SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
January 24, 2023

AGENDA

Call to Order –5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Assistant Superintendent of Administration.)

#2.021	Superintendent's Compensation (*Revised*)
#5.12	Expulsion of Students (*Revised*)

Adjourn

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SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
January 24, 2023

AGENDA

Call to Order - 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Springcrest Elementary

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The Superintendent recommends approval to adopt the Agenda.

The Superintendent recommends approval of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes: **(pgs. 6-19)**

   December 13, 2022 - Workshop Session
   - Regular Meeting

2. The Superintendent recommends approval of the monthly financial statement for December 2022.

3. The Superintendent presents the following bills for the period December 1-31, 2022:

General Checking Account		
General Fund 1000	$	606,678.07
LCI Fund 3200		197,454.68
Food Service Fund 4100		107,662.48
Federal Fund 4200		109,021.46
Other Cares Act Relief Fund 4420		149,617.24
ESSER II Fund 4430		631.80
ESSER III - ARP 4450		268,182.95
OTHER ARP ACT RELIEF 4460		283.25
SELF INS - 7110		60.00
	$	1,439,591.93
Payroll Checking Account		
General Fund 1000	$	3,834,556.29
Food Service Fund 4100		131,457.59
Federal Fund 4200		372,766.73
Other Cares Act Relief Fund 4420		3,913.38
ESSER II Fund 4430		28,477.78
ESSER III - ARP 4450		81,573.96
OTHER ARP ACT RELIEF 4460		7,691.17
	$	4,460,436.90
Total	$	5,900,028.83

4. The Superintendent recommends approval of the following budget amendments for the fiscal year 2022-2023:

General	LCIF	Special Revenues
I-6	III-6	IV-5/Federal
		IV-5/Food Service
		IV-4 Other Cares

5. The Superintendent recommends approval for disposal of property as per the attached Property Disposition Form dated January 24, 2023. **(pgs. 20-22)**

6. The Superintendent recommends approval of the following contract/agreement for the 2022-2023 school year: (REVISED/RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2023-106	PAEC Student Data Services Resolution and Contract for District Participation between the School Board of Washington County, Florida, fiscal agent for the Panhandle Area Educational Consortium (PAEC) and PAEC Student Data Services and the District School Board of Suwannee County, Florida (*Renewal/Revised*) **(pgs. 23-28)**

7. The Superintendent recommends approval to accept the following donated item(s):

Site	Item	Donor
SHS (Girls Basketball)	Cash Donation ($1,000)	Snap-Rite Manufacturing, Inc.
(*Corrected from December 13, 2022 Agenda*)		
SHS (Girls Golf)	Cash Donation ($2,000)	Suwannee High Class of 1966
(Scholarship in honor of Becky Daniel)		

8. The Superintendent recommends approval of the following Controlled Open Enrollment transfers for the 2022-2023 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Thompson	Blake	Suwannee	Lafayette	6
Amy	Skipper	Suwannee	Lafayette	9
Beau	Trice	Suwannee	Lafayette	K

9. Expulsions

a. **Case #2223-24**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

b. **Case #2223-25**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

10. Human Resources Transactions **(pgs. 29-34)**

REGULAR AGENDA

1. The Superintendent recommends approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

#2.021 Superintendent's Compensation (*Revised*)
#5.12 Expulsion of Students (*Revised*)

2. The Superintendent recommends approval of the following contract/agreement for the 2022-2023 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2023-107 Consulting Agreement between Key Innovative Solutions and the Suwannee County School Board to develop a strategic proposal to create opportunities to address the current and prospective workforce needs (*New*) **(pgs. 35-42)**

3. The Superintendent presents the following report for informational purposes:

   a. Suwannee County District School Board Financial and Federal Single Audit, for the Fiscal Year Ended June 30, 2022. (A copy of the report is available for review in the office of the Chief Financial Officer.)

4. The Superintendent recommends approval of the following changes to be made to the purchasing card issued through First Federal Bank of Florida:

   a. Cancel the existing card for Janene Fitzpatrick, Assistant Superintendent of Instruction, in the amount of $5,000 (Card #X5686)

5. Comments from Student Ambassadors

6. Legal Counsel's Report

7. Superintendent's Report

8. Issues and concerns Board members may wish to discuss

End of Agenda

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
December 13, 2022

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Marsha Brown, School Board Attorney Leonard Dietzen (arrived at 9:25 a.m.), and Secretary to the Superintendent/School Board Robinette Odom. School Board member Tim Alcorn was absent.

Administrators and others present: Jennifer Barrs, Jennifer Beach, Amy Boggus, Tammy Boggus, Michael Braun, Bill Brothers, Ethan Butts (arrived at 9:33 a.m.), Leigh Fernald, Janene Fitzpatrick, Lisa Garbett, Ronnie Gray, Angel Hill, Malcolm Hines, Michele Howard, Mary Keen, Dee Dee McManaway, UTSC President Eric Rodriguez (arrived at 9:45 a.m.), Keith Stavig, Angie Stuckey, Marsha Tedder, Jimmy Wilkerson, Josh Williams, Kelli Williams, and Laura Williams.

Chairman Taylor called the meeting to order at 9:00 a.m. and led the pledge.

NEFEC Update..... NEFEC Staff

NEFEC Executive Director Patrick Wenek, Associate Director Shay Starling, and Supervisor of Leadership Programs Rhonda Parrish were present. Mr. Wenek provided a Powerpoint presentation.

Board members, Mr. Roush, and Mr. Dietzen expressed appreciation for the invaluable efforts of NEFEC.

School Climate Data Update..... Ted Roush, Ronnie Gray, Malcolm Hines

Mr. Roush oriented the Board to the organization of the packet that was distributed, which includes student attendance and discipline data. Mr. Hines and Mr. Gray reviewed the handout. Mr. Crawford stated he would like the District to create dialogue with the new, incoming judge, regarding truancy issues.

Assistant Superintendent of .....Malcolm Hines
Administration Department Update

- Policy Update **(pgs. 2-12)**

Mr. Hines explained that Board Policy #5.12 Expulsion of Students currently provides that evidentiary hearings be heard by the designated Hearing Officer; the proposed procedure would require that evidentiary hearings be heard by the entire School Board. Mr. Dietzen commented that due to the nature and complexity of recent cases, the recommendation is to return to the process of these hearings being presented to all Board members.

Director of Career, Technical, and Adult..... Mary Keen
Education Department Update

Ms. Keen provided updates on the following:

- Reminded Board members of the capping ceremony Thursday for LPN students.
- Provided CTE program updates and plans for additional programs in the near future and advised that no new programs will be added for the remainder of the school year.
- Provided handout and reviewed the 2022-2023 Strategic Plan Overview.
- Discussed proposed contract #2023-103 with Associated Builders and Contractors Florida East Coast Institute, Inc. that will be on the Special Meeting agenda to follow the workshop. She introduced Karen Hoffman with Key Innovative Solutions, who works collaboratively with Associated Builders and Contractors Florida East Coast Institute, Inc. Ms. Hoffman addressed the Board regarding the proposed contract, stating it is an opportunity to expand apprenticeship in this area. She further stated that no staffing, instructors, facilities, or equipment will be required of the district; students will be employed and earning a paycheck at the same time they are training.

Student Services Department Update..... Kelly Waters

- Various Contracts **(pgs. 28-34)**

In Ms. Waters' absence, Angel Hill addressed the Board. She stated that Contracts #2023-104 and #2023-105, which will be on the Special Meeting agenda to follow the workshop, came out of Title 9, Part A DOE monitoring. She stated that DOE provided the models and requested the District approve the contracts.

