SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
October 27, 2020

AGENDA

Call to Order –5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

#2.091	Family and School Partnership for Student Achievement (*Revised*)
#5.021	Homeless Students (*Revised*)
#5.025	Educational Stability for Children in Foster Care (*Revised*)
#5.101	Bullying and Harassment (*Revised*)
#5.19	Student Records (*Revised*)
#5.241	Parental Access to Information (*Revised*)
#6.15	Education Paraprofessionals and Aides (*Revised*)

2. Final review of additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans for 2020-2021. (Copies are available for review in the office of the Director of Curriculum and Instruction.)

Adjourn

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SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
October 27, 2020

AGENDA

Call to Order - 6:00 p.m.

Student remarks and pledge to the flag by Branford High School

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The Superintendent recommends approval to adopt the Agenda.

The Superintendent recommends approval of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes: **(pgs. 7-27)**

September 8, 2020	- Workshop Session - Special Meeting - Public Hearing (*Adopt the final Millage Rates and final Budget for 2020-2021*) (*NOTE*: Minutes already Board approved at the September 22, 2020, Regular Meeting, due to Department of Revenue requirements for TRIM compliance.)
September 22, 2020	- Public Hearing - Regular Meeting
September 29, 2020	- Special Meeting

2. The Superintendent recommends approval of the monthly financial statement for September 2020.

3. The Superintendent presents the following bills for the period March 1-31, 2020:

General Checking Account		
General Fund 1000	$	1,000,968.89
Special Act Bonds 2200		12,390.00
LCIF Fund 3200		60,006.36
Food Service Fund 4100		164,846.50
Federal Fund 4200		184,897.62
Elem & Sec School Emerg Relief 4410		21,156.24
Other Cares Act Relief 4420		49,350.00
	$	1,493,615.61

Payroll Checking Account		
General Fund 1000	$	3,181,808.07
Food Service Fund 4100		148,353.43
Federal Fund 4200		375,918.91
Fund 4410		5,917.05
Fund 4420		833.86
	$	3,712,831.32

Total	$	5,206,446.93

4. The Superintendent recommends approval of the following budget amendments for fiscal year 2020-2021:

General	LCIF	Special Revenues
I-3	III-2	IV-2 (Other CARES)
		IV-3 (Federal)
		IV-3 (Food Service)

5. The Superintendent recommends approval for disposal of property as per the attached Property Disposition Form dated October 27, 2020. **(pg. 28)**

6. The Superintendent recommends approval of the following student transfers for the 2020-2021 school year. Parents will provide transportation.

   District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Madalynn	Newman	Suwannee	Lafayette	7
Layla	Rodriguez	Suwannee	Hamilton	K
Alaia	Rodriguez Alvarez	Suwannee	Hamilton	PK
Zy'Torian	Ross	Suwannee	Columbia	4
Debra	Swanson	Suwannee	Lafayette	PK

   Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jacob	Floyd	BHS	SHS	12
Bethany	Wharton	BHS	SHS	10

7. Human Resources Transactions **(pgs. 29-35)**

REGULAR AGENDA

1. The Superintendent recommends approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

   #3.30 Automatic External Defibrillators (*Revised*) **(pg. 36)**
   #4.181 Exertional Heat Illness (*New*) **(pgs. 37-41)**

2. The Superintendent recommends approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

#2.091	Family and School Partnership for Student Achievement (*Revised*)
#5.021	Homeless Students (*Revised*)
#5.025	Educational Stability for Children in Foster Care (*Revised*)
#5.101	Bullying and Harassment (*Revised*)
#5.19	Student Records (*Revised*)
#5.241	Parental Access to Information (*Revised*)
#6.15	Education Paraprofessionals and Aides (*Revised*)

3. The Superintendent recommends approval of additions and revisions to the Suwannee County School District Elementary and Secondary Student Progression Plans for 2020-2021. (Copies are available for review in the office of the Director of Curriculum and Instruction.)

4. The Superintendent recommends approval of the following contract/agreement for the 2020-2021 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2021-81	Healthcare Services Agreement between MAXVAX, LLC d/b/a Health Hero Florida and the School District of Suwannee County, Florida to provide influenza vaccines to students (*New*) **(pgs. 42-51)**

5. The Superintendent recommends approval of the RIVEROAK Technical College Strategic Plan for July 2020 – June 2025. **(pgs. 52-59)**

6. The Superintendent recommends approval of the RIVEROAK Technical College Ongoing Operation and Maintenance of Physical Facilities and Technical Infrastructure Plan for 2020-2021. **(pgs. 60-62)**

7. The Superintendent recommends approval of the Florida Department of Education Five Year Facilities Work Plan for fiscal year 2020-2021. (A copy is available for review in the office of the Director of Facilities.)

8. The Superintendent recommends approval of the Florida Safe Schools Assessment Tool (FSSAT) for 2020-2021. (A copy is available for review in the office of the Director of School Safety and Other Administrative Services.)

9. Comments from Student Ambassadors

10. Legal Counsel's Report

11. Superintendent's Report

12. Issues and concerns Board members may wish to discuss

End of Agenda

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
September 8, 2020

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Administrators and others present: Jennifer Barrs, Jennifer Beach, Walter Boatright, Amy Boggus, Tammy Boggus, Karen Braun, Bill Brothers, Marsha Brown, Ethan Butts, Mark Carver, Jimmy Cherry, Lisa Dorris, Janene Fitzpatrick, Ronnie Gray, Angel Hill, Malcolm Hines, Terry Huddleston, Mary Keen, Debbie Land, Dee Dee McManaway, Kecia Robinson, Eric Rodriguez, Angie Stuckey, Marsha Tedder, TJ Vickers, Jimmy Wilkerson (arrived at 9:15 a.m.), Josh Williams, Kelli Williams, and Laura Williams.

Chairman daSilva called the meeting to order at 9:01 a.m., and led the pledge.

Superintendent Update ..... Ted Roush

- Mr. Roush thanked RIVEROAK Technical College for the new signs in the Board room
- First football games went smooth last Friday night
- Provided a PowerPoint presentation regarding an update to student enrollment and COVID-19 data; he noted that the COVID-19 data was approved by the Suwannee County Department of Health

Board members commented they were very appreciative of our District with trying to get back to some normalcy, focusing on the positive, and continuing to move forward.

Eric Rodriguez distributed and reviewed a handout regarding *Coronavirus: Characteristics of Cases in Pediatric Florida Residents <18 Years Old.*

Mr. Hines spoke as a parent...he had academic choices as to what his child would do for this school year and is satisfied with his choice. He feels we have forgotten about these choices that all parents have for this school year. He stressed that we need to remember that we, as parents, have different academic choices/options for our children.

Mrs. Fitzpatrick stated we now have parents who chose the hybrid academic option that are changing to the brick and mortar academic option.

Mr. Taylor commented that our school configuration for this school year is doing so well, even with COVID-19.

Mr. Huddleston commented that Branford teachers were excited to come back and teach children. He also commented on the Food Service staff and all the hard work they are doing, along with the Transportation staff.

School Improvement Plans.....Janene Fitzpatrick/Principals for 2020-2021

Mrs. Fitzpatrick provided a PowerPoint presentation regarding an overview of the School Improvement Plan process and timeline.

The following 2020-2021 School Improvement Plans were presented to the Board:

- Branford Elementary School – Dee Dee McManaway
- Branford High School – Terry Huddleston
- Donald Ralph Cooke School – Janene Fitzpatrick
- Suwannee High School – Ronnie Gray/Tammy Boggus
- Suwannee Middle School – Laura Williams
- Suwannee Opportunity School – Angie Stuckey/Jimmy Cherry
- Suwannee Virtual School – Angie Stuckey/Karen Braun
- Suwannee Pineview School – Amy Boggus
- Suwannee Riverside School – Marsha Tedder
- Suwannee Springcrest School – Jennifer Beach
- RIVEROAK Technical College – Mary Keen
- District Improvement/Strategic Plan – Janene Fitzpatrick

No action was taken at this time on the School Improvement Plans.

The workshop recessed at 11:56 a.m. and resumed at 1:03 p.m.

Curriculum and Instruction Department Update.....Jennifer Barrs

- Elementary and Secondary Student Progression Plans for 2020-2021 **(pgs. 2-154)**

Mrs. Barrs reviewed additions/revisions to the Elementary and Secondary Student Progression Plans for 2020-2021.

Policy Updates **(pgs. 155-189)**.....Bill Brothers

Mr. daSilva reviewed additions/revisions to the following policies, due to Mr. Brothers not being in attendance at the time of the presentation.

#2.091	Family and School Partnership for Student Achievement (*Revised*)
#5.021	Homeless Students (*Revised*)
#5.025	Educational Stability for Children in Foster Care (*Revised*)
#5.101	Bullying and Harassment (*Revised*)
#5.19	Student Records (*Revised*)
#5.241	Parental Access to Information (*Revised*)
#6.15	Education Paraprofessionals and Aides (*Revised*)

The workshop adjourned at 1:35 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
September 8, 2020

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

Chairman daSilva called the meeting to order at 1:47 p.m.

MOTION by Mr. Taylor, second by Mr. Alcorn, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. White, second by Mr. Alcorn, for approval of the Annual Financial Report for fiscal year ending June 30, 2020. MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of Leonard Dietzen to be appointed as interim Chief Negotiator for the Suwannee County School District for impact bargaining and COVID-19 related issues. MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. White, second by Mr. Alcorn, for approval of the following contract/agreement for the 2020-2021 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2021-77 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Suwannee River Ridge Technical High School, LLC to provide learning facilitation services for Suwannee County School District students in need of a hybrid enrollment option (*New*) **(pgs. 2-15)**

   MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the Human Resources Transactions, along with a change on Page 18, Supplementary, Jessie Derringer should state Head JV Football Coach (for BHS), instead of Head Football Coach **(pgs. 16-22)** MOTION CARRIED UNANIMOUSLY

Miscellaneous

Mr. Roush stated that due to having to approve out-of-field (OOF) this year, it will look different due to COVID-19; we have the need to approve the OOF list before October 5, but after September 22. He proposed to hold a Special Meeting on September 29, 2020, at 6:00 p.m., to approve the OOF list. Consensus of the Board was to hold the Special Meeting as discussed.

At Mr. Dietzen's request, Mr. Roush clarified that the dress code with regards to t-shirts is addressed in the District's Student Conduct and Discipline Code handbook that states anything that is disruptive on a t-shirt can't be worn.

The meeting adjourned at 2:31 p.m.

