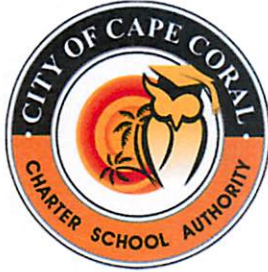


GOVERNING BOARD MINUTES

City of Cape Coral Charter School Authority

Governing Board Regular Meeting

City Council Chambers
Tuesday, May 14, 2019 at 5:30p.m.



1. Call to Order

A meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, May 14, 2019 at City Council Chambers, Cape Coral FL 33990. Vice-Chairman Tami Traiger called the meeting to order at 5:31p.m.

2. Moment of Silence

Chairman Michael Campbell asked for a moment of silence to be dedicated to Chris Cann, Principal, Oasis Elementary School, who is currently in hospital with significant medical issues.

3. Pledge of Allegiance to the Flag of the United States of America

Chairman Campbell

4. Board Member Roll Call

Present: Michael Campbell (C) Tami Traiger (VC), Vanessa Metzger, Guido Minaya, Susan Mitchell, Jennifer Nelson, Robert Miniaci (parent rep). Absent Excused: Member Ticich

Also Present: Jacquelin Collins, Superintendent

MaryAnne Moniz, Business Manager

Danielle Jensen, Director of Procurement and Food Services

William Wolter, Interim Transportation Coordinator

Donnie Hopper, Principal, Oasis Middle

Dr. Christina Britton, Oasis High School

Kelly Weeks, Assistant Principal, Christa McAuliffe Elementary

Dolores Menendez, City Attorney

Mark Moriarty, Assistant City Attorney, City of Cape Coral

Carrie Guffy, Educator, Oasis High
Heath Sterk, Educator, Oasis Middle
Carrei Abes, Educator, Christa McAuliffe Elementary
Kasie Wise, Educator, Oasis Middle
Dana Gibbs, Educator, Oasis Middle
Andy McCarthy, Oasis Middle
Students from Oasis Middle School and Oasis High School
Officer John Digiovanni, CCPD Detail

5. Approval of Previous Minutes

Motion made by Member Nelson, Second by Member Minaya to approve the Minutes of the April 9, 2019 Regular Governing Board meeting.

6. Approval of Regular Meeting Agenda

Motion made by Member Metzger, Second by Member Mitchell to approve the agenda for the Regular Governing Board Meeting on May 14, 2019. *Unanimous. Motion Carried*

7. Public Comment

No Comment

8. Consent Agenda

Motion made by Member Nelson, Second by Member Metzger to approve the adopted/amended/repealed NEOLA Policies. *Unanimous Motion Carried*

POLICY TITLE

1213: Student Supervision and Welfare - Administrators
3213: Student Supervision and Welfare - Instructional Staff
4213: Student Supervision and Welfare - Support Staff
5112: Entrance Requirements
5500: Student Conduct
5610.01: Emergency Removal of Students
6210: Fiscal Planning
7430.01: Environmental Health Program
7440: Plant Security
7440.01: Protection of Personnel and Property

7540: Computer Technology and Networks

7540.02: Authority Web Page

7540.04: Staff Network and Internet Acceptable Use and Safety

538

8405: School Safety and Security

8406: Reports of Suspicious Activity and Potential Threats to Schools

8407 Safe-School Officers

8410: Crisis Event Intervention and Response

8420: Emergency Management, emergency Preparedness, and Emergency Response Agencies

9. Superintendent Report

9A. Dr Christina Britton, Principal, Oasis High

Oasis High School End of Year Updates including Graduation 2019, Student Presentations and Awards: Dr Christina Britton, OHS graduating students, Carrie Guffy and student playwrights.

Superintendent Collins reported the annual “*U.S. News and World Report High School Excellence Report*” rated Oasis High in the top 2% of high schools nationwide, and ranked us 326 out of 26,000 high schools across the nation. This year was the largest graduating class with 191 graduates, and they also happen to be the first class of students to enter the kindergarten of Christa McAuliffe Elementary and matriculate with our system all the way to graduation. Our top GPA is 5.75; the average GPA was 5.32. The number of students earning *summa cum laude* is 132; earning *magna cum laude* is 17. The total number of AICE diplomas earned by May 2019 is 36, with 44 AICE diplomas pending for a grand total of 80 AICE diplomas awarded this year. If all students pass with AICE diplomas and choose to use their Bright Futures scholarship options, Oasis High will have received more than \$2.2 million dollars in scholarship monies, not including private scholarship winners from military service academies such as Westpoint, and the United States Air Force Academy which at least two of our graduates will be attending.

