time in both home school and RTC CTE courses
   3. Students must abide by the student code of conduct of RTC.

4. Students must maintain regular attendance in accordance with the RTC attendance policy. Absences in excess of the allowable number may result in dismissal from RTC.

B. Eligible Programs can be found at www.riveroakcollege.com

C. Enrollment

1. Registration form with verification of eligibility signed by the private school are due to RIVEROAK Technical College prior to enrollment.
2. Student enrollment may occur no later than two weeks prior to the beginning of a semester.
3. Instructional materials and tuition will be reimbursed through Office of Student Financial Assistance, Per Rule 6A-20.0282, FAC, Section 1009.30 F.S.

IX. TERM OF AGREEMENT: July 2023 - June 2024 for 2023-2024 school year

X. SIGNATURES

XI. Suwannee County School Board	**Melody Christian Academy**
Signature:_____ **Jerry Taylor** **Title: Board Chairman** **Date:**_____	**Signature:**_____ **Printed Name**_____ **Title: Principal** **Date:**_____
Signature:_____ **Ted L. Roush** **Title: Superintendent of Schools** **Date:**_____	
Signature:_____ **Mary Keen** **Title: RIVEROAK Principal/Director of Career and Technical Education** **Date:**_____	

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

Exhibit A –

6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE)).*

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)

    a. Minimum SAT scores
        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert.
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									600	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
Heating Ventilation Air Conditioning/Refrigeration HVAC/R										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic					
Applied Cybersecurity									1200	
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
Cosmetology									1200	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									180	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facials Specialty									220	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE08BASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analysis (B3)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350	
Automotive Service Technology 1									1050	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systens (T6)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1						
Automotive Service Technology 2										
Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300	
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150	
Practical Nursing									1550	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)
Patient Care Technician									500	
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90	
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75	
Willis, Jessica						H170694	HCP0332	C	50	FDMQA002 Certified Nursing Assistant
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician
Willis, Jessica						H170694	MEA0580	F	100	
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician
Pharmacy Technician									1050	
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90	
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360	
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300	

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									330	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech In Surgery - Certified
[redacted]										
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMQA001 Certified Nursing Assitant

Exhibit A –

6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE)).*

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)

    a. Minimum SAT scores
        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert.
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									750	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
Heating, Ventilation, Air Conditioning/Refrigeration (HVAC/R)										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic					
Applied Cybersecurity										
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
Cosmetology									1200	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									180	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facial Specialty									220	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE08BASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analusis (B3)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350	
Automotive Service Technology 1									1050	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systens (T6)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1						
Automotive Service Technology 2										
Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300	
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150	
Practical Nursing									1350	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)
Patient Care Technician									600	
Willis, Jessica						Patient Care Technician H170594	Basic Healthcare Worker HSC003	A	90	
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75	
Willis, Jessica						H170694	HCP0332	C	50	FDMQA002 Certified Nursing Assistant
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician
Willis, Jessica						H170694	MEA0580	F	100	
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician
Pharmacy Technician									1050	
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90	
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360	
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300	

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									1530	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech In Surgery - Certified
Phlebotomy									165	
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMQA001 Certified Nursing Assitant

DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN

THE SUWANNEE COUNTY SCHOOL BOARD Thru RIVEROAK Technical College

AND

WESTWOOD CHRISTIAN SCHOOL

This agreement is entered into by and between the Suwannee County School Board Thru RIVEROAK Technical College, Live Oak, Florida, hereinafter referred to as "RTC", and Westwood Christian School, hereinafter referred to as "WCS".

WHEREAS, Career Dual Enrollment shall be provided as a curricular option for secondary students to pursue in order to earn industry certifications adopted pursuant to s. 1008.44, which count as credits toward the high school diploma. Career Dual Enrollment shall be available for secondary students seeking a degree and industry certification through a career education program or course.

WHEREAS, pursuant to section 1007.271, Florida Statutes, RTC and WCS shall enter into a dual enrollment agreement; and,

NOW, THEREFORE,
The RTC and WCS do hereby agree as follows:

I. EFFECTIVE DATE AND EFFECT OF AGREEMENT
Upon signature, this agreement will be in effect for one school year based on the RIVEROAK Technical College/Suwannee County School District Calendar.

II. THE INTENT OF THE AGREEMENT
It is the intent of the agreement that a variety of articulated acceleration mechanisms be available for secondary and postsecondary students attending public educational institutions. The purpose of these acceleration mechanisms is to shorten the time necessary for a student to complete the requirements for obtaining a nationally recognized credential in a Career and Technical Program of Study, broaden the scope of the Career and Technical options available to students, and to increase the depth of study in a particular program of study. The articulation mechanisms include (but are not limited to) dual enrollment, earning a nationally recognized Industry Certification and, the participation in Career Pathways.

III. PARTIES TO THE AGREEMENT
Suwannee County School Board Thru RIVEROAK Technical College and Westwood Christian School.

IV. ARTICULATED PROGRAMS

The programs articulated under this agreement include:

A. Career Dual Enrollment;
B. Nationally Recognized Industry Certifications;
C. Career Pathways

The following is included with this agreement: Methodology for determining dual enrollment costs and associated fees per Career and Technical program.

V. COURSES

A. ALL Career and Technical Education programs offered by RTC as Dual Enrolled Post-Secondary Adult Vocational Education (PSAV) Courses that are contained within the common course numbering system shall be eligible, if not specifically excluded by State Statute, State Board of Education Rule, Suwannee County School Board and/or the Board. To ensure transferability of credits, students' educational plans are closely evaluated when utilizing Career and Technical Education (CTE) courses for dual enrollment. Ensuring transferability of coursework, RTC encourages students to concentrate on a specific CTE program(s) of study. Students who intend to earn Occupational Completion Points should carefully evaluate each course to determine its applicability in meeting those requirements.
B. Eligible secondary students shall be permitted to enroll in postsecondary courses conducted during school hours. RTC shall assume responsibility for the maintenance of instructional quality.

VI. DEFINITIONS OF ACCELERATION

For the purposes of dual enrollment articulation agreement, the following definitions are applicable and shall be adhered to.

A. Career Dual Enrollment, 1007.2711, Florida Statutes
   1. Career dual enrollment was established by the legislature as a positive measure to expand the scope of dual enrollment program.
   2. This type of dual enrollment shall be provided as curricular options for secondary students who wish to earn a series of elective credits toward the high school diploma and shall be available for eligible secondary students seeking an industry certification from a complete job preparatory program.
B. Career Early Admission, 1007.271(11), Florida Statutes
   Career early admission is a form of career dual enrollment through which eligible secondary students enroll full-time in courses that are creditable toward the high school diploma, industry certification or the technical Postsecondary Career Certificate.
C. Career Pathways, 1007.235(2)(d), Florida Statutes
   The Board and RTC agree to cooperate in the advancement of the Career Pathways program. Working through a Career Pathways partnership, the high school and RTC personnel have identified courses and programs that can articulate from the high

school to RTC to help prepare students for Postsecondary Career Certificate. The Board and RTC will establish a clearly defined course-by-course to pathway articulation agreement. This agreement will provide opportunities for admission into RTC programs and the award of credits for students in those programs because of successful completion of work in a Career Pathways Program. To be eligible for credit, the student must complete the appropriate course work of high school Career Pathway courses with a satisfactory grade point average stated in this agreement.

VII. STUDENT ELIGIBILITY

A. An eligible student is defined in 1007.271(2) Florida Statues, as a student enrolled in a Florida Public secondary school or Florida non-public secondary school.
B. RTC limits dual enrollment to private high school sophomores, juniors and seniors.
C. Academic advising: The high school guidance office is responsible for dual enrollment students as to the courses which may be used to meet high school graduation requirements.
D. The high school is responsible for verifying the student is eligible to apply for admission as a dual enrolled student. The student is responsible for applying for admission and meeting the admission requirements prior to applicable deadlines.
E. The high school and/or student is responsible for provide individual transportation to RTC for daily instruction.
F. Dual enrolled students will be evaluated on an individual basis to determine the appropriate number of contract hours per term.
G. An unweighted 2.0 grade point average (high school) must be achieved and maintained for PSAV certificate dual enrollment courses. Students must also maintain a 2.0 RTC grade point average to continue dual enrollment.
H. If a dual enrolled student receives a grade of a "D" or "F" in any Postsecondary Career Certificate credit course, the student must sit out and will not be allowed to register the following term as a dual enrolled student.
I. Students must take the TABE examination within the first six weeks of beginning a RTC program of study.
J. The student's private school will work with appropriate personnel at the College to provide services and resources required by students with disabilities who register for dual enrollment. S.1007.271(25)

VIII. ELIGIBLE PROGRAMS, SCHEDULE, FUNDING, ENROLLMENT REQUIREMENTS

A. Schedule
   1. Slots are available to private high school students on a "space available" basis.
   2. Time slots are designed to maximize instructional time in both home school and RTC CTE courses
   3. Students must abide by the student code of conduct of RTC.

4. Students must maintain regular attendance in accordance with the RTC attendance policy. Absences in excess of the allowable number may result in dismissal from RTC.

B. Eligible Programs can be found at www.riveroakcollege.com

C. Enrollment

1. Registration form with verification of eligibility signed by the private school are due to RIVEROAK Technical College prior to enrollment.
2. Student enrollment may occur no later than two weeks prior to the beginning of a semester.
3. Instructional materials and tuition will be reimbursed through Office of Student Financial Assistance, Per Rule 6A-20.0282, FAC, Section 1009.30 F.S.

IX. TERM OF AGREEMENT: July 2023 - June 2024 for 2023-2024 school year

X. SIGNATURES

XI. Suwannee County School Board	**Westwood Christian School**
Signature:_____ **Jerry Taylor** **Title: Board Chairman** **Date:**_____	**Signature:**_____ **Printed Name**_____ **Title: Principal** **Date:**_____
Signature:_____ **Ted L. Roush** **Title: Superintendent of Schools** **Date:**_____	
Signature:_____ **Mary Keen** **Title: RIVEROAK Principal/Director of Career and Technical Education** **Date:**_____	

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

Exhibit A –
6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE)).*

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)
    a. Minimum SAT scores
        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert.
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0503 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1- AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									750	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
Welding Technology Advanced Solidworks Certified Associate										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus				-		HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic						
Applied Cybersecurity*											
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+	
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B		
Cosmetology										1200	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225		
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300		
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0008		300		
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist	
Nails Specialty										180	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist	
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5							
Thornton, Greta	8757320	8757320 Nails Specialty 3		1							
Thornton, Greta	8901000	Directed Study 8901000		0.5							
Facial Specialty										220	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist	
	8757410	Facials Specialty 2		0.5							
	8757420	Facials Specialty 3		1							
Professional Culinary Arts & Hospitality										1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300		
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300		
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300		
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe	
Automotive Collision Technology										1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE088ASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150		
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analusis (B3)	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)	
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75		

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Structural Damage Repair Tech.	F	350		
Automotive Service Technology 1									1050		
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systens (T6)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1							
Automotive Service Technician											
Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300		
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150		
Practical Nursing									1650		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)	
Patient Care Technician									500		
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90		
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75		
Willis, Jessica						H170694	HCP0332	C	50	FDMQA002 Certified Nursing Assistant	
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech	
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician	
Willis, Jessica						H170694	MEA0580	F	100		
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician	
Pharmacy Technician									1050		
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90		
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360		
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300		

Miller, Katie							Pharmacy Technician H170700	Pharmacy Technician 3 PTN0085	B	300	PTCBD001 Pharmacy Technician
Surgical Technology										1330	
Vickers, Mary							Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary							Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary							Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary							Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary							Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech in Surgery - Certified
Senea, Shari								Basic Healthcare Worker HSC0003	A	90	
Senea, Shari								Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant											
Thompson, Traci / Rebecca Futch							CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMQA001 Certified Nursing Assitant

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        * Verbal – 440
        * Mathematics – 440

    b. Minimum ACT scores
        * Reading – 19
        * English – 17
        * Mathematics – 19

Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert.
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1- AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3 AWELD011- SMAW Pipe AWELD012- SMAW Plate
Welding Technology Advanced									750	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
[illegible]										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic					
Applied Cybersecurity										
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
Cosmetology									1200	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									180	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facials Specialty									220	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE088ASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analusis (B3)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350	
Automotive Service Technology 1									1050	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systens (T6)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1						
Automotive Service Technology 2										
Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300	
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150	
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150	
Practical Nursing									1650	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300	
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)
Patient Care Technician									590	
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90	
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75	
Willis, Jessica						H170694	HCP0332	C	50	FDMQA002 Certified Nursing Assistant
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician
Willis, Jessica						H170694	MEA0580	F	100	
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician
Pharmacy Technician									1050	
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90	
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360	
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300	

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									1330	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCPCT004 Tech In Surgery - Certified
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMOA001 Certified Nursing Assitant

PANHANDLE AREA EDUCATIONAL CONSORTIUM
STUDENT DATA SERVICES
CONTRACT FOR DISTRICT PARTICIPATION

A contract of **The School Board of Suwannee County, Florida,** pursuant to Florida Statutes 1001.42(14) and Florida State Board of Education Administrative Rule 6A-1.099, FAC, adopting an agreement made by and between **The School Board of Washington County, Florida,** fiscal agent for **The Panhandle Area Educational Consortium (PAEC)** and **The School Board of Suwannee County Florida (The District),** has been reviewed by both parties. It is the decision of these participants that the contract for rendering of services and benefits shall commence as of July 1, 2023 and shall end on June 30, 2024.

WHEREAS, The District has the power and the duty among other responsibilities to cooperate with other agencies in joint programs when it is to the best interest of the district, taxpayers, the education system, and the school children of the participant, and

WHEREAS, The District agrees to participate along with other participating and member districts in the PAEC Student Data Services and

WHEREAS, PAEC is operated in compliance with all Florida Statutes and State Board of Education Administrative Rules, with all charges and assessments for services being made as recommended by the PAEC Student Data Services Advisory Committee and approved by the Board of Directors of PAEC (a/k/a PAEC Student Data Services).

THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto contract and agree as follows:

I. **SERVICES TO DISTRICT.** The specific services to be provided pursuant to this agreement by PAEC Student Data Services relate to the Focus Student Information System (SIS), and are:

A. Student Information System recommendations for compliance with Department of Education (DOE) student database and student reporting requirements. PAEC Student Data Services will comply with all requirements relating to s.119.07, F.S, Florida's public records act.

B. Help desk support will be provided for only primary and/or backup contact to provide technical assistance to any SIS application related problem Monday-Friday 8am-5pm Eastern time, excluding holidays scheduled by PAEC District of Record, the Washington County School Board. Programming bugs and enhancement requests will be escalated by PAEC Student Data Services to Focus School Software as necessary.

C. Upon mutually agreed dates, each district may utilize up to two days per year on-site with a Student Data Services staff member for either consultation with only primary and/or backup contact to provide technical assistance on any SIS application related problem or training for district staff on any SIS application related procedures.

D. Training of district MIS contact:
   1. Regularly scheduled webinar training sessions to cover topics suggested by PAEC and the districts MIS contacts.
   2. Quarterly training sessions on pertinent procedures involving the Student Information System.
   3. Other specific needs recommended by the Advisory Committee of PAEC Student Data Services and approved by the PAEC Board of Directors.

E. Weekly hot topic email newsletter.

F. Web repository of training documents and videos.

G. Custom PHP programs, Custom SQL Reports, and Custom SQL Integrations as deemed necessary by PAEC Student Data Services.

H. Import Templates and Instructions for use as deemed necessary by PAEC Student Data Services.

II. GOVERNANCE. The PAEC Board of Directors has established the PAEC Student Data Services entity to work with districts on their SIS needs. As part of its work, PAEC Student Data Services shall have an Advisory Committee. The Committee shall assist the PAEC Executive Director in the overall management of PAEC Student Data Services. The Advisory Committee shall consist of one (1) voting member from each district, appointed by the district Superintendent and that person will serve as the primary MIS contact (POC) between PAEC Student Data Services and the district. POCs will designate a backup contact. The POC and the backup will serve on the Committee until 1) a staff change is made prohibiting the appointed representative to serve, or 2) a notice is received by the Superintendent or designee that a change is being made. A quorum must be present to take action. The Committee will have a chair and a co-chair who will serve two (2) year terms on alternating rotations. The chair and co-chair will be elected by the Committee.

III. DISTRICT RESPONSIBILITIES

A. Provide and report accurate and clean data.
B. Responsible for attending conference calls and trainings.
C. Responsible for troubleshooting before reporting and providing clear and concise examples when reporting issues.
D. Responsible for importing data (i.e. test scores) into the system.
E. Responsible for facilitating internal training to district personnel.

IV. PAEC ASSETS. Training and Website materials provided by PAEC Student Data Services are strictly for the internal use of participating districts, including their administrators, staff, teachers, students, and parents. These materials remain the property of PAEC Student Data Services and cannot be reprinted, duplicated, sold, or distributed to anyone outside the participating school or school district without the express written consent of PAEC Student Data Services.

V. DISTRICT FINANCIAL PARTICIPATION. The District will pay for services received through participating in the **PAEC** Student Data Services program. All fees assessed to the district will be based on actual costs incurred, prorated among participants. The District herby agrees to pay a sum including the base cost of $15,000.00 plus $1.51 per most recent unweighted FTE 3rd calculation and Workforce Development Information System (WDIS) 2021-22 year's enrollment. This contribution shall be the total obligation of each participating district during the agreement year. Payment must be made by the District and received by PAEC by September 15th.

VI. TERMS OF AGREEMENT. The term of this agreement with PAEC Student Data Services shall commence as of July 1 of each school year (the "renewal date") and shall end on June 30 of each school year (the "termination date") unless the participating district chooses to renew this contract for an additional year. Each District entering into a contract with PAEC Student Data Services shall do so effective July 1 unless specified to the contrary.

VII. TERMINATION/SUSPENSION OF AGREEMENT

A. TERMINATION BY DISTRICT

Written notice of intent to withdraw ("Terminate") from participation in the PAEC Student Data Services program must be provided by the participating district to the PAEC Executive Director at least six months prior to the renewal date. This contract will automatically renew for an additional 1-year period if such written notice is not received in time by the PAEC Executive Director.

B. SUSPENSION OF SERVICES BY PAEC

The Board of Directors of PAEC may suspend and decline to provide services to a participating district because of failure to:

- Make full payment by October 1st.
- For DRS schools, provide proof of agreement with their statutorily assigned university affiliate (s. 1003.32, FS) by October 1st.

C. WITHDRAWAL BY FISCAL AGENT

The fiscal agent must provide written notification by certified mail to the Superintendent/DRS Director of each participating district if services are to be discontinued. Notification must be received at least six months prior to the renewal date (July 1st).

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IX. EQUIPMENT PURCHASES AND TRANSFERS. The equipment purchased to facilitate the center operation will be vested in the PAEC District of Record, the Washington County School Board, according to the present PAEC Agreement. If the PAEC Student Data Services program is transferred to another District of Record, all equipment purchased with PAEC Student Data Services program funds will be transferred to the new district upon approval of the PAEC Board of Directors.

For the above-described services, The District agrees to pay The District School Board of Washington County, Florida, fiscal agent and District of Record for PAEC, $24,153.84 for Student Data Services, and the Focus License Fee of $6.12 x 6,063.08 FTE equaling a total of $61,259.89 - payable upon execution of this contract.

School Board of Suwannee County

_____
Ted L. Roush, Superintendent

Date: _____

_____
Jerry Taylor, Board Chairman

Date: _____

School Board of Washington County on behalf of Panhandle Area Educational Consortium

_____
Herbert J. Taylor, Superintendent

Date: _____

_____
Linda Cleveland, Board Chairman

Date: _____

_____
John T. Selover, Executive Director
Panhandle Area Educational Consortium

Date: _____

BOD approval: April 12, 2023
WCSB approval: May 8, 2023

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

PANHANDLE AREA EDUCATIONAL CONSORTIUM
STUDENT DATA SERVICES
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   - C. Upon mutually agreed dates, each district may utilize up to two days per year on-site with a Student Data Services staff member for either consultation with only primary and/or backup contact to provide technical assistance on any SIS application related problem or training for district staff on any SIS application related procedures.
   - D. Training of district MIS contact:
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   - G. Custom PHP programs, Custom SQL Reports, and Custom SQL Integrations as deemed necessary by PAEC Student Data Services.
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VIII. **ADMINISTRATIVE/STAFFING.** PAEC Student Data Services is administered under the PAEC Board of Directors. Washington County Schools will serve as the Fiscal Agent and District of Record. PAEC Student Data Services staff will be under the supervision of the PAEC Executive Director and function as part of the consortium staff. The Student Data Services program shall contribute its pro-rata share of the PAEC/Fiscal Agent Annual Agreement and PAEC Overhead Funding Plan.

IX. **EQUIPMENT PURCHASES AND TRANSFERS.** The equipment purchased to facilitate the center operation will be vested in the PAEC District of Record, the Washington County School Board, according to the present PAEC Agreement. If the PAEC Student Data Services program is transferred to another District of Record, all equipment purchased with PAEC Student Data Services program funds will be transferred to the new district upon approval of the PAEC Board of Directors.

For the above-described services, The District agrees to pay The District School Board of Washington County, Florida, fiscal agent and District of Record for PAEC, $24,153.84 for Student Data Services, and the Focus License Fee of $6.12 x 6,063.08 FTE equaling a total of $61,259.89 - payable upon execution of this contract.

School Board of Suwannee County

Ted L. Roush, Superintendent

Date: _____

Jerry Taylor, Board Chairman

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School Board of Washington County on behalf of Panhandle Area Educational Consortium

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Linda Cleveland, Board Chairman

Date: _____

John T. Selover, Executive Director
Panhandle Area Educational Consortium

Date: _____

BOD approval: April 12, 2023
WCSB approval: May 8, 2023

SCSB 2024-38 (REVISED/RENEWAL)

AN AGREEMENT

Between

SUWANNEE COUNTY SCHOOL BOARD

and

JASPER FL OPCO LLC
d/b/a SUWANNEE VALLEY NURSING CENTER
Jasper, Florida

This Agreement begins on July 1 2023, between the Suwannee County School Board (SCSB) and Jasper FL OPCP LLC, d/b/a Suwannee Valley Nursing Center, Jasper, Florida (Healthcare Agency).

Whereas, SCSB, through the RIVEROAK Technical College (RTC), operates a Patient Care Technician program, Practical Nurse Education program, and Certified Nursing Assistant Program for qualified students preparing to be Patient Care Technicians, Practical Nurses, and/or Certified Nursing Assistants; and,

Whereas, SCSB and the Healthcare Agency have agreed jointly to participate in a program in which Patient Care Technician, Practical Nurse, and Certified Nursing Assistant students may acquire clinical experience at the facilities of the Healthcare Agency; and,

Whereas, the parties share the mutual goal of high quality patient care and health sciences education;

Now, therefore, in consideration of the mutual covenants and obligations as set forth herein, the parties agree as follows:

I. GENERAL CONDITIONS

1. The Healthcare Agency and the SCSB expressly agree that all faculty and students under the program shall remain agents or students of the RTC. The RTC agrees that it will never act or represent it is acting as an agent of the Healthcare Agency or incur any obligations on the part of the Healthcare Agency without first obtaining the express written authority of the Administrator. The Healthcare Agency agrees that it will not be responsible for any salaries, taxes, or insurance of the RTC faculty, agents, or students.

2. The Healthcare Agency and RTC concur that this agreement may be cancelled at any time by either party hereto, with or without cause upon 30 days written notice to the other party.

3. The Healthcare Agency and RTC concur that this agreement shall continue in effect for the period of one year beginning on July 1, 2023 through June 30, 2024; and shall be renewed from year to year unless otherwise notified in writing as in paragraph #2 above.

4. No alteration, modification, or variation of the terms of this agreement shall be valid unless made in writing and signed by both of the parties hereto.

5. The Healthcare Agency and the RTC agree that executed copies of this agreement shall be placed on file with the Administrator of the Healthcare Agency and the Director of the RTC.

6. The SCSB agrees to require the student to maintain professional liability insurance with single limit liability coverage of not less than $1,000,000.00/$3,000,000.00.

7. The SCSB agrees to provide a certificate of liability insurance for the faculty members in the performance of their duties and responsibilities at the Healthcare Agency.

8. The SCSB holds the Healthcare Agency harmless from any acts of negligence of the instructors and students while in the Healthcare Agency facility within the scope of the Patient Care Technician program.

II. THE HEALTHCARE AGENCY'S RESPONSIBILITY

1. To share in the responsibility for the education of health care students in the Patient Care Technician and Home Health Aide programs through the cooperation and assistance of its staff and employees along with the faculty and students of the RTC.

2. Students shall be selected for the programs by the RTC.

3. To make available to faculty and students of the RTC the use of its facilities the same as to its own personnel.

4. To make available whenever possible to faculty and students of the RTC all of its facilities and services in the planned learning experiences of the aforementioned programs.

5. To provide conference and meeting rooms as required and needed, if available, and not being used for other purposes by the Healthcare Agency.

6. To include faculty members of the program in their staff meetings when policies to be discussed affect or directly relate to the programs.

7. Instruction under the program(s) shall be at the time agreed by the parties to this contract and in agreement with the school curriculum calendar.

8. The responsibility for the patient remains with the Healthcare Agency.

III. THE RTC'S RESPONSIBILITY

1. The operation of programs will comply with established policies and practices of the Healthcare Agency, including all applicable legislation and regulations.

2. Ascribes to equal access/equal opportunity; endorses non-discrimination on the basis of race, color, religion, national origin, sex, age, handicap, or marital status. To assign students and faculty to the Healthcare Agency based on this statement.

3. To maintain standards of the programs as recommended and prescribed by all governing bodies and accrediting agencies regulating the programs.

4. To comply with and require, if necessary, physical examination, chest x-rays, and certain immunizations as deemed necessary by the Healthcare Agency or other such authority relative to the programs prior to entrance upon premises under the programs.

5. To employ qualified employees in the programs as administrators and instructors. The RTC agrees to the responsibility of interpreting the objectives of the programs to the students, consulting with administrative personnel of the Healthcare Agency in advance about use of the various facilities, and conferring with appropriate members of the Healthcare Agency staff in selecting patients to provide the learning experiences desired for students.

6. To be responsible for the educational supervision of students in the program.

7. The Healthcare Agency may, at any time, direct withdrawal of any faculty or student from the institution facilities or premises whose conduct or performance is not in accord with the standards of the RTC and its programs, or is unprofessional and detrimental to the Healthcare Agency. This request for withdrawal shall be submitted in writing, following a verbal request, to the appropriate school administrator. The RTC agrees that it will maintain the requisite degree of discipline among its students and faculty, giving full consideration to the Healthcare Agency's standard of conduct and performance.

8. Maintain individual records of classes, student activities, and competencies.

9. Maintain strict confidentiality regarding all patient-centered information.

10. Prepare any rotational plans for services to be used for experience and to secure the approval of this plan from the Healthcare Agency prior to the commencing of the educational program under the agreement. Substantive changes in the program will not be effective until such time as they shall be approved by the Healthcare Agency.

IV. HIPAA REQUIREMENTS

The Provider agrees to comply with the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320d ("HIPAA") and any current and future regulations promulgated thereunder including without limitation the federal privacy regulations contained in 45 C.F.R. Parts 160 and 164 (the "Federal Privacy Regulations"), the federal security standards contained in 45 C.F.R. Part 142 (the "Federal Security Regulations"), and the federal standards for electronic transactions contained in 45 C.F.R. Parts 160 and 162, all collectively referred to herein as "HIPAA Requirements". The Provider agrees not to use or further disclose any Protected Health Information (as defined in 45 C.F.R. Section 164.501) or Individually Identifiable Health Information (as defined in 42 U.S.C. Section 1320d), other than as permitted by HIPAA Requirements and the terms of this Agreement.

The Healthcare Agency will make its internal practices, books, and records relating to the use and disclosure of Protected Health Information available to the Secretary of Health and Human Services to the extent required for determining compliance with the Federal Privacy Regulations.

V. LIABILITY OF PARTIES

1. Nothing in this Agreement shall be construed to create a joint venture, agency or other legal relationship between the Healthcare Agency and RTC which could result in either party being responsible or liable for the acts or omissions of the other party.

2. Nothing in this Agreement shall be construed to create an employer/employee relationship between the RTC students and the Healthcare Agency.

3 Nothing contained in this Agreement is intended to serve as a waiver of sovereign immunity by any party to which sovereign immunity may be applicable.

VI. INDEMNIFICATION

1. The Healthcare Agency shall indemnify and hold harmless SCSB and RTC from and against any and all claims, liabilities, damages, and expenses including, without limitation, reasonable attorneys' fees, incurred by SCSB in defending actions brought against it arising out of or related to the acts or omissions of the Healthcare Agency, its agents, officers, or employees in the provision of services or performance of duties by the Healthcare Agency pursuant to this Agreement.

VII. GOVERNING LAW AND VENUE

1.1 This Agreement will be governed by and construed in accordance with the laws of the State of Florida. In the event of any litigation arising from this Agreement, the Parties agree that the exclusive state court forum for said litigation shall be in Suwannee County, in the court of appropriate jurisdiction.

1.2 The parties hereby knowingly, voluntarily and intentionally waive any right it may have to a trial by jury with respect to any litigation related to or arising out of, under, or in conjunction with this Agreement.

VIII. PUBLIC RECORDS

For all contractors as set forth in Section 119.0701, Florida Statutes see EXHIBIT A which is incorporated by reference herein.

IX. RELEASE OF STUDENT RECORDS

The Healthcare Agency assures that student data will be handled with confidentiality as required by Florida Statute 1002.22.

X. FORCE MAJEURE

Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Agreement if and to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God, acts of the public enemy, war, riots, strikes, labor disputes, civil disorders, fires, floods, hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2023-20204 academic year.

XI. E-Verify. Effective July 1, 2020

A. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this Agreement.

B. Subcontractors
   (i) Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.
   (ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.
   (iii)Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.

C. Contractor must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

The Healthcare Agency and the RTC agree that copies of any revisions or modifications of this agreement, after execution by the parties, shall have the effect of modifying the terms of this agreement.

SUWANNEE COUNTY SCHOOL BOARD
1740 Ohio Avenue, South
Live Oak, Florida 32064

BY: _____ DATE: _____
Ted L. Roush
Superintendent of Schools

BY: _____ DATE: _____
Jerry Taylor, Chairman
Suwannee County School Board

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

JASPER FL OPCO LLC
d/b/a Suwannee Valley Nursing Center

Jasper, Florida

BY: _____ DATE: _____

TITLE: _____

EXHIBIT A

Public Records Law Requirements
under Chapter 119.0701, Florida Statutes

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, LORIE NORRIS, RISK MANAGER, AT 386-647-4608, LORIE.NORRIS@SUWANNEE.K12.FL.US, OR 1740 OHIO AVENUE SOUTH, LIVE OAK, FL 32064.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes, you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt* or *confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. *See* Section 119.0701(2)(b)4, Florida Statutes, for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes.

INFO ONLY

SCSB 2024-382023-28 (REVISED/RENEWAL)

AN AGREEMENT

Between

SUWANNEE COUNTY SCHOOL BOARD

and

JASPER FL OPCO LLC~~HAMILTON HEALTH ENTERPRISES, INC.~~
d/b/a SUWANNEE VALLEY NURSING CENTER
Jasper, Florida

This Agreement begins on July 1 20232022, between the Suwannee County School Board (SCSB) and Jasper FL OPCP LLC~~Hamilton Health Enterprises, Inc.~~, d/b/a Suwannee Valley Nursing Center, Jasper, Florida (Healthcare Agency).

Whereas, SCSB, through the RIVEROAK Technical College (RTC), operates a Patient Care Technician program, Practical Nurse Education program, and Certified Nursing Assistant Program for qualified students preparing to be Patient Care Technicians, Practical Nurses, and/or Certified Nursing Assistants; and,

Whereas, SCSB and the Healthcare Agency have agreed jointly to participate in a program in which Patient Care Technician, Practical Nurse, and Certified Nursing Assistant students may acquire clinical experience at the facilities of the Healthcare Agency; and,

Whereas, the parties share the mutual goal of high quality patient care and health sciences education;

Now, therefore, in consideration of the mutual covenants and obligations as set forth herein, the parties agree as follows:

I. GENERAL CONDITIONS

1. The Healthcare Agency and the SCSB expressly agree that all faculty and students under the program shall remain agents or students of the RTC. The RTC agrees that it will never act or represent it is acting as an agent of the Healthcare Agency or incur any obligations on the part of the Healthcare Agency without first obtaining the express written authority of the Administrator. The Healthcare Agency agrees that it will not be responsible for any salaries, taxes, or insurance of the RTC faculty, agents, or students.

2. The Healthcare Agency and RTC concur that this agreement may be cancelled at any time by either party hereto, with or without cause upon 30 days written notice to the other party.

3. The Healthcare Agency and RTC concur that this agreement shall continue in effect for the period of one year beginning on July 1, 20232022 through June 30, 20242023; and shall be renewed from year to year unless otherwise notified in writing as in paragraph #2 above.

4. No alteration, modification, or variation of the terms of this agreement shall be valid unless made in writing and signed by both of the parties hereto.

5. The Healthcare Agency and the RTC agree that executed copies of this agreement shall be placed on file with the Administrator of the Healthcare Agency and the Director of the RTC.

6. The SCSB agrees to require the student to maintain professional liability insurance with single limit liability coverage of not less than $1,000,000.00/$3,000,000.00.

7. The SCSB agrees to provide a certificate of liability insurance for the faculty members in the performance of their duties and responsibilities at the Healthcare Agency.

8. The SCSB holds the Healthcare Agency harmless from any acts of negligence of the instructors and students while in the Healthcare Agency facility within the scope of the Patient Care Technician program.

II. THE HEALTHCARE AGENCY'S RESPONSIBILITY

1. To share in the responsibility for the education of health care students in the Patient Care Technician and Home Health Aide programs through the cooperation and assistance of its staff and employees along with the faculty and students of the RTC.

2. Students shall be selected for the programs by the RTC.

3. To make available to faculty and students of the RTC the use of its facilities the same as to its own personnel.

4. To make available whenever possible to faculty and students of the RTC all of its facilities and services in the planned learning experiences of the aforementioned programs.

5. To provide conference and meeting rooms as required and needed, if available, and not being used for other purposes by the Healthcare Agency.

6. To include faculty members of the program in their staff meetings when policies to be discussed affect or directly relate to the programs.

7. Instruction under the program(s) shall be at the time agreed by the parties to this contract and in agreement with the school curriculum calendar.

8. The responsibility for the patient remains with the Healthcare Agency.

III. THE RTC'S RESPONSIBILITY

1. The operation of programs will comply with established policies and practices of the Healthcare Agency, including all applicable legislation and regulations.

2. Ascribes to equal access/equal opportunity; endorses non-discrimination on the basis of race, color, religion, national origin, sex, age, handicap, or marital status. To assign students and faculty to the Healthcare Agency based on this statement.

3. To maintain standards of the programs as recommended and prescribed by all governing bodies and accrediting agencies regulating the programs.

4. To comply with and require, if necessary, physical examination, chest x-rays, and certain immunizations as deemed necessary by the Healthcare Agency or other such authority relative to the programs prior to entrance upon premises under the programs.

5. To employ qualified employees in the programs as administrators and instructors. The RTC agrees to the responsibility of interpreting the objectives of the programs to the students, consulting with administrative personnel of the Healthcare Agency in advance about use of the various facilities, and conferring with appropriate members of the Healthcare Agency staff in selecting patients to provide the learning experiences desired for students.

6. To be responsible for the educational supervision of students in the program.

7. The Healthcare Agency may, at any time, direct withdrawal of any faculty or student from the institution facilities or premises whose conduct or performance is not in accord with the standards of the RTC and its programs, or is unprofessional and detrimental to the Healthcare Agency. This request for withdrawal shall be submitted in writing, following a verbal request, to the appropriate school administrator. The RTC agrees that it will maintain the requisite degree of discipline among its students and faculty, giving full consideration to the Healthcare Agency's standard of conduct and performance.

8. Maintain individual records of classes, student activities, and competencies.

9. Maintain strict confidentiality regarding all patient-centered information.

10. Prepare any rotational plans for services to be used for experience and to secure the approval of this plan from the Healthcare Agency prior to the commencing of the educational program under the agreement. Substantive changes in the program will not be effective until such time as they shall be approved by the Healthcare Agency.

IV. HIPAA REQUIREMENTS

The Provider agrees to comply with the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320d ("HIPAA") and any current and future regulations promulgated thereunder including without limitation the federal privacy regulations contained in 45 C.F.R. Parts 160 and 164 (the "Federal Privacy Regulations"), the federal security standards contained in 45 C.F.R. Part 142 (the "Federal Security Regulations"), and the federal standards for electronic transactions contained in 45 C.F.R. Parts 160 and 162, all collectively referred to herein as "HIPAA Requirements". The Provider agrees not to use or further disclose any Protected Health Information (as defined in 45 C.F.R. Section 164.501) or Individually Identifiable Health Information (as defined in 42 U.S.C. Section 1320d), other than as permitted by HIPAA Requirements and the terms of this Agreement.

The Healthcare Agency will make its internal practices, books, and records relating to the use and disclosure of Protected Health Information available to the Secretary of Health and Human Services to the extent required for determining compliance with the Federal Privacy Regulations.

V. LIABILITY OF PARTIES

1. Nothing in this Agreement shall be construed to create a joint venture, agency or other legal relationship between the Healthcare Agency and RTC which could result in either party being responsible or liable for the acts or omissions of the other party.

2. Nothing in this Agreement shall be construed to create an employer/employee relationship between the RTC students and the Healthcare Agency.

3 Nothing contained in this Agreement is intended to serve as a waiver of sovereign immunity by any party to which sovereign immunity may be applicable.

VI. INDEMNIFICATION

1. The Healthcare Agency shall indemnify and hold harmless SCSB and RTC from and against any and all claims, liabilities, damages, and expenses including, without limitation, reasonable attorneys' fees, incurred by SCSB in defending actions brought against it arising out of or related to the acts or omissions of the Healthcare Agency, its agents, officers, or employees in the provision of services or performance of duties by the Healthcare Agency pursuant to this Agreement.

VII. GOVERNING LAW AND VENUE

1.1 This Agreement will be governed by and construed in accordance with the laws of the State of Florida. In the event of any litigation arising from this Agreement, the Parties agree that the exclusive state court forum for said litigation shall be in Suwannee County, in the court of appropriate jurisdiction.

1.2 The parties hereby knowingly, voluntarily and intentionally waive any right it may have to a trial by jury with respect to any litigation related to or arising out of, under, or in conjunction with this Agreement.

VIII. PUBLIC RECORDS

For all contractors as set forth in Section 119.0701, Florida Statutes see EXHIBIT A which is incorporated by reference herein.

IX. RELEASE OF STUDENT RECORDS

The Healthcare Agency assures that student data will be handled with confidentiality as required by Florida Statute 1002.22.

X. FORCE MAJEURE

Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Agreement if and to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God, acts of the public enemy, war, riots, strikes, labor disputes, civil disorders, fires, floods, hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2023-20204~~2022-2023~~ academic year.

XI. E-Verify. Effective July 1, 2020

A. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this Agreement.

B. Subcontractors
   (i) Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.
   (ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.
   (iii)Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.

C. Contractor must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

INFO ONLY

The Healthcare Agency and the RTC agree that copies of any revisions or modifications of this agreement, after execution by the parties, shall have the effect of modifying the terms of this agreement.

SUWANNEE COUNTY SCHOOL BOARD
1740 Ohio Avenue, South
Live Oak, Florida 32064

BY: _____ DATE: _____
Ted L. Roush
Superintendent of Schools

BY: _____ DATE: _____
Jerry Taylor, Chairman
Suwannee County School Board

JASPER FL OPCO LLC~~HAMILTON HEALTH ENTERPRISES, INC.~~
d/b/a Suwannee Valley Nursing Center

Jasper, Florida

BY: _____ DATE: _____

TITLE: _____

INFO ONLY

SCSB 2024-382023-28 (REVISED/RENEWAL)

EXHIBIT A

Public Records Law Requirements
under Chapter 119.0701, Florida Statutes

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, LORIE NORRIS, RISK MANAGERVICKIE MUSIC DePRATTER, CPA, CHIEF FINANCIAL OFFICER, AT 386-647-46084609, LORIE.NORRIS@SUWANNEE.K12.FL.USVICKIE.DEPRATTER@SUWANNEE.K12.FL.US, OR 1740 OHIO AVENUE SOUTH, LIVE OAK, FL 32064.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes, you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt* or *confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. *See* Section 119.0701(2)(b)4, Florida Statutes, for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes.

North East Florida Educational Consortium
2023-2024 Membership

This signature page is incorporated into and subject to all terms and conditions of the master contractual agreement between the District School Board of Suwannee County and the District School Board of Putnam County on behalf of the North East Florida Educational Consortium.

Suwannee County District Schools is participating in the following programs for 2023-2024:

Program:	Fee:
NEFEC Membership: Resolution Main Contract #731-24-051	$17,671.20
Instructional Services Program (ISP) - #24-051-A1	$28,042.00
Enterprise Resource Software- #24-051-A6	Education Technology Serv. Fee = $78,037.00 Skyward Annual License Fee = $17,890.00
Building Code Inspection - #24-051-A27	$26,490.12
Human Resources Management Network - #24-051-A43	$4,946.16

APPROVED AND RECOMMENDED FOR SIGNING

District School Board of Suwannee County

_____
by Ted Roush, Superintendent

Dated: _____

_____
by Jerry Taylor, Chairperson

Dated: _____

District School Board of Putnam County

Louis Summey
by Richard M. Surrency, Sr. Ed.D., Superintendent

Dated: 5-23-23

Sandra Gilyard
by Sandra Gilyard, Chairperson

Dated: 5-23-23

North East Florida Educational Consortium

Patrick J. Wiek
by Dr. Patrick J. Wiek, Executive Director

Dated: 5-23-23

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

RESOLUTION

A RESOLUTION OF THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY, FLORIDA, ADOPTING A PLAN FOR COOPERATING WITH SCHOOL BOARDS OF OTHER DISTRICTS IN THIS STATE AND ESTABLISHING A PROCEDURE AND CONDITIONS FOR SUCH OPERATION OF AN EDUCATIONAL CONSORTIUM, AND CONTRACT FOR THE PURCHASE OF CERTAIN MATERIALS, SUPPLIES, EQUIPMENT, AND SERVICES TO BE USED OR PERFORMED IN RESPECTIVE SCHOOL SYSTEMS.

WHEREAS, the District School Board of Suwannee County, Florida, hereafter referred to as the **Board**, has the power and the duty among other responsibilities to cooperate with other agencies in joint projects, programs and services through participation in an Educational Consortium, when it is in the best interest of the educational system and the taxpayers of Suwannee County and for the best interest of the educational system and the school children in meeting the school districts needs, and

WHEREAS, it is necessary to adopt plans for cooperating with school boards of other districts in this State, and in order to initiate this cooperation and these plans it is necessary that the Consortium be initiated by resolutions spread upon the minutes of each school board concerned, and

WHEREAS, the school boards of Baker, Bradford, Columbia, Dixie, Flagler, Gilchrist, Hamilton, Lafayette, Levy, Nassau, Putnam, Suwannee and Union Counties, P.K. Yonge Developmental Research School, and the Florida School for the Deaf and the Blind, plus any other who adopts a like resolution, have expressed a desire to enter into a collaboration of separate public entities (which is not a partnership, and in which none of the collaborating institutions may incur debt on behalf of any of the others or bind any of the others in contract, and which collaboration is a consortium called the North East Florida Educational Consortium "NEFEC") through which the participating counties may jointly perform, bid, contract for, and purchase certain materials, supplies, equipment, and services to be used in respective school systems and operate programs as authorized and permitted by law and State Board of Education Rules including, but not limited to, those listed in Section I of this resolution. The Superintendents of each of the collaborating school boards shall serve as a member of the Board of Directors of NEFEC.

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY, FLORIDA, IN A REGULAR SESSION ON June 29, **2023, AT THE SUWANNEE COUNTY SCHOOL ADMINISTRATION BUILDING,** Live Oak **, FLORIDA, AS FOLLOWS:**

SECTION 1. That the District School Board of Suwannee County, Florida, ("Board") does hereby determine that it is in the best interest of the taxpayers and students of Suwannee County to cooperate with other counties in the operation of an educational consortium, known as the North East Florida Educational Consortium (NEFEC) which shall include, but not be limited to bidding, contracting, and purchasing arrangements pursuant to a plan to implement the following services and/or programs:

(a) Grants (federal, state, and private): *pursuant to eligibility*

- FDLRS (Florida Diagnostic and Learning Resources System): *no cost / grant funded*
- Education Innovation and Research/Rural Connect: *no cost / grant funded*
- FDLRS Statewide Administration Project: *no cost / grant funded*
- Institute for Small and Rural Districts: *no cost / grant funded*
- Title IV Part A: *no cost / grant funded*
- Title IX Part A: *no cost / grant funded*
- Progress Monitoring Implementation Support Grant: *no cost / grant funded*
- Regional Resiliency Hub Grant: *no cost / grant funded*

(b) Instructional Services Program: *contracted services*

- Opportunity to participate in any grant awarded in FY 23-24: *pursuant to eligibility requirements.*
  - Professional Learning Catalogue (Master Inservice Plan), including endorsement and add-on certification plans.
- Leadership Plan Development
- Professional Development Certification Program
- Textbook adoption for core areas
- Grant writing support
- NOELs networking
- Technical and implementation assistance for legislative mandates
- Career and Technical Education Networking and Support
- College and Career Acceleration Support
- Principal Leadership Academy: *per participant fee*

- Aspiring Leaders Program: *per participant fee*
- Regional PLCs for Principals
- Florida B.E.S.T. Standards professional learning
- General Knowledge Test Review professional learning
- Literacy professional learning
- Clinical Educator and Mentor professional learning
- BODLDP (Board of Directors Leadership Development Program)
- NEFEC Connect Professional learning

(c) E-Learning (professional development courses): *per participant fee – discounted rate*

(d) Risk Management: *contracted services*

(e) Policy Development, Revision, and Update Service: *no cost/supported via NEFEC (approx. value of $5K per district for revision and annual update)*

(f) Printing Services: *discounted printing services*

(g) Educational Technology Services: *contracted services* (student information, human resources, finance)

(h) Human Resources Management Network: *partially supported by NEFEC/ contracted services*

(i) Public Relations/Web Services: *no cost / supported via NEFEC*

(j) Legislative Network Services: *partially supported by NEFEC funding/membership fee*

(k) Building Code Program: *contracted services*

(l) Information Technology: *contracted services*

(m) Virtual Instruction Program: *contracted services*

(n) Any other services or programs deemed necessary by the Board of Directors of the Consortium

Each school district shall have the option of participating in any or all of the above services and/or programs through individual contracts unless otherwise specified in this Resolution.

SECTION 2. That the Board agrees to accept the procedures adopted by the participating boards and agrees to be bound by any contracts and bids once they have been let or executed.

SECTION 3. That Board does hereby agree that the Educational Consortium shall be managed by an Executive Director and all policies will be set by the NEFEC Board of Directors, composed of the Superintendents (or equivalent position) of the participating school districts. All personnel employed by the District School Board of Putnam County (the host school district or district of record), on behalf of

NEFEC, will be governed by the host school district school board's policies.

SECTION 4. NEFEC's business office and physical operation will be located in Putnam County, Florida.

SECTION 5. That the NEFEC Board of Directors shall determine the needed services, products and/or programs; establish the charge for services rendered by NEFEC to the Cooperating Boards or other School Boards availing themselves of the services offered by the NEFEC; set policies; recommend the establishment of positions and individuals for appointment to the district of record; and establish a uniform method for participating school districts to evaluate services and/or programs provided.

SECTION 6. That all procedures, contracts and bidding shall comply with all applicable State Laws, State Board of Education Rules, and policies of the District School Board wherein the business office of NEFEC is located.

SECTION 7. That the member school district shall pay a base assessment of $2,725.00 plus $1.85 per unweighted FTE, based on 2022-2023 FEFP Third Calculation FTE enrollment minus Family Empowerment Scholarship (FES) students as of February 2023, for the general operation of NEFEC, $945.60 for Indirect Cost fees to be rebated to Putnam County District Schools, serving as Fiscal Agent, and a base assessment of $3,500.00 for participation in the NEFEC Legislative Network Services Program.

SECTION 8. This resolution and the agreement set forth herein shall be in full force and effect for the 2023-2024 fiscal year, at which time this agreement shall become null and void, unless affirmative action by appropriate resolution is taken by each and all the school boards participating in the Educational Consortium.

SECTION 9. That this agreement between the cooperating school boards of the NEFEC, as set forth in this resolution, will be in operation and effective from July 1, 2023, by action of the various school boards named herein, and upon adoption by the Cooperating Boards joined together in NEFEC shall be binding from said date of July 1, 2023.

SECTION 10. The official name of the educational consortium is North East Florida Educational Consortium ("NEFEC") and has been in existence since July 1, 1976.

CONTRACTUAL AGREEMENT

731-24-051

The District School Board of Suwannee County

AND

The District School Board of Putnam County on behalf of the

North East Florida Educational Consortium

THIS CONTRACT between the District School Board of Suwannee County, herein referred to as the **BOARD**, and the District School Board of Putnam County on behalf of the North East Florida Educational Consortium, herein referred to as **NEFEC**, is for the purpose of providing services and/or products that may not be otherwise available to the Board or provided with greater efficiency at less cost. Such services and/or products are more specifically described in subsequent contract attachments which, upon approval, become a part of this contract.

NOW THEREFORE, in consideration of the mutual covenants and conditions hereinafter stated, the above described parties covenant and agree as follows:

1. The above stated recital is true and correct and is incorporated herein by reference as a Contract term.
2. This contract shall begin on July 1, 2023. All work shall be completed by June 30, 2024, unless otherwise indicated in specific attachments.
3. No payment will be invoiced or paid for any work performed after June 30, 2024, unless otherwise indicated in specific attachments.
4. NEFEC shall be in compliance with the following:
   (a) Title 42 United States Code Section 2000d (Section 601, Title VI, Civil Rights Act of 1964, as amended). NEFEC shall be in compliance with Sections 1011.62 and 1012.98 as amended by Florida Statutes and State Board Rules where applicable.
   (b) Title 29 United States Code Section 794 (Section 504, Rehabilitation Act of 1973, as amended).
   (c) Title 20 United States Code Section 1681 (Section 901, Title IX, Pub. L. 92-318, prohibiting discrimination on the basis of sex) unless NEFEC has been declared exempt or deferred from these provisions.

   Performance by the Board of any of its obligations under this contract shall

be subject to NEFEC's compliance with such provisions.

5. The performance by the Board of any of its obligations under this contract shall be subject to and contingent upon the availability of monies lawfully applicable for such purposes. If the Board deems, at any time during the term of the contract, that monies lawfully applicable to any attachment to this contract shall not be available for the remainder of the term, the Board shall immediately so notify NEFEC by phone, fax or e-mail to be followed in writing no less than five (5) days after the determination, whereupon the obligations of the parties herein shall end upon the giving of such notice, and such attachments of this contract shall be considered as canceled by mutual consent as provided in Paragraph 6.

6. Upon Contract cancellation, only the costs actually accrued to the date of cancellation will be due and payable and all work completed and paid for prior to the effective date of the cancellation of the contract will become the property of the Board and will be turned over promptly by NEFEC. Any services(s) and/or product(s) reflected in the attachments to this contract may, in addition to the reason provided in paragraph 5, above, be canceled only by:

   (a) mutual consent of both parties, or

   (b) either party upon giving ninety (90) days written notice to the other, unless otherwise indicated in specific attachments.

7. Should NEFEC be unable to deliver as required in this contract, NEFEC may propose a contract amendment. There is no obligation on the part of the Board to concur in such a proposal or to accept late delivery of any product except and unless the failure to deliver is due to an "act of God" or "force majeure". An "act of God" or "force majeure" is defined as An "act of God" or "force majeure" is defined for purposes of this contract as strikes, lockouts, sit-downs, material or labor restrictions by any governmental authority, unusual transportation delays, riots, floods, washouts, explosions, earthquakes, fire, storms, weather (including wet grounds or inclement weather which prevents construction), acts of the public enemy, wars, insurrections and any other cause not reasonably within the control of NEFEC and which by the exercise of due diligence NEFEC is unable, wholly or in part, to prevent or overcome. Unless this contract is properly amended, in the event of non-delivery, all liability for payments for the product(s) by the Board shall expire on the day following the specified due date.

8. This contract may be changed or modified only by an amendment executed in the same manner as the original.

9. This is a flat fee contract. No amounts will be due, nor will there be any Board obligation, except for payments specified to be made, and then only if products are delivered on or before the date(s) specified or as may be amended pursuant to other provisions in this contract.