INFORMATION ONLY—THESE MINUTES WERE SCHOOL BOARD APPROVED AT THE SEPTEMBER 22, 2020, REGULAR MEETING, DUE TO DEPARTMENT OF REVENUE REQUIREMENTS FOR TRIM COMPLIANCE.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 8, 2020

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, and Jerry Taylor, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White was absent.

Assistant Chief Financial Officer Marsha Brown was also present.

Chairman daSilva called the hearing to order at 5:30 p.m. for the purpose of adopting the Final Millage rates for the 2020-2021 school year and the Final Budget for 2020-2021 school year.

The Final Millage rates set for the 2020-2021 school year are as follows:

Required Local Effort,	=	3.753
Prior Period Funding Adjustment	=	.021
Discretionary Operating	=	.748
Capital Outlay	=	1.500
Total	=	6.022

The Final Millage is less than the roll back rate by 2.70 percent.

The Required Local Effort is 3.753 mills and is set by the State. This is a decrease of .155 mills from the 2019-2020 rate.

The Prior Period Funding Adjustment is .021 mills and is required to be levied by the District in addition to the Required Local Effort.

The Discretionary Operating Millage is set by the Board and is .748 mills. This is the same millage rate as in 2019-2020.

The Capital Outlay is 1.500 mills. This is the same millage rate as in 2019-2020.

1) Chairman daSilva called for questions or comments from the public concerning the Final Millage rates and there were none.

INFORMATION ONLY—THESE MINUTES WERE SCHOOL BOARD APPROVED AT THE SEPTEMBER 22, 2020, REGULAR MEETING, DUE TO DEPARTMENT OF REVENUE REQUIREMENTS FOR TRIM COMPLIANCE.

NOTE: The Board approved the following items (Items #2 and #3) individually, in order, as shown below.

2) MOTION by Mr. Alcorn, second by Ms. Cason, for approval to adopt Final Millage rates for 2020-2021 as follows:

Required Local Effort	=	3.753
Prior Period Funding Adjustment	=	.021
Basic Discretionary	=	.748
Capital Outlay	=	1.500

MOTION CARRIED UNANIMOUSLY

3) MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Final Budget for 2020-2021. MOTION CARRIED UNANIMOUSLY

The hearing adjourned at 5:50 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
September 22, 2020

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush and Administrative Secretary Karen Lager. Assistant Chief Financial Officer Marsha Brown sat in for Chief Financial Officer Vickie DePratter, who was absent. Attorney Dave Marsey, with Rumberger Kirk, sat in, via conference call, for School Board Attorney Leonard Dietzen who was also absent.

School Resource Officer Joe Carey, UTSC President Eric Rodriguez, and Administrative Secretary Robinette Odom were also present.

Chairman daSilva called the hearing to order at 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copy is available for review in the office of the Assistant Superintendent of Administration.)

#3.25	Background Screening for Contractors (*Revised*)
#5.29	Notification of Involuntary Examination (*New*)
#5.40	Children of Military Families (*Revised*)
#6.10	Employment Defined (*Revised*)
#6.103	Appointment or Employment Requirements (*Revised*)
#8.27	School Construction Bids (*Revised*)

Chairman daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:56 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
September 22, 2020

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Catherine Cason, Jerry Taylor, and Ronald White, along with Superintendent Ted Roush and Administrative Secretary Karen Lager. Assistant Chief Financial Officer Marsha Brown sat in for Chief Financial Officer Vickie DePratter, who was absent. Attorney Dave Marsey, with Rumberger Kirk, sat in, via conference call, for School Board Attorney Leonard Dietzen who was also absent.

School Resource Officer Joe Carey, UTSC President Eric Rodriguez, Student Ambassador Isaac Mincks, and Administrative Secretary Robinette Odom were also present. Student Ambassador Morgan Larney was absent

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Middle School FFA Student Organization

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

- There were none.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the Consent Agenda.

Mr. White pulled Item #8, Human Resources Transactions, for discussion purposes. Mr. White questioned the three administrative positions, which replaced retiring employees, as to why they were on the agenda so early. Mr. Roush responded that it seemed appropriate to make the announcements of the employees filling the retiree positions in order to complete the transitions.

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-25)**

August 3, 2020	- Public Hearing (*Adopt the tentative Millage Rates and tentative Budget for 2020-2021*) (*NOTE*: Minutes already Board approved at the August 25, 2020, Regular Meeting, due to Department of Revenue requirements for TRIM compliance.)
August 11, 2020	- Workshop Session - Special Meeting
August 25, 2020	- Public Hearing - Regular Meeting

2. Approval of the monthly financial statement for August 2020.

3. The following bills for the period August 1-31, 2020:

General Checking Account		
General Fund 1000	$	845,089.26
LCIF Fund 3200		82,511.90
Other Capital Projects Fund 3210		4,648.76
Food Service Fund 4100		188,551.19
Federal Fund 4200		217,355.95
	$	1,338,157.06

Payroll Checking Account		
General Fund 1000	$	3,350,322.37
Food Service Fund 4100		142,028.95
Federal Fund 4200		305,448.60
ESSER Fund 4410		138.94
	$	3,797,938.86
Total	$	5,136,095.92

4. Approval of the following budget amendments for fiscal year 2020-2021:

General	LCIF	Special Revenues
I-2	III-1	IV-2 (Federal)
		IV-2 (Food Service)
		IV-1 (Other-CARES)

5. Approval for disposal of property as per the attached Property Disposition Form dated September 22, 2020. **(pg. 26)**

6. Approval of the following contracts/agreements for the 2020-2021 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2021-75	Dual Enrollment Articulation Agreement between the District Board of Trustees of North Florida College and the District School Board of Suwannee County (*Renewal/Revised*) **(pgs. 27-81)**
#2021-78	Contract for Evaluation Services between the Suwannee County School District and the Center for Assessment, Strategic Planning, Evaluation and Research, LLC d/b/a CASPER, LLC (*Renewal/Revised*) **(pgs. 82-121)**

7. Approval of the following student transfers for the 2020-2021 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kadie	Crews	Suwannee	Levy	6
Reania	Dupree	Suwannee	Columbia	6
Bralyn	Federico	Suwannee	Gilchrist	9
Haighen	Harmon	Suwannee	Columbia	6
Henley	Land	Suwannee	Columbia	1
Hudson	Land	Suwannee	Columbia	PK
Braydon	Legendre	Suwannee	Madison	1
Lexus	Legendre	Suwannee	Madison	8
Dylan	Mock	Suwannee	Levy	8
Weston	Ward	Suwannee	Hamilton	9

8. Human Resources Transactions **(pgs. 122-126)**

REGULAR AGENDA

1. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

#3.25	Background Screening for Contractors (*Revised*)
#5.29	Notification of Involuntary Examination (*New*)
#5.40	Children of Military Families (*Revised*)
#6.10	Employment Defined (*Revised*)
#6.103	Appointment or Employment Requirements (*Revised*)
#8.27	School Construction Bids (*Revised*)

MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. White, second by Mr. Alcorn, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

#2.091	Family and School Partnership for Student Achievement (*Revised*) **(pgs. 127-128)**
#5.021	Homeless Students (*Revised*) **(pgs. 129-135)**
#5.025	Educational Stability for Children in Foster Care (*Revised*) **(pgs. 136-137)**
#5.101	Bullying and Harassment (*Revised*) **(pgs. 138-154)**
#5.19	Student Records (*Revised*) **(pgs. 155-156)**
#5.241	Parental Access to Information (*Revised*) **(pg. 157)**
#6.15	Education Paraprofessionals and Aides (*Revised*) **(pgs. 158-161)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Taylor, second by Ms. Cason, for approval to advertise additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2020-2021. (Copies are available for review in the office of the Director of Curriculum and Instruction.) MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Alcorn, second by Mr. White, for approval of the following Minutes: **(pgs. 162-163)**

September 8, 2020	- Public Hearing (*Adopt the final Millage rates and final Budget for 2020-2021*)

(Note: Approval of these minutes is required by the Florida Department of Revenue in order to be in compliance with TRIM.)

MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following contract/agreement for the 2020-2021 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2021-76 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Solaris Healthcare Lake City, LLC, Lake City, Florida (*New*) **(pgs. 164-170)**

   MOTION CARRIED UNANIMOUSLY

6. MOTION by Mr. Alcorn, second by Mr. Taylor, for approval of the 2020-2021 School Improvement Plans for all District schools. (Copies are available for review in the office of the Assistant Superintendent of Instruction.) MOTION CARRIED UNANIMOUSLY

7. MOTION by Mr. Taylor, second by Mr. Alcorn, for approval of the following form, along with a change to add language of "/Legal Guardian" next to "Parent":

   #5100-096 Suwannee County School District Risk Screening/Assessment Student Supervision Plan Form (New) **(pg. 171)**

   MOTION CARRIED UNANIMOUSLY

8. Comments from Student Ambassadors

   - Isaac Mincks stated all is going well; only issue is having "one way" hallways; feels that sanitization of Branford High School is going good. Mr. daSilva asked Isaac to please speak to his fellow students to ask for their input, so that he can share their comments/concerns at Board meetings, as well.

9. Legal Counsel's Report – No legal matters to report.

10. Superintendent's Report

Mr. Roush provided the following updates/information:

- First round of progress monitoring was recently held.
- Health insurance update will be provided at the November 10, 2020, Board workshop.
- Discussions were held recently regarding strategic planning and District accreditation process.
- Pleased to report all is going extremely well within the District with regards to COVID-19; distributed and reviewed a handout regarding a summary of COVID-19 data for our District, which comes directly from the Suwannee County Health Department.

11. Issues and concerns Board members may wish to discuss

- Mr. Taylor expressed concern with high school level teachers in relation to students now coming from hybrid instruction back to brick and mortar instruction and how this will affect teacher evaluations, school grades, etc.; would like to discuss this matter at a future workshop.
- Ms. Cason questioned the suspension of Eric Rodriguez. She also stated that she has not heard of any schools shutting down because of COVID-19.
- Mr. Alcorn asked that legislative proposals be submitted to him by October 15, 2020. He feels that school configuration of the Live Oak elementary schools this year has helped with traffic issues at the schools. He expressed concern to Mr. Wilkerson that there is a need to hire an additional crossing guard. He received feedback from teachers, and they are fine with the District's guideline of the wearing of masks as a personal preference, and not mandated. Mr. Roush commented, in regards to legislative proposals, that there was consensus of the superintendents, at the recent NEFEC meeting, to streamline and focus on a couple of main points—financial stability and hold harmless; and to continue with compassion and grace on evaluations, school grades, etc.
- Mr. daSilva stated that he appreciates the creativity that school configuration has brought out for our District; he asked if the three Live Oak elementary schools could make items that represent their school and sell as a fundraiser.

