

GOVERNING BOARD MINUTES

Regular Meeting

City of Cape Coral Charter School Authority Governing Board

City of Cape Coral City Council Chambers
1015 Cultural Park Blvd., Cape Coral FL 33909

1. Call to Order

Kristifer Jackson, Chair

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, April 9, 2024, at 5:31p.m., at City of Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33909.

2. Moment of Silence

Chair Jackson

3. Pledge of Allegiance to the Flag of the United States of America

Chair Jackson

4. Roll Call

Kristifer Jackson, Keith Long, Dist 6., Karen Michaels, Dr Guido Minaya, Charles Pease, Cathy Stout. Parent Representatives: Jennifer Hoagland, OHS/SAC, Gregor Schade, OMS, Caroline Rouzeau/OEN, Jacquelin Collins, Superintendent

Absent: Cathy Stout, Jose Soto-Parent Rep, OES

Also Present: Donnie Hopper, Principal, OMS

Marybeth Grecsek, Principal, OES

Amy Brown, CSA HR Manager

Tiffany Corbin, Charter School Counselor

Amy Picciolo, Dean of Students, OMS

Mark Moriarty, Assistant City Attorney, CCC

Mark Mason, Finance Director and Interim Human Resources Director, CCC

Andrea Clark, Senior Accountant, CCC

Jennifer Koehn, Assistant Accounting Manager, CCC

Damon Grant, Assistant Public Works Director, CCC

Terry Schweitzer, CCC Public Works

Gary Cerny, Foundation President

5. Approval of Minutes

APPROVED UNANIMOUS Motion made by Member Michaels, Second by Member Minaya to Approve the Minutes of the Charter School Authority Regular Governing Board Meeting held on Tuesday, March 12, 2024. *Unanimous.*

6. Approval of Regular Agenda Meeting

APPROVED UNANIMOUS Motion made by Member Minaya, Second by Member Michaels to Approve the Amended Agenda of the Regular Governing Board Meeting, April 9, 2024 2024. *Unanimous*

ITEM 16A: NEW BUSINESS

Remove the phrase "...Pending City Council Approval," and approve the balance of the Agenda as presented.

7. Public Comment

No Activity

8. Consent Agenda

No Activity

9. Superintendent's Report

9A. APPROVED UNANIMOUS Motion made by Member Michaels, Second by Member Atisele to Approve the City of Cape Coral Charter School Authority, Oasis Charter Schools Strategic Plan 2024-2027. *Unanimous*

Active Discussion

9B. Thanked the Cape Coral Municipal Charter School Foundation for a wonderful and touching Lighthouse Award dinner and celebration on April 5th. Many teachers were honored and it was a great evening for all who attended celebrating our amazing teachers and school system.

10. City Manager's Report

Mark Mason, Director of Financial Services, Interim Director, Human Resources, City of Cape Coral

Gave an extended overview of his upcoming presentation regarding the LCI. He will discuss this with the City Council at the Committee Of the Whole (COW) meeting on Wednesday, April 10, 2024.

- Mason will recommend to Council to revisit/reopen the charter school lease and return it back to it's initial shape and form with the charter school system leasing at full value and having first choice of the LCI funds associated with the computer equipment, the school buses, and whatever else the statute provides that would be funded through the charter school system. At the same time the City would continue to maintain the buildings for capital maintenance which would be funded with the LCI funds, and whatever remaining funds that would be available after applying towards the capital associated with the charter school system would revert to the City, to pay not only the current debt service on the four schools as well as doing any capital maintenance that is associated with the system.
- Mason will return to the Board with a Resolution requesting the purchase of new buses using LCI funds to take full advantage of the current funding available.
- Mason wants to be able to take advantage of the full value of the LCI funding and utilize the funds just received, and any future funds with the clear understanding that in the future as the LCI funds continue to grow, for leasing of buildings, as well as the purchase of buses and other capital maintenance and facilities.

Active Discussion

Michaels: Asked if this funding can be viewed as not only a "net neutral" but "net positive" for bottom line enhancement that can then be used. Basically, taking the money we have today for capital expenditures, we can now utilize the funding for capital expenditures, and free up additional money to use it for things, for example, like teacher salaries? Mason responded: You could.

Minaya: So now we will be increasing our lease and purchasing buses? What is the rationale that this is the only option to use the funds?

