



GOVERNING BOARD MINUTES

Regular Meeting

City of Cape Coral Charter School Authority Governing Board City of Cape Coral Council Chambers June 25, 2025

1. Call to Order

Chair Kristifer Jackson

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, June 25, 2024 at 5:30p.m., at City Council Chambers, 1015 Cultural Park Blvd., Cape Coral, FL 33909

2. Moment of Silence

Chair Jackson

3. Pledge of Allegiance to the Flag of the United States of America

Chair Jackson

4. Roll Call

Mykisha Atisele (Absent), Kristifer Jackson, Keith Long, Dist. 6, Karen Michaels, Guido Minaya(Absent), Charles Pease (departed 6:01p.m.), Cathy Stout. Parent Representatives: Jennifer Hoagland/OHS, (Absent) Gregor Schade/OMS, (Absent) Jose Soto/OES, (Absent) Caroline Rouzeau/OEN.

Also Present: Jacquelin Collins, Superintendent

Jackie Corey, Principal, OHS

Marybeth Grecsek, Principal, OES

Carrie Abes, AP OES

Kevin Brown, Principal, OEN

Amy Brown, CSA HR Manager

Mark Moriarty, Assistant City Attorney, CCC

Mark Mason, Finance Director

Crystal Feast, Deputy Finance Director, CCC
Nicole Reitler, Management/Budget Administrator, City of Cape Coral
Wanda Roop, Procurement Manager
Andrea Clark, Senior Accountant, CCC
Jennifer Koehn, Assistant Accounting Manager, CCC
Natalie Enrico, Senior Accounting Manager
Amy Brown, CSA Human Resources Manager
Marybeth Grecsek, Principal OES
Jackie Corey, Principal, OHS

Member Pease informed the Board that due to a previously scheduled engagement he would leave tonight's meeting by 6:00p.m.

5. Approval of Minutes

APPROVED UNANIMOUS Motion made by Member Michaels, Second by Member Stout, to Approve the Minutes of the Charter School Authority Regular Governing Board Meetings as Presented. *Unanimous.*

Request for Approval of the Minutes of the Joint Workshop with the City Council on Tuesday, June 4, 2024

Request for Approval of the Minutes of the Special Meeting on Tuesday, June 4, 2024

Request for Approval of the Minutes of the Budget Workshop #2 on May 7, 2024

Request for Approval of the Minutes of the Regular Governing Board Meeting on Tuesday, May 7, 2024

6. Approval of Regular Agenda Meeting

APPROVED UNANIMOUS Motion made by Member Long, Second by Member Stout, to Approve the Agenda of the Regular Meeting, June 25, 2024. *Unanimous*

7. Public Comment

No Activity

8. Consent Agenda

APPROVED UNANIMOUS Motion made by Member Michaels, Second by Member Stout to Approve the Consent Items 8A–8D as Presented. Unanimous

8A. Request for Approval of the Fiscal Year 2025 Annual Purchase Orders Over \$100,000.00 utilizing contracts such as but not limited to Lee County School District, Cooperative contracts and State contracts

8B. Request for Approval to Appoint Amy Picciolo, Oasis Middle School Dean to Interim Assistant Principal, Oasis Middle School, SY 2024-2025

8C. Request for Approval of the Proposed ADD PAY Adjustments for SY 2024-2025

8D. Request for Approval of the Purchase of VIRCO Classroom Furniture in the Amount of \$160,174.65, ESSER III, Line 45.

9. Superintendent's Report

9A. *APPROVED Motion made by Member Michaels, Second by Member Pease to Approve the Oasis Charter Schools Mental Health Assistance Allocation (MHAA) Plans SY 2024/2025*

9B. *APPROVED Motion made by Member Michaels, Second by Member Stout to Approve the Oasis Charter Schools - Lee County School District Charter School Safety and Security Requirement Compliances SY 23/24*

10. City Manager's Report

Mark Mason, Director of Financial Services, Interim Director, Human Resources, City of Cape Coral

10A. Motion made by Member Michaels, Second by Member Stout to Approve the Cape Coral Charter School Authority Tentative Budget FY 2025 - Nicole Reitler, Management/Budget Administrator, City of Cape Coral

- *Financial Services report "Cape Coral Charter School Authority, Oasis Charter Schools Financial Reports, June 25, 2024" - Jennifer Koehn, Assistant accounting Manager, City of Cape Coral*

11. Councilmember Report

Keith Long, District 6

No Activity

12. Chair Report

Krisitifer Jackson, Chair

- *Discussed Oasis Sports Complex June 4th meeting - uplifted by positive meeting and outcome(s) still to be determined*
- *Discussed Chapter 26 - Chair had a discussion with the Mayor regarding review of Chapter 26 and the development of a committee to complete the task.*
- *Discussed Lease Agreement payment(s) and the need for the board members to come together and develop a proposal and/or resolution to be presented to City Council, that would benefit all, sooner rather than later.*

Vice Chair Michaels said she does not believe the City can unilaterally change the Lease, so it is \$1.5m for the duration of the lease, unless the Governing Board agrees to change the lease. So, it becomes a discussion of would [we] change it to something by/before 2026 renegotiations/extensions of the lease begin.

Member Long encourages Good Faith and transparency in all phases during the renegotiation process which allows for more productive conversations and positive outcomes for both sides. Chair Jackson asked Long to return to Council letting them know the charter schools are already extending an olive branch regarding payment and terms.

COMMITTEE REPORT - FINANCE

Vice Chair Michaels - As Chair of the Finance Committee, she has decided for now the Board Finance Committee will be one-person - Michaels, reporting to Superintendent Collins. Michaels is available for questions, and will forward to the appropriate parties for a response questions that are out of her knowledge. She will also attend monthly charter school finance meetings which are held on the main Oasis campus.

13. Foundation Report

Gary Cerny, Foundatiion President

No Activity

14. Staff Comment

No Activity

15. Unfinished Business

14A APPROVED Motion made by Member Michaels, Second by Member Stout to Ratify Purchase Order 24800830 not to exceed the amount of \$155,823.33 for the software purchase to host all servers, name exempt per 119.09725 of the Florida Statues - in which the amount of \$153,815.33 was approved on May 7,2024 (Item 16A). There was a typographical error in the document in the amount of \$2,000 for which the item was quoted. Unanimous

16. New Business

15A APPROVED Motion made by Member Michaels, Second by Member Long to Approve the Updated Charter School Authority Food Service Manager Job Description and Salary Range. Unanimous

17. Final Board Comment and Discussion

Chair Jackson: Congratulated Amy Picciolo on her interim assistant principal appointment at Oasis Middle. Thanked City Finance for tonight's presentation. Thanked Oasis community for attending and grateful for all the support which helps our charter schools stay top notch. Have a good break and see you August after the board's recess.

18. Time and Date of Next Meeting

The next Regular Governing Board Meeting will be held on Tuesday, August 20, 2024, at 5:30p.m., at Cape Coral City Council Chambers, 1015 Cultural Park Blvd., Cape Coral 33990

19. Adjournment

The Governing Board Regular Meeting adjourned at 6:43p.m.

Respectfully Submitted,

Kathleen Paul-Evans, Secretary

Cape Coral Charter School Authority Governing Board



Secretary

BOARD
APPROVED

AUG 20 24

CITY OF CAPE CORAL
CHARTER SCHOOL AUTHORITY
Date of approval