The meeting adjourned at 6:52

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
September 29, 2020

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Tim Alcorn, Jerry Taylor, and Ronald White, along with Administrative Secretary Karen Lager. Assistant Superintendent of Instruction Janene Fitzpatrick sat in for Superintendent Ted Roush, who was absent. School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie DePratter, and School Board Member Catherine Cason were absent.

UTSC President Eric Rodriguez and Administrative Secretary Robinette Odom were also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

MOTION by Mr. Alcorn, second by Mr. Taylor, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. Alcorn, second by Mr. White, for approval of the Human Resources Transactions. **(pgs. 2-3)** Mrs. Fitzpatrick noted that the Out-of-Field List is larger than usual due to the Hybrid academic option. MOTION CARRIED UNANIMOUSLY

Human Resources Transactions approved:

Suwannee County School District	Out-of-Field Teachers for 2020-2021 SY				9/29/2020
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Allen	Brandy	SOS	Math, English, PE, Health, Science, Reading, Elem Ed	Social Science	Math, English, PE, Health, Science, Reading, Elementary Ed
Allbritton	Georgette	SRE	Art, Music, Library Skills	Elem Ed, Pk/Prim, ESOL/E	Art, Music, Media Spec
Anderson	Jessica	SSE	ESOL	Social Science, M/G Social Science, PK/Primary	ESOL
Arnold	Evelyn	SPE	Music	Elem Ed, ESOL/E	Music
Beach	Mark	SOS	Math, English, Science, Health, Reading, Social Science	ESE , PE	Math, English, Science, Health, Reading, Social Science
Bell	Summer	SRE	Art, Library Skills, Music	Elementary Ed	Art, Music, Media Spec

Suwannee County School District	Out-of-Field Teachers for 2020-2021 SY				9/29/2020
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Bell	Summer	SRE	ESOL	Elementary Ed	ESOL
Barker	Barbara	SHS	ESOL (on LOA)	English	ESOL
Blackmon	Emily	SVS	Social Science, Math, Science	English, PK/Primary, ESOL/E, Gifted/E, Music	Social Science, Math, Science
Blanton	Kaycie	SPE	Music	Elementary Ed, ESOL/E, Rdg/E	Music
Boatright	Marcia	SVS	English, Science, Social Science	Elementary Ed, MG Eng, ESOL, MG Int Curr, Ed Media,Reading	English, Science, Social Science
Braun	Michael	SHS	Eng, Spanish, Math, Science, Biology, Chemistry,Art, Reading, Heath, PE, Social Science, Tech Ed	Social Science	Eng, Spanish, Math, Science, Social Science, Reading, Health, PE, Bus Ed, Art, Tech Ed, Biology, Chemistry
Brinson	Cheryl Mae	District-Wide	ACCESS Courses	Elementary Ed, Primary Ed, English, ESOL/E, Gifted/E, Business Ed, Ed Ldrship	ESE
Bromley	Kate	SHS	English, Math, Social Science, Science, Spanish, Health, PE, Biology, Chemistry	Elementary Ed, ESE, Rdg/E, ESOL/E	English, Math, Soc Sci, Spanish, Science, Health, PE, Biology, Chemistry
Broughton	Ashley	SSE	Library Skills, Music	Elementary Ed, ESOL/E, Rdg/E	Music, Media Spec
Broughton	Brittany	SSE	Library Skills, Music	Elem Ed, ESOL/E, Rdg/E	Music, Media Spec
Brown	Allison	SMS	English, Social Science	Biology, Chemistry, M/G Math	English, Social Science
Brown	Allison	SMS	ESOL	Biology, Chemistry, M/G Math	ESOL
Browning	Lyndsey	BES	Music	Elementary Ed	Music
Browning	Lyndsey	BES	ESOL	Elementary Ed	ESOL
Bruce	Justin	SOS	Elementary Ed	ESE , M/G Soc Science	Elementary Ed
Buchanan	Kimberly	SPE	ESOL	Elem Ed	ESOL
Bullock	Brian	SHS	English, Math, Spanish, Heath, Business Ed, Social Science, PE, Reading, Chemistry,Env. Science	M/G Gen Science, Earth/Space Science	English, Math, Social Science, Health, Spanish, PE, Business Ed, Reading, Chemistry, Biology
Bullock	Brian	SHS	ESOL	M/G Gen Science, Earth/Space Science	ESOL
Burgess	Chelsea	SPE	ESOL	Elem Ed & Soc Science	ESOL
Burkett	Deanna	SMS	Math, Science, Spanish	English & Social Science	Math, Science, Spanish
Butts	Tammy	SMS	Art	M/G Math, M/G Endorsement	Art
Byrd	Jerrica	BHS	Civics	Bus Ed	Social Science
Campbell	Jennifer	SVS	Math, Science	English, ESOL/E, Reading/E	Math, Science

Suwannee County School District	Out-of-Field Teachers for 2020-2021 SY				9/29/2020
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Cassube	Pamela	BHS	English, Math, Social Science, Spanish, Art, Ag, Science, Culinary Arts, Welding, Computer Science, PE, Health, Music, Chemistry	Elem Ed, M/G Gen Science, ESOL/E	English, Math, Art, Soc Science, Ag, Welding, Bus Ed, Computer Science, Family & Consumer Science, Science, PE, Health, Music, Spanish, Chemistry
Cato	Jamie	SRE	ESOL	Social Science, PK/Primary	ESOL
Coker	Eleanor	BHS	Language Arts	Elem Ed, PK/Prim	English, ESOL
Curls	Darrell	SHS	English, Math, Social Science, Science, Health, Spanish, Reading, Biology, Art, PE	M/J Math	English, Math, Social Science, Science, Spanish, Health, Reading, Biology, Art, PE
Curls	Darrell	SHS	ESOL	M/J Math	ESOL
Daquila	Veronica	SPE	Music	Elem Ed, ESOL/E, Rdg/E	Music
Diggs	Benita	SHS	Math, Spanish, Reading, Health,Science, Art, Social Science, Business Ed, Chemistry, Art	Eng & ESOL/E	Math, Science, Soc Sci, Spanish, Reading, Health, Bus Ed, Chemistry, Art
Eckhoff	Jean	SVS	Spanish, Math, Science, Social Science, Health, PE	English, French	Spanish, Math, Science, Social Science, Health, PE
Flowers	Tammy	SRE	Art, Library Skills, Music	Elem Ed, ESOL/E, Rdg/E	Art, Music, Media Spec
Francisco	Melissa	SVS	Health, PE	Bus Ed	Health, PE
Franklin	Alexander	SHS	English, Math, Social Science, Art, Spanish, Reading, Health, Business Ed, Biology, Chemistry, PE	Music	English, Math, Social Science, Art, Spanish, Business Ed, Reading, Health, Biology, Chemistry, PE
Frazier	Theodore	SHS	English, ESOL, Reading	Sub - Pending Certification	English, ESOL, Reading
Green	Jimmie	SVS	English, Health, Math, Art, Science, Social Science, Business Ed, Biology, Reading, Spanish, Chemistry	MGIC, PE, Driver's Ed	English, Math, Art, Health, Social Science, Business Ed, Science, Biology, Chemistry, Reading, Spanish

Suwannee County School District	Out-of-Field Teachers for 2020-2021 SY				9/29/2020
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Green	Jimmie	SHS	Health	MGIC, PE, Driver's Ed	Health
Green	Jimmie	SHS	ESOL	MGIC, PE, Driver's Ed	ESOL
Green	Traci	SHS	English, Math, Science, Social Science, Spanish, Health, PE, Business Ed, Biology, Chemistry	M/G Eng, Art, Gifted/E, Reading/E & ESOL/E	English, Math, Science, Social Science, Health, Spanish, PE, Business Ed, Biology, Chemistry
Gustavson	Chantal	SHS	Science, Biology, Chemistry	Math, French, MGIC, Elem Ed	Science, Biology, Chemistry
Gustavson	Chantal	SHS	ESOL	Math, French, MGIC, Elem Ed	ESOL
Hall	Elisa	SHS	ESOL	English, Rdg	ESOL
Hall	Kyler	SHS	English, Math, Science, Social Science, Health, Reading, Spanish, Biology, Chemistry, Art	PE	English, Math, Science, Social Science, Health, Reading, Spanish, Biology, Chemistry, Art
Hamby	Cletia	SHS	ACCESS Courses	ESE	Elementary Ed
Harrell	Sabrina	BES	ESOL	Elementary Ed, Business Ed	ESOL
Harry	Hetti	SMS	Spanish	MGIC	Spanish
Hart	Brandi	SRE	ESOL	Art, Elementary Ed	ESOL
Hawthrone	Melinda	BES	Music,	Elem Ed, Family & Consumer, ESOL/E	Music
Hayes	Amanda	BES	ESOL	Elementary Ed	ESOL
Herrington	Christina	SMS	English, Math, Science, Social Science	Elementary Ed, ESE, ESOL/E, Rdg/E, ASD/E	English, Math, Science, Social Science
Hester	Angela	SHS	English	Elem Ed, MGIC, Reading/E, ESOL/E	English
Hitt	Jennifer	SPE	ESOL	Elementary Ed	ESOL
Hohman	Nicole	SPE	Music	Elementary Ed	Music
Hohman	Nicole	SPE	ESOL	Elementary Ed	ESOL
Huston	Ellena	SPE	STEM	Elementary Ed 1-6, ESOL/E	PK/Primary , Elementary Ed K-6
Jernigan	Courtney	BHS	Language Arts, Science, Social Science, Music, Health, PE, Welding, Ag,	Math, Business Ed	English,Science, Social Science, Music, Health, PE, Welding, Ag
Jernigan	Courtney	BHS	ESOL	Math, Business Ed	ESOL
Jessup	Michelle	SRE	ESOL	Elementary Ed	ESOL
Jessup	Michelle	SRE	Art	Elementary Ed	Art
Johnson	Mary	SOS	Reading, Math, Science, Social Science, Health, PE	Elementary Ed, Early Childhood, ESOL/E	Reading, Math, Science, Social Science, Health, PE
Kelly (SUB)	Juettie (SUB)	BES	Music	Sub - Pending Certification	Music
Koon	Karen	BHS	Social Science	Ed Media Spec, Elem Ed, ESOL, MG Int Curr,Gifted	Social Science
Land	Candace	SSE	Library Skills, Music	Elem Ed, ESOL/E, ESE	Music, Media Spec
Land	Samantha	SMS	ESOL	English	ESOL

