

Mabry Elementary – PTA Executive Board

Meeting Minutes for November 7, 2016 Meeting

An Executive Board Meeting was held on Monday, November 7, 2016 commencing at 8:05 AM in the Mabry Elementary Media Center. The following PTA Officers and Board Members were present:

Principal	Sherrri Frick
President	Melissa MacKinnon
2 nd VP Volunteers & Membership	Brandi Whitney
Corresponding Secretary	Nikki Armstrong
Recording Secretary	Melissa Carlson
Assistant Treasurer	Jennifer Chan
1 st VP Ways & Means/Walkathon	Cristina Blunt (can you move her up ☺)
Walkathon	Nelson Bosque
Auction Admin	Kelly Hageman
Hospitality	Courtney Gilner
After School Enrichment	Jessica Costello
Auction Admin	Kelly Hageman
Student Activities	Arianne Corbett
Curriculum Enhancement	Heather DePalma
Faculty Liaison	Christa Henderson
Awards & Recognition	Lisl Unterholzner

- I. Welcome and Call to Order
 - a. The President welcomed board members. The meeting was called to order at 8:09 a.m.

- II. Approval of the Minutes
 - a. Minutes were approved.

- III. Officer Reports
 - a. President's Report: The President reminded board members that at all times we are representing the school. We are the face of Mabry's PTA, and we should always conduct ourselves accordingly when we are out in public.
The President, together with 7 other Mabry PTA parents attended the Roosevelt Auction on Friday night. They volunteered their time to assist at Roosevelt's Auction. They worked for 6 hours. In return for their volunteerism, Roosevelt PTA members will volunteer to assist with our auction.
 - b. Treasurer's Report: The Treasurer's Report was delivered by the President. The President noted that the income represented in the budget line items from the Fall fundraiser, as well

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- as the income from the Spirit Store will come up as funds in the Temporary Account for Credit Card Processing are processed and distributed.
- c. The President said there were several Mini Grants which teachers applied for, but that has since slowed down. She said we need to encourage teachers to take the initiative to apply for grants and to remind them to get their reimbursements filled out and turned in.
 - d. VP of Ways and Means: Cristina Blunt shared that Mabry's Business Partners have been very generous this year. We still need to bring in more sponsors and partners for our auction. The Business Directory will go up this week on our Website. This will be announced in this week's Mabry Minute. Cristina clarified that any parent or grandparent who has a child at Mabry may advertise their business in our Business Directory. In addition, all businesses who have signed up to be a Mabry Business Partner are included in our Business Directory.
 - e. Walkathon: Nelson Bosque said our 2016 Walkathon was a huge success. Mabry had both record income and record participation. We collected \$65K at a minimum. He said he heard really positive feedback. Arianne Corbett said we had 387 kids walk a mile. There will be two Fritzzy Brothers shows held on December 2. December 1 is the no uniform date. The President reiterated that our Walkathon is a nice community event because it is held on a Saturday instead of a weekday, affording parents, siblings, grandparents and friends to attend the event. Arianne Corbett said she passed out 200 servings of cucumbers and oranges at the event. Cristina Blunt said the Business Expo was successful because of the passport. Once participants completed their passport by touring all the business partners featured in the expo, they got entered into a raffle. The passport raffle was a big incentive for attendees to go to the expo, and it gave our business partners more opportunity to market themselves.
 - f. Great American Teach-In: The President said The Great American Teach In is next week. We have been providing food for the volunteers the past few years, and the cost of that exceeds what we pay for teacher appreciation week. Board members agreed that we need to reign in the expense of providing breakfast and lunch for all the volunteers starting next year. The President reminded members that if they need volunteers for their events to contact Kellie Haber. There is a volunteer tab on our Website.
 - g. Corresponding Secretary: Nikki Armstrong reminded members to submit everything for the Mabry Minute by Wednesday this week. There are new instructions on the Website on how to sync up with the calendar. Everything is posted on our Website, on our Facebook, on our Calendar and in the Mabry Minute. Suggestion: Just send out the link to the Website instead of doing a Mabry Minute. In our continued efforts to streamline communications, and to reduce the amount of redundancy and work on Nikki, parents need to sync up to the Mabry PTA Website.
 - h. ASE: Jessica Costello said there are a few changes to ASE this spring. Registration has been shortened by a few days. They have added Friday to ASE for the spring. There are a limited number of Friday classes. The offerings will go out before Winter Break. Registration will be staggered by an hour. The President said since we use teachers'

classrooms to host ASE programs, and this can be disruptive to their classrooms in terms of mess and disorder, PTA/ASE will be giving teachers whose classrooms were used, a thank you gift using our ASE surplus money.

- i. Fall Dinner: Arianne Corbett said the Fall Dinner will be held on December 8. There will be food trucks. The dinner portion of the event has a new location in parking lot by the cafeteria. This has the advantage of being both closer to the cafeteria where the art show is held, and is a more intimate space. Cafeteria tables will be moved to the grass field in the parking lot for diners to eat. There will not be a DJ truck this year. Music will be provided by our own student musicians. This year the art show will feature an interactive component which is a cave that students can go in and view artwork using special flashlights to illuminate the art. It was suggested that we provide some extra lighting outside. The Food trucks will be there from 5:30-7:00 p.m. The Art Show is from 5:00-8:00 p.m.

Arianne said Walk to school Wednesday is this week. Teachers all have sign-up sheets to post on their doors. State Farm is providing coffee and water. Students who participate get a prize; a rubber bracelet and a sticker. The class with the highest percentage of participation, their teacher will win a \$100 gift card to an online sports store where they can purchase sports equipment for their class to use during recess.

- j. Auction: Kelly Hagan asked members to start talking up the auction within the school community. The event is February 25th. With the Rock of Ages theme, attire for attendees can be as simple as jeans and a rock-n-roll t-shirt. Kelly would like more auction items such as experiences, theme parties, game donations from season ticket holders, etc. Johnny Lastra is donating Patron Tequila again this year. It was discussed among members whether we ask parents to donate a case of beer to the auction. Heather DePalma suggested to solicit the Yankee Foundation for a donation.

V. Committee Reports

Sherry Frick said Field Day is this Thursday and we need lots of volunteers.

VI. New Business

- a. The President said the Pavers Campaign is underway. It is a great way to honor a 5th grade student as they graduate Mabry. Pavers range in price from \$75 for a small and \$100 for a large.
- b. The next GMM is Tuesday, November 15. Mabry's student rock band will perform after the meeting. Childcare will not be provided, however children are welcome to attend the meeting and listen to the band.

For clarification: PTA General Membership Meetings are open to any Mabry family member who wants to attend. However, voting is only permissible if you are a paid member of the Mabry PTA. Membership is only good for the school year. You have to sign up each year.

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- c. The President said all Dolphin Depot stuff is out of the PTA closet. A Dolphin Depot store front may open in the little closet by the front office.
- d. The President said the by-laws must be approved at the GMM. She is reviewing and revising the by-laws this week, and one revision will be to the role and responsibility of the Corresponding Secretary position.
- e. The President is meeting with Danni Gallagher to see her sketches for the improvements to the school’s Pavilion. It was agreed that these sketches and the formal plan will be presented to the Executive Board for approval before the final plan is presented to the General Membership.

VII. The meeting was adjourned at 9:04 AM.

/MSC

Melissa Carlson, Recording Secretary

Approved As:

Date: _____

Read: _____

Corrected: _____