

Suwannee District Schools Pre-Observation Conference Form

Teacher:	Administrator:
Date of Observation:	Pre-Conference Date:
Time:	Pre-Conference Time:

Keep in mind that the observation must include the introduction, instruction, and conclusion of the lesson.

Briefly describe the demographics of your class to be observed. (ELL, ESE, Gender, etc.)	
What student learning is expected?	
How will you engage the students in the learning?	
How will you assess student learning?	
How will you differentiate for student learning?	
Questions or concerns related to observation.	

Pre-Observation Conference Signatures	Date
Teacher	
Administrator	