Suwannee County School District	Out-of-Field Teachers for 2020-2021 SY				9/29/2020
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Leslie	DonnaJean	SOS	Health, Social Science, English	Bio, M/G Gen Sci, PE	Health, Social Science, English
Manna	Carl	BHS	Social Science, Driver's Ed	Economics, US Govt, World Hist, Driver's Ed	Social Science, Driver's Ed
Marrero	Jazmin	SMS	Spanish, English	ESE, Health	Spanish, English
Marsee	Holly	SSE	Library Skills, Music	Elem Ed, Prim Ed, ESE, ESOL/E	Music, Media Spec
McClendon	William	BHS	Ag, Art, Math, Science, Computer Science, Spanish, PE, Culinary Arts, Social Science, Health, Welding, Photography, Biology, Chemistry	English, Music	Ag, Art, Math, Science, Photography, PE, Spanish, Soc Science, Health, Family & Consumer Science, Computer Science, Bus Ed, Welding, Biology, Chemistry
McClendon	William	BHS	ESOL	English, Music	ESOL
McKay	Tammy	SMS	ACCESS Courses	Primary, ESE, ESOL	Elementary Ed
Mitchell	Elizabeth	SMS	English, Math, Science, Social Science, Spanish	ESE, ESOL/E	English, Math, Science, Social Science, Spanish
Pagliai	Vickie	SPE	Music	Elem Ed, ESOL, Ed Ldrshp	Music
Parker	Patrice	SMS	Math, Health, PE	MGIC, Rdg/E, ESOL/E	Math, Health, PE
Petersen	Ashton	SMS	Science	Health	Science
Phillips	Denah	BES	Music, STEM, Math, L anguage Arts, Science & Social Studies	Primary Ed & ESOL	Music, Elem Ed
Pollock	Malcolm	SHS	PE	Soc Sci	PE
Pollock	Malcolm	SHS	ESOL	Soc Sci	ESOL
Reid	Stephanie	SRE	ESOL	Elementary Ed, Reading/E	ESOL
Roberts	Erin	BHS	Science	Elem Ed	Science
Roberts	Melanie	SHS	English, Science, Social Science, Spanish, Art, Health, PE, Reading, Biology, Chemistry	Math, Bus Ed	English, Science, Social Science, Spanish, Art, Health, PE, Reading, Biology, Chemistry
Ross	Brooklyn	SOS	Elementary Ed	Pending Cert-Long Term Sub	Elementary Ed
Sampson	Stephanie	SMS	English, Science, Social Science, Health, PE	M/G Math, Math	English, Science, Social Science, Health, PE
Skipper	Becky	SSE	ESOL	M/G Math, Elementary Ed	ESOL
Stewart	Janet	BHS	Social Science, Science, Driver's Ed, English, Health, PE, Ag, Biology	Elem Ed, Prim Ed,M/G Math	Social Science, Driver's Ed, English, Science, Health, PE, Ag, Biology
Story	Rita	DRCS	English	Long Term Sub-Pending Cert	English
Taylor	Tommy	BHS	English	Welding (Non Certificated)	English, Research
Terry	Kathryn	SPE	ESOL	PE, ESE & Elementary Ed	ESOL

Suwannee County School District	Out-of-Field Teachers for 2020-2021 SY				9/29/2020
Last Name	**First Name**	**School**	**Assignment**	**Area of Certification**	**Out of Field Certification Areas**
Thomas	Benjamin	SHS	English, Math, Science, Health, Art, Reading, Spanish, PE, Business Ed, Biology, Chemistry	Social Science	English, Math, Science, Health, Art, Reading, Spanish, PE, Business Ed, Biology, Chemistry
Thompson	Michelle	SHS	English, Math, PE, Health, Science, Social Science, Art, Business Ed, Biology, Spanish	Elem Ed, M/G English, ESE, ESOL/E, Rdg/E	English, Math, PE, Health, Science, Social Science, Art, Business Ed, Biology, Spanish
Townsend	Michael	SRE	Music	Pending Cert-Long Term Sub	Music
Van	Elizabeth	SRE	Art, Library Skills, Music	Elem Ed, ESOL/E,MGIC, ESE, PK/Prim	Art, Music, Media Spec
Ward	Misty	BHS	AP Studio Art, Photography	PE, Bus Ed, ESE, Journ	Art & Photography
White	Jenny	SHS	English, Math, PE, Art, Science, Social Science, Health, Spanish, Biology, Chemistry	ESE, ESOL/E, Rdg/E	English, Math, Pe, Art, Science, Social Science, Health, Spanish, Biology, Chemistry
Wiggins	Vernon	SHS	English, Math, Health, Spanish, Reading	Biology, PE, Social Science, ESE, MG Gen Sci, Elem Ed	English, Math, Health, Spanish, Reading
Williamson	Kayla	SMS	Health	PE	Health
Wimberley	JoAnne	SRE	Art, Library Skills, Music	Elem Ed, ESOL/E	Art, Music, Media Spec
Wingate	Kenneth	BHS	Math, Science, Social Science, Spanish, Art, Culinary Arts, Health, PE, Ag, English, Biology, Chemistry	Eng, SLD, Rdg/E, ESOL/E	Math, Science, Social Science, PE, Health, Ag, Family & Consumer Science, Health, Spanish, English, Art, Biology, Chemistry

The meeting adjourned at 6:16 p.m.

PROPERTY RECORD #	ITEM DESCRIPTION	ORIGINAL PURCHASE PRICE	ORIGINAL PURCHASE DATE	COST CENTER	REQUESTED DISPOSITION
99002761	TRUCK, PICKUP	$ 16,974.40	11/12/2002	FACILITIES	SALVAGED
		$ 16,974.40			

Requested By:

MARK A CARVER,
DIRECTOR OF PROPERTY RECORDS

10/27/2020
DATE

APPROVED BY:

SUPERINTENDENT

BOARD CHAIRMAN

JERRY TAYLOR
DISTRICT 1
CATHERINE CASON
DISTRICT 2
TIM ALCORN
DISTRICT 3

ED DA SILVA
DISTRICT 4
RONALD WHITE
DISTRICT 5
LEONARD DIETZEN, III
BOARD ATTORNEY

1740 Ohio Avenue, South
Live Oak, Florida 32064
Telephone: (386) 647-4600 • Fax: (386) 364-2635

TED L. ROUSH
Superintendent of Schools

MEMORANDUM

TO: Ted L. Roush, Superintendent of Schools

FROM: Walter Boatright, Director of Human Resources WB

DATE: October 12, 2020

RE: Human Resources Transactions for October 27, 2020
Regular Meeting

RECOMMENDATION:

Pursuant to Section 1012.27 (1A) (1B), *Florida Statutes*, the Superintendent hereby submits the following written personnel recommendations.

SUWANNEE COUNTY SCHOOL BOARD
Human Resources Transactions
October 27, 2020

TO: District School Board of Suwannee County

FROM: _____
Ted L. Roush, Superintendent of Schools

Pursuant to Section 1012.27 (1A) (1B), Florida Statutes, I hereby submit the following written personnel recommendations.

RECOMMENDATIONS: ADMINISTRATIVE:

District Office:
Elizabeth Johnston, Coordinator of ESE, effective February 1, 2021
REPLACES: Kelly Waters

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee High School:
Theodore Frazier, Long Term Substitute (Temporary), effective October 2, 2020
REPLACES: Barbara Barker

Chantal Gustavson, Long Term Substitute (Temporary), effective September 16, 2020
REPLACES: Sarah Grillo

Branford Elementary School:
James Kite, Music Teacher, effective October 5, 2020
REPLACES: Juettie Kelley

TERMINATION:

Suwannee Springcrest Elementary:
Mary Metz, Teacher, effective September 17, 2020

SUSPENSION:

RIVEROAK Technical College:
Lawanna Zimmermann, Teacher, October 12, 2020 through October 14, 2020, without pay

LEAVE OF ABSENCE (MATERNITY):

Suwannee High School:
Trista Morales, Teacher, effective November 3, 2020 through January 4, 2021

Jenny White, Teacher, effective November 9, 2020 through January 4, 2021

Suwannee Pineview Elementary:
Kaycie Kinsey Blanton, Teacher, tentatively, October 26, 2020 through January 4, 2021, *with the option of returning sooner if released by her doctor.*

Suwannee Springcrest Elementary:
Brittany Broughton, Teacher, October 16, 2020 through January 4, 2021

LEAVE OF ABSENCE (PERSONAL):

Suwannee Pineview Elementary:
Pamela Lewis, Teacher, September 9, 2020 through October 2, 2020

LEAVE OF ABSENCE (FAMILY MEDICAL LEAVE):

Suwannee Middle School:
Elizabeth Mitchell, Teacher, October 7, 2020 through January 4, 2021

Suwannee Pineview Elementary:
Pamela Lewis, Teacher, October 5, 2020 through January 4, 2021

LEAVE OF ABSENCE (MEDICAL):

RIVEROAK Technical College:
Lawanna Zimmermann, Adult Education Teacher, October 15, 2020 through December 18, 2020, *with the option of returning sooner if released by her doctor.*

MENTOR	MENTEE	SCHOOL
Skylar Phillips	Michael Townsend	Suwannee Riverside Elementary

PART-TIME/HOURLY EMPLOYEES:

RIVEROAK TECHNICAL COLLEGE PART-TIME/HOURLY EMPLOYEE
July 1, 2020-June 30, 2021:

CAREER AND TECHNICAL EDUCATION:

Shari Senea	Phlebotomy Instructor
Susan Morgan	Instructor-Evening Phlebotomy and Nursing Assistant

SUPPLEMENTARY:

Employee Name	Position	Location
**Grace Brett	Head Girls' Varsity Soccer Coach	Suwannee High School
Tommy Brett	Assistant Varsity Soccer Coach	Suwannee High School
Tommy Brett	Head Girl's Jr. Varsity Soccer Coach	Suwannee High School
Brian Bullock	Head JV Boys' Basketball Coach	Suwannee High School
Pamela Cassube	Planning Period Supplement	Branford High School
Erin Clark	Planning Period Supplement	Branford High School
Brooke Cox-Knowles	Planning Period Supplement	Suwannee Virtual School
Carlos Diaz	Planning Period Supplement	Branford High School

**Eddie Ford	Head Girls' Basketball Coach	Suwannee Middle School
Jimmy Green	Asst. Varsity Boys' Soccer Coach	Suwannee High School
Elisa Hall	Planning Period Supplement	Suwannee High School
Angela Hester	Planning Period Supplement	Suwannee Virtual/SOS
Priscilla Jones	Planning Period Supplement	Branford Elementary
Priscilla Jones	Supplement Reading Endorsement	Branford Elementary
Zafarys Kennedy	Asst. Boys' Basketball Coach	Suwannee High School
Doug Mabey	Head JV Boys' Soccer Coach	Suwannee High School
Hanna Moreno	Planning Period Supplement	Suwannee Springcrest Elementary
Walter Musgrove	Assistant Wrestling Coach	Suwannee High School
Tammy Neil	Planning Period Supplement	Suwannee Middle School
Brooklyn Ross	Planning Period Supplement	Suwannee High School
Becky Skipper	Planning Period Supplement	Suwannee Springcrest Elementary
Adrienne Taylor	Basketball Cheerleader Sponsor	Suwannee High School

***pending certification*

The following teacher to receive up to 100 additional hours at her hourly rate to coordinate student activities at BHS.