10. NEFEC shall provide to the Board written progress reports for each attachment to the contract as may be reasonably requested. Invoices shall be prepared for the amount due as specified in each attachment to the contract and delivered to the district administrator with appropriate reports and/or products. The district administrator will review each report and/or product and confirm to the finance officer over his/her signature on the invoice accompanying such progress and/or final reports that all obligations of NEFEC have been met pursuant to the contract and that payment should be made according to such invoices.

11. The Board agrees as follows:

    (a) To cooperate in all matters requiring concurrences or approval.

    (b) To designate in writing to NEFEC a district administrator to act for the Board in all matters pertaining to this contract up to and including all reports, drafts, products and invoices.

    (c) To pay to NEFEC the amount indicated in each attachment for the product(s) and/or services(s) reflected therein. All payments are due in forty (40) days from the date on the invoice, in accordance to 215.422, Florida Statue. If payment is not made within ninety (90) days service(s) will be discontinued, unless brought to the NEFEC Board's attention for further action.

12. NEFEC agrees to provide the products(s) and/or services(s) as per each attachment to this contract.

13. Each Attachment to this Contract is incorporated by reference herein. Any additional Attachments, executed after the effective date of this Contract, shall be incorporated into this Contract. Said Attachments shall have a signature page and appropriate reference to this Contract.

14. If a conflict arises between the terms of any Attachment and this Contract, the terms of the Attachment shall control.

15. In cases whereby NEFEC receives federal grant dollars and disburses those funds to districts

through cash advances and cost reimbursements, the following rules and regulations apply: Subject to the receipt of these funds from the Florida Department of Education and/or the United States Department of Education, NEFEC agrees to compensate the Board, on a cost-reimbursable or cash advance basis. This decision is based upon the specific language in the federal project awarded to NEFEC.

16. This contract is subject to the Laws of the State of Florida, in particular, the below listed provisions found in Sections 287.058, 287.0582, and 215.422, Florida Statutes:

287.058

(1)

a. All bills for fees or other compensation for services must be submitted in detail sufficient for a proper pre-audit and post-audit thereof.

b. All bills for any travel expenses must be submitted in accordance with Section 112.061, Florida Statutes.

c. This contract may be unilaterally canceled by either party hereto if the other party refuses to allow public access to all documents, papers, letters, or other material subject to the provision of chapter 119, Florida Statutes, and made or received by such party in conjunction with this contract.

(2) An authorized representative of the agency head and NEFEC, prior to the rendering of any contractual service, shall sign the written contract.

287.0582 - The State of Florida's performance obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

215.422 - Agencies have five (5) working days to inspect and approve goods and services, unless the bid specifications, purchase order or contract specifies otherwise. With the exception of payments to health care providers for hospital, medical, or other health care services, if payment is not available within forty (40) days, measured from the date the invoice is received or the goods or services are received, inspected and approved, whichever is later, a separate interest penalty set by the Comptroller pursuant to Section 55.03, Florida Statutes will be due and payable in addition to the invoice amount. Payments to health care providers for hospitals, medical or other health care services shall be made not more than thirty-five (35) days from the date eligibility for payment is determined. Invoices returned to a vendor due to preparation errors will result in a payment delay. Invoice payment requirements do not

start until a properly completed invoice is provided to the agency.

17. The parties recognize and agree NEFEC is a public entity and is therefore subject to the limitations of liability under the provisions of Sovereign Immunity. All provisions in this contract and any of its attachments or amendments shall be subject to the State of Florida law pertaining to Sovereign Immunity notwithstanding anything to the contrary contained in such documents.

18. LIMITATION OF LIABILITY, WARRANTY, APPLICABLE LAW:

NEFEC shall not be liable to the Board or any third party for any incidental, indirect, exemplary, special or consequential damages, under any circumstances, including, but not limited to, lost revenue or savings, loss of goodwill, or the loss of use of any data, even if NEFEC had been advised of, knew, or should have known, of the possibility thereof. Under no circumstances shall NEFEC's aggregate cumulative liability hereunder, whether in contract, tort, or otherwise, exceed the total amount of fees actually paid by the Board under this annual agreement. The Board acknowledges that the fees paid reflect the allocation of risk set forth in this agreement and that NEFEC would not enter into this agreement without these limitations on its liability.

All software and services are provided "as is" without any warranty whatsoever, including but not limited to any functionality. The Board recognizes that the "as is" clause of this agreement is an important part of the basis of this agreement, without which NEFEC would not have agreed to enter this agreement. Consortium disclaims all warranties, express, implied, or statutory, regarding the software and services, including any warranties of merchantability, fitness for a particular purpose, title, and non-infringement. No representation or other affirmation of fact regarding software and services shall be deemed a warranty for any purpose or give rise to any liability whatsoever. The Board acknowledges that they have relied on no warranties or statements other than as may be set forth herein. It is understood that this agreement includes a release of all known and unknown claims. To the extent permitted by law, NEFEC warrants that any works provided under the agreement do not violate the copyright rights of any third parties and assumes liability for any claims relating to copyright infringement.

This Agreement and any dispute arising hereunder shall be construed in accordance with the laws of the State of Florida without regard to principles of conflict of laws. For the purpose of this Agreement, the Board consents to the personal jurisdiction and venue of the state courts located in

Palatka, Putnam County, Florida. If any provision of this Agreement is prohibited by law or held to be unenforceable, the remaining provisions hereof shall not be affected, and this Agreement shall continue in full force and effect as if such unenforceable provision had never constituted a part hereof, and the unenforceable provision shall be automatically amended to so as to best accomplish the objectives of such unenforceable provision within the limits of applicable law. This Agreement may be executed in counterparts, each of which shall be deemed an original but all of which together shall constitute the same instrument. Any waiver of a provision of this Agreement must be in writing and signed by the party to be charged. A valid waiver hereunder shall not be interpreted to be a waiver of that obligation in the future or any other obligation under this Agreement. Subject to the terms of valid attachments, this Agreement constitutes the entire agreement between the parties related to the subject matter hereof, supersedes any prior or contemporaneous agreement between the parties relating to the software and services and shall not be changed except by written agreement signed by an officer of NEFEC.

19. LEGAL RELATIONSHIPS

NEFEC is a regional consortium service organization formed in 1976 with all of the duties and responsibilities as outlined in F.S. 1001.451. The Putnam County School Board is the legal entity designated to act as the parent state agency for NEFEC with the power to enter into contracts for the use and benefit of all Consortium members and participating school boards.

The Board has elected to contract with NEFEC as its agent for the procurement of various services and /or products more specifically described in subsequent contract attachments, which, upon approval become a part of this contract. If any contract entered into by the Putnam County School Board on behalf of NEFEC for the use and benefit of a participating School Board needs to be enforced the parties agree that each member School Board will hire its own counsel and bear its own costs and fees in enforcing the terms of the contract unless a different agreement is reached between the parties.

ATTACHMENT #24-051-A1 TO CONTRACT # 731-24-051 BETWEEN THE SUWANNEE COUNTY DISTRICT SCHOOL BOARD, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM HEREIN REFERRED TO AS NEFEC, TO PROVIDE INSTRUCTIONAL SERVICES PROGRAMS JULY 1, 2023, TO JUNE 30, 2024:

I. OBLIGATIONS OF NEFEC:

The NEFEC Instructional Services Program agrees to provide the Suwannee County District School Board the following services:

A. To coordinate the NEFEC Organization of Educational Leaders (NOEL) meetings. The meetings will provide district level instructional staff with opportunities for networking, sharing effective practices and Florida Department of Education updates.
B. To coordinate role-alike networking meetings as needed which may include title directors, district data representatives, and mental health contacts.
C. To provide regional technical assistance in the implementation of legislative mandates and Florida Department of Education initiatives such as accountability requirements, district reading requirements, safety and mental health mandates, required instruction reporting, and B.E.S.T. Standards.
D. To provide facilitation and coordination of the development of plans required by Florida Statute and/or the Florida Department of Education. This includes the professional learning catalogue, professional development certification plan, endorsement plans, and leadership development plans.
E. To provide regional grant writing and district grant support through template development. Grant writing may include state, federal, and foundation proposals.
F. To pursue legislative funding and Florida DOE funding as directed by the NOELs and/or NEFEC Board of Directors.
G. To provide access to online educational resources through the NEFEC website, including data visualizations and the professional learning registration system.
H. To facilitate the implementation of a regional professional development certification program.
I. To facilitate college and career networking, including coordination of two regional counselor forums and support for the Comprehensive Local Needs Assessment.
J. To provide regional technical assistance in textbook adoption and the purchase of digital content.
K. To provide regional clinical educator and mentor training.
L. To provide online and regional face-to-face professional learning. This includes standards training, PLCs for school administrators, writing training, and other topics as requested by NOELs.
M. To provide access to professional learning through established partnerships.
N. To facilitate and support the NEFEC Board of Directors Leadership Development Project (BODLDP).

II. OBLIGATIONS OF THE BOARD:

The Suwannee County District School Board agrees:

A. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
B. The Board designates Asst. Supt. Instr., a staff member of the Suwannee County District School Board, to act on behalf of the Board in all matters in connection with this Contract Attachment and approve all reports, drafts, and invoices.
C. To participate in the NEFEC Organization of Educational Leaders (NOEL).
D. To serve in an advisory capacity to NEFEC's Instructional Services Department.
E. To assist in planning and evaluating Instructional Services Program functions.
F. To pay to NEFEC $28,042.00 which represents a base fee of $2,500, plus $4.50 per FTE, FTE figures based on 2022-23 FEFP Third Calculation minus Family Empowerment Scholarship (FES) students as of February 2023 . Payments will be due on a semester basis. One-half of the total amount will be invoiced following the signing of this Contract; the remaining amount will be invoiced in January 2024.

ATTACHMENT #24-051-A6 TO CONTRACT #731-24-051 BETWEEN THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, FOR THE MAINTENANCE AND SUPPORT OF ENTERPRISE RESOURCE SOFTWARE PURSUANT TO F.S.1011.71 (2) (d).

This ENTERPRISE RESOURCE SOFTWARE AGREEMENT is entered into, by and between NEFEC and the Board, to provide hosting services, technical support and training for the Skyward Enterprise Resource Software.

This Contract period shall be from July 1, 2023, to June 30, 2024, unless otherwise amended/extended by mutual agreement.

I. OBLIGATIONS OF NEFEC:

NEFEC hereby agrees:

A. To provide hosting capabilities that support the Skyward fully integrated Finance, Human Resource and Student enterprise resource software system.
B. To ensure Skyward enterprise resource software system is capable of complying with all existing State mandated reporting requirements of school districts.
C. To provide Tier 1 and advanced technical support and training for the Skyward enterprise resource software system.
D. Procure necessary third-party applications on behalf of district upon request in support of services outlined herein.
E. To provide customized reports and visualization of Skyward data via the Skyward database or the Ed-Fi Operational Data Store (FLCODE ODS).
F. To provide hardware and infrastructure necessary to store Board data, provide access to such data on demand and successfully execute the data functions of the school district in accordance with Exhibit A - ETS Service Level Agreement.
G. To provide disaster recovery measures which include:
    1. Active replication of district's data files from host to off-site Disaster Recovery site; and
    2. Daily, weekly, and monthly backups; and
    3. Failover to redundant telecommunication link in the event primary circuit fails; and
    4. Conducting an annual test of Disaster Recovery procedures to ensure at a minimum that a payroll cycle can be successfully completed using the off-site Disaster Recovery equipment and files.
H. To accept the responsibility of being the custodian of the Board's data and to make every effort to protect and secure the data from unauthorized access.
I. To conduct semi-annual planning meetings with the ETS Advisory Council and develop an annual plan and budget for their review and approval.
J. To aid and assist member districts in the planning and procurement of hardware to be attached to the NEFEC Educational Technology Services Operations Center.
K. To provide professional technical staff as approved by the Advisory Council.

L. To respond on a timely basis to the requests of the member districts and the priorities established through the user committees.
M. To plan for and provide system support software to meet the needs of the member districts.
N. To provide technical support to the district MIS Departments.
O. To provide a User Help Desk Service.
P. To plan for and provide application software as approved by the Advisory Council to meet the needs of the member districts.

II. OBLIGATIONS OF THE BOARD:

The Board hereby agrees:

A. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
B. To pay the following annual district assessments:
    1. Educational Technology Services Fee - $78,037. The amount includes a $50,457 base fee plus an assessment of $35 per staff.
    2. Skyward Annual License Fees for software maintenance totaling $17,890.
    3. NEFEC will invoice the Board on July 1 and January 1 of the fiscal year. Payment will be due within 40 days of receiving the invoice.
C. To appoint a security officer to control access privileges to the Board's data.
D. This contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

EXHIBIT A

ETS Service Level Agreement

This Service Level Agreement sets forth the provisions for management and hosting of district data.

1. ***Services.*** NEFEC shall provide the following services each year:
   a. Hosting of Skyward Enterprise Resource software and third-party software solutions on NEFEC resources, secured behind the NEFEC firewall; and
   b. Data security management services to ensure participating districts have secure access to their data; and
   c. Responsible as the custodian of the district data and to make every effort to protect and secure the data from unauthorized access; and
   d. Routine maintenance of all infrastructure components in accordance with industry standards; and
   e. Routine backups of hosted applications and data for purposes of archiving and allowing for recovery in the event of catastrophic failure. Backup data retention protocols are documented in the ETS Disaster/Recovery plan.

2. ***Confidentiality.*** NEFEC acknowledges and agrees that the algorithms and other materials comprising of Skyward Enterprise Resource software and hosted third party software are Confidential Information.

3. ***Uptime Service Level Requirement.*** NEFEC shall exercise a best-effort approach to service availability and shall strive to provide an industry standard ninety-nine and 90/100 percent (99.9%) Product Uptime. NEFEC guarantees a ninety-eight and one-half percent (98.5%) Product Uptime, excluding scheduled maintenance. NEFEC shall provide districts with its current maintenance schedule as indicated on the NEFEC Educational Technology Services webpage and will notify districts if that schedule changes. Furthermore, NEFEC shall not be held financially responsible in the event of an unscheduled service/Product availability outage due to an unexpected systems failure, natural disaster, or software fault unrelated to the host server.

System Maintenance Schedule:

Day of Week	Time	System Availability	Skyward Update Activity
Saturday	6:00pm - 10:00pm	Limited system availability	
Every 3rd Saturday	6:00pm - 2:00am	System may not be available	Releases

4. ***Effect of Termination.*** In the event of the expiration or termination of this Agreement for any reason, NEFEC shall take such action as is reasonably requested by the district in connection with the relocation of the data to a new hosting service.

EXHIBIT B

Form of Language to be Included in Board Sublicense Agreements

1. ***Certified Administrator.*** Board acknowledges and agrees to have at least one employee or third-party contractor that has been deemed a Certified Administrator by NEFEC on their current version of the software provided by NEFEC to board. The Certified Administrator must have completed training and/or certification classes with NEFEC's certified instructors on the administration of the software provided by NEFEC to board. Board also acknowledges and agrees that in order to obtain whole version product upgrades, their Certified Administrator(s) may be required to attend training and/or certification classes that explain how to upgrade and administrate the new version of the software products.

2. ***Super Administrator.*** Board shall designate one or more Super Administrators in accordance with data privacy and security requirements of FERPA. Through the Super Administrator(s), Board shall be responsible for assigning and maintaining Roles and Custom Roles (both as defined in the data privacy and security requirements of FERPA) and in order to ensure disclosure of personally identifiable information solely to users with a legitimate need to carry out the purposes of this Agreement.

3. ***Directory Maintenance.*** Board is responsible for maintaining a directory of User IDs for all Authorized Users and associating each User ID with one or more Roles or Custom Roles. Board is responsible for ensuring that its Authorized Users use only their respective assigned User IDs and do not use another's User ID. Board will adopt and maintain such security precautions for User IDs and passwords to prevent their disclosure to, and use by, unauthorized persons.

4. ***Disclosures.*** Through the Super Administrator, board will implement a process to ensure that data aggregated by board for analysis is disclosed only to authorized representatives of board. The Super Administrator may approve disclosures of personally identifiable information to a third party application provider only if specifically authorized by board or if the third party application provider is an authorized representative of a State Educational Agency with respect to its functions for evaluating and ensuring compliance with federal and state supported education programs, board has entered a written or electronic agreement with such third party application provider to obtain services from such provider, the disclosures are needed to provide such services, and such agreement provides that the personally identifiable information will be used only for that purpose and that the personally identifiable information will be destroyed when the service is terminated or when the board data is no longer needed for that purpose.

5. ***Indemnification.*** NEFEC's licensors shall have no liability to board with respect to any infringement or claim thereof that is caused by (i) the use of the software provided by NEFEC to board in a manner for which it was neither designed nor contemplated, or (ii) any unauthorized modification of the software provided by NEFEC to board or combination of the software provided by NEFEC to board with any other product that causes the software provided by NEFEC to board thereof to become infringing.

ATTACHMENT # 24-051-A27 TO CONTRACT # 731-24-051 BETWEEN THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, FOR THE SERVICES OF A BUILDING CODE ADMINISTRATOR.

This contract period shall be from July 1, 2023, to June 30, 2024, unless otherwise amended/extended by mutual agreement.

I. OBLIGATIONS OF NEFEC:

NEFEC hereby agrees to the following:

A. To employ a Building Code Administrator in accordance with the procedures established by the BCA Advisory Committee. The individual will report to each of the district contacts as well as NEFEC's Associate Executive Director.
B. To issue all permits required by the Florida Building Code and State Statue 1013.38 (School Boards to ensure that facilities comply with building codes and life safety codes).
C. Permits issued will cover any new construction, remodeling, and renovations of any facilities and the repair, removal, enlargement, alteration, conversion or replacement of any electrical, gas, mechanical or plumbing systems.
D. To review and approve plans, and construction documents to be permitted and coordinate plan review with the appropriate fire safety inspector.
E. To inspect all phases of the construction project for the required inspections and visit the job site to coordinate the construction process.
F. To meet with contractors, architects, and engineers on preconstruction planning and during the construction project.
G. To issue an annual maintenance permit as required by State Statue 553.80(6) (d) and SREF.
H. To review district annual facility maintenance permit work orders for compliance with the State Statues, State Requirements for Educational Facilities (SREF), Florida Building Code and the Florida Fire Prevention code.
I. To perform code compliance inspections for work orders that fall under the annual facility maintenance permit. This includes any alterations to existing electrical, gas, mechanical, plumbing systems. Any emergency repairs, minor renovations, and minor remodeling as long as the projects do not exceed $200,000.00 per project.
J. To issue day labor project permits for any construction projects estimated to cost $200,000.00 or less and perform code compliance inspections.
K. To provide training and updates for the Florida Building Code and the State Requirements for Educational Facilities (SREF) for maintenance personnel.
L. To perform annual inspections for all portable classrooms as required by SREF and the Florida Building Code.

II. OBLIGATIONS OF THE BOARD:

The Board hereby agrees:

A. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
B. To designate Dir. of Facilities, a staff member of the Suwannee County District Schools, to act on behalf of the Board in all matters in connection with this contract attachment and approve all reports, drafts and invoices.
C. To provide temporary office space as needed by staff.
D. To pay NEFEC $26,490.12, which is a proportionate share of the agreed upon budget for FY 2023-2024. Participating districts include Baker, Gilchrist, Hamilton, Levy, Suwannee and Union Counties.
E. That participation in this program shall be on the annual option renewal. In the event of withdrawal from this program, the Board shall provide a sixty (60) day written notice of intent to withdraw and subsequently withdraw at fiscal year end June 30, 2024.

That this contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

ATTACHMENT #24-051-A43 TO CONTRACT #731-24-051 BETWEEN THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, TO PROVIDE HUMAN RESOURCE MANAGEMENT NETWORK SERVICES AND RELATED SUPPORT SERVICES:

I. OBLIGATIONS OF NEFEC:

NEFEC agrees to the following:

A. Assist Human Resources Management Network members in streamlining their Human Capital Management Systems to include action planning for Recruitment and Retention.
B. Facilitate networking and sharing of best practices.
C. Assist districts in planning and coordinating targeted professional development for Human Resource Management Network members.
D. Collaborate and inform members of the Human Resource Management Network on all matters related to innovative recruitment and retention initiatives/strategies.
E. Provide training and support for implementation of Skyward Fast Track.
F. Assist participating districts in developing recruitment programs and marketing materials.
G. Target specific universities and teaching colleges within Florida and out-of-state (if applicable) for recruitment visits (includes registration fees for respective career fairs).
H. Coordinate with district staff to plan a recruitment event for the Northeast Florida Region based on district's needs.
I. Work with districts and NEFEC staff to implement comprehensive induction programs that include mentoring, staffing high need/critical areas, alternative certification options, and community involvement in welcoming and supporting new teachers.
J. Work with districts on grow your own teacher initiatives.
K. Serve as a liaison with the Florida Department of Education's Recruitment and Retention Office and work to secure support for NEFEC recruitment initiatives.
L. Assist districts with the use of Human Capital Management System data.
M. Facilitate Human Resource related professional learning as needed.
N. Provide technical assistance with legislation.

II. OBLIGATIONS OF THE BOARD:

The Board agrees:

A. To designate the following district staff member Director of HR, to act as the Human Resource Management Network contact.
B. To pay NEFEC $4,946.16 based on $.66/FTE 5,676, (FTE figures are based on the 2022-2023 FEFP Third Calculation minus Family Empowerment Scholarship (FES) students as of February 2023), plus $1,200.00 base fee. NEFEC will invoice the Board upon receipt of this properly signed contract.
C. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
D. This contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

INFO ONLY

SCSB 2024-40 (REVISED/RENEWAL)

North East Florida Educational Consortium
2023-2024 Membership

This signature page is incorporated into and subject to all terms and conditions of the master contractual agreement between the District School Board of Suwannee County and the District School Board of Putnam County on behalf of the North East Florida Educational Consortium.

Suwannee County District Schools is participating in the following programs for 2023-2024:

Program:	Fee:
NEFEC Membership: Resolution Main Contract #731-24-051	$17,671.20
Instructional Services Program (ISP) - #24-051-A1	$28,042.00
Enterprise Resource Software- #24-051-A6	Education Technology Serv. Fee = $78,037.00 Skyward Annual License Fee = $17,890.00
Building Code Inspection - #24-051-A27	$26,490.12
Human Resources Management Network - #24-051-A43	$4,946.16

APPROVED AND RECOMMENDED FOR SIGNING

District School Board of Suwannee County

_____
by Ted Roush, Superintendent

Dated: _____

_____
by Jerry Taylor, Chairperson

Dated: _____

District School Board of Putnam County

Luis Surrency
by Richard M. Surrency, Sr. Ed.D, Superintendent

Dated: 5-23-23

Sandra Gilyard
by Sandra Gilyard, Chairperson

Dated: 5-23-23

North East Florida Educational Consortium

Patrick J. Wnek
by Dr. Patrick J. Wnek, Executive Director

Dated: 5-23-23

RESOLUTION

A RESOLUTION OF THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY, FLORIDA, ADOPTING A PLAN FOR COOPERATING WITH SCHOOL BOARDS OF OTHER DISTRICTS IN THIS STATE AND ESTABLISHING A PROCEDURE AND CONDITIONS FOR SUCH OPERATION OF AN EDUCATIONAL CONSORTIUM, AND CONTRACT FOR THE PURCHASE OF CERTAIN MATERIALS, SUPPLIES, EQUIPMENT, AND SERVICES TO BE USED OR PERFORMED IN RESPECTIVE SCHOOL SYSTEMS.

WHEREAS, the District School Board of Suwannee County, Florida, hereafter referred to as the **Board**, has the power and the duty among other responsibilities to cooperate with other agencies in joint projects, programs and services through participation in an Educational Consortium, when it is in the best interest of the educational system and the taxpayers of Suwannee County and for the best interest of the educational system and the school children in meeting the school districts needs, and

WHEREAS, it is necessary to adopt plans for cooperating with school boards of other districts in this State, and in order to initiate this cooperation and these plans it is necessary that the Consortium be initiated by resolutions spread upon the minutes of each school board concerned, and

WHEREAS, the school boards of Baker, Bradford, Columbia, Dixie, Flagler, Gilchrist, Hamilton, Lafayette, Levy, Nassau, Putnam, Suwannee and Union Counties, P.K. Yonge Developmental Research School, and the Florida School for the Deaf and the Blind, plus any other who adopts a like resolution, have expressed a desire to enter into a collaboration of separate public entities (which is not a partnership, and in which none of the collaborating institutions may incur debt on behalf of any of the others or bind any of the others in contract, and which collaboration is a consortium called the North East Florida Educational Consortium "NEFEC") through which the participating counties may jointly perform, bid, contract for, and purchase certain materials, supplies, equipment, and services to be used in respective school systems and operate programs as authorized and permitted by law and State Board of Education Rules including, but not limited to, those listed in Section I of this resolution. The Superintendents of each of the collaborating school boards shall serve as a member of the Board of Directors of NEFEC.

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY, FLORIDA, IN A REGULAR SESSION ON June 29, **2023, AT THE SUWANNEE COUNTY SCHOOL ADMINISTRATION BUILDING,** Live Oak **, FLORIDA, AS FOLLOWS:**

SECTION 1. That the District School Board of Suwannee County, Florida, ("Board") does hereby determine that it is in the best interest of the taxpayers and students of Suwannee County to cooperate with other counties in the operation of an educational consortium, known as the North East Florida Educational Consortium (NEFEC) which shall include, but not be limited to bidding, contracting, and purchasing arrangements pursuant to a plan to implement the following services and/or programs:

(a) Grants (federal, state, and private): *pursuant to eligibility*

- FDLRS (Florida Diagnostic and Learning Resources System): *no cost / grant funded*
- Education Innovation and Research/Rural Connect: *no cost / grant funded*
- FDLRS Statewide Administration Project: *no cost / grant funded*
- Institute for Small and Rural Districts: *no cost / grant funded*
- Title IV Part A: *no cost / grant funded*
- Title IX Part A: *no cost / grant funded*
- Progress Monitoring Implementation Support Grant: *no cost / grant funded*
- Regional Resiliency Hub Grant: *no cost / grant funded*

(b) Instructional Services Program: *contracted services*

- Opportunity to participate in any grant awarded in FY 23-24: *pursuant to eligibility requirements.*
  - Professional Learning Catalogue (Master Inservice Plan), including endorsement and add-on certification plans.
- Leadership Plan Development
- Professional Development Certification Program
- Textbook adoption for core areas
- Grant writing support
- NOELs networking
- Technical and implementation assistance for legislative mandates
- Career and Technical Education Networking and Support
- College and Career Acceleration Support
- Principal Leadership Academy: *per participant fee*

- Aspiring Leaders Program: *per participant fee*
- Regional PLCs for Principals
- Florida B.E.S.T. Standards professional learning
- General Knowledge Test Review professional learning
- Literacy professional learning
- Clinical Educator and Mentor professional learning
- BODLDP (Board of Directors Leadership Development Program)
- NEFEC Connect Professional learning

(c) E-Learning (professional development courses): *per participant fee – discounted rate*

(d) Risk Management: *contracted services*

(e) Policy Development, Revision, and Update Service: *no cost/supported via NEFEC (approx. value of $5K per district for revision and annual update)*

(f) Printing Services: *discounted printing services*

(g) Educational Technology Services: *contracted services* (student information, human resources, finance)

(h) Human Resources Management Network: *partially supported by NEFEC/ contracted services*

(i) Public Relations/Web Services: *no cost / supported via NEFEC*

(j) Legislative Network Services: *partially supported by NEFEC funding/membership fee*

(k) Building Code Program: *contracted services*

(l) Information Technology: *contracted services*

(m) Virtual Instruction Program: *contracted services*

(n) Any other services or programs deemed necessary by the Board of Directors of the Consortium

Each school district shall have the option of participating in any or all of the above services and/or programs through individual contracts unless otherwise specified in this Resolution.

SECTION 2. That the Board agrees to accept the procedures adopted by the participating boards and agrees to be bound by any contracts and bids once they have been let or executed.

SECTION 3. That Board does hereby agree that the Educational Consortium shall be managed by an Executive Director and all policies will be set by the NEFEC Board of Directors, composed of the Superintendents (or equivalent position) of the participating school districts. All personnel employed by the District School Board of Putnam County (the host school district or district of record), on behalf of

NEFEC, will be governed by the host school district school board's policies.

SECTION 4. NEFEC's business office and physical operation will be located in Putnam County, Florida.

SECTION 5. That the NEFEC Board of Directors shall determine the needed services, products and/or programs; establish the charge for services rendered by NEFEC to the Cooperating Boards or other School Boards availing themselves of the services offered by the NEFEC; set policies; recommend the establishment of positions and individuals for appointment to the district of record; and establish a uniform method for participating school districts to evaluate services and/or programs provided.

SECTION 6. That all procedures, contracts and bidding shall comply with all applicable State Laws, State Board of Education Rules, and policies of the District School Board wherein the business office of NEFEC is located.

SECTION 7. That the member school district shall pay a base assessment of $2,725.00 plus $1.85 per unweighted FTE, based on 2022-2023 FEFP Third Calculation FTE enrollment minus Family Empowerment Scholarship (FES) students as of February 2023, for the general operation of NEFEC, $945.60 for Indirect Cost fees to be rebated to Putnam County District Schools, serving as Fiscal Agent, and a base assessment of $3,500.00 for participation in the NEFEC Legislative Network Services Program.

SECTION 8. This resolution and the agreement set forth herein shall be in full force and effect for the 2023-2024 fiscal year, at which time this agreement shall become null and void, unless affirmative action by appropriate resolution is taken by each and all the school boards participating in the Educational Consortium.

SECTION 9. That this agreement between the cooperating school boards of the NEFEC, as set forth in this resolution, will be in operation and effective from July 1, 2023, by action of the various school boards named herein, and upon adoption by the Cooperating Boards joined together in NEFEC shall be binding from said date of July 1, 2023.

SECTION 10. The official name of the educational consortium is North East Florida Educational Consortium ("NEFEC") and has been in existence since July 1, 1976.

CONTRACTUAL AGREEMENT

731-24-051

The District School Board of Suwannee County

AND

The District School Board of Putnam County on behalf of the

North East Florida Educational Consortium

THIS CONTRACT between the District School Board of Suwannee County, herein referred to as the **BOARD**, and the District School Board of Putnam County on behalf of the North East Florida Educational Consortium, herein referred to as **NEFEC**, is for the purpose of providing services and/or products that may not be otherwise available to the Board or provided with greater efficiency at less cost. Such services and/or products are more specifically described in subsequent contract attachments which, upon approval, become a part of this contract.

NOW THEREFORE, in consideration of the mutual covenants and conditions hereinafter stated, the above described parties covenant and agree as follows:

1. The above stated recital is true and correct and is incorporated herein by reference as a Contract term.
2. This contract shall begin on July 1, 2023. All work shall be completed by June 30, 2024, unless otherwise indicated in specific attachments.
3. No payment will be invoiced or paid for any work performed after June 30, 2024, unless otherwise indicated in specific attachments.
4. NEFEC shall be in compliance with the following:
   (a) Title 42 United States Code Section 2000d (Section 601, Title VI, Civil Rights Act of 1964, as amended). NEFEC shall be in compliance with Sections 1011.62 and 1012.98 as amended by Florida Statutes and State Board Rules where applicable.
   (b) Title 29 United States Code Section 794 (Section 504, Rehabilitation Act of 1973, as amended).
   (c) Title 20 United States Code Section 1681 (Section 901, Title IX, Pub. L. 92-318, prohibiting discrimination on the basis of sex) unless NEFEC has been declared exempt or deferred from these provisions.

   Performance by the Board of any of its obligations under this contract shall

be subject to NEFEC's compliance with such provisions.

5. The performance by the Board of any of its obligations under this contract shall be subject to and contingent upon the availability of monies lawfully applicable for such purposes. If the Board deems, at any time during the term of the contract, that monies lawfully applicable to any attachment to this contract shall not be available for the remainder of the term, the Board shall immediately so notify NEFEC by phone, fax or e-mail to be followed in writing no less than five (5) days after the determination, whereupon the obligations of the parties herein shall end upon the giving of such notice, and such attachments of this contract shall be considered as canceled by mutual consent as provided in Paragraph 6.

6. Upon Contract cancellation, only the costs actually accrued to the date of cancellation will be due and payable and all work completed and paid for prior to the effective date of the cancellation of the contract will become the property of the Board and will be turned over promptly by NEFEC. Any services(s) and/or product(s) reflected in the attachments to this contract may, in addition to the reason provided in paragraph 5, above, be canceled only by:

   (a) mutual consent of both parties, or

   (b) either party upon giving ninety (90) days written notice to the other, unless otherwise indicated in specific attachments.

7. Should NEFEC be unable to deliver as required in this contract, NEFEC may propose a contract amendment. There is no obligation on the part of the Board to concur in such a proposal or to accept late delivery of any product except and unless the failure to deliver is due to an "act of God" or "force majeure". An "act of God" or "force majeure" is defined as An "act of God" or "force majeure" is defined for purposes of this contract as strikes, lockouts, sit-downs, material or labor restrictions by any governmental authority, unusual transportation delays, riots, floods, washouts, explosions, earthquakes, fire, storms, weather (including wet grounds or inclement weather which prevents construction), acts of the public enemy, wars, insurrections and any other cause not reasonably within the control of NEFEC and which by the exercise of due diligence NEFEC is unable, wholly or in part, to prevent or overcome. Unless this contract is properly amended, in the event of non-delivery, all liability for payments for the product(s) by the Board shall expire on the day following the specified due date.

8. This contract may be changed or modified only by an amendment executed in the same manner as the original.

9. This is a flat fee contract. No amounts will be due, nor will there be any Board obligation, except for payments specified to be made, and then only if products are delivered on or before the date(s) specified or as may be amended pursuant to other provisions in this contract.

10. NEFEC shall provide to the Board written progress reports for each attachment to the contract as may be reasonably requested. Invoices shall be prepared for the amount due as specified in each attachment to the contract and delivered to the district administrator with appropriate reports and/or products. The district administrator will review each report and/or product and confirm to the finance officer over his/her signature on the invoice accompanying such progress and/or final reports that all obligations of NEFEC have been met pursuant to the contract and that payment should be made according to such invoices.

11. The Board agrees as follows:

    (a) To cooperate in all matters requiring concurrences or approval.

    (b) To designate in writing to NEFEC a district administrator to act for the Board in all matters pertaining to this contract up to and including all reports, drafts, products and invoices.

    (c) To pay to NEFEC the amount indicated in each attachment for the product(s) and/or services(s) reflected therein. All payments are due in forty (40) days from the date on the invoice, in accordance to 215.422, Florida Statue. If payment is not made within ninety (90) days service(s) will be discontinued, unless brought to the NEFEC Board's attention for further action.

12. NEFEC agrees to provide the products(s) and/or services(s) as per each attachment to this contract.

13. Each Attachment to this Contract is incorporated by reference herein. Any additional Attachments, executed after the effective date of this Contract, shall be incorporated into this Contract. Said Attachments shall have a signature page and appropriate reference to this Contract.

14. If a conflict arises between the terms of any Attachment and this Contract, the terms of the Attachment shall control.

15. In cases whereby NEFEC receives federal grant dollars and disburses those funds to districts

through cash advances and cost reimbursements, the following rules and regulations apply: Subject to the receipt of these funds from the Florida Department of Education and/or the United States Department of Education, NEFEC agrees to compensate the Board, on a cost-reimbursable or cash advance basis. This decision is based upon the specific language in the federal project awarded to NEFEC.

16. This contract is subject to the Laws of the State of Florida, in particular, the below listed provisions found in Sections 287.058, 287.0582, and 215.422, Florida Statutes:

287.058

(1)

a. All bills for fees or other compensation for services must be submitted in detail sufficient for a proper pre-audit and post-audit thereof.

b. All bills for any travel expenses must be submitted in accordance with Section 112.061, Florida Statutes.

c. This contract may be unilaterally canceled by either party hereto if the other party refuses to allow public access to all documents, papers, letters, or other material subject to the provision of chapter 119, Florida Statutes, and made or received by such party in conjunction with this contract.

(2) An authorized representative of the agency head and NEFEC, prior to the rendering of any contractual service, shall sign the written contract.

287.0582 - The State of Florida's performance obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

215.422 - Agencies have five (5) working days to inspect and approve goods and services, unless the bid specifications, purchase order or contract specifies otherwise. With the exception of payments to health care providers for hospital, medical, or other health care services, if payment is not available within forty (40) days, measured from the date the invoice is received or the goods or services are received, inspected and approved, whichever is later, a separate interest penalty set by the Comptroller pursuant to Section 55.03, Florida Statutes will be due and payable in addition to the invoice amount. Payments to health care providers for hospitals, medical or other health care services shall be made not more than thirty-five (35) days from the date eligibility for payment is determined. Invoices returned to a vendor due to preparation errors will result in a payment delay. Invoice payment requirements do not

start until a properly completed invoice is provided to the agency.

17. The parties recognize and agree NEFEC is a public entity and is therefore subject to the limitations of liability under the provisions of Sovereign Immunity. All provisions in this contract and any of its attachments or amendments shall be subject to the State of Florida law pertaining to Sovereign Immunity notwithstanding anything to the contrary contained in such documents.

18. LIMITATION OF LIABILITY, WARRANTY, APPLICABLE LAW:

NEFEC shall not be liable to the Board or any third party for any incidental, indirect, exemplary, special or consequential damages, under any circumstances, including, but not limited to, lost revenue or savings, loss of goodwill, or the loss of use of any data, even if NEFEC had been advised of, knew, or should have known, of the possibility thereof. Under no circumstances shall NEFEC's aggregate cumulative liability hereunder, whether in contract, tort, or otherwise, exceed the total amount of fees actually paid by the Board under this annual agreement. The Board acknowledges that the fees paid reflect the allocation of risk set forth in this agreement and that NEFEC would not enter into this agreement without these limitations on its liability.

All software and services are provided "as is" without any warranty whatsoever, including but not limited to any functionality. The Board recognizes that the "as is" clause of this agreement is an important part of the basis of this agreement, without which NEFEC would not have agreed to enter this agreement. Consortium disclaims all warranties, express, implied, or statutory, regarding the software and services, including any warranties of merchantability, fitness for a particular purpose, title, and non-infringement. No representation or other affirmation of fact regarding software and services shall be deemed a warranty for any purpose or give rise to any liability whatsoever. The Board acknowledges that they have relied on no warranties or statements other than as may be set forth herein. It is understood that this agreement includes a release of all known and unknown claims. To the extent permitted by law, NEFEC warrants that any works provided under the agreement do not violate the copyright rights of any third parties and assumes liability for any claims relating to copyright infringement.

This Agreement and any dispute arising hereunder shall be construed in accordance with the laws of the State of Florida without regard to principles of conflict of laws. For the purpose of this Agreement, the Board consents to the personal jurisdiction and venue of the state courts located in

Palatka, Putnam County, Florida. If any provision of this Agreement is prohibited by law or held to be unenforceable, the remaining provisions hereof shall not be affected, and this Agreement shall continue in full force and effect as if such unenforceable provision had never constituted a part hereof, and the unenforceable provision shall be automatically amended to so as to best accomplish the objectives of such unenforceable provision within the limits of applicable law. This Agreement may be executed in counterparts, each of which shall be deemed an original but all of which together shall constitute the same instrument. Any waiver of a provision of this Agreement must be in writing and signed by the party to be charged. A valid waiver hereunder shall not be interpreted to be a waiver of that obligation in the future or any other obligation under this Agreement. Subject to the terms of valid attachments, this Agreement constitutes the entire agreement between the parties related to the subject matter hereof, supersedes any prior or contemporaneous agreement between the parties relating to the software and services and shall not be changed except by written agreement signed by an officer of NEFEC.

19. LEGAL RELATIONSHIPS

NEFEC is a regional consortium service organization formed in 1976 with all of the duties and responsibilities as outlined in F.S. 1001.451. The Putnam County School Board is the legal entity designated to act as the parent state agency for NEFEC with the power to enter into contracts for the use and benefit of all Consortium members and participating school boards.

The Board has elected to contract with NEFEC as its agent for the procurement of various services and /or products more specifically described in subsequent contract attachments, which, upon approval become a part of this contract. If any contract entered into by the Putnam County School Board on behalf of NEFEC for the use and benefit of a participating School Board needs to be enforced the parties agree that each member School Board will hire its own counsel and bear its own costs and fees in enforcing the terms of the contract unless a different agreement is reached between the parties.

ATTACHMENT #24-051-A1 TO CONTRACT # 731-24-051 BETWEEN THE SUWANNEE COUNTY DISTRICT SCHOOL BOARD, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM HEREIN REFERRED TO AS NEFEC, TO PROVIDE INSTRUCTIONAL SERVICES PROGRAMS JULY 1, 2023, TO JUNE 30, 2024:

I. OBLIGATIONS OF NEFEC:

The NEFEC Instructional Services Program agrees to provide the Suwannee County District School Board the following services:

A. To coordinate the NEFEC Organization of Educational Leaders (NOEL) meetings. The meetings will provide district level instructional staff with opportunities for networking, sharing effective practices and Florida Department of Education updates.
B. To coordinate role-alike networking meetings as needed which may include title directors, district data representatives, and mental health contacts.
C. To provide regional technical assistance in the implementation of legislative mandates and Florida Department of Education initiatives such as accountability requirements, district reading requirements, safety and mental health mandates, required instruction reporting, and B.E.S.T. Standards.
D. To provide facilitation and coordination of the development of plans required by Florida Statute and/or the Florida Department of Education. This includes the professional learning catalogue, professional development certification plan, endorsement plans, and leadership development plans.
E. To provide regional grant writing and district grant support through template development. Grant writing may include state, federal, and foundation proposals.
F. To pursue legislative funding and Florida DOE funding as directed by the NOELs and/or NEFEC Board of Directors.
G. To provide access to online educational resources through the NEFEC website, including data visualizations and the professional learning registration system.
H. To facilitate the implementation of a regional professional development certification program.
I. To facilitate college and career networking, including coordination of two regional counselor forums and support for the Comprehensive Local Needs Assessment.
J. To provide regional technical assistance in textbook adoption and the purchase of digital content.
K. To provide regional clinical educator and mentor training.
L. To provide online and regional face-to-face professional learning. This includes standards training, PLCs for school administrators, writing training, and other topics as requested by NOELs.
M. To provide access to professional learning through established partnerships.
N. To facilitate and support the NEFEC Board of Directors Leadership Development Project (BODLDP).

II. OBLIGATIONS OF THE BOARD:

The Suwannee County District School Board agrees:

A. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
B. The Board designates Asst. Supt. Instr., a staff member of the Suwannee County District School Board, to act on behalf of the Board in all matters in connection with this Contract Attachment and approve all reports, drafts, and invoices.
C. To participate in the NEFEC Organization of Educational Leaders (NOEL).
D. To serve in an advisory capacity to NEFEC's Instructional Services Department.
E. To assist in planning and evaluating Instructional Services Program functions.
F. To pay to NEFEC $28,042.00 which represents a base fee of $2,500, plus $4.50 per FTE, FTE figures based on 2022-23 FEFP Third Calculation minus Family Empowerment Scholarship (FES) students as of February 2023 . Payments will be due on a semester basis. One-half of the total amount will be invoiced following the signing of this Contract; the remaining amount will be invoiced in January 2024.

ATTACHMENT #24-051-A6 TO CONTRACT #731-24-051 BETWEEN THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, FOR THE MAINTENANCE AND SUPPORT OF ENTERPRISE RESOURCE SOFTWARE PURSUANT TO F.S.1011.71 (2) (d).

This ENTERPRISE RESOURCE SOFTWARE AGREEMENT is entered into, by and between NEFEC and the Board, to provide hosting services, technical support and training for the Skyward Enterprise Resource Software.

This Contract period shall be from July 1, 2023, to June 30, 2024, unless otherwise amended/extended by mutual agreement.

I. OBLIGATIONS OF NEFEC:

NEFEC hereby agrees:

A. To provide hosting capabilities that support the Skyward fully integrated Finance, Human Resource and Student enterprise resource software system.
B. To ensure Skyward enterprise resource software system is capable of complying with all existing State mandated reporting requirements of school districts.
C. To provide Tier 1 and advanced technical support and training for the Skyward enterprise resource software system.
D. Procure necessary third-party applications on behalf of district upon request in support of services outlined herein.
E. To provide customized reports and visualization of Skyward data via the Skyward database or the Ed-Fi Operational Data Store (FLCODE ODS).
F. To provide hardware and infrastructure necessary to store Board data, provide access to such data on demand and successfully execute the data functions of the school district in accordance with Exhibit A - ETS Service Level Agreement.
G. To provide disaster recovery measures which include:
    1. Active replication of district's data files from host to off-site Disaster Recovery site; and
    2. Daily, weekly, and monthly backups; and
    3. Failover to redundant telecommunication link in the event primary circuit fails; and
    4. Conducting an annual test of Disaster Recovery procedures to ensure at a minimum that a payroll cycle can be successfully completed using the off-site Disaster Recovery equipment and files.
H. To accept the responsibility of being the custodian of the Board's data and to make every effort to protect and secure the data from unauthorized access.
I. To conduct semi-annual planning meetings with the ETS Advisory Council and develop an annual plan and budget for their review and approval.
J. To aid and assist member districts in the planning and procurement of hardware to be attached to the NEFEC Educational Technology Services Operations Center.
K. To provide professional technical staff as approved by the Advisory Council.

L. To respond on a timely basis to the requests of the member districts and the priorities established through the user committees.
M. To plan for and provide system support software to meet the needs of the member districts.
N. To provide technical support to the district MIS Departments.
O. To provide a User Help Desk Service.
P. To plan for and provide application software as approved by the Advisory Council to meet the needs of the member districts.

II. OBLIGATIONS OF THE BOARD:

The Board hereby agrees:

A. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
B. To pay the following annual district assessments:
    1. Educational Technology Services Fee - $78,037. The amount includes a $50,457 base fee plus an assessment of $35 per staff.
    2. Skyward Annual License Fees for software maintenance totaling $17,890.
    3. NEFEC will invoice the Board on July 1 and January 1 of the fiscal year. Payment will be due within 40 days of receiving the invoice.
C. To appoint a security officer to control access privileges to the Board's data.
D. This contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

EXHIBIT A

ETS Service Level Agreement

This Service Level Agreement sets forth the provisions for management and hosting of district data.

1. ***Services.*** NEFEC shall provide the following services each year:
   a. Hosting of Skyward Enterprise Resource software and third-party software solutions on NEFEC resources, secured behind the NEFEC firewall; and
   b. Data security management services to ensure participating districts have secure access to their data; and
   c. Responsible as the custodian of the district data and to make every effort to protect and secure the data from unauthorized access; and
   d. Routine maintenance of all infrastructure components in accordance with industry standards; and
   e. Routine backups of hosted applications and data for purposes of archiving and allowing for recovery in the event of catastrophic failure. Backup data retention protocols are documented in the ETS Disaster/Recovery plan.

2. ***Confidentiality.*** NEFEC acknowledges and agrees that the algorithms and other materials comprising of Skyward Enterprise Resource software and hosted third party software are Confidential Information.

3. ***Uptime Service Level Requirement.*** NEFEC shall exercise a best-effort approach to service availability and shall strive to provide an industry standard ninety-nine and 90/100 percent (99.9%) Product Uptime. NEFEC guarantees a ninety-eight and one-half percent (98.5%) Product Uptime, excluding scheduled maintenance. NEFEC shall provide districts with its current maintenance schedule as indicated on the NEFEC Educational Technology Services webpage and will notify districts if that schedule changes. Furthermore, NEFEC shall not be held financially responsible in the event of an unscheduled service/Product availability outage due to an unexpected systems failure, natural disaster, or software fault unrelated to the host server.

System Maintenance Schedule:

Day of Week	Time	System Availability	Skyward Update Activity
Saturday	6:00pm - 10:00pm	Limited system availability	
Every 3rd Saturday	6:00pm - 2:00am	System may not be available	Releases

4. ***Effect of Termination.*** In the event of the expiration or termination of this Agreement for any reason, NEFEC shall take such action as is reasonably requested by the district in connection with the relocation of the data to a new hosting service.

EXHIBIT B

Form of Language to be Included in Board Sublicense Agreements

1. ***Certified Administrator.*** Board acknowledges and agrees to have at least one employee or third-party contractor that has been deemed a Certified Administrator by NEFEC on their current version of the software provided by NEFEC to board. The Certified Administrator must have completed training and/or certification classes with NEFEC's certified instructors on the administration of the software provided by NEFEC to board. Board also acknowledges and agrees that in order to obtain whole version product upgrades, their Certified Administrator(s) may be required to attend training and/or certification classes that explain how to upgrade and administrate the new version of the software products.

2. ***Super Administrator.*** Board shall designate one or more Super Administrators in accordance with data privacy and security requirements of FERPA. Through the Super Administrator(s), Board shall be responsible for assigning and maintaining Roles and Custom Roles (both as defined in the data privacy and security requirements of FERPA) and in order to ensure disclosure of personally identifiable information solely to users with a legitimate need to carry out the purposes of this Agreement.

3. ***Directory Maintenance.*** Board is responsible for maintaining a directory of User IDs for all Authorized Users and associating each User ID with one or more Roles or Custom Roles. Board is responsible for ensuring that its Authorized Users use only their respective assigned User IDs and do not use another's User ID. Board will adopt and maintain such security precautions for User IDs and passwords to prevent their disclosure to, and use by, unauthorized persons.

4. ***Disclosures.*** Through the Super Administrator, board will implement a process to ensure that data aggregated by board for analysis is disclosed only to authorized representatives of board. The Super Administrator may approve disclosures of personally identifiable information to a third party application provider only if specifically authorized by board or if the third party application provider is an authorized representative of a State Educational Agency with respect to its functions for evaluating and ensuring compliance with federal and state supported education programs, board has entered a written or electronic agreement with such third party application provider to obtain services from such provider, the disclosures are needed to provide such services, and such agreement provides that the personally identifiable information will be used only for that purpose and that the personally identifiable information will be destroyed when the service is terminated or when the board data is no longer needed for that purpose.

5. ***Indemnification.*** NEFEC's licensors shall have no liability to board with respect to any infringement or claim thereof that is caused by (i) the use of the software provided by NEFEC to board in a manner for which it was neither designed nor contemplated, or (ii) any unauthorized modification of the software provided by NEFEC to board or combination of the software provided by NEFEC to board with any other product that causes the software provided by NEFEC to board thereof to become infringing.

ATTACHMENT # 24-051-A27 TO CONTRACT # 731-24-051 BETWEEN THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, FOR THE SERVICES OF A BUILDING CODE ADMINISTRATOR.

This contract period shall be from July 1, 2023, to June 30, 2024, unless otherwise amended/extended by mutual agreement.

I. OBLIGATIONS OF NEFEC:

NEFEC hereby agrees to the following:

A. To employ a Building Code Administrator in accordance with the procedures established by the BCA Advisory Committee. The individual will report to each of the district contacts as well as NEFEC's Associate Executive Director.
B. To issue all permits required by the Florida Building Code and State Statue 1013.38 (School Boards to ensure that facilities comply with building codes and life safety codes).
C. Permits issued will cover any new construction, remodeling, and renovations of any facilities and the repair, removal, enlargement, alteration, conversion or replacement of any electrical, gas, mechanical or plumbing systems.
D. To review and approve plans, and construction documents to be permitted and coordinate plan review with the appropriate fire safety inspector.
E. To inspect all phases of the construction project for the required inspections and visit the job site to coordinate the construction process.
F. To meet with contractors, architects, and engineers on preconstruction planning and during the construction project.
G. To issue an annual maintenance permit as required by State Statue 553.80(6) (d) and SREF.
H. To review district annual facility maintenance permit work orders for compliance with the State Statues, State Requirements for Educational Facilities (SREF), Florida Building Code and the Florida Fire Prevention code.
I. To perform code compliance inspections for work orders that fall under the annual facility maintenance permit. This includes any alterations to existing electrical, gas, mechanical, plumbing systems. Any emergency repairs, minor renovations, and minor remodeling as long as the projects do not exceed $200,000.00 per project.
J. To issue day labor project permits for any construction projects estimated to cost $200,000.00 or less and perform code compliance inspections.
K. To provide training and updates for the Florida Building Code and the State Requirements for Educational Facilities (SREF) for maintenance personnel.
L. To perform annual inspections for all portable classrooms as required by SREF and the Florida Building Code.