The workshop recessed at 11:13 a.m. and resumed at 11:20 a.m.

Century 21 Program Update..... Keith Stavig

Keith Stavig provided a Powerpoint presentation on the Century 21 program and answered questions from Board members.

Superintendent Update ..... Ted Roush

Mr. Roush provided updates on the following:

- Janene Fitzpatrick, Assistant Superintendent of Instruction, is retiring; Friday is her last day. He and Board members thanked Ms. Fitzpatrick for her influence, guidance, knowledge, dedication, and leadership to the District and wished her well. Board members are invited to a celebration for Ms. Fitzpatrick, which will be held on Saturday, January 7, 2023, from 5:00 to 10:00 p.m. In light of Ms. Fitzpatrick's retirement, an item is on the Special Meeting agenda following the Workshop, recommending an overlap of the position from January through June 2023. The plan is to fill the position in June 2023, which will allow for a $40,000 savings to the District. This will prevent a possible domino effect for personnel this school year.
- Received congratulations from FSBA on the School Board retaining Master Board status through the 2023-2024 school year.
- Applauded the coordinating efforts of Health/Truancy Coordinator Michele Howard and school administrators relating to the Florida Heiken Children's Vision Program, who provided free eye exams and glasses to students in the District.
- NOVA Southeastern University, College of Dental Medicine, is here this week applying fluoride varnish to teeth for elementary students.
- In April and May 2023 the Department of Health plans to conduct a sealant program for second grade students in the District.
- Assistant Superintendent Hines has been chairing a committee to assess the track issue at our high schools. Recommendations will be presented to the Board at a later date.
- Met with Jake Nicholson of Schneider Electric at the recent FSBA/FADSS Conference and discussed some projects that are in the Five Year Facilities Work Plan. Schneider Electric is doing some work in the Thomasville City School District. After speaking with Facilities Director Ethan Butts, he would

like to know if the Board is interested in hearing more information. The consensus was to have Mr. Nicholson provide a presentation at a future workshop.

- Spoke with Representative Garcia regarding our nursing programs; project request forms have been released for this legislative session. He will do additional research and report back to the Board.
- The District has been approached by BoardDocs representatives regarding the purchase and implementation of its software program for Board agendas, minutes, etc. The consensus was to leave the current procedures in place at this time and to defer to Board Secretary Robinette Odom for further evaluation.
- Due to schedules and deadlines relating to the RFP for health insurance, it is necessary to move the Board Workshop from January 10, 2023, to January 17, 2023. Proposals are due by 2:00 p.m. on January 5, 2023. Mr. David Thomas, who came highly recommended by NEFEC, and whose services were the least expensive, at a fee of $6,000, will have an opportunity to review proposals, based on a rubric method. By January 11, 2023, he will submit the top three companies for a more in-depth look. Those companies will be invited to the Workshop on January 17. After lunch the Insurance Committee will meet to discuss the presentations and make a recommendation. The recommendation will be presented to the Board in a Special Board Meeting later that afternoon in order to select one of the proposals.

The workshop adjourned at 12:22 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
December 13, 2022

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom.

School Resource Officer Jeff Miara, UTSC President Eric Rodriguez (arrived at 6:21 p.m.), and Student Ambassadors Cash Blalock and Jake Wooley were also present.

Chairman Taylor called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Riverside Elementary Fellowship of Christian Athletes organization.

Special Recognition by the Superintendent

- **"Willingness to Go Above and Beyond"** (For providing assistance to Sarasota County School District after Hurricane Ian)

  Facilities Department
  John Betz
  Ethan Butts
  Nick Copeland
  Austin Murray

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

There was none.

MOTION by Mr. Alcorn, second by Mr. Crawford, for approval to adopt the Agenda and Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mr. daSilva, second by Mr. White, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

Approval of the following Minutes:
(pgs. 6-20)

November 8, 2022	- Workshop Session
	- Special Meeting
November 22, 2022	- Reorganization Meeting
	- Public Hearing
	- Regular Meeting

1. Approval of the monthly financial statement for November 2022.

2. The following bills for the period November 1-30, 2022:

General Checking Account	
General Fund 1000	$ 979,275.48
LCI Fund 3200	87,783.32
Food Service Fund 4100	235,660.24
Federal Fund 4200	86,045.54
Other Cares Act Relief Fund 4420	1,124.93
ESSER II Fund 4430	2,104.73
ESSER III – ARP 4450	167,600.05
OTHER ARP ACT RELIEF 4460	1,570.14
	$ 1,557,164.43

Payroll Checking Account	
General Fund 1000	$ 3,570,454.87
Food Service Fund 4100	140,864.54
Federal Fund 4200	460,273.96
Other Cares Act Relief Fund 4420	3,913.38
ESSER II Fund 4430	27,659.30
ESSER III – ARP 4450	74,019.69
OTHER ARP ACT RELIEF 4460	7,317.40
	$ 4,284,503.14
Total	$ 5,841,667.57

3. Approval of the following budget amendments for fiscal year 2022-2023:

General	LCIF	Special Revenues
I-5	III-5	IV-2 (ARP)
		IV-2 (ESSER II)
		IV-2 (ESSER III)
		IV-4 (Food Service)
		IV-3 (Other Cares)

5. Approval to accept the following donated items:

Site	Item	Donor
SHS (Girls Basketball) Batting Cages)	Cash Donation ($1,000)	Lafayette State Bank
SPE (General Fund)	Cash Donation ($1,000)	Radiant Credit Union

6. Expulsions

a. **Case #2223-09**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

b. **Case #2223-10**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

c. **Case #2223-11**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year. (*Final Action*)

d. **Case #2223-15**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

e. **Case #2223-17**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

f. **Case #2223-18**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year. (*Final Action*)

g. **Case #2223-20**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year. (*Final Action*)

h. **Case #2223-22**: The Superintendent recommends expulsion of the student through the remainder of the 2022-2023 school year and all of the 2023-2024 school year. (*Final Action*)

7. Human Resources Transactions **(pgs. 21-24)**

ADMINISTRATIVE:
Jennifer Barrs, Assistant Superintendent of Instruction, effective January 3, 2022
REPLACES: Overlap Position

RETIREMENT: INSTRUCTIONAL:

Suwannee Springcrest Elementary:
Lynda McInnis, Teacher, effective December 12, 2022 *(Amended from the November 22, 2022 Agenda)*

RECOMMENDATION: INSTRUCTIONAL:

Suwannee Springcrest Elementary:
Wendy Stevens, Teacher (Temporary), effective November 28, 2022
REPLACES: Lynda McInnis

TRANSFERS/REASSIGNMENTS:

NAME:	FROM: SITE/POSITION	TO: SITE/POSITION	REPLACES	EFFECTIVE
Darrel Curls	Suwannee Opportunity School Coordinator of SOS	Branford High School Teacher	Abbey Warren	November 28, 2022
Abbey Warren	Branford High School Teacher	Branford High School (TSA Guidance 10 Month)	Tiffany Criswell	November 28, 2022

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Branford Elementary School:
Heather Lewis, Custodian (Sanitizer Temporary), effective November 28, 2022
REPLACES: Michael Harris

Suwannee Middle School:
Brittany ONeal, Custodian (Sanitizer Temporary), effective November 18, 2022
REPLACES: New Position