Mason asked Minaya if the money sat in funds, what he would use the funds for from a capital stand point?

Minaya said he would weigh the value and the trade-offs of growing the system, and growth could be in multiple ways, and this is capital. There is an absolute need for growth and now we have funds that could potentially accommodate. We need an analysis to be done to say what would it take for us to be able to grow before we make a decision of say, \$1.5/\$1.6million, back up to \$3.2million without having an assessment. It would be hard for the Board to go back to where we were three/four years ago without any opportunity for growth because we've just resigned a lease that just doubled our costs.

Active Discussion

Mason said a discussion revisiting the statute for the need for lotteries may be necessary.

Motion made by Member Michaels, Second by Member Atisele to have Member Pease attend the COW Meeting on Wednesday, April 10, 2024, and present to the City Council the Governing Board's recommendation that the lease is not restricted, and to consider funds be used for school expansion, and/or to supplement the sports field complex project, and/or other capital improvements for the charter school system. Unanimous

Motion made by Member Micahels, Second by Member Atisele to have the Board Secretary coordinate with Member Pease on the notes regarding the recommendations the Board wants Member Pease to bring forward at the COW Meeting on Wednesday, April 10, 2024. Unanimous

Notes Include:

The Board also recommends to City Council they support "Option A," presentation slides #12, #13 of Mason's report. The Board also recommends:

- *No change or increase to the lease between the City and the Charter Schools, and request Council to utilize some time and resources to evaluate the viability of using the capital funds for other opportunities.*
- **The City should continue to pick up 53% of the cost of the debt service, and 100% of the capital expenses.*
- *All capital funding will accrue to the Cape Coral Charter School Authority*
- *Minaya: 25% of Lee County's population resides in Cape Coral; within the next 5-7 years the School District projects an additional 20-28,000 students. Right now the charter schools have a waitlist with over 1,000 students, grades K-12. We need to keep our promise to parents that we will provide an uninterrupted K-12 pathway for their families - we need to consider expansion.*

11. Council Member Report: Keith Long, Dist 6

- Discussions continue regarding the capital outlay for a possible football field, and a joint meeting is still to be determined
- COW meeting on April 10th - the Council will hear Mark Mason's presentation on the LCI Program

12. Chairman's Report

Kristifer Jackson, Chair

- Thanked Foundation members for all their good deeds and community support.
- Thanked Finance Director for his expertise and clarifications.
- Asked Long, Dist 6 about discussing with Council the possibility of matching funds to get the football sports complex off the ground.
- Previously asked Member Long, Dist 6 to be the chair Finance committee, but there is a conflict. Jackson has reappointed Karen Michaels, Vice Chair, as the new Finance Committee Chair. Michaels accepted.

13. Foundation Report

Gary Cerny, President

- The Lighthouse Awards was an amazing event for amazing teachers. It's always a special moment to share with the Oasis community a night that honors teachers and what they mean to our students, families and community.
- Next year grant cycles will now include club funding
- Reviewed some of the SY 2023-2024 funds and how they were allocated
- Commented on not duplicating alumni efforts - the Foundation would like to collaborate with the charter schools to make the best of this effort

Staff Comment

No Activity

14. Unfinished Business

No Activity

15. New Business

16A APPROVED Motion made by Member Michaels, Second by Member Pease. *Unanimous* Request for Approval to Piggyback the State of North Carolina Contract #2020000545 as the lead agency for the Charlotte Cooperative Purchasing Alliance for the hardware, installation, and software of the AtlasIED Paging System; and Authorize the Execution of the Statement of Work between the Charter School Authority and Disys Solutions, Inc. in the Amount of \$513,523.32 with a Contingency of \$26,476.68, to address any Unforeseen Items for a Project Total of \$540,000; and Authorize the Superintendent to Execute Purchase Order, Agreement, Statement of Work or related documents Pursuant to Article IV, Paragraph G (Lease Alterations, page 4) of the Master Lease Agreement, which is Pending City Council Approval. Dollar Amount \$540,000(Charter School General Fund)

