

Executive Board Meeting Minutes for October 10, 2017

An Executive Board Meeting was held on October 10, 2017 commencing at 8:07am at the Dale Mabry Elementary Media Center. The following PTA Officers and Board Members were present:

Principal	Sherri Frick
President	Melissa MacKinnon
3rd VP Fundraising/Auction	Anne Williams
Treasurer	Jennifer Chan
Assistant Treasurer	Christine Miller
Recording Secretary	Rachel Fenton
ASE	Beata Browne, Tanya Owens
Curriculum Enhancement	Heather DePalma
Advocacy	Emily Elliott
Hospitality	Courtney Gilner
Student Activities	Arianne Corbett
Homeroom Parent Coordinator	Kerrie Edwards
Dolphin Depot	Leo Gonzalez
Walkathon/Dad's Club	Nelson Bosque
Awards and Recognition	Lisl Unterholzner

I. Welcome & Call to Order

The President called the meeting to order at 8:02 am.

II. Items for Approval

A. The Minutes from the September 26 2017 Executive Board meeting were approved as written.

III. Officer and Committee Reports

A. 4th VP Communications – Melissa for Nikki Armstrong (not present)

- i. Anything for the Mabry Minute needs to be submitted by Thursday at noon.
- ii. Items or forms that several people need access to are on the website
- iii. Our amazon account is tax exempt and can be used for purchases for PTA.

B. 3rd VP Fundraising/Auction – Anne Williams

- i. Nelson - Walkathon Chair: The school raised over \$75,000.00. Prize packing on Oct 18 (9-2pm) at Linda Cheong's house. mabrywalkathon@gmail.com
- ii. November 3 - tentative date for limo party.
- iii. Auction will be Friday February 23 at Pattini's. November 8 will be a planning meeting at 7pm at Pattinis. November 3 is Roosevelt auction at the same location if we want to get ideas.

C. Treasurer – Jennifer Chan

- i. Proof of school Tax ID number will be on PTA website.
- ii. Communication budget line item includes stickers that can be used.
- iii. \$6600 left for cafeteria improvements
- iv. There is \$750 excess from Grandparents breakfast that can be moved at a later date if anyone else needs the funds.

D. VP Volunteers and Membership - Melissa for Brandi Whitney (not present)

- i. Next week is health screening on Wed Oct 18

E. 1st VP Programs and Services - Melissa for Kelly McGraw (not present)

- i. Reach out to Kelly Haber for volunteers
- ii. Lisl - she thanked everyone for completing the school of excellence surveys. The surveys have to be completed by the end of November. We might send out a text with the link to the survey.
- iii. Leo - Dolphin Depot will be selling items at Walkathon. Online ordering is still available.
- iv. Arianne – Ms. Dailey will have a special events meeting on Oct 24. Walk to school Wed (we had 197 students) participate. Possible idea to install bottle filling water fountains in the cafeteria. Idea to start up Staff Wellness program in January.
- v. Dads Club - use donuts with dad as a captive audience to make announcements

F. President – Melissa MacKinnon

- i. Possible bingo night run by NEHS for the GMM on November 2.
- ii. Holiday Market - we are moving forward with this idea. It will take place Dec 4 - 7. Chair for the event is Angie Newton. 5th grade students will walk the younger students through. 20% mark up - 10% for the school and 10% to donate to the community.

- iii. December 5 will be Art, Music, Family Dinner night.
- iv. We are a team. Support our teachers. Encourage new parents to be a part of the PTA.

G. Administrative Report - Principal Sherri Frick

- i. 57,000 people responded to the bell survey. The results will be announced October 10 at 11am. It will not be official until it is voted on by the School Board.
- ii. We had extra hours already built in to our year and therefore only needed a few extra hours due to the hurricane.
- iii. Thursday, October 19 is picture day (in uniform).

H. Faculty Rep - Kate Fischer (not present)

- i. Encourage teachers to complete the School of Excellence survey
- ii. Teachers voted whether to hold the auction on Friday or Saturday.

IV. The President asked if there was new business or unfinished business. Next GMM is November 2. Executive Board Meeting is November 14.

V. The meeting adjourned at 9:07am.

/RF

Rachel Fenton, Recording Secretary

Approved As:

Date: _____ Read: _____