Suwannee Opportunity School:
Nahjawan Dukes, Security Guard, effective December 5, 2022
REPLACES: Chris Ringlein

Suwannee Pineview Elementary:
Mariah Shearer, Food Service Worker, effective November 28, 2022
REPLACES: Rosanna Holtzclaw

Transportation:
Erika Broad, Bus Driver, effective November 28, 2022
REPLACES: Yvan Theoret

Kamera McGriff, Bus Driver, effective November 28, 2022
REPLACES: Carol Deas

RESIGNATIONS: NON-INSTRUCTIONAL:

Branford Elementary School:
Deborah Yates, Paraprofessional, effective November 14, 2022

RIVEROAK Technical College:
Kelly Grimes, Instructor-Part Time, effective November 30, 2022

Transportation:
Ana Gienger, Bus Driver, effective November 16, 2022

TRANSFER/REASSIGNMENT:

NAME:	FROM: SITE/POSITION	TO: SITE/POSITION	REPLACES	EFFECTIVE
Christopher Ringlein	Suwannee Opportunity School Security Guard	Suwannee Middle School Security Guard	New Position	November 28, 2022

LEAVE OF ABSENCE: (MEDICAL):

Suwannee High School:
Natelle Smith, Food Service Worker, effective November 14, 2022 through January 6, 2023
(With the option to return sooner if released by her doctor)

Transportation:
Jennifer Ponder, Bus Driver, effective November 18, 2022 through January 4, 2023
(With the option to return sooner if released by her doctor)

LEAVE OF ABSENCE: FAMILY MEDICAL LEAVE:

Suwannee Riverside Elementary:
Carol Townsend, Paraprofessional, effective December 5, 2022 through December 16, 2022

SUPPLEMENTARY:

Employee Name	Position	Location
James Leibold	Varsity Assistant Boys' Basketball Coach	Branford High School

MISCELLANEOUS:

Branford High School:
Approval for Abbey Warren to work an additional 20 days as TSA in Guidance

District Wide:
Approval for Jessica Petri to work as a Substitute School Nurse District-Wide

Approval for Amy Allen to work in the Hospital Homebound and Community Based Instruction Programs

Approval for the Crystal Brown to work in the Afterschool Reading Tutor Program

Approval of the following employees to work as paraprofessionals in the 21st Century Afterschool Program:

Amanda Gaylord
Kalie Hingson
Vanessa Isidro
Janice McCall

Resource Center:
Approval for the following to work as Paraprofessionals in the Resource Center Extended Hours Program:

Angela Hester
Naela Jimenez
Vance Wiggins

Suwannee Riverside Elementary:
Approval to retract retirement letter for Susan Helvenston
(Amended from the November 22, 2022 Agenda)

VOLUNTEERS:

SPE	Amber Aikens	Field Trips
SPE	Jedidiah Arnold	Classroom
BES/BHS	Megan Mohsin	Classroom/Field Trips
SPE	James Pinkard	Field Trips
SPE	Heather Voss	Classroom
SMS	Melissa Waldron	APT/Advisory
SMS	Carla Williams	Classroom, Office, Sports

End of List
2022-2023
School Year

REGULAR AGENDA

Action on the Agenda Addendum

#1.MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the Human Resources Transactions Addendum **(pg. A2)** MOTION CARRIED UNANIMOUSLY

RECOMMENDATION FOR THE 2022-2023 SCHOOL YEAR:

ADMINISTRATIVE:

Jennifer Barrs, Assistant Superintendent of Instruction, effective January 3, 2023
REPLACES: Overlap Position *(Date corrected)*

RETIREMENT: INSTRUCTIONAL:

District Wide:
Tamara Boggus, Resource Teacher, effective, December 16, 2022

RECOMMENDATIONS: INSTRUCTIONAL:

RIVEROAK Technical College:
Darnell Baker, Teacher, effective December 5, 2022

Danielle Jones, Teacher (Part-Time Hourly) effective December 5, 2022

Suwannee Opportunity School:
Brooke Cox-Knowles, Coordinator of Opportunity School, effective January 6, 2023

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Suwannee Opportunity School:
Nahjawan Dukes, Security Guard, effective December 5, 2022

Transportation:
Shateea Hughes, Bus Driver, effective November 29, 2022

SUBSTITUTES:

The following to serve as Substitute Bus Attendants:

Kelly Bradow

End of List
2022-2023
School Year

End of the Agenda Addendum

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

   #5.12 Expulsion of Students (*Revised*) **(pgs. 25-35)**

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. White, second by Mr. Crawford, for approval of the following contracts/agreements for the 2022-2023 school year: (NEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2023-103	Apprenticeship Training Program Agreement between the Suwannee County School Board, through RIVEROAK Technical College, and Associated Builders and Contractors Florida East Coast Institute, Inc. (*New*) **(pgs. 36-43)**
#2023-104	Inter-District Foster/Homeless/Transitional Transportation Agreement between the Lafayette County School District and the Suwannee County School District (*New*) **(pgs. 44-48)**
#2023-105	Transitional Inter-District Transportation Agreement between the Columbia County School District and the Suwannee County School District (*New*) **(pgs. 49-50)**

MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the following personnel item for the 2022-2023 school year:

   a. Overlap the Assistant Superintendent of Instruction position, from January 3, 2023 through June 30, 2023. The estimated cost savings is $40,000.

MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. daSilva, second by Mr. White, for approval of the RIVEROAK Technical College Strategic Plan for July 2022 – June 2027. **(pgs. 51-57)**

MOTION CARRIED UNANIMOUSLY

5. Comments from Student Ambassadors

   - Student Ambassadors Cash Blalock and Jake Wooley updated the Board on the status of student organization accomplishments, upcoming events, and athletic competitions at their respective schools.
   - Superintendent Roush and Board members expressed interest in involving Student Ambassadors in the development of a high school student panel relating to school level changes and initiatives.

6. Legal Counsel's Report - No legal matters to report.

7. Superintendent's Report

- Requested opinions from the Student Ambassadors regarding drills and six-period vs. seven-period day.
- Awaiting a position statement from Florida superintendents on the new legislation.

8. Issues and concerns Board members may wish to discuss

   Board members expressed appreciation for the Suwannee Riverside Elementary Fellowship of Christian Athletes remarks/Christmas performance at the beginning of the meeting, for Ms. Keen's efforts toward improving the economy of the community, and for the services of the Facilities Department employees who lended assistance in Sarasota County in the aftermath of Hurricane Ian. Board members wished everyone a safe and Merry Christmas.

   Mr. Taylor commented on the required curriculum regarding the historical Holocaust. He advised that Mr. Alcorn's sister passed away recently and to keep the family in our thoughts and prayers.

The meeting adjourned at 7:05 p.m.