Stefani Santos

The following to be approved as teachers for the 4th Grade After School Reading Program

Tammy Atkinson
Jenny Clark
*Jacqueline Glover
*Meri Harrell
Angela Hester
*Priscilla Jones
*Wendy Stevens
Miranda Walker
*Sandra Winburn

**Alternate Teachers*

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford Elementary School:
Natalia Morales, Grant Funded ELL Paraprofessional (Temporary), effective October 1, 2020
REPLACES: New Position

Maria Owen, Food Service Monitor, effective September 22, 2020
REPLACES: New Position

Heidi Davis, Custodian (Temporary), effective September 9, 2020
REPLACES: New Position

Facilities Department:
Douglas Bates, Maintenance Foreman, effective November 2, 2020
REPLACES: Ethan Butts

James Bryan, Assistant Foreman, effective November 2, 2020
REPLACES: Douglas Bates

John Betz, Maintenance Worker I, effective November 2, 2020
REPLACES: James Bryan

Lawrence Jelks, Maintenance Worker I, effective November 2, 2020
REPLACES: James Betz

Suwannee High School:
Kelly Hollingsworth, Grant Funded ELL Paraprofessional (Temporary), effective October 1, 2020
REPLACES: New Position

Zafarys Kennedy, Custodian, (Temporary), effective September 30, 2020
REPLACES: New Position

Suwannee Middle School:
Tiffany Dear, Media Clerk, effective October 19, 2020
REPLACES: Erika Leak

Balinda Federick, ESE Paraprofessional, effective October 1, 2020
REPLACES: Tiffany Dear

Maritza Torres, Grant Funded ELL Paraprofessional (Temporary), effective October 1, 2020
REPLACES: New Position

Suwannee Pineview Elementary:
Brenda Cooks, Food Service Worker, effective August 10, 2020
REPLACES: Linda Hingson

Alexis Dalton, Paraprofessional, effective October 19, 2020
REPLACES: Denise Chandler

Suwannee Springcrest Elementary:
Holly Melland, Paraprofessional, effective September 29, 2020
REPLACES: Kerry Palmer

Hannah Lane, Custodian (Temporary), effective September 9, 2020
REPLACES: New Position

Transportation Department:
Charles Dakota Carey, Crossing Guard, effective September 22, 2020
REPLACES: New Position

Elizabeth Cooper, Crossing Guard, effective October 2, 2020
REPLACES: RoseMerry Bell

Luis Pizarro, Bus Driver, effective October 9, 2020
REPLACES: Jimmy Cannon

RESIGNATIONS:

RIVEROAK Technical College:
Laura Hernandez, Financial Aid Specialist, effective January 19, 2021

Dustin Smith, Custodian, effective October 17, 2020

Suwannee Riverside Elementary:
Tramane Carwise, Paraprofessional, effective October 28, 2020

Transportation Department:
Hope Robinson, Bus Driver, effective September 29, 2020

LEAVE OF ABSENCE (FAMILY MEDICAL LEAVE):

Suwannee Pineview Elementary:
Jennifer McMillan, Paraprofessional, (*Revised from August 25, 2020 Agenda*) August 24, 2020 through October 30, 2020

Suwannee Riverside Elementary:
Janice McCall, Paraprofessional, October 5, 2020 through January 5, 2021

LEAVE OF ABSENCE (MEDICAL):

Transportation:
Sheila Rowden, Bus Driver, effective October 15, 2020 through October 30, 2020

LEAVE OF ABSENCE (ILLNESS IN THE LINE OF DUTY):

Suwannee Riverside Elementary:
Debbie Ritchey, Custodian, October 7, 2020 through October 12, 2020, for a total of 27 hours

MISCELLANEOUS:

Approval for the following to work in the after school extended day Pre-K Program

Traci Davis

Approval for the following to work as a paraprofessional or teacher in the 21st Century Program

Charis Parker

STUDENT WORKER:

The following to serve as a Student Worker at RIVEROAK Technical College – *Early Childhood Education*:

Phoenix Webb-Patton

SUBSTITUTES:

The following to serve as Substitute Bus Drivers:

Heather Beauchamp
Shawn Hill
Kiara Janosh
Caleb Jones
Luis Pizzaro
Robert Schnaudigel
Cynthia Worthy

VOLUNTEERS:

Eric Bartelme
Amber Bartelme
Aaron Bass
Charles Bean
Kayli Burkett
Victoria Crossno
Tiffeney Cusick
Jimmy Fields
Laura Goss
Nicole Hammock
Stephanie Harrison
Carla Hollinger
Amanda Jacobs
Gary Key
Lisa Kriehn
William Lawhon Jr.
Rodney Leak
Jessica Lindsey
Niki Lorenjatos
Bethany Mabey
Amanda McMillan
Christopher McMillan
Chris Midgett
Judithann Murray
Matthew Pennington
Ashley Pritchett
Thomas Roper
Heidi Schenauer
Daryl Snodgrass
Melissa Snodgrass
Christina Terrell
Ashley Turner
Candyce Vickers
Briana Zonnevylle

End of List
2020-2021
School Year

AUTOMATIC EXTERNAL DEFIBRILLATORS 3.30~~+~~

POLICY:

I. The School Board authorizes the use of an automatic external defibrillator (AED) in a perceived medical emergency.

II. All persons who are reasonably expected to use an AED shall be trained to use the device. Employees or volunteers expected to use an AED must complete ~~Training shall include~~ a course in cardiopulmonary resuscitation (CPR) or a basic first aid course which includes CPR and demonstrated proficiency in the use of a defibrillator ~~an AED~~.

III. Each school that is a member of the Florida High School Athletic Association shall have an operational AED on school grounds. The device shall be available in a clearly marked and publicized location for all athletic activities, including those held outside of the school year.~~readily available for use.~~ The location of the device shall be registered with the local emergency medical services director. All persons ~~who are~~ reasonably expected to use the device shall be notified annually in writing of the location of each AED on school grounds. ~~notified of its location.~~

IV. The Superintendent or designee shall develop procedures to implement this policy. The procedures shall be reviewed and approved by the local emergency medical services director.

STATUTORY AUTHORITY: **1001.41, 1001.42, F.S.**

LAW(S) IMPLEMENTED: **401.2915, 768.1325, 1001.42, 1001.43, 1006.165, F.S.**

HISTORY: **ADOPTED: 2/28/2012**
REVISION DATE(S): _____
FORMERLY: NEW

EXERTIONAL HEAT ILLNESS 4.181+

I. Purpose of policy:

This policy describes the best practice procedures for the prevention, monitoring, and when necessary, the treatment of exertional heat illnesses for students/athletes, faculty, and staff of Suwannee County School District. This policy applies to all staff members, including but not limited to athletic trainers, physicians, athletic administrators, coaches, strength and conditioning staff, and school administrators who are associated with activities where heat illness poses a risk, including but not limited to, outdoor and indoor activities where high temperature and specifically, high humidity environmental risks are present (e.g., athletics, intramurals, course instruction, marching band). Exertional heat illness includes exercise-associated muscle cramps, heat syncope, heat exhaustion, and exertional heat stroke (EHS)). Current best practice guidelines suggest that the risk of exertional heat injuries can be minimized with heat acclimatization and diligent attention to monitoring individuals participating in activities that place them at a higher risk for these types of injuries. In the event an athlete sustains a heat illness, immediate and proper treatment is necessary.

II. Definitions:

A. *Acclimatization* – The process of gradually increasing the intensity of activity in a progressive manner that improves the body's ability to adapt to and tolerate exercise in the heat. The acclimatization period is defined as the first 14 calendar days of a student-athletes' participation, beginning with the first allowable date of practice in the sport of the first day an athlete begins official practice, whichever is later.

B. *Wet Bulb Globe Temperature* – The WBGT is a measurement tool that uses ambient temperature, relative humidity, wind, and solar radiation from the sun to get a comprehensive measure that can be used to monitor environmental conditions during exercise. WBGT is different than heat

index, as it is a more comprehensive measurement of environmental heat stress on the body.

C. *Non-Practice Activities* – Activities that include meetings, injury treatment, and film study.

D. *Practice* – The period of time that a student-athlete engages in coach-supervised, school approved sport or conditioning related-activity. Practice time includes from the time the players report to the field until they leave.

E. *Walk Through* – A period of time where players are reviewing positional strategy and rehearsing plays. Players do not experience contact and thus they do not wear equipment and the intensity of the activity is minimal often involving walking. This period of time shall last no more than one hour. It is not considered part of the practice time regulation. It may not involve conditioning or weight room activities. Players may not wear protective equipment during the walk through.

F. *Recovery Time* – This period of time is defined as non-activity time outside of practices or games. NO ACTIVITY, including non-practice activity, can occur during this time. When it is possible, proper recovery should occur in an air-conditioned facility for a minimum of 3 hours in duration.

G. *Rest Breaks* – This period of time occurs during practice and is a non-activity time that is in a 'cool zone' out of direct sunlight.

H. *Exertional Heat Stroke* (EHS)– Defined as having a rectal temperature over 104°F-105°F (40.5°C), and central nervous system dysfunction (e.g. irrational behavior, confusion, irritability, emotional instability, altered consciousness, collapse, coma, dizzy, etc.).

I. *Cooling Zone*- An area out of direct sunlight with adequate air flow to assist in cooling. A cold-water or ice tub and ice towels should be

available to immerse or soak a patient with suspected heat illness This may be outdoors or indoors depending on proximity to field.

J. *Qualified Health Care Professional (QHP)* - As defined by the American Medical Association (AMA), "is an individual who is qualified by education, training, licensure/regulation (when applicable), and facility privileging (when applicable) who performs a professional service within his/her scope of practice and independently reports that professional service."