Lt Col Morrow discussed JROTC accomplishments this year.

Carrie Guffy, Educator, Oasis High is the Choral and Theater Director at both the high school and middle school. She discussed arts and entertainment accomplishments for the students at both schools. Also, the OHS Film Club made national news when they won the Los Angeles Film and Script Festival prize in scripting. The next step for the young filmmakers is to enhance the production and sell it or “option” it to larger film making enterprises, as well as trademark the film to OHS which means any monies from the sale fo the film come back to support the school. Please stay tuned for a gala screening and festival night to honor these creative students. Go to inktip.com for more information. Further positive discussion.

9B. Donnie Hopper, Principal, Oasis Middle

Education First (EF) Student Summer Tours to Boston and Japan. OMS students are travelling over seas and domestically to enhance their cultural knowledge and increased awareness of global perspectives and curriculum coming to life. The two trips this summer are Boston (24 students and adult chaperones), and 19 OMS students are going to Japan. Further positive discussion.

9C. Superintendent's Report

Superintendent Collins has appointed Marybeth Grecsek as *Interim* Principal at Oasis Elementary until Chris Cann's situation can be determined and verified by his medical team. *Further Comment.*

AdvancEd system accreditation renewal is due 2021 - Collins is starting to assemble teams and paperwork to complete a successful processing. *Further Comment*

Branding and enhanced marketing of the Charter School Authority is continuing with Spiro Associates and we will have new designs and perhaps revised school name in regards to Christa McAuliffe, i.e., calling it "*Oasis North at Christa McAuliffe Campus.*" *Further Comment*

State of FL Safe Schools allocation money amounting to \$112,000 (half the allotment) has been received, this will help offset the already \$530,000 we took from Reserves and put into our system to harden our safety initiatives. *Further Comment*

10. Chairman Report**10A. Discussion of Superintendent's Performance Evaluation: Chairman Campbell**

Motion made by Member Nelson, Second by Member Minaya to approve the superintendent's performance evaluation score of 3.45, which is "Highly Effective. Unanimous; Motion Carried

Chairman Campbell said he and the other members of the Governing Board are very pleased to announce Superintendent Collins received an overall performance score of 3.45, which is recorded in the range of 3.250-4.000 as "Highly Effective." *Members Campbell, Traiger, Metzger, Nelson completed the evaluations. Members Minaya, Mitchell, Ticich abstained.*

A copy of this evaluation will be submitted to Vicki McAtee, City of Cape Coral Charter School Human Resources Department Liaison for inclusion in Jacquelin Collins personnel file.

Campbell gave further positive comment.

10B. Discussion of Superintendent's Contract Renewal: Vice-Chair Tami Traiger

Motion made by Member Nelson, Second by Member Minaya to approve the superintendent's contract renewal. Unanimous; Motion Carried

Vice-Chair Traiger said Jacquelin Collins' explained the contract negotiations process and the parties who were involved with it's design. The new superintendent's contract term commences July 1, 2019, and ends June 30, 2022 and is pending Board approval.

A signed version of this contract has been submitted to the City of Cape Coral Attorney's office for final execution.

Traiger and other Board Members gave further positive comment. Member Minaya asked if the contract salary amount was competitive with other superintendent's in similar capacities and is it retention level? Vice-Chair Traiger said the superintendent's new salary and any compensation is in line with what other superintendent's are currently receiving, and that she and the City Attorney's office reviewed this before hand.

Vice-Chair Traiger gave further positive comment on the combination of Jacquelin Collins performance evaluation, and the stability the new superintendent's contract will provide the Charter School system.

11. Foundation Report

Foundation President Gary Cerny gave a recap of recent activity and what the Foundation is working on in the future. He recognized his fellow board members for their tireless and expert work on all projects that eventually mean so much to our students, family and community.

Calendar dates and further positive comments continued. Chairman Campbell explained the relationship between the Charter School Authority and the Foundation for the new board members.

12. Staff Comment**12A. MaryAnne Moniz, Business Manager**

The Business Manager reported on changes facing the Charter School Authority since our Budget Workshops which will be included in the tentative budget she presents at the next Regular Meeting:

The Legislative sessions ended on May 3rd. PECO funding will be a little bit higher than last year and could result in a bit more funding for the charter schools. Further comment.

FEFP will increase approximately \$243 per student or FTE. This is Great News since we are approximating 3200 students next year and we previously budgeted at only \$100 per student.