II. OBLIGATIONS OF THE BOARD:

The Board hereby agrees:

A. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
B. To designate Dir. of Facilities, a staff member of the Suwannee County District Schools, to act on behalf of the Board in all matters in connection with this contract attachment and approve all reports, drafts and invoices.
C. To provide temporary office space as needed by staff.
D. To pay NEFEC $26,490.12, which is a proportionate share of the agreed upon budget for FY 2023-2024. Participating districts include Baker, Gilchrist, Hamilton, Levy, Suwannee and Union Counties.
E. That participation in this program shall be on the annual option renewal. In the event of withdrawal from this program, the Board shall provide a sixty (60) day written notice of intent to withdraw and subsequently withdraw at fiscal year end June 30, 2024.

That this contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

ATTACHMENT #24-051-A43 TO CONTRACT #730-24-051 BETWEEN THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, TO PROVIDE HUMAN RESOURCE MANAGEMENT NETWORK SERVICES AND RELATED SUPPORT SERVICES:

I. OBLIGATIONS OF NEFEC:

NEFEC agrees to the following:

A. Assist Human Resources Management Network members in streamlining their Human Capital Management Systems to include action planning for Recruitment and Retention.
B. Facilitate networking and sharing of best practices.
C. Assist districts in planning and coordinating targeted professional development for Human Resource Management Network members.
D. Collaborate and inform members of the Human Resource Management Network on all matters related to innovative recruitment and retention initiatives/strategies.
E. Provide training and support for implementation of Skyward Fast Track.
F. Assist participating districts in developing recruitment programs and marketing materials.
G. Target specific universities and teaching colleges within Florida and out-of-state (if applicable) for recruitment visits (includes registration fees for respective career fairs).
H. Coordinate with district staff to plan a recruitment event for the Northeast Florida Region based on district's needs.
I. Work with districts and NEFEC staff to implement comprehensive induction programs that include mentoring, staffing high need/critical areas, alternative certification options, and community involvement in welcoming and supporting new teachers.
J. Work with districts on grow your own teacher initiatives.
K. Serve as a liaison with the Florida Department of Education's Recruitment and Retention Office and work to secure support for NEFEC recruitment initiatives.
L. Assist districts with the use of Human Capital Management System data.
M. Facilitate Human Resource related professional learning as needed.
N. Provide technical assistance with legislation.

II. OBLIGATIONS OF THE BOARD:

The Board agrees:

A. To designate the following district staff member Director of HR, to act as the Human Resource Management Network contact.
B. To pay NEFEC $4,946.16 based on $.66/FTE 5,676, (FTE figures are based on the 2022-2023 FEFP Third Calculation minus Family Empowerment Scholarship (FES) students as of February 2023), plus $1,200.00 base fee. NEFEC will invoice the Board upon receipt of this properly signed contract.
C. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
D. This contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

SUWANNEE COUNTY SCHOOL BOARD

PROFESSIONAL/TECHNICAL SERVICES AGREEMENT

This AGREEMENT is made as of the date of execution by and between the School Board of Suwannee County, Florida ("SCSB"), and **Catherine Cason** ("Individual"), (hereinafter "Contractor.").

WITNESSED:

WHEREAS, SCSB operates schools and educational institutions and is in need of a qualified, experienced Educational Consultant to provide consulting services for SCSB; and

WHEREAS, Contractor may employ and/or contract with qualified and duly licensed and/or certified instructors with expertise and experience in providing educational services; and

WHEREAS, SCSB desires to engage Contractor to provide such services for SCSB and Contractor is willing to provide such services for SCSB.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein set forth, the parties agree as follows:

1. ENGAGEMENT; RESPONSIBILITIES OF CONTRACTOR

A. SERVICES: SCSB hereby engages Contractor to provide educational consulting services for SCSB as requested by SCSB, and Contractor hereby accepts such engagement and agrees to provide said services in accordance with the terms of this Agreement. Said services are described in Exhibit A attached hereto, which exhibit is hereby incorporated by reference into, and made a part of, this Agreement. Contractor shall provide said services through employees and/or independent subcontractors who are qualified and appropriately licensed and/or certified to perform all functions assigned to them by Contractor in connection with the provision of services by Contractor hereunder.

B. MANNER OF PERFORMANCE OF CONTRACTOR'S SERVICES

(i) Contractor and staff shall perform all services under this Agreement in the manner and means it or he/she chooses, in its or his/her sole and absolute discretion and judgment. Contractor and staff shall not be required to comply with SCSB's directions or instructions concerning when, where and how to perform services under this Agreement, but shall have full and absolute discretion in such matters.

(ii) Contractor and staff shall not be required to perform services in any order or sequence specified by SCSB.

(iii) Contractor and staff shall not be required to attend meetings or participate in training conducted by SCSB as to specific methods or procedures.

(iv) Contractor and staff shall not be required to work specified hours, but shall have full and absolute discretion with respect thereto.

(v) Contractor and staff shall not be required to submit any written or oral reports to SCSB except such reports as shall be required by law, regulation, or any governmental authority, including reasons for federal, state, or local compliance purposes.

C. DOCUMENTATION: Contractor shall submit to SCSB, on a monthly basis, appropriate documentation of services provided hereunder. Such documentation shall be in the form and shall contain the information requested by SCSB.

2. REPRESENTATIVES AND WARRANTIES

Contractor represents and warrants to SCSB, upon execution and throughout the term of this Agreement, as follows:

A. Contractor is not bound by any agreement or arrangement which would preclude it from entering into, or from fully performing the services required under, this Agreement;

B. None of the Contractor staff has ever had his or her professional license or certification in the State of Florida or in any other jurisdiction denied, suspended, revoked, terminated, voluntarily relinquished under threat of disciplinary action, or restricted in any way.

C. Contractor shall perform the services required hereunder in accordance with:
(i) all applicable federal, state, and local laws, rules, and regulations;

(ii) all applicable policies of: SCSB;

(iii) all applicable Bylaws, Rules, and Regulations of SUWANNEE COUNTY SCHOOLS;

D. Contractor has, and shall maintain throughout the term of this Agreement, all appropriate federal and state licenses and certifications which are required in order for Contractor to perform the services required of Contractor under this Agreement; and

E. Each of the Contractor staff has, and shall maintain throughout the term of this Agreement, all appropriate federal and state licenses and certifications which are required in order for said staff to perform the functions, assigned to him or her by Contractor in connection with the provision of services under this Agreement; and

F. All Contractor staff shall comply with all applicable terms of this Agreement.

3. INDEPENDENT CONTRACTOR

In performing the services herein specified, Contractor is acting as an independent contractor, and neither Contractor nor any staff shall be or be considered employees of SCSB. Neither Contractor nor any Contractor staff shall be under the control of SCSB as to the manner by which results are accomplished, but only as to the results of Contractor's work. It is agreed and acknowledged by the parties that, as an

independent contractor, Contractor staff retains the right to contract with and provide educational consulting services to entities and individuals other than SCSB and its students, and nothing in this Agreement shall be interpreted as limiting or restricting in any way Contractor's right to do so. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the parties hereto, and nothing herein contained shall be construed to authorize either party to act as agent for the other. Contractor shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes and benefits with respect to all Contractor staff. Contractor hereby expressly agrees to provide SCSB with proof of payment of such taxes in the event such is requested by SCSB by federal or State tax authorities. Any such proof will be provided directly to SCSB's counsel for delivery to tax authorities in order to preserve the confidentiality of such records. Neither Contractor nor any Contractor staff shall be subject to any SCSB policies solely applicable to SCSB's employees, not to exclude policy directly related to vendors and contractors.

4. TERM

The initial term of this Agreement shall be for a period not to exceed twelve (12) months, commencing on July 1, 2023 and ending June 30, 2024, unless sooner terminated as provided herein. At the end of the Initial Term and each Renewal Term (as hereinafter defined), if any, this Agreement may be renewed for an additional term, ("Renewal Term"), but only upon mutual written agreement of the parties.

5. COMPENSATION

For the services rendered pursuant to this Agreement, Contractor shall be paid by SCSB, as and for its sole compensation hereunder, the amounts listed in Exhibit B attached hereto, which Exhibit is hereby incorporated by reference into, and made a part of, this Agreement. Notwithstanding the foregoing, no compensation shall be payable to Contractor for any services for which Contractor has not submitted the documentation required under Paragraph 1(C) of this Agreement.

6. BILLING

Contractor shall bill SCSB for services provided hereunder on a monthly basis in the month following the month in which services are rendered. Each invoice shall be in the form, and contain the information, requested by SCSB, and SCSB shall pay each invoice within **thirty (30) days** after receipt thereof by SCSB. SCSB shall not be required to pay for any services for which Contractor does not provide a proper invoice.

7. CONFIDENTIALITY

Contractor recognizes and acknowledges that, by virtue of entering into this Agreement and providing services hereunder, Contractor and staff may have access to certain confidential information, including confidential student information and personal health information ("PHI"). Contractor agrees that neither it nor any Contractor staff will at any time, either during or subsequent to the term of this Agreement, disclose to any third party, except where permitted or required by law or where such disclosure is expressly approved by SCSB in writing, any confidential student information, PHI or other confidential information, and Contractor and all Contractor staff shall comply with all Federal and State laws and regulations, and all SCSB rules, regulations, and policies regarding the confidentiality of such information. Without limiting the generality of the foregoing, Contractor shall comply with the Health Insurance Portability and Accountability Act. Contractor may not use or further disclose Personal Health Information ("PHI") other than as permitted

or required by law or this Agreement. In addition, Contractor shall:

- Report to SCSB any impermissible use or disclosure of PHI.
- Ensure that any agents, including subcontractors to whom it provides PHI created or received from SCSB agrees to the same restrictions or conditions that apply to Contractor.
- Make PHI available in accordance with HIPAA Privacy Rules.
- Make PHI available for amendment and incorporate amendments into PHI in accordance with HIPAA rules.
- Make available the information required to make an accounting of disclosures under the applicable HIPAA law and regulations.
- Make its internal practices, and any information related to the use and disclosure of PHI received from, or created or received by Contractor, available to applicable governmental entities.
- Upon termination of the contract, if feasible, return or destroy any and all PHI received from or created or received by the Contractor in performance of this Agreement.

8. CRIMINAL BACKGROUND CHECKS

The Legislature amended the Jessica Lunsford Act effective July 1, 2007. This law requires any employee, contractor, vendor who will: (1) be at a school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds; meet Level II Background screening requirements. There are some exceptions. Level 2 screening includes fingerprinting, statewide criminal and juvenile justice records checks through the Florida Department of Law Enforcement and federal criminal records checks through the Federal Bureau of Investigation. Level 2 screening may also include local criminal records checks through the local law enforcement agencies.

Level II Background Check – Any vendor providing services under this contract who will (1) be at a school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds, that person shall have a **Level II background check** submitted through the Suwannee County School Board. Documentation of clearance will be on file in the Department of Human Resources in the Suwannee County School Board office. **The contractor shall be required to pay for all costs of the background reports.** If it is discovered during the period of the contract that the successful contractor substituted an unapproved worker for an approved worker, the vendor's contract may be cancelled immediately at the instructions of the Suwannee County School Board.

9. AUDITS, RECORDS, AND RECORDS RETENTION

The District or its representative reserves the right to inspect and/or audit all the Contractor's documents and records as they pertain to the products and services delivered under this agreement. Such rights will be exercised with notice to the Contractor to determine compliance with and performance of the terms, conditions and specifications on all matters, rights and duties, and obligations established by this agreement. Documents/records in any form shall be open to the District's representative and may include but are not limited to all correspondence, ordering, payment, inspection and receiving records, and contracts or sub-contracts that directly or indirectly pertain to the transactions between the District and the Contractor in order:

A. To establish and maintain books, records, and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices, which sufficiently and properly reflect all revenues and expenditures of funds provided by the District under this contract.

B. To retain all contractor records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of the contract, or if an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of this contract.

C. That completion or termination of the contract and at the request of the District, the Contractor will cooperate with the District to facilitate the duplication and transfer of any said records or documents during the required retention period as specified in paragraph A above.

D. To assure that these records shall be subject at all reasonable times to inspection, review, or audit by Federal, state, or other personnel duly authorized by the District.

E. That persons duly authorized by the District and Federal auditors, pursuant to 45 CFR, Part 92.36 (I) (10), shall have full access to and the right to examine any of provider's contract and related records and documents, regardless of the form in which kept, at all reasonable times for as long as records are retained.

F. To include these aforementioned audit and record keeping requirements in all approved subcontracts and assignments.

10. INDEMNIFICATION

Contractor shall indemnify and hold harmless SCSB from and against any and all claims, liabilities, damages, and expenses including, without limitation, reasonable attorneys' fees, incurred by SCSB in defending actions brought against it arising out of or related to the acts or omissions of Contractor, its agents, officers, or employees in the provision of services or performance of duties by Contractor pursuant to this Agreement.

11. DEBARMENT & SUSPENSION

Suwannee County School Board certifies that, by submission of this document, that neither it nor its agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

12. TERMINATION

A. TERMINATION WITHOUT CAUSE. Either party may terminate this Agreement without cause by giving the other party at least thirty (30) days prior written notice.
B. TERMINATION FOR BREACH. Either party may terminate this Agreement upon breach by the other party of any material provision of this Agreement, provided such breach continues for fifteen (15) days after receipt by the breaching party of written notice of such breach from the non-breaching party.

C. IMMEDIATE TERMINATION BY SCSB. SCSB may terminate this Agreement immediately by

written notice to Contractor (such termination to be effective upon Contractor's receipt of such notice) upon the occurrence of any of the following events:

(i) the denial, suspension, revocation, termination, restricting, relinquishment, or lapse of any license or certification required to be held by Contractor, or of any Contractor staff's professional license or certification, in the State of Florida, or

(ii) conduct by Contractor or any of Contractor's staff which affects the quality of services provided to SCSB or the performance of duties required hereunder and which would, in SCSB's sole judgment, be prejudicial to the best interests and welfare of SCSB or its students;

(iii) breach by Contractor or any Contractor staff of the confidentiality provisions of Section 7 hereof;

D. EFFECT OF TERMINATION. As of the effective date of termination of this Agreement, neither party shall have any further rights or obligations hereunder except for rights and obligations accruing prior to such effective date of termination, or arising as a result of any breach of this Agreement. Notwithstanding the foregoing, the following provisions shall survive the expiration or other termination of this Agreement, regardless of the cause of such termination: Paragraphs I(B), 2, 5, 10, 13, and 15.

13. ARBITRATION

Any dispute or controversy arising under, out of or in conjunction with, or in relation to, this Agreement, or any amendment hereof, or the breach hereof, shall be determined and settled by arbitration in Suwannee County, Florida, in accordance with the rules of the American Arbitration Association and applying the laws of the State of Florida. Any award rendered by the arbitrator shall be final and binding upon each of the parties, and judgment thereon may be entered in any court having jurisdiction thereof. Should any litigation be commenced between the parties to this Agreement concerning this Agreement or the rights and duties in relation thereto, the SUWANNEE COUNTY SCHOOL BOARD for the SUWANNEE COUNTY SCHOOL BOARD'S attorneys' fees, costs, expenses, out-of-pocket disbursements incurred in such litigation, irrespective of whether such costs, fees, expenses and disbursements are taxable under the law, which shall be determined by the court in such litigation by the court alone on a post-trial motion. In the event that a court shall direct the parties to this Agreement to mediation with respect to any issue, the other contracting entity or person shall pay the fees, costs and expenses of the mediator.

14. ENTIRE AGREEMENT; MODIFICATION

This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement.

15. GOVERNING LAW

This Agreement shall be construed in accordance with the laws of the State of Florida. Nothing in this Agreement shall be interpreted or construed to mean that the Board waives its common law sovereign immunity or the limits on liability set forth in Florida Statutes.

16. COUNTERPARTS

This Agreement may be executed in one or more counterparts, all of which together shall constitute only one Agreement.

17. NOTICES

All notices hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by Federal Express or Express Mail, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed as follows:

If to SCSB: Ted L. Roush, Superintendent
Suwannee County School Board
1740 Ohio Avenue, South
Live Oak, FL 32064

Copy to: Mr. Leonard J. Dietzen, III
Rumberger Kirk P.A.
Attorney for Suwannee County School Board
P. O. Box 10507
Tallahassee, FL 32302-2507

Contractor: Catherine Cason
P. O. Box 433
Live Oak, FL 32064

18. WAIVER

A waiver by either party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure.

19. CAPTIONS

The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Agreement.

20. ASSIGNMENT; BINDING EFFECT.

Contractor shall not assign or transfer, in whole or in part, this Agreement or any of Contractor's rights, duties or obligations under this Agreement without the prior written consent of SCSB, and any assignment or transfer by Contractor without such consent shall be null and void. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, representatives, successors and permitted assigns.

21. RELEASE OF STUDENT RECORDS

By signature, Contractor assures that the released student data will be handled with confidentiality as required by Florida Statute 1002.22.

22. PUBLIC RECORDS

For all contractors as set forth in Section 119.0701, Florida Statutes see EXHIBIT C which is incorporated by reference herein.

23. FORCE MAJEURE

Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Agreement if and to the extent that such party's performance under this Agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2023-2024 academic year.

24. E-VERIFY. Effective July 1, 2020

A. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this Agreement.
B. Subcontractors
   (i) Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.
   (ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.
   (iii)Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.
C. Contractor must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.
D. Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

IN WITNESS WHEREOF, the parties hereto have set their hands and seals to this Agreement on this _____ day of _____, 2023.

SUWANNEE COUNTY SCHOOL BOARD

_____ _____
Jerry Taylor, Chairman Date

_____ _____
Ted L. Roush, Superintendent of Schools Date

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

CONTRACTOR

_____ _____
Witness Signature Catherine Cason

_____ _____
Type or Print Name of Witness Date

Date _____

EXHIBIT A

Scope of Work

Priority Parent Involvement Tasks

- Participate in the development of the District Parent Involvement Plan and also Parent Involvement Plans in each school
- Participate in the Early Childhood Education Program
- Provide effective resources to our parents
- Provide coordination between homeless and migrant parents as needed
- Coordinate and assist the Information Technology department in the development of the parent involvement website
- Coordination with guidance counselors as needed
- Provide professional development on parent communication as needed

Responsibilities

- Participate in planning and developing programs and services to students and families
- Prepare and maintain records and referrals
- Interpret educational policies, programs, and procedures related to early childhood education and parent involvement
- Assist in early identification of students' school-related problems
- Communicate with the family about available services and how to access them
- Use technology to improve communications with schools, parents, and community agencies
- Collaborate with parents and other staff in the implementation of programs and services for students such as Parent Partnership Project
- Inform faculty and staff how services of parent liaison may be used in planning and evaluating programs for students, procedures for referrals, or assistance at the request of administration
- Serve on committees and councils as assigned or appropriate
- Perform other tasks consistent with the goals and objectives of this position

CONTRACTOR FEDERAL IDENTIFICATION NUMBER:
INDIVIDUAL SOCIAL SECURITY NUMBER: _____

IRS Form W-9 on file.

FUNDING SOURCE FOR PAYMENT TO CONTRACTOR:

Federal Programs

EXHIBIT B

FEE SCHEDULE

The independent contractor will be paid upon receipt of invoices by the District as tasks and responsibilities in Exhibit A are fulfilled. Hourly rate is $37.22; total contract amount shall be up to $10,000.

EXHIBIT C

Public Records Law Requirements
under Chapter 119.0701, Florida Statutes

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, LORIE NORRIS, RISK MANAGER, AT 386-647-4608, LORIE.NORRIS@SUWANNEE.K12.FL.US OR 1740 OHIO AVENUE, SOUTH, LIVE OAK, FL 32064.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes, you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt* or *confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. *See* Section 119.0701(2)(b)4, Florida Statutes, for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes.

INFO ONLY

SCSB 2024-41 (REVISED/RENEWAL)

SUWANNEE COUNTY SCHOOL BOARD

PROFESSIONAL/TECHNICAL SERVICES AGREEMENT

This AGREEMENT is made as of the date of execution by and between the School Board of Suwannee County, Florida ("SCSB"), and **Catherine Cason** ("Individual"), (hereinafter "Contractor.").

WITNESSED:

WHEREAS, SCSB operates schools and educational institutions and is in need of a qualified, experienced Educational Consultant to provide consulting services for SCSB; and

WHEREAS, Contractor may employ and/or contract with qualified and duly licensed and/or certified instructors with expertise and experience in providing educational services; and

WHEREAS, SCSB desires to engage Contractor to provide such services for SCSB and Contractor is willing to provide such services for SCSB.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein set forth, the parties agree as follows:

1. ENGAGEMENT; RESPONSIBILITIES OF CONTRACTOR

A. SERVICES: SCSB hereby engages Contractor to provide educational consulting services for SCSB as requested by SCSB, and Contractor hereby accepts such engagement and agrees to provide said services in accordance with the terms of this Agreement. Said services are described in Exhibit A attached hereto, which exhibit is hereby incorporated by reference into, and made a part of, this Agreement. Contractor shall provide said services through employees and/or independent subcontractors who are qualified and appropriately licensed and/or certified to perform all functions assigned to them by Contractor in connection with the provision of services by Contractor hereunder.

B. MANNER OF PERFORMANCE OF CONTRACTOR'S SERVICES

(i) Contractor and staff shall perform all services under this Agreement in the manner and means it or he/she chooses, in its or his/her sole and absolute discretion and judgment. Contractor and staff shall not be required to comply with SCSB's directions or instructions concerning when, where and how to perform services under this Agreement, but shall have full and absolute discretion in such matters.

(ii) Contractor and staff shall not be required to perform services in any order or sequence specified by SCSB.

(iii) Contractor and staff shall not be required to attend meetings or participate in training conducted by SCSB as to specific methods or procedures.

(iv) Contractor and staff shall not be required to work specified hours, but shall have full and absolute discretion with respect thereto.

(v) Contractor and staff shall not be required to submit any written or oral reports to SCSB except such reports as shall be required by law, regulation, or any governmental authority, including reasons for federal, state, or local compliance purposes.

C. DOCUMENTATION: Contractor shall submit to SCSB, on a monthly basis, appropriate documentation of services provided hereunder. Such documentation shall be in the form and shall contain the information requested by SCSB.

2. REPRESENTATIVES AND WARRANTIES

Contractor represents and warrants to SCSB, upon execution and throughout the term of this Agreement, as follows:

A. Contractor is not bound by any agreement or arrangement which would preclude it from entering into, or from fully performing the services required under, this Agreement;

B. None of the Contractor staff has ever had his or her professional license or certification in the State of Florida or in any other jurisdiction denied, suspended, revoked, terminated, voluntarily relinquished under threat of disciplinary action, or restricted in any way.

C. Contractor shall perform the services required hereunder in accordance with:
(i) all applicable federal, state, and local laws, rules, and regulations;

(ii) all applicable policies of: SCSB;

(iii)all applicable Bylaws, Rules, and Regulations of SUWANNEE COUNTY SCHOOLS;

D. Contractor has, and shall maintain throughout the term of this Agreement, all appropriate federal and state licenses and certifications which are required in order for Contractor to perform the services required of Contractor under this Agreement; and

E. Each of the Contractor staff has, and shall maintain throughout the term of this Agreement, all appropriate federal and state licenses and certifications which are required in order for said staff to perform the functions, assigned to him or her by Contractor in connection with the provision of services under this Agreement; and

F. All Contractor staff shall comply with all applicable terms of this Agreement.

3. INDEPENDENT CONTRACTOR

In performing the services herein specified, Contractor is acting as an independent contractor, and neither Contractor nor any staff shall be or be considered employees of SCSB. Neither Contractor nor any Contractor staff shall be under the control of SCSB as to the manner by which results are accomplished, but only as to the results of Contractor's work. It is agreed and acknowledged by the parties that, as an

independent contractor, Contractor staff retains the right to contract with and provide educational consulting services to entities and individuals other than SCSB and its students, and nothing in this Agreement shall be interpreted as limiting or restricting in any way Contractor's right to do so. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the parties hereto, and nothing herein contained shall be construed to authorize either party to act as agent for the other. Contractor shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes and benefits with respect to all Contractor staff. Contractor hereby expressly agrees to provide SCSB with proof of payment of such taxes in the event such is requested by SCSB by federal or State tax authorities. Any such proof will be provided directly to SCSB's counsel for delivery to tax authorities in order to preserve the confidentiality of such records. Neither Contractor nor any Contractor staff shall be subject to any SCSB policies solely applicable to SCSB's employees, not to exclude policy directly related to vendors and contractors.

4. TERM

The initial term of this Agreement shall be for a period not to exceed twelve (12) months, commencing on July 1, 20232~~022~~ and ending June 30, 20242~~023~~, unless sooner terminated as provided herein. At the end of the Initial Term and each Renewal Term (as hereinafter defined), if any, this Agreement may be renewed for an additional term, ("Renewal Term"), but only upon mutual written agreement of the parties.

5. COMPENSATION

For the services rendered pursuant to this Agreement, Contractor shall be paid by SCSB, as and for its sole compensation hereunder, the amounts listed in Exhibit B attached hereto, which Exhibit is hereby incorporated by reference into, and made a part of, this Agreement. Notwithstanding the foregoing, no compensation shall be payable to Contractor for any services for which Contractor has not submitted the documentation required under Paragraph l(C) of this Agreement.

6. BILLING

Contractor shall bill SCSB for services provided hereunder on a monthly basis in the month following the month in which services are rendered. Each invoice shall be in the form, and contain the information, requested by SCSB, and SCSB shall pay each invoice within **thirty (30) days** after receipt thereof by SCSB. SCSB shall not be required to pay for any services for which Contractor does not provide a proper invoice.

7. CONFIDENTIALITY

Contractor recognizes and acknowledges that, by virtue of entering into this Agreement and providing services hereunder, Contractor and staff may have access to certain confidential information, including confidential student information and personal health information ("PHI"). Contractor agrees that neither it nor any Contractor staff will at any time, either during or subsequent to the term of this Agreement, disclose to any third party, except where permitted or required by law or where such disclosure is expressly approved by SCSB in writing, any confidential student information, PHI or other confidential information, and Contractor and all Contractor staff shall comply with all Federal and State laws and regulations, and all SCSB rules, regulations, and policies regarding the confidentiality of such information. Without limiting the generality of the foregoing, Contractor shall comply with the Health Insurance Portability and Accountability Act. Contractor may not use or further disclose Personal Health Information ("PHI") other than as permitted

or required by law or this Agreement. In addition, Contractor shall:

- Report to SCSB any impermissible use or disclosure of PHI.
- Ensure that any agents, including subcontractors to whom it provides PHI created or received from SCSB agrees to the same restrictions or conditions that apply to Contractor.
- Make PHI available in accordance with HIPAA Privacy Rules.
- Make PHI available for amendment and incorporate amendments into PHI in accordance with HIPAA rules.
- Make available the information required to make an accounting of disclosures under the applicable HIPAA law and regulations.
- Make its internal practices, and any information related to the use and disclosure of PHI received from, or created or received by Contractor, available to applicable governmental entities.
- Upon termination of the contract, if feasible, return or destroy any and all PHI received from or created or received by the Contractor in performance of this Agreement.

8. CRIMINAL BACKGROUND CHECKS

The Legislature amended the Jessica Lunsford Act effective July 1, 2007. This law requires any employee, contractor, vendor who will: (1) be at a school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds; meet Level II Background screening requirements. There are some exceptions. Level 2 screening includes fingerprinting, statewide criminal and juvenile justice records checks through the Florida Department of Law Enforcement and federal criminal records checks through the Federal Bureau of Investigation. Level 2 screening may also include local criminal records checks through the local law enforcement agencies.

Level II Background Check – Any vendor providing services under this contract who will (1) be at a school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds, that person shall have a **Level II background check** submitted through the Suwannee County School Board. Documentation of clearance will be on file in the Department of Human Resources in the Suwannee County School Board office. **The contractor shall be required to pay for all costs of the background reports.** If it is discovered during the period of the contract that the successful contractor substituted an unapproved worker for an approved worker, the vendor's contract may be cancelled immediately at the instructions of the Suwannee County School Board.

9. AUDITS, RECORDS, AND RECORDS RETENTION

The District or its representative reserves the right to inspect and/or audit all the Contractor's documents and records as they pertain to the products and services delivered under this agreement. Such rights will be exercised with notice to the Contractor to determine compliance with and performance of the terms, conditions and specifications on all matters, rights and duties, and obligations established by this agreement. Documents/records in any form shall be open to the District's representative and may include but are not limited to all correspondence, ordering, payment, inspection and receiving records, and contracts or sub-contracts that directly or indirectly pertain to the transactions between the District and the Contractor in order:

A. To establish and maintain books, records, and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices, which sufficiently and properly reflect all revenues and expenditures of funds provided by the District under this contract.

B. To retain all contractor records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of the contract, or if an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of this contract.

C. That completion or termination of the contract and at the request of the District, the Contractor will cooperate with the District to facilitate the duplication and transfer of any said records or documents during the required retention period as specified in paragraph A above.

D. To assure that these records shall be subject at all reasonable times to inspection, review, or audit by Federal, state, or other personnel duly authorized by the District.

E. That persons duly authorized by the District and Federal auditors, pursuant to 45 CFR, Part 92.36 (I) (10), shall have full access to and the right to examine any of provider's contract and related records and documents, regardless of the form in which kept, at all reasonable times for as long as records are retained.

F. To include these aforementioned audit and record keeping requirements in all approved subcontracts and assignments.

10. INDEMNIFICATION

Contractor shall indemnify and hold harmless SCSB from and against any and all claims, liabilities, damages, and expenses including, without limitation, reasonable attorneys' fees, incurred by SCSB in defending actions brought against it arising out of or related to the acts or omissions of Contractor, its agents, officers, or employees in the provision of services or performance of duties by Contractor pursuant to this Agreement.

11. DEBARMENT & SUSPENSION

Suwannee County School Board certifies that, by submission of this document, that neither it nor its agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

12. TERMINATION

A. TERMINATION WITHOUT CAUSE. Either party may terminate this Agreement without cause by giving the other party at least thirty (30) days prior written notice.

B. TERMINATION FOR BREACH. Either party may terminate this Agreement upon breach by the other party of any material provision of this Agreement, provided such breach continues for fifteen (15) days after receipt by the breaching party of written notice of such breach from the non-breaching party.

C. IMMEDIATE TERMINATION BY SCSB. SCSB may terminate this Agreement immediately by

written notice to Contractor (such termination to be effective upon Contractor's receipt of such notice) upon the occurrence of any of the following events:

(i) the denial, suspension, revocation, termination, restricting, relinquishment, or lapse of any license or certification required to be held by Contractor, or of any Contractor staff's professional license or certification, in the State of Florida, or

(ii) conduct by Contractor or any of Contractor's staff which affects the quality of services provided to SCSB or the performance of duties required hereunder and which would, in SCSB's sole judgment, be prejudicial to the best interests and welfare of SCSB or its students;

(iii) breach by Contractor or any Contractor staff of the confidentiality provisions of Section 7 hereof;

D. EFFECT OF TERMINATION. As of the effective date of termination of this Agreement, neither party shall have any further rights or obligations hereunder except for rights and obligations accruing prior to such effective date of termination, or arising as a result of any breach of this Agreement. Notwithstanding the foregoing, the following provisions shall survive the expiration or other termination of this Agreement, regardless of the cause of such termination: Paragraphs l(B), 2, 5, 10, 13, and 15.

13. ARBITRATION

Any dispute or controversy arising under, out of or in conjunction with, or in relation to, this Agreement, or any amendment hereof, or the breach hereof, shall be determined and settled by arbitration in Suwannee County, Florida, in accordance with the rules of the American Arbitration Association and applying the laws of the State of Florida. Any award rendered by the arbitrator shall be final and binding upon each of the parties, and judgment thereon may be entered in any court having jurisdiction thereof. Should any litigation be commenced between the parties to this Agreement concerning this Agreement or the rights and duties in relation thereto, the SUWANNEE COUNTY SCHOOL BOARD for the SUWANNEE COUNTY SCHOOL BOARD'S attorneys' fees, costs, expenses, out-of-pocket disbursements incurred in such litigation, irrespective of whether such costs, fees, expenses and disbursements are taxable under the law, which shall be determined by the court in such litigation by the court alone on a post-trial motion. In the event that a court shall direct the parties to this Agreement to mediation with respect to any issue, the other contracting entity or person shall pay the fees, costs and expenses of the mediator.

14. ENTIRE AGREEMENT; MODIFICATION

This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement.

15. GOVERNING LAW

This Agreement shall be construed in accordance with the laws of the State of Florida. Nothing in this Agreement shall be interpreted or construed to mean that the Board waives its common law sovereign immunity or the limits on liability set forth in Florida Statutes.

16. COUNTERPARTS

This Agreement may be executed in one or more counterparts, all of which together shall constitute only one Agreement.

17. NOTICES

All notices hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by Federal Express or Express Mail, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed as follows:

If to SCSB: Ted L. Roush, Superintendent
Suwannee County School Board
1740 Ohio Avenue, South
Live Oak, FL 32064

Copy to: Mr. Leonard J. Dietzen, III
Rumberger Kirk P.A.
Attorney for Suwannee County School Board
P. O. Box 10507
Tallahassee, FL 32302-2507

Contractor: Catherine Cason
P. O. Box 433
Live Oak, FL 32064

18. WAIVER

A waiver by either party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure.

19. CAPTIONS

The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Agreement.

20. ASSIGNMENT; BINDING EFFECT.

Contractor shall not assign or transfer, in whole or in part, this Agreement or any of Contractor's rights, duties or obligations under this Agreement without the prior written consent of SCSB, and any assignment or transfer by Contractor without such consent shall be null and void. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, representatives, successors and permitted assigns.

21. RELEASE OF STUDENT RECORDS

By signature, Contractor assures that the released student data will be handled with confidentiality as required by Florida Statute 1002.22.

22. PUBLIC RECORDS

For all contractors as set forth in Section 119.0701, Florida Statutes see EXHIBIT C which is incorporated by reference herein.

23. FORCE MAJEURE

Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Agreement if and to the extent that such party's performance under this Agreement is render impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; labor disputes; civil disorders; fires; floods; hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2023-2024~~2022-2023~~ academic year.

24. E-VERIFY. Effective July 1, 2020

A. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this Agreement.
B. Subcontractors
   (i) Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.
   (ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.
   (iii)Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.
C. Contractor must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.
D. Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

INFO ONLY

SCSB 2024-41 (REVISED/RENEWAL)

IN WITNESS WHEREOF, the parties hereto have set their hands and seals to this Agreement on this _____ day of _____, 2023~~2022~~.

SUWANNEE COUNTY SCHOOL BOARD

_____ _____
Jerry Taylor, Chairman Date

_____ _____
Ted L. Roush, Superintendent of Schools Date

CONTRACTOR

_____ _____
Witness Signature Catherine Cason

_____ _____
Type or Print Name of Witness Date

Date _____

EXHIBIT A

Scope of Work

Priority Parent Involvement Tasks

- Participate in the development of the District Parent Involvement Plan and also Parent Involvement Plans in each school
- Participate in the Early Childhood Education Program
- Provide effective resources to our parents
- Provide coordination between homeless and migrant parents as needed
- Coordinate and assist the Information Technology department in the development of the parent involvement website
- Coordination with guidance counselors as needed
- Provide professional development on parent communication as needed

Responsibilities

- Participate in planning and developing programs and services to students and families
- Prepare and maintain records and referrals
- Interpret educational policies, programs, and procedures related to early childhood education and parent involvement
- Assist in early identification of students' school-related problems
- Communicate with the family about available services and how to access them
- Use technology to improve communications with schools, parents, and community agencies
- Collaborate with parents and other staff in the implementation of programs and services for students such as Parent Partnership Project
- Inform faculty and staff how services of parent liaison may be used in planning and evaluating programs for students, procedures for referrals, or assistance at the request of administration
- Serve on committees and councils as assigned or appropriate
- Perform other tasks consistent with the goals and objectives of this position

INFO ONLY

SCSB 2024-41 (REVISED/RENEWAL)

CONTRACTOR FEDERAL IDENTIFICATION NUMBER:
INDIVIDUAL SOCIAL SECURITY NUMBER: _____

IRS Form W-9 on file.

FUNDING SOURCE FOR PAYMENT TO CONTRACTOR:

Federal Programs

INFO ONLY

SCSB 2024-41 (REVISED/RENEWAL)

EXHIBIT B

FEE SCHEDULE

The independent contractor will be paid upon receipt of invoices by the District as tasks and responsibilities in Exhibit A are fulfilled. Hourly rate is $37.22; total contract amount shall be up to $10,00042,000.

INFO ONLY

EXHIBIT C

Public Records Law Requirements
under Chapter 119.0701, Florida Statutes

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, LORIE NORRIS, RISK MANAGER~~VICKIE MUSIC DePRATTER, CPA, CHIEF FINANCIAL OFFICER~~, AT 386-647-~~4608~~4609, LORIE.NORRIS@SUWANNEE.K12.FL.US~~VICKIE.DEPRATTER@SUWANNEE.K12.FL.US~~, OR 1740 OHIO AVENUE, SOUTH, LIVE OAK, FL 32064.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes, you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt* or *confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. *See* Section 119.0701(2)(b)4, Florida Statutes, for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes.

Cooperative Agreement
Between
Meridian Behavioral Healthcare, Inc.
and
The School Board of Suwannee County, Florida

THIS AGREEMENT ("Agreement") is entered into by and between Meridian Behavioral Healthcare, Inc., a Florida Not for Profit Corporation, 1565 SW Williston Road, Gainesville, FL 32608 ("Meridian") and the School Board of Suwannee County, 1740 Ohio Avenue, South, Live Oak, FL 32064 ("School Board").

WHEREAS, the School Board desires to purchase certain therapeutic and preventive mental health and substance abuse services to its students who are in need of such services; and

WHEREAS, Meridian Behavioral Healthcare, Inc. has professionally trained psychiatrists, Advanced Practice Registered Nurses, clinical social workers, licensed therapists, mental health counselors, case managers, and prevention specialists available to provide such services; and

WHEREAS, Meridian Behavioral Healthcare has a full continuum of behavioral health services, including crisis care, residential treatment, and inpatient services, to augment outpatient care available to students in need of services;

NOW THEREFORE, in consideration of the premises and the mutual covenants and conditions contained herein, the Parties agree as follows:

A. Particulars of This Agreement

1. Duration: This Agreement shall commence on July 1st, 2023 and shall continue until June 30, 2024.

2. Renewability: This Agreement shall not be automatically renewable.

3. Modification: This Agreement may be modified only by separate written agreement appended hereto and signed by both parties.

4. Contract Managers: Contract Manager for Meridian Behavioral Healthcare, Inc. will be Don Savoie, President and CEO or his designee. Contract Manager for the School Board will be Ted Roush, Superintendent or his/her designee.

5. Notices, Authorizations, Billings and Reports: All notices, authorizations, bills and reports, or any other documentation required by this Agreement to be provided by one party to the other shall be sent as follows:

The School Board of Suwannee County, Florida
1740 Ohio Avenue, South
Live Oak, FL 32064
Attention: Ted Roush, Superintendent
Also with email copy to: superintendent@suwannee.k12.fl.us

Meridian Behavioral Healthcare, Inc.
1565 SW Williston Road, Gainesville, FL 32608
Attention: Don Savoie President/CEO
don_savoie@mbhci.org

B. Responsibilities of the School Board

1. Payment: School Board shall pay for services rendered to any student who is referred for services pursuant to this agreement, according to the rate plan included in Attachment A. These rates will apply only when the child is not eligible for Medicaid, state funding, or commercial insurance, OR when the service provided is not reimbursable under the rules and limitations of these fund sources including benefits exhausted.

   The School Board shall be billed on a monthly basis by the 15th of the month following the provision of services. Payment shall be made monthly upon receipt of a billing invoice from Meridian. No services may be billed to the school board under this agreement unless authorized by Ted Roush.

2. Determining Eligibility for Services: The School Board is responsible for determining eligibility for service referral. A student may be referred for services under this Agreement if he/she meets the following conditions:
   a. Is under 25 years of age and is enrolled in Suwannee County Schools; and
   b. Is identified as eligible for Exceptional Student Education services and/or has significant behavioral or emotional difficulties; or
   c. Is in need of mental health or substance abuse services for one or more of the following reasons:
      1) Reported family or peer problem that causes significant distress or interference with functioning with peers, at home, or school.
      2) Traumatic experience (e.g., abuse, loss of loved one, medical problems, or other crisis) that results in significant distress or interference with functioning with peers, at home, or school.
      3) Excessive absenteeism associated with emotional problems.
      4) Academic performance below expected level associated with emotional problems.
      5) Multiple behavioral difficulties at school associated with emotional problems.
      6) Medications require close monitoring and collaboration.
      7) Recent change of program placement indicates the need for transitional support.
      8) Underage drinking or other substance use

9) In-school suspension
10) Child indicates he/she perceives that he/she is in an emotional crisis and requests professional services

3. Referral Process: The School board will refer eligible students through the principal or his/her designee in accordance with the criteria listed above.

The School Board agrees to designate personnel from each school such as the guidance counselor to be active with Meridian assigned school therapist and Meridian Program Manager for processing referrals and to facilitate having school referred/Meridian-involved students prepared i.e. in office area or other designated location, at agreed upon consecutive time slots, for school based clinical sessions.

The School Board understands for school referred/Meridian-involved students to be served routinely by Meridian at the schools, the clinician will need to have enough referred students to justify the time and travel involved in getting to those schools unless the school purchases additional time for the clinician to be present for crisis intervention or consultations. When neither is the case, the school referred students may be seen at local Meridian offices instead of the respective school.

Meridian will respond to all requests for referral for mental health screenings within 3 school days. If the referral is accepted, the assessment of students at risk for mental health disorders will occur within 5 days of referral. Parent or guardian consent must be obtained prior to referral for a mental health screening. If Meridian is selected to provide ongoing care by guardian; school-based mental health services will be initiated within 15 days after identification and assessment, and community based mental health services, if identified, will be initiated within 30 days after the school or district makes a referral. Suwannee County School Board agrees to refer all students being served, beyond those being served by Suwannee County school counseling personnel, in need of mental health and substance services, to Meridian Behavioral Healthcare.

4. Liability and Protection of Health Information: The School Board agrees to render full cooperation with Meridian in recommending and referring students for counseling and/or consultation, and to facilitate Meridian's obtaining consent for treatment and releases of information.

Additionally, the School Board agrees to protect confidential health information in accordance with applicable law. Meridian will clearly identify on its face any confidential health information subject to the Health Insurance Portability and Accountability Act (HIPAA) and/or 42 CFR Part Two, Florida Statutes, Section 90.503, 394.4615 and 456.057 which Meridian provides to School Board, pursuant to a properly executed release of information.

5. Office Space and Resources: The School Board agrees to furnish Meridian staff with appropriate workspace at those sites where services are provided. The space does not need to be continuously available, but does need to be suitable for therapy sessions and available when the therapist is on site.

   As part of this Agreement; it is required that Meridian staff providing services on premises have access to the internet for the purposes of connecting to Meridian's EMR (Electronic Medical Records) to document care and treatment of clients provided at Suwannee County location(s) and to deliver services via synchronous telehealth as necessary for crisis situations. Access required will be via secure VPN (Virtual Private Network) and can be delivered either by Ethernet (wired connection) or secure wireless. Any use by Meridian staff of the School Board's internet access will be subject to the School Board's policies and procedures.

6. The School Board agrees to install an approved HIPAA-compliant application on computer(s) with camera and microphone and located in a secure space that affords privacy. This is a free application that enables school personnel to access a therapist or other clinical staff by telehealth to provide services to youths when a therapist is not available onsite. School to accommodate telehealth equipment including telehealth stations and iPad(s) to enable delivery of services including individual therapy, crisis intervention, consultation to educational staff, and evaluation for Baker or Marchman Acts. Meridian Information Systems staff will provide technical support specific to installation and use of this application and related equipment to access Meridian services.

C. Responsibilities of Meridian

1. Staffing: Meridian will provide appropriately qualified staff in sufficient numbers to meet the service demands of this Agreement. Staff will have sufficient education, training and experience to conduct the procedures described in the "Service and Rate Schedule" in Attachment A, which is incorporated herein by reference.

2. Billing: Meridian will submit a monthly invoice to the School Board for therapeutic services provided by Meridian staff to be reimbursed under this contract. Invoices shall include details of the duration, types, and locations of services provided, and where applicable, the name of the student served.

3. Record Keeping: Meridian will keep individualized medical treatment records for all individuals served under this Agreement. Storage and release of treatment records shall comply with applicable State and Federal law. Records are the sole property of Meridian. Meridian will keep all student Educational Records in Meridian's possession confidential and exempt in keeping with the provisions of Section 1002.22, Florida Statutes, Section 90.503, 394.4615 and 456.057 and the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. s. 1232g, and the federal regulations issued pursuant thereto.

4. Communication with School Personnel: Meridian staff, subcontractors, and agents will obtain parent/guardian consent to communicate freely with school personnel about the

referred child's progress in treatment. This communication shall be subject to the limits and provisions outlined in the consent. Meridian staff will provide quarterly progress reports on each student served under this Agreement. Meridian staff will also maintain a weekly schedule log of services provided. Meridian staff will collaborate with school personnel to plan and implement IEPs and behavior plans for students served under this Agreement.

5. Scheduling: Meridian staff will provide services within the constraints of the school day and make every effort to minimize disruption to the learning environment.

6. Additional consultation: Meridian will provide the following consultation services, upon request, within available resources:
   a. Florida licensed clinical social worker, marriage and family therapist, or mental health counselor as a member of Threat Assessment Teams.
   b. Primary therapist or other clinical staff as part of team meetings with student, parent(s), teachers and other school personnel to develop plans for transition, safety, and follow up services for students returning to school following a Baker or Marchman Act evaluation and/or admission to an inpatient crisis stabilization unit.
   c. Examination and consultation, in person or via telehealth, to assess need to initiate a Baker or Marchman Act evaluation; licensed staff may also initiate the Baker or Marchman Act, when criteria are met.
   d. Brief consultation and referral to school staff regarding students not qualifying for or receiving services under this agreement.
   e. Mental Health First Aid training for educational staff.
   f. Trauma Informed practices training for educational staff.

7. Insurance: Meridian shall be responsible for providing adequate liability and malpractice insurance for the activities described in the Agreement and to that end at all times during the existence of this Agreement Meridian will maintain in force and effect insurance as set forth in Attachment B to the "Cooperative Agreement Between Meridian Behavioral Healthcare, Inc. and The School Board of Suwannee County, Florida" for 2023-2024, which is attached and incorporated into this Agreement by reference and Meridian will provide the School Board with proof of this insurance coverage through a Certificate of Coverage and Meridian agrees to maintain in force and effect, at all times during the existence of this contract, liability/malpractice insurance coverage to cover the contracted services. The Contractor will provide the School Board with evidence of such coverage through a Certificate of Insurance.

8. Level II Background Screening: Prior to any Meridian staff, working with students of the School Board, Meridian's staff must satisfy the following provisions which implement the requirements of Board Policy, Florida Statute Sections 435.04, 1012.315,1012.32,1012.465 (Jessica Lunsford Act),1012.467 and 1012.468 are included as terms and conditions of this contract:

   Fingerprinting and Background Checks:

Meridian will follow procedures for obtaining employees background screening as established by the School Board. To that end Meridian agrees to comply with all requirements of the School Board's Policy and the requirements of Florida Statutes Sections 435.04, 1012.315, 1012.32,1012.465 (Jessica Lunsford Act) 1012.467 and 1012.468 and any applicable requirements under the new Health and Safety Standards under Chapter 65C-22 and 65C-20, F.A.C, and the 2016 amendments to Section 402.302, and follow-on revisions to 6M-4.620 F.A.C. and 65C-22.003 F.A.C. by certifying that Meridian and Meridian's Staff have completed the mandatory background screenings as required by the referenced policies and statutes. These certifications will be provided to the School Board's superintendent or his/her designee in advance of Meridian providing any/all services under this Agreement. Meridian will bear the cost of all fingerprinting and acquiring the background screening required hereunder and any/all fees imposed by the Florida Department of Law Enforcement and the School Board to conduct the searches and maintain the fingerprints provided with respect to Meridian and Meridian's staff. Meridian will indemnify and hold harmless the School Board against liability in the form of physical or mental injury, death, or property damage resulting from the Meridian's failure to comply with the requirements of these cited policies and statutes.

Meridian will immediately notify the School Board Personnel Department or designee when Meridian discovers that any employee who has contact with, or may have contact with the School Board's students either commits an act that would disqualify them from student contact, or has an item surface during the five (5) year re-screening that disqualifies them from working with students.

Jessica Lunsford Act – Contractor Certification: Meridian personnel include permanent employees, subcontractors, and agents. By accepting this Agreement, Meridian swears and affirms under penalty of perjury that all of its employees, agents, and subcontractors will comply with the requirements of the Jessica Lunsford Act, School Board fingerprinting procedures, and the laws of the State of Florida. Failure to comply with the above shall constitute a material breach of this Agreement, and the School Board may avail itself of all remedies pursuant to law. Meridian agrees to indemnify and hold harmless the School Board, its officers, employees, and agents, from and against any and all claims or causes of action, including without limitation those for personal and mental injury, death, property damages, and attorney fees, arising out of or relating to Meridian's failure to comply with the above. The School Board is required to conduct background screening of anyone coming in contact with the School Board's students. Background screening includes submission of fingerprints (to include employees, agents, and subcontractors) to the FDLE and FBI. The standard to be applied for the screening depends on the nature of the work to be performed. There are exemptions to the fingerprinting and background screening requirements of the Act. However, even if a contractor is exempt from fingerprinting and background screening, it will be subject to a search of its name against the registration information regarding sexual predators and sexual offenders maintained by the FDLE under s. 943.043 and the national sex offender public registry maintained by the U.S. Department of Justice.

D. The Parties Jointly Agree

1. Periodic Meetings: Meridian staff and School Board personnel agree to meet periodically to evaluate the demand for services, caseload and billable units to determine appropriate staffing patterns for this Agreement. The Parties also agree to meet, as needed, to develop or refine procedures related to referral and onsite screening processes.

2. Evaluation: Evaluation of the quality of services will be the joint responsibility of both Parties. Meridian will assess quality of services through documentation auditing and peer review procedures, according to Meridian standards. Additionally, Meridian will seek input from School Board staff on a periodic basis, including the completion of annual satisfaction surveys. School Board staff will be responsible for assessing student's academic progress. School Board staff will notify Meridian immediately of any concerns regarding professional conduct or services provided by Meridian.

3. Non-discrimination Policy: The School Board and Meridian agree that students will be counseled without regard to race, color, creed, national origin, age, sex, or economic status. Likewise, Meridian shall not use discriminatory practices in the hiring of staff used to provide services under this Agreement.

4. Independence and Mutual Indemnification: It is understood that employees of Meridian are not agents or employees of the School Board, and employees of the School Board are not agents or employees of Meridian. Neither party to this Agreement assumes any liability for any acts or omissions of the other party or of the agents or employees of the other party. Meridian agrees to indemnify, defend, and hold the School Board, its officers and employees, harmless from any and all liability of the School Board resulting from Meridian's provision of services pursuant to this Agreement.

5. Effective Date: This Agreement will be effective following July 1, 2023 and upon its execution by both parties and will expire on June 30, 2024. Prior to its expiration, either party may terminate this Agreement with or without cause, upon thirty (30) days' written notice to the other party.

6. Default and Remedy: In the event of the failure of either party to comply with any provision of this Agreement, the non-defaulting party shall notify the defaulting party in writing, stating specifically the provision that gives rise to the default. The defaulting party shall be entitled to a period of fifteen (15) days to cure the default. After such fifteen (15) day period, and the notwithstanding the provisions of paragraph five (5) above, the non-defaulting party may immediately terminate this Agreement by written notice. The failure of either party to exercise this right shall not be construed as a waiver of such right in the event of further default or non-compliance.

E. Additional Department of Education Compliance Requirements

1. Miscellaneous: This Agreement is to be governed by the laws of the State of Florida. Venue for disputes hereunder shall be in the County and Circuit Courts sitting in Alachua County, Florida. This contract is non-assignable by Meridian.

2. General: Meridian agrees to protect, defend, and save harmless the School Board against any demand for payment for the use of any patented material, process, device or article that may enter into the manufacture, construction, or form of any part of the materials or services covered by the order; and the Meridian agrees further to indemnify and save harmless the School Board, its officers, agents and employees from suits or action of every nature and description brought against it for, or on account of any injuries, death, or damages received or sustained by any party or parties by, or from any of the acts of the Meridian, its employees or agents.

3. Warranty-Materials and Services: Meridian expressly warrants that any materials and all work covered by this Agreement will conform to any specification, drawings, samples or other description, furnished or specified by the School Board, and if materials are provided they will be merchantable, of new material, of good workmanship, and free from defects, and fit and sufficient for the purposes intended.