K. *Hypohydration*- (reduced hydration status) is a deficit of body water that is caused by acute or chronic dehydration.

L. *Central Nervous System dysfunction*- includes any sign or symptom that the central nervous system is not working properly, including: dizziness, drowsiness, irrational behavior, confusion, irritability, emotional instability, hysteria, apathy, aggressiveness, delirium, disorientation, staggering, seizures, loss of consciousness, coma, etc.

III. Monitoring Heat Stress - Schools must monitor heat stress. Heat stress is determined by measuring the ambient temperature, humidity, wind speed, sun angle and cloud cover at the site of the athletic activity. School are required to follow and adhere to the guidelines set forth by the FHSAA for heat stress readings.

A. A pre-participation history and physical exam is required. Individuals with risk factors will be identified and counseled on heat illness.

B. The athletic trainer or persons responsible will be notified of individuals with pre-existing conditions that place the individual at risk of exertional illness.

C. Coaches will be notified of individuals at higher risk as needed.

IV. Each athletic coach involving outdoor practices or events shall annually complete training in exertional heat illness identification, prevention, and response, including the effective administration of cooling zones.

V. Environmental Monitoring and Activity modification/Cancellation

A. Environmental monitoring will occur utilizing a WBGT device (insert school device here)

B. Environmental monitoring will occur any time it is warm outside (i.e. over 70°F)

C. Environmental monitoring and activity modifications may be necessary for certain types of indoor facilities.

D. Monitoring of WBGT will occur every 30 minutes beginning at the scheduled practice time.

E. All environmental monitoring will be recorded and stored either hard copy or electronically.

F. Modifications will be made in accordance with the best practice guidelines for our region. (School District) is in the southern region and will follow the guidelines based on the Florida High School Athletic Association policy.

VI. Acclimatization protocols apply to all sports. Days 1 through 5 of the heat acclimatization period consists of the first 5 days of formal practice. During this time, athletes may not participate in more than one (1) practice per day. If a practice is interrupted by inclement weather or heat restrictions, the practice will recommence once conditions are deemed safe. Total practice time will not exceed 3 hours in a single day. A 1-hour maximum walk-through is permitted during days 1-5 of the heat acclimatization period. A 1-

hour recovery period will take place between the practice and walk-through (or vice versa).

VII. Student-athletes who participate in activities that last for an extended amount of time or multiple activities in a day should be provided electrolytes to assist in rehydration. Rest breaks must involve unlimited hydration intake and rest without any activity involved.

VIII. Coaches are required to adopt a heat injury prevention philosophy by promoting unrestricted access to water at all times. A student-athlete should never be denied access to water.

IX. The school's emergency action plan must include a procedure for onsite cooling using cold-water immersion or equivalent means before a student-athlete is transported to a hospital for exertional heatstroke.

X. Cooling zones must be available for each outdoor athletic contest, practice, workout, or conditioning session. Cooling zones must include the immediate availability of cold-water immersion tubs or equivalent and may also include ice sponges and towels or tarps that can be filled with ice and wrapped around individuals to rapidly cool internal body temperature. An employee or volunteer trained to administer cold-water immersion must be present.

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 1006.165, F.S.

HISTORY: ADOPTED: _____
REVISION DATE(S): _____
FORMALLY: NEW

HEALTHCARE SERVICES AGREEMENT

THIS HEALTHCARE SERVICES AGREEMENT (the "Agreement") is entered into this 27th day of October, 2020 (the "Effective Date") by and between MAXVAX, LLC, a Florida limited liability company, d/b/a Health Hero Florida (the "Provider") and the SCHOOL DISTRICT OF SUWANNEE COUNTY, FLORIDA (the "District").

W I T N E S S E T H:

WHEREAS, the Provider's primary objective is to provide vaccines to students in order to promote the public health; and

WHEREAS, the District is interested in creating partnerships with organizations that provide high quality programs that promote the health, safety, wellbeing, and academic success of all students and welcomes this particular focus on the health of its students and their families; and

WHEREAS, the Provider shall provide influenza vaccinations administered by licensed healthcare workers to students who have furnished a signed consent to receive a vaccination from Provider; and

WHEREAS, the Provider shall provide such support staff and supplies as may be required for the delivery of the Services as hereinafter described.

NOW, THEREFORE, in consideration of the premises and the mutual covenants set forth in this Agreement, and intending to be legally bound, the Provider and the District agree as follows:

1. Recitals. The recitals set forth hereinabove are accurate, correct, and true, and are incorporated herein by this reference.

2. Term and Termination.

a. Term. The initial term of this Agreement shall commence on the Effective Date and expire three (3) years thereafter (the "Initial Term"). Following the Initial Term, this Agreement shall automatically renew for additional terms of one (1) year each (each a "Renewal Term") unless either party gives written notice to the other party of its intent not to renew this Agreement at least sixty (60) days prior to the end of the Initial Term or any Renewal Term. The Initial Term and all Renewal Terms shall collectively be referred to as the "Term".

b. Termination. The Term of this Agreement may be terminated by either party: (i) at any time upon not less than sixty (60) days written notice prior to the end of a Term; or (ii) immediately upon written notice to the other party in the event such party has materially breached this Agreement and failed to cure such breach (to the extent

curable) within thirty (30) days of receipt of the non-breaching party's notice of such breach.

3. Provider Obligations. During the Term, Provider shall provide vaccinations and immunizations at various Locations (as defined below) designated by the District (the "Services"). Provider's provision of the Services shall include the following obligations:

a. Program Overview. Provider's plan for performing the Services has been or shall be reviewed and approved by a physician licensed to practice medicine in the State of Florida who is in good standing with the Board of Medicine. Provider shall ensure that all nurses administering vaccinations are properly licensed to practice in the State of Florida and will follow the national Centers for Disease Control and Prevention ("CDC") protocols for administering vaccinations.

b. Administration of Vaccine. Provider shall administer the Services according to the recommendations and guidance issued by the CDC and applicable vaccine manufacturers. Provider acknowledges that vaccines, syringes, and needles cannot be reused. Provider shall administer all vaccines requested by a medically eligible student's parent or guardian regardless of age or insurance.

c. Vaccines. Provider shall supply all vaccines required for the Services. Provider shall have exclusive ownership and control over its vaccine supply. Provider shall transport, store, and handle the vaccines in accordance with the Vaccine Storage and Handling Recommendations and Prevention Recommendations for Storage and Handling of Selected Biologicals promulgated by the United States Department of Health and Human Services and the CDC. Provider shall handle the vaccines in accordance with the vaccine package inserts. Provider will supply all other needed medical supplies for the Services, including any sharps biohazard containers required for proper and safe disposal of medical supplies.

d. Consent. Provider shall only provide Services to any person who has delivered a signed vaccination consent form (or, in the case of any student under the age of eighteen (18), their parent or guardian shall have signed a vaccination consent form) (the "Consent"). The Consent shall be available in both English and Spanish.

e. Information Sheet. Provider shall furnish a current Vaccine Information Sheet to each person receiving a vaccine and answer questions about the benefits and risks of vaccination along with the Consent. Provider may furnish other informational sheets with respect to the Services.

f. Records. Provider shall keep a record of the administration of Services by individual name, date, site, vaccine type, lot number, and the name of the health care providers for the vaccines it administers. Provider shall record the administration of vaccines into the "Florida SHOTS" statewide online immunization registry (or any replacement for such registry). Provider shall maintain records of each Consent.

g. Provision of Services. The Provider shall only provide Services in those Locations designated by the District. District staff need not be present for Provider to provide Services, but **under no circumstances** shall the Provider provide Services or interact with students in any non-public location.

h. Background Screenings. Provider shall comply with all applicable laws and regulations regarding background screenings for all Provider staff administering and supporting the Services at Provider's sole expense. Provider represents and warrants to the District that it shall comply with Sections 1012.32, 1012.321, 1012.465, 1012.467, and 1012.468 of the Florida Statutes regarding background screenings.

i. Conduct of Staff. All Provider staff who are present at any Location shall wear professional attire. All such staff shall follow any guidelines for conduct and interactions with students, faculty, and administration issued by the District. Provider shall train all staff and establish a code of conduct for such staff that governs their behavior and interactions with students, faculty and administration; prohibits fraternization, harassment, and bullying; sets high expectations for ethical and moral conduct; and prohibits violations of applicable Florida law or any policies implemented by the District with respect to the Services.

j. Publicity. Provider shall obtain the written approval of the District prior to distributing any consent forms, announcements, e-mails, advertising posters, or other documents regarding any Services or events related to the Services. Provider shall, in connection with any such documents, furnish its contact information to parents and guardians.

4. District Obligations.

a. Coordination with Provider. The District shall determine school locations for the provision of Services in its sole discretion (each a "Location") and provide a list of such Locations to the Provider no later than thirty (30) days prior to the provision of Services at such Locations. The District shall distribute Consents and related vaccine information forms to students in both English and Spanish as requested by Provider prior to the provision of Services. The District shall provide an estimated number of participants at each Location at least fourteen (14) days prior to the Provider's provision of Services at such Location, as well as notification of all Consents received by the District.

b. Facilities. The District shall provide adequate space and furniture at each Location for the provision of Services which shall include at least six (6) four foot (4') tables, ten (10) chairs, three (3) large, and two (2) small trash cans for use during the provision of Services. If COVID-19 protocols are still in effect, the space shall be arranged in accordance with the CDC's social distancing guidelines. Provider shall not be

responsible for any costs for the use of a Location so long as Provider complies with the hours previously selected by the District and causes no damage to the facility.

c. District Personnel. The District shall designate a single contact person to coordinate the provision of the Services with Provider (the "Coordinator"). The District shall provide a current contact list, including e-mails, for all personnel (including school nurses and principals or administrators) participating in the Services. The District shall provide sufficient volunteers or school personnel at each Location to manage the flow of students receiving Services ensure that students arrive in a timely manner.

d. Promotion. The District will use existing assets to educate and promote services to students and their families. The District shall use school reminder systems to remind students and families of the availability of the Services and the need for a signed Consent in advance of such Services.

5. Treatment Eligibility and Financial Matters.

a. Eligibility. Provider will only administer Services to persons who present a signed Consent. Minors must have said consent forms signed by a parent or legal guardian. Provider will deliver Services in accordance with CDC guidelines and accepted standards of medical practice. Students will not be refused services due to lack of insurance or inability to pay an administrative fee under Florida's Vaccines for Children Program.

b. No Financial Liability. The District shall have no financial responsibility to Provider for any Services delivered under this Agreement, and Provider assumes all risks regarding such Services.

c. Billing for Services. To the extent permitted by state and federal law, Provider may contact and bill any appropriate third-party payor, including, but not limited to those identified in the Consent.