16B APPROVED Motion made by Member Michaels, Second by Member Minaya *Unanimous*. Request for Approval to Authorize the Engagement Letter for Professional Auditing Services to Mauldin & Jenkins, LLC for the annual financial audit for Fiscal Years (FY): FY2024 thru FY2026 with two optional two fiscal year renewal. The City of Cape Coral awarded Request for Proposal (RFP) #RCA2419KS for Professional Auditing Services to Mauldin & Jenkins, LLC by adopting Resolution 79-24 on March 20, 2024; and authorize the Superintendent or Designee to execute the engagement Letters, renewals, and purchase orders. Estimated Dollar Value: \$23,500 FY2024, \$24,300 for FY2025, and \$25,000 for FY2026, for a three-year total of \$72,800 (Single Audits will be conducted on as needed basis at the unit price stated in the engagement letter)

16C TABLED WITH EXCEPTION Request for Approval and Adoption of the Adjusted Pay Ranges for the following Cape Coral Charter School Authority Employee Job Descriptions: Information Specialist, Media Specialist, Charter School Social Worker, Speech Language Pathologist, Athletic Director, Substitute Teachers, Long-Term Substitute Teachers, and Paraprofessional I.

MOTION TABLED WITH THE EXCEPTION OF ITEM 16C: ADJUSTED PAY RANGE FOR CAPE CORAL CHARTER SCHOOL AUTHORITY - CHARTER SCHOOL SOCIAL WORKER PAY RANGE ONLY.

Motion made by Member Michaels, Second by Member Atisele to Modify the Request of Item 16C, and increase the Cape Coral Charter School Authority, Charter School Social Worker base pay contract beginning School Year 2024-2025 to \$57,500.00, and return for the balance of the full request at another meeting, to be determined. Unanimous

16D TABLED Motion made by Member Michaels, Second by Member Atisele to Table this Item until Further Notice. *Unanimous* Request for Approval and Adoption of the Adjusted City of Cape Coral Charter School Authority Employee MASTERS DEGREE ADD PAY for the following Job Class Codes which require advanced degrees: Principal (Code 1100), Assistant Principal (Code 1200), Guidance Counselor-Secondary (Code 2270), Guidance Counselor-Elementary (Code 2280), and Speech Language Pathologist.

16. Final Board Comment and Discussion

Chair Jackson: Appreciates the collective thought process and dialogue among everyone present including parent representatives and stakeholders. Congratulations to all Lighthouse Award winners!

Vice Chair Michaels: Highly recommends attendance at next year's Lighthouse Awards. It was a wonderful and very moving evening. And a lot of fun! Again, we have an amazing system.

Member Atisele: Glad the Charter School Social Worker pay has increased and wants to make sure that one person can manage the needs for all four schools including receiving support that is possibly outsourced.

Superintendent Collins said that she intends to try one more year with only one person who will do small group work. If the budget allows for an additional person, then this is something we will consider. However, social workers are very hard to find, so we may have to continue outsourcing.

Member Long, Dist 6: No Comment

Member Minaya: No Comment

Member Pease: First time attending the Lighthouse Awards and echoed the sentiments of Member Michaels. Congratulations to the Foundation for a job very well done. More importantly, congratulations to all the teachers and award winners for their excellence.

Member Stout: Absent

Parent Representative Hoagland/OHS: No Comment

Parent Representative Schade/OMS: No Comment

Parent Representative Soto/OES: Absent

Parent Representative Rouzeau/OEN: The feedback from parents is always positive and they very much appreciate the school's teachers and staff.

17. Time and Date of Next Meeting

The next Regular Governing Board Meeting will be held on Tuesday, May 14, 2024 at 5:30p.m., at Oasis High School-Cafeteria, 3519 Oasis Blvd., Cape Coral, FL 33914

18. Adjournment

The Governing Board Regular Meeting adjourned at 7:36p.m.

Respectfully Submitted,

Kathleen Paul-Evans, Governing Board Secretary

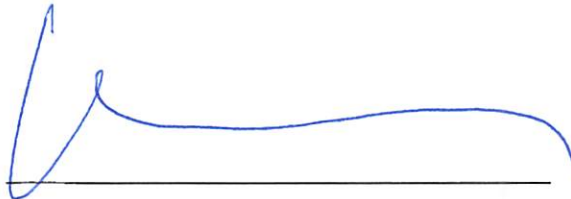
Cape Coral Charter School Authority Governing Board

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BOARD
APPROVED

MAY 07 2024

CITY OF CAPE CORAL
CHARTER SCHOOL AUTHORITY

A handwritten signature in blue ink, consisting of a large, stylized 'A' followed by a horizontal line and a long, sweeping curve.

Secretary

Date of approval