

## Meeting Minutes for April 3, 2017

An Executive Board Meeting was held on April 3, 2017 commencing at 8:07 AM at Mabry Elementary Cafeteria. The following PTA Officers and Board Members were present:

Principal	Sherri Frick
President	Melissa MacKinnon
Treasurer	Christine Miller
Assistant Treasurer	Jennifer Chan
V.P. Volunteers & Membership	Brandi Whitney
Recording Secretary	Melissa Carlson
Fall Fundraiser/Dad's Club	Nelson Bosque
Hospitality	Courtney Gilner
Student Activities	Arianne Corbett
ASE	Beata Browne
Dolphin Depot	Aned Baerga- Richter
Volunteer Coordinator	Kellie Haber
Homeroom Parent Coordinator	Kerri Edwards
Faculty Liaison	Christa Henderson

### I. Welcome & Call to Order

- A. The President called the meeting to order at 8:07 a.m. This is the last Executive Meeting before the GMM.

### II. Items for Approval

- A. The Minutes from the March 6, 2017 Executive Board Meeting were approved as written and are posted on the Website.

### III. Officer Reports

#### A. President and Treasurer Report:

- a. The President and Treasurer discussed the budget and where each line item stands to date. The President and Treasurer are asking that all monies be spent this week unless your event is slated to occur after this week. Only future events can be submitted for processing after **April 13**. Examples include staff appreciation week,

donuts with dad, family dinner night and Moving Up Ceremony. Please submit any spending for all other line items by April 13 (such as art, music, P.E., community relations, etc.) The President and Treasurer are trying to close out the budget to see where we stand with our budget.

- b. The 5<sup>th</sup> grade Moving Up Ceremony committee requested an additional \$1K for expenses since the celebration is being in the Pavilion for the first time. There was a motion to take \$1,000 out of planned savings and allocate it to 5<sup>th</sup> grade Moving Up Ceremony. The budget amendment was approved.
- c. P.E. : Kerri Edwards delivered a quote on behalf of Peggy Walker for adding a lacrosse curriculum to PE. The amount was roughly over \$1000. Mrs. Frick voiced concern over the use of hard lacrosse balls. The addition needs to be discussed with Mrs. Frick for a curriculum approval. Means of funding if approved were discussed. The best solution was determined to have Coach Broff apply for funds from the Mini Grant Program for teacher to purchase the needed equipment.
- d. The President is putting together a survey for members to vote on how to best use the overage funds in our budget. Some examples are:
  - i. Cafeteria Improvements: purchasing noise reducing sound panels that are paintable, a sound system upgrade, beautifying the room with fresh paint, and nutrition education materials.
  - ii. Landscaping: Beautification of physical plant including new sod in front of school, irrigation system update, adding trees for shade and more shrubs to landscaping.
  - iii. Mini Teacher Grant Program: Offer this again next year
  - iv. Art: providing new materials for the art program
- e. The President reminded members that we made a budget amendment at the last GMM and allocated money for computers for testing. Thus, if there is an overage this year, it might be lower than in years' past due to funds already being spent.
- f. Kellie Haber is coordinating sprucing up the teacher's lounge as a surprise for the faculty so please keep this a secret. If you want to help in planning or can volunteer some time, please email her this week. We have a generous budget to work with, and want to make it pretty for our teachers! Mrs. Henderson, our faculty liaison will be our advisor for what the teachers would like to see added to the lounge.

#### IV. Committee Reports

##### A. Student Activities:

- a. Arianne announced Walk to School Wednesday is April 5. She would also like to see funds applied toward purchasing additional bike racks.
- b. Donuts with Dad is April 24<sup>th</sup> (on a Monday due to FSA testing)

- c. Spring Family Dinner is May 11th
- d. Movie Night with Dad's Club is May 19th

V. The meeting adjourned at 9:10 AM

/MC

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Melissa Carlson, Recording Secretary

Approved As:

Date: \_\_\_\_\_

Read: \_\_\_\_\_

Corrected: \_\_\_\_\_