6. Other Matters.

a. Confidentiality and Compliance with Privacy Laws. Each party hereto shall comply (and shall cause their respective elected or appointed officials, managers, officers, employees, contractors, and agents to comply) with the Health Insurance Portability and Accountability Act ("HIPAA"), the Family Educational Rights and Privacy Act ("FERPA"), the Florida Statutes, and all other applicable laws protecting students' and parents' rights to privacy and confidentiality, particularly as they pertain to individually identifiably education and health records, in connection with this Agreement and the provision of Services hereunder.

b. Public Records. Except as may be limited by HIPAA, FERPA, or other similar laws, Provider and its agents are required to comply with the Florida Public

Records Law, Chapter 119, Florida Statutes, with respect to public records (as that term is defined by Chapter 119) that are received or created in connection with this Agreement.

c. Compliance with Federal and State Health Care Laws and Regulations. Each party hereto shall comply (and shall cause their respective elected or appointed officials, managers, officers, employees, contractors, and agents to comply) with and have therefore structured this Agreement so as to comply with all applicable federal and state health care laws ("Laws") rules and regulations ("Regulations") affecting, resulting or governing this Agreement including, but not limited to the Medicare/Medicaid Anti-Kickback Statute 42 U.S.C. 1320a-7b(b), Safe Harbor Regulations 42 C.F.R. Part 1001, the Stark Statute, 42 U.S.C 1395nn and 42 C.F.R Part 411.350 et. seq., and Fla. Stat. §§ 456.053, 456.054, 817.505.

i. If at any time this Agreement is found to violate the Laws or the Regulations or if either party has a reasonable belief that this Agreement creates a material risk of violating the Laws or the Regulations, such party shall notify the other in writing and shall describe the violation or potential violation with particularity. Within thirty (30) days of such notice the parties shall commence the re-negotiation of this Agreement in good faith in light of the issues raised. If the parties fail to reach agreement within sixty (60) days of the written notice, the Term of this Agreement shall automatically terminate.

ii. This Agreement is not intended to induce the referral of patients. The parties acknowledge that there is no obligation or compensation under this Agreement or any Agreement between Provider and the District that requires Provider or the District to refer, recommend or arrange for, any items or services paid for by Medicare, Medicaid, any other federal benefit program, or any private insurance carrier.

d. Good Standing Representation. Provider represents to the District that neither Provider nor Provider's managers, officers, employees, or agents have ever: (i) been convicted of, or indicted for, a crime related to health care, or listed by a federal agency as debarred, excluded, or otherwise ineligible for participation in a federally-funded health care program (or notified of such action); or (ii) otherwise engaged in conduct for which a person can be so convicted, indicted, or listed. Provider agrees not to employ or engage any person in connection with the Services who has been so convicted, indicted, listed, or notified.

e. Independent Contractor. Provider's relationship to the District is that of an independent contractor. No employer/employee, principal/agent, or any other special relationship or association between the Parties shall be created by this Agreement. The Parties agree that they will not act for or on behalf of each other or represent to any third party or person that they are acting as an agent of the other, nor shall either party incur any obligations on behalf of the other party, except to the extent otherwise states herein.

f. Indemnification. Provider agrees to indemnify, defend, and hold harmless the District and its elected or appointed officials, officers, employees, and

agents from any claim, action, suit, loss, damage, penalty, or liability (together, "Damages") arising from (i) the negligent acts, omissions, misfeasance, malfeasance, or intentionally wrongful conduct of Provider, its employees, or agents relating to the performance of its duties under this Agreement, and (ii) the failure of Provider to comply with any applicable law relating to the Services. The foregoing indemnification provisions shall not apply if the Damages arise from the gross negligence or willful misconduct of the District or any of its officials, officers, employees, or agents.

g. Waiver of Punitive and Consequential Damages. To the fullest extent permitted by law, the District waives any right to or claim for any punitive, exemplary, incidental, indirect, special or consequential damages and agree that in the event of a dispute, recovery shall be limited to actual damages. If any other term of this Agreement is found or determined to be unconscionable or unenforceable for any reason, the foregoing provisions shall continue in full force and effect, including, without limitation, the waiver of any right to claim any consequential damages.

h. Insurance. During the Term, Provider shall obtain and maintain the following insurance coverage with respect to the Services: (i) workers' compensation insurance at the statutory amounts required by the State of Florida; (ii) Commercial General Liability insurance with a limit of One Million Dollars ($1,000,000) per occurrence and Three Million Dollars ($3,000,000) in the aggregate; and (iii) Professional Liability insurance with a minimum limit of One Million Dollars ($1,000,000) per occurrence and Three Million Dollars ($3,000,000) in the aggregate. Upon the execution of this Agreement, Provider shall provide certificates of insurance to the District evidencing such insurance and naming the District as an additional insured. Provider shall give the District at least thirty (30) days written notice of any policy modifications, cancellations, or terminations.

7. Assignability. Neither party may assign its rights or duties under this Agreement without the consent of the other party hereto.

8. Severability. If any provision of this Agreement is deemed to be invalid, unenforceable, or is prohibited by the laws of the state or jurisdiction where it is to be performed, this Agreement shall be considered divisible as to such provision; and such provision shall be inoperative in such state or jurisdiction, and shall not be part of the consideration moving from either of the parties to the other. The remaining provisions of this Agreement shall be valid and binding and of like effect as though such provision was not included.

9. Force Majeure. Neither Party shall be liable hereunder for any failure or delay in the performance of its obligations under this Agreement if such failure or delay is on account of causes beyond its reasonable control, which shall include, but are not limited to: acts of God (including reasonable preparation therefor); acts of war, civil unrest, terrorism, cyberattacks (which shall be any action, physical or electronic, taken to intentionally damage or disrupt a computer system), or other hostilities; disasters; epidemics or pandemics; fire, flood or other casualty; hazardous weather; labor disputes,

strikes, or work stoppages (except for a dispute, stoppage, or strike involving either party hereto); or government action, regulation or restriction (a "Force Majeure Event"). A Force Majeure Event shall not include changes in economic or market conditions, financial or internal problems of the non-performing party, or an event that renders performance uneconomical or unprofitable for the non-performing party. A Force Majeure Event shall not excuse the payment of any money due hereunder except in the event of the failure or governmental closure of a party's bank.

A party suffering a Force Majeure Event shall use reasonable efforts to notify the other party in writing within ten (10) days following the occurrence of such Force Majeure Event. The exception from liability due to a Force Majeure Event shall continue for so long as such Force Majeure Event is in effect. If a party's performance is delayed more than thirty (30) days due to a Force Majeure Event, the other party shall have the option of terminating this Agreement for Cause upon written notice to the non-performing party.

10. Notices and Addresses. All notices, offers, acceptances and any other acts under this Agreement (except payment) shall be in writing, and shall be deemed to be sufficiently given: (i) at the time of receipt if delivered by hand or communicated by electronic transmission, with confirmation of receipt thereof; (ii) if mailed, three (3) days after deposit in the United States mail, whether express, registered or certified, return receipt requested, in each such instance with postage prepaid; or (iii) if by nationally recognized overnight courier service, one (1) business day after dispatch, and in each case addressed to the party to receive same, as follows:

If to the Provider: MaxVax, LLC
ATTN: Jeff Lott, President
320 1st Street North, Suite 101
Jacksonville Beach, Florida 32250
E-mail: jeff.lott@healthheroflorida.com

If to the District: Suwannee County School District
ATTN: Ted L. Roush, Superintendent
1740 Ohio Avenue, North
Live Oak, FL 32064
E-mail: superintendent@suwannee.k12.fl.us

or to such other address as either of them, by notice to the other may designate from time to time.

11. Waivers. The terms of this Agreement may be waived only by a written instrument signed by the party waiving compliance. No waiver of any term, provision or condition of this Agreement in any one or more instances, shall be deemed to be or be construed as a further or continuing waiver, or a waiver of any subsequent breach, of any such term, provision, or condition of this Agreement. No delay on the party of any party in exercising any right, power, or privilege hereunder shall operate as a waiver hereof; nor shall any waiver nor any single or partial exercise on the part of any party of any right,

power or privilege, preclude any other or further exercise thereof or the exercise of any other such right, power, or privilege.

12. *Governing Law and Venue.* This agreement will be governed by and construed in accordance with the laws of the state of Florida. In the event of any litigation arising from this agreement, the parties agree that the exclusive state court forum for said litigation shall be in Suwannee County, in the court of appropriate jurisdiction.

The parties hereby knowingly, voluntarily and intentionally waive any right it may have to a trial by jury with respect to any litigation related to or arising out of, under, or in conjunction with this agreement.

13. Entire Agreement; Amendments. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior oral and written agreements between the parties relating hereto. Neither this Agreement nor any provision hereof may be changed, discharged, or terminated orally, except by a statement in writing signed by both parties.

14. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Each counterpart may consist of two copies hereof, each signed by one of the parties hereto. The execution of this Agreement may be by actual, electronic, or facsimile signature.

15. Section and Paragraph Headings. The section and paragraph headings in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.

1. Mutual Warranty of Authority. By agreeing to the terms and conditions hereof, the signatory hereof represents and warrants that he or she has the full power and authority to act on behalf of both the Provider and District, and they have the full power and authority, to enter and agree to these terms and conditions.

2. Non-Discrimination. Provider and District agree that neither will discriminate against any individual on the basis of age, sex, sexual orientation, gender identity race, creed, color, religious belief, national origin, disability, political belief or affiliation, status with respect to marriage or public assistance, or status as a disabled veteran or veteran of the Vietnam era, and that the Provider agrees to comply with all non-discriminatory laws, rules, policies, and procedures that the District promulgates or to which the District is subject.

16. E-Verify. Effective July 1, 2020

a. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this Agreement.

b. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.

(iii) Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.

c. Contractor must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

d. Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

IN WITNESS WHEREOF, the Provider and the District have executed this Agreement as of the date and year first above written.

PROVIDER:

MAXVAX, LLC

By: Jeff Lott
Its: President

DISTRICT:

SUWANNEE COUNTY SCHOOL DISTRICT

By: Ted L. Roush
Its: Superintendent of Schools

By: Ed daSilva
Its: Board Chairman

"Approved as to Form and Sufficiency
BY_____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

RIVEROAK
TECHNICAL COLLEGE

STRATEGIC PLAN
July 2020 - June 2025

Presented to School Board in Workshop Session, September 8, 2020
Recommended for Institutional Advisory Approval, September 29, 2020
Recommended for School Board Approval,

This document serves as the long and short-range planning document for RIVEROAK Technical College.

Mission of the Institution

Our mission at RIVEROAK Technical College is to provide opportunities for the development of qualified workers for the job market; to upgrade occupational skills to re-enter, maintain, or advance employment opportunities; and to enable students to become self-sufficient and self-confident, and to encourage students to become highly productive citizens with positive values and a strong work ethic.

Vision of the Institution

RIVEROAK Technical College will provide technical training at the highest industry credential including national and state certification so students may work at grade level in all core subject areas, complete occupational training programs, and seek employment in high skill/high wage jobs.

Accomplishment Report for the 2019-2020 School Year

- SkillsUSA qualified 18 students for state competition (Adult & Secondary)
- 29 Secondary Students passed Industry Certification Exams
- 145 Post Secondary Students passed Industry Certification Exams
  - 100% of the Pharmacy Technician students passed National Board Certification
  - 100% of Patient Care Technician students passed Certified Nursing Assistant licensure, Patient Care Technician National Certification, Certified Phlebotomy and Certified EKG examinations
  - 100% of Medical Administrative Specialist students passed the National Certified Medical Administrative Assistant credential

- 100% pass rate for Welding Technology students administered the American Welding Society GMAW Plate credential.

- Successful Career Fair and Program Showcase held February 2020
- Provided 10 Merit Scholarships to graduating Seniors and adult education students in area schools
- Provided 8 Academic Development Scholarships to adult students
- Provided 17 Sabal Trail Scholarships to adult students

2019-2020 Current Data

- 230 adult students enrolled in career certificate programs
- Current RTC enrollment: 420 students
- Nursing Assistant program implementation September 2020-CARES Rapid Credentialing Grant funded through FLDOE.

Objectives of the Strategic Plan – Program & Curriculum Related

Objective	Strategies	Timeline	Financial Resources	Evaluation
Completed student exit forms will indicate a minimum 80% of 2020-2021 exiting adult education graduates (GED) go on to postsecondary education, enter the workforce, and/or retain employment.	a. Implement postsecondary transition model with appropriate services. Complete individualized career plan with each adult education student.	In Progress	None	Completed student exit forms Follow-up student services Currently, 86% of 2019-2020 graduates are either employed, enrolled in postsecondary education, or in workforce.
Industry Certification Data Reports will reflect a minimum 15% increase of industry certifications earned by students in Secondary and career certificate CTE programs at RTC during 19-20 year.	a. Provide professional development as needed. b. Regularly monitor student industry certification data.	Complete	None	Local and state data reports Industry certification certificates 145 postsecondary and 29 secondary earned industry certifications as of 7/31/20 reflecting an overall decrease of 5%. Postsecondary credentials increased by 69%, secondary credentials decreased by 35%.

Objective	Strategies	Timeline	Financial Resources	Evaluation
Industry Certification Data Reports will reflect a minimum 15% increase of industry certifications earned by students in Secondary and career certificate CTE programs at RTC during 20-21 year.	a. Provide professional development as needed. b. Regularly monitor student industry certification data. c. Research additional industry certifications to assist students in being more employable.	In Progress	None	Local and state data reports Industry certification certificates
Utilizing 19-20 Comprehensive Local Needs Assessment (CLNA) data, develop tentative plan for career certificate program implementation.	a. Review CLNA data, including surveys sent to industry and business. b. Identify current job trends and needed skills. c. Seek School Board approval and support. d. Complete required paperwork with Council on Occupational Education and FLDOE.	In Progress	None	CLNA Data School Board Meeting minutes COE and FLDOE approval documentation

Objectives of the Strategic Plan – Facilities

Objective	Strategies	Timeline	Financial Resources	Evaluation
When special school funds or legislative funds are available, acquire a medical facility with additional adult education classrooms.	a. Secure state facility funds as a special school b. Meet with legislative delegation c. Solicit letters of support from community leaders and business partners d. Take a delegation to Tallahassee during the legislative session e. Apply for Legislative Appropriations	In Progress	None Approximate cost: $350,000.00	Board approved and Preliminary architectural plans complete Letters on file Photos Awarded $300,000 through Legislative Appropriation (17-18) Additional Appropriation will be pursued 20-21.
When funds become available, remodel and renovate facility	a. Secure state facility funds as a special school b. Pursue Legislative Appropriations	In Progress	Monies unavailable Approximate cost: $300,000.00	Budget architect plan Board approved Meet with Architect to assess needs
Retrofit front entrance as a single point of entry for campus safety.	a. Secure funding from District b. Pursue safety grants	In Progress	Monies unavailable at this time. Approximate cost: $150,000.00	Included in annual School Security Risk Assessment (2018 – present) Included in Five-Year School District Work Plan

Objective	Strategies	Timeline	Financial Resources	Evaluation
At least 80% of faculty/staff will continue to be certified in CPR/First Aid.	a. Offer training during professional development day	Accomplished and Ongoing All Faculty and Staff slated to be recertified Spring 2021	$875.00	Currently, 79.4% of faculty/staff are CPR/First Aid trained.
Construct sidewalk from Nails Specialty portable to front of RTC between nursing/business buildings and RTC main building.	a. Create safer/cleaner walking paths	In Progress	Approximately $1,000.00 needed for project.	Drafted Plans Installation
Add additional power supply to RIVEROAK Technical College to support growing industrial programs.	a. Acquire electrical engineering plans to meet demands of increased enrollment in Electrical and Welding and equipment needs b. Power pole installation	On-going	Monies unavailable-Research CARES Grant Fundable Projects Approximate Cost: $85,000.00	Engineering Plans Contract Pursue Legislative Appropriation.

Objectives of the Strategic Plan – Administrative

Objective	Strategies	Timeline	Financial Resources	Evaluation
Increase community awareness and community partnerships	a. Sponsor the Chamber of Commerce Christmas on the Square, Gala, and Business of the Year Dinner. b. Attend school and community events.	Accomplished/On Going	Approximate cost to sponsor events: 2,500.00 Approximate cost for resources needed for community outreach: $1,200.00	Strengthened relationship with local business community Activities with local community groups
Work with schools and public library for student recruitment	a. Promotional table and literature at SMS, SHS, BHS and Suwannee River Regional Library branches b. CTE Coordinator and instructor visits to campuses for student recruitment c. Annual school counselor luncheon and information session luncheon at RIVEROAK Technical College d. CTE Coordinator classroom visits with guidance counselors	On Going On Going Accomplished/On Going Not Accomplished (School Closure)/Ongoing	Approximate cost: $150.00	Increased student enrollment Increased awareness of the programs at RIVEROAK Technical College

Increase awareness and support of RIVEROAK Technical College with community and state leaders	a. Visit Tallahassee during Legislative Session. b. Host city, county and state elected officials meeting.	Ongoing Deferred to Spring of 2020-2021 year.	Approximate cost: $500.00	Obtain endorsements for programs at RIVEROAK Technical College

RIVEROAK Technical College

Ongoing Operation and Maintenance of Physical Facilities and Technical Infrastructure Plan
2020-2021

MISSION STATEMENT

The mission of RIVEROAK Technical College is to provide opportunities for the development of qualified workers for the job market; to upgrade occupational skills to re-enter, maintain, or advance employment opportunities; and to enable students to become self-sufficient and self-confident, and to encourage students to become highly productive citizens with positive values and a strong work ethic.

RIVEROAK Technical College's (RTC) Physical Facilities/Technology Infrastructure plan will promote the availability of reliable, interoperable, rapidly restorable services which is critical to our infrastructures and the community of individuals that we serve.

INFORMATION TECHNOLOGY RESOURCES

The Information and Instructional Technology resources provided and maintained by MIS Services are intended for RTC related purposes including the support of the district's mission, its administrative and instructional functions and activities within the user community. Appropriate use of computing resources includes respecting the privacy of other users and their accounts, using only those resources authorized for use, respecting the finite capacity of these resources so as not to limit their accessibility by others and abstinence from using any of these resources for personal gain or commercial use not related to Suwannee County School District (SCSD) or RTC business.

Students are required to sign and abide by the Suwannee County School District's *Student Technology Use Agreement*. The signed form will be on file in the RTC Student Services office. Unauthorized and/or inappropriate use of these resources is prohibited and may result in disciplinary and/or legal action. Unauthorized or fraudulent use of SCSD/RTC telecommunications resources can result in felony prosecution as provided for in Florida Statutes.

SECURITY

The network system of SCSD/RTC is available for use by employees, students and other authorized users to provide access to the computing resources which service public education. There is no expectation of privacy or confidentiality in the content of electronic communication including, but not limited to, computer files, electronic messaging, facsimile or other transmissions sent, received through or stored on the communication resources of SCSD/RTC. Such information is subject to review, monitoring and archiving. Employees will be filtered only to the extent of protecting the security and integrity of the SCSD/RTC network. Any use of the network or associated technological tools for illegal, inappropriate or obscene purposes, or in support of such purposes is prohibited.

Internet/Technology

RTC will:

- evaluate employee safety and risk management as a part of the annual performance review process
- utilize filtering technology to block access to prohibited material

Facility Security

RTC will:

- protect the staff and students by conducting safety and security drills and simulations
- appropriately instruct all users (faculty, staff and students) on all safety measures for equipment and supplies in the program
- properly post all security and safety notices
- maintain safe grounds, lighting and parking areas

MAINTENANCE

RTC provides classrooms and all related facilities with safe, clean and adequate utilities for the supports of the programs

RTC will:

- maintain agreements with the individual vendors for the purchase of printers, copiers and other equipment
- adequately budget for repairs and replacement of equipment and maintenance of the facilities
- maintain maintenance records

Equipment and Supplies Objectives

RTC will:

- establish a unified procedure to coordinate the purchase and maintenance of

equipment

- ensure proper training for operating/maintenance of new equipment
- identify systems and equipment that can be networked to meet the needs of our school
- follow proper protocol in dissemination of outdated equipment and/or equipment from closed programs
- adequately purchase and store supplies needed for operation of departments and programs

Relevant and Applicable State and Federal Laws and Codes

RTC will:

- abide by all relevant procedures, policies and statutes
- provide an orientation to students of all relevant state and federal laws

Strategies evaluation

This plan will be closely monitored by the supervisory staff to ensure activities are thoroughly completed in a timely manner. This plan may be amended when deemed necessary.

This plan was developed as a systematic process and will engage RTC Stakeholders, the Institutional Advisory Committee, and School Board for further development.