2022-2023 JANUARY SURPLUS ITEMS

PROPERTY RECORD #	ITEM DESCRIPTION	ORIGINAL PURCHASE PRICE	ORIGINAL PURCHASE DATE	COST CENTER	REQUESTED DISPOSITION
99001058	PROJECTOR	$ 2,808.00	11/11/1999	TECHNOLOGY	SURPLUS
99002393	CATALYST 3508G	$ 3,397.00	5/23/2002	TECHNOLOGY	SURPLUS
99002561	SOFTWARE, COMPUTER	$ 850.00	7/31/2002	TECHNOLOGY	SURPLUS
99003367	VIDEO INSTRUCTIONAL	$ 795.00	12/19/1996	TECHNOLOGY	SURPLUS
99003368	VIDEO INSTRUCTIONAL	$ 1,590.00	6/28/1996	TECHNOLOGY	SURPLUS
99003405	TYPEWRITER	$ 788.00	1/5/1988	TECHNOLOGY	SURPLUS
99003947	WATER BOY(CHILLER CART)	$ 839.45	9/4/2003	SUWANNEE MIDDLE SCHOOL	JUNKED
99004679	FAX MACHINE	$ 1,734.00	3/4/2004	TECHNOLOGY	SURPLUS
99005000	LAMINATOR	$ 1,399.00	3/31/2005	SUWANNEE RIVERSIDE ELEM	SURPLUS
99005015	COMPUTER, LAPTOP	$ 1,936.10	4/8/2005	TECHNOLOGY	SURPLUS
99005082	COMPUTER HARDWARE	$ 10,330.66	7/17/2005	TECHNOLOGY	SURPLUS
99005091	COLOR LASER JET PRINTER	$ 3,142.00	7/15/2005	TECHNOLOGY	SURPLUS
99005126	CISCO 2950G-24PORT SWITCH	$ 1,500.00	7/21/2005	TECHNOLOGY	SURPLUS
99005131	CISCO 2950G-24PORT SWITCH	$ 1,500.00	7/21/2005	TECHNOLOGY	SURPLUS
99005134	CISCO 2950G-48PORT SWITCH	$ 2,750.00	7/21/2005	TECHNOLOGY	SURPLUS
99005372	RADIO, 2 WAY	$ 2,400.00	6/23/2006	TECHNOLOGY	SURPLUS
99005577	PROJECTOR	$ 810.25	8/8/2006	TECHNOLOGY	SURPLUS
99006446	COMPUTER, LAPTOP	$ 1,547.00	7/21/2008	TECHNOLOGY	SURPLUS
99006458	CAMERA, DOCUMENT	$ 1,245.00	9/19/2008	TECHNOLOGY	SURPLUS
99006459	SOFTWARE, COMPUTER	$ 2,100.00	9/19/2008	TECHNOLOGY	SURPLUS
99006690	SERVER	$ 3,042.84	3/27/2009	TECHNOLOGY	SURPLUS
99006700	COMPUTER, LAPTOP	$ 1,022.21	5/8/2009	TECHNOLOGY	SURPLUS
99006723	COMPUTER, NOTEBOOK	$ 899.00	7/29/2009	TECHNOLOGY	SURPLUS
99006792	SERVER	$ 1,825.00	1/5/2010	TECHNOLOGY	SURPLUS
99006875	COMPUTER, NOTEBOOK	$ 916.98	8/14/2009	TECHNOLOGY	SURPLUS
99006997	COMPUTER, LAPTOP W DOCKIN	$ 800.00	12/4/2009	TECHNOLOGY	SURPLUS
99007038	COMPUTER AND MONITOR	$ 899.00	2/11/2010	TECHNOLOGY	SURPLUS
99007126	COMPUTER, LAPTOP W DOCKIN	$ 949.00	4/9/2010	TECHNOLOGY	SURPLUS
99007146	COMPUTER, LAPTOP W DOCKIN	$ 840.00	3/15/2010	TECHNOLOGY	SURPLUS
99007274	PRINTER, LASER	$ 899.98	5/5/2010	TECHNOLOGY	SURPLUS

PROPERTY RECORD #	ITEM DESCRIPTION	ORIGINAL PURCHASE PRICE	ORIGINAL PURCHASE DATE	COST CENTER	REQUESTED DISPOSITION
99007427	COMPUTER, BASIC UNIT	$ 1,564.00	2/11/2011	TECHNOLOGY	SURPLUS
99007428	COMPUTER, BASIC UNIT	$ 1,564.00	2/11/2011	TECHNOLOGY	SURPLUS
99007429	COMPUTER, BASIC UNIT	$ 1,564.00	2/11/2011	TECHNOLOGY	SURPLUS
99007430	COMPUTER, BASIC UNIT	$ 1,564.00	2/11/2011	TECHNOLOGY	SURPLUS
99007431	COMPUTER, BASIC UNIT	$ 1,564.00	2/11/2011	TECHNOLOGY	SURPLUS
99007432	COMPUTER, BASIC UNIT	$ 1,564.00	2/11/2011	TECHNOLOGY	SURPLUS
99007433	COMPUTER, BASIC UNIT	$ 1,564.00	2/11/2011	TECHNOLOGY	SURPLUS
99007434	COMPUTER, BASIC UNIT	$ 1,564.00	2/11/2011	TECHNOLOGY	SURPLUS
99007435	COMPUTER, BASIC UNIT	$ 1,564.00	2/11/2011	TECHNOLOGY	SURPLUS
99007437	COMPUTER, BASIC UNIT	$ 1,564.00	2/11/2011	TECHNOLOGY	SURPLUS
99007438	COMPUTER, BASIC UNIT	$ 1,564.00	2/11/2011	TECHNOLOGY	SURPLUS
99007439	COMPUTER, BASIC UNIT	$ 1,564.00	2/11/2011	TECHNOLOGY	SURPLUS
99007440	COMPUTER, BASIC UNIT	$ 1,564.00	2/11/2011	TECHNOLOGY	SURPLUS
99007441	COMPUTER, BASIC UNIT	$ 1,564.00	2/11/2011	TECHNOLOGY	SURPLUS
99007442	COMPUTER, BASIC UNIT	$ 1,564.00	2/11/2011	TECHNOLOGY	SURPLUS
99007458	MACBOOK	$ 1,849.00	4/7/2011	TECHNOLOGY	SURPLUS
99007517	SERVER	$ 4,385.00	6/1/2011	TECHNOLOGY	SURPLUS
99007572	COMPUTER PROBOOK NOTEBOOK	$ 855.00	6/23/2011	TECHNOLOGY	SURPLUS
99007625	TERMINAL	$ 2,295.00	1/12/2012	TECHNOLOGY	SURPLUS
99007687	MIMIO PAD	$ 799.00	2/10/2012	TECHNOLOGY	SURPLUS
99007753	COMPUTER, BASIC UNIT	$ 1,330.90	10/1/2012	TECHNOLOGY	SURPLUS
99007754	COMPUTER, BASIC UNIT	$ 1,330.90	10/1/2012	TECHNOLOGY	SURPLUS
99007761	SERVER	$ 1,050.00	10/23/2012	TECHNOLOGY	SURPLUS
99007785	WORKSTATION, COMPUTER	$ 1,200.00	12/7/2012	TECHNOLOGY	SURPLUS
99007786	WORKSTATION, COMPUTER	$ 1,200.00	12/7/2012	TECHNOLOGY	SURPLUS
99007793	MIMIO PAD	$ 799.00	1/14/2013	TECHNOLOGY	SURPLUS
99007802	COMPUTER, LAPTOP	$ 950.00	4/30/2013	TECHNOLOGY	SURPLUS
99007840	COMPUTER, LAPTOP W DOCKIN	$ 948.00	10/4/2013	TECHNOLOGY	SURPLUS
99007857	COMPUTER, BASIC UNIT	$ 1,075.00	2/27/2014	TECHNOLOGY	SURPLUS
99007879	SWITCH 3750G, CISCO	$ 1,525.00	2/20/2014	TECHNOLOGY	SURPLUS