4. Services: Meridian will cause their staff to perform the services under this Agreement in a thorough, efficient, and professional manner, promptly and with due diligence and care, and in accordance with the best practices of the profession, utilizing qualified personnel, equipment and materials. If all or any part of the services is found by the School Board to be unprofessional, inadequate, or otherwise defective (regardless of whether or not payment for such services has been made) for reasons attributable to Meridian, Meridian shall re-perform at its own expense that aspect of the services found to be defective.

5. Cancellation/Termination: The School Board may cancel all or any services called for under this Agreement if Meridian does not perform as specified, or if Meridian defaults on any of the terms hereof. In the case of default, the School Board may procure the articles or services covered by this order from other sources and hold the Contractor responsible for any excess occasioned thereby.

   In any event, either party shall have the right to terminate this Agreement, or any services hereunder, for its convenience, including but not limited to circumstances of the School Board's loss or lack or non-appropriation of funds, upon thirty (30) days advance written notice to the other party. The School Board shall compensate Meridian for services rendered through the date of termination. Neither party shall be obligated hereunder nor likewise liable to pay the other for any other costs, losses, damages, or expenses arising out of or related to the termination of this Agreement or any services performed hereunder.

6. Waiver: The waiver by the School Board of any of the terms and conditions of this Agreement shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this /Agreement, and shall not be construed to be a waiver of any provision, except for the particular instance.

7. Debarment or Suspension: Meridian certifies that neither Meridian nor any of its principals or staff are debarred, suspended, or proposed for debarment for federal financial assistance (e.g. General Services Administration's *List of Parties Excluded from Federal Procurement and Non-Procurement Programs* as amended). Meridian or grantee further certifies that potential sub-recipients, subcontractors, or any of their principals are not debarred, suspended or proposed for debarment. Federal Acquisition Regulations clause 52.209-6, Protecting the Government's Interest when Sub-Contracting with Contractors, Debarred, Suspended or Proposed for Debarment, as amended, is incorporated herein by reference and is applicable to Agreements greater than $30,000.

8. Public Entity Crimes Affidavit: A person or affiliate who has been placed on the convicted Bidder's list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO ($30,000) for a period of 36 months from the date of being placed on the convicted Bidder list.

9. Records Requirement: For Agreements funded by federal funds, subject to Florida Statutes, Section 90.503, 394.4615 and 456.057 Meridian agrees to grant access by the School Board, the Federal grantor agency, the Comptroller General of the United States, the Florida Auditor General or any of their duly authorized representatives to any books, documents, papers, and records of Meridian which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions.

    a. Meridian agrees to and shall ensure that all required records are retained. This Agreement is also subject to Attachment C, which is attached hereto and incorporated herein by reference, for compliance with Chapter 119, Florida Statutes.

10. Hold Harmless and Insurance: The Contractor acknowledges that in rendering the services provided herein, the Contractor (including its agent or employees providing the services under this agreement) will be acting as an Independent Contractor, and not as an employee of the SBSC. The Contractor agrees to hold the SBSC harmless from any liability arising out of services rendered under this Purchase Service Agreement; and the Contractor agrees to maintain in force and effect, at all times during the existence of this contract, liability/malpractice insurance coverage to cover the contracted services. The Contractor will provide the SBSC with evidence of such coverage through a Certificate of Insurance naming the School Board of Suwannee County, Florida, as an additional insured under the policy and showing the School Board of Suwannee County, Florida, as the certificate holder with an address of 1740 Ohio Avenue, South, Live Oak, FL 32064.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by the duly authorized individuals below.

"Meridian"

MERIDIAN BEHAVIORAL HEALTHCARE, INC.

By: _____
Don Savoie Date
President/CEO

"School Board"

THE SCHOOL BOARD OF SUWANNEE COUNTY

By: _____
Ted Roush Date
Superintendent

Chairperson, Suwannee County School Board

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

ATTACHMENT A
SERVICE AND RATE SCHEDULE

Service Type:	**Screening**
Description:	Brief clinical evaluation using evidence-based and developmentally appropriate screening instruments for early identification of individuals at risk for mental health issues, substance abuse, or harm to self or others. Includes recommendations based on screening results, and linkage to more in-depth assessment if indicated.
Rate of Reimbursement:	$125.00 per screening
Service Type:	**Individual Outpatient Services**
Description:	Includes assessment, individual therapy, clinical on-site services, family therapy, treatment planning, crisis intervention, evaluation, brief (non-psychiatric) clinic visit, collateral therapy, intensive therapeutic on-site services, individual psycho-educational interventions, provided in person or synchronous telehealth.
Rate of reimbursement:	$105.50 per hourly unit; rounded up to the nearest 10-minute increment; Example: 45 minutes is rounded up to 50 minutes= 0.83 units=$79.16
Service Type:	**Group Outpatient Services**
Description:	Includes group therapy and group psychoeducational services.
Rate of reimbursement:	$26.93 per hourly unit; rounded up to the nearest 10-minute increment.
Service Type:	**Behavioral On-site Therapeutic Support Services**
Description:	Includes One-to-one supervision, intervention and skills training based on client(s) treatment plan.
Rate of reimbursement:	$45 per quarter hourly unit; rounded up to the nearest 15-minute increment. (H2023HM)
Service Type:	**Psychiatric Evaluation**
Description:	Comprehensive psychiatric evaluation, provided in person or via synchronous telehealth
Rate of Reimbursement:	$475.00 per service event if performed by a psychiatrist; $225 if performed by an APRN; typically, a one-hour visit.
Service Type:	**Psychiatric Medication Follow-up**
Description:	Medication monitoring and follow-up, provided in person or via synchronous telehealth.
Rate of reimbursement:	$158 per service event; typically, a brief visit

Service Type:	**Outreach**
Description:	Outreach services are intended to engage students in services, assist staff to make appropriate referrals for treatment and other services for students, and consult with and support school staff in working with students who have behavioral health issues.
Rate of reimbursement:	$70.00 per hour, rounded up to the nearest 10-minute increment.
Service Type:	**Behavior Assessment**
Description	Assessment by a licensed and trained clinician to provide a clear operational description of the maladaptive behavior(s) including identification of the events, times, and situations that appear to be associated to the occurrence of the maladaptive behavior(s); identification of functional consequences of maladaptive behavior(s); development of summary statements that describe the maladaptive behavior(s) and its (their) functions; and a summary and recommendations. **This service requires physician authorization.**
Rate of Reimbursement:	$450.00 per assessment.
Service Type:	**Behavior Analysis**
Description	Implementation of a plan based on a behavior assessment; the plan includes observable and measurable descriptions of maladaptive behaviors; identified functions of the behaviors; goals and strategies to change the behaviors; written descriptions of when, where, and how strategies will be implemented; how progress will be evaluated; safety plan, if applicable; discharge criteria; transition plan, if applicable. **This service requires physician authorization.**
Rate of Reimbursement:	$69.00 per hour for technician level; $90.00 per hour for assistant behavior analyst; $160 per hour for lead analyst. Rounded up to the nearest 10-minute increment.

Service Type:	**Prevention** Meridian offers different evidence-based programs in the classroom or group setting. With one or more of these programs combined with supplemental material/classes/presentations specific to meeting the needs of your school, *Meridian is able to meet all of the standards included in State DOE rules for Mental and Emotional Health Education (6A-1.094121), Substance Use and Abuse Health Education (6A-1.094122), and Child Trafficking Prevention Education (6A-1.094123). Programs include*
Rate of Reimbursement:	$55.50 per hour
	Life Skills Training has versions for third through fifth graders (8 class sessions); middle school (15 class sessions) and ninth and tenth grades (10 class sessions). The curriculum focuses on developing skills to manage emotions, improve interpersonal relationships and social skills, and prevention of substance abuse. *Curriculum includes 7 of the 10 required topics in the State DOE rule for 5 hours of Mental and Emotional Health Education (6A-1.094121) in grades 6-12 (supplemental material to meet all 10 is available outside of this curriculum) as well as all elements of Substance Use and Abuse Health Education (6A-1.094122) . Sessions are 30-45 minutes. Curriculum offers a virtual and/or hybrid delivery option Sessions are 30-45 minutes.*
Rate of Reimbursement:	$600 for elementary curriculum $1025 for middle school $850 for high school

Service Type:	**Consultation Services**
Description	Licensed clinician to participate in interdisciplinary team staffing with school personnel. This includes but is not limited to: • Threat Assessment Teams • Transition planning for youths re-entering school following a Baker or Marchman Act or inpatient psychiatric episode of care. • Trauma-informed services training
Rate of Reimbursement:	$100 per hour
Service Type:	**Mental Health First Aid Training**
Description:	Eight-hour training in evidence-based approach to identify and intervene with youths experiencing a crisis due to mental or substance use disorders.
Rate of Reimbursement:	$775 per class, maximum 25 persons per class. Includes textbooks for each participant.
Service Type:	**Mobile Response Team (MRT)**
Description:	The mobile response team (MR) will be available to provide services to individuals experiencing a critical mental health crisis. Services will be performed on-site or through telehealth by trained professional staff within 60 minutes after receiving the crisis call. We will have telehealth equipment available to expedite services. The MRT will provide follow up, referral services and care coordinators to ensure warm handoffs to behavioral health treatment and other community services based on the student and family needs. Services are available 24/7 and can be accessed using our crisis line.
Rate of Reimbursement:	No charge for this service.

ATTACHMENT B

INSURANCE REQUIREMENTS UNDER THE "AGREEMENT":

GENERAL LIABILITY

1. Meridian shall maintain commercial general liability insurance with a minimum limit of $1,000,000 per occurrence, $2,000,000 general aggregate, and $2,000,000 Products/Completed Operations Aggregate for bodily injury and property damage.
2. As work performed under the contract will require contact with students Meridian's insurance coverage must include sexual abuse and molestation.
3. The policy must name The School Board of Suwannee County, Florida, its Officers, Employees, Volunteers and Agents as additional insured using ISO additional insured endorsement CG 20 26 or its equivalent.
4. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs available to The School Board of Suwannee County, Florida using ISO endorsement CG 20 01 or its equivalent.

AUTOMOBILE LIABILITY

1. Meridian shall maintain automobile liability insurance with a minimum limit of $1,000,000 each accident for bodily injury and property damage.
2. Coverage must include all owned, leased, hired, non-owned, and employee non-owned vehicles and, where applicable, provide personal injury protection.

WORKERS' COMPENSATION/EMPLOYERS' LIABILITY

1. Meridian agrees to maintain workers' compensation coverage in accordance with Chapter 440, Florida Statutes as may be amended from time to time, including employer's liability insurance.
2. The minimum Employers' Liability limits required are $500,000/$500,000/$500,000.
3. Coverage will apply to all those persons rendering services to Meridian for The School Board of Suwannee County, Florida.
4. The policy will provide a Waiver of Subrogation endorsement in favor of The School Board of Suwannee County, Florida, its Officers, Employees, Volunteers and Agents.

NOTICE OF CANCELLATION

1. Each insurance policy required by the insurance provisions of this contract shall provide the required coverage and shall not be suspended, voided, or canceled except after thirty (30) days' prior written notice has been given under the Agreement to the School Board except when cancellation is for non-payment of premium; then ten (10) days' prior written notice may be given to the School Board.
2. Such notice shall be sent directly to the School Board at the addresses in the Agreement.

3. If any insurance company refuses to provide the required notice, Meridian or its insurance broker shall notify the School Board of any cancellation, suspension, or non-renewal of any insurance within seven (7) days of receipt by Meridian or its insurance broker of insurer's notification to that effect.

PROFESSIONAL LIABILITY

1. Meridian shall maintain professional liability insurance with a minimum limit of $1,000,000 each claim and $2,000,000 aggregate covering professional misconduct or lack of ordinary skill for those positions defined in the scope of services in the Agreement.
2. Meridian must provide proof of coverage for up to three (3) years after the completion of the project.
3. Meridian agrees to provide the Board with a certificate or certificates of insurance evidencing the required insurance. Compliance with the requirements of this paragraph shall not relieve the Meridian of its liability and obligations under the Agreement.

ATTACHMENT C

MAINTENANCE AND PUBLIC ACCESS TO RECORDS

Under the Agreement and in compliance with F.S. 119.0701(2016) Meridian shall:

A. Keep and maintain public records that would ordinarily and necessarily be required by the School Board in order to perform the services provided by Meridian under the Agreement subject to the records governed by Florida Statutes, Section 90.503, 394.4615 and 456.057 documents created by Meridian related to this contract shall be considered a public record. This includes, without limitation, any and all financial, accounting, instructional, curriculum, testing, operational or service records or reports kept, generated or issued as a normal part of the services provided.

B. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.

C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if Meridian does not transfer all the records to the School Board.

D. Upon completion of the Agreement, transfer, at no cost, to the School Board all public records in possession of Meridian or keep and maintain public records required by the School Board to perform the service. If Meridian transfers all public records to the School Board upon completion of the Agreement, Meridian shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Meridian keeps and maintains public records upon completion of the Agreement, Meridian shall meet all applicable legal requirements for retaining the type of Public Records kept and maintained by Meridian. All records stored electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

E. If Meridian does not comply with a public records request, the School Board shall be entitled to enforce these contract provisions by any legal or equitable means available, including, without limitation, damages, injunctive relief or both.

Failure of Meridian to abide by the terms of this provision shall be deemed a material breach of this Agreement. This provision shall survive any termination or expiration of this Agreement. In the event a civil action is filed against Meridian to compel production of public records where Meridian has unlawfully refused to comply with the public records request within the time required by law, the Plaintiff may be entitled to recover its reasonable costs of enforcement, including reasonable attorney's fees from Meridian as authorized by 119.0701, Fla. Stat.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT SUWANNEE CUSTODIAN OF PUBLIC RECORDS, 1740 OHIO AVENUE, SOUTH, LIVE OAK, FL 32064. FOR QUESTIONS REGARDING MERIDIAN FINANCIAL RECORDS, CONTACT MERIDIAN'S CHIEF FINANCIAL OFFICER, TERESA JENKINSON AT (352)374-5600, 1565 SW WILLISTON ROAD, GAINESVILLE, FL 32608. FOR MERIDIAN CLINICAL RECORDS, CONTACT MERIDIAN'S CHIEF INFORMATION OFFICER, MICHELLE LISK AT, (352) 374-5600, 1565 SW WILLISTON ROAD, GAINESVILLE, FL 32608.

BUSINESS ASSOCIATE AGREEMENT

THIS **BUSINESS ASSOCIATE AGREEMENT** (this "Agreement") is entered into, and effective as of July 1, 2023 (the "Effective Date") by and between Meridian Behavioral Healthcare, Inc. ("Meridian" or "Covered Entity") and Suwannee County School Board ("Business Associate"). The parties to this Agreement if not referred to as Covered Entity or Meridian or Business Associate may sometimes collectively be referred to "the Parties." The Parties mutually agree as follows:

INTRODUCTION

The purpose of this Agreement is to comply with the requirements of (i) the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the associated regulations, as may be amended; (ii) the HIPAA Privacy Rule codified at, 45 C.F.R. Parts 160 and 164, Subparts A and E, as may be amended; (iii) the HIPAA Security Rule codified at 45 C.F.R. Part 160 and 164, Subpart C, as may be amended; (iv) the Breach Notification Rule, codified at 45 C.F.R. Part 164, Subpart D, as may be amended; (v) the Enforcement Rule codified at 45 C.F.R. Part 160, Subparts C and D, as may be amended; (vi) the Health Information Technology for Economic and Clinical Health Act, Title XIII of the American Recovery and Reinvestment Act of 2009 (the "HITECH Act"); (vii) the Enforcement Rule codified at 42 C.F.R. Part 2, Confidentiality of Substance Use Disorder Patient Records; and (viii) the HIPAA Omnibus Final Rule published in the Federal Register at 78 Fed. Reg. 5,566 (Jan. 25, 2013), and effective on March 26, 2013. The HITECH Act provides further protection for the privacy and security of PHI used and disclosed through health information technology. The Privacy, Security, Breach Notification and Enforcement Rules are collectively referred to herein as the "HIPAA Rules." Unless otherwise defined in this Agreement, capitalized terms have the meanings given in the HIPAA Rules and the HITECH Act.

In consideration of the new and continuing obligations under the Services Agreement referenced below and other good and valuable consideration, the parties agree to comply with this Agreement and the requirements of the HIPAA Rules and the HITECH Act as follows:

1. **Services**. Meridian and Business Associate have entered into an agreement under which Business Associate will perform certain services for Meridian ("the Services Agreement") Under the Services Agreement, Business Associate may create, receive, use, maintain or transmit PHI from or on behalf of Covered Entity in the course of providing certain services (the "Services") for Covered Entity. The Services Agreement is incorporated herein by reference. In the event of a conflict between the terms of the Services Agreement and this Agreement, this Agreement shall control.

2. **Permitted Uses and Disclosures**. Business Associate may use and/or disclose PHI only as permitted or required by this Agreement, or as otherwise required by law. Business Associate may disclose PHI to, and permit the use of PHI by, its employees, contractors, agents, or other representatives only to the extent directly related to and necessary for the performance of Services under the Services Agreement. Business Associate shall make uses and disclosures, and requests for PHI from Covered Entity, only in a manner consistent with HIPAA's minimum

necessary requirements, and no more than the minimum PHI necessary to perform under the Services Agreement. Business Associate shall not use or disclose PHI in a manner (i) inconsistent with Covered Entity's obligations under the HIPAA Rules or the HITECH Act, or (ii) that would violate the HIPAA Rules or the HITECH Act if disclosed or used in such a manner by Covered Entity. Business Associate may use PHI for the proper management and administration of Business Associate's business and to carry out its responsibilities in accordance with 45 C.F.R. § 164.504(e)(4) and/or 42 C,.F.R. Part 2. Business Associate may not de-identify PHI received from, or created on behalf of Covered Entity without the express written authorization of Covered Entity. Business Associate shall make no use or disclosure of PHI in any manner which is contrary to the interest of Meridian or will cause Meridian harm.

3. **Safeguards for the Protection of PHI.** A Covered Entity, in accordance with §164.306, may permit a Business Associate to create, receive, maintain, or transmit electronic protected health information on the Covered Entity's behalf only if the Covered Entity obtains satisfactory assurances, in accordance with §164.314(a) that the Business Associate will appropriately safeguard the information. Business Associate shall conduct an accurate and thorough risk assessment of the potential risks and vulnerabilities to the confidentiality, integrity, and availability of Electronic PHI held by Covered Entity.

4. **Reporting and Mitigating the Effect of Unauthorized Uses and Disclosures.** If Business Associate has knowledge of any use or disclosure of PHI not provided for by this Agreement, then Business Associate shall promptly notify Covered Entity in accordance with Section 12. Business Associate shall establish and implement procedures and other reasonable efforts for mitigating, to the extent possible, any harmful effects arising from any improper use and/or disclosure of PHI of which it becomes aware. Furthermore, in the event Business Associate becomes aware of a Security Incident involving PHI, by itself or any of its agents or subcontractors, Business Associate shall notify Covered Entity in writing within ten (10) calendar days, of such Security Incident. Business Associate shall identify the: (i) date of the Security Incident; (ii) scope of the Security Incident; (iii) Business Associate's response to the Security Incident; and (iv) identification of the party responsible for the Security Incident, if known. Covered Entity and Business Associate agree to act together in good faith to take reasonable steps to investigate and mitigate any harm caused by such unauthorized use or Security Incident. For these purposes, a "Security Incident" shall mean the successful unauthorized access, use, disclosure, modification or destruction of information or interference with system operations in an information system.

5. **Data Breach Notification and Mitigation.** Business Associate agrees to promptly notify Covered Entity of any "Breach" of "Unsecured PHI" as those terms are defined by 45 C.F.R. §164.402 (hereinafter a "Data Breach"). The Parties acknowledge and agree that 45 C.F.R. §164.404, as described below in this Section, governs the determination of the date of a Data Breach. Business Associate shall, following the discovery of a Data Breach, promptly notify Covered Entity and in no event later than five (5) calendar days after Business Associate discovers such Data Breach, unless Business Associate is prevented from doing so by 45 C.F.R. §164.412 concerning law enforcement investigations. For purposes of reporting a Data Breach to Covered Entity, the discovery of a Data Breach shall occur as of the first day on which such Data Breach is known to Business Associate or, by exercising reasonable diligence, would have been known to Business Associate. Business Associate shall be considered to have had knowledge of a Data Breach if the Data Breach is known, or by exercising reasonable diligence would have been known,

to any person (other than the person committing the Data Breach) who is an employee, officer or other agent of Business Associate. No later than five (5) calendar days following a Data Breach, Business Associate shall provide Covered Entity with sufficient information to permit Covered Entity to comply with the Data Breach notification requirements set forth at 45 C.F.R. §164.400 et seq. Specifically, if the following information is known to (or can be reasonably obtained by) Business Associate, Business Associate shall provide Covered Entity with: (i) contact information for Individuals who were or who may have been impacted by the Data Breach (e.g., first and last name, mailing address, street address, phone number, email address); (ii) a brief description of the circumstances of the Data Breach, including the date of the Data Breach, date of discovery, and number of Individuals affected by the Data Breach; (iii) a description of the types of unsecured PHI involved in the Data Breach (e.g., names, social security number, date of birth, address(es), account numbers of any type, disability codes, diagnosis and/or billing codes and similar information); (iv) a brief description of what the Business Associate has done or is doing to investigate the Data Breach, mitigate harm to the Individual impacted by the Data Breach, and protect against future Data Breaches; and (v) appoint a liaison and provide contact information for same so that the Covered Entity may ask questions and/or learn additional information concerning the Data Breach. Following a Data Breach, Business Associate shall have a continuing duty to inform Covered Entity of new information learned by Business Associate regarding the Data Breach, including but not limited to the information described in the items above.

6. **Use and Disclosure of PHI by Subcontractors, Agents, and Representatives.** Business Associate shall require any subcontractor, agent, or other representative that is authorized to create, receive, maintain, or transmit PHI on behalf of Business Associate to execute a business associate agreement to agree in writing to the same terms set forth herein. Business Associate shall terminate its business associate agreement with any subcontractor, agent or other representative if such subcontractor, agent or representative fails to abide by any material term of such agreement. Such business associate agreement shall identify Covered Entity as a third-party beneficiary with rights of enforcement in the event of any HIPAA violations. Any Agreement with any subcontractor, agent or other representative shall specifically include all of the terms of Paragraph 2 of this Agreement.

7. **Individual Rights.** Business Associate shall comply with the following Individual rights requirements as applicable to PHI used or maintained by Business Associate:

7.1. Right of Access. Business Associate agrees to provide access to PHI maintained by Business Associate in a Designated Record Set, at the request of Covered Entity, to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under 45 C.F.R. §164.524. Such access shall be provided by Business Associate in the time and manner designated by Covered Entity, including, where applicable, access by electronic means pursuant to Section 13405(e) of the HITECH Act.

7.2. Right of Amendment. Business Associate agrees to make any amendment(s) to PHI maintained by Business Associate in a Designated Record Set that Covered Entity directs or agrees to pursuant to 45 C.F.R. §164.526 at the request of Covered Entity or an Individual, and in the time and manner designated by Covered Entity.

7.3. Right to Accounting of Disclosures. Business Associate agrees to document such disclosures of PHI as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. §164.528. Business Associate agrees to provide to Covered Entity or an Individual, in the time and manner designated by Covered Entity, such information collected in order to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. §164.528, as amended by Section 13405(c) of the HITECH Act and any related regulations or guidance issued by HHS in accordance with such provision.

7.4. No Waiver of Privilege. Notwithstanding 7.1, 7.2, and 7.3 above, Business Associate shall not permit access to any record if such access would violate Meridian's or Business Associate's ethical responsibilities or any privileges which Business Associate or Meridian may have under Florida or Federal law. To the maximum extent permitted by law, Meridian hereby reserves and retains any and all privileges which Meridian may have under Florida or Federal law related to the confidentiality of all patient records of Meridian or any attorney-client privilege or any attorney-work product privilege which Meridian may have with respect to Business Associate's performance of its obligations under this section. The parties acknowledge that Meridian retains the right to waive its attorney-client privilege with regard to its own records and to expressly instruct Business Associate to provide access to those records as a result of that waiver. In the event Meridian determines to waive any privilege which it may have, Meridian shall provide Business Associate with written notice of that waiver before Business Associate may act on any such decision.

8. **Ownership of PHI.** Covered Entity holds all right, title and interest in and to any and all PHI received by Business Associate from, or created or received by Business Associate on behalf of, Covered Entity, and Business Associate does not hold, and shall not acquire by virtue of this Agreement or by virtue of providing any services or goods to Covered Entity in the course of fulfilling its obligations pursuant to this Agreement, any right, title or interest in or to such PHI. Except as specified in this Agreement, Business Associate shall have no right to compile, distribute, make any statistical analysis, or develop any report utilizing any PHI provided to Business Associate under this Agreement nor may Business Associate release any information about PHI or the PHI to any other governmental or private agency or entity without the express written consent of Meridian.

9. **Prohibition on Sale of PHI.** Business Associate shall not sell or receive any remuneration, direct or indirect, of any kind in exchange for PHI or in exchange for the disclosure of PHI to any public or private agency or entity, except as expressly permitted by this Agreement or by the Services Agreement or by written authorization of Meridian.

10. **Inspection of Books and Records.** If Business Associate receives a request, made by or on behalf of HHS requiring Business Associate to make available its internal practices, books, and records relating to the use and disclosure of PHI to HHS for the purpose of determining compliance of Covered Entity with the Privacy Standards or the Security Standards, then Business Associate shall promptly notify Covered Entity of such request. Except as otherwise set forth below, Business Associate shall make its books and records relating to the use and disclosure of

PHI by Covered Entity available to HHS and its authorized representatives for purposes of determining compliance of Covered Entity with the Privacy Standards and Security Standards.

To the extent permitted by law, Covered Entity hereby reserves and retains any and all privileges in which it has an interest under Federal or Florida law including attorney-client privilege or attorney-work product privilege with respect to Business Associate's performance if its obligations under this Agreement and this Section 10. Business Associate, to the maximum extent permitted by law, hereby reserves and retains any and all privileges it may have including all work product or other privileges or rights. If the Services Agreement is for legal services, then this section shall not be construed to require Business Associate to disclose or produce communications subject to the attorney-client, work-product, or other privileges or rights with respect to materials that analyze, evaluate or discuss the legal implication of PHI. Notwithstanding the above, in no event shall Business Associate delay complying with a request of HHS or its authorized representatives if such delay appears reasonably likely to result in any penalty, fine or other liability being levied or imposed upon Covered Entity (such likelihood to be determined in the sole discretion of Covered Entity), and Covered Entity has instructed Business Associate in writing to disclose the information requested by HHS or its authorized representatives. The Parties acknowledge that Covered Entity retains the right to: (i) waive the attorney-client privilege with regard to books and records, and (ii) expressly instruct Business Associate to provide HHS and its authorized representatives with such books and records in the event of such waiver.

11. **Term and Termination.**

11.1. Term. This Agreement shall commence on the Effective Date and end with the termination of the Services Agreement unless terminated sooner pursuant to Section 11.2.

11.2. Termination for Breach by Covered Entity. As provided for under 45 C.F.R. § 164.504(e)(2)(iii), Covered Entity may immediately terminate this Agreement, all relevant Services Agreement(s) and any related agreements if Covered Entity determines that Business Associate has breached a material term of this Agreement. Alternatively, and in the sole discretion of Covered Entity, Covered Entity may choose to provide Business Associate with written notice of the existence of the breach and provide Business Associate with thirty (30) calendar days to cure said breach upon mutually agreeable terms.

11.3. Termination by Business Associate. If Business Associate determines that Covered Entity has breached a material term of this Agreement, then Business Associate shall provide Covered Entity with written notice of the existence of the breach and shall provide Covered Entity with thirty (30) calendar days to cure said breach upon mutually agreeable terms or end the violation within this thirty (30) day period. Failure by Covered Entity to cure said breach or violation in the manner set forth above shall be grounds for immediate termination of the Services Agreement by Business Associate.

11.4. Effect of Termination. Upon termination of this Agreement, Business Associate shall recover any PHI relating to this Agreement in possession of Business Associate and its subcontractors, agents, or representatives. Business Associate shall return to Covered Entity or destroy all such PHI plus all other PHI relating to this Agreement in

its possession, and shall retain no copies. If Business Associate believes that it is not feasible to return or destroy the PHI as described above, Business Associate shall notify Covered Entity in writing. The notification shall include: (i) a written statement that Business Associate has determined that it is infeasible to return or destroy the PHI in its possession, and (ii) the specific reasons for such determination. If the Parties agree that Business Associate cannot feasibly return or destroy the PHI, Business Associate shall ensure that any and all protections, requirements and restrictions contained in this Agreement shall be extended to any PHI retained after the termination of this Agreement, and that any further uses and/or disclosures shall be limited to the purposes that make the return or destruction of the PHI infeasible. If the Parties do not agree that Business Associate cannot feasibly return or destroy the PHI, then Business Associate shall comply with this Paragraph 11.4. If Business Associate refuses to comply with this Paragraph 11.4, then Covered Entity shall treat the refusal as a material breach of this Agreement. In all events, Business Associate further agrees to comply with other applicable state or federal law, which may require a specific period of retention, redaction, or other treatment of such PHI. It is expressly understood that all limitations, restrictions or prohibitions on the use or disclosure of PHI by Business Associate shall continue to exist and shall survive termination of this Agreement for any reason.

12. **Notices**. Any and all notices and other communications required or permitted to be given under this Agreement shall be: (a) delivered by personal delivery, provided the person to whom delivered signs a receipt; (b) delivered by commercial courier such as Federal Express, provided the person to whom delivered signs a receipt or the commercial courier can verify delivery; (c) sent by overnight U.S. express mail, provided the postal service can verify delivery; (d) sent by registered or certified mail, postage prepaid, provided delivery is actually made; or (e) sent by facsimile, provided the person that sent the notice can verify delivery. All notices shall be sent to the following addresses or to such other addresses as shall be furnished by notice to the other party in accordance with the provisions of this Section 12:

If to Meridian Behavioral Healthcare, Inc.:		1565 SW Williston Road Gainesville, FL 32608
	Attn:	Don Savoie President/CEO
If to Suwannee County School Board:		1740 Ohio Avenue, South Live Oak, FL 32064
	Attn:	Ted Roush Superintendent

13. **Miscellaneous**.

13.1. Survival. The respective rights and obligations of the Parties under Section 10 (Inspection of Books and Records), Section 11.4 (Effect of Termination), and Section 13 (Miscellaneous) shall survive termination of this Agreement indefinitely, and those other provisions of this Agreement that apply to rights or obligation of a Party, which continue or arise upon or after the termination of this Agreement shall survive the termination this Agreement to the extent necessary to enforce such rights and obligations and to otherwise

effectuate such provisions. It is expressly understood that all limitations, restrictions or prohibitions on the use or disclosure of PHI by Business Associate shall continue to exist and shall survive termination of this Agreement for any reason.

13.2. State Law. In addition to HIPAA and the HITECH Act, Business Associate shall comply with all applicable Florida law related to patient privacy or other privacy restrictions on records of Meridian and federal security and privacy laws.

13.3. Regulatory References. A citation in this Agreement to the Code of Federal Regulations shall mean the cited section as that section may be amended from time to time.

13.4. Amendment. This Agreement may be amended or modified only in a writing signed by the Parties. The Parties agree that they shall negotiate amendments to this Agreement to conform to any changes in the HIPAA Rules as are necessary for Covered Entity to comply with the current requirements of the HIPAA Rules. In addition, in the event that either Party believes in good faith that any provision of this Agreement fails to comply with the then-current requirements of the HIPAA Rules or any other applicable legislation, then such Party shall notify the other Party of its belief in writing. For a period of up to thirty (30) days, the Parties shall address in good faith such concern and amend the terms of this Agreement, if necessary to bring it into compliance. If, after such thirty-day period, the Agreement fails to comply with the HIPAA Rules or any other applicable legislation, then either Party has the right to terminate this Agreement and the Services Agreement upon written notice to the other Party.

13.5. Interpretation. Any ambiguity in this Agreement shall be interpreted to permit compliance with the HIPAA Rules and the HITECH Act and permit compliance with requirements of Florida patient confidentiality law to the extent they are more stringent than HIPAA Rules or the HITECH Act.

13.6. Governing Law; Venue. This Agreement shall be governed by and construed in all respects by the laws of the State of Florida. The state court forum for any action commenced under this Agreement shall be in the Circuit Court in and for the Eighth Judicial Circuit of Florida. In the event Federal Court jurisdiction is mandated by some state or federal law, then venue and jurisdiction shall be The United States District Court in the Northern District of Florida, Gainesville Division.

13.7. No Third Party Beneficiaries. Except as provided in Section 6, nothing express or implied in this Agreement is intended to confer, nor shall anything herein confer, upon any person other than the Parties and the respective successors and permitted assigns of the Parties, any rights, remedies, obligations, or liabilities whatsoever.

13.8. Severability. In the event any provision of this Agreement is held to be unenforceable for any reason, such unenforceability shall not affect the remainder of this Agreement, which shall remain in full force and effect.

13.9. Assignment. Neither Party may assign this Agreement without the prior written consent of the other.

13.10. Attorney's Fees and Costs. Should legal action be required to enforce the terms of this Agreement, the prevailing Party will be entitled to receive from the other Party all costs incurred in connection with such action, including reasonable attorney, legal assistant, investigator, and other paralegal and clerical fees and costs, including such costs and fees on appeal, if any.

13.11. Binding Effect. The provisions of this Agreement shall be binding upon and shall inure to the benefit of the Parties and their respective heirs, executors, administrators, legal representatives, successors and assigns.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement effective as of the Effective Date.

MERIDIAN BEHAVIORAL HEALTHCARE, INC.:

By: _____

Don Savoie
Its: President/CEO

SUWANNEE COUNTY SCHOOL BOARD:

By: _____

Ted Roush
Its: Superintendent

_____
Chairperson, Suwannee County School Board

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

Attachment A

1. **E-Verify**. Effective July 1, 2020

   A. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this Agreement.

   B. Subcontractors

      (i) Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

      (ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.

      (iii) Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.

   C. Contractor must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

   D. Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

Suwannee County Full School Board Cooperative Agreement 2023-2024

Cooperative Agreement
Between
Meridian Behavioral Healthcare, Inc.
and
The School Board of Suwannee County, Florida

THIS AGREEMENT ("Agreement") is entered into by and between Meridian Behavioral Healthcare, Inc., a Florida Not for Profit Corporation, 1565 SW Williston Road, Gainesville, FL 32608 ("Meridian") and the School Board of Suwannee County, 1740 Ohio Avenue, South, Live Oak, FL 32064 ("School Board").

WHEREAS, the School Board desires to purchase certain therapeutic and preventive mental health and substance abuse services to its students who are in need of such services; and

WHEREAS, Meridian Behavioral Healthcare, Inc. has professionally trained psychiatrists, Advanced Practice Registered Nurses, clinical social workers, licensed therapists, mental health counselors, case managers, and prevention specialists available to provide such services; and

WHEREAS, Meridian Behavioral Healthcare has a full continuum of behavioral health services, including crisis care, residential treatment, and inpatient services, to augment outpatient care available to students in need of services;

NOW THEREFORE, in consideration of the premises and the mutual covenants and conditions contained herein, the Parties agree as follows:

A. Particulars of This Agreement

1. Duration: This Agreement shall commence on July 1st, 2023 and shall continue until June 30, 2024.

2. Renewability: This Agreement shall not be automatically renewable.

3. Modification: This Agreement may be modified only by separate written agreement appended hereto and signed by both parties.

4. Contract Managers: Contract Manager for Meridian Behavioral Healthcare, Inc. will be Don Savoie, President and CEO or his designee. Contract Manager for the School Board will be Ted Roush, Superintendent or his/her designee.

5. Notices, Authorizations, Billings and Reports: All notices, authorizations, bills and reports, or any other documentation required by this Agreement to be provided by one party to the other shall be sent as follows:

The School Board of Suwannee County, Florida
1740 Ohio Avenue, South
Live Oak, FL 32064
Attention: Ted Roush, Superintendent
Also with email copy to: superintendent@suwannee.k12.fl.us

Meridian Behavioral Healthcare, Inc.
1565 SW Williston Road, Gainesville, FL 32608
Attention: Don Savoie President/CEO
don_savoie@mbhci.org

B. Responsibilities of the School Board

1. Payment: School Board shall pay for services rendered to any student who is referred for services pursuant to this agreement, according to the rate plan included in Attachment A. These rates will apply only when the child is not eligible for Medicaid, state funding, or commercial insurance, OR when the service provided is not reimbursable under the rules and limitations of these fund sources including benefits exhausted.

   The School Board shall be billed on a monthly basis by the 15th of the month following the provision of services. Payment shall be made monthly upon receipt of a billing invoice from Meridian. No services may be billed to the school board under this agreement unless authorized by Ted Roush.

2. Determining Eligibility for Services: The School Board is responsible for determining eligibility for service referral. A student may be referred for services under this Agreement if he/she meets the following conditions:
   a. Is under 25 years of age and is enrolled in Suwannee County Schools; and
   b. Is identified as eligible for Exceptional Student Education services and/or has significant behavioral or emotional difficulties; or
   c. Is in need of mental health or substance abuse services for one or more of the following reasons:
      1) Reported family or peer problem that causes significant distress or interference with functioning with peers, at home, or school.
      2) Traumatic experience (e.g., abuse, loss of loved one, medical problems, or other crisis) that results in significant distress or interference with functioning with peers, at home, or school.
      3) Excessive absenteeism associated with emotional problems.
      4) Academic performance below expected level associated with emotional problems.
      5) Multiple behavioral difficulties at school associated with emotional problems.
      6) Medications require close monitoring and collaboration.
      7) Recent change of program placement indicates the need for transitional support.
      8) Underage drinking or other substance use

9) In-school suspension
10) Child indicates he/she perceives that he/she is in an emotional crisis and requests professional services

3. Referral Process: The School board will refer eligible students through the principal or his/her designee in accordance with the criteria listed above.

The School Board agrees to designate personnel from each school such as the guidance counselor to be active with Meridian assigned school therapist and Meridian Program Manager for processing referrals and to facilitate having school referred/Meridian-involved students prepared i.e. in office area or other designated location, at agreed upon consecutive time slots, for school based clinical sessions.

The School Board understands for school referred/Meridian-involved students to be served routinely by Meridian at the schools, the clinician will need to have enough referred students to justify the time and travel involved in getting to those schools unless the school purchases additional time for the clinician to be present for crisis intervention or consultations. When neither is the case, the school referred students may be seen at local Meridian offices instead of the respective school.

Meridian will respond to all requests for referral for mental health screenings within 3 school days. If the referral is accepted, the assessment of students at risk for mental health disorders will occur within 5 days of referral. Parent or guardian consent must be obtained prior to referral for a mental health screening. If Meridian is selected to provide ongoing care by guardian; school-based mental health services will be initiated within 15 days after identification and assessment, and community based mental health services, if identified, will be initiated within 30 days after the school or district makes a referral. Suwannee County School Board agrees to refer all students being served, beyond those being served by Suwannee County school counseling personnel, in need of mental health and substance services, to Meridian Behavioral Healthcare.

4. Liability and Protection of Health Information: The School Board agrees to render full cooperation with Meridian in recommending and referring students for counseling and/or consultation, and to facilitate Meridian's obtaining consent for treatment and releases of information.

Additionally, the School Board agrees to protect confidential health information in accordance with applicable law. Meridian will clearly identify on its face any confidential health information subject to the Health Insurance Portability and Accountability Act (HIPAA) and/or 42 CFR Part Two, Florida Statutes, Section 90.503, 394.4615 and 456.057 which Meridian provides to School Board, pursuant to a properly executed release of information.

5. Office Space and Resources: The School Board agrees to furnish Meridian staff with appropriate workspace at those sites where services are provided. The space does not need to be continuously available, but does need to be suitable for therapy sessions and available when the therapist is on site.

   As part of this Agreement; it is required that Meridian staff providing services on premises have access to the internet for the purposes of connecting to Meridian's EMR (Electronic Medical Records) to document care and treatment of clients provided at Suwannee County location(s) and to deliver services via synchronous telehealth as necessary for crisis situations. Access required will be via secure VPN (Virtual Private Network) and can be delivered either by Ethernet (wired connection) or secure wireless. Any use by Meridian staff of the School Board's internet access will be subject to the School Board's policies and procedures.

6. The School Board agrees to install an approved HIPAA-compliant application on computer(s) with camera and microphone and located in a secure space that affords privacy. This is a free application that enables school personnel to access a therapist or other clinical staff by telehealth to provide services to youths when a therapist is not available onsite. School to accommodate telehealth equipment including telehealth stations and iPad(s) to enable delivery of services including individual therapy, crisis intervention, consultation to educational staff, and evaluation for Baker or Marchman Acts. Meridian Information Systems staff will provide technical support specific to installation and use of this application and related equipment to access Meridian services.

C. Responsibilities of Meridian

1. Staffing: Meridian will provide appropriately qualified staff in sufficient numbers to meet the service demands of this Agreement. Staff will have sufficient education, training and experience to conduct the procedures described in the "Service and Rate Schedule" in Attachment A, which is incorporated herein by reference.

2. Billing: Meridian will submit a monthly invoice to the School Board for therapeutic services provided by Meridian staff to be reimbursed under this contract. Invoices shall include details of the duration, types, and locations of services provided, and where applicable, the name of the student served.

3. Record Keeping: Meridian will keep individualized medical treatment records for all individuals served under this Agreement. Storage and release of treatment records shall comply with applicable State and Federal law. Records are the sole property of Meridian. Meridian will keep all student Educational Records in Meridian's possession confidential and exempt in keeping with the provisions of Section 1002.22, Florida Statutes, Section 90.503, 394.4615 and 456.057 and the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. s. 1232g, and the federal regulations issued pursuant thereto.

4. Communication with School Personnel: Meridian staff, subcontractors, and agents will obtain parent/guardian consent to communicate freely with school personnel about the

referred child's progress in treatment. This communication shall be subject to the limits and provisions outlined in the consent. Meridian staff will provide quarterly progress reports on each student served under this Agreement. Meridian staff will also maintain a weekly schedule log of services provided. Meridian staff will collaborate with school personnel to plan and implement IEPs and behavior plans for students served under this Agreement.

5. Scheduling: Meridian staff will provide services within the constraints of the school day and make every effort to minimize disruption to the learning environment.

6. Additional consultation: Meridian will provide the following consultation services, upon request, within available resources:
   a. Florida licensed clinical social worker, marriage and family therapist, or mental health counselor as a member of Threat Assessment Teams.
   b. Primary therapist or other clinical staff as part of team meetings with student, parent(s), teachers and other school personnel to develop plans for transition, safety, and follow up services for students returning to school following a Baker or Marchman Act evaluation and/or admission to an inpatient crisis stabilization unit.
   c. Examination and consultation, in person or via telehealth, to assess need to initiate a Baker or Marchman Act evaluation; licensed staff may also initiate the Baker or Marchman Act, when criteria are met.
   d. Brief consultation and referral to school staff regarding students not qualifying for or receiving services under this agreement.
   e. Mental Health First Aid training for educational staff.
   f. Trauma Informed practices training for educational staff.

7. Insurance: Meridian shall be responsible for providing adequate liability and malpractice insurance for the activities described in the Agreement and to that end at all times during the existence of this Agreement Meridian will maintain in force and effect insurance as set forth in Attachment B to the "Cooperative Agreement Between Meridian Behavioral Healthcare, Inc. and The School Board of Suwannee County, Florida" for 2023-2024, which is attached and incorporated into this Agreement by reference and Meridian will provide the School Board with proof of this insurance coverage through a Certificate of Coverage and Meridian agrees to maintain in force and effect, at all times during the existence of this contract, liability/malpractice insurance coverage to cover the contracted services. The Contractor will provide the School Board with evidence of such coverage through a Certificate of Insurance.

8. Level II Background Screening: Prior to any Meridian staff, working with students of the School Board, Meridian's staff must satisfy the following provisions which implement the requirements of Board Policy, Florida Statute Sections 435.04, 1012.315,1012.32,1012.465 (Jessica Lunsford Act),1012.467 and 1012.468 are included as terms and conditions of this contract:

   Fingerprinting and Background Checks:

Meridian will follow procedures for obtaining employees background screening as established by the School Board. To that end Meridian agrees to comply with all requirements of the School Board's Policy and the requirements of Florida Statutes Sections 435.04, 1012.315, 1012.32,1012.465 (Jessica Lunsford Act) 1012.467 and 1012.468 and any applicable requirements under the new Health and Safety Standards under Chapter 65C-22 and 65C-20, F.A.C, and the 2016 amendments to Section 402.302, and follow-on revisions to 6M-4.620 F.A.C. and 65C-22.003 F.A.C. by certifying that Meridian and Meridian's Staff have completed the mandatory background screenings as required by the referenced policies and statutes. These certifications will be provided to the School Board's superintendent or his/her designee in advance of Meridian providing any/all services under this Agreement. Meridian will bear the cost of all fingerprinting and acquiring the background screening required hereunder and any/all fees imposed by the Florida Department of Law Enforcement and the School Board to conduct the searches and maintain the fingerprints provided with respect to Meridian and Meridian's staff. Meridian will indemnify and hold harmless the School Board against liability in the form of physical or mental injury, death, or property damage resulting from the Meridian's failure to comply with the requirements of these cited policies and statutes.

Meridian will immediately notify the School Board Personnel Department or designee when Meridian discovers that any employee who has contact with, or may have contact with the School Board's students either commits an act that would disqualify them from student contact, or has an item surface during the five (5) year re-screening that disqualifies them from working with students.

Jessica Lunsford Act – Contractor Certification: Meridian personnel include permanent employees, subcontractors, and agents. By accepting this Agreement, Meridian swears and affirms under penalty of perjury that all of its employees, agents, and subcontractors will comply with the requirements of the Jessica Lunsford Act, School Board fingerprinting procedures, and the laws of the State of Florida. Failure to comply with the above shall constitute a material breach of this Agreement, and the School Board may avail itself of all remedies pursuant to law. Meridian agrees to indemnify and hold harmless the School Board, its officers, employees, and agents, from and against any and all claims or causes of action, including without limitation those for personal and mental injury, death, property damages, and attorney fees, arising out of or relating to Meridian's failure to comply with the above. The School Board is required to conduct background screening of anyone coming in contact with the School Board's students. Background screening includes submission of fingerprints (to include employees, agents, and subcontractors) to the FDLE and FBI. The standard to be applied for the screening depends on the nature of the work to be performed. There are exemptions to the fingerprinting and background screening requirements of the Act. However, even if a contractor is exempt from fingerprinting and background screening, it will be subject to a search of its name against the registration information regarding sexual predators and sexual offenders maintained by the FDLE under s. 943.043 and the national sex offender public registry maintained by the U.S. Department of Justice.

D. The Parties Jointly Agree

1. Periodic Meetings: Meridian staff and School Board personnel agree to meet periodically to evaluate the demand for services, caseload and billable units to determine appropriate staffing patterns for this Agreement. The Parties also agree to meet, as needed, to develop or refine procedures related to referral and onsite screening processes.

2. Evaluation: Evaluation of the quality of services will be the joint responsibility of both Parties. Meridian will assess quality of services through documentation auditing and peer review procedures, according to Meridian standards. Additionally, Meridian will seek input from School Board staff on a periodic basis, including the completion of annual satisfaction surveys. School Board staff will be responsible for assessing student's academic progress. School Board staff will notify Meridian immediately of any concerns regarding professional conduct or services provided by Meridian.

3. Non-discrimination Policy: The School Board and Meridian agree that students will be counseled without regard to race, color, creed, national origin, age, sex, or economic status. Likewise, Meridian shall not use discriminatory practices in the hiring of staff used to provide services under this Agreement.

4. Independence and Mutual Indemnification: It is understood that employees of Meridian are not agents or employees of the School Board, and employees of the School Board are not agents or employees of Meridian. Neither party to this Agreement assumes any liability for any acts or omissions of the other party or of the agents or employees of the other party. Meridian agrees to indemnify, defend, and hold the School Board, its officers and employees, harmless from any and all liability of the School Board resulting from Meridian's provision of services pursuant to this Agreement.

5. Effective Date: This Agreement will be effective following July 1, 2023 and upon its execution by both parties and will expire on June 30, 2024. Prior to its expiration, either party may terminate this Agreement with or without cause, upon thirty (30) days' written notice to the other party.

6. Default and Remedy: In the event of the failure of either party to comply with any provision of this Agreement, the non-defaulting party shall notify the defaulting party in writing, stating specifically the provision that gives rise to the default. The defaulting party shall be entitled to a period of fifteen (15) days to cure the default. After such fifteen (15) day period, and the notwithstanding the provisions of paragraph five (5) above, the non-defaulting party may immediately terminate this Agreement by written notice. The failure of either party to exercise this right shall not be construed as a waiver of such right in the event of further default or non-compliance.

E. Additional Department of Education Compliance Requirements

1. Miscellaneous: This Agreement is to be governed by the laws of the State of Florida. Venue for disputes hereunder shall be in the County and Circuit Courts sitting in Alachua County, Florida. This contract is non-assignable by Meridian.

2. General: Meridian agrees to protect, defend, and save harmless the School Board against any demand for payment for the use of any patented material, process, device or article that may enter into the manufacture, construction, or form of any part of the materials or services covered by the order; and the Meridian agrees further to indemnify and save harmless the School Board, its officers, agents and employees from suits or action of every nature and description brought against it for, or on account of any injuries, death, or damages received or sustained by any party or parties by, or from any of the acts of the Meridian, its employees or agents.

3. Warranty-Materials and Services: Meridian expressly warrants that any materials and all work covered by this Agreement will conform to any specification, drawings, samples or other description, furnished or specified by the School Board, and if materials are provided they will be merchantable, of new material, of good workmanship, and free from defects, and fit and sufficient for the purposes intended.

4. Services: Meridian will cause their staff to perform the services under this Agreement in a thorough, efficient, and professional manner, promptly and with due diligence and care, and in accordance with the best practices of the profession, utilizing qualified personnel, equipment and materials. If all or any part of the services is found by the School Board to be unprofessional, inadequate, or otherwise defective (regardless of whether or not payment for such services has been made) for reasons attributable to Meridian, Meridian shall re-perform at its own expense that aspect of the services found to be defective.

5. Cancellation/Termination: The School Board may cancel all or any services called for under this Agreement if Meridian does not perform as specified, or if Meridian defaults on any of the terms hereof. In the case of default, the School Board may procure the articles or services covered by this order from other sources and hold the Contractor responsible for any excess occasioned thereby.

   In any event, either party shall have the right to terminate this Agreement, or any services hereunder, for its convenience, including but not limited to circumstances of the School Board's loss or lack or non-appropriation of funds, upon thirty (30) days advance written notice to the other party. The School Board shall compensate Meridian for services rendered through the date of termination. Neither party shall be obligated hereunder nor likewise liable to pay the other for any other costs, losses, damages, or expenses arising out of or related to the termination of this Agreement or any services performed hereunder.

6. Waiver: The waiver by the School Board of any of the terms and conditions of this Agreement shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this /Agreement, and shall not be construed to be a waiver of any provision, except for the particular instance.

7. Debarment or Suspension: Meridian certifies that neither Meridian nor any of its principals or staff are debarred, suspended, or proposed for debarment for federal financial assistance (e.g. General Services Administration's *List of Parties Excluded from Federal Procurement and Non-Procurement Programs* as amended). Meridian or grantee further certifies that potential sub-recipients, subcontractors, or any of their principals are not debarred, suspended or proposed for debarment. Federal Acquisition Regulations clause 52.209-6, Protecting the Government's Interest when Sub-Contracting with Contractors, Debarred, Suspended or Proposed for Debarment, as amended, is incorporated herein by reference and is applicable to Agreements greater than $30,000.

8. Public Entity Crimes Affidavit: A person or affiliate who has been placed on the convicted Bidder's list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO ($30,000) for a period of 36 months from the date of being placed on the convicted Bidder list.

9. Records Requirement: For Agreements funded by federal funds, subject to Florida Statutes, Section 90.503, 394.4615 and 456.057 Meridian agrees to grant access by the School Board, the Federal grantor agency, the Comptroller General of the United States, the Florida Auditor General or any of their duly authorized representatives to any books, documents, papers, and records of Meridian which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions.

    a. Meridian agrees to and shall ensure that all required records are retained. This Agreement is also subject to Attachment C, which is attached hereto and incorporated herein by reference, for compliance with Chapter 119, Florida Statutes.

10. Hold Harmless and Insurance: The Contractor acknowledges that in rendering the services provided herein, the Contractor (including its agent or employees providing the services under this agreement) will be acting as an Independent Contractor, and not as an employee of the SBSC. The Contractor agrees to hold the SBSC harmless from any liability arising out of services rendered under this Purchase Service Agreement; and the Contractor agrees to maintain in force and effect, at all times during the existence of this contract, liability/malpractice insurance coverage to cover the contracted services. The Contractor will provide the SBSC with evidence of such coverage through a Certificate of Insurance naming the School Board of Suwannee County, Florida, as an additional insured under the policy and showing the School Board of Suwannee County, Florida, as the certificate holder with an address of 1740 Ohio Avenue, South, Live Oak, FL 32064.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by the duly authorized individuals below.

"Meridian"

MERIDIAN BEHAVIORAL HEALTHCARE, INC.

By: _____
Don Savoie Date
President/CEO

"School Board"

THE SCHOOL BOARD OF SUWANNEE COUNTY

By: _____
Ted Roush Date
Superintendent

omitted 11. No dissemination of Confidential Data

ATTACHMENT A
SERVICE AND RATE SCHEDULE

Service Type:	**Screening**
Description:	Brief clinical evaluation using evidence-based and developmentally appropriate screening instruments for early identification of individuals at risk for mental health issues, substance abuse, or harm to self or others. Includes recommendations based on screening results, and linkage to more in-depth assessment if indicated.
Rate of Reimbursement:	$125.00 per screening
Service Type:	**Individual Outpatient Services**
Description:	Includes assessment, individual therapy, clinical on-site services, family therapy, treatment planning, crisis intervention, evaluation, brief (non-psychiatric) clinic visit, collateral therapy, intensive therapeutic on-site services, individual psycho-educational interventions, provided in person or synchronous telehealth.
Rate of reimbursement:	$105.50 per hourly unit; rounded up to the nearest 10-minute increment; Example: 45 minutes is rounded up to 50 minutes= 0.83 units=$79.16
Service Type:	**Group Outpatient Services**
Description:	Includes group therapy and group psychoeducational services.
Rate of reimbursement:	$26.93 per hourly unit; rounded up to the nearest 10-minute increment.
Service Type:	**Behavioral On-site Therapeutic Support Services**
Description:	Includes One-to-one supervision, intervention and skills training based on client(s) treatment plan.
Rate of reimbursement:	$45 per quarter hourly unit; rounded up to the nearest 15-minute increment. (H2023HM)
Service Type:	**Psychiatric Evaluation**
Description:	Comprehensive psychiatric evaluation, provided in person or via synchronous telehealth
Rate of Reimbursement:	$475.00 per service event if performed by a psychiatrist; $225 if performed by an APRN; typically, a one-hour visit.
Service Type:	**Psychiatric Medication Follow-up**
Description:	Medication monitoring and follow-up, provided in person or via synchronous telehealth.
Rate of reimbursement:	$158 per service event; typically, a brief visit

Service Type:	**Outreach**
Description:	Outreach services are intended to engage students in services, assist staff to make appropriate referrals for treatment and other services for students, and consult with and support school staff in working with students who have behavioral health issues.
Rate of reimbursement:	$70.00 per hour, rounded up to the nearest 10-minute increment.
Service Type:	**Behavior Assessment**
Description	Assessment by a licensed and trained clinician to provide a clear operational description of the maladaptive behavior(s) including identification of the events, times, and situations that appear to be associated to the occurrence of the maladaptive behavior(s); identification of functional consequences of maladaptive behavior(s); development of summary statements that describe the maladaptive behavior(s) and its (their) functions; and a summary and recommendations. **This service requires physician authorization.**
Rate of Reimbursement:	$450.00 per assessment.
Service Type:	**Behavior Analysis**
Description	Implementation of a plan based on a behavior assessment; the plan includes observable and measurable descriptions of maladaptive behaviors; identified functions of the behaviors; goals and strategies to change the behaviors; written descriptions of when, where, and how strategies will be implemented; how progress will be evaluated; safety plan, if applicable; discharge criteria; transition plan, if applicable. **This service requires physician authorization.**
Rate of Reimbursement:	$69.00 per hour for technician level; $90.00 per hour for assistant behavior analyst; $160 per hour for lead analyst. Rounded up to the nearest 10-minute increment.

Service Type:	**Prevention** Meridian offers different evidence-based programs in the classroom or group setting. With one or more of these programs combined with supplemental material/classes/presentations specific to meeting the needs of your school, *Meridian is able to meet all of the standards included in State DOE rules for Mental and Emotional Health Education (6A-1.094121), Substance Use and Abuse Health Education (6A-1.094122), and Child Trafficking Prevention Education (6A-1.094123). Programs include*
Rate of Reimbursement:	$55.50 per hour
	Life Skills Training has versions for third through fifth graders (8 class sessions); middle school (15 class sessions) and ninth and tenth grades (10 class sessions). The curriculum focuses on developing skills to manage emotions, improve interpersonal relationships and social skills, and prevention of substance abuse. *Curriculum includes 7 of the 10 required topics in the State DOE rule for 5 hours of Mental and Emotional Health Education (6A-1.094121) in grades 6-12 (supplemental material to meet all 10 is available outside of this curriculum) as well as all elements of Substance Use and Abuse Health Education (6A-1.094122) . Sessions are 30-45 minutes. Curriculum offers a virtual and/or hybrid delivery option Sessions are 30-45 minutes.*
Rate of Reimbursement:	$600 for elementary curriculum $1025 for middle school $850 for high school

Service Type:	**Consultation Services**
Description	Licensed clinician to participate in interdisciplinary team staffing with school personnel. This includes but is not limited to: • Threat Assessment Teams • Transition planning for youths re-entering school following a Baker or Marchman Act or inpatient psychiatric episode of care. • Trauma-informed services training
Rate of Reimbursement:	$100 per hour
Service Type:	**Mental Health First Aid Training**
Description:	Eight-hour training in evidence-based approach to identify and intervene with youths experiencing a crisis due to mental or substance use disorders.
Rate of Reimbursement:	$775 per class, maximum 25 persons per class. Includes textbooks for each participant.
Service Type:	**Mobile Response Team (MRT)**
Description:	The mobile response team (MR) will be available to provide services to individuals experiencing a critical mental health crisis. Services will be performed on-site or through telehealth by trained professional staff within 60 minutes after receiving the crisis call. We will have telehealth equipment available to expedite services. The MRT will provide follow up, referral services and care coordinators to ensure warm handoffs to behavioral health treatment and other community services based on the student and family needs. Services are available 24/7 and can be accessed using our crisis line.
Rate of Reimbursement:	No charge for this service.

ATTACHMENT B

INSURANCE REQUIREMENTS UNDER THE "AGREEMENT":

GENERAL LIABILITY

1. Meridian shall maintain commercial general liability insurance with a minimum limit of $1,000,000 per occurrence, $2,000,000 general aggregate, and $2,000,000 Products/Completed Operations Aggregate for bodily injury and property damage.
2. As work performed under the contract will require contact with students Meridian's insurance coverage must include sexual abuse and molestation.
3. The policy must name The School Board of Suwannee County, Florida, its Officers, Employees, Volunteers and Agents as additional insured using ISO additional insured endorsement CG 20 26 or its equivalent.
4. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs available to The School Board of Suwannee County, Florida using ISO endorsement CG 20 01 or its equivalent.

AUTOMOBILE LIABILITY

1. Meridian shall maintain automobile liability insurance with a minimum limit of $1,000,000 each accident for bodily injury and property damage.
2. Coverage must include all owned, leased, hired, non-owned, and employee non-owned vehicles and, where applicable, provide personal injury protection.

WORKERS' COMPENSATION/EMPLOYERS' LIABILITY

1. Meridian agrees to maintain workers' compensation coverage in accordance with Chapter 440, Florida Statutes as may be amended from time to time, including employer's liability insurance.
2. The minimum Employers' Liability limits required are $500,000/$500,000/$500,000.
3. Coverage will apply to all those persons rendering services to Meridian for The School Board of Suwannee County, Florida.
4. The policy will provide a Waiver of Subrogation endorsement in favor of The School Board of Suwannee County, Florida, its Officers, Employees, Volunteers and Agents.

NOTICE OF CANCELLATION

1. Each insurance policy required by the insurance provisions of this contract shall provide the required coverage and shall not be suspended, voided, or canceled except after thirty (30) days' prior written notice has been given under the Agreement to the School Board except when cancellation is for non-payment of premium; then ten (10) days' prior written notice may be given to the School Board.
2. Such notice shall be sent directly to the School Board at the addresses in the Agreement.

3. If any insurance company refuses to provide the required notice, Meridian or its insurance broker shall notify the School Board of any cancellation, suspension, or non-renewal of any insurance within seven (7) days of receipt by Meridian or its insurance broker of insurer's notification to that effect.

PROFESSIONAL LIABILITY

1. Meridian shall maintain professional liability insurance with a minimum limit of $1,000,000 each claim and $2,000,000 aggregate covering professional misconduct or lack of ordinary skill for those positions defined in the scope of services in the Agreement.
2. Meridian must provide proof of coverage for up to three (3) years after the completion of the project.
3. Meridian agrees to provide the Board with a certificate or certificates of insurance evidencing the required insurance. Compliance with the requirements of this paragraph shall not relieve the Meridian of its liability and obligations under the Agreement.

ATTACHMENT C

MAINTENANCE AND PUBLIC ACCESS TO RECORDS

Under the Agreement and in compliance with F.S. 119.0701(2016) Meridian shall:

A. Keep and maintain public records that would ordinarily and necessarily be required by the School Board in order to perform the services provided by Meridian under the Agreement subject to the records governed by Florida Statutes, Section 90.503, 394.4615 and 456.057 documents created by Meridian related to this contract shall be considered a public record. This includes, without limitation, any and all financial, accounting, instructional, curriculum, testing, operational or service records or reports kept, generated or issued as a normal part of the services provided.

B. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.

C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if Meridian does not transfer all the records to the School Board.

D. Upon completion of the Agreement, transfer, at no cost, to the School Board all public records in possession of Meridian or keep and maintain public records required by the School Board to perform the service. If Meridian transfers all public records to the School Board upon completion of the Agreement, Meridian shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Meridian keeps and maintains public records upon completion of the Agreement, Meridian shall meet all applicable legal requirements for retaining the type of Public Records kept and maintained by Meridian. All records stored electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

E. If Meridian does not comply with a public records request, the School Board shall be entitled to enforce these contract provisions by any legal or equitable means available, including, without limitation, damages, injunctive relief or both.

Failure of Meridian to abide by the terms of this provision shall be deemed a material breach of this Agreement. This provision shall survive any termination or expiration of this Agreement. In the event a civil action is filed against Meridian to compel production of public records where Meridian has unlawfully refused to comply with the public records request within the time required by law, the Plaintiff may be entitled to recover its reasonable costs of enforcement, including reasonable attorney's fees from Meridian as authorized by 119.0701, Fla. Stat.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT SUWANNEE CUSTODIAN OF PUBLIC RECORDS, 1740 OHIO AVENUE, SOUTH, LIVE OAK, FL 32064. FOR QUESTIONS REGARDING MERIDIAN FINANCIAL RECORDS, CONTACT MERIDIAN'S CHIEF FINANCIAL OFFICER, TERESA JENKINSON AT (352)374-5600, 1565 SW WILLISTON ROAD, GAINESVILLE, FL 32608. FOR MERIDIAN CLINICAL RECORDS, CONTACT MERIDIAN'S CHIEF INFORMATION OFFICER, MICHELLE LISK AT, (352) 374-5600, 1565 SW WILLISTON ROAD, GAINESVILLE, FL 32608.

BUSINESS ASSOCIATE AGREEMENT

THIS **BUSINESS ASSOCIATE AGREEMENT** (this "Agreement") is entered into, and effective as of July 1, 2023 (the "Effective Date") by and between Meridian Behavioral Healthcare, Inc. ("Meridian" or "Covered Entity") and Suwannee County School Board ("Business Associate"). The parties to this Agreement if not referred to as Covered Entity or Meridian or Business Associate may sometimes collectively be referred to "the Parties." The Parties mutually agree as follows:

INTRODUCTION

The purpose of this Agreement is to comply with the requirements of (i) the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and the associated regulations, as may be amended; (ii) the HIPAA Privacy Rule codified at, 45 C.F.R. Parts 160 and 164, Subparts A and E, as may be amended; (iii) the HIPAA Security Rule codified at 45 C.F.R. Part 160 and 164, Subpart C, as may be amended; (iv) the Breach Notification Rule, codified at 45 C.F.R. Part 164, Subpart D, as may be amended; (v) the Enforcement Rule codified at 45 C.F.R. Part 160, Subparts C and D, as may be amended; (vi) the Health Information Technology for Economic and Clinical Health Act, Title XIII of the American Recovery and Reinvestment Act of 2009 (the "HITECH Act"); (vii) the Enforcement Rule codified at 42 C.F.R. Part 2, Confidentiality of Substance Use Disorder Patient Records; and (viii) the HIPAA Omnibus Final Rule published in the Federal Register at 78 Fed. Reg. 5,566 (Jan. 25, 2013), and effective on March 26, 2013. The HITECH Act provides further protection for the privacy and security of PHI used and disclosed through health information technology. The Privacy, Security, Breach Notification and Enforcement Rules are collectively referred to herein as the "HIPAA Rules." Unless otherwise defined in this Agreement, capitalized terms have the meanings given in the HIPAA Rules and the HITECH Act.

In consideration of the new and continuing obligations under the Services Agreement referenced below and other good and valuable consideration, the parties agree to comply with this Agreement and the requirements of the HIPAA Rules and the HITECH Act as follows:

1. **Services**. Meridian and Business Associate have entered into an agreement under which Business Associate will perform certain services for Meridian ("the Services Agreement") Under the Services Agreement, Business Associate may create, receive, use, maintain or transmit PHI from or on behalf of Covered Entity in the course of providing certain services (the "Services") for Covered Entity. The Services Agreement is incorporated herein by reference. In the event of a conflict between the terms of the Services Agreement and this Agreement, this Agreement shall control.

2. **Permitted Uses and Disclosures**. Business Associate may use and/or disclose PHI only as permitted or required by this Agreement, or as otherwise required by law. Business Associate may disclose PHI to, and permit the use of PHI by, its employees, contractors, agents, or other representatives only to the extent directly related to and necessary for the performance of Services under the Services Agreement. Business Associate shall make uses and disclosures, and requests for PHI from Covered Entity, only in a manner consistent with HIPAA's minimum

necessary requirements, and no more than the minimum PHI necessary to perform under the Services Agreement. Business Associate shall not use or disclose PHI in a manner (i) inconsistent with Covered Entity's obligations under the HIPAA Rules or the HITECH Act, or (ii) that would violate the HIPAA Rules or the HITECH Act if disclosed or used in such a manner by Covered Entity. Business Associate may use PHI for the proper management and administration of Business Associate's business and to carry out its responsibilities in accordance with 45 C.F.R. § 164.504(e)(4) and/or 42 C,.F.R. Part 2. Business Associate may not de-identify PHI received from, or created on behalf of Covered Entity without the express written authorization of Covered Entity. Business Associate shall make no use or disclosure of PHI in any manner which is contrary to the interest of Meridian or will cause Meridian harm.

3. **Safeguards for the Protection of PHI.** A Covered Entity, in accordance with §164.306, may permit a Business Associate to create, receive, maintain, or transmit electronic protected health information on the Covered Entity's behalf only if the Covered Entity obtains satisfactory assurances, in accordance with §164.314(a) that the Business Associate will appropriately safeguard the information. Business Associate shall conduct an accurate and thorough risk assessment of the potential risks and vulnerabilities to the confidentiality, integrity, and availability of Electronic PHI held by Covered Entity.

4. **Reporting and Mitigating the Effect of Unauthorized Uses and Disclosures.** If Business Associate has knowledge of any use or disclosure of PHI not provided for by this Agreement, then Business Associate shall promptly notify Covered Entity in accordance with Section 12. Business Associate shall establish and implement procedures and other reasonable efforts for mitigating, to the extent possible, any harmful effects arising from any improper use and/or disclosure of PHI of which it becomes aware. Furthermore, in the event Business Associate becomes aware of a Security Incident involving PHI, by itself or any of its agents or subcontractors, Business Associate shall notify Covered Entity in writing within ten (10) calendar days, of such Security Incident. Business Associate shall identify the: (i) date of the Security Incident; (ii) scope of the Security Incident; (iii) Business Associate's response to the Security Incident; and (iv) identification of the party responsible for the Security Incident, if known. Covered Entity and Business Associate agree to act together in good faith to take reasonable steps to investigate and mitigate any harm caused by such unauthorized use or Security Incident. For these purposes, a "Security Incident" shall mean the successful unauthorized access, use, disclosure, modification or destruction of information or interference with system operations in an information system.

5. **Data Breach Notification and Mitigation.** Business Associate agrees to promptly notify Covered Entity of any "Breach" of "Unsecured PHI" as those terms are defined by 45 C.F.R. §164.402 (hereinafter a "Data Breach"). The Parties acknowledge and agree that 45 C.F.R. §164.404, as described below in this Section, governs the determination of the date of a Data Breach. Business Associate shall, following the discovery of a Data Breach, promptly notify Covered Entity and in no event later than five (5) calendar days after Business Associate discovers such Data Breach, unless Business Associate is prevented from doing so by 45 C.F.R. §164.412 concerning law enforcement investigations. For purposes of reporting a Data Breach to Covered Entity, the discovery of a Data Breach shall occur as of the first day on which such Data Breach is known to Business Associate or, by exercising reasonable diligence, would have been known to Business Associate. Business Associate shall be considered to have had knowledge of a Data Breach if the Data Breach is known, or by exercising reasonable diligence would have been known,

to any person (other than the person committing the Data Breach) who is an employee, officer or other agent of Business Associate. No later than five (5) calendar days following a Data Breach, Business Associate shall provide Covered Entity with sufficient information to permit Covered Entity to comply with the Data Breach notification requirements set forth at 45 C.F.R. §164.400 et seq. Specifically, if the following information is known to (or can be reasonably obtained by) Business Associate, Business Associate shall provide Covered Entity with: (i) contact information for Individuals who were or who may have been impacted by the Data Breach (e.g., first and last name, mailing address, street address, phone number, email address); (ii) a brief description of the circumstances of the Data Breach, including the date of the Data Breach, date of discovery, and number of Individuals affected by the Data Breach; (iii) a description of the types of unsecured PHI involved in the Data Breach (e.g., names, social security number, date of birth, address(es), account numbers of any type, disability codes, diagnosis and/or billing codes and similar information); (iv) a brief description of what the Business Associate has done or is doing to investigate the Data Breach, mitigate harm to the Individual impacted by the Data Breach, and protect against future Data Breaches; and (v) appoint a liaison and provide contact information for same so that the Covered Entity may ask questions and/or learn additional information concerning the Data Breach. Following a Data Breach, Business Associate shall have a continuing duty to inform Covered Entity of new information learned by Business Associate regarding the Data Breach, including but not limited to the information described in the items above.

6. **Use and Disclosure of PHI by Subcontractors, Agents, and Representatives.** Business Associate shall require any subcontractor, agent, or other representative that is authorized to create, receive, maintain, or transmit PHI on behalf of Business Associate to execute a business associate agreement to agree in writing to the same terms set forth herein. Business Associate shall terminate its business associate agreement with any subcontractor, agent or other representative if such subcontractor, agent or representative fails to abide by any material term of such agreement. Such business associate agreement shall identify Covered Entity as a third-party beneficiary with rights of enforcement in the event of any HIPAA violations. Any Agreement with any subcontractor, agent or other representative shall specifically include all of the terms of Paragraph 2 of this Agreement.

7. **Individual Rights.** Business Associate shall comply with the following Individual rights requirements as applicable to PHI used or maintained by Business Associate:

7.1. Right of Access. Business Associate agrees to provide access to PHI maintained by Business Associate in a Designated Record Set, at the request of Covered Entity, to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under 45 C.F.R. §164.524. Such access shall be provided by Business Associate in the time and manner designated by Covered Entity, including, where applicable, access by electronic means pursuant to Section 13405(e) of the HITECH Act.

7.2. Right of Amendment. Business Associate agrees to make any amendment(s) to PHI maintained by Business Associate in a Designated Record Set that Covered Entity directs or agrees to pursuant to 45 C.F.R. §164.526 at the request of Covered Entity or an Individual, and in the time and manner designated by Covered Entity.

7.3. Right to Accounting of Disclosures. Business Associate agrees to document such disclosures of PHI as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. §164.528. Business Associate agrees to provide to Covered Entity or an Individual, in the time and manner designated by Covered Entity, such information collected in order to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. §164.528, as amended by Section 13405(c) of the HITECH Act and any related regulations or guidance issued by HHS in accordance with such provision.

7.4. No Waiver of Privilege. Notwithstanding 7.1, 7.2, and 7.3 above, Business Associate shall not permit access to any record if such access would violate Meridian's or Business Associate's ethical responsibilities or any privileges which Business Associate or Meridian may have under Florida or Federal law. To the maximum extent permitted by law, Meridian hereby reserves and retains any and all privileges which Meridian may have under Florida or Federal law related to the confidentiality of all patient records of Meridian or any attorney-client privilege or any attorney-work product privilege which Meridian may have with respect to Business Associate's performance of its obligations under this section. The parties acknowledge that Meridian retains the right to waive its attorney-client privilege with regard to its own records and to expressly instruct Business Associate to provide access to those records as a result of that waiver. In the event Meridian determines to waive any privilege which it may have, Meridian shall provide Business Associate with written notice of that waiver before Business Associate may act on any such decision.

8. **Ownership of PHI.** Covered Entity holds all right, title and interest in and to any and all PHI received by Business Associate from, or created or received by Business Associate on behalf of, Covered Entity, and Business Associate does not hold, and shall not acquire by virtue of this Agreement or by virtue of providing any services or goods to Covered Entity in the course of fulfilling its obligations pursuant to this Agreement, any right, title or interest in or to such PHI. Except as specified in this Agreement, Business Associate shall have no right to compile, distribute, make any statistical analysis, or develop any report utilizing any PHI provided to Business Associate under this Agreement nor may Business Associate release any information about PHI or the PHI to any other governmental or private agency or entity without the express written consent of Meridian.

9. **Prohibition on Sale of PHI.** Business Associate shall not sell or receive any remuneration, direct or indirect, of any kind in exchange for PHI or in exchange for the disclosure of PHI to any public or private agency or entity, except as expressly permitted by this Agreement or by the Services Agreement or by written authorization of Meridian.

10. **Inspection of Books and Records.** If Business Associate receives a request, made by or on behalf of HHS requiring Business Associate to make available its internal practices, books, and records relating to the use and disclosure of PHI to HHS for the purpose of determining compliance of Covered Entity with the Privacy Standards or the Security Standards, then Business Associate shall promptly notify Covered Entity of such request. Except as otherwise set forth below, Business Associate shall make its books and records relating to the use and disclosure of

PHI by Covered Entity available to HHS and its authorized representatives for purposes of determining compliance of Covered Entity with the Privacy Standards and Security Standards.

To the extent permitted by law, Covered Entity hereby reserves and retains any and all privileges in which it has an interest under Federal or Florida law including attorney-client privilege or attorney-work product privilege with respect to Business Associate's performance if its obligations under this Agreement and this Section 10. Business Associate, to the maximum extent permitted by law, hereby reserves and retains any and all privileges it may have including all work product or other privileges or rights. If the Services Agreement is for legal services, then this section shall not be construed to require Business Associate to disclose or produce communications subject to the attorney-client, work-product, or other privileges or rights with respect to materials that analyze, evaluate or discuss the legal implication of PHI. Notwithstanding the above, in no event shall Business Associate delay complying with a request of HHS or its authorized representatives if such delay appears reasonably likely to result in any penalty, fine or other liability being levied or imposed upon Covered Entity (such likelihood to be determined in the sole discretion of Covered Entity), and Covered Entity has instructed Business Associate in writing to disclose the information requested by HHS or its authorized representatives. The Parties acknowledge that Covered Entity retains the right to: (i) waive the attorney-client privilege with regard to books and records, and (ii) expressly instruct Business Associate to provide HHS and its authorized representatives with such books and records in the event of such waiver.

11. **Term and Termination.**

11.1. Term. This Agreement shall commence on the Effective Date and end with the termination of the Services Agreement unless terminated sooner pursuant to Section 11.2.

11.2. Termination for Breach by Covered Entity. As provided for under 45 C.F.R. § 164.504(e)(2)(iii), Covered Entity may immediately terminate this Agreement, all relevant Services Agreement(s) and any related agreements if Covered Entity determines that Business Associate has breached a material term of this Agreement. Alternatively, and in the sole discretion of Covered Entity, Covered Entity may choose to provide Business Associate with written notice of the existence of the breach and provide Business Associate with thirty (30) calendar days to cure said breach upon mutually agreeable terms.

11.3. Termination by Business Associate. If Business Associate determines that Covered Entity has breached a material term of this Agreement, then Business Associate shall provide Covered Entity with written notice of the existence of the breach and shall provide Covered Entity with thirty (30) calendar days to cure said breach upon mutually agreeable terms or end the violation within this thirty (30) day period. Failure by Covered Entity to cure said breach or violation in the manner set forth above shall be grounds for immediate termination of the Services Agreement by Business Associate.

11.4. Effect of Termination. Upon termination of this Agreement, Business Associate shall recover any PHI relating to this Agreement in possession of Business Associate and its subcontractors, agents, or representatives. Business Associate shall return to Covered Entity or destroy all such PHI plus all other PHI relating to this Agreement in

its possession, and shall retain no copies. If Business Associate believes that it is not feasible to return or destroy the PHI as described above, Business Associate shall notify Covered Entity in writing. The notification shall include: (i) a written statement that Business Associate has determined that it is infeasible to return or destroy the PHI in its possession, and (ii) the specific reasons for such determination. If the Parties agree that Business Associate cannot feasibly return or destroy the PHI, Business Associate shall ensure that any and all protections, requirements and restrictions contained in this Agreement shall be extended to any PHI retained after the termination of this Agreement, and that any further uses and/or disclosures shall be limited to the purposes that make the return or destruction of the PHI infeasible. If the Parties do not agree that Business Associate cannot feasibly return or destroy the PHI, then Business Associate shall comply with this Paragraph 11.4. If Business Associate refuses to comply with this Paragraph 11.4, then Covered Entity shall treat the refusal as a material breach of this Agreement. In all events, Business Associate further agrees to comply with other applicable state or federal law, which may require a specific period of retention, redaction, or other treatment of such PHI. It is expressly understood that all limitations, restrictions or prohibitions on the use or disclosure of PHI by Business Associate shall continue to exist and shall survive termination of this Agreement for any reason.

12. **Notices**. Any and all notices and other communications required or permitted to be given under this Agreement shall be: (a) delivered by personal delivery, provided the person to whom delivered signs a receipt; (b) delivered by commercial courier such as Federal Express, provided the person to whom delivered signs a receipt or the commercial courier can verify delivery; (c) sent by overnight U.S. express mail, provided the postal service can verify delivery; (d) sent by registered or certified mail, postage prepaid, provided delivery is actually made; or (e) sent by facsimile, provided the person that sent the notice can verify delivery. All notices shall be sent to the following addresses or to such other addresses as shall be furnished by notice to the other party in accordance with the provisions of this Section 12:

If to Meridian Behavioral Healthcare, Inc.:
1565 SW Williston Road
Gainesville, FL 32608
Attn: Don Savoie
President/CEO

If to Suwannee County School Board:
1740 Ohio Avenue, South
Live Oak, FL 32064
Attn: Ted Roush
Superintendent

13. **Miscellaneous**.

13.1. Survival. The respective rights and obligations of the Parties under Section 10 (Inspection of Books and Records), Section 11.4 (Effect of Termination), and Section 13 (Miscellaneous) shall survive termination of this Agreement indefinitely, and those other provisions of this Agreement that apply to rights or obligation of a Party, which continue or arise upon or after the termination of this Agreement shall survive the termination this Agreement to the extent necessary to enforce such rights and obligations and to otherwise

effectuate such provisions. It is expressly understood that all limitations, restrictions or prohibitions on the use or disclosure of PHI by Business Associate shall continue to exist and shall survive termination of this Agreement for any reason.

13.2. State Law. In addition to HIPAA and the HITECH Act, Business Associate shall comply with all applicable Florida law related to patient privacy or other privacy restrictions on records of Meridian and federal security and privacy laws.

13.3. Regulatory References. A citation in this Agreement to the Code of Federal Regulations shall mean the cited section as that section may be amended from time to time.

13.4. Amendment. This Agreement may be amended or modified only in a writing signed by the Parties. The Parties agree that they shall negotiate amendments to this Agreement to conform to any changes in the HIPAA Rules as are necessary for Covered Entity to comply with the current requirements of the HIPAA Rules. In addition, in the event that either Party believes in good faith that any provision of this Agreement fails to comply with the then-current requirements of the HIPAA Rules or any other applicable legislation, then such Party shall notify the other Party of its belief in writing. For a period of up to thirty (30) days, the Parties shall address in good faith such concern and amend the terms of this Agreement, if necessary to bring it into compliance. If, after such thirty-day period, the Agreement fails to comply with the HIPAA Rules or any other applicable legislation, then either Party has the right to terminate this Agreement and the Services Agreement upon written notice to the other Party.

13.5. Interpretation. Any ambiguity in this Agreement shall be interpreted to permit compliance with the HIPAA Rules and the HITECH Act and permit compliance with requirements of Florida patient confidentiality law to the extent they are more stringent than HIPAA Rules or the HITECH Act.

13.6. Governing Law; Venue. This Agreement shall be governed by and construed in all respects by the laws of the State of Florida. The state court forum for any action commenced under this Agreement shall be in the Circuit Court in and for the Eighth Judicial Circuit of Florida. In the event Federal Court jurisdiction is mandated by some state or federal law, then venue and jurisdiction shall be The United States District Court in the Northern District of Florida, Gainesville Division.

13.7. No Third Party Beneficiaries. Except as provided in Section 6, nothing express or implied in this Agreement is intended to confer, nor shall anything herein confer, upon any person other than the Parties and the respective successors and permitted assigns of the Parties, any rights, remedies, obligations, or liabilities whatsoever.

13.8. Severability. In the event any provision of this Agreement is held to be unenforceable for any reason, such unenforceability shall not affect the remainder of this Agreement, which shall remain in full force and effect.

13.9. Assignment. Neither Party may assign this Agreement without the prior written consent of the other.

13.10. Attorney's Fees and Costs. Should legal action be required to enforce the terms of this Agreement, the prevailing Party will be entitled to receive from the other Party all costs incurred in connection with such action, including reasonable attorney, legal assistant, investigator, and other paralegal and clerical fees and costs, including such costs and fees on appeal, if any.

13.11. Binding Effect. The provisions of this Agreement shall be binding upon and shall inure to the benefit of the Parties and their respective heirs, executors, administrators, legal representatives, successors and assigns.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement effective as of the Effective Date.

MERIDIAN BEHAVIORAL HEALTHCARE, INC.:

By: _____

Don Savoie
Its: President/CEO

SUWANNEE COUNTY SCHOOL BOARD:

By: _____

Ted Roush
Its: Superintendent

INFO ONLY

Attachment A

1. E-Verify. Effective July 1, 2020

   A. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this Agreement.

   B. Subcontractors

      (i) Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

      (ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.

      (iii) Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.

   C. Contractor must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

   D. Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

STATE OF FLORIDA
STATEWIDE VOLUNTARY PREKINDERGARTEN
PROVIDER CONTRACT
FORM DEL-VPK 20

I. PARTIES AND TERMS OF CONTRACT

1. **Parties.** This Contract is made and entered into this 1st day of July, 20 23, by and between the Early Learning Coalition of Florida's Gateway (herein referred to as "COALITION"), and Suwannee County School Board (doing business as, if applicable) ___ (herein referred to as "PROVIDER"), with its principal offices located at 1740 OHIO AVE S LIVE OAK, FL 32064-4500 and its provider physical site address (if the single site provider physical site address is different from principal office address) located at ___.

   a. **Multiple Public School Locations.** If PROVIDER is a school district executing a single Contract on behalf of multiple public school Voluntary Prekindergarten (VPK) Education Program providers, a list of their names and their physical addresses are included in Exhibit 1: Provider Location List. Thereafter, PROVIDER must include each entity listed in Exhibit 1.

   b. **Multiple Private Provider Locations.** If PROVIDER is executing a single Contract on behalf of multiple private VPK provider sites within COALITION's service area, a list of their names and their physical addresses are included in Exhibit 1: Provider Location List. Thereafter, PROVIDER must include each entity listed in Exhibit 1.

   c. **Identification Number.** Insert PROVIDER's ☒ EIN or ☐ SSN here: 596000872

      PROVIDER's EIN (Employer Identification Number) or SSN (Social Security Number) is requested in accordance with ss. 119.071(5)(a)2. and 119.092, F.S., for use in the records and data systems of the Division of Early Learning and COALITION. Submission of PROVIDER's EIN or SSN is mandatory. PROVIDER's EIN or SSN will be used for processing payments to PROVIDER as a VPK provider, for reporting those payments for federal tax purposes, and for routine identification. If PROVIDER completes Exhibit 1 listing multiple locations with multiple EIN numbers, this paragraph may be left blank.

2. **Purpose.** This Contract is designed to inform PROVIDER of the requirements of participation in the VPK Program. Payment is not conveyed to PROVIDER through this Contract. Instead, PROVIDER must agree to comply with the terms and conditions of this Contract in order to be eligible to participate in the VPK Program. This Contract is to engage an eligible provider to provide VPK services to eligible VPK children. PROVIDER will receive payment based on Legislative appropriations, the Division's Uniform Attendance Policy for Payment (Rule 6M-8.204, Florida Administrative Code (F.A.C.), and a child's attendance certified by the parent and provider (Rule 6M-8.305, F.A.C.).

3. **Term.** This Contract applies to the 20 23 - 20 24 VPK program year. PROVIDER shall

offer a school-year program and/or a summer program. This Contract begins on 7/1/2023, or on the date on which the Contract is signed and dated by the last party required to sign the Contract, whichever occurs last, and expires upon completion of the VPK instructional hours and completion of the requirements outlined in this Contract or termination of this Contract under Section XI.

A school-year VPK program must be at least 540 instructional hours and a summer VPK program must be at least 300 instructional hours. In the event there is a transfer of ownership before all instructional hours are completed, PROVIDER may schedule only the remaining instructional hours of the program for the VPK classes previously enrolled under the prior ownership.

4. **Payment Limitations.** PROVIDER will neither receive nor be entitled to payment for VPK Program services before this Contract is fully executed by both parties or after expiration of the Contract.

5. **Applicable Law.** PROVIDER and COALITION agree that the following, including any revision made after the execution of this Contract, are the provisions governing the VPK program and that PROVIDER and COALITION will be bound by the same:
   - Part V and VI Chapter 1002, Florida Statutes (F.S.);
   - Chapter 6M-8, Florida Administrative Code (F.A.C.); and
   - Rule 6A-6.03033, F.A.C.

6. **Not Transferrable.** This Contract is not transferrable or assignable to another entity. A change in ownership requires execution of a new contract. In the event of a change of ownership, sale, sale of assets, conveyance of ownership, or other transfer of ownership interest, the provider must notify COALITION no later than thirty (30) calendar days prior to the transfer of ownership.

II. PROVIDER ELIGIBILITY

7. **General Eligibility.**

   a. **Provider Type.** To be eligible to deliver the VPK Program, PROVIDER must be either a public school or a private provider (a licensed child care facility, licensed family day care home, licensed large family child care home, a nonpublic school exempt from licensure, faith-based child care provider exempt from licensure, or child development program that is accredited by a national accrediting body and operates on a military installation that is certified by the United States Department of Defense).

   A charter school that includes a VPK Program in its charter is a public school and must only execute this Contract with the approval and oversight of the school district. A charter school that does not include the VPK Program in its charter must meet the requirements to be a private provider to be eligible to deliver the VPK Program.

   Check the box to indicate PROVIDER's type:

☒A public school (Form DEL-VPK 20PS must be completed as an authorized attachment to this Contract.)

☐A private provider/nonpublic school (Form DEL-VPK 20PP must be completed as an authorized attachment to this Contract.)

b. Eligibility pursuant to s. 1002.91(5), F.S. PROVIDER represents that PROVIDER, or an owner, officer, or board director thereof, has not been convicted of, found guilty of, or pled guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., within the last five (5) years and is not acting as the beneficial owner for someone who has been convicted of, found guilty of, or pled guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., within the last five (5) years.

c. Eligibility pursuant to s. 1002.91(7), F.S. PROVIDER represents that PROVIDER is not on the United States Department of Agriculture National Disqualified List nor does PROVIDER share an officer or board director with a provider that is on the United States Department of Agriculture National Disqualified List.

d. Eligibility pursuant to the successful completion of terms of prior contract. PROVIDER agrees to successfully complete corrective action due to noncompliance determinations from a prior contract, as applicable, for the duration of this Contract.

e. Eligibility pursuant to s. 448.095, F.S. PROVIDER acknowledges that PROVIDER must register with and use the E-Verify system to verify the work authorization status of all newly hired employees. PROVIDER represents that it does not employ, contract with, or subcontract with an unauthorized alien, and will provide an affidavit affirming this prior to the effective date of the Contract. PROVIDER further acknowledges that violation of s. 448.09(1), F.S., may result in termination of this Contract.

f. Eligibility pursuant to ss. 1002.68(5)(a), F.S. PROVIDER acknowledges that PROVIDER must have a composite program assessment score that meets the contract minimum threshold in accordance with Rule 6M-8.621, F.A.C.

PROVIDER's composite program assessment score:_____.If PROVIDER has multiple sites, the program assessment score for each site is listed in Exhibit 1.

8. **Required Forms.** PROVIDER certifies that it has registered with COALITION on forms prescribed by the Division, that any information supplied by PROVIDER is accurate and complete, and that it will notify COALITION in accordance with the notification requirements in paragraph 64 of any change in the information submitted on those forms. Changes implemented by PROVIDER prior to notification to COALITION that fail to comply with all VPK qualifications and requirements will result in financial consequences referenced in paragraph 52 and corrective action referenced in paragraph 54.

III. PROVIDER RESPONSIBILITIES AND SCOPE OF WORK

9. **Child Enrollment.** PROVIDER agrees to enroll eligible children for the VPK Program only with authorization from COALITION, which will be provided in the form of a Child Certificate of Eligibility from the single statewide information system. PROVIDER agrees to obtain and

complete, with parent, an eligibility certificate form (Form DEL-VPK 02 or Form OEL-VPK 04). In the event that PROVIDER has multiple locations, PROVIDER may only change the location where the child is served in accordance with the reenrollment requirements established in Rule 6M-8.210, F.A.C.

10. **Adherence to Requirements.**

a. PROVIDER agrees to deliver the VPK Program in accordance with all of the requirements set forth in applicable statutes, rules, and this Contract.

b. PROVIDER agrees to participate in a VPK Program Orientation conducted by the COALITION prior to the execution of this Contract, if offered by COALITION.

11. **Assessment.** PROVIDER agrees to implement the coordinated screening and progress monitoring program and program assessment in accordance with s. 1002.68, F.S., and Rules 6M-8.620 and 6M-8.621, F.A.C.

12. **Curricula**. PROVIDER agrees that it will implement curricula to deliver VPK Program instruction in accordance with s. 1002.67(2)(b), F.S.

13. **Required Parent Information.** PROVIDER agrees that PROVIDER will provide a copy of its attendance policy to COALITION before contract execution and to the parent of each child at the time the child is admitted into PROVIDER's VPK Program. PROVIDER will adopt its own attendance policy, and in accordance with s. 1002.71, F.S., the attendance policy must require parents to verify each month, the child's attendance on forms prescribed by the Division in Rule 6M-8.305, F.A.C. PROVIDER agrees to not amend its VPK Pprogram attendance policy for the duration of this Contract. PROVIDER attendance policy must address school-year and summer programs separately, if applicable.

14. **Fees Prohibited.** PROVIDER agrees that, in accordance with s. 1002.71(8)(a), F.S., PROVIDER must not require payment of a fee or charge for services provided for a child in the VPK Program during instructional hours reported for funding. PROVIDER must not require a fee or payment as a condition of enrollment or participation in the VPK Program. A provider found to have required such fees is subject to termination of this Contract for cause as described in paragraph 55.

15. **Supplemental Services.** PROVIDER agrees that, in accordance with section 1002.71(8)(b), F.S., PROVIDER will not require a child to enroll for, or require the payment of any fee or charge for, supplemental services (e.g., "extended-day," "extended-year," "wrap-around," or "full-day" services) as a condition of admitting the child in the VPK Program. PROVIDER agrees to schedule all VPK hours offered for any VPK class so that parents are not constructively required to enroll a child in supplemental services or pay any fee or charge (e.g., scheduling instructional hours in a day with a break in instructional time, for which parents would be required to pay for supplemental services for care). A provider found to have required such fees is subject to termination for cause of this Contract as described in paragraph 55.

16. **Parent Not Responsible for Financial Consequences.** PROVIDER agrees that, if PROVIDER does not receive payment from COALITION for offering VPK Program instruction to a child, PROVIDER will not require the child's parent to pay for the services.

17. **Instructor Requirements.** PROVIDER agrees that at all times each of its VPK instructor(s) and substitute instructor(s) meet the eligibility requirements set forth in sections 1002.55, 1002.61, and 1002.63, F.S.

18. **VPK Class Staffing.** PROVIDER agrees to maintain proper staffing as required by VPK Sections 1002.55, 1002.61, and 1002.63, F.S. A properly credentialed instructor must be present for all VPK classes. For school-year classes that are composed of 12-20 children, an additional adult instructor who is eligible to work in the VPK provider's setting must be present, in accordance with Sections 1002.55 and 1002.63, F.S. The VPK class size must not exceed the approved capacity of the physical space where instruction is provided.

19. **Substitute Instructors.** PROVIDER agrees that substitute instructors who meet the requirements of Rule 6M-8.410, F.A.C., may replace a lead VPK instructor, when the VPK lead instructor is not present at the facility. Substitute instructors may replace a lead instructor no more than thirty (30) percent of the VPK Program's total instructional hours in a VPK class.

20. **Prohibited Forms of Discipline.** In accordance with s. 1002.55(5), F.S., PROVIDER agrees to implement minimum standards for child discipline practices that are age-appropriate and consistent with the requirements in s. 402.305(12), F.S. Such standards must provide that children not be subjected to discipline that is severe, humiliating, or frightening. The discipline must not be associated with food, rest, or toileting. Spanking or any other form of physical punishment is prohibited. Children may not be denied active play as a consequence of misbehavior.

21. **Single Statewide Information System.** PROVIDER agrees to utilize the single statewide information system as referenced in s. 1002.82(2)(q), F.S., to submit information and updates regarding the VPK Program. The PROVIDER must execute this Contract on the Provider Portal found at https://providerservices.floridaearlylearning.com.

22. **Rilya Wilson Act and At-Risk Children.** PROVIDER agrees to abide by the provisions of the "Rilya Wilson Act" (s. 39.604, F.S.) for each at-risk child under the age of school entry who is enrolled in the VPK Program.

23. **VPK Logo.** PROVIDER may use the registered VPK logo in conjunction with the operation of the VPK Program in advertisements, letterhead, and educational and promotional materials. PROVIDER agrees to comply with the VPK Logotype Usage and Brand Guidelines (Form DEL-VPK 20B) and must cease use of the VPK logo once services under this Contract are suspended or terminated.

24. Provider Deliverable

Deliverable	Provider	Task and Activities	Due Date
VPK instructional hours; 540 for school-year programs and/or 300 for summer programs	Private and Public	Child enrollment activities per paragraph 9	For the term of this Contract
		Implementation of curricula requirements in paragraph 12	
		Instructor Requirements per paragraphs 17-19	
VPK Child Attendance	Private and Public	Completion of Child and Parental Choice forms (OEL-VPK 03S and VPK 03L) per paragraph 37	Monthly
		Monthly Certification of Child Attendance by Provider per paragraph 44	
Information change notification	Private and Public	Compliance with notification requirements per paragraph 64	See paragraph 64
Liability insurance notification	Private	Notification of cancellation of changes to general liability coverage	10 calendar days prior to cancellation or changes to general liability coverage
Implementation of the coordinated screening and progress monitoring program in accordance with s. 1002.68, F.S., and Rule 6M-8.620, F.A.C.	Private and Public	Administration of the coordinated screening and progress monitoring program during the first administration window.	Within the first 30 instructional days of the VPK class schedule
		Administration of the coordinated screening and progress monitoring program during the second administration window.	Mid-program year of the VPK class schedule in accordance with Rule 6M-8.620, F.A.C.
		Administration of the coordinated screening and progress monitoring program during the third administration window.	Within the last 30 instructional days of the VPK class schedule

IV. COALITION RESPONSIBILITIES

25. **Forms Approved.** COALITION has reviewed the documents submitted by PROVIDER and, based on the information submitted, has determined that PROVIDER has completed the forms, in accordance with s. 1002.55(3)(h), 1002.61(9), or 1002.63(8), F.S., as applicable.

26. **Training and Technical Assistance.** COALITION will notify PROVIDER of the availability of training, technical assistance, and other targeted assistance in support of the provision of quality VPK services for all providers, including providers on probation.The technical assistance will be offered in a manner and schedule prescribed by COALITION or, the school district.

27. **Child Eligibility.** COALITION has the responsibility for determining the eligibility of children enrolling in the VPK Program. COALITION will issue a *child certificate of eligibility* (Form DEL-VPK 02), adopted in Rule 6M-8.201, F.A.C. or a *certificate of eligibility for reenrollment* (Form OEL-VPK 04), adopted in Rule 6M-8.210, F.A.C., for each eligible child whose parent applies for the VPK Program or a reenrollment through the Family Portal.

28. **Limitations on Authority.** COALITION must not impose any requirement on PROVIDER that exceeds the authority provided under parts V and VI of chapter 1002, F.S., or rules adopted pursuant to parts V and VI of chapter 1002, F.S.

V. MONITORING, AUDITING, AND ACCESS

29. **Monitoring**. PROVIDER understands that the provisions of this Contract are required to fulfill its obligation to offer the VPK Program, and that COALITION will monitor PROVIDER for compliance with the requirements of offering the VPK Program.

30. **Physical Access.** PROVIDER agrees to allow the Division and COALITION staff or sub-contractors immediate access to the facilities and spaces used to offer the VPK Program during normal business hours.

31. **Records Access.** PROVIDER agrees to allow COALITION staff or sub-contractors and the Division to inspect and copy records pertaining to the VPK Program during normal business hours and upon request by COALITION or the Division. Records shall be provided within seventy-two (72) hours.

VI. MAINTENANCE OF RECORDS, DATA, AND CONFIDENTIALITY

32. **Record Confidentiality.** PROVIDER agrees to protect the confidentiality of child and family records. Information associated with the VPK Program will only be made available in accordance with the restrictions of s. 1002.72, F.S. For the purposes of records of children enrolled in the VPK Program, this Contract is considered an interagency agreement for the purpose of implementing the VPK Program as described in s. 1002.72(3)(a), F.S. Accordingly, to the extent that PROVIDER receives VPK records in order to carry out its official functions, PROVIDER must maintain and protect the data as required in s. 1002.72, F.S., and in accordance with paragraphs 33 and 34 below. Individuals and organizations eligible to receive records include PROVIDER, the parent, COALITION, the Division, and other entities identified in s. 1002.72, F.S.

33. **Record Maintenance.** PROVIDER agrees to maintain records, including enrollment and attendance records, for children funded by the VPK Program; records of each VPK child, VPK instructor, substitute instructor, or VPK director; and other fiscal records for audit purposes for a period of five (5) years from the date of the last payment for that fiscal year or until the resolution of any audit findings or any litigation related to this Contract, whichever occurs last. PROVIDER may maintain records in an electronic medium and, if PROVIDER does so, then PROVIDER must back up records on a regular basis to safeguard against loss.

34. **Record Transfer on Termination.** In the event that PROVIDER permanently ceases to offer the VPK Program before the conclusion of the retention period for VPK records as described in Paragraph 33, whether as a result of unilateral or mutual termination of PROVIDER's eligibility to offer the VPK Program or as a result of PROVIDER ceasing to do business, PROVIDER must transfer all VPK records required to be maintained under Paragraph 33 to COALITION no later than the close of business on the day PROVIDER ceases to offer the VPK Program. Failure to remit all VPK records required to be maintained will result in COALITION withholding final payment until the requirements of this paragraph are met.

VII. COMPENSATION AND FUNDING

35. **Notification of Enrollment.** PROVIDER agrees that it will not receive payment until PROVIDER has entered the certificate of eligibility number into the Provider Portal and COALITION has in turn approved the enrollment of the child through the Provider Portal.

36. **Attendance Documentation.** PROVIDER agrees to document the daily attendance, to certify the monthly attendance, and to certify the annual cumulative attendance of each child admitted to PROVIDER's VPK Program class(es) in accordance with rules of the Division. PROVIDER agrees that, after the annual cumulative attendance has been certified, the certified annual cumulative attendance may not be disputed for payment purposes.

37. **Parent Attendance Certification.** PROVIDER agrees to require that the parent of each child in the VPK Program verify, each month, the child's attendance on the prior month's certified child attendance, in accordance with the requirements of s. 1002.71(6)(b)2., F.S. PROVIDER agrees to maintain the Child Attendance and Parental Choice Certificates (Forms OEL-VPK 03L or OEL-VPK 03S) adopted in Rule 6M-8.305 F.A.C., which have been signed each month by a parent for each child admitted into PROVIDER's VPK Program class(es).

38. **Direct Deposit.** PROVIDER agrees to provide information necessary to facilitate direct deposit in order to receive VPK reimbursement for services rendered. PROVIDER agrees to provide alternative reimbursement arrangements if PROVIDER chooses to opt out of direct deposit, however, the reimbursement may be delayed up to twenty-one (21) calendar days should PROVIDER choose to opt out.

39. **Payment Rate.** PROVIDER understands that payments for each child may not exceed the amount of funding for one (1) full-time equivalent (FTE) student-as established by the Florida Legislature, except for extreme hardship reenrollment circumstances described in Rule 6M-8.210, F.A.C. The amount of funding for one (1) FTE student is calculated by multiplying the base student allocation provided in the General Appropriations Act by the county's district cost differential. The formula for FTE calculation is subject to revision by the Legislature during the course of the program year. In the event that a change of ownership or transfer of a VPK

Program has occurred and payment, including advance payment, has been made, the succeeding VPK provider must not receive funding, that, combined with the funds already dispersed to the preceding VPK provider(s), would exceed the funding for one (1) full-time (FTE) for each child enrolled.

40. **Differential Payment.** PROVIDER understands that, subject to appropriation by the Legislature, PROVIDER may receive a differential payment based on the PROVIDER's performance designation in accordance with s. 1002.68(4)(e), F.S.

41. **Advance Payment Option.** PROVIDER understands that PROVIDER will receive monthly payments in accordance with the rules of the Division of Early Learning. PROVIDER further understands that PROVIDER may elect to receive monthly advance payments based on the number of children enrolled in PROVIDER's VPK Program class(es) by checking the appropriate box for each program:

School-Year Program

☐ PROVIDER elects to receive monthly advance payments for the school-year program and understands that advance payments will be reconciled and adjusted in accordance with the rules of the Division.

☒ PROVIDER elects **not** to receive monthly advance payments for the school-year program.

or

☐ PROVIDER does not intend to offer the school-year program.

Summer Program

☐ PROVIDER elects to receive monthly advance payments for the summer program and understands that advance payments will be reconciled and adjusted in accordance with the rules of the Division.

☒ PROVIDER elects **not** to receive monthly advance payments for the summer program.

or

☐ PROVIDER does **not** intend to offer the summer program.

42. **Final Payment.** PROVIDER understands that COALITION will not issue a final payment to PROVIDER for the VPK Program year until PROVIDER certifies the annual cumulative attendance of each child enrolled in PROVIDER's VPK Program in accordance with the rules of the Division.

43. **Overpayment**. PROVIDER agrees that, if the end-of-year reconciliation of payments reveals

that PROVIDER received payments in excess of the amount owed to PROVIDER, COALITION will offset the overpayment against the final payment owed to PROVIDER for the program year and any future payments issued to PROVIDER for early learning programs. If PROVIDER ceases to offer early learning programs before the overpayment is fully offset, PROVIDER agrees to return the funds it was overpaid. If PROVIDER fails to return the funds it was overpaid, PROVIDER will be subject to collection efforts.

44. **Attendance Documentation Submission.** PROVIDER agrees to submit monthly attendance certification, in accordance with Rule 6M-8.305, F.A.C., for payment. PROVIDER agrees to submit all required attendance records to COALITION on or before the 3rd business day of each month. If the due date falls on a holiday, PROVIDER agrees to submit all required attendance records to COALITION on the preceding business day. Records submitted late will be processed and paid in the next payment cycle.

