

BID #19-206
SUWANNEE COUNTY SCHOOL DISTRICT
1729 SW WALKER AVE, SUITE 200
LIVE OAK, FL 32064
BID #19-206

Suwannee County School Board is seeking bids from Mechanical Contractors for HVAC Modifications at Branford Elementary School as shown on the drawings and specifications by DDC Engineering, Inc. The work to be done under this contract includes, but is not limited to; providing all labor, materials, supervision, equipment, incidentals, and related items necessary to complete the work in accordance with the specifications contained herein.

Inquiries are to be made to Mark Carver, Director, mark.carver@suwannee.k12.fl.us.

BID PACKS AND PLANS MAY BE PICKED UP FROM THE SCSD FACILITIES DEPARTMENT, 1729 SW WALKER AVENUE, LIVE OAK, FL 32064, OR YOU MAY REQUEST A BID PACK/PLANS BY ELECTRONIC SUBMISSION BY PHONING (386) 647-4152.

THERE WILL BE A MANDATORY PRE-BID MEETING AT BRANFORD ELEMENTARY SCHOOL, 26801 SR 247, BRANFORD, FL 32008, ON APRIL 22, 2019 AT 10:00 A.M. A SIGN IN FORM MUST BE COMPLETED AT THE PRE-BID MEETING AND ANY COMPANY NOT REPRESENTED THEREON WILL NOT BE QUALIFIED TO BID.

THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY, FLORIDA (HEREIN KNOWN AS **THE BOARD**), WILL RECEIVE SEALED PROPOSALS AT THE SCHOOL BOARD OFFICE OF SUWANNEE COUNTY DISTRICT SCHOOLS. PROPOSALS MUST BE SEALED IN AN ENVELOPE. THE ENVELOPE MUST BE CLEARLY MARKED, **BID #19-206, BRANFORD ELEMENTARY SCHOOL HVAC MODIFICATIONS**, AND MAILED OR DELIVERED TO 1729 SW WALKER AVENUE, SUITE 200, LIVE OAK, FLORIDA 32064 PRIOR TO **2:00 PM, LOCAL TIME, TUESDAY, APRIL 30, 2019**. PROPOSALS RECEIVED TIMELY WILL BE OPENED, TABULATED AND EVALUATED AT THE ABOVE TIME **IN THE SUWANNEE COUNTY SCHOOL BOARD OFFICE** (UNLESS NOTIFIED OF A DIFFERENT LOCATION) AND WILL THEN BE PRESENTED TO THE BOARD FOR ACTION AT THE NEXT SCHEDULED MEETING.

EACH BIDDER MUST INCLUDE WITH THIS BID, A LETTER FROM HIS/HER BONDING AGENT STATING THAT BIDDER IS IN GOOD STANDING AND CAN, UPON REQUEST, PROVIDE NECESSARY PERFORMANCE AND PAYMENT BOND.

A PROPOSAL WILL BE CONSIDERED A FIRM OFFER AND CANNOT BE WITHDRAWN SUBSEQUENT TO OPENING WITHOUT THE CONSENT OF THE BOARD FOR A PERIOD OF SIXTY (60) DAYS.

PROPOSALS MUST BE SUBMITTED ON SCSB BID FORMS (PROVIDED IN BID PACKET) AND ENCLOSED IN AN ENVELOPE THAT IS TO BE SEALED AND RETURNED TO THE SCHOOL BOARD OFFICE PRIOR TO THE OPENING DATE AND TIME. ANY PROPOSALS RECEIVED AFTER THE DESIGNATED CUTOFF TIME WILL NOT BE CONSIDERED.

A COPY OF EACH PAGE OF THIS PROPOSAL MUST BE COMPLETED AND RETURNED FOR THE PROPOSAL TO BE CONSIDERED.

THE BOARD RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS OR ANY PART OF ANY OR ALL PROPOSALS AND THE RIGHT TO SECURE EXPERT ADVICE IN EVALUATING AND SELECTING THE LOWEST RESPONSIBLE PROPOSAL.

THE CONTRACT PERIOD WILL COMMENCE UPON ISSUANCE OF PURCHASE ORDER AND NOTICE TO PROCEED AFTER BOARD APPROVAL. FINAL COMPLETION MUST BE ATTAINED BY AUGUST 1, 2019; **LIQUIDATED DAMAGES OF \$1,000 A DAY WILL BE CHARGED IF PROJECT NOT CLOSED ON SCHEDULE.**

QUESTIONS REGARDING THE SCOPE OF WORK, SITE LOCATIONS AND THIS BID SHOULD BE DIRECTED TO:

MARK CARVER, DIRECTOR OF FACILITIES,
MARK.CARVER@SUWANNEE.K12.FL.US