PROPERTY RECORD #	ITEM DESCRIPTION	ORIGINAL PURCHASE PRICE	ORIGINAL PURCHASE DATE	COST CENTER	REQUESTED DISPOSITION
99007885	SWITCH 3750G, CISCO	$ 1,525.00	2/20/2014	TECHNOLOGY	SURPLUS
99007894	SWITCH 3750G, CISCO	$ 1,525.00	2/20/2014	TECHNOLOGY	SURPLUS
99007914	SWITCH 24 PORTS	$ 1,275.00	3/6/2014	TECHNOLOGY	SURPLUS
99007924	WORKSTATION, COMPUTER	$ 895.00	4/24/2014	TECHNOLOGY	SURPLUS
99008075	HP PROBOOK 650G1	$ 765.00	10/1/2015	TECHNOLOGY	SURPLUS
99008081	PRINTER, LASER	$ 863.04	11/12/2015	TECHNOLOGY	SURPLUS
99008133	HP PROBOOK	$ 950.71	4/22/2016	TECHNOLOGY	SURPLUS
99008218	HP PROBOOK	$ 770.00	6/30/2016	TECHNOLOGY	SURPLUS
99008220	HP PROBOOK	$ 770.00	6/30/2016	TECHNOLOGY	SURPLUS
99008237	DESKTOP, ALL IN ONE	$ 840.51	1/27/2017	TECHNOLOGY	SURPLUS
99008326	DESKTOP, ALL IN ONE	$ 890.01	10/6/2016	TECHNOLOGY	SURPLUS
99008327	DESKTOP, ALL IN ONE	$ 890.01	10/6/2016	TECHNOLOGY	SURPLUS
99008328	DESKTOP, ALL IN ONE	$ 890.01	10/6/2016	TECHNOLOGY	SURPLUS
99008329	DESKTOP, ALL IN ONE	$ 890.01	10/6/2016	TECHNOLOGY	SURPLUS
99008420	CISCO SWITCH	$ 1,385.00	12/9/2016	TECHNOLOGY	SURPLUS
99008452	CISCO SWITCH	$ 1,408.18	2/10/2017	TECHNOLOGY	SURPLUS
99008515	SERVER	$ 9,922.00	6/8/2017	TECHNOLOGY	SURPLUS
99008863	HP PROBOOK	$ 765.00	2/14/2019	TECHNOLOGY	SURPLUS
		$ 127,826.75			

Requested By:

ETHAN BUTTS
DIRECTOR OF PROPERTY RECORDS

1/24/2023
DATE

APPROVED BY:

SUPERINTENDENT

BOARD CHAIRMAN

PAEC

PAEC STUDENT DATA SERVICES
RESOLUTION AND CONTRACT FOR DISTRICT PARTICIPATION

A resolution of **The School Board of Suwannee County, Florida**, hereinafter, the "District," pursuant to Florida Statutes 1001.42(14) and Florida State Board of Education Administrative Rule 6A-1.099, FAC, adopting an agreement made by and between **The School Board of Washington County, Florida,** fiscal agent for **The Panhandle Area Educational Consortium (PAEC) and PAEC Student Data Services,** and **The School Board of Suwannee County Florida,** has been reviewed by both parties. It is the decision of these participants that the resolution for rendering of services and benefits shall commence as of July 1, 2022 and shall end on June 30, 2023.

WHEREAS, the "District" has the power and the duty among other responsibilities to cooperate with other agencies in joint programs when it is to the best interest of the district, taxpayers, the education system, and the school children of the participant, and

WHEREAS, the "District" agrees to participate along with other participating and member districts in the PAEC Student Data Services and

WHEREAS, PAEC is operated in compliance with all Florida Statutes and State Board of Education Administrative Rules, with all charges and assessments for services being made as recommended by the PAEC Student Data Services Advisory Committee and approved by the Board of Directors of PAEC (a/k/a PAEC Student Data Services).

THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto contract and agree as follows:

I. SERVICES TO DISTRICT. The specific services to be provided pursuant to this agreement by PAEC Student Data Services relate to the Focus Student Information System (SIS), and are:

A. Student Information System recommendations for compliance with Department of Education (DOE) student database and student reporting requirements. PAEC Student Data Services will comply with all requirements relating to s.119.07, F.S, Florida's public records act.

B. Help desk support will be provided for only primary and/or backup contact to provide technical assistance to any SIS application related problem Monday-Friday 8am-5pm Eastern time, excluding holidays scheduled by PAEC District of Record, the Washington County School Board. Programming bugs and enhancement requests will be escalated by PAEC Student Data Services to Focus School Software as necessary.

C. Upon mutually agreed dates, each district may utilize up to two days per year on-site with a Student Data Services staff member for either consultation with only primary and/or backup contact to provide technical assistance on any SIS application related problem or training for district staff on any SIS application related procedures.

D. Training of district MIS contact:
   1. Regularly scheduled webinar training sessions to cover topics suggested by PAEC and the districts MIS contacts.
   2. Quarterly training sessions of pertinent procedures involving the Student Information System.
   3. Other specific needs recommended by the Advisory Committee of PAEC Student Data Services and approved by the PAEC Board of Directors.

E. Weekly hot topic email newsletter.

F. Web repository of training documents and videos.

G. Custom PHP programs, Custom SQL Reports, and Custom SQL Integrations as deemed necessary by PAEC Student Data Services.

H. Import Templates and Instructions for use as deemed necessary by PAEC Student Data Services.

II. **GOVERNANCE.** The PAEC Board of Directors has established the PAEC Student Data Services entity to work with districts on their SIS needs. As part of its work, PAEC Student Data Services shall have an Advisory Committee. The Committee shall assist the PAEC Executive Director in the overall management of PAEC Student Data Services. The Advisory Committee shall consist of one (1) voting member from each district, appointed by the district Superintendent and that person will serve as the primary MIS contact (POC) between PAEC Student Data Services and the district. POCs will designate a backup contact. The POC and the backup will serve on the Committee until 1) a staff change is made prohibiting the appointed representative to serve, or 2) a notice is received by the Superintendent or designee that a change is being made. A quorum must be present to take action. The Committee will have a chair and a co-chair which will serve two (2) year terms on alternating rotations. The chair and co-chair will be elected by the Committee.

III. **DISTRICT RESPONSIBILITIES**

A. Provide and report accurate and clean data.
B. Responsible for attending conference calls and trainings.
C. Responsible for troubleshooting before reporting and providing clear and concise examples when reporting issues.
D. Responsible for importing data (i.e. test scores) into system.
E. Responsible for facilitating internal training to district personnel.

IV. **PAEC ASSETS.** Training and Website materials provided by PAEC Student Data Services are strictly for the internal use of participating districts, including their administrators, staff, teachers, students, and parents. These materials remain the property of PAEC Student Data Services and cannot be reprinted, duplicated, sold, or distributed to anyone outside the participating school or school district without the express written consent of PAEC Student Data Services.

V. **DISTRICT FINANCIAL PARTICIPATION. The "District"** will pay for services received through participating in the PAEC Student Data Services program. All assessments will be based on actual costs incurred, prorated among participants on the base plus unweighted FTE basis. Each participating district hereby agrees to pay, a base sum of $13,500 plus a sum per most recent unweighted FTE 3rd calculation and Workforce Development Information System (WDIS) as per the 2021-22 year's enrollment @ a rate of $1.18. This contribution shall be the total obligation of each participating district during the agreement year. Payment must be made by the District and received by PAEC by September 15 of each year in which the district is participating.

VI. **TERMS OF AGREEMENT.** The term of this agreement with PAEC Student Data Services shall commence as of July 1 of each school year (the "renewal date") and shall end on June 30 of each school year (the "termination date"), unless the participating district chooses to renew this resolution/contract for an additional year. Each District entering into a resolution/contract with PAEC Student Data Services shall do so effective July 1 unless specified to the contrary.

