Washington County Virtual School
Handbook 2021-2022

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Washington County School District Vision & Mission

The Washington County School District's vision is to empower all students to become well educated, productive citizens by providing appropriate, high quality, and rigorous educational programs in a safe learning environment. Our vision is that one hundred percent of Washington County students will graduate and be prepared to complete post-secondary educational opportunities or enter the workforce as successful citizens in our society.

Washington County Virtual School Provider Options

Eligible students in grades K-12 may participate in one of the following full-time virtual options:

K-12 (A Stride Company)	www.k12.com	Full time virtual model with blend of bookwork and virtual learning. K-12 sends materials directly to the home.
Washington Virtual Franchise (PAEC)	http://my.paec.org/instructional/my_virtual_classroom	Full time virtual program utilizing the FLVS platform and curriculum with Florida certified teachers.

Promotion & Retention

All students who choose to participate in the Washington Virtual School must meet all of the local and state requirements for promotion, retention, and good cause exemptions.

Instructors

All online courses are taught by highly qualified teachers who are certified to teach in Florida. Students are assigned an instructor for each course. Instructors are available via web conference, email, or telephone. Support services are available to all students through the virtual instruction provider.

Graduation

Washington County Virtual School awards a standard high school diploma that can be used for entry into a university, community college, vocational school, or the military. The diploma will read Graduate of Washington County Virtual School. Students who graduate from the Washington County Virtual School may walk in graduation exercises at their home-zoned school or receive their diploma and forego graduation exercises.

Criteria for Enrollment

1. Reside in Washington County
2. Student's demonstration of success:
   a. Grades K-2 - promoted to the next grade level
   b. Grades 3-10 - success in previous semester courses (C or higher) and/or grade level proficiency on FSA/EOC (3 or higher)

Attendance

All students enrolled in a virtual school program are subject to compulsory attendance requirements of s 1003.21 Florida Statutes. The Washington Virtual Instructional Program offers a true distance learning experience that does not require seat time as in a traditional classroom. Students are expected to actively participate in all courses on a weekly basis in order to maintain educational integrity. **Students are considered truant if there is no participation in the online courses for more than one week without prior approval and will be reported as truant to the proper authorities.**

School Calendar Adherence

Washington County Virtual School adheres to the school calendar established by the Washington County School District. All courses must be completed by the end of each semester. Registration deadlines for Washington Virtual School options are as follows:

Semester 1	August 26, 2021
Semester 2	January 20, 2022

Extracurricular Activities

Students enrolled in Virtual School may participate in interscholastic extracurricular activities. Interscholastic extracurricular activities are school-authorized, athletic or education-related activities for students that occur during or outside of the regular instructional school day. Such activities include athletics, marching band, chorus, and academic clubs. Students must meet specific academic and conduct requirements during the period of participation, must meet any additional requirements set by the school, and must have the same standards of acceptance, behavior, and performance that are required of other students in extracurricular activities. The student must register his or her intent to participate in interscholastic activities with the school before the beginning date of the season for the activity in which he or she wishes to participate. **Activities such as prom and Sr. Trip are not considered interscholastic extracurricular activities. Washington County Virtual School does not publish the pictures of seniors.**

State Assessment Requirements

Students enrolled in Washington Virtual School are considered public school students and are required to participate in all district and state mandated testing and progress monitoring. Transportation to and from the testing site is the responsibility of the parent/guardian. Assessments will be administered at the student's home zoned school. Examples of required testing include, but are not limited to: Florida Standards Assessment (FSA), End of Course Exams (EOC), and Advanced Placement (AP) Exams.

Registration Procedures

Registering for K12 (A Stride Company)

1. Go to https://www.k12.com/content/fts/washington/en.html
2. In the green menu bar, click "How to Enroll"
3. Create an account and submit an application

Registering for Washington Virtual Franchise (PAEC)

1. Go to www.paec.org
2. In the blue menu bar, click on "My Virtual Classroom"
3. In the blue menu on the left, click "Course Offerings and Student Registration
4. Be sure to click on "Registration Directions" for the correct grade level: Elementary (K-5) **or** Secondary (6-12)

Expectations/Requirements for Parents/Students

Parents will:
- ★ Provide access to a computer, the internet, a telephone and a suitable working environment for your child.
- ★ Know your child's username and password in order to access his/her courses.
- ★ Update any changes in contact information immediately.
- ★ Review announcements and information by logging in regularly.
- ★ Establish and maintain regular communication with your child's teachers.
- ★ Provide consistent parent/guardian supervision of your child's academic progress.
- ★ Ensure that your child maintains "academic integrity."
- ★ Ensure daily participation in course activities and supervise those activities daily.
- ★ Ensure that your child schedules and participates in all Discussion Based Assessments (DBAs) and Class Connect Sessions.
- ★ Ensure that your child maintains a passing grade of "C" or higher in each course.
- ★ Ensure that your child takes all examinations required by the State and the district, including End of Course exams (EOCs).
- ★ Provide transportation to testing locations for tests that are not administered online.
- ★ The parent and/or school district has 28 days from the date of activation to withdraw a child from a course without penalty.

Students will:
- ★ Demonstrate self-motivation and dedication to learning.
- ★ Plan to spend approximately 45 minutes to one hour per day working on each course.
- ★ Respond to your teachers' questions and prompts within two days.
- ★ Maintain regular contact with your teachers.
- ★ Complete each course by the end of the semester.
- ★ Take all standardized tests required by the State and district, including End of Course exams (EOCs).

Time and Learning Recommendations

In order to meet the state's requirements for academic instructional time, your student should complete the following minimum hours of school each week.

Grade	Recommended Hours Per Day	Recommended Hours Per Week	Recommended Hours Per Year
K-3	4 to 5	20 to 25	720 to 800
4-12	5 to 6	28 to 30	900 to 1000

Washington County Virtual School
Enrollment Agreement/Academic Integrity Policy

As the parent(s)/guardian(s) of _____, I understand that Washington Virtual School requires my child to meet all conditions that foster a successful online education. During the **first 28 days** of my child's activation and at the **end of each semester** thereafter, he/she will be evaluated by teachers and guidance based on the conditions listed below.

Conditions defining a successful online student: (Parent and student initials each line)

_____ _____ Maintain required pace/progress in all courses of 7% per week.
_____ _____ Engage in course work on a daily basis with parental supervision.
_____ _____ Regular communication with ALL teachers via working email and/or phone.
_____ _____ Keep ALL appointments for assingments, conferences and testing.
_____ _____ Provide transportation and attend ALL state/district standardized testing.
_____ _____ Maintain academic integrity through the submission of authentic, original work.
_____ _____ Commit to completing the semester.
_____ _____ Follow ALL rules and procedures of Washington Virtual School and WCSD.

Academic integrity is the code of conduct for turning in assignments and completing assessments. Washington Virtual School expects a full commitment to academic integrity from each student.

Academic integrity means: (Parent and student initials each line)

_____ _____ Students submit THEIR own work for assignments and assessments.
_____ _____ Students DO NOT receive unauthorized assistance on assignments or assessments.
_____ _____ Students WILL NOT misuse content from the internet or other published sources.
_____ _____ Parents WILL supervise students to adhere to the rules of academic integrity.

I understand the Washington Virtual School enrollment conditions, rules and policies of Academic Integrity and will abide by them as stated and is a requirement for continued enrollment.

_____   _____
Parent/Guardian Signature   Date   Student Signature   Date