45. **Reimbursement Summary Review.** PROVIDER agrees to review the reimbursement summary provided with the monthly reimbursement statement. PROVIDER agrees to report to COALITION any discrepancy, overpayment, or underpayment within sixty (60) calendar days of transmission of the reimbursement summary.

46. **Closures.** PROVIDER agrees that compensation for temporary closures will be handled in accordance with Rule 6M-8.204(5), F.A.C.

47. **Disallowed Costs.** PROVIDER understands that expenditures submitted for reimbursement will be disallowed if PROVIDER does not adhere to the provisions governing the VPK Program as described in paragraph 5. Any disallowed expenditure may be deducted from any future reimbursement. PROVIDER agrees to return to COALITION any funds received as a result of error or overpayment or disallowed cost. If PROVIDER ceases to offer the VPK Program before the payment is fully recovered, PROVIDER agrees to return the funds it was overpaid. If PROVIDER fails to return the funds it was overpaid, PROVIDER will be subject to collection efforts and fraud restitution.

48. **Head Start Agencies.** If PROVIDER is a Head Start Agency, PROVIDER understands that, in accordance with federal law, PROVIDER's Head Start programs must be "in addition to, and not in substitution for, comparable services previously provided without Federal assistance." (42 U.S.C., s. 9835(c))

49. **Title 20 Schools.** If PROVIDER receives federal funds under Title 20, United States Code, ss. 6311-6322, PROVIDER understands that, in accordance with federal law, PROVIDER may use "Federal funds to supplement, [but] not [to] supplant non-Federal funds." (20 U.S.C., s. 6314(a)(3)(B))

VIII. PROVISIONS FOR PROVIDER ACCOUNTABILITY

50. **Performance Metric.** PROVIDER understands that, it is required to adhere to the accountability measures set forth in s. 1002.68, F.S. PROVIDER acknowledges that the calculation of the performance metric will include composite program assessment scores, learning gains, and norm-referenced developmental learning outcomes resulting from the coordinated screening and progress monitoring program.

51. **Provider on Probation.** PROVIDER understands that it is required to adhere to the probation

requirements set forth in s. 1002.68, F.S.

IX. FINANCIAL CONSEQUENCES

52. **Financial Consequences.** As a result of PROVIDER's failure to provide the minimum level of services required by this Contract, COALITION must temporarily withhold reimbursement, disallow all or part of services not in compliance with the terms of this Contract, or terminate the Contract.

X. NONDISCRIMINATION

53. **Discrimination Prohibited.** PROVIDER agrees to comply with the antidiscrimination requirements of 42 U.S.C. s. 2000d, regardless of whether PROVIDER receives federal financial assistance. PROVIDER agrees not to discriminate against a parent or child, including the refusal to admit a child for enrollment in the VPK Program, in violation of the antidiscrimination requirements.

XI. TERMINATION AND NONCOMPLIANCE

54. **Noncompliance Determination and Corrective Action Notice.** If COALITION determines PROVIDER has failed to comply with the provisions governing the VPK Program as described in paragraph 5 or the requirements of this Contract, and COALITION concludes that corrective action will resolve the failure to comply, COALITION must notify PROVIDER in writing. ("Corrective action" means implementation of specific action(s) designed to correct the failure to meet a specific requirement.) The notice must: (i) identify the specific requirement(s) that PROVIDER failed to meet; (ii) describe how PROVIDER failed to meet each requirement; (iii) provide a detailed description of any required corrective action, (iv) set a deadline for completion of the corrective action; and (v) state that PROVIDER may request a review of the determination as described in paragraph 61. Upon determining that PROVIDER has completed the corrective action, COALITION must notify PROVIDER in writing. If PROVIDER has not satisfactorily implemented its corrective actions by the end of this Contract, PROVIDER will still be held accountable for implementing the remainder of the corrective actions if PROVIDER remains eligible to deliver the VPK Program and executes a new contract with COALITION.

55. **Termination for Cause.**

a. Basis of Termination for Cause. PROVIDER agrees that COALITION has the right to terminate this Contract for cause at any time. The following are grounds for termination for cause: (a) action, or lack of action, which threatens the health, safety, or welfare of children; or cited for a Class I violation by the Department of Children and Families or local licensing agency as applicable; (b) the material failure to comply with one or more of the terms of this Contract, including failure to verify all new hires work authorization status using E-Verify system as described in paragraph 7, and failure to implement corrective action; (c) the refusal to accept any notice described under this Contract which COALITION is required to send to PROVIDER; or (d) reasonable or probable cause for COALITION to suspect that fraud has been committed by PROVIDER as described in paragraph 60.

b. Notice of Termination for Cause. In order to terminate PROVIDER for cause, COALITION must send a written notice of termination for cause to PROVIDER. Such notice

must be sent, with proof of delivery, at least five (5) business days before termination. The notice must state the date of, and the specific basis for, termination. Finally, the notice must state that PROVIDER may request a review of the determination as described in paragraph 61. Notwithstanding PROVIDER's refusal of delivery of the notice, this Contract will be terminated on the date identified in the notice. COALITION must document any refusal of delivery.

56. **Emergency Termination.** COALITION must immediately terminate this Contract on an emergency basis upon a notification by the Department of Children and Families (DCF) or local licensing agency or accreditation body of actions or inactions of PROVIDER that pose an immediate and serious danger to the health, safety, or welfare of children. COALITION will terminate this Contract on an emergency basis by sending PROVIDER written notice of emergency termination at least twenty-four (24) hours prior to termination. The written notice must specifically state the basis of COALITION's emergency termination. Finally, the notice must state that PROVIDER may request a review of the determination as described in paragraph 61.

57. **Revocation of Eligibility.**

a. In accordance with sections 1002.55(6), 1002.61(10), or 1002.63(9), F.S., if PROVIDER's Contract is terminated under paragraphs 55 or 56, COALITION may revoke PROVIDER's eligibility to deliver the VPK Program and SCHOOL DISTRICT may revoke a public school's eligibility to deliver the VPK Program. When revoking a PROVIDER'S eligibility, COALITION or SCHOOL DISTRICT must adhere to requirements provided in Rule 6M-8.702, F.A.C. COALITION or SCHOOL DISTRICT shall provide notice of its intent to revoke PROVIDER'S eligibility at the same time that it provides written notice of intent to terminate the contract to PROVIDER. For multi-site providers, such as corporate chains or school districts, VPK Program ineligibility is per site and may not apply to all locations unless specifically determined otherwise by COALITION.

b. PROVIDER agrees that in the event that this Contract is terminated under the provisions of paragraphs 55 or 56, and PROVIDER's eligibility is not revoked under paragraph 57 part a., the parties may not enter into another contract for VPK services for the remainder of the contract term of this Contract.

58. **Termination of Contract by Provider.** PROVIDER and COALITION may agree to terminate this Contract by mutual consent or PROVIDER may unilaterally terminate this Contract at will. Written notice of termination must be given at least thirty (30) calendar days before the termination date in order for COALITION to make alternative arrangements for uninterrupted services for children served under this Contract. If sufficient notice of termination is not provided, COALITION may refuse to issue the final reimbursement payment to PROVIDER. If PROVIDER unilaterally terminates this Contract during the pendency of an inquiry due to suspected noncompliance with part V or part VI of Chapter 1002, of the Florida Statutes or Chapter 6M-8, F.A.C., COALITION may revoke PROVIDER'S eligibility in accordance with Rule 6M-8.702, F.A.C., if the noncompliance is upheld by the early learning coalition review hearing committee for a period of at least two (2) years but no more than five (5) years.

59. **Legislative Appropriation.** Any obligation for payment under this Contract is contingent upon an appropriation by the Florida Legislature. If funds required to finance this Contract are unavailable, COALITION must terminate this Contract after providing written notice, with

proof of delivery, at least twenty-four (24) hours before termination of this Contract. In the event of termination of this Contract under this paragraph, PROVIDER must be paid for the documented VPK hours completed prior to termination of this Contract.

60. Fraud.

a. Suspension or Termination for Suspected Fraud. In accordance with s. 1002.91(4), F.S., COALITION may suspend or terminate PROVIDER from participation in the VPK Program when it has reasonable cause to believe that PROVIDER has committed fraud. PROVIDER may request a review of COALITION's determination to suspend PROVIDER as described in paragraph 61. This review shall be limited to a determination of whether COALITION has reasonable belief that fraud occurred. If suspended, PROVIDER shall remain suspended until the completion of any investigation by the Division, or any other state or federal agency, and any subsequent prosecution or other legal proceeding.

b. Termination for Fraud. In accordance with s. 1002.91(5), F.S., if PROVIDER, or an owner, officer, or board director thereof, is convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., or is acting as the beneficial owner for someone who has been convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., COALITION shall refrain from contracting with, or using the services of, PROVIDER for a period of five (5) years. In addition, COALITION shall refrain from contracting with, or using the services of, any provider that shares an officer or director with a provider that is convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., for a period of five (5) years.

c. Termination for National Disqualification. In accordance with s. 1002.91(7), F.S., if PROVIDER is placed on the United States Department of Agriculture National Disqualified List, COALITION must terminate this Contract for cause. In addition, if PROVIDER shares an officer or board director with a provider that is on the United States Department of Agriculture National Disqualified List, COALITION must terminate this Contract for cause.

61. Due Process Procedures. PROVIDER may request a review of determinations made by COALITION under this Contract. Reviews will be conducted in accordance with Exhibit 2, Due Process Procedures. While a request for a review is being examined, PROVIDER is not required to implement corrective action. In accordance with s. 1002.73(1), PROVIDER may not offer any VPK Program services while a request for a review regarding termination of PROVIDER's VPK Provider Contract is being examined.

62. Severability of Provider Location. If PROVIDER has executed this Contract on behalf of multiple locations and one or more of the locations is terminated pursuant to Section XI of this Contract, then in lieu of re-executing a new contract for the remaining locations, COALITION may modify Exhibit 1 to indicate which locations previously part of this Contract have been removed. This information must be provided in the Provider Portal. This Contract will remain in force and effect as to all locations in Exhibit 1 that are not modified.

63. Litigation and Venue. In the event that PROVIDER believes that this Contract has been inappropriately terminated, or in the event of a breach of this Contract, any available remedies may be pursued in a court of competent jurisdiction. COALITION and PROVIDER agree that

any litigation related to this Contract that is brought by COALITION or PROVIDER will be brought in a county within COALITION's geographical service area.

XII. NOTIFICATION

64. **Information Change Notification**. PROVIDER agrees that it will comply with each of the following notification requirements:

- **a.** Provide notice to COALITION of class transfers of children at the same provider location within fourteen (14) calendar days;
- **b.** Provide notice to COALITION of changes to information provided on Forms OEL-VPK 10, OEL-VPK 11A, and OEL-VPK 11B within fourteen (14) calendar days after the information changes, in accordance with Rule 6M-8.300, F.A.C.;
- **c.** Provide notice of temporary closure in accordance with the requirements of Rule 6M-8.204, F.A.C.;
- **d.** Provide notice and documentation specifying reasons for dismissal of children within fourteen (14) calendar days.
- **e.** Providing notice to COALITION of a request for an additional program assessment in accordance with Rule 6M-8.621, F.A.C. PROVIDER acknowledges additional assessments are at PROVIDER's expense. The cost of the additional program assessment charged by COALITION is: $400.00.

65. **Child Care Resource & Referral (CCR&R) Participation.** PROVIDER agrees to provide program and business information annually for inclusion in the Child Care Resource and Referral (CCR&R) Network and is responsible for ensuring that COALITION has up-to-date business and contact (including emergency contact) information. This information must be provided in the Provider Portal.

66. **Unusual Incident Notification.** PROVIDER agrees to report unusual incidents to COALITION by no later than the close of business on the next business day of the unusual incident and to submit a written report to COALITION within three (3) business days from the date of the incident. For licensed providers, sending a copy of the incident report submitted for DCF to COALITION will constitute compliance with this paragraph. An unusual incident is any significant event involving the health and safety of children under PROVIDER's care. Examples of unusual incidents include: accusations of abuse or neglect against PROVIDER or PROVIDER's staff; the injury of a child which requires professional medical attention at PROVIDER's site or written notification from the child's parent that the child received professional medical attention; and when PROVIDER receives notice of litigation where PROVIDER is a named party or defendant that relates to PROVIDER's operation of VPK services.

67. **Notification of Disqualification or Public Assistance Fraud.**

a. PROVIDER must notify COALITION within five (5) calendar days if PROVIDER is placed on the United States Department of Agriculture National Disqualified List, or if PROVIDER shares an officer or board director with a provider that is on the United States Department of Agriculture National Disqualified List.

b. PROVIDER must notify COALITION within five (5) calendar days if PROVIDER, or an owner, officer, or board director thereof, is convicted of, found guilty of, or pleads guilty or

nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., or is acting as the beneficial owner for someone who has been convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S.

XIII. INDEMNIFICATION

68. **Indemnification.** PROVIDER will be fully liable for and indemnify, defend, and hold harmless COALITION, Division, and all of their officers, directors, agents, contractors, subcontractors, and employees from and against any and all third-party claims, suits, actions, damages, judgments, and costs that arise whether in law or in equity, from any of the PROVIDER's agents, subcontractors, or employees' acts, actions, neglect, or omission during the performance or operations under this Contract or any subsequent modification thereof. This includes attorney's fees and costs. This indemnification holds whether liability is direct or indirect and whether damage is to any person or real or personal tangible or intangible property. If PROVIDER is a state agency or a subdivision thereof, as defined in s. 768.28(2), this paragraph is limited to the extent permitted by s. 768.28, F.S.

XIV. SEVERABILITY

69. **Severability.** If any provision of this Contract is held to be unenforceable by a court of competent jurisdiction, the remaining terms and conditions remain in full force and effect.

XV. AMENDMENTS

70. **Only Authorized Amendments.** Only authorized attachments, amendments, or supplements to this Contract are authorized or permitted including those specifically incorporated by reference in this form, such as Exhibit 1, Provider Location List; Exhibit 2, Due Process Procedures; Form DEL-VPK 20A, Amendment to Statewide Voluntary Prekindergarten Provider Contract; and Form DEL-VPK 20PP or Form DEL-VPK 20PS, as described in paragraph 7.

XVI. EXECUTION OF CONTRACT

In accordance with ss. 1002.55(3)(i), 1002.61(3)(b), and 1002.63(3)(b), F.S., PROVIDER has caused this Contract to be executed as of the date set forth in Paragraph 1. By signing below, PROVIDER hereby certifies that PROVIDER has read and understood this Contract. PROVIDER certifies that all information provided is true and correct and agrees that noncompliance with the requirements of the VPK Program, which include the requirements of this Contract, and all Exhibits and authorized attachments, will result in corrective action, withholding of funds, or termination of this Contract at the discretion of COALITION, in accordance with Section XI.

Warranty of Authority. Each person signing this Contract warrants that he or she is duly authorized to do so and to bind the respective party to the Contract.

	Ted L. Roush
Signature of President/Vice President/ Secretary/Officer/Owner/Principal/Other Authorized Representative	**Print Name**
☐ By Electronic Signature	
Title	**Date**
	Jerry Taylor
Provider's Additional Signatory (If required by the Provider)	**Print Name**
☐ By Electronic Signature	
Title	**Date**
Provider's Additional Signatory (If required by the Provider)	**Print Name**
☐ By Electronic Signature	
Title	**Date**

Approved as to Form and Sufficiency
BY
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

COALITION has caused this Contract to be executed as of the date set forth in Paragraph 1.

Signature of Authorized Coalition Representative	**Print Name**
☐ By Electronic Signature	
Title	**Date**

** Electronic signature: By providing this electronic signature, I attest that I understand that electronic signatures are legally binding and have the same meaning as handwritten signatures. I confirm that internal controls have been maintained, and that policies and procedures were properly followed to ensure the authenticity of the electronic signature.*

STATE OF FLORIDA
STATEWIDE VOLUNTARY PREKINDERGARTEN
PROVIDER CONTRACT
FORM DEL-VPK 20

Exhibit 1: Provider Location List

Provider Legal Name: Suwannee County School Board
(doing business as)

If PROVIDER is executing this Contract on behalf of one physical location, mark this Exhibit "Not Applicable" in the box below.

☐ **Not Applicable**

If PROVIDER is a school district executing a single Contract on behalf of multiple public school VPK providers or if PROVIDER is executing a single Contract on behalf of multiple private VPK sites within COALITION's service area, PROVIDER must complete a Provider Location List in a table format with the following rows:

- Location Number (optional)
- Location Legal Name
- Doing Business As Name (if applicable)
- Physical Address
- Employer Identification Number (EIN)
- School Year (Y/N)
- Summer (Y/N)
- Official Use Only (for coalition use)
- Composite Program Assessment Score

Exhibit 2: Due Process Procedures

Provider Legal Name: **Suwannee County School Board**

1. Purpose of Exhibit. Early learning coalitions are responsible for the local implementation of early learning programs funded with state and federal funds, such as the School Readiness Program and Voluntary Prekindergarten Education Program. Providers of such early learning programs may request a review of determinations made by an early learning coalition in accordance with the due process procedures described below.

2. Request for Review Hearing. If a provider disputes any action taken by the coalition pursuant to the terms of the Statewide Voluntary Prekindergarten Provider Contract, the provider may request a review hearing in writing by sending it to the contact person listed in the coalition's action. A review hearing is a "meeting" for the purposes of the Sunshine Law (s. 268.011, F.S.)
and is subject to public notice. During a review hearing, the provider will have a reasonable opportunity to address coalition staff or sub-contractor staff regarding the coalition's action and to present supporting evidence before a Review Hearing Committee.
The provider may have an attorney present at the review hearing to represent or advise the provider.

a. Content of Request for Review Hearing. The request for review hearing must state: the name and contact information of an individual authorized to provide information and binding responses on behalf of provider; the specific action by the coalition that the provider disputes, the specific reasons for the provider's belief; and whether the provider will be represented by an attorney or another individual during the review hearing.

b. Request Time. The provider's request for a review hearing must be submitted in writing to the coalition within five (5) business days of receipt of notice of the determination which the provider believes to be incorrect.

c. Supporting Documentation. The provider must send copies of any written documentation supporting the claims of the provider. Examples of relevant documentation may include, but are not limited to, attendance documentation, notarized attestations from parents, documentation from licensing or accrediting bodies, documents demonstrating dates of information submission, and a proposed corrective action plan.

3. Implementation of Review. If the coalition receives a request for review hearing from the provider, the coalition must address the request by taking the following steps.

a. Assignment of Review Hearing Committee. Within three (3) business days of receipt of a request for review hearing, the coalition must assign a Review Hearing Committee to complete the review. The Review Hearing Committee must be composed of at least three (3) but no more than five (5) members of the Coalition Board. The Chair of the coalition's board shall appoint the Review Hearing Committee and shall name the chair of the committee. At least one of the members must be a mandatory member as set forth in section 1002.83(4) and at least one other member shall be one of the provider representative members. If all attempts have been made by the coalition to schedule among the selected Review Hearing Committee members potential dates for the hearing and neither provider representative from the coalition board is available,

then the requirement for a provider representative will be waived for this hearing and the minutes of the Review Hearing Committee will document that the coalition made every attempt to have a provider representative member included but was unable to do so for this hearing.

b. Response to Request for Review Hearing. Within five (5) business days of receipt of the request for review hearing, the coalition must respond to the provider in writing, return receipt requested. The notice must include at least three (3) proposed dates and times for the review hearing which must be within forty-five (45) days of the date of receipt of the request for review hearing. The notice must also state that the review hearing may be conducted in person at a location designated by the coalition or via any method of telecommunications, as long as the public is given reasonable access to observe and, when appropriate, participate. Finally, the notice must state whether or not all of the coalition staff or sub-contractor staff whom the provider wishes to have present during the hearing will be made available. If any individual who the provider requested to have present is not available, the coalition must make available an individual who is qualified to address the subjects the provider wished the individual to address.

c. Date and Location Selection. Within five (5) business days of receipt of the response to a request for review hearing, the provider must inform the coalition of the date and time which it selects for the review hearing and whether the provider will attend the meeting in person or via a method of telecommunication. Within five (5) business days of receipt of the response to a request for review hearing, if the provider is unable to attend any of the proposed dates and times for the review hearing, the provider must submit written notice which states the specific reasons that provider is unable to attend and must contact the coalition to select a mutually agreed upon date for the review hearing. If the provider does not inform the coalition of the date and time within the required time period, then the process is considered complete and the request is denied.

d. Conducting the Review Hearing. The Review Hearing Committee must assess the claim(s) the provider made in its request for review by examining all information and documentation submitted by the provider. The provider must be given a reasonable opportunity to question coalition staff or sub-contractor staff regarding the determinations of the coalition and to present evidence before the Review Hearing Committee. The coalition will also be provided a reasonable opportunity to submit evidence to rebut any claims made by the provider.

e. Notice of Review Hearing Committee Decision. Following completion of the presentation by the provider and the coalition, the Review Hearing Committee will vote regarding each of the provider's claims. The decision of the Review Hearing Committee is final. In its deliberations, the Review Hearing Committee must determine:

i. If the determination made by the coalition was correct, in whole or in part, or incorrect.

ii. If no part of the determination made by the coalition was correct, then the provider is not required to take further action.

iii. If any part of the determination made by the coalition is correct, the Committee must identify the portion(s) determined to be correct and, as applicable, decide:

A. If corrective action is necessary, that the provider must take corrective action in

regard to the part(s) which the Review Hearing Committee determines to be correct; and the revised deadlines for completion of the corrective action(s); or

B. If the provider's eligibility to offer the Voluntary Prekindergarten Education Program will be termimated, the date of termination.

f. Notice of Review Hearing Conclusion. The Chair of the Review Hearing Committee must ensure a written notice of the review hearing conclusion is prepared. The written notice must state the outcome of the Review Hearing Committee's vote regarding each of the provider's claims. In addition, the notice must specifically state the reasons supporting the Review Hearing Committee's conclusions. The dates for either corrective action to be completed, or termination of eligibility to offer the Voluntary Prekindergarten Education Program must be included in the notice. The Chair of the Review Hearing Committee must approve the notice and ensure it is made public within ten (10) business days of the conclusion of the review hearing.

Exhibit 1: Provider Location List

Provider Name: Branford Elementary School

Location Number	16427
Location Legal Name	Suwannee County School Board
Doing Business As Name	Branford Elementary School
Physical Address	26801 STATE ROAD 247 BRANFORD, FL 32008-2684
Employer Identification Number	596000872
School Year	Yes
Summer	No
Composite Program Assessment Score	5.47
Official Use Only	

Exhibit 1: Provider Location List

Provider Name: Suwannee Pineview Elementary

Location Number	21126
Location Legal Name	Suwannee County School Board
Doing Business As Name	Suwannee Pineview Elementary
Physical Address	1748 S Ohio Ave Live Oak, FL 32064
Employer Identification Number	596000872
School Year	Yes
Summer	No
Composite Program Assessment Score	4.78
Official Use Only	

Exhibit 1: Provider Location List

Provider Name: Suwannee Riverside Elementary

Location Number	16215
Location Legal Name	Suwannee County School Board
Doing Business As Name	Suwannee Riverside Elementary
Physical Address	1729 WALKER AVE SW STE 200 LIVE OAK, FL 32064-4059
Employer Identification Number	596000872
School Year	Yes
Summer	Yes
Composite Program Assessment Score	5.23
Official Use Only	

Exhibit 1: Provider Location List

Provider Name: Suwannee Springcrest Elementary

Location Number	21125
Location Legal Name	Suwannee County School Board
Doing Business As Name	Suwannee Springcrest Elementary
Physical Address	1419 Walker Ave SW Live Oak, FL 32064
Employer Identification Number	596000872
School Year	Yes
Summer	No
Composite Program Assessment Score	5.08
Official Use Only	

STATE OF FLORIDA
STATEWIDE VOLUNTARY PREKINDERGARTEN
PROVIDER CONTRACT
PUBLIC SCHOOL ATTACHMENT FORM DEL-VPK 20PS

I. PARTIES AND TERMS OF CONTRACT ATTACHMENT

1. **Parties.** This document is executed as an Attachment to the Contract made and entered into the 1st day of July, 20 23, by and between the Early Learning Coalition of Florida's Gateway (herein referred to as "COALITION"), and Suwannee County School Board (herein referred to as "PROVIDER"), with its principal offices located at 1740 OHIO AVE S LIVE OAK, FL 32064-4500.

2. **Provider Type.** This Attachment is designed for use by public school districts and/or public schools. If a VPK site under this Contract is a charter school, COALITION must confirm that the VPK Program is in its charter before use of this Attachment.

II. PUBLIC SCHOOLS

3. **Monitoring Assurance.** The school district understands that the provisions of this Contract are required to fulfill its obligation to offer the VPK Program at public schools, and that COALITION will monitor public schools for compliance with the requirements of offering the VPK Program, in accordance with sections 1002.61(10) and 1002.63(9), F.S.

4. **Summer Funding.** Each school district's funding for the summer program shall be modified from the terms of Paragraph 2 of the Contract (Form DEL-VPK 20) in accordance with s. 1002.71(3)(d), F.S.

5. **Transportation funding.** A student enrolled in the VPK Program may not be reported under s. 1011.68, F.S., for student transportation funds.

6. **School District Authorization.** An authorized school district representative must be a signatory of this Contract.

STATE OF FLORIDA
STATEWIDE VOLUNTARY PREKINDERGARTEN
PROVIDER CONTRACT
FORM DEL-VPK 20

I. PARTIES AND TERMS OF CONTRACT

1. **Parties.** This Contract is made and entered into this 1st day of July, 20 23, by and between the Early Learning Coalition of Florida's Gateway (herein referred to as "COALITION"), and Suwannee County School Board (doing business as, if applicable) ___ (herein referred to as "PROVIDER"), with its principal offices located at 1740 OHIO AVE S LIVE OAK, FL 32064-4500 and its provider physical site address (if the single site provider physical site address is different from principal office address) located at ___.

   a. **Multiple Public School Locations.** If PROVIDER is a school district executing a single Contract on behalf of multiple public school Voluntary Prekindergarten (VPK) Education Program providers, a list of their names and their physical addresses are included in Exhibit 1: Provider Location List. Thereafter, PROVIDER must include each entity listed in Exhibit 1.

   b. **Multiple Private Provider Locations.** If PROVIDER is executing a single Contract on behalf of multiple private VPK provider sites within COALITION's service area, a list of their names and their physical addresses are included in Exhibit 1: Provider Location List. Thereafter, PROVIDER must include each entity listed in Exhibit 1.

   c. **Identification Number.** Insert PROVIDER's ☒ EIN or ☐ SSN here: 596000872

   PROVIDER's EIN (Employer Identification Number) or SSN (Social Security Number) is requested in accordance with ss. 119.071(5)(a)2. and 119.092, F.S., for use in the records and data systems of the Division of Early Learning and COALITION. Submission of PROVIDER's EIN or SSN is mandatory. PROVIDER's EIN or SSN will be used for processing payments to PROVIDER as a VPK provider, for reporting those payments for federal tax purposes, and for routine identification. If PROVIDER completes Exhibit 1 listing multiple locations with multiple EIN numbers, this paragraph may be left blank.

2. **Purpose.** This Contract is designed to inform PROVIDER of the requirements of participation in the VPK Program. Payment is not conveyed to PROVIDER through this Contract. Instead, PROVIDER must agree to comply with the terms and conditions of this Contract in order to be eligible to participate in the VPK Program. This Contract is to engage an eligible provider to provide VPK services to eligible VPK children. PROVIDER will receive payment based on Legislative appropriations, the Division's Uniform Attendance Policy for Payment (Rule 6M-8.204, Florida Administrative Code (F.A.C.), and a child's attendance certified hy the parent and provider (Rule 6M-8.305, F.A.C.).

3. **Term.** This Contract applies to the 20 23 - 20 24 VPK program year. PROVIDER shall

offer a school-year program and/or a summer program. This Contract begins on 7/1/2023, or on the date on which the Contract is signed and dated by the last party required to sign the Contract, whichever occurs last, and expires upon completion of the VPK instructional hours and completion of the requirements outlined in this Contract or termination of this Contract under Section XI.

A school-year VPK program must be at least 540 instructional hours and a summer VPK program must be at least 300 instructional hours. In the event there is a transfer of ownership before all instructional hours are completed, PROVIDER may schedule only the remaining instructional hours of the program for the VPK classes previously enrolled under the prior ownership.

4. **Payment Limitations.** PROVIDER will neither receive nor be entitled to payment for VPK Program services before this Contract is fully executed by both parties or after expiration of the Contract.

5. **Applicable Law.** PROVIDER and COALITION agree that the following, including any revision made after the execution of this Contract, are the provisions governing the VPK program and that PROVIDER and COALITION will be bound by the same:
   - Part V and VI Chapter 1002, Florida Statutes (F.S.);
   - Chapter 6M-8, Florida Administrative Code (F.A.C.); and
   - Rule 6A-6.03033, F.A.C.

6. **Not Transferrable.** This Contract is not transferrable or assignable to another entity. A change in ownership requires execution of a new contract. In the event of a change of ownership, sale, sale of assets, conveyance of ownership, or other transfer of ownership interest, the provider must notify COALITION no later than thirty (30) calendar days prior to the transfer of ownership.

II. PROVIDER ELIGIBILITY

7. **General Eligibility.**

   a. **Provider Type.** To be eligible to deliver the VPK Program, PROVIDER must be either a public school or a private provider (a licensed child care facility, licensed family day care home, licensed large family child care home, a nonpublic school exempt from licensure, faith-based child care provider exempt from licensure, or child development program that is accredited by a national accrediting body and operates on a military installation that is certified by the United States Department of Defense).

   A charter school that includes a VPK Program in its charter is a public school and must only execute this Contract with the approval and oversight of the school district. A charter school that does not include the VPK Program in its charter must meet the requirements to be a private provider to be eligible to deliver the VPK Program.

   Check the box to indicate PROVIDER's type:

☒A public school (Form DEL-VPK 20PS must be completed as an authorized attachment to this Contract.)

☐A private provider/nonpublic school (Form DEL-VPK 20PP must be completed as an authorized attachment to this Contract.)

b. Eligibility pursuant to s. 1002.91(5), F.S. PROVIDER represents that PROVIDER, or an owner, officer, or board director thereof, has not been convicted of, found guilty of, or pled guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., within the last five (5) years and is not acting as the beneficial owner for someone who has been convicted of, found guilty of, or pled guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., within the last five (5) years.

c. Eligibility pursuant to s. 1002.91(7), F.S. PROVIDER represents that PROVIDER is not on the United States Department of Agriculture National Disqualified List nor does PROVIDER share an officer or board director with a provider that is on the United States Department of Agriculture National Disqualified List.

d. Eligibility pursuant to the successful completion of terms of prior contract. PROVIDER agrees to successfully complete corrective action due to noncompliance determinations from a prior contract, as applicable, for the duration of this Contract.

e. Eligibility pursuant to s. 448.095, F.S. PROVIDER acknowledges that PROVIDER must register with and use the E-Verify system to verify the work authorization status of all newly hired employees. PROVIDER represents that it does not employ, contract with, or subcontract with an unauthorized alien, and will provide an affidavit affirming this prior to the effective date of the Contract. PROVIDER further acknowledges that violation of s. 448.09(1), F.S., may result in termination of this Contract.

f. Eligibility pursuant to ss. 1002.68(5)(a), F.S. PROVIDER acknowledges that PROVIDER must have a composite program assessment score that meets the contract minimum threshold in accordance with Rule 6M-8.621, F.A.C.

PROVIDER's composite program assessment score:_____.If PROVIDER has multiple sites, the program assessment score for each site is listed in Exhibit 1.

8. **Required Forms.** PROVIDER certifies that it has registered with COALITION on forms prescribed by the Division, that any information supplied by PROVIDER is accurate and complete, and that it will notify COALITION in accordance with the notification requirements in paragraph 64 of any change in the information submitted on those forms. Changes implemented by PROVIDER prior to notification to COALITION that fail to comply with all VPK qualifications and requirements will result in financial consequences referenced in paragraph 52 and corrective action referenced in paragraph 54.

III. PROVIDER RESPONSIBILITIES AND SCOPE OF WORK

9. **Child Enrollment.** PROVIDER agrees to enroll eligible children for the VPK Program only with authorization from COALITION, which will be provided in the form of a Child Certificate of Eligibility from the single statewide information system. PROVIDER agrees to obtain and

complete, with parent, an eligibility certificate form (Form DEL-VPK 02 or Form OEL-VPK 04). In the event that PROVIDER has multiple locations, PROVIDER may only change the location where the child is served in accordance with the reenrollment requirements established in Rule 6M-8.210, F.A.C.

10. **Adherence to Requirements.**

a. PROVIDER agrees to deliver the VPK Program in accordance with all of the requirements set forth in applicable statutes, rules, and this Contract.

b. PROVIDER agrees to participate in a VPK Program Orientation conducted by the COALITION prior to the execution of this Contract, if offered by COALITION.

11. **Assessment.** PROVIDER agrees to implement the coordinated screening and progress monitoring program and program assessment in accordance with s. 1002.68, F.S., and Rules 6M-8.620 and 6M-8.621, F.A.C.

12. **Curricula**. PROVIDER agrees that it will implement curricula to deliver VPK Program instruction in accordance with s. 1002.67(2)(b), F.S.

13. **Required Parent Information.** PROVIDER agrees that PROVIDER will provide a copy of its attendance policy to COALITION before contract execution and to the parent of each child at the time the child is admitted into PROVIDER's VPK Program. PROVIDER will adopt its own attendance policy, and in accordance with s. 1002.71, F.S., the attendance policy must require parents to verify each month, the child's attendance on forms prescribed by the Division in Rule 6M-8.305, F.A.C. PROVIDER agrees to not amend its VPK Pprogram attendance policy for the duration of this Contract. PROVIDER attendance policy must address school-year and summer programs separately, if applicable.

14. **Fees Prohibited**. PROVIDER agrees that, in accordance with s. 1002.71(8)(a), F.S., PROVIDER must not require payment of a fee or charge for services provided for a child in the VPK Program during instructional hours reported for funding. PROVIDER must not require a fee or payment as a condition of enrollment or participation in the VPK Program. A provider found to have required such fees is subject to termination of this Contract for cause as described in paragraph 55.

15. **Supplemental Services.** PROVIDER agrees that, in accordance with section 1002.71(8)(b), F.S., PROVIDER will not require a child to enroll for, or require the payment of any fee or charge for, supplemental services (e.g., "extended-day," "extended-year," "wrap-around," or "full-day" services) as a condition of admitting the child in the VPK Program. PROVIDER agrees to schedule all VPK hours offered for any VPK class so that parents are not constructively required to enroll a child in supplemental services or pay any fee or charge (e.g., scheduling instructional hours in a day with a break in instructional time, for which parents would be required to pay for supplemental services for care). A provider found to have required such fees is subject to termination for cause of this Contract as described in paragraph 55.

16. **Parent Not Responsible for Financial Consequences.** PROVIDER agrees that, if PROVIDER does not receive payment from COALITION for offering VPK Program instruction to a child, PROVIDER will not require the child's parent to pay for the services.

17. **Instructor Requirements.** PROVIDER agrees that at all times each of its VPK instructor(s) and substitute instructor(s) meet the eligibility requirements set forth in sections 1002.55, 1002.61, and 1002.63, F.S.

18. **VPK Class Staffing.** PROVIDER agrees to maintain proper staffing as required by VPK Sections 1002.55, 1002.61, and 1002.63, F.S. A properly credentialed instructor must be present for all VPK classes. For school-year classes that are composed of 12-20 children, an additional adult instructor who is eligible to work in the VPK provider's setting must be present, in accordance with Sections 1002.55 and 1002.63, F.S. The VPK class size must not exceed the approved capacity of the physical space where instruction is provided.

19. **Substitute Instructors.** PROVIDER agrees that substitute instructors who meet the requirements of Rule 6M-8.410, F.A.C., may replace a lead VPK instructor, when the VPK lead instructor is not present at the facility. Substitute instructors may replace a lead instructor no more than thirty (30) percent of the VPK Program's total instructional hours in a VPK class.

20. **Prohibited Forms of Discipline.** In accordance with s. 1002.55(5), F.S., PROVIDER agrees to implement minimum standards for child discipline practices that are age-appropriate and consistent with the requirements in s. 402.305(12), F.S. Such standards must provide that children not be subjected to discipline that is severe, humiliating, or frightening. The discipline must not be associated with food, rest, or toileting. Spanking or any other form of physical punishment is prohibited. Children may not be denied active play as a consequence of misbehavior.

21. **Single Statewide Information System.** PROVIDER agrees to utilize the single statewide information system as referenced in s. 1002.82(2)(q), F.S., to submit information and updates regarding the VPK Program. The PROVIDER must execute this Contract on the Provider Portal found at https://providerservices.floridaearlylearning.com.

22. **Rilya Wilson Act and At-Risk Children.** PROVIDER agrees to abide by the provisions of the "Rilya Wilson Act" (s. 39.604, F.S.) for each at-risk child under the age of school entry who is enrolled in the VPK Program.

23. **VPK Logo.** PROVIDER may use the registered VPK logo in conjunction with the operation of the VPK Program in advertisements, letterhead, and educational and promotional materials. PROVIDER agrees to comply with the VPK Logotype Usage and Brand Guidelines (Form DEL-VPK 20B) and must cease use of the VPK logo once services under this Contract are suspended or terminated.

24. Provider Deliverable

Deliverable	Provider	Task and Activities	Due Date
VPK instructional hours; 540 for school-year programs and/or 300 for summer programs	Private and Public	Child enrollment activities per paragraph 9	For the term of this Contract
		Implementation of curricula requirements in paragraph 12	
		Instructor Requirements per paragraphs 17-19	
VPK Child Attendance	Private and Public	Completion of Child and Parental Choice forms (OEL-VPK 03S and VPK 03L) per paragraph 37	Monthly
		Monthly Certification of Child Attendance by Provider per paragraph 44	
Information change notification	Private and Public	Compliance with notification requirements per paragraph 64	See paragraph 64
Liability insurance notification	Private	Notification of cancellation of changes to general liability coverage	10 calendar days prior to cancellation or changes to general liability coverage
Implementation of the coordinated screening and progress monitoring program in accordance with s. 1002.68, F.S., and Rule 6M-8.620, F.A.C.	Private and Public	Administration of the coordinated screening and progress monitoring program during the first administration window.	Within the first 30 instructional days of the VPK class schedule
		Administration of the coordinated screening and progress monitoring program during the second administration window.	Mid-program year of the VPK class schedule in accordance with Rule 6M-8.620, F.A.C.
		Administration of the coordinated screening and progress monitoring program during the third administration window.	Within the last 30 instructional days of the VPK class schedule

IV. COALITION RESPONSIBILITIES

25. **Forms Approved.** COALITION has reviewed the documents submitted by PROVIDER and, based on the information submitted, has determined that PROVIDER has completed the forms, in accordance with s. 1002.55(3)(h), 1002.61(9), or 1002.63(8), F.S., as applicable.

26. **Training and Technical Assistance.** COALITION will notify PROVIDER of the availability of training, technical assistance, and other targeted assistance in support of the provision of quality VPK services for all providers, including providers on probation.The technical assistance will be offered in a manner and schedule prescribed by COALITION or, the school district.

27. **Child Eligibility.** COALITION has the responsibility for determining the eligibility of children enrolling in the VPK Program. COALITION will issue a *child certificate of eligibility* (Form DEL-VPK 02), adopted in Rule 6M-8.201, F.A.C. or a *certificate of eligibility for reenrollment* (Form OEL-VPK 04), adopted in Rule 6M-8.210, F.A.C., for each eligible child whose parent applies for the VPK Program or a reenrollment through the Family Portal.

28. **Limitations on Authority.** COALITION must not impose any requirement on PROVIDER that exceeds the authority provided under parts V and VI of chapter 1002, F.S., or rules adopted pursuant to parts V and VI of chapter 1002, F.S.

V. MONITORING, AUDITING, AND ACCESS

29. **Monitoring**. PROVIDER understands that the provisions of this Contract are required to fulfill its obligation to offer the VPK Program, and that COALITION will monitor PROVIDER for compliance with the requirements of offering the VPK Program.

30. **Physical Access.** PROVIDER agrees to allow the Division and COALITION staff or sub-contractors immediate access to the facilities and spaces used to offer the VPK Program during normal business hours.

31. **Records Access.** PROVIDER agrees to allow COALITION staff or sub-contractors and the Division to inspect and copy records pertaining to the VPK Program during normal business hours and upon request by COALITION or the Division. Records shall be provided within seventy-two (72) hours.

VI. MAINTENANCE OF RECORDS, DATA, AND CONFIDENTIALITY

32. **Record Confidentiality.** PROVIDER agrees to protect the confidentiality of child and family records. Information associated with the VPK Program will only be made available in accordance with the restrictions of s. 1002.72, F.S. For the purposes of records of children enrolled in the VPK Program, this Contract is considered an interagency agreement for the purpose of implementing the VPK Program as described in s. 1002.72(3)(a), F.S. Accordingly, to the extent that PROVIDER receives VPK records in order to carry out its official functions, PROVIDER must maintain and protect the data as required in s. 1002.72, F.S., and in accordance with paragraphs 33 and 34 below. Individuals and organizations eligible to receive records include PROVIDER, the parent, COALITION, the Division, and other entities identified in s. 1002.72, F.S.

33. **Record Maintenance.** PROVIDER agrees to maintain records, including enrollment and attendance records, for children funded by the VPK Program; records of each VPK child, VPK instructor, substitute instructor, or VPK director; and other fiscal records for audit purposes for a period of five (5) years from the date of the last payment for that fiscal year or until the resolution of any audit findings or any litigation related to this Contract, whichever occurs last. PROVIDER may maintain records in an electronic medium and, if PROVIDER does so, then PROVIDER must back up records on a regular basis to safeguard against loss.

34. **Record Transfer on Termination.** In the event that PROVIDER permanently ceases to offer the VPK Program before the conclusion of the retention period for VPK records as described in Paragraph 33, whether as a result of unilateral or mutual termination of PROVIDER's eligibility to offer the VPK Program or as a result of PROVIDER ceasing to do business, PROVIDER must transfer all VPK records required to be maintained under Paragraph 33 to COALITION no later than the close of business on the day PROVIDER ceases to offer the VPK Program. Failure to remit all VPK records required to be maintained will result in COALITION withholding final payment until the requirements of this paragraph are met.

VII. COMPENSATION AND FUNDING

35. **Notification of Enrollment.** PROVIDER agrees that it will not receive payment until PROVIDER has entered the certificate of eligibility number into the Provider Portal and COALITION has in turn approved the enrollment of the child through the Provider Portal.

36. **Attendance Documentation.** PROVIDER agrees to document the daily attendance, to certify the monthly attendance, and to certify the annual cumulative attendance of each child admitted to PROVIDER's VPK Program class(es) in accordance with rules of the Division. PROVIDER agrees that, after the annual cumulative attendance has been certified, the certified annual cumulative attendance may not be disputed for payment purposes.

37. **Parent Attendance Certification.** PROVIDER agrees to require that the parent of each child in the VPK Program verify, each month, the child's attendance on the prior month's certified child attendance, in accordance with the requirements of s. 1002.71(6)(b)2., F.S. PROVIDER agrees to maintain the Child Attendance and Parental Choice Certificates (Forms OEL-VPK 03L or OEL-VPK 03S) adopted in Rule 6M-8.305 F.A.C., which have been signed each month by a parent for each child admitted into PROVIDER's VPK Program class(es).

38. **Direct Deposit.** PROVIDER agrees to provide information necessary to facilitate direct deposit in order to receive VPK reimbursement for services rendered. PROVIDER agrees to provide alternative reimbursement arrangements if PROVIDER chooses to opt out of direct deposit, however, the reimbursement may be delayed up to twenty-one (21) calendar days should PROVIDER choose to opt out.

39. **Payment Rate.** PROVIDER understands that payments for each child may not exceed the amount of funding for one (1) full-time equivalent (FTE) student-as established by the Florida Legislature, except for extreme hardship reenrollment circumstances described in Rule 6M-8.210, F.A.C. The amount of funding for one (1) FTE student is calculated by multiplying the base student allocation provided in the General Appropriations Act by the county's district cost differential. The formula for FTE calculation is subject to revision by the Legislature during the course of the program year. In the event that a change of ownership or transfer of a VPK

Program has occurred and payment, including advance payment, has been made, the succeeding VPK provider must not receive funding, that, combined with the funds already dispersed to the preceding VPK provider(s), would exceed the funding for one (1) full-time (FTE) for each child enrolled.

40. **Differential Payment.** PROVIDER understands that, subject to appropriation by the Legislature, PROVIDER may receive a differential payment based on the PROVIDER's performance designation in accordance with s. 1002.68(4)(e), F.S.

41. **Advance Payment Option.** PROVIDER understands that PROVIDER will receive monthly payments in accordance with the rules of the Division of Early Learning. PROVIDER further understands that PROVIDER may elect to receive monthly advance payments based on the number of children enrolled in PROVIDER's VPK Program class(es) by checking the appropriate box for each program:

School-Year Program

☐ PROVIDER elects to receive monthly advance payments for the school-year program and understands that advance payments will be reconciled and adjusted in accordance with the rules of the Division.

☒ PROVIDER elects **not** to receive monthly advance payments for the school-year program.

or

☐ PROVIDER does not intend to offer the school-year program.

Summer Program

☐ PROVIDER elects to receive monthly advance payments for the summer program and understands that advance payments will be reconciled and adjusted in accordance with the rules of the Division.

☒ PROVIDER elects **not** to receive monthly advance payments for the summer program.

or

☐ PROVIDER does **not** intend to offer the summer program.

42. **Final Payment.** PROVIDER understands that COALITION will not issue a final payment to PROVIDER for the VPK Program year until PROVIDER certifies the annual cumulative attendance of each child enrolled in PROVIDER's VPK Program in accordance with the rules of the Division.

43. **Overpayment.** PROVIDER agrees that, if the end-of-year reconciliation of payments reveals

that PROVIDER received payments in excess of the amount owed to PROVIDER, COALITION will offset the overpayment against the final payment owed to PROVIDER for the program year and any future payments issued to PROVIDER for early learning programs. If PROVIDER ceases to offer early learning programs before the overpayment is fully offset, PROVIDER agrees to return the funds it was overpaid. If PROVIDER fails to return the funds it was overpaid, PROVIDER will be subject to collection efforts.

44. **Attendance Documentation Submission.** PROVIDER agrees to submit monthly attendance certification, in accordance with Rule 6M-8.305, F.A.C., for payment. PROVIDER agrees to submit all required attendance records to COALITION on or before the 3rd business day of each month. If the due date falls on a holiday, PROVIDER agrees to submit all required attendance records to COALITION on the preceding business day. Records submitted late will be processed and paid in the next payment cycle.

45. **Reimbursement Summary Review.** PROVIDER agrees to review the reimbursement summary provided with the monthly reimbursement statement. PROVIDER agrees to report to COALITION any discrepancy, overpayment, or underpayment within sixty (60) calendar days of transmission of the reimbursement summary.

46. **Closnres.** PROVIDER agrees that compensation for temporary closures will be handled in accordance with Rule 6M-8.204(5), F.A.C.

47. **Disallowed Costs.** PROVIDER understands that expenditures submitted for reimbursement will be disallowed if PROVIDER does not adhere to the provisions governing the VPK Program as described in paragraph 5. Any disallowed expenditure may be deducted from any future reimbursement. PROVIDER agrees to return to COALITION any funds received as a result of error or overpayment or disallowed cost. If PROVIDER ceases to offer the VPK Program before the payment is fully recovered, PROVIDER agrees to return the funds it was overpaid. If PROVIDER fails to return the funds it was overpaid, PROVIDER will be subject to collection efforts and fraud restitution.

48. **Head Start Agencies.** If PROVIDER is a Head Start Agency, PROVIDER understands that, in accordance with federal law, PROVIDER's Head Start programs must be "in addition to, and not in substitution for, comparable services previously provided without Federal assistance." (42 U.S.C., s. 9835(c))

49. **Title 20 Schools.** If PROVIDER receives federal funds under Title 20, United States Code, ss. 6311-6322, PROVIDER understands that, in accordance with federal law, PROVIDER may use "Federal funds to supplement, [but] not [to] supplant non-Federal funds." (20 U.S.C., s. 6314(a)(3)(B))

VIII. PROVISIONS FOR PROVIDER ACCOUNTABILITY

50. **Performance Metric.** PROVIDER understands that, it is required to adhere to the accountability measures set forth in s. 1002.68, F.S. PROVIDER acknowledges that the calculation of the performance metric will include composite program assessment scores, learning gains, and norm-referenced developmental learning outcomes resulting from the coordinated screening and progress monitoring program.

51. **Provider on Probation.** PROVIDER understands that it is required to adhere to the probation

requirements set forth in s. 1002.68, F.S.

IX. FINANCIAL CONSEQUENCES

52. **Financial Consequences.** As a result of PROVIDER's failure to provide the minimum level of services required by this Contract, COALITION must temporarily withhold reimbursement, disallow all or part of services not in compliance with the terms of this Contract, or terminate the Contract.

X. NONDISCRIMINATION

53. **Discrimination Prohibited.** PROVIDER agrees to comply with the antidiscrimination requirements of 42 U.S.C. s. 2000d, regardless of whether PROVIDER receives federal financial assistance. PROVIDER agrees not to discriminate against a parent or child, including the refusal to admit a child for enrollment in the VPK Program, in violation of the antidiscrimination requirements.

XI. TERMINATION AND NONCOMPLIANCE

54. **Noncompliance Determination and Corrective Action Notice.** If COALITION determines PROVIDER has failed to comply with the provisions governing the VPK Program as described in paragraph 5 or the requirements of this Contract, and COALITION concludes that corrective action will resolve the failure to comply, COALITION must notify PROVIDER in writing. ("Corrective action" means implementation of specific action(s) designed to correct the failure to meet a specific requirement.) The notice must: (i) identify the specific requirement(s) that PROVIDER failed to meet; (ii) describe how PROVIDER failed to meet each requirement; (iii) provide a detailed description of any required corrective action, (iv) set a deadline for completion of the corrective action; and (v) state that PROVIDER may request a review of the determination as described in paragraph 61. Upon determining that PROVIDER has completed the corrective action, COALITION must notify PROVIDER in writing. If PROVIDER has not satisfactorily implemented its corrective actions by the end of this Contract, PROVIDER will still be held accountable for implementing the remainder of the corrective actions if PROVIDER remains eligible to deliver the VPK Program and executes a new contract with COALITION.

55. **Termination for Cause.**

a. Basis of Termination for Cause. PROVIDER agrees that COALITION has the right to terminate this Contract for cause at any time. The following are grounds for termination for cause: (a) action, or lack of action, which threatens the health, safety, or welfare of children; or cited for a Class I violation by the Department of Children and Families or local licensing agency as applicable; (b) the material failure to comply with one or more of the terms of this Contract, including failure to verify all new hires work authorization status using E-Verify system as described in paragraph 7, and failure to implement corrective action; (c) the refusal to accept any notice described under this Contract which COALITION is required to send to PROVIDER; or (d) reasonable or probable cause for COALITION to suspect that fraud has been committed by PROVIDER as described in paragraph 60.

b. Notice of Termination for Cause. In order to terminate PROVIDER for cause, COALITION must send a written notice of termination for cause to PROVIDER. Such notice

must be sent, with proof of delivery, at least five (5) business days before termination. The notice must state the date of, and the specific basis for, termination. Finally, the notice must state that PROVIDER may request a review of the determination as described in paragraph 61. Notwithstanding PROVIDER's refusal of delivery of the notice, this Contract will be terminated on the date identified in the notice. COALITION must document any refusal of delivery.

56. **Emergency Termination.** COALITION must immediately terminate this Contract on an emergency basis upon a notification by the Department of Children and Families (DCF) or local licensing agency or accreditation body of actions or inactions of PROVIDER that pose an immediate and serious danger to the health, safety, or welfare of children. COALITION will terminate this Contract on an emergency basis by sending PROVIDER written notice of emergency termination at least twenty-four (24) hours prior to termination. The written notice must specifically state the basis of COALITION's emergency termination. Finally, the notice must state that PROVIDER may request a review of the determination as described in paragraph 61.