VII. **TERMINATION/SUSPENSION OF AGREEMENT**

A. TERMINATION BY DISTRICT

Written notice of intent to withdraw ("Terminate") from participation in the PAEC Student Data Services program must be provided by the participating district to the PAEC Executive Director at least six months prior to the renewal date. This resolution/contract will automatically renew for an additional 1-year period if such written notice is not timely received by the PAEC Executive Director.

B. SUSPENSION OF SERVICES BY PAEC

The Board of Directors of PAEC may suspend and decline to provide services to a participating district because of failure to:

- Make full payment by September 15th of each year

- For DRS schools, provide proof of agreement with their statutorily assigned university affiliate (s. 1003.32, FS) by September 1st of each year

C. WITHDRAWAL BY FISCAL AGENT

The fiscal agent must provide written notification by certified mail to the Superintendent/DRS Director of each participating district if services are to be discontinued. Notification must be received at least six months prior to the renewal date (July 1st).

VIII. ADMINISTRATIVE/STAFFING. PAEC Student Data Services is administered under the PAEC Board of Directors. Washington County Schools will serve as the Fiscal Agent and District of Record. PAEC Student Data Services staff will be under the supervision of the PAEC Executive Director and function as part of the consortium staff. The Student Data Services program shall contribute its pro-rata share of the PAEC/Fiscal Agent Annual Agreement and PAEC Overhead Funding Plan.

IX. EQUIPMENT PURCHASES AND TRANSFERS. The equipment purchased to facilitate the center operation will be vested in the PAEC District of Record, the Washington County School Board, according to the present PAEC Agreement. If the PAEC Student Data Services program is transferred to another District of Record, all equipment purchased with PAEC Student Data Services program funds will be transferred to the new district upon approval of the PAEC Board of Directors.

For the above described services, the "District", agrees to pay The School Board of Washington County, Florida, fiscal agent and District of Record for PAEC, the sum of $20,688.16, and the Focus License Fee of $37,285.12 ($6.12 x 6,092.34 FTE) - a total of $57,973.28 - payable upon execution of this resolution/contract.

School Board of Suwannee County

Ted L. Roush, Superintendent

Date:

Jerry Taylor, Board Chairman

Date:

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

BOD approval: May 12, 2022
WCSB approval: June 13, 2022

School Board of Washington County on behalf of Panhandle Area Educational Consortium

Herbert J. Taylor, Superintendent

Date:

Milton Brown, Board Chairman

Date:

John T. Selover, Executive Director
Panhandle Area Educational Consortium

Date:

PAEC

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School Board of Suwannee County	**School Board of Washington County on behalf of Panhandle Area Educational Consortium**
Ted L. Roush, Superintendent	Herbert J. Taylor, Superintendent
Date:	Date:
Jerry Taylor, Board Chairman	Milton Brown, Board Chairman
Date:	Date:
"Approved as to Form and Sufficiency BY Leonard J. Dietzen, III Rumberger, Kirk & Caldwell, P.A. Suwannee School Board Attorney"	John T. Selover, Executive Director Panhandle Area Educational Consortium
	Date:

BOD approval: May 12, 2022
WCSB approval: June 13, 2022

SUWANNEE COUNTY SCHOOL DISTRICT

JERRY TAYLOR
DISTRICT 1
NORMAN CRAWFORD
DISTRICT 2
TIM ALCORN
DISTRICT 3

ED DA SILVA
DISTRICT 4
RONALD WHITE
DISTRICT 5
LEONARD DIETZEN, III
BOARD ATTORNEY

1740 Ohio Avenue, South
Live Oak, Florida 32064
Telephone: (386) 647-4600 • Fax: (386) 364-2635

TED L. ROUSH
Superintendent of Schools

MEMORANDUM

TO: Ted L. Roush, Superintendent of Schools

FROM: William Brothers, Director of Human Resources

DATE: January 9, 2023

RE: Human Resources Transactions for January 24, 2023

Regular Meeting

RECOMMENDATION:

Pursuant to Section 1012.27 (1A) (1B), *Florida Statutes*, the Superintendent hereby submits the following written personnel recommendations.

SUWANNEE COUNTY SCHOOL BOARD
Human Resources Transactions
January 24, 2023

TO: District School Board of Suwannee County

FROM: Ted L. Roush
Ted L. Roush, Superintendent of Schools

Pursuant to Section 1012.27 (1A) (1B), Florida Statutes, I hereby submit the following written personnel recommendations.

RECOMMENDATIONS FOR THE 2022-2023 SCHOOL YEAR:

RETIREMENT: ADMINISTRATIVE:

Finance and Administration:
Vickie DePratter, Chief Financial Officer, effective February 28, 2023

RETIREMENTS: INSTRUCTIONAL:

Branford High School:
Darryl Cannon, Teacher, effective June 30, 2023

Denise Stewart, Teacher, effective June 30, 2023

RIVEROAK Technical College:
Teresa Gill, Teacher, effective June 30, 2023

Suwannee High School:
Cindi Hiers, Counselor, effective July 24, 2023

RECOMMENDATION: INSTRUCTIONAL:

Suwannee Springcrest Elementary:
Kendall Butts, Teacher (Long Term Substitute), effective January 1, 2023
REPLACES: Lynda McInnis

RESIGNATIONS: INSTRUCTIONAL:

Suwannee High School:
Joshua Jacobson, Teacher, effective January 13, 2023

Suwannee Middle School:
Lindsey Thomas, Teacher, effective January 13, 2023

TRANSFER/REASSIGNMENT:

NAME:	FROM: SITE/POSITION	TO: SITE/POSITION	REPLACES	EFFECTIVE
Tammy Atkinson	Suwannee Riverside Elem. Teacher	Suwannee Pineview Elem. Teacher	Pamela Hendrick	January 3, 2023
Susan Helvenston	Suwannee Riverside Elem. Teacher	Suwannee Pineview Elem. Support Facilitator	Bethany Byrd	December 13, 2023

LEAVE OF ABSENCE: (ILLNESS IN THE LINE OF DUTY):

Suwannee Middle School:
Robyn Bonds, Teacher, effective December 16, 2022 (7.50 hours), January 3, 2023 (7.50 hours), January 4, 2023 (7.50 hours), January 5, 2023 (7.50 hours), and January 6, 2023 (7.50 hours) for a total of 37.50 hours

LEAVE OF ABSENCE: MATERNITY:

Suwannee Pineview Elementary:
Janet Diaz, Teacher, effective January 4, 2023 through March 8, 2023
(With the option to return sooner if released by her doctor)

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Suwannee Pineview Elementary:
Alexis Cannon, Pre-K Paraprofessional (Temporary), effective December 12, 2022
REPLACES: Amy Wilkins

Suwannee Riverside Elementary:
Sarah McIntosh, Paraprofessional, effective January 9, 2023
REPLACES: Mariah Shearer

RESIGNATION: NON-INSTRUCTIONAL:

Suwannee Pineview Elementary:
Alexis Dalton, Paraprofessional, effective January 13, 2023

TRANSFER/REASSIGNMENT:

NAME:	FROM: SITE/POSITION	TO: SITE/POSITION	EFFECTIVE
Heather Lewis	BES/BHS Food Service/Custodian	BES Food Service (3 hour)	January 17, 2023