This could result in potential increase of \$458,000 in budgeted revenues which we estimate at 95%. Further comment.

The Florida House passed a bill to share referendum monies with charter schools and this could result in additional revenue for us, for example sales tax, etc.

What has changed on the budgets to date is we were over budget \$82,000-\$83,000 during the workshop, since then we have added a new HR position, removed add pays from OMS, raised the minimum starting salaries of teachers, added 1% payroll that was approved at the workshop, adjustment of teacher pay parity, Dual Enrollment costs have increased due to student enrollment, FY 2021-22 all salaries will reflect increase of 3% across the board, increase to healthcare costs by 5%, textbook cost increase, etc. Overall the budgets will increase by \$330,000-\$350,000 and assuming FEFP comes in this will be offset.

Motion made by Member Nelson, Second by Member Minaya to rescind the original Motion to receive approval from the City Council to accept the Christa McAuliffe Elementary Portable Expansion, Option 2 recommendation which was unanimously approved by the Charter School Authority Governing Board on November 14, 2018 and

Approve the submittal of an amended PDP to keep the Christa McAuliffe Elementary Portables indefinitely, or until there is a discussion and approval to remove them if funding becomes available.

13. Unfinished Business

No Activity

14. New Business

14A. Motion made by Member Nelson, Second by Member Traiger to approve the Emergency Purchase and Replacement of Oasis High School Air Conditioning Chiller Unit. Unanimous; Motion Carried

14B. Motion made by Member Minaya, Second by Member Traiger to approve and modify the Job Description and Salary Range for the Charter School Authority Human Resources Manager to include "Knowledge and Understanding of Diversity and Inclusion Best Practices" as an additional bullet under the section, "Knowledge Skills and Abilities Required." Unanimous; Motion Carried

14C. Motion made by Member Nelson, Second by Member Metzger to approve the Job Description and Salary Range for the Charter School Authority School Cashier. Unanimous; Motion Carried

14D. *Motion made by Member Traiger, Second by Member Nelson to approve the Educator New Hire Salaries Schedule including VAM Scores and Market Adjustments for the 2019-2020 School Year. Unanimous; Motion Carried*

15. Final Board Comment and Discussion

Chairman Campbell reviewed the Board Master calendar and reminded members to attend the OHS graduation if possible. Also, please give summer contact information to the board secretary in case of emergency. Congratulations to OHS grads! Also, prayers and thoughts for Mr Chris Cann. Thank You

Member Minaya congratulated OHS seniors and staff for a job well done, and congratulations to Superintendent Collins on her contract renewal. Further positive comment.

Vice-Chair Traiger praised the OHS Senior Awards Night and the accomplishments of the students. She also thanked the City Attorney's office and Superintendent Collins for their cooperation and collaboration regarding the contract negotiations. Further positive comment.

Member Nelson thanked Superintendent Collins for doing such an excellent job this year and recognizing teacher's pay parity. She will not be able to attend the Oasis High graduation. Further positive comment.

Parent Rep Robert Miniaci thanked Mrs Collins for doing such a great job and congratulations to the OHS graduates. He also asked Board members if they can also attend some of the moving forward ceremonies for our elementary and middle school students and their families.

16. Time and Date of Next Regular Meeting

The next Regular Governing Board Meeting will be held on Tuesday, June 11, 2019 at 5:30 p.m. in City Council Chambers.

The City of Cape Coral Charter School Authority Governing Board will be in recess during the month of July. Regular Governing Board Meetings will resume the second Tuesday of the month beginning August 13, 2019.

17. Adjournment

The Governing Board adjourned at 7:08 p.m.

Respectfully Submitted,

Kathleen Paul-Evans

Charter School Authority Board Secretary

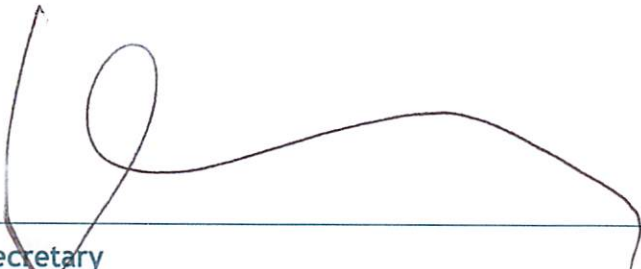
Executive Assistant to the Superintendent

City of Cape Coral Charter School Authority

**BOARD
APPROVED**

JUN 11 2019

**CITY OF CAPE CORAL
CHARTER SCHOOL AUTHORITY**



Secretary

Date of approval