57. **Revocation of Eligibility.**

a. In accordance with sections 1002.55(6), 1002.61(10), or 1002.63(9), F.S., if PROVIDER's Contract is terminated under paragraphs 55 or 56, COALITION may revoke PROVIDER's eligibility to deliver the VPK Program and SCHOOL DISTRICT may revoke a public school's eligibility to deliver the VPK Program. When revoking a PROVIDER'S eligibility, COALITION or SCHOOL DISTRICT must adhere to requirements provided in Rule 6M-8.702, F.A.C. COALITION or SCHOOL DISTRICT shall provide notice of its intent to revoke PROVIDER'S eligibility at the same time that it provides written notice of intent to terminate the contract to PROVIDER. For multi-site providers, such as corporate chains or school districts, VPK Program ineligibility is per site and may not apply to all locations unless specifically determined otherwise by COALITION.

b. PROVIDER agrees that in the event that this Contract is terminated under the provisions of paragraphs 55 or 56, and PROVIDER's eligibility is not revoked under paragraph 57 part a., the parties may not enter into another contract for VPK services for the remainder of the contract term of this Contract.

58. **Termination of Contract by Provider.** PROVIDER and COALITION may agree to terminate this Contract by mutual consent or PROVIDER may unilaterally terminate this Contract at will. Written notice of termination must be given at least thirty (30) calendar days before the termination date in order for COALITION to make alternative arrangements for uninterrupted services for children served under this Contract. If sufficient notice of termination is not provided, COALITION may refuse to issue the final reimbursement payment to PROVIDER. If PROVIDER unilaterally terminates this Contract during the pendency of an inquiry due to suspected noncompliance with part V or part VI of Chapter 1002, of the Florida Statutes or Chapter 6M-8, F.A.C., COALITION may revoke PROVIDER'S eligibility in accordance with Rule 6M-8.702, F.A.C., if the noncompliance is upheld by the early learning coalition review hearing committee for a period of at least two (2) years but no more than five (5) years.

59. **Legislative Appropriation.** Any obligation for payment under this Contract is contingent upon an appropriation by the Florida Legislature. If funds required to finance this Contract are unavailable, COALITION must terminate this Contract after providing written notice, with

proof of delivery, at least twenty-four (24) hours before termination of this Contract. In the event of termination of this Contract under this paragraph, PROVIDER must be paid for the documented VPK hours completed prior to termination of this Contract.

60. **Fraud.**

a. **Suspension or Termination for Suspected Fraud.** In accordance with s. 1002.91(4), F.S., COALITION may suspend or terminate PROVIDER from participation in the VPK Program when it has reasonable cause to believe that PROVIDER has committed fraud. PROVIDER may request a review of COALITION's determination to suspend PROVIDER as described in paragraph 61. This review shall be limited to a determination of whether COALITION has reasonable belief that fraud occurred. If suspended, PROVIDER shall remain suspended until the completion of any investigation by the Division, or any other state or federal agency, and any subsequent prosecution or other legal proceeding.

b. **Termination for Fraud.** In accordance with s. 1002.91(5), F.S., if PROVIDER, or an owner, officer, or board director thereof, is convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., or is acting as the beneficial owner for someone who has been convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., COALITION shall refrain from contracting with, or using the services of, PROVIDER for a period of five (5) years. In addition, COALITION shall refrain from contracting with, or using the services of, any provider that shares an officer or director with a provider that is convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., for a period of five (5) years.

c. **Termination for National Disqualification.** In accordance with s. 1002.91(7), F.S., if PROVIDER is placed on the United States Department of Agriculture National Disqualified List, COALITION must terminate this Contract for cause. In addition, if PROVIDER shares an officer or board director with a provider that is on the United States Department of Agriculture National Disqualified List, COALITION must terminate this Contract for cause.

61. **Due Process Procedures.** PROVIDER may request a review of determinations made by COALITION under this Contract. Reviews will be conducted in accordance with Exhibit 2, Due Process Procedures. While a request for a review is being examined, PROVIDER is not required to implement corrective action. In accordance with s. 1002.73(1), PROVIDER may not offer any VPK Program services while a request for a review regarding termination of PROVIDER's VPK Provider Contract is being examined.

62. **Severability of Provider Location.** If PROVIDER has executed this Contract on behalf of multiple locations and one or more of the locations is terminated pursuant to Section XI of this Contract, then in lieu of re-executing a new contract for the remaining locations, COALITION may modify Exhibit 1 to indicate which locations previously part of this Contract have been removed. This information must be provided in the Provider Portal. This Contract will remain in force and effect as to all locations in Exhibit 1 that are not modified.

63. **Litigation and Venue.** In the event that PROVIDER believes that this Contract has been inappropriately terminated, or in the event of a breach of this Contract, any available remedies may be pursued in a court of competent jurisdiction. COALITION and PROVIDER agree that

any litigation related to this Contract that is brought by COALITION or PROVIDER will be brought in a county within COALITION's geographical service area.

XII. NOTIFICATION

64. **Information Change Notification.** PROVIDER agrees that it will comply with each of the following notification requirements:

a. Provide notice to COALITION of class transfers of children at the same provider location within fourteen (14) calendar days;
b. Provide notice to COALITION of changes to information provided on Forms OEL-VPK 10, OEL-VPK 11A, and OEL-VPK 11B within fourteen (14) calendar days after the information changes, in accordance with Rule 6M-8.300, F.A.C.;
c. Provide notice of temporary closure in accordance with the requirements of Rule 6M-8.204, F.A.C.;
d. Provide notice and documentation specifying reasons for dismissal of children within fourteen (14) calendar days.
e. Providing notice to COALITION of a request for an additional program assessment in accordance with Rule 6M-8.621, F.A.C. PROVIDER acknowledges additional assessments are at PROVIDER's expense. The cost of the additional program assessment charged by COALITION is: $400.00 .

65. **Child Care Resource & Referral (CCR&R) Participation.** PROVIDER agrees to provide program and business information annually for inclusion in the Child Care Resource and Referral (CCR&R) Network and is responsible for ensuring that COALITION has up-to-date business and contact (including emergency contact) information. This information must be provided in the Provider Portal.

66. **Unusual Incident Notification.** PROVIDER agrees to report unusual incidents to COALITION by no later than the close of business on the next business day of the unusual incident and to submit a written report to COALITION within three (3) business days from the date of the incident. For licensed providers, sending a copy of the incident report submitted for DCF to COALITION will constitute compliance with this paragraph. An unusual incident is any significant event involving the health and safety of children under PROVIDER's care. Examples of unusual incidents include: accusations of abuse or neglect against PROVIDER or PROVIDER's staff; the injury of a child which requires professional medical attention at PROVIDER's site or written notification from the child's parent that the child received professional medical attention; and when PROVIDER receives notice of litigation where PROVIDER is a named party or defendant that relates to PROVIDER's operation of VPK services.

67. **Notification of Disqualification or Public Assistance Fraud.**

a. PROVIDER must notify COALITION within five (5) calendar days if PROVIDER is placed on the United States Department of Agriculture National Disqualified List, or if PROVIDER shares an officer or board director with a provider that is on the United States Department of Agriculture National Disqualified List.

b. PROVIDER must notify COALITION within five (5) calendar days if PROVIDER, or an owner, officer, or board director thereof, is convicted of, found guilty of, or pleads guilty or

nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S., or is acting as the beneficial owner for someone who has been convicted of, found guilty of, or pleads guilty or nolo contendere to, regardless of adjudication, public assistance fraud pursuant to s. 414.39, F.S.

XIII. INDEMNIFICATION

68. **Indemnification.** PROVIDER will be fully liable for and indemnify, defend, and hold harmless COALITION, Division, and all of their officers, directors, agents, contractors, subcontractors, and employees from and against any and all third-party claims, suits, actions, damages, judgments, and costs that arise whether in law or in equity, from any of the PROVIDER's agents, subcontractors, or employees' acts, actions, neglect, or omission during the performance or operations under this Contract or any subsequent modification thereof. This includes attorney's fees and costs. This indemnification holds whether liability is direct or indirect and whether damage is to any person or real or personal tangible or intangible property. If PROVIDER is a state agency or a subdivision thereof, as defined in s. 768.28(2), this paragraph is limited to the extent permitted by s. 768.28, F.S.

XIV. SEVERABILITY

69. **Severability.** If any provision of this Contract is held to be unenforceable by a court of competent jurisdiction, the remaining terms and conditions remain in full force and effect.

XV. AMENDMENTS

70. **Only Authorized Amendments.** Only authorized attachments, amendments, or supplements to this Contract are authorized or permitted including those specifically incorporated by reference in this form, such as Exhibit 1, Provider Location List; Exhibit 2, Due Process Procedures; Form DEL-VPK 20A, Amendment to Statewide Voluntary Prekindergarten Provider Contract; and Form DEL-VPK 20PP or Form DEL-VPK 20PS, as described in paragraph 7.

XVI. EXECUTION OF CONTRACT

In accordance with ss. 1002.55(3)(i), 1002.61(3)(b), and 1002.63(3)(b), F.S., PROVIDER has caused this Contract to be executed as of the date set forth in Paragraph 1. By signing below, PROVIDER hereby certifies that PROVIDER has read and understood this Contract. PROVIDER certifies that all information provided is true and correct and agrees that noncompliance with the requirements of the VPK Program, which include the requirements of this Contract, and all Exhibits and authorized attachments, will result in corrective action, withholding of funds, or termination of this Contract at the discretion of COALITION, in accordance with Section XI.

Warranty of Authority. Each person signing this Contract warrants that he or she is duly authorized to do so and to bind the respective party to the Contract.

Signature of President/Vice President/ Secretary/Officer/Owner/Principal/Other Authorized Representative	**Print Name**
☐ By Electronic Signature	
Title	**Date**
Provider's Additional Signatory (If required by the Provider)	**Print Name**
☐ By Electronic Signature	
Title	**Date**
Provider's Additional Signatory (If required by the Provider)	**Print Name**
☐ By Electronic Signature	
Title	**Date**

COALITION has caused this Contract to be executed as of the date set forth in Paragraph 1.

Signature of Authorized Coalition Representative	**Print Name**
☐ By Electronic Signature	
Title	**Date**

** Electronic signature: By providing this electronic signature, I attest that I understand that electronic signatures are legally binding and have the same meaning as handwritten signatures. I confirm that internal controls have been maintained, and that policies and procedures were properly followed to ensure the authenticity of the electronic signature.*

STATE OF FLORIDA
STATEWIDE VOLUNTARY PREKINDERGARTEN
PROVIDER CONTRACT
FORM DEL-VPK 20

Exhibit 1: Provider Location List

Provider Legal Name: Suwannee County School Board
(doing business as)

If PROVIDER is executing this Contract on behalf of one physical location, mark this Exhibit "Not Applicable" in the box below.

☐ **Not Applicable**

If PROVIDER is a school district executing a single Contract on behalf of multiple public school VPK providers or if PROVIDER is executing a single Contract on behalf of multiple private VPK sites within COALITION's service area, PROVIDER must complete a Provider Location List in a table format with the following rows:

- Location Number (optional)
- Location Legal Name
- Doing Business As Name (if applicable)
- Physical Address
- Employer Identification Number (EIN)
- School Year (Y/N)
- Summer (Y/N)
- Official Use Only (for coalition use)
- Composite Program Assessment Score

Exhibit 2: Due Process Procedures

Provider Legal Name: Suwannee County School Board

1. Purpose of Exhibit. Early learning coalitions are responsible for the local implementation of early learning programs funded with state and federal funds, such as the School Readiness Program and Voluntary Prekindergarten Education Program. Providers of such early learning programs may request a review of determinations made by an early learning coalition in accordance with the due process procedures described below.

2. Request for Review Hearing. If a provider disputes any action taken by the coalition pursuant to the terms of the Statewide Voluntary Prekindergarten Provider Contract, the provider may request a review hearing in writing by sending it to the contact person listed in the coalition's action. A review hearing is a "meeting" for the purposes of the Sunshine Law (s. 268.011, F.S.)
and is subject to public notice. During a review hearing, the provider will have a reasonable opportunity to address coalition staff or sub-contractor staff regarding the coalition's action and to present supporting evidence before a Review Hearing Committee.
The provider may have an attorney present at the review hearing to represent or advise the provider.

a. **Content of Request for Review Hearing.** The request for review hearing must state: the name and contact information of an individual authorized to provide information and binding responses on behalf of provider; the specific action by the coalition that the provider disputes, the specific reasons for the provider's belief; and whether the provider will be represented by an attorney or another individual during the review hearing.

b. **Request Time.** The provider's request for a review hearing must be submitted in writing to the coalition within five (5) business days of receipt of notice of the determination which the provider believes to be incorrect.

c. **Supporting Documentation.** The provider must send copies of any written documentation supporting the claims of the provider. Examples of relevant documentation may include, but are not limited to, attendance documentation, notarized attestations from parents, documentation from licensing or accrediting bodies, documents demonstrating dates of information submission, and a proposed corrective action plan.

3. Implementation of Review. If the coalition receives a request for review hearing from the provider, the coalition must address the request by taking the following steps.

a. **Assignment of Review Hearing Committee.** Within three (3) business days of receipt of a request for review hearing, the coalition must assign a Review Hearing Committee to complete the review. The Review Hearing Committee must be composed of at least three (3) but no more than five (5) members of the Coalition Board. The Chair of the coalition's board shall appoint the Review Hearing Committee and shall name the chair of the committee. At least one of the members must be a mandatory member as set forth in section 1002.83(4) and at least one other member shall be one of the provider representative members. If all attempts have been made by the coalition to schedule among the selected Review Hearing Committee members potential dates for the hearing and neither provider representative from the coalition board is available,

then the requirement for a provider representative will be waived for this hearing and the minutes of the Review Hearing Committee will document that the coalition made every attempt to have a provider representative member included but was unable to do so for this hearing.

b. Response to Request for Review Hearing. Within five (5) business days of receipt of the request for review hearing, the coalition must respond to the provider in writing, return receipt requested. The notice must include at least three (3) proposed dates and times for the review hearing which must be within forty-five (45) days of the date of receipt of the request for review hearing. The notice must also state that the review hearing may be conducted in person at a location designated by the coalition or via any method of telecommunications, as long as the public is given reasonable access to observe and, when appropriate, participate. Finally, the notice must state whether or not all of the coalition staff or sub-contractor staff whom the provider wishes to have present during the hearing will be made available. If any individual who the provider requested to have present is not available, the coalition must make available an individual who is qualified to address the subjects the provider wished the individual to address.

c. Date and Location Selection. Within five (5) business days of receipt of the response to a request for review hearing, the provider must inform the coalition of the date and time which it selects for the review hearing and whether the provider will attend the meeting in person or via a method of telecommunication. Within five (5) business days of receipt of the response to a request for review hearing, if the provider is unable to attend any of the proposed dates and times for the review hearing, the provider must submit written notice which states the specific reasons that provider is unable to attend and must contact the coalition to select a mutually agreed upon date for the review hearing. If the provider does not inform the coalition of the date and time within the required time period, then the process is considered complete and the request is denied.

d. Conducting the Review Hearing. The Review Hearing Committee must assess the claim(s) the provider made in its request for review by examining all information and documentation submitted by the provider. The provider must be given a reasonable opportunity to question coalition staff or sub-contractor staff regarding the determinations of the coalition and to present evidence before the Review Hearing Committee. The coalition will also be provided a reasonable opportunity to submit evidence to rebut any claims made by the provider.

e. Notice of Review Hearing Committee Decision. Following completion of the presentation by the provider and the coalition, the Review Hearing Committee will vote regarding each of the provider's claims. The decision of the Review Hearing Committee is final. In its deliberations, the Review Hearing Committee must determine:

i. If the determination made by the coalition was correct, in whole or in part, or incorrect.

ii. If no part of the determination made by the coalition was correct, then the provider is not required to take further action.

iii. If any part of the determination made by the coalition is correct, the Committee must identify the portion(s) determined to be correct and, as applicable, decide:

A. If corrective action is necessary, that the provider must take corrective action in

regard to the part(s) which the Review Hearing Committee determines to be correct; and the revised deadlines for completion of the corrective action(s); or

B. If the provider's eligibility to offer the Voluntary Prekindergarten Education Program will be terminated, the date of termination.

f. Notice of Review Hearing Conclusion. The Chair of the Review Hearing Committee must ensure a written notice of the review hearing conclusion is prepared. The written notice must state the outcome of the Review Hearing Committee's vote regarding each of the provider's claims. In addition, the notice must specifically state the reasons supporting the Review Hearing Committee's conclusions. The dates for either corrective action to be completed, or termination of eligibility to offer the Voluntary Prekindergarten Education Program must be included in the notice. The Chair of the Review Hearing Committee must approve the notice and ensure it is made public within ten (10) business days of the conclusion of the review hearing.

Exhibit 1: Provider Location List

Provider Name: Branford Elementary School

Location Number	16427
Location Legal Name	Suwannee County School Board
Doing Business As Name	Branford Elementary School
Physical Address	26801 STATE ROAD 247 BRANFORD, FL 32008-2684
Employer Identification Number	596000872
School Year	Yes
Summer	No
Composite Program Assessment Score	5.47
Official Use Only	

Exhibit 1: Provider Location List

Provider Name: Suwannee Pineview Elementary

Location Number	21126
Location Legal Name	Suwannee County School Board
Doing Business As Name	Suwannee Pineview Elementary
Physical Address	1748 S Ohio Ave Live Oak, FL 32064
Employer Identification Number	596000872
School Year	Yes
Summer	No
Composite Program Assessment Score	4.78
Official Use Only	

Exhibit 1: Provider Location List

Provider Name: Suwannee Riverside Elementary

Location Number	16215
Location Legal Name	Suwannee County School Board
Doing Business As Name	Suwannee Riverside Elementary
Physical Address	1729 WALKER AVE SW STE 200 LIVE OAK, FL 32064-4059
Employer Identification Number	596000872
School Year	Yes
Summer	Yes
Composite Program Assessment Score	5.23
Official Use Only	

Exhibit 1: Provider Location List

Provider Name: Suwannee Springcrest Elementary

Location Number	21125
Location Legal Name	Suwannee County School Board
Doing Business As Name	Suwannee Springcrest Elementary
Physical Address	1419 Walker Ave SW Live Oak, FL 32064
Employer Identification Number	596000872
School Year	Yes
Summer	No
Composite Program Assessment Score	5.08
Official Use Only	

STATE OF FLORIDA
STATEWIDE VOLUNTARY PREKINDERGARTEN
PROVIDER CONTRACT
PUBLIC SCHOOL ATTACHMENT FORM DEL-VPK 20PS

I. PARTIES AND TERMS OF CONTRACT ATTACHMENT

1. **Parties.** This document is executed as an Attachment to the Contract made and entered into the 1st day of July, 20 23, by and between the Early Learning Coalition of Florida's Gateway (herein referred to as "COALITION"), and Suwannee County School Board (herein referred to as "PROVIDER"), with its principal offices located at 1740 OHIO AVE S LIVE OAK, FL 32064-4500.

2. **Provider Type.** This Attachment is designed for use by public school districts and/or public schools. If a VPK site under this Contract is a charter school, COALITION must confirm that the VPK Program is in its charter before use of this Attachment.

II. PUBLIC SCHOOLS

3. **Monitoring Assurance.** The school district understands that the provisions of this Contract are required to fulfill its obligation to offer the VPK Program at public schools, and that COALITION will monitor public schools for compliance with the requirements of offering the VPK Program, in accordance with sections 1002.61(10) and 1002.63(9), F.S.

4. **Summer Funding.** Each school district's funding for the summer program shall be modified from the terms of Paragraph 2 of the Contract (Form DEL-VPK 20) in accordance with s. 1002.71(3)(d), F.S.

5. **Transportation funding.** A student enrolled in the VPK Program may not be reported under s. 1011.68, F.S., for student transportation funds.

6. **School District Authorization.** An authorized school district representative must be a signatory of this Contract.

SUWANNEE COUNTY SCHOOL BOARD

PROFESSIONAL/TECHNICAL SERVICES AGREEMENT

This Agreement is made as of the date of execution by and between the Suwannee County School Board ("SCSB"), and **H2 Holdco Inc.** ("H2H").

WITNESSED:

WHEREAS, SCSB operates schools and educational institutions and is in need of a qualified, experienced Educational Consultant to provide consulting services for SCSB; and

WHEREAS, H2H may employ and/or contract with qualified and duly licensed and/or certified instructors with expertise and experience in providing educational services; and

WHEREAS, SCSB desires to engage H2H to provide such services for SCSB and H2H is willing to provide such services for SCSB.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein set forth, the parties agree as follows:

1. ENGAGEMENT; RESPONSIBILITIES OF H2H

A. SERVICES: SCSB hereby engages H2H to provide educational consulting services for SCSB as requested by SCSB, and H2H hereby accepts such engagement and agrees to provide said services in accordance with the terms of this Agreement. Said services are described in Exhibit A attached hereto, which exhibit is hereby incorporated by reference into, and made a part of, this Agreement. H2H shall provide said services through employees and/or independent subH2Hs who are qualified and appropriately licensed and/or certified to perform all functions assigned to them by H2H in connection with the provision of services by H2H hereunder.

B. MANNER OF PERFORMANCE OF H2H'S SERVICES

(i) H2H and staff shall perform all services under this Agreement in the manner and means it or he/she chooses, in its or his/her sole and absolute discretion and judgment. H2H and staff shall not be required to comply with SCSB's directions or instructions concerning when, where and how to perform services under this Agreement, but shall have full and absolute discretion in such matters.

(ii) H2H and staff shall not be required to perform services in any order or sequence specified by SCSB.

(iii)H2H and staff shall not be required to attend meetings or participate in training conducted by

SCSB as to specific methods or procedures.

(iv) H2H and staff shall not be required to work specified hours, but shall have full and absolute discretion with respect thereto.

(v) H2H and staff shall not be required to submit any written or oral reports to SCSB except such reports as shall be required by law, regulation, or any governmental authority, including reasons for federal, state, or local compliance purposes.

(vi) The H2H and staff shall be responsible for payment of H2H and staff expenses relating to the performance of duties hereunder, including expenses or travel and similar items.

C. DOCUMENTATION: H2H shall submit to SCSB, on a monthly basis, appropriate documentation of services provided hereunder. Such documentation shall be in SCSB's standard format and shall contain the information reasonably requested by SCSB.

2. REPRESENTATIVES AND WARRANTIES

H2H represents and warrants to SCSB, upon execution and throughout the term of this Agreement, as follows:

A. H2H is not bound by any agreement or arrangement which would preclude it from entering into, or from fully performing the services required under, this Agreement;

B. None of the H2H staff has ever had his or her professional license or certification in the State of Florida or in any other jurisdiction denied, suspended, revoked, terminated, voluntarily relinquished under threat of disciplinary action, or restricted in any way.

C. H2H shall perform the services required hereunder in accordance with:
(i) all applicable federal, state, and local laws, rules, and regulations;

(ii) all applicable policies of: SCSB, provided that such policies are furnished to H2H in writing;

(iii) all applicable Bylaws, Rules, and Regulations of SUWANNEE COUNTY SCHOOLS, provided that such materials are furnished to H2H in writing;

D. H2H has, and shall maintain throughout the term of this Agreement, all appropriate federal and state licenses and certifications which are required in order for H2H to perform the services required of H2H under this Agreement; and

E. Each of the H2H staff has, and shall maintain throughout the term of this Agreement, all appropriate federal and state licenses and certifications which are required in order for said staff to perform the functions, assigned to him or her by H2H in connection with the provision of services under this Agreement; and

F. All H2H staff that are performing services hereunder shall comply with all applicable terms of this

Agreement.

3. INDEPENDENT CONTRACTOR

In performing the services herein specified, H2H is acting as an independent contractor, and neither H2H nor any staff shall be or be considered employees of SCSB. Neither H2H nor any H2H staff shall be under the control of SCSB as to the manner by which results are accomplished, but only as to the results of H2H's work. It is agreed and acknowledged by the parties that, as an independent contractor, H2H staff retains the right to contract with and provide educational consulting services to entities and individuals other than SCSB and its students, and nothing in this Agreement shall be interpreted as limiting or restricting in any way H2H's right to do so. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the parties hereto, and nothing herein contained shall be construed to authorize either party to act as agent for the other. H2H shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes and benefits with respect to all H2H staff. H2H hereby expressly agrees to provide SCSB with proof of payment of such withholding taxes solely in the event such SCSB is requested by federal or State tax authorities in connection with services rendered hereunder. Any such proof will be provided on a confidential basis directly to SCSB's counsel for delivery to tax authorities in order to preserve the confidentiality of such records. Neither H2H nor any H2H staff shall be subject to any SCSB policies solely applicable to SCSB's employees.

4. TERM

The initial term of this Agreement shall commence on July 1, 2023 and end on June 30, 2024, unless sooner terminated as provided herein. At the end of such initial term, this Agreement may be renewed for an additional term for the following school year upon the mutual written agreement of the parties.

5. COMPENSATION

For the services rendered pursuant to this Agreement, H2H shall be paid by SCSB, as and for its sole compensation hereunder, the amounts listed in Exhibit C attached hereto, which Exhibit is hereby incorporated by reference into, and made a part of, this Agreement. Notwithstanding the foregoing, no compensation shall be payable to H2H for any services for which H2H has not submitted the documentation required under Paragraph l(C) of this Agreement.

6. BILLING

H2H shall bill SCSB for services provided hereunder on a monthly basis in the month following the month in which services are rendered. Each invoice shall be SB's standard format and contain the information, requested by SCSB, and SCSB shall pay each invoice within **thirty (30) days** after receipt thereof by SCSB. SCSB shall not be required to pay for any services for which H2H does not provide a proper invoice.

7. CONFIDENTIALITY

H2H recognizes and acknowledges that, by virtue of entering into this Agreement and providing services hereunder, H2H and staff may have access to certain confidential information, including confidential student information and personal health information ("PHI"). H2H agrees that neither it nor any H2H staff will at

any time, either during or subsequent to the term of this Agreement, disclose to any third party, except where permitted or required by law or where such disclosure is expressly approved by SCSB in writing, any confidential student information, PHI or other confidential information, and H2H and all H2H staff shall comply with all Federal and State laws and regulations, and all SCSB rules, regulations, and policies regarding the confidentiality of such information. Without limiting the generality of the foregoing, H2H shall comply with the Health Insurance Portability and Accountability Act. H2H may not use or further disclose Personal Health Information ("PHI") other than as permitted or required by law or this Agreement. In addition, H2H shall:

- Report to SCSB any impermissible use or disclosure of PHI.
- Ensure that any agents, including subcontractors to whom it provides PHI created or received from SCSB agrees to the same restrictions or conditions that apply to H2H.
- Make PHI available in accordance with HIPAA Privacy Rules.
- Make PHI available for amendment and incorporate amendments into PHI in accordance with HIPAA rules.
- Make available the information required to make an accounting of disclosures under the applicable HIPAA law and regulations.
- Make its internal practices, and any information related to the use and disclosure of PHI received from, or created or received by H2H, available to applicable governmental entities.
- Upon termination of the contract, if feasible, return or destroy any and all PHI received from or created or received by the H2H in performance of this Agreement.

8. CRIMINAL BACKGROUND CHECKS

The Legislature amended the Jessica Lunsford Act effective July 1, 2007. This law requires any employee, contractor or vendor who will: (1) be at a school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds; meet Level II Background screening requirements. There are some exceptions. Level 2 screening includes fingerprinting, statewide criminal and juvenile justice records checks through the Florida Department of Law Enforcement and federal criminal records checks through the Federal Bureau of Investigation. Level 2 screening may also include local criminal records checks through the local law enforcement agencies.

Level II Background Check – Any vendor providing services under this contract who will (1) be at a school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds, that person shall have a **Level II background check** submitted through the Suwannee County School Board. Documentation of clearance will be on file in the Department of Human Resources in the Suwannee County School Board office. **The H2H shall be required to pay for all costs of the background reports.** If it is discovered during the period of the contract that H2H substituted an unapproved worker for an approved worker, this contract may be cancelled immediately at the instructions of the Suwannee County School Board.

9. AUDITS, RECORDS, AND RECORDS RETENTION

The District or its representative reserves the right to inspect and/or audit H2H's documents and records as they pertain to the services delivered under this Agreement. Such rights will be exercised with notice to H2H to determine compliance with and performance of the terms, conditions and specifications on all matters, rights and duties, and obligations established by this Agreement. Documents/records in any form

shall be open to the District's representative and may include but are not limited to all correspondence, ordering, payment, inspection and receiving records, and contracts or sub-contracts that directly or indirectly pertain to the transactions between the District and H2H in order:

A. To establish and maintain books, records, and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices, which sufficiently and properly reflect all revenues and expenditures of funds provided by the District under this contract.

B. To retain all H2H records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of the contract, or if an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of this contract.

C. That upon completion or termination of this Agreement and at the request of the District, the H2H will cooperate with the District to facilitate the duplication and transfer of any said records or documents during the required retention period as specified in paragraph A above.

D. To assure that these records shall be subject at all reasonable times to inspection, review, or audit by Federal, state, or other personnel duly authorized by the District.

E. That persons duly authorized by the District and Federal auditors, pursuant to 45 CFR, Part 92.36 (I) (10), shall have full access to and the right to examine any of provider's records and documents related to the services which it provides under this Agreement, regardless of the form in which kept, at all reasonable times and upon reasonable prior written notice for as long as records are retained.

F. To include these aforementioned audit and record keeping requirements in all approved subcontracts and assignments.

10. INDEMNIFICATION

H2H shall indemnify and hold harmless SCSB from and against any and all claims, liabilities, damages, and expenses including, without limitation, reasonable attorneys' fees, incurred by SCSB in defending actions brought against it arising out of or related to the acts or omissions of H2H, its agents, officers, or employees in the provision of services or performance of duties by H2H pursuant to this Agreement. SCSB shall hold H2H harmless and indemnify it from and against damages caused solely by SCSB's acts or omissions.

11. DEBARMENT & SUSPENSION

Suwannee County School Board certifies that, by submission of this document, that neither it nor its agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

12. TERMINATION

A. TERMINATION WITHOUT CAUSE. Either party may terminate this Agreement without cause by

giving the other party at least thirty (30) days prior written notice.

B. TERMINATION FOR BREACH. Either party may terminate this Agreement upon breach by the other party of any material provision of this Agreement, provided such breach continues for thirty (30) days after receipt by the breaching party of written notice of such breach from the non-breaching party.

C. IMMEDIATE TERMINATION BY SCSB. SCSB may terminate this Agreement immediately by written notice to H2H (such termination to be effective upon H2H's receipt of such notice) upon the occurrence of any of the following events:

(i) the denial, suspension, revocation, termination, restricting, relinquishment, or lapse of any license or certification required to be held by H2H, or of any H2H staff's professional license or certification, in the State of Florida in order to perform the services hereunder, or

(ii) conduct by H2H or any of H2H's staff which affects the quality of services provided to SCSB or the performance of duties required hereunder and which would, in SCSB's sole but reasonable judgment, be prejudicial to the best interests and welfare of SCSB or its students;

(iii)breach by H2H or any H2H staff of the confidentiality provisions of Section 7 hereof;

D. EFFECT OF TERMINATION. As of the effective date of termination of this Agreement, neither party shall have any further rights or obligations hereunder except for rights and obligations accruing prior to such effective date of termination, or arising as a result of any breach of this Agreement. Notwithstanding the foregoing, the following provisions shall survive the expiration or other termination of this Agreement, regardless of the cause of such termination: Paragraphs l(B), 2, 5, 10, 13, and 15.

13. ARBITRATION

Any dispute or controversy arising under, out of or in conjunction with, or in relation to, this Agreement, or any amendment hereof, or the breach hereof, shall be determined and settled by arbitration in Suwannee County, Florida, before a single arbitrator in accordance with the rules of the American Arbitration Association and applying the laws of the State of Florida. Any award rendered by the arbitrator shall be final and binding upon each of the parties, and judgment thereon may be entered in any court having jurisdiction thereof. The prevailing party shall have the right to seek an award of its legal fees, costs and expenses.

14. ENTIRE AGREEMENT; MODIFICATION

This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement.

15. GOVERNING LAW

This Agreement shall be construed in accordance with the laws of the State of Florida. Nothing in this Agreement shall be interpreted or construed to mean that the Board waives its common law sovereign immunity or the limits on liability set forth in Florida Statutes.

16. COUNTERPARTS

This Agreement may be executed in one or more counterparts, all of which together shall constitute only one Agreement.

17. NOTICES

All notices hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by Federal Express or Express Mail, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed as follows:

If to SCSB: Ted L. Roush, Superintendent
Suwannee County School Board
1740 Ohio Avenue, South
Live Oak, FL 32064

Copy to: Mr. Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell
Attorney for Suwannee County School Board
P. O. Box 10507
Tallahassee, FL 32302-2507

H2H: Courtnie Breland, MS, ATC
Director of Sports Medicine
H2 Holdco Inc.
484 Riverside Avenue
Jacksonville, FL 32202

18. WAIVER

A waiver by either party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure.

19. CAPTIONS

The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Agreement.

20. ASSIGNMENT; BINDING EFFECT.

H2H shall not assign or transfer, in whole or in part, this Agreement or any of H2H's rights, duties or obligations under this Agreement other than to an affiliate or lawful successor without the prior written

consent of SCSB, which shall not be unreasonably withheld or delayed, and any assignment or transfer by H2H without such consent shall be null and void. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, representatives, successors and permitted assigns.

21. RELEASE OF STUDENT RECORDS

By signature, H2H assures that the released student data will be handled with confidentiality as required by Florida Statute 1002.22.

22. PUBLIC RECORDS

For all H2Hs as set forth in Section 119.0701, Florida Statutes see EXHIBIT D which is incorporated by reference herein.

23. FORCE MAJEURE

Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Agreement if and to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God, acts of the public enemy, war, riots, strikes, labor disputes, civil disorders, fires, floods, hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2023-2024 academic year.

24. E-Verify. Effective July 1, 2020

A. Pursuant to Fla. Stat. § 448.095, H2H shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this Agreement.
B. SubH2Hs
   (i) H2H shall also require all subH2Hs performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.
   (ii) SubH2Hs shall provide H2H with an affidavit stating the subH2H does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.
   (iii)H2H shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.
C. H2H must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of H2H's E-Verify number.
D. Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. H2H may be liable for

all reasonable costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

IN WITNESS WHEREOF, the parties hereto have set their hands and seals to this Agreement on this _____ day of _____, 20__.

SUWANNEE COUNTY SCHOOL BOARD

_____ _____
Jerry Taylor, Chairperson Date

_____ _____
Ted L. Roush, Superintendent of Schools Date

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

H2H

_____ _____
Witness Signature Courtnie Breland, MS, ATC
Director of Sports Medicine

_____ H2 HoldCo Inc.
Type or Print Name of Witness

Date _____ Date _____

EXHIBIT A

SERVICES PROVIDED:

SCSB is a school or organization that sponsors athletic programs in which athletes participate; and **H2H** operates a rehabilitation injury management sports medicine program through which participating athletes will receive quality, medically necessary, and rehabilitative care to persons who sustain musculoskeletal injuries, or which make them eligible for medical benefits under applicable laws; and

H2H desires to contract with **SCSB** to provide and arrange for the provision of Athletic Training Services for all athletes participating in **SCSB** athletic programs to eligible claimants of such.

DEFINITIONS

I. *Athletic Training Five Domains of Services* shall include (further defined in Exhibit B):
   a. Injury/illness prevention and wellness protection
   b. Clinical evaluation and diagnosis
   c. Immediate and emergency care
   d. Treatment and rehabilitation
   e. Organizational and professional health and well-being

II. *Sports Medicine Programs*: The purpose of the Sports Medicine Program is to allow for more effective injury management and safe return to participation by providing prompt rehabilitative attention to injuries to athletes. In addition, **H2H** will provide athletes with a referral for appropriate care (i.e. physicians, therapists, etc.), athletic training services and assistance in the development of injury prevention programs.

SCSB and **H2H** mutually agree as follows:

1. **H2H** shall:
   a. Provide a Nationally Certified (ATC) and State Licensed (LAT) Athletic Trainer (s) to the schools to provide Athletic Training Services for games and practices for the period of July 1, 2022, to June 30, 2023, including at: (i) Suwannee High School minimum 20 hours per week; (ii) Branford High School minimum 20 hours per week; and (iii) Suwannee Middle School minimum 10 hours per week.

   b. Provide a direct link between athletic programs: Athletic Trainer (s), team, coaches, doctor, parents in the medical community (i.e. assist with doctor referral and rehabilitative needs to our clinics).

   c. Athletic trainers employed by and providing services for **H2H** are covered with appropriate liability insurance coverage while providing services for **SCSB.**

   d. **H2H** will provide ATC training room services including coordination of preseason physicals, complimentary injury screens, and post-event "humps/bruises clinics" at our Live Oak clinic location (405 11th Street Ste. 103). These services will be scheduled by appointment only and will be provided at cost to the patient (i.e. insurance or self-pay).

   e. Abide by and follow all requirements imposed upon by **SCSB,** and the Florida High School Athletic Association (FHSAA) relative to approved practices, sanctions, and activities.

f. Concerning the activities under this Agreement **SCSB**, H2H, its employees, agents and assign, shall abide by applicable legal requirements including the confidentiality of student records and identifying information concerning students (F.S. Section 228.093).

2. **SCSB** shall:
   a. Allow **H2H** to display marketing collateral in branding such as banners, flags, and/or tents during coverage. Additionally, broadcast **H2H** as a Sports Medicine Provider through announcements at home and/or through event newsletters.

   b. Allow **H2H** access to pre-season parent meeting dates and times and allow the certified athletic trainer to introduce themselves and the services the company will provide.

   c. Will purchase all medical supplies for the athletic trainer.

   d. Elects to receive monthly invoices after services are rendered. Invoices are expected to be paid in full within 30 days from invoiced date.

3. **SCSB** agrees to defend, indemnify, and hold harmless **H2H**, **H2H** Companies Incorporated's legal representatives, employees, agents, officers, trustees, affiliates, and assigns, and each of them from and against any claim, loss, damage, cost, expense, or liability, including but not limited to attorneys' fees, arising out of or related to or arising from: (i) the performance or nonperformance by **SCSB** of any obligations or services to be performed or provided by **SCSB** under this Agreement; and (ii) its negligent or unlawful acts.

4. This Agreement becomes effective as of the date written below (the "Effective Date") and shall continue thereafter in full force one school year indicated (the "Initial Term"), unless sooner terminated by the only if the services are not rendered and the team terminates within the area. This is an exclusive Agreement for one school year term by both parties. **H2H** has the right of first refusal for additional contract terms for all sports medicine programs for the **SCSB**. **H2H** has the right to terminate if payment is not received within contracted terms. Additional terms for coverage of the team following the expiration of this Agreement grants **H2H** the first right of refusal to continue service provisions for future coverage.

5. Upon any breach hereunder, the party who is not in default shall give written notice to the other party and permit the other party to have thirty (30) days to cure such breach. If the breach is not cured within the thirty (30) day notice period, the parties agree that before any litigation is commenced, they shall mediate the dispute. The mediator shall be mutually agreed upon, and absent agreement, two mediators, one selected by each party, shall agree on a third mediator,
and that third mediator shall mediate the dispute until it is resolved, or an impasse is declared.

H2H FEDERAL IDENTIFICATION NUMBER:
INDIVIDUAL SOCIAL SECURITY NUMBER: _____

IRS Form W-9 on file.

EXHIBIT B

1. **Athletic Training:**
    a. Athletic training encompasses the prevention, examination, diagnosis, treatment, and rehabilitation of emergent, acute or chronic injuries and medical conditions. Athletic training is recognized by the American Medical Association (AMA), Health Resources Services Administration (HRSA) and the Department of Health and Human Services (HHS) as an allied healthcare profession.
    b. ATCs are sometimes confused with Personal Trainers and Physical Therapists. There is, however, a large difference in the education, skillset, job duties, and patients-type of the three professions.
    c. ATs must graduate from an accredited master's (MS) program and are proficient in the following:
        i. Evidence-based practice
        ii. Prevention and health promotion
        iii. Clinical examination and diagnosis
        iv. Acute care of injury and illness
        v. Therapeutic interventions
        vi. Psychosocial strategies and referral
        vii. Health care administration
        viii. Professional development and responsibility
    d. Athletic trainers (ATCs) work under the direction of a physician as prescribed by state licensure statutes and the Board of Certification. They are highly qualified, multi-skilled healthcare professionals who collaborate with physicians to provide these five-practice domains:
        i. Injury/illness prevention and wellness protection
        ii. Clinical evaluation and diagnosis
        iii. Immediate and emergency care
        iv. Treatment and rehabilitation evaluation (this is an injury evaluation; not to be confused with outpatient Physical Therapy)
        v. Organizational and professional health and well-being

2. **Athletic Trainers duties:**
    a. Athletic trainers improve functional outcomes and specialize in patient education to prevent injury and re-injury. Preventative care provided by an athletic trainer has a positive return on investment for employers. (For example, ATs can reduce injury and shorten rehabilitation time for their athletes, which translates to lower absenteeism from work or school and reduced health care costs).
    b. Secondary school ATs provide comprehensive athletic health care services, not just "coverage" at athletic events and practices. Secondary school outcomes will be encompassed in areas that provide the most value to the school and community:
        i. decreased absenteeism
        ii. decreased lost game days
        iii. increased participation in school
        iv. decreased parental concerns
        v. increased student/athlete plan compliance
    c. **Medical Services**

i. Injury Evaluation and Treatment
ii. Injury Rehabilitation and Reconditioning
iii. After hours/On-call consultation and injury/illness management

d. **Risk Minimization**
i. Injury Prevention & Care Policies
ii. Environmental monitoring
iii. Emergency Action Plans
iv. Functional Movement Assessments/Assessment of pre-existing conditions
v. Review epidemiologic and current evidence-based research for clinical outcomes assessment
vi. Protective Equipment Selection, Fitting & Use
vii. First Aid/CPR training
viii. Infection control
ix. Facilitate PPEs
x. Practice/event coverage
xi. Budget management to provide adequate resources to purchase risk reduction supplies
xii. Using communication and interpersonal skills to create trust between student-athletes, coaches, administrators, and the athletic training staff

e. **Organizational/Administrative Value**
i. Injury records
ii. Credential maintenance
iii. Pre-participation examination (PPE)
iv. Sports Medicine Team relations
v. Emergency Action Plans (EAPs)
vi. Quality Control
vii. Education

f. **Cost Containment**
i. Insurance Premiums
ii. Workload Management
iii. Medical Services
iv. Budget Management
v. Fund Raising
vi. Academic Success
vii. Contracts

g. **AT Influence on Academic Success**
i. Student Retention/Academic Progress Rate (APR)
ii. Life Skills
iii. Conditions Affecting Learning/Psychological issues

EXHIBIT C

FEE SCHEDULE

SCSB shall be responsible for payment of **$35 per hour** per athletic trainer, to **H2H** for a Nationally Certified and State Licensed Athletic Trainer to provide athletic training services for the 2023-2024 school year. Hours may vary dependent on practice and game schedules. **SCSB** has requested a minimum of 50 hours per week for game coverage and/or practice coverage at $35 per hour for a minimum total per week of $1750.00. Payments shall be sent to H2 HoldCo Inc., PO Box 932184 Atlanta, GA 31193-2184. Additional coverage hours (exceeding the initial 50 hours per week requested) may be provided as mutually agreed upon by both **SCSB** and **H2H** at a rate of $35 per hour.

EXHIBIT D

Public Records Law Requirements
under Chapter 119.0701, Florida Statutes

IF THE H2H HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE H2H'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, LORIE NORRIS, RISK MANAGER, AT 386-647-4608, LORIE.NORRIS@SUWANNEE.K12.FL.US, OR 1740 OHIO AVENUE SOUTH, LIVE OAK, FL 32064.

If you are a H2H as defined by Section 119.0701(1)(a), Florida Statutes, you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt* or *confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the H2H does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the H2H or continue to keep and maintain public records required by the District to perform the contracted services. *See* Section 119.0701(2)(b)4, Florida Statutes, for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the H2H of the request, and the H2H must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If H2H does not timely comply with the District's request for records and the appropriate period provided by the District for complying with such request has passed, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A H2H who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes.

INFO ONLY

SCSB 2024-45 (RENEWAL)~~2023-70 (REVISED/RENEWAL)~~

SUWANNEE COUNTY SCHOOL BOARD

PROFESSIONAL/TECHNICAL SERVICES AGREEMENT

This Agreement is made as of the date of execution by and between the Suwannee County School Board~~School Board of Suwannee County, Florida~~ ("SCSB"), and **H2 Holdco Inc.** ("H2H").

WITNESSED:

WHEREAS, SCSB operates schools and educational institutions and is in need of a qualified, experienced Educational Consultant to provide consulting services for SCSB; and

WHEREAS, H2H may employ and/or contract with qualified and duly licensed and/or certified instructors with expertise and experience in providing educational services; and

WHEREAS, SCSB desires to engage H2H to provide such services for SCSB and H2H is willing to provide such services for SCSB.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein set forth, the parties agree as follows:

1. ENGAGEMENT; RESPONSIBILITIES OF H2H

A. SERVICES: SCSB hereby engages H2H to provide educational consulting services for SCSB as requested by SCSB, and H2H hereby accepts such engagement and agrees to provide said services in accordance with the terms of this Agreement. Said services are described in Exhibit A attached hereto, which exhibit is hereby incorporated by reference into, and made a part of, this Agreement. H2H shall provide said services through employees and/or independent subH2Hs who are qualified and appropriately licensed and/or certified to perform all functions assigned to them by H2H in connection with the provision of services by H2H hereunder.

B. MANNER OF PERFORMANCE OF H2H'S SERVICES

(i) H2H and staff shall perform all services under this Agreement in the manner and means it or he/she chooses, in its or his/her sole and absolute discretion and judgment. H2H and staff shall not be required to comply with SCSB's directions or instructions concerning when, where and how to perform services under this Agreement, but shall have full and absolute discretion in such matters.

(ii) H2H and staff shall not be required to perform services in any order or sequence specified by SCSB.

(iii) H2H and staff shall not be required to attend meetings or participate in training conducted by

SCSB as to specific methods or procedures.

(iv) H2H and staff shall not be required to work specified hours, but shall have full and absolute discretion with respect thereto.

(v) H2H and staff shall not be required to submit any written or oral reports to SCSB except such reports as shall be required by law, regulation, or any governmental authority, including reasons for federal, state, or local compliance purposes.

(vi) The H2H and staff shall be responsible for payment of H2H and staff expenses relating to the performance of duties hereunder, including expenses or travel and similar items.

C. DOCUMENTATION: H2H shall submit to SCSB, on a monthly basis, appropriate documentation of services provided hereunder. Such documentation shall be in SCSB's standard format and shall contain the information reasonably requested by SCSB.

2. REPRESENTATIVES AND WARRANTIES

H2H represents and warrants to SCSB, upon execution and throughout the term of this Agreement, as follows:

A. H2H is not bound by any agreement or arrangement which would preclude it from entering into, or from fully performing the services required under, this Agreement;

B. None of the H2H staff has ever had his or her professional license or certification in the State of Florida or in any other jurisdiction denied, suspended, revoked, terminated, voluntarily relinquished under threat of disciplinary action, or restricted in any way.

C. H2H shall perform the services required hereunder in accordance with:
(i) all applicable federal, state, and local laws, rules, and regulations;

(ii) all applicable policies of: SCSB, provided that such policies are furnished to H2H in writing;

(iii) all applicable Bylaws, Rules, and Regulations of SUWANNEE COUNTY SCHOOLS, provided that such materials are furnished to H2H in writing;

D. H2H has, and shall maintain throughout the term of this Agreement, all appropriate federal and state licenses and certifications which are required in order for H2H to perform the services required of H2H under this Agreement; and

E. Each of the H2H staff has, and shall maintain throughout the term of this Agreement, all appropriate federal and state licenses and certifications which are required in order for said staff to perform the functions, assigned to him or her by H2H in connection with the provision of services under this Agreement; and

F. All H2H staff that are performing services hereunder shall comply with all applicable terms of this

Agreement.

3. INDEPENDENT CONTRACTOR

In performing the services herein specified, H2H is acting as an independent contractor, and neither H2H nor any staff shall be or be considered employees of SCSB. Neither H2H nor any H2H staff shall be under the control of SCSB as to the manner by which results are accomplished, but only as to the results of H2H's work. It is agreed and acknowledged by the parties that, as an independent contractor, H2H staff retains the right to contract with and provide educational consulting services to entities and individuals other than SCSB and its students, and nothing in this Agreement shall be interpreted as limiting or restricting in any way H2H's right to do so. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the parties hereto, and nothing herein contained shall be construed to authorize either party to act as agent for the other. H2H shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes and benefits with respect to all H2H staff. H2H hereby expressly agrees to provide SCSB with proof of payment of such withholding taxes solely in the event such SCSB is requested by federal or State tax authorities in connection with services rendered hereunder. Any such proof will be provided on a confidential basis directly to SCSB's counsel for delivery to tax authorities in order to preserve the confidentiality of such records. Neither H2H nor any H2H staff shall be subject to any SCSB policies solely applicable to SCSB's employees.

4. TERM

The initial term of this Agreement shall commence on July 1, 2023~~2022~~ and end on June 30, 2024~~2023~~, unless sooner terminated as provided herein. At the end of such initial term, this Agreement may be renewed for an additional term for the following school year upon the mutual written agreement of the parties.

5. COMPENSATION

For the services rendered pursuant to this Agreement, H2H shall be paid by SCSB, as and for its sole compensation hereunder, the amounts listed in Exhibit C attached hereto, which Exhibit is hereby incorporated by reference into, and made a part of, this Agreement. Notwithstanding the foregoing, no compensation shall be payable to H2H for any services for which H2H has not submitted the documentation required under Paragraph l(C) of this Agreement.

6. BILLING

H2H shall bill SCSB for services provided hereunder on a monthly basis in the month following the month in which services are rendered. Each invoice shall be SB's standard format and contain the information, requested by SCSB, and SCSB shall pay each invoice within **thirty (30) days** after receipt thereof by SCSB. SCSB shall not be required to pay for any services for which H2H does not provide a proper invoice.

7. CONFIDENTIALITY

H2H recognizes and acknowledges that, by virtue of entering into this Agreement and providing services hereunder, H2H and staff may have access to certain confidential information, including confidential student information and personal health information ("PHI"). H2H agrees that neither it nor any H2H staff will at

any time, either during or subsequent to the term of this Agreement, disclose to any third party, except where permitted or required by law or where such disclosure is expressly approved by SCSB in writing, any confidential student information, PHI or other confidential information, and H2H and all H2H staff shall comply with all Federal and State laws and regulations, and all SCSB rules, regulations, and policies regarding the confidentiality of such information. Without limiting the generality of the foregoing, H2H shall comply with the Health Insurance Portability and Accountability Act. H2H may not use or further disclose Personal Health Information ("PHI") other than as permitted or required by law or this Agreement. In addition, H2H shall:

- Report to SCSB any impermissible use or disclosure of PHI.
- Ensure that any agents, including subcontractors to whom it provides PHI created or received from SCSB agrees to the same restrictions or conditions that apply to H2H.
- Make PHI available in accordance with HIPAA Privacy Rules.
- Make PHI available for amendment and incorporate amendments into PHI in accordance with HIPAA rules.
- Make available the information required to make an accounting of disclosures under the applicable HIPAA law and regulations.
- Make its internal practices, and any information related to the use and disclosure of PHI received from, or created or received by H2H, available to applicable governmental entities.
- Upon termination of the contract, if feasible, return or destroy any and all PHI received from or created or received by the H2H in performance of this Agreement.

8. CRIMINAL BACKGROUND CHECKS

The Legislature amended the Jessica Lunsford Act effective July 1, 2007. This law requires any employee, contractor or vendor who will: (1) be at a school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds; meet Level II Background screening requirements. There are some exceptions. Level 2 screening includes fingerprinting, statewide criminal and juvenile justice records checks through the Florida Department of Law Enforcement and federal criminal records checks through the Federal Bureau of Investigation. Level 2 screening may also include local criminal records checks through the local law enforcement agencies.

Level II Background Check – Any vendor providing services under this contract who will (1) be at a school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds, that person shall have a **Level II background check** submitted through the Suwannee County School Board. Documentation of clearance will be on file in the Department of Human Resources in the Suwannee County School Board office. **The H2H shall be required to pay for all costs of the background reports.** If it is discovered during the period of the contract that H2H substituted an unapproved worker for an approved worker, this contract may be cancelled immediately at the instructions of the Suwannee County School Board.

9. AUDITS, RECORDS, AND RECORDS RETENTION

The District or its representative reserves the right to inspect and/or audit H2H's documents and records as they pertain to the services delivered under this Agreement. Such rights will be exercised with notice to H2H to determine compliance with and performance of the terms, conditions and specifications on all matters, rights and duties, and obligations established by this Agreement. Documents/records in any form

shall be open to the District's representative and may include but are not limited to all correspondence, ordering, payment, inspection and receiving records, and contracts or sub-contracts that directly or indirectly pertain to the transactions between the District and H2H in order:

A. To establish and maintain books, records, and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices, which sufficiently and properly reflect all revenues and expenditures of funds provided by the District under this contract.

B. To retain all H2H records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of the contract, or if an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of this contract.

C. That upon completion or termination of this Agreement and at the request of the District, the H2H will cooperate with the District to facilitate the duplication and transfer of any said records or documents during the required retention period as specified in paragraph A above.

D. To assure that these records shall be subject at all reasonable times to inspection, review, or audit by Federal, state, or other personnel duly authorized by the District.

E. That persons duly authorized by the District and Federal auditors, pursuant to 45 CFR, Part 92.36 (I) (10), shall have full access to and the right to examine any of provider's records and documents related to the services which it provides under this Agreement, regardless of the form in which kept, at all reasonable times and upon reasonable prior written notice for as long as records are retained.

F. To include these aforementioned audit and record keeping requirements in all approved subcontracts and assignments.

10. INDEMNIFICATION

H2H shall indemnify and hold harmless SCSB from and against any and all claims, liabilities, damages, and expenses including, without limitation, reasonable attorneys' fees, incurred by SCSB in defending actions brought against it arising out of or related to the acts or omissions of H2H, its agents, officers, or employees in the provision of services or performance of duties by H2H pursuant to this Agreement. SCSB shall hold H2H harmless and indemnify it from and against damages caused solely by SCSB's acts or omissions.

11. DEBARMENT & SUSPENSION

Suwannee County School Board certifies that, by submission of this document, that neither it nor its agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

12. TERMINATION

A. TERMINATION WITHOUT CAUSE. Either party may terminate this Agreement without cause by

giving the other party at least thirty (30) days prior written notice.

B. TERMINATION FOR BREACH. Either party may terminate this Agreement upon breach by the other party of any material provision of this Agreement, provided such breach continues for thirty (30) days after receipt by the breaching party of written notice of such breach from the non-breaching party.

C. IMMEDIATE TERMINATION BY SCSB. SCSB may terminate this Agreement immediately by written notice to H2H (such termination to be effective upon H2H's receipt of such notice) upon the occurrence of any of the following events:

(i) the denial, suspension, revocation, termination, restricting, relinquishment, or lapse of any license or certification required to be held by H2H, or of any H2H staff's professional license or certification, in the State of Florida in order to perform the services hereunder, or

(ii) conduct by H2H or any of H2H's staff which affects the quality of services provided to SCSB or the performance of duties required hereunder and which would, in SCSB's sole but reasonable judgment, be prejudicial to the best interests and welfare of SCSB or its students;

(iii) breach by H2H or any H2H staff of the confidentiality provisions of Section 7 hereof;

D. EFFECT OF TERMINATION. As of the effective date of termination of this Agreement, neither party shall have any further rights or obligations hereunder except for rights and obligations accruing prior to such effective date of termination, or arising as a result of any breach of this Agreement. Notwithstanding the foregoing, the following provisions shall survive the expiration or other termination of this Agreement, regardless of the cause of such termination: Paragraphs 1(B), 2, 5, 10, 13, and 15.

13. ARBITRATION

Any dispute or controversy arising under, out of or in conjunction with, or in relation to, this Agreement, or any amendment hereof, or the breach hereof, shall be determined and settled by arbitration in Suwannee County, Florida, before a single arbitrator in accordance with the rules of the American Arbitration Association and applying the laws of the State of Florida. Any award rendered by the arbitrator shall be final and binding upon each of the parties, and judgment thereon may be entered in any court having jurisdiction thereof. The prevailing party shall have the right to seek an award of its legal fees, costs and expenses.

14. ENTIRE AGREEMENT; MODIFICATION

This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement.

15. GOVERNING LAW

This Agreement shall be construed in accordance with the laws of the State of Florida. Nothing in this Agreement shall be interpreted or construed to mean that the Board waives its common law sovereign immunity or the limits on liability set forth in Florida Statutes.

16. COUNTERPARTS

This Agreement may be executed in one or more counterparts, all of which together shall constitute only one Agreement.

17. NOTICES

All notices hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by Federal Express or Express Mail, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed as follows:

If to SCSB: Ted L. Roush, Superintendent
Suwannee County School Board
1740 Ohio Avenue, South
Live Oak, FL 32064

Copy to: Mr. Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell
Attorney for Suwannee County School Board
P. O. Box 10507
Tallahassee, FL 32302-2507

H2H: Courtnie Breland, MS, ATC
Director of Sports Medicine
H2 Holdco Inc.
484 Riverside Avenue
Jacksonville, FL 32202

18. WAIVER

A waiver by either party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure.

19. CAPTIONS

The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Agreement.

20. ASSIGNMENT; BINDING EFFECT.

H2H shall not assign or transfer, in whole or in part, this Agreement or any of H2H's rights, duties or obligations under this Agreement other than to an affiliate or lawful successor without the prior written

consent of SCSB, which shall not be unreasonably withheld or delayed, and any assignment or transfer by H2H without such consent shall be null and void. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, representatives, successors and permitted assigns.

21. RELEASE OF STUDENT RECORDS

By signature, H2H assures that the released student data will be handled with confidentiality as required by Florida Statute 1002.22.

22. PUBLIC RECORDS

For all H2Hs as set forth in Section 119.0701, Florida Statutes see EXHIBIT D which is incorporated by reference herein.

23. FORCE MAJEURE

Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Agreement if and to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God, acts of the public enemy, war, riots, strikes, labor disputes, civil disorders, fires, floods, hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2023-2024~~2022-2023~~ academic year.

24. E-Verify. Effective July 1, 2020

A. Pursuant to Fla. Stat. § 448.095, H2H shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this Agreement.
B. SubH2Hs
   (i) H2H shall also require all subH2Hs performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.
   (ii) SubH2Hs shall provide H2H with an affidavit stating the subH2H does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.
   (iii)H2H shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.
C. H2H must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of H2H's E-Verify number.
D. Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. H2H may be liable for

all reasonable costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

IN WITNESS WHEREOF, the parties hereto have set their hands and seals to this Agreement on this _____ day of _____, 20__.

SUWANNEE COUNTY SCHOOL BOARD

_____ _____
Jerry Taylor, Chairperson Date

_____ _____
Ted L. Roush, Superintendent of Schools Date

H2H

_____ _____
Witness Signature Courtnie Breland, MS, ATC
Director of Sports Medicine

_____ H2 HoldCo Inc.
Type or Print Name of Witness

Date _____ Date _____

INFO ONLY

SCSB 2024-45 (RENEWAL)~~2023-70 (REVISED/RENEWAL)~~

EXHIBIT A

SERVICES PROVIDED:

SCSB is a school or organization that sponsors athletic programs in which athletes participate; and **H2H** operates a rehabilitation injury management sports medicine program through which participating athletes will receive quality, medically necessary, and rehabilitative care to persons who sustain musculoskeletal injuries, or which make them eligible for medical benefits under applicable laws; and

H2H desires to contract with **SCSB** to provide and arrange for the provision of Athletic Training Services for all athletes participating in **SCSB** athletic programs to eligible claimants of such.

DEFINITIONS

I. *Athletic Training Five Domains of Services* shall include (further defined in Exhibit B):
   a. Injury/illness prevention and wellness protection
   b. Clinical evaluation and diagnosis
   c. Immediate and emergency care
   d. Treatment and rehabilitation
   e. Organizational and professional health and well-being

II. *Sports Medicine Programs*: The purpose of the Sports Medicine Program is to allow for more effective injury management and safe return to participation by providing prompt rehabilitative attention to injuries to athletes. In addition, **H2H** will provide athletes with a referral for appropriate care (i.e. physicians, therapists, etc.), athletic training services and assistance in the development of injury prevention programs.

SCSB and **H2H** mutually agree as follows:

1. **H2H** shall:
   a. Provide a Nationally Certified (ATC) and State Licensed (LAT) Athletic Trainer (s) to the schools to provide Athletic Training Services for games and practices for the period of July 1, 2022, to June 30, 2023, including at: (i) Suwannee High School minimum 20 hours per week; (ii) Branford High School minimum 20 hours per week; and (iii) Suwannee Middle School minimum 10 hours per week.

   b. Provide a direct link between athletic programs: Athletic Trainer (s), team, coaches, doctor, parents in the medical community (i.e. assist with doctor referral and rehabilitative needs to our clinics).

   c. Athletic trainers employed by and providing services for **H2H** are covered with appropriate liability insurance coverage while providing services for **SCSB**.

   d. **H2H** will provide ATC training room services including coordination of preseason physicals, complimentary injury screens, and post-event "bumps/bruises clinics" at our Live Oak clinic location (405 11th Street Ste. 103). These services will be scheduled by appointment only and will be provided at cost to the patient (i.e. insurance or self-pay).

   e. Abide by and follow all requirements imposed upon by **SCSB,** and the Florida High School Athletic Association (FHSAA) relative to approved practices, sanctions, and activities.

f. Concerning the activities under this Agreement **SCSB**, H2H, its employees, agents and assign, shall abide by applicable legal requirements including the confidentiality of student records and identifying information concerning students (F.S. Section 228.093).

2. **SCSB** shall:
   a. Allow **H2H** to display marketing collateral in branding such as banners, flags, and/or tents during coverage. Additionally, broadcast **H2H** as a Sports Medicine Provider through announcements at home and/or through event newsletters.

   b. Allow **H2H** access to pre-season parent meeting dates and times and allow the certified athletic trainer to introduce themselves and the services the company will provide.

   c. Will purchase all medical supplies for the athletic trainer.

   d. Elects to receive monthly invoices after services are rendered. Invoices are expected to be paid in full within 30 days from invoiced date.

3. **SCSB** agrees to defend, indemnify, and hold harmless **H2H**, **H2H** Companies Incorporated's legal representatives, employees, agents, officers, trustees, affiliates, and assigns, and each of them from and against any claim, loss, damage, cost, expense, or liability, including but not limited to attorneys' fees, arising out of or related to or arising from: (i) the performance or nonperformance by **SCSB** of any obligations or services to be performed or provided by **SCSB** under this Agreement; and (ii) its negligent or unlawful acts.

4. This Agreement becomes effective as of the date written below (the "Effective Date") and shall continue thereafter in full force one school year indicated (the "Initial Term"), unless sooner terminated by the only if the services are not rendered and the team terminates within the area. This is an exclusive Agreement for one school year term by both parties. **H2H** has the right of first refusal for additional contract terms for all sports medicine programs for the **SCSB**. **H2H** has the right to terminate if payment is not received within contracted terms. Additional terms for coverage of the team following the expiration of this Agreement grants **H2H** the first right of refusal to continue service provisions for future coverage.

5. Upon any breach hereunder, the party who is not in default shall give written notice to the other party and permit the other party to have thirty (30) days to cure such breach. If the breach is not cured within the thirty (30) day notice period, the parties agree that before any litigation is commenced, they shall mediate the dispute. The mediator shall be mutually agreed upon, and absent agreement, two mediators, one selected by each party, shall agree on a third mediator,
   and that third mediator shall mediate the dispute until it is resolved, or an impasse is declared.

H2H FEDERAL IDENTIFICATION NUMBER:
INDIVIDUAL SOCIAL SECURITY NUMBER: _____

IRS Form W-9 on file.

EXHIBIT B

1. **Athletic Training:**
   a. Athletic training encompasses the prevention, examination, diagnosis, treatment, and rehabilitation of emergent, acute or chronic injuries and medical conditions. Athletic training is recognized by the American Medical Association (AMA), Health Resources Services Administration (HRSA) and the Department of Health and Human Services (HHS) as an allied healthcare profession.
   b. ATCs are sometimes confused with Personal Trainers and Physical Therapists. There is, however, a large difference in the education, skillset, job duties, and patients-type of the three professions.
   c. ATs must graduate from an accredited master's (MS) program and are proficient in the following:
      i. Evidence-based practice
      ii. Prevention and health promotion
      iii. Clinical examination and diagnosis
      iv. Acute care of injury and illness
      v. Therapeutic interventions
      vi. Psychosocial strategies and referral
      vii. Health care administration
      viii. Professional development and responsibility
   d. Athletic trainers (ATCs) work under the direction of a physician as prescribed by state licensure statutes and the Board of Certification. They are highly qualified, multi-skilled healthcare professionals who collaborate with physicians to provide these five-practice domains:
      i. Injury/illness prevention and wellness protection
      ii. Clinical evaluation and diagnosis
      iii. Immediate and emergency care
      iv. Treatment and rehabilitation evaluation (this is an injury evaluation; not to be confused with outpatient Physical Therapy)
      v. Organizational and professional health and well-being

2. **Athletic Trainers duties:**
   a. Athletic trainers improve functional outcomes and specialize in patient education to prevent injury and re-injury. Preventative care provided by an athletic trainer has a positive return on investment for employers. (For example, ATs can reduce injury and shorten rehabilitation time for their athletes, which translates to lower absenteeism from work or school and reduced health care costs).
   b. Secondary school ATs provide comprehensive athletic health care services, not just "coverage" at athletic events and practices. Secondary school outcomes will be encompassed in areas that provide the most value to the school and community:
      i. decreased absenteeism
      ii. decreased lost game days
      iii. increased participation in school
      iv. decreased parental concerns
      v. increased student/athlete plan compliance
   c. **Medical Services**

i. Injury Evaluation and Treatment
ii. Injury Rehabilitation and Reconditioning
iii. After hours/On-call consultation and injury/illness management

d. **Risk Minimization**
   i. Injury Prevention & Care Policies
   ii. Environmental monitoring
   iii. Emergency Action Plans
   iv. Functional Movement Assessments/Assessment of pre-existing conditions
   v. Review epidemiologic and current evidence-based research for clinical outcomes assessment
   vi. Protective Equipment Selection, Fitting & Use
   vii. First Aid/CPR training
   viii. Infection control
   ix. Facilitate PPEs
   x. Practice/event coverage
   xi. Budget management to provide adequate resources to purchase risk reduction supplies
   xii. Using communication and interpersonal skills to create trust between student-athletes, coaches, administrators, and the athletic training staff

e. **Organizational/Administrative Value**
   i. Injury records
   ii. Credential maintenance
   iii. Pre-participation examination (PPE)
   iv. Sports Medicine Team relations
   v. Emergency Action Plans (EAPs)
   vi. Quality Control
   vii. Education

f. **Cost Containment**
   i. Insurance Premiums
   ii. Workload Management
   iii. Medical Services
   iv. Budget Management
   v. Fund Raising
   vi. Academic Success
   vii. Contracts

g. **AT Influence on Academic Success**
   i. Student Retention/Academic Progress Rate (APR)
   ii. Life Skills
   iii. Conditions Affecting Learning/Psychological issues

INFO ONLY

EXHIBIT C

FEE SCHEDULE

SCSB shall be responsible for payment of **$35 per hour** per athletic trainer, to **H2H** for a Nationally Certified and State Licensed Athletic Trainer to provide athletic training services for the 2023-2024~~2022-2023~~ school year. Hours may vary dependent on practice and game schedules. **SCSB** has requested a minimum of 50 hours per week for game coverage and/or practice coverage at $35 per hour for a minimum total per week of $1750.00. Payments shall be sent to H2 HoldCo Inc., PO Box 932184 Atlanta, GA 31193-2184. Additional coverage hours (exceeding the initial 50 hours per week requested) may be provided as mutually agreed upon by both **SCSB** and **H2H** at a rate of $35 per hour.

EXHIBIT D

Public Records Law Requirements
under Chapter 119.0701, Florida Statutes

IF THE H2H HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE H2H'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, LORIE NORRIS, RISK MANAGER~~VICKIE MUSIC DePRATTER, CPA, CHIEF FINANCIAL OFFICER~~, AT 386-647-46084609, LORIE.NORRIS@SUWANNEE.K12.FL.US~~VICKIE.DEPRATTER@SUWANNEE.K12.FL.US~~, OR 1740 OHIO AVENUE SOUTH, LIVE OAK, FL 32064.

If you are a H2H as defined by Section 119.0701(1)(a), Florida Statutes, you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt* or *confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the H2H does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the H2H or continue to keep and maintain public records required by the District to perform the contracted services. *See* Section 119.0701(2)(b)4, Florida Statutes, for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the H2H of the request, and the H2H must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If H2H does not timely comply with the District's request for records and the appropriate period provided by the District for complying with such request has passed, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A H2H who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes.

SUWANNEE COUNTY SCHOOL DISTRICT

JERRY TAYLOR
DISTRICT 1
NORMAN CRAWFORD
DISTRICT 2
TIM ALCORN
DISTRICT 3

ED DA SILVA
DISTRICT 4
RONALD WHITE
DISTRICT 5
LEONARD DIETZEN, III
BOARD ATTORNEY

1740 Ohio Avenue, South
Live Oak, Florida 32064
Telephone: (386) 647-4600 • Fax: (386) 364-2635

TED L. ROUSH
Superintendent of Schools

MEMORANDUM

TO: Ted L. Roush, Superintendent of Schools

FROM: William Brothers, Director of Human Resources

DATE: June 19, 2023

RE: Human Resources Transactions for June 27, 2023

Regular Meeting

RECOMMENDATION:

Pursuant to Section 1012.27 (1A) (1B), *Florida Statutes*, the Superintendent hereby submits the following written personnel recommendations.

SUWANNEE COUNTY SCHOOL BOARD
Human Resources Transactions
June 29, 2023

TO: District School Board of Suwannee County

FROM: Ted L. Roush
Ted L. Roush, Superintendent of Schools

Pursuant to Section 1012.27 (1A) (1B), Florida Statutes, I hereby submit the following written personnel recommendations.

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

SUSPENSION: INSTRUCTIONAL:

Suwannee Virtual School:
Danielle Ovando, Teacher, Indefinitely *(Without Pay)*

RETIREMENT: INSTRUCTIONAL:

Suwannee Opportunity School:
Mary Johnson, Teacher, effective August 2, 2023

RESIGNATIONS: INSTRUCTIONAL:

Branford High School:
Lisa Taber, Teacher, effective June 2, 2023

RIVEROAK Technical College:
Jessica Willis, Teacher, effective June 8, 2023

Suwannee High School:
Leanna Beartree, Teacher, effective June 2, 2023

Justin Bruce, Teacher, effective June 2, 2023

Suwannee Pineview Elementary:
Keeley Messer, Teacher, effective June 20, 2023

Suwannee Virtual School:
Lorri Mercer, Teacher, effective August 3, 2023

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee High School:
Joe Denton, Security Guard, effective June 1, 2023
REPLACES: Michael Dunmore

Facilities:
John Coburn, Grounds Keeper, effective June 22, 2023
REPLACES: Austin Murray

Suwannee Opportunity School:
Jaxon Sansouci, Security Guard, effective June 2, 2023
REPLACES: Nahjawan Dukes

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee Pineview Elementary:
Kade Humphries, Custodian, effective May 11, 2023

Transportation:
Joseph Phillips, Crossing Guard, effective May 11, 2023

Toni Phillips, Crossing Guard, effective May 11, 2023

SUPPLEMENTARY:

Employee Name	Position	Location
Thomas David	JV Football Coach	Branford High School
Julianna Dees	Department Head-Grade Chair	Branford High School
Kyler Hall	Assistant Track Coach	Suwannee High School
Amy Hendry	Department Head-Grade Chair	Suwannee High School
Katie Miller	Pharmacy Technician	RIVEROAK Technical College
Jeremy Ulmer	Planning Period Supplement (1/2 year)	RIVEROAK Technical College
Jessica Willis	Patient Care Technician	RIVEROAK Technical College
Stacy Young	Middle School Ag Teacher (1/2 year)	Branford High School

MISCELLANEOUS:

District Wide
Approval for the following to be paid Professional Development Stipends through various grant funds (Title II, High Impact Reading Interventions, and Targeted Supports-ARP)

Nelly Arias	BES	Marie Mudd	SHS
Kelly Davidson	BES	Richard Phillips	SHS
Suzanne Hewett	BES	Kelli Rogers	SHS
Hannah Knighton	BES	James Garland	SMS
Amanda Koon	BES	Clinton Lashley	SMS
Taylor Gebo	BHS	Virginia Mears	SMS
Lindsey Jones	BHS	Heather Poole	SMS
Christian Seth Lane	BHS	Erica Rimbert	SMS
Laura Merritt	BHS	Shannon Armes	SPE
Katherine Parish	BHS	Katelyn Blong	SPE
Benjamin Walker	BHS	Shannon McCormick	SPE
Deanna Burkett	SHS	Jennifer Floyd	SRE
Terry Fillyaw	SHS	Cassandra Griffin	SRE

Kristen Register	SRE	Kendall Butts	SSE
Katherine Thompson	SRE	Ashley Long	SSE
Hannah Wynn	SRE		

Approval for the following to work with the Pre-K Extended Day Program:

Maya Kennedy	Suwannee Springcrest Elementary
Marissa Lane	Suwannee Springcrest Elementary

Transportation
Approval for Gina Henderson to work as a Bus Driver Trainer/Part Time Hourly

VOLUNTEERS

BES	Anderson	Deborah	Field Trips
BES	Bell	Leorick	Field Trips
SPE	Branham	Ashley	Field Trips
BES	Cabrera	Ashley	Classroom, Field Trips
BES	Cook	Aireal	Classroom, Field Trips
BES	Cooler	Michael	Field Trips
SPE	Fletcher	Kaitlyn	Classroom, Field Trips
BES/BHS	Garcia	Enrique	Field Trips
RTC	Gill	Theresa	Skills
BES	Goss	Matthew	Field Trips
BES	Hall	Tori	Field Trips
BES/BHS	Hardy	Alicia	Classroom, Field Trips
BES/BHS	Harrelson	Brooke	Classroom, Field Trips
BES/BHS	Harrelson	Dylan	Classroom, Field Trips
SPE	Hartness	Allison	Field Trips
BES	Holtzclaw	Amy	Field Trips
BES	Holtzclaw	Jonathan	Field Trips
BES/BHS	Howard	Roger	Classroom, Field Trips
BES	Jenkins	Shirley	Field Trips
SPE	Jones	Katherine	Classroom, Field Trips
BES	Kelly	Jessica	Classroom, Field Trips
SSE	Livecibe	Tracey	Classroom, Field Trips
SPE	March	Josie	Field Trips
BES	Matthews	Patriece	Field Trips, Clubs
BES	Mederas	Josean	Field Trips
BES	Meherg	Alexandria	Classroom, Field Trips
BES/BHS	Newman-Kirby	Stephanie	Field Trips
BES/BHS	Praetorius	Joanna	Classroom, Field Trips
BES	Rains	Emilee	Field Trips, Clubs
SPE	Rehkop	Ryan	Classroom, Field Trips
BES	Snider	Helen	Field Trips
BHS	Soride	Matthew	APT/Advisory, Classroom, Field Trips, Clubs (FFA & 4H)
BES	Taylor	Christopher	Classroom, Field Trips
BES	Taylor	Kimberly	Classroom, Field Trips

BES	Tomlinson	Chris	Field Trips
SPE	Vega	Vanessa	Field Trips
SSE	Voyles	Patrick	Classroom, Field Trips
SPE	Williams	Shawana	Field Trips
BES	Williamson	Brian	Field Trips
BES/BHS	Young	Jessica	Field Trips
BES	Zipperer	Lori	Field Trips

End of List
2022-2023
School Year

RECOMMENDATIONS: SUMMER TERM 2022-2023:

Approval for the following employees to catalog classroom libraries, not to exceed 80 hours:

Tiffany Dear	Suwannee Middle School
Carla Hollinger	Branford Elementary School
Melissa Hygema	Branford High School
Kelly Melland	Suwannee Pineview Elementary
Lynn Peaden	Suwannee Springcrest Elementary
Ronna Williams	Suwannee Riverside Elementary

Approval for Kamera McGriff to work as an ESE Bus Attendant

Approval for the following to work in the 21st Century Summer Program:

Tara Brock	Suwannee Springcrest Elementary
LeeAnn Wirick	Suwannee Riverside Elementary

End of Summer Term List
2022-2023
School Year

RECOMMENDATIONS FOR THE 2023-2024 SCHOOL YEAR:

RECOMMENDATION: ADMINISTRATIVE:

Food Service:
Jeffrey Lee, Coordinator of Food Service, effective July 3, 2023
REPLACES: New Position

RECOMMENDATIONS: INSTRUCTIONAL:

Branford High School:
Laura Merritt, Teacher, effective August 3, 2023
REPLACES: Darrell Curls

Suwannee High School:
Deanna Burkett, Teacher, effective August 3, 2023
REPLACES: Eric Rodriguez

Kelli Rogers, Teacher, effective August 3, 2023
REPLACES: Donna Jean Riegel

Suwannee Middle School:
Amy Williams, Teacher, effective August 3, 2023
REPLACES: Lindy Meeks

Kristi Long, Teacher, effective August 3, 2023
REPLACES: Cody Wall

Suwannee Opportunity School:
DonnaJean Riegel, Guidance Counselor - 11 Month, effective July 24, 2023
REPLACES: Brooke Cox-Knowles

Suwannee Virtual School:
Jeffry Boatright, Guidance Counselor - 12 Month, effective July 3, 2023
REPLACES: Leslie Munden

Suwannee Pineview Elementary:
Nikolas Hurst, Dean, effective August 3, 2023
REPLACES: Position Upgrade

Suwannee Riverside Elementary:
LeeAnn Wirick, Teacher, effective August 3, 2023
REPLACES: Tammy Atkinson

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Pineview Elementary:
Vanessa Isidro, Paraprofessional, effective August 3, 2023
REPLACES: Natalia Morales

SUPPLEMENTARY: (12 Month Positions)

Employee Name	Position	Location
Frank Allen	Athletic Director	Suwannee High School
William Blackmon	SkillsUSA	RIVEROAK Technical College
Olivia Bruening	SkillsUSA	RIVEROAK Technical College
Timothy Clark	Head Football Coach	Branford High School
Timothy Clark	Middle School Athletic Director	Branford High School
Buddy Coleman	Ag Teacher	Suwannee High School
Debra Coleman	Ag Teacher	Suwannee High School
Patrick Dawson	NJROTC	Suwannee High School
Suzanne Depew	SkillsUSA	RIVEROAK Technical College
Kyler Hall	Assistant Athletic Director	Suwannee High School

Robin Hall	Practical Nursing	RIVEROAK Technical College
Katie Miller	Department Chairperson	RIVEROAK Technical College
Debra Kleinsmith	NJROTC	Suwannee High School
Brayden Mercer	SkillsUSA	RIVEROAK Technical
John Sinclair	SkillsUSA	RIVEROAK Technical
William Wiles	Athletic Director	Branford High School
Stacy Young	Ag Teacher	Branford High School
Jeremy Ulmer	SkillsUSA	RIVEROAK Technical College

CONTRACT RECOMMENDATIONS FOR THE 2023-2023 SCHOOL YEAR:

ANNUAL INSTRUCTIONAL CONTRACTS (RENEWAL):

		Term
Suzanne Depew	RIVEROAK Technical College	12
Traci Gill-Thompson	Suwannee High School	10
Rebecca Futch	Suwannee High School	10
Kyler Hall	Suwannee High School	12
(Amended from the April 25, 2023 Agenda)		
Robin Hall	RIVEROAK Technical College	12
Leah Harrell	Suwannee High School	12
(Amended from the April 25, 2023 Agenda)		
January Jernigan	Suwannee Middle School	10
Jenny McCook	Suwannee Springcrest Elementary	10
Kevin Mercer	RIVEROAK Technical College	10
Katie Miller	RIVEROAK Technical College	12
Marie Mudd	Suwannee High School	10
Greta Thornton	RIVEROAK Technical College	10
Vance Wiggins	Suwannee High School	10

NON-INSTRUCTIONAL CONTRACTS (RENEWAL):

Employee	Location	Position	Contract	Term
John Coburn	Facilities	Grounds Keeper	A	12
Joe Denton	Suwannee High School	Security Guard	A	12
Jaxon Sansouci	Suwannee Opportunity School	Security Guard	A	12
Mackia Strickland	Suwannee Riverside Elem.	Receptionist	C	12

(Amended from the May 23, 2023 Agenda)

PART-TIME/HOURLY EMPLOYEES:
Approval for the following employees for the 2023-2024 School Year

RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEES:
July 1, 2023 through June 30, 2024:

ADULT EDUCATION

Donna Bass	Adult Education Coordinator
Jessica Cabrera	CASAS Assessment Examiner
Cynthia Frye	ESL/ABE/GED Prep
Angie Hester	ESL/ABE/GED Prep

Danielle Jones	ESL/ABE/GED Prep
Tommy Miller	Evening CASAS/TABE Assessment Examiner
Dana Tidwell	Adult Education Coordinator
Maria Toledo-Garcia	ESL Prep
Abbey Warren	ABE/GED Prep

CAREER AND TECHNICAL EDUCATION

Lyndsey Bricker	I.V. Therapy
Olivia Bruening	Building & Block Masonry/Welding
Yalori Coker	Practical Nursing/Patient Care Technician/Nursing Assistant Clinical Instructor/I.V. Therapy
Ashley Cato-Conner	Practical Nursing/Patient Care Technician Clinical Instructor/I.V. Therapy
Tammy Cunningham	Surgical Technology Clinical Instructor
Marcus Durham	HVAC-Refrigeration 1
Rebecca Futch	Nursing Assistant
June Guy	Practical Nursing/Patient Care Technician Clinical Instructor
Ramona Land	Practical Nursing/Patient Care Technician Clinical Instructor/I.V. Therapy
Sabrina Lieupo	Practical Nursing/Patient Care Technician/Nursing Assistant Clinical Instructor/I.V. Therapy
Charlene Lindblade	Practical Nursing/Patient Care Technician/Nursing Assistant Clinical Instructor/I.V. Therapy
Brayden Mercer	Welding
Kevin Mercer	Welding
Shari Senea	Phlebotomy Instructor
Traci Thompson	Nursing Assistant Instructor
Greta Thornton	Nail Technician
Suzanne Wilson	Coordinator-Nursing Assistant Program

COMMUNITY EDUCATION (Pending class enrollment)

Jessica Cabrera	Conversational Spanish
Julie Dees	Culinary, Cake Decorating
Stasia Dupree	Essential Oils
Belinda Fries	Computer Technology/Computer Safety
Vanessa Grantham	Crochet/Stained Glass
Logan Hart	Photography
Angela Hicks	Stained Glass
Melissa Hottenstein	Sign Language
Sherry Laks	Arts, Crafts, and Card Making
Marisley Leal	Conversational Spanish
Brayden Mercer	Welding Art
Kevin Mercer	Welding Art
Wayne Musgrove	Gun Safety/Concealed Weapons
Robinette Odom	Wreath Making
Wendy Perrin	Vinyls/Crafts/Quilting
Natasha Pittman	Computer Applications
Melinda Polbos	Culinary
Becky Raymond	Basic Computers

Debbie Scott	Cake Decorating
John Sinclair	Culinary
Lora J. Taylor	IV Therapy
LaDon Terry	Floral
Dana Tidwell	Community Education Assistant
Margaret Wooley	Wreath Making

End of List
2023-2024
School Year

2023-2024 Career Dual Enrollment Articulation Agreement
Between the Columbia County School Board and
Suwannee County School Board through RIVEROAK Technical College

THIS AGREEMENT is entered into by and between the School Board of Columbia County, Florida, hereafter referred to as the "Board"; and Suwannee County School Board through RIVEROAK Technical College; hereafter referred to as the "College"; and

WHEREAS, the Florida Statutes provide that career dual enrollment is a curricular option of elective credits toward earning a high school diploma and completing a career certificate program through a district's technical college, and

WHEREAS, the Board wishes to enhance opportunities for high school graduates to identify and set clear career and postsecondary education goals before high school graduation, and

WHEREAS; the College, a publicly funded postsecondary institution, can provide a variety of high skill, high wage career training program options, and

WHEREAS, the Board and College accept the challenge of ensuring that every Columbia County High School graduate has a defined pathway to a career and postsecondary education.

NOW, THEREFORE, BE IT RESOLVED that the Board and the College agree to the following:

A. This agreement supersedes all previous career dual enrollment agreements between the District and College. s.1007.271 (21)(a)

B. Career dual enrollment is available to Columbia County high school students meeting the following criteria:
   I. Be enrolled as a student in a Florida public secondary school.
   II. Be classified as a high school student in grade 9, 10, 11 or 12.
   III. Possess and maintain a minimum 2.0 unweighted grade point average (GPA).
   IV. Meet the graduation requirements for Florida state-wide assessments.
   V. Have a plan approved by student's high school to complete all requirements to graduate on time.
   VI. Demonstrate readiness for postsecondary work evidenced by grade point average, a good attendance record and a satisfactory disciplinary record.
   VII. Be recommended by student's school counselor. s.1007.271 (21)(e)

C. The College will notify students and parents of the career dual enrollment opportunity through career and postsecondary education awareness activities in District high schools. Interested students will complete a career dual enrollment application. Students must have the approval of their high school guidance counselors. s.1007.271 (21)(b)

D. The College will accept applications for career dual enrollment in Spring and Summer for the beginning of the following school year. Mid-term applications will only be accepted

on a space available basis and with mutual agreement of the high school and College. s.1007.271 (21)(d)

E. All students enrolled in career dual enrollment will meet the Basic Skills Requirements as specified in 6A-10.040, F.A.C., and detailed in *Exhibit "A"* by demonstrating proficiency based on the *Tests of Adult Basic Education, ACT or SAT.*

F. All career dual enrolled students will have the opportunity to achieve at least one industry certification as part of the career dual enrollment program.

G. Only career preparatory courses contained within the state course numbering system, and are part of a sequence of courses in a program offered through the College which lead to an industry certification, are part of this agreement. New programs/courses meeting this specification can be added to the agreement at any time by agreement of the chief administrative officers of each party. s.1007.271 (21)(c) [A list of courses and programs available for career dual enrollment is detailed in *Exhibit "B"*. It includes a delineation of approved industry certification, clock hour credit and high school credit to be awarded upon completion of each course and program.]

H. All career dual enrollment courses under this agreement will count toward high school graduation. s.1007.271(21)(f)

I. Students participating in career dual enrollment are exempt from payment of registration, tuition, instructional materials, laboratory fees and other fees associated with the costs of attendance. If the District receives Industry Certification funds for any Secondary Certification earned the District will return the funds to the program in which the certification was earned in accordance with the Florida Career and Professional Education Act s.1003.491

J. Students participating in career dual enrollment will be responsible to meet College rules for registration, attendance, and behavior as specified in the College's student handbook. s.1007.271 (21)(g)(i)

K. Students will lose the opportunity to participate in the career dual enrollment program if they are disruptive to the postsecondary learning process.

L. If the student's cumulative GPA falls below a 2.0 in their high school courses but remains above a 2.0 in their program of study at the College, student will be placed on academic probation for one (1) year and allowed to continue their program of study at the college. If the student's cumulative high school GPA is not above a 2.0 at the end of the probationary period, the student will not be allowed to re-enroll at the College. The student can be immediately withdrawn from the College when the cumulative high school GPA falls below a 2.0, if it is mutually determined by the high school and College to be in the best interest of the student.

M. The College will report student attendance and grades to the home high school in compliance with the established District grade reporting procedures and schedule. s.1007.271(21)(m)

N. The District will ensure all career and dual enrolled students will meet the College's requirements for admission. The District and College will collaborate to monitor and maintain individual student performance in high school and career courses. S.1007.271(21)(l)

O. The College shall be responsive to parent inquiries of student performance and progress in the career dual enrollment program.

P. Withdrawal - Students who are withdrawn due to loss of eligibility to participate in the dual enrollment program; or a student with permission from his/her assigned school who drops out of a dual enrollment course, must return to the assigned high school for class assignment by the Principal or designee. Students are not permitted to drop courses after the tenth day of enrollment. Students with extenuating circumstances wanting to withdraw after the tenth day of enrollment must submit a written request to both the College and high school.

Q. The student's assigned high school will work with appropriate personnel at the College to provide services and resources required by students with disabilities who register for dual enrollment. S.1007.271(25)

R. The College will be responsible for all costs associated with presenting career instruction at the College. Instructional materials and tuition will be reimbursed through Office of Student Financial Assistance, Per Rule 6A-20.0282, FAC, Section 1009.30 F.S. for students enrolled in summer programs. The student will be responsible for self-transportation to and from the college.

IN WITNESS WHEREOF, the parties have executed, or had their authorized representatives executed, this agreement on the dates written below.

Columbia County School Board:

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Board Chairperson

_____
Superintendent

_____
Date

Suwannee County School Board:

_____
Jerry Taylor, Board Chairman

_____
Ted L. Roush, Superintendent

_____
Mary Keen Principal/Director,
RIVEROAK Technical College

_____
Date

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A
Suwannee School Board Attorney

Exhibit A –
6A-10.040 Basic Skills Requirements for Postsecondary Career Certificate Education, including Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. Dual enrollment. Pursuant to paragraph (8)(b) of this rule, students enrolled in an eligible career education dual enrollment program under Section 1007.271, F.S., are exempt from the basic skills examination requirement if they have demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. prior to admission into the career certificate program. Dual enrollment students who have not met this requirement must complete the basic skills examination, unless otherwise exempt.

2. Career dual enrollment students who have not demonstrated readiness for postsecondary education in accordance with Rule 6A-10.0315, F.A.C. will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE))*.

3. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)
    a. Minimum SAT scores
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    b. Minimum ACT scores
        * Reading – 19
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Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

Teacher	Secondary Program/ Number	Course	OCP	Credit	Secondary Industry Cert	Post Secondary Program/Number	Course	OCP	Hours	Post Secondary Industry Cert
Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									750	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
Heating, Ventilation, Air Conditioning/Refrigeration										
Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID008 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID008 -Certifid Solidworks Associate Academic					
Applied Cybersecurity									1200	
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
Cosmetology									1200	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									1800	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facials Specialty									220	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE08BASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analusis (B3)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350		
Automotive Service Technology I									1050		
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systems (T6)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Enging Repair (A1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1							
Automotive Service Technology II											
Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300		
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150		
Practical Nursing									1250		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN)	
Patient Care Technician									500		
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90		
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75		
Willis, Jessica						H170694	HCP0332	C	50	FDMCA002 Certified Nursing Assistant	
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech	
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician	
Willis, Jessica						H170694	MEA0580	F	100		
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician	
Pharmacy Technician									1050		
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90		
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360		
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		300		

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									1330	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologis 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech in Surgery - Certified
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMQA001 Certified Nursing Assitant

2023-2024 Career Dual Enrollment Articulation Agreement

Between the Jefferson County School Board and
Suwannee County School Board through RIVEROAK Technical College

THIS AGREEMENT is entered into by and between the School Board of Jefferson County, Florida, hereafter referred to as the "Board"; and Suwannee County School Board through RIVEROAK Technical College; hereafter referred to as the "College"; and

WHEREAS, the Florida Statutes provide that career dual enrollment is a curricular option of elective credits toward earning a high school diploma and completing a career certificate program through a district's technical college, and

WHEREAS, the Board wishes to enhance opportunities for high school graduates to identify and set clear career and postsecondary education goals before high school graduation, and

WHEREAS; the College, a publicly funded postsecondary institution, can provide a variety of high skill, high wage career training program options, and

WHEREAS, the Board and College accept the challenge of ensuring that every Jefferson County High School graduate has a defined pathway to a career and postsecondary education.

NOW, THEREFORE, BE IT RESOLVED that the Board and the College agree to the following:

A. This agreement supersedes all previous career dual enrollment agreements between the District and College. s.1007.271 (21)(a)

B. Career dual enrollment is available to Jefferson County high school students meeting the following criteria:
   I. Be enrolled as a student in a Florida public secondary school.
   II. Be classified as a high school student in grade 9, 10, 11 or 12.
   III. Possess and maintain a minimum 2.0 unweighted grade point average (GPA).
   IV. Meet the graduation requirements for Florida state-wide assessments.
   V. Have a plan approved by student's high school to complete all requirements to graduate on time.
   VI. Demonstrate readiness for postsecondary work evidenced by grade point average, a good attendance record and a satisfactory disciplinary record.
   VII. Be recommended by student's school counselor. s.1007.271 (21)(e)

C. The College will notify students and parents of the career dual enrollment opportunity through career and postsecondary education awareness activities in District high schools. Interested students will complete a career dual enrollment application. Students must have the approval of their high school guidance counselors. s.1007.271 (21)(b)

D. The College will accept applications for career dual enrollment in Spring and Summer for the beginning of the following school year. Mid-term applications will only be accepted

on a space available basis and with mutual agreement of the high school and College. s.1007.271 (21)(d)

E. All students enrolled in career dual enrollment will meet the Basic Skills Requirements as specified in 6A-10.040, F.A.C., and detailed in *Exhibit "A"* by demonstrating proficiency based on the *Tests of Adult Basic Education, ACT or SAT.*

F. All career dual enrolled students will have the opportunity to achieve at least one industry certification as part of the career dual enrollment program.

G. Only career preparatory courses contained within the state course numbering system, and are part of a sequence of courses in a program offered through the College which lead to an industry certification, are part of this agreement. New programs/courses meeting this specification can be added to the agreement at any time by agreement of the chief administrative officers of each party. s.1007.271 (21)(c) [A list of courses and programs available for career dual enrollment is detailed in *Exhibit "B"*. It includes a delineation of approved industry certification, clock hour credit and high school credit to be awarded upon completion of each course and program.]

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Board Chairperson

_____
Superintendent

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Date

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Jerry Taylor, Board Chairman

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Ted L. Roush, Superintendent

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Mary Keen Principal/Director,
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Date

"Approved as to Form and Sufficiency
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Leonard J. Dietzen, III
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Suwannee School Board Attorney

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Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List".
https://www.fldoe.org/academics/career-adult-edu/career-tech-edu/program-resources.stml

    c. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

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Masonry									1650	
Bruening, Olivia	Masonry 8722900	Masonry 1 8722610		1	NCCER025 Masonry - Level 1	Brick and Block Masonry I463112	BCV0330 Masonry Tender	A	450	NCCER235 Masonry - Level 1
Bruening, Olivia	Masonry 8722900	Masonry 2 8722620		1	NCCER044 Masonry - Lvel 2	Brick and Block Masonry I463112	BCV0360 Bricklayer Helper	B	300	NCCER236 Masonry - Level 2
Bruening, Olivia	Masonry 8722900	Masonry 3 8722630	A	1		I463112	BCV0362 Brick Mason 1		450	
Bruening, Olivia	Masonry 8722900	Masonry 4 8722640		1		Brick and Block Masonry I463112	BCV0363 Brick Mason 2	C	450	NCCER237 Masonry - Level 3
Bruening, Olivia	Masonry 8722900	Masonry 5 8722650	B	1	NCCER045 Masonry - Level 3	Brick and Block Masonry I463112				
Electricity									1200	
Ulmer, Jeremy	Electricity 8727200	Electricity 1 8727210		1	NCCER010 Electrical - Level 1	Electricity I460312	BCV0603 Electrician Helper	A	300	NCCER208 Electrical Level 1
Ulmer, Jeremy	Electricity 8727200	Electricity 2 8727220	A	1	Level 2	Electricity I460312	BCV0640 Residential Elect.	B	450	NCCER209 Electrical Level 2
Ulmer, Jeremy	Electricity 8727200	Electricity 3 8727230		1	NCCER039 Electrical - Level 3	Electricity I460312	BCV0652 Commercial Elect.	C	450	NCCER210 Electrical Level 3
Ulmer, Jeremy	Electricity 8727200	Electricity 4 8727240		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 5 8727250	B	1						
Ulmer, Jeremy	Electricity 8727200	Electricity 6 8727260		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 7 8727270		1						
Ulmer, Jeremy	Electricity 8727200	Electricity 8 8727280	C	1						
Welding									1050	
Mercer, Kevin	Welding 9204400	Welding TechFundamentals 1		1	NCCER061 Welding - Level 1 AWELD003-	Welding Technology J400400	PMT0070 Welder Ast. 1		150	NCCER263-Welding Level 1 AWELD003- FCAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 2	A	1	NCCER062 Welding - Level 2 AWELD004-	Welding Technology J400400	PMT0071 Welder Ast. 2		150	NCCER264-Welding Level 2 AWELD004- GMAW Plate
Mercer, Kevin	Welding 9204400	Fundamentals 3 9204430		1	Level 3 AWELD011- SMAW Pipe	Welding Technology J400400	PMT0072 Welder, SMAW1		150	AWELD005- GTAW Pipe (Carbon) AWELD006-GTAW Pipe (Stainless to Carbon)
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals 4 9204440	B	1	AWELD012- SMAW Plate	Welding Technology J400400	PMT0073 Welder, SMAW2		150	AWELD007- GTAW Stainless AWELD008- GTAW Plate
Mercer, Kevin	Welding 9204400	Welding Tech Fundamentals Capstone 9204450	C	1		Welding Technology J400400	PMT0074 Welder		450	AWELD009- GTAW/SMAW Pipe/Carbon AWELD010- GTAW/SMAW Pipe (Chrome PWHT) NCCER265 LEVEL 3
										AWELD011- SMAW Pipe
										AWELD012- SMAW Plate
Welding Technology Advanced									750	
Mercer, Kevin						Welding Advance J400410	PMT0075 Adv Welder 1	A	600	Metal Work 7G
Mercer, Kevin						Welding Advance J400410	PMT0076 Adv Welder 2	B	150	
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Durham, Marcus						HVAC/R 1 C400410	Introduction to HVCA/R ACR0000	A	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Fundamentals ACR0001	B	250	
Durham, Marcus						HVAC/R 1 C400410	HVCA/R Services Practices ACR0012	C	250	
Applied Engineering Technology										
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 1 8401110		1	Solidworks Associate Academic					
Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 2 8401120		1	SOLID003 -Certifid Solidworks Associate Academic					

Ulmer, Jeremy	Applied Engineering Tech 8401100	Applied Engineering Tech 3 8401130		1	SOLID003 -Certifid Solidworks Associate Academic					
Applied Cybersecurity+										
Hill, William	CTS0018	CTS0018 CYBERSECURITY ASSC			COMPT008 COMP TIA SECURITY	Applied Cybersecurity Y100300	CTS0018 Cybersecurity Ass	600	A	COMPT008 COMP TIA SECURITY+
Hill, William						Applied Cybersecurity Y100300	CTS0019 Info Security MGR	150	B	
									1200	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Grooming & Salon Services CSP0009		225	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 1 COS0002		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 2 COS0003		300	
Maxwell, Janie Sullivan, Patty						Cosmetology D500100	Cosmetologist & Hairdresser 3 COS0009	A	375	FLDOP002 Cosmetologist
Nails Specialty									180	
Thornton, Greta	8757210	Grooming & Salon Services 1 8757210		0.5		Nails Specialty I120415	CSP0016 Mani and Pedi Spec		180	FLDOP008 Nail Specialist
Thornton, Greta	8757310	8757310 Nails Specialty 2		0.5						
Thornton, Greta	8757320	8757320 Nails Specialty 3		1						
Thornton, Greta	8901000	Directed Study 8901000		0.5						
Facials Specialty									220	
Thornton,Greta Maxwell, Catherine	8757210	Grooming & Salon Services 1 8757210		0.5		Facials/ Skin Care I120425	Facials/Skin Care CSP0266		220	FLDOP009 Facial Specialist
	8757410	Facials Specialty 2		0.5						
	8757420	Facials Specialty 3		1						
Professional Culinary Arts & Hospitality									1200	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 1 8800510	A	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0100 Food Preparation	A	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 2 8800520	B	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HM0170 Cook- Restaurant	B	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 3 8800530	C	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0171 Chef- Head Cook	C	300	
Sinclair, John/ Holmes, LaDonna	8800500	Culinary Arts 4 8800540	D	1	NRAEF003 Certified Food Protection	Commercial Foods & Culinary Arts N100500	HMV0126 Food Service Management	D	300	NRAEF003 Certified Food Protection Manager ServeSafe
Automotive Collision Technology									1400	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Collision Paint & Body Asst 9514010	A	1	NIASE088ASE Entry Level: Collision Painting and Refinishing	Automotive Collision Technology Technician T401300	ARR0140 Auto Coll Repair & Refinishing Helper/Asst.	A	150	
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 1		1		Automotive Collision Technology Technician	ARR0141 Auto Coll. Refin. Technician	B	450	NIASE029 ASE Coll. Repair & Refinishing Painting & Refinishing (B2)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 2 9514030		1		Automotive Collision Technology Technician T401300	ARR0312 Non-Structural Damage Repair Tech.	C	300	NIASE018 ASE Coll. Repair & Refinishing Tech Non-Structrual Analusis (B3)
Ragan, Joe	Automotive Collision Technology 9514000	Auto Coll. Repair & Refinishing 3 9514040	B	1		Automotive Collision Technology Technician T401300	ARR0022 Damage Analysis & Estimating	D	75	NIASE019 ASE Damage Analysis & Estimating (B6)
Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 1 9514050		1	Level- Collision: Non-Structural Analysis and	Technology Technician T401300	ARR0112 Auto Coll. Welding, Cutting, Joining	E	75	

Ragan, Joe	Automotive Collision Technology 9514000	Structural Damage Ast. 2 9514060	C	1			ARR0295 Sturctural Damage Repair Tech.	F	350		
Automotive Service Technology									1050		
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 1 9504110		1	NIASE076 ASE Auto Maintenance & Light Repair	Automotive Service Technology 1 T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 2 9504120		1		Automotive Service Technology 1 T400700	AER0418 Auto Brake System Tech.	B	150	NIASE007 ASE Brakes (A5) NIASE76 ASE Auto Maintenance & Light Repair (G1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 3 9504130		1		Automotive Service Technology 1 T400700	AER0453 Auto. Suspen. & Steer. Tec.	C	150	NIASE033 ASE Suspension & Sterring (T5) NIASE016 ASE Brakes (T4)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 4 9504140	A	1		Automotive Service Technology 1 T400700	AER0360 Auto Electrical/ Electronic system Tech	D	300	NIASE008- Electrical/Electronic Systems (T6)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 5 9504150		1		Automotive Service Technology 1 T400700	AER0110 Engine Repair Technician	E	150	NIASE010 ASE Engine Repair (A1)	
Blackmon, William	DE Automotive Maintenance and Light Repair 9504100	Auto Maint/Light Repair 6 9504160	B	1							
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Blackmon, William						Automotive Service Technology 2 T400800	AER0503 Auto Engine Performance Tech	A	300		
Blackmon, William						Automotive Service Technology 2 T400800	AER0257 Automatic Transmission and Transaxle Tech	B	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0274 Manual Drivetrain and Axle Tech	C	150		
Blackmon, William						Automotive Service Technology 2 T400800	AER0172 Auto Heating and Air Conditioning Tech	D	150		
Practical Nursing									1350		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 1 PRN0098	A	300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Practical Nursing Foundations 2 PRN0099		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 1 PRN0290		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Medical Surgical Nursing 2 PRN0291		300		
Wilson, Suzanne Hall, Robin						Practical Nursing H170607	Comp. Nursing & Transitional Skills PRN0690	B	150	NCSBN002 National LPN (NCLEX-PN).	
[illegible]									500		
Willis, Jessica						Patient Care Technician H170694	Basic Healthcare Worker HSC003	A	90		
Willis, Jessica						Patient Care Technician H170694	Nurse Aide & Orderly (Articulated) HCP0121	B	75		
Willis, Jessica						H170694	HCP0332	C	50	FDMQA002 Certified Nursing Assistant	
Willis, Jessica						Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech	
Willis, Jessica						H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician	
Willis, Jessica						H170694	MEA0580	F	100		
Willis, Jessica						H170694	Patient Care Tech. PRN0094	G	60	NATHA005 Certified Patient Care Technician	
Pharmacy Technician									1050		
Miller, Katie						Pharmacy Technician H170700	Basic Healthcare Worker HSC003	A	90		
Miller, Katie						H170700	Pharmacy Technician 1 PTN0084		360		
Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 2 PTN0085		500		

Miller, Katie						Pharmacy Technician H170700	Pharmacy Technician 3 PTN0086	B	300	PTCBD001 Pharmacy Technician
Surgical Technology									1330	
Vickers, Mary						Surgical Technology H170211	Basic Healthcare Worker HSC0003	A	90	
Vickers, Mary						Surgical Technology H170211	Central Supply Technician STS0015	B	210	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologis 2 STS0011		343	
Vickers, Mary						Surgical Technology H170211	Surgical Technologist 3 STS0012	C	344	NSTSA001 Certified Surgical Technologist (CST) NCFCT004 Tech In Surgery - Certified
Senea, Shari							Basic Healthcare Worker HSC0003	A	90	
Senea, Shari							Phebotomist MEA0520	B	75	NATHA007 Certified Phlebotomy Technician
Nursing Assistant										
Thompson, Traci / Rebecca Futch						CNA H170602	Nurse Aide &Orderly PRN0090	A		FDMQA001 Certified Nursing Assitant