LEAVE OF ABSENCE: (ILLNESS IN THE LINE OF DUTY):

Suwannee Opportunity School:
Edwina Woods, Paraprofessional, effective January 5, 2023 (7.5 hours), January 6, 2023 (7.5 hours), January 9, 2023 (7.5 hours), January 10, 2023 (7.5 hours), January 11, 2023 (7.5 hours), January 12, 2023 (7.5 hours), and January 13, 2023 (7.5 hours) for a total of 52.50 hours

LEAVE OF ABSENCE: FAMILY MEDICAL LEAVE:

Suwannee Riverside Elementary:
Carol Townsend, Paraprofessional, effective December 5, 2022 through December 16, 2022
(Extended through January 8, 2023)

LEAVE OF ABSENCE: MEDICAL:

Transportation:
Jeffry Hunt, Bus Driver Aide, effective January 5, 2023 through February 24, 2023
(With the option to return soon if released by his doctor)

SUPPLEMENTARY:

Employee Name	Position	Location
Travis Bass	E-Sports Coach	Suwannee High School
Emily Beiter	Girls' Asst. Soccer Coach	Branford High School
Ariel Fernandez	Girls' Head Middle School Basketball Coach	Branford High School
Christina Herrington	Planning Period Supplement (2nd Semester)	Suwannee Middle School
Dana Root	Girls' Asst. Middle School Basketball Coach	Branford High School
Stefani Santos	Girls' Assistant Weightlifting Coach	Branford High School
Daniel Skelly	Planning Period Supplement (2nd Semester)	Suwannee Middle School
Jenny White	Planning Period Supplement	Suwannee High School
Vance Wiggins	Planning Period Supplement	Suwannee High School

MISCELLANEOUS:

Food Service:
Approval for the following workers to be paid extra hours worked on January 13, 2023, for the mandatory 8 Hour Youth Mental Health Trainings:

Name	Site/Position	Extra Hours Worked
Rosemary Bell	SMS / 6 Hour Worker	2 hours
Shanda Campbell	SSE / 6 Hour Worker	2 hours
Sheree Dugdale	SPE / 6 Hour Worker	2 hours
Tiffany Dunn	SMS / 3 Hour Worker	5 hours
Chastia Lett	SHS / 3 Hour Worker	5 hours
Heather Lewis	BES / 3 Hour Worker	5 hours
Donna Rightmire	BHS / 6 Hour Worker	2 hours
Kelly Wiggins	SPE / 6 Hour Worker	2 hours
Jennifer York	SHS / 3 Hour Worker	5 hours

Pre-K Extended Day Program:
Approval for Catherine Melton to work in the Pre-K Extended Day Program

Suwannee High School:
Approval for the following to work up to an additional 12 hours with the ACT/SAT Bootcamp:

Travis Bass	Math
Kary Black	English
Deanna Burkett	English
Steven Carney	Math
Patriece Matthews	English
Mileydi Perez	English

VOLUNTEERS:

SRE	Alban	Shannon	Classroom, Reading Pals
BES	Barnes	Janet	APT/Advisory, Classroom
SPE	Billy	Jasmine	APT/Advisory, Field Trips, Clubs
BES	Boston	Victoria	Field Trips
SSE	Brooks	Amber	APT/Advisory, Classroom, Field Trips, Clubs
BHS	Burt	Teresa	Field Trips, Clubs
SHS	Bush	Catherine	Mentor Program
BES	Byrd	Lauren	APT/Advisory, Classroom, Field Trips, Clubs
BES	Carnahan	Shawn	APT/Advisory, Clubs
BES	Collins	Carla	APT/Advisory, Classroom
SPE	Corbin	Heather	APT/Advisory, Field Trips, Clubs
BES	Daniel	Farren	Classroom, Field Trips
BES	Demers	Kaci	Classroom, Field Trips
BES	Esterline	Geraldine	APT/Advisory, Classroom, Field Trips
BES/BHS	Fidell Smith	Jennifer	APT/Advisory, Classroom, Field Trips
BES	Fordham	Haley	APT/Advisory, Classroom, Field Trips
BES	Grinstead	Olivia	Classroom
BES	Hagedorn	Nicholas	Field Trips
BHS	Harris	Halleigh-Ray	Clubs, Weight Lifting
SSE	Henderson	Ted	Classroom
SPE	Henry	Danielle	APT/Advisory, Classroom, Field Trips
BHS	Irby	Suzannah	Field Trips, Clubs (BETA, NHS, Band) Weight Lifting
BES	Jones	Katie	APT/Advisory, Clubs
BHS	Kelly	Brianna	Field Trips
BHS	Kelly	Michael	Field Trips
BES	Macias	Adan	Clubs
BES	Matos	Anthony	Classroom, Field Trips
BHS/BES	Mercer	Rebekah	Field Trips, Clubs, Beta Convention
BES/BHS	Miller	Jordyn	Field Trips
BES	Owen	Miriah	APT/Advisory, Classroom, Field Trips, Clubs
SMS	Petersen	Ashton	Clubs, Softball
BHS	Pitts	Evie	Clubs, Weight Lifting
BES	Poole	Connie	Field Trips
BES/BHS	Poole	Stephanie	Classroom, Field Trips
BES/BHS	Rioux	Michelle	Field Trips
SPE/SMS	Smith	Amber	Field Trips, Clubs
BHS	Terry	Hannah	Clubs, Weight Lifting

BES	Turner	Alicia	Field Trips

End of List
2022-2023
School Year

KEY
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This Consulting Agreement ("Agreement") is made and effective January 1, 2023

BETWEEN: **Key Innovative Solutions** (the "Consultant"), a company organized and existing under the laws of the State of Florida, with its head office located at:

4352 W. Kennedy Boulevard #117
Tampa, FL 33609

AND: **Suwannee County School Board** (the "Client") organized and existing under the laws of the State of Florida, with an office located at:

1740 Ohio Avenue South
Live Oak, FL 32064

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and intending to be legally bound, the parties hereto agree as follows:

1. CONSULTATION SERVICES

The client hereby employs the consultant to develop a strategic proposal to create several opportunities to address the current and prospective workforce needs.
Services include the following:

Services:
a. Grassroots services: build coalition of county health departments, hospital executives, healthcare company CEO's and other workforce partners to elevate the awareness for nursing professionals
b. Organize local Healthcare Task Force gatherings to bring in professionals, along with Suwanee County School District, to further educate not only those in healthcare but also the public at large for the need of the growth of the program
c. Build support among key stakeholders for nursing professional expansion
d. Execute local, state and federal affairs plans which seek to elevate the District's nursing program center to provide for local workforce needs
e. Bring elected officials and other key leaders to the District for substantive meetings and discussions on the need for nursing professionals and other health care workforce needs
f. Obtain meetings in Tallahassee with the Commissioner of Education, various executive branch agency heads like Agency for Healthcare Administration (AHCA) and Elder Affairs, Department of Health, Lt. Governor Nunez as well as state legislators
g. Build support among state legislators for a state appropriation for nursing program



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h. Build support among Congressional Members for a federal appropriation for nursing program: Sen. Marco Rubio (R-FL), Sen. Rick Scott (R-FL) and Rep. Dr. Neal Dunn (R-FL)
I. Communicate by way of biweekly emails or telephone calls to ensure accountability and accurate progress on all pending activities

2. TERMS OF AGREEMENT

The initial term of this agreement is from January 1, 2023 through December 31, 2023. Either party may cancel this agreement with 30 days' notice to the other party in writing, by certified mail or personal delivery. Key Innovative Solutions mailing address is 4352 West Kennedy Boulevard #117, Tampa, FL 33609

3. PAYMENT TO CONSULTANT

Services provided by the consultant are compensated by a monthly retainer billed at the first of each month and due on the last day of each month. The monthly retainer of $6,000 per month for twelve months (duration of this contract) equals $72,000.00 in total compensation for the consultant. Additionally, all travel and expenses will be pre-authorized by Suwannee County School Board and reimbursed to Key Innovative Solutions within 30 days of submission. Payments made to consultant can be mailed to:

4352 West Kennedy Boulevard #117
Tampa, FL 33609

4. INDEPENDENT CONTRACTOR

Both the client and the consultant agree that the consultant will act as an independent contractor in the performance of its duties under this contract and neither has the authority to bind the other to any third party. Accordingly, the consultant shall be responsible for payment of all taxes including Federal, State and local taxes arising out of the consultant's activities in accordance with this contract, including by way of illustration but not limitation, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, and any other taxes or business license fee as required.

5. CONFIDENTIAL INFORMATION

The consultant agrees that any information received by the consultant during any furtherance of the consultant's obligations in accordance with this contract, which is confidential or proprietary or which concerns the personal, financial, business operations, strategies or other affairs of the



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Client, or which concerns any confidential or personal information of its students, will be treated by the consultant in full confidence and will not be revealed to any other persons, firms or organizations. Consultant agrees not to disclose any such information, or any information concerning the terms of this Agreement, to any unauthorized individual, except as may be required by law; to protect any such information from unauthorized disclosure, applying such protections as are reasonably prudent for the protection of such information or required by law; to notify Client immediately of any unauthorized disclosure that is known to or reasonably suspected by consultant; to cooperate fully with client to mitigate the effects of any unauthorized disclosure; and to comply with all applicable laws and regulations. If consultant is required to disclose client's confidential information by a court or other tribunal, it shall promptly notify client, before making such disclosure, in order to allow client a reasonable opportunity to seek an appropriate order protecting the confidentiality of the information. This provision shall survive the termination of this Agreement.

6. EMPLOYMENT OF OTHERS

The client may from time to time request that the consultant arrange for the services of others. All costs to the consultant for those services will be paid by the client, but in no event shall the consultant employ others without the prior authorization of the client.

7. GOVERNING LAW / VENUE

This Agreement shall be governed by the laws of the State of Florida without reference to any conflict of laws principles. Any legal proceedings in connection with the performance of this engagement shall be brought and maintained exclusively in a court of competent jurisdiction in Suwannee County, Florida.

8. INDEMNITY

Consultant agrees to defend, indemnify, and hold harmless Client and its officers, and employees, from and against any claims (including reasonable attorney fees) arising out of or relating to a) Consultant's breach of any of the terms of this Contract and/or b) any gross negligence or willful misconduct by Consultant or any of its employees. Nothing in the Contract shall limit, alter, or otherwise modify the Client's sovereign immunity under Chapter 768, Florida Statutes.

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

Suwannee County School Board

_____

Jerry Taylor, Board Chairman

_____

Ted L. Roush, Superintendent of Schools

_____

Date

Key Innovative Solutions

_____

Karin Hoffman

_____

Print Name

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Introduction:

Key Innovative Solutions is a boutique consulting firm specializing in connecting a multitude of industries to local education agencies in the effort to conceptualize, design, implement and grow the in-demand talent pipeline through workforce development. Key will work to build support among key stakeholders in the community for expanded nursing professionals including county health departments, primary and secondary education leaders, post-secondary education leaders, hospital and healthcare CEO's and executives as well as state lawmakers and executives, including your state legislators and agency leaders, like the Secretary of the Florida Agency for Healthcare Administration.

Key will help organize public meetings, panels and presentations to assist in building support for the nursing program. Key will actively identify opportunities for financial assistance from various areas by bringing in Sen. Rene Garcia of New Century Partnership and TC Wolfe of New Century Government Affairs to assist in local, state and federal government relations.

New Century Partnership Consultant Overview

Rene Garcia:

Senator Garcia is a Florida International University alumnus, obtaining his bachelor's degree in Political Science and completed a master's degree in Business Administration with a concentration in Health Policy and Management from the University of Miami.

He was first elected to the City of Hialeah Council in 1997. In 2000, Senator Garcia was elected to the Florida House of Representatives; in 2010, Garcia was elected to the Florida Senate where he served for eight years. Throughout his years of public service, he has been advocating for public policies that enhance access to high quality, affordable health care, especially for children, the elderly, the disabled and veterans.

As former Chair of the Health and Human Services Appropriations Subcommittee in the Florida Senate and Chair of Health Policy in the Florida House of Representatives, he's gained a unique perspective and understanding of the interrelationship of policy and appropriations.

He started his professional career working for CAC Care Plus, a Medicare HMO, as Director of Community Affairs, where he served as patient advocate for the health plans. Subsequently, after obtaining his MBA, he completed an Administrative Fellowship at Cedars Hospital. During his fellowship program, he gained the knowledge and experience about the management of the day-to-day operations of a major hospital with over four-hundred beds in South Florida. In this role, he worked collaboratively with Cedars' medical

staff and administrative personnel to ensure patients were receiving the highest quality of care and services. After completing his Fellowship at Cedars, he went on to work at Mercy Hospital as Senior Vice President of External Affairs, overseeing the hospital's marketing and public relations department. Currently, he works as Vice President of Marketing and Public Relations at New Century Partnership, a firm he co-founded, that specializes in healthcare services management, business development and compliance.

Senator Garcia has come full circle in his political and professional career, ending his tenure in the Florida Legislature, serving as Chair of the Children, Families, and Elder Affairs Committee. He currently serves on the Miami-Dade County Commission, representing District 13, which incorporates Northwest Dade. Throughout his career, he has been consistent with the same message, government should be the voice for the voiceless.

New Century Government Affairs (NCGA) Consultant Overview

NCGA is a boutique consulting firm specializing in education, government affairs, strategy advisement, grassroots lobbying services and executive communications. We assist each client with the integration of full-service advocacy programs, legislation / regulatory monitoring services, lobbying / engagement, grassroots services, relationship-building and pursuing funding and awareness opportunities. NCGA maintains offices in Washington, D.C. and Miami, FL.

TC Wolfe has lobbied the federal government and numerous state governments for nearly 20 years and has built his career advocating for good public policy and a healthy and fair federal regulatory environment. His area of expertise is primary, secondary and post-secondary education, healthcare, information technology, immigration reform, veterans' affairs, mental health and the Congressional appropriations process. Uniquely tied to Florida, Wolfe's relationships are built on trust, honesty and integrity. NCGA prides itself of bringing great legislative issues to Members of the Florida Congressional delegation and to Members of Congress serving on relevant committees of jurisdiction. Wolfe is a bipartisan lobbyist.

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E-Verify. Effective July 1, 2020

A. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this Agreement.

B. Subcontractors
   (i) Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.
   (ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.
   (iii) Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.

C. Contractor must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

D. Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

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Public Records Law Requirements
under Chapter 119.0701, Florida Statutes

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, LORIE NORRIS, RISK MANAGER, AT 386-647-4608, LORIE.NORRIS@SUWANNEE.K12.FL.US, OR 1740 OHIO AVENUE, SOUTH, LIVE OAK, FL 32064.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes, you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt* or *confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. *See* Section 119.0701(2)(b)4, Florida Statutes, for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes.