



# SCHOOL BOARD OF LEVY COUNTY

TAMARA M. BOYLE

Superintendent

## INVITATION TO BID

### **BID NO. 24-11**

CAMERON ASBELL

District 1

LISA BAXTER

District 2

ASHLEY CLEMENZI

District 3

LINDA CAMPBELL

District 4

DEVIN WHITEHURST

District 5

480 Marshburn Dr.  
Bronson, FL 32621

PHONE 352-486-5231  
FAX 352-486-5237

*An Equal  
Opportunity Employer*

The School Board of Levy County does not discriminate on the basis of race, color, national origin, gender, age, disability, religion, marital status or genetic information in its educational programs, services or activities, or in its hiring or employment practices. The district also provides equal access to its facilities to the Boy Scouts and other patriotic youth groups, as required by the Boy Scouts of America Equal Access Act. Questions, complaints, or requests for additional information regarding discrimination or harassment may be sent to:

Kalee Wade, Director of Personnel  
480 Marshburn Drive  
Bronson, FL 32621  
Phone: 352-486-5231  
Kale.wade@levyk12.org

The School Board of Levy County will receive SEALED BIDS at the Office of the Superintendent, 480 Marshburn Drive, Bronson, Florida 32621-0129 until:

**Mandatory Pre-Bid: April 15, 2025, at 9:00 am**

**Bid Deadline: May 7, 2025, at 2:00 pm**

For **Re-Roof Building 200 and 400 at Bronson Elementary School**. In keeping with our specifications, Bids will be opened, tabulated, and awarded as specified below:

Bids will be opened and tabulated at the School Board Office on **May 8, 2025, at 9:00 am**, and awarded at the School Board Meeting on **March 13, 2025**.

A Bid will be considered a firm offer and cannot be withdrawn without the consent of the School Board for a period of forty-five (45) days subsequent to the opening of the Bids.

Submit your Bid on the form provided, return the original, and retain a copy for your records.

The Board reserves the right to reject any and all Bids. Bids will be awarded to the lowest and/or best Bid meeting the requirements of the Board.

Any questions concerning the Bid shall be directed to the following person at the Office of the Superintendent: **Brandon Eastman, Purchasing Coordinator, at (352) 486-5297.**

**THE SCHOOL BOARD OF LEVY COUNTY, FLORIDA**

PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED BY FLORIDA STATUTES TO PROVIDE A VERBATIM TRANSCRIPT OF SAID ACTION

Our mission is to educate all students in a safe environment and to graduate them ready for college and career success.

**THE SCHOOL BOARD OF LEVY COUNTY, FLORIDA**  
**480 Marshburn Drive**  
**BRONSON, FLORIDA 32621**  
**(352) 486-5231**

**BID NO. 24-11**

**CERTIFICATION**

I hereby certify that I have carefully read all instructions pertaining to the Bid and that my Bid complies, without exception, to all instructions. This Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud.

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Company

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Authorized Representative (Signature)

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Authorized Representative (Typed)

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Title

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Address

---

City, State, and Zip Code

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Telephone Number

---

Fax Number

---

E-Mail Address

If for some reason you cannot submit a Bid, please list those reasons below:

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**SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(a),  
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC  
OR OTHER OFFICIAL AUTHORIZED TO AND MINISTER OATHS.**

1. This sworn statement is submitted to \_\_\_\_\_  
[print name of the public entity]  
by \_\_\_\_\_  
[print individual's name and title]  
for \_\_\_\_\_  
[print name of entity submitting sworn statement]

whose business address is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

and (if applicable) its Federal Employer Identification Number (FEIN) is \_\_\_\_\_

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn  
statement: \_\_\_\_\_.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
1. A predecessor or successor of a person convicted of a public entity crime; or
  2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. [Indicate which statement applies]

\_\_\_\_\_ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

\_\_\_\_\_ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THE FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

\_\_\_\_\_  
[signature]

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Personally known \_\_\_\_\_

Or Produced identification \_\_\_\_\_

Notary Public – State of \_\_\_\_\_

\_\_\_\_\_  
(Type of Identification)

My commission expires \_\_\_\_\_

\_\_\_\_\_  
(Printed, typed or stamped  
commission name of notary public)

**Public Employers, Contractors, and Subcontractors Affidavit of Compliance Pursuant to  
448.095, F.S.**

Beginning January 1, 2021, every public employer, Contractor, and Subcontractor shall register with and use the E-Verify system to verify the work authorization status of all newly hired employees. A public employer, Contractor, or Subcontractor may not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

\_\_\_\_\_  
**Name of Business**

☐ **I employ more than 25 employees and have registered with E-verify as required by law.**

\_\_\_\_\_  
**E-Verify/Federal Work Authorization User Identification Number**

\_\_\_\_\_  
**Date of Authorization**

\_\_\_\_\_  
**Authorized Signature**

OR proceed to next section if you DO NOT employ more than 25 employees

☐ **I am not required to register with E-verify. However, I do not employ, contract with, or subcontract with an unauthorized alien.**

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_, 20\_\_ in \_\_\_\_\_ (city),  
\_\_\_\_\_ (state).

\_\_\_\_\_  
**Signature of Authorized Officer or Agent      Printed Name and Title**

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE \_\_\_\_\_ DAY OF  
\_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
**NOTARY PUBLIC**

My Commission Expires: \_\_\_\_\_

## **DRUG-FREE WORKPLACE FORM**

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

\_\_\_\_\_  
Bidder's Signature

\_\_\_\_\_  
Date

**PROCEDURE FOR ALL CONTRACTORS**  
**Board Policy 8.20-Background screening for Contractors**

All contractual personnel who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds must meet level 2 screening requirements as described in Florida Statutes. Contractual personnel shall include any vendor, individual or entity under contract with a school or the School Board. Each vendor, individual contractor or employee of a contractor as described in this section must provide verification that he/she has met the level 2 screening requirements prior to accessing a school campus and provide evidence of compliance with Florida Statute Section 448.095 (see requirements at the end of this page) The following non-instructional contractors shall be exempt from level 2 screening:

1. A contractor who is under direct, line of sight supervision of a District employee or contractor who has met the level 2 screening requirements;
2. A contractor who is required by law to undergo level 2 screening for licensure, certification, employment, or other purposes and provides appropriate documentation;
3. A law enforcement officer who is assigned or dispatched to school grounds;
4. An employee or medical director of a licensed ambulance provider who is providing services;
5. A contractor at a site where students are not permitted and a six (6) foot chain link fence separates the work site from the remainder of the school grounds; or
6. A contractor who provides pick up or delivery services that involve brief visits to school grounds when students are present.

A non-instructional contractor who is exempt will have his or her name or other identifying information searched against the registration information regarding sexual offenders and sexual predators on the state FDLE and national Department of Justice sex offender public registries.

If a contractor has not been fingerprinted or does not have a statewide badge, they must contact Lori Lott in Personnel at 352-486-5231 to obtain the information on how to complete the process on the Level 2 screening. **Please note: it may take up to 30 days for the fingerprinting and badge production to be complete.** The contractor will be contacted once the badge is received and must make arrangements to pick it up from the Personnel Department during regular business hours and must produce identification in order to do so.

If a contractor has been badged by another district and has a statewide badge, they must produce their full name, social security number and date of birth in order to verify their information in the shared database. They may also need to produce a copy of their badge as additional verification. They will not be cleared to enter any school district campus until they have been confirmed.

Failure to follow the above requirements will result in immediate removal from school district grounds.

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Signature of Authorized Official

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Print Name and Title

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Date

**CERTIFICATION DEBARMENT AND SUSPENSION**

**THE BIDDER HEREBY CERTIFIES THAT:**

- a. The resulting contract is a covered transaction for purposes of 2 C.F.R. 180 and 2 C.F.R. 3000. As such, the vendor is required to verify that none of the vendor, its principals (defined at 2 C.F.R. 80.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. 180.940) or disqualified (defined at 2 C.F.R. 180.935).
- b. The vendor must comply with 2 C.F.R. 180 subpart C and 2 C.F.R. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- c. This certification is a material representation of fact relied upon by County (subgrantee). If it is later determined that the bidder did not comply with 2 C.F.R. 180, subpart C and 2 C.F.R. 3000, subpart C, in addition to remedies available to County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- d. The bidder agrees to comply with the requirements of 2 C.F.R. 180, subpart C and 2 C.F.R. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder further agrees to include a provision requiring such compliance in its lower tier covered transactions.

**COMPANY NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_

**STATE & Zip Code:** \_\_\_\_\_

**COMPANY'S AUTHORIZED OFFICIAL:**

**SIGNATURE:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## BYRD ANTI-LOBBYING AMENDMENT CERTIFICATION

(To be submitted with each bid or offer exceeding \$100,000)

The undersigned, [Contractor/Vendor] \_\_\_\_\_, certifies,  
to the best of one's knowledge and belief that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Please check the appropriate box:

☐ No non-federal funds have been used or are planned to be used for lobbying in connection with this application/award/contract.

☐ or  
Attached is Standard Form LLL, "Disclosure of Lobbying Activities," which describes the use (past or planned) of non-federal funds for lobbying in connection with this application/award/contract.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Date

# **The School Board of Levy County**

**480 Marshburn Dr.**

**Bronson, Florida, 32621**

**(352)-486-5231**

## **General Conditions**

**Sealed Bids:** One (1) copy of all bid sheets in this form must be executed and returned. All bids are subject to the conditions herein and on the attached pages.

**Return One (1) Copy of Bid Only:** Bids must be submitted in sealed envelopes. The face of the envelope shall contain the date and time of the bid opening and the bid number.

1. **Execution of Bids:** Bids must contain a manual signature of an authorized representative in the space provided on the attached sheet. The company's name must appear on each page of the bid as required.
2. **No Bid:** If not submitting a bid, respond by returning one (1) copy of this form, marking it "NO BID", and explain the reason on the Certification Page. Repeated failure to bid without specific justification shall be cause for removal of a supplier's name from the bid mailing list. A bidder, to qualify as a respondent, must submit a "NO BID", and same must be received no later than the stated bid opening date.
3. **Prices Quoted:** Deduct trade discounts and quote firm net prices. Give both unit price and extended total. In the case of a mistake in extensions, the unit price will take precedence. All prices quoted shall include shipping, handling and insurance. Bidders may offer discounts as an inducement to secure expeditious payment of invoices, however, such discounts will not be considered as part of the unit price or as consideration in making the bid award. Prices and extensions shall be typed or printed in ink.
  - a. **Mistakes:** Bidders are expected to examine the specifications, delivery schedules, bid prices, extensions, and all instructions pertaining to supplies and services. Failure to do so will be at bidder's risk.
  - b. **Conditions and Packaging:** It is understood and agreed that any item offered or shipped as a result of this bid shall be received (current production model at the time of this bid). All containers will be suitable for storage or shipment, and all prices shall include standard commercial packaging.

- c. **Underwriter's Laboratories:** Unless otherwise stipulated in the bid, all manufactured item(s) and fabricated assemblies shall carry U.L. approval or free examination listed where such has been established by U.L. for the item(s) offered and furnished.
  - d. **Bidder's Conditions:** Any condition to be made as part of the bid should be submitted by letter with a note thereof on the bid sheet for consideration.
- 4. **Equivalents:** Any manufacturer's trade names, brand names, information and/or catalogue numbers listed in a specification are for information and not to limit competition. Bid any brand which meets or exceeds the quality or specifications listed for any item. If the bid is based equivalent products, indicate on the bid the manufacturer's name and number, and indicate any deviations from the specifications listed. Lacking any written indications of intent to quote an alternate brand or model number, the bid will be considered as a quotation in complete compliance with the specifications as listed in the form.
- 5. **Non-Conformance To Contract Conditions:** Item(s) may be tested for compliance with specifications by an independent testing firm mutually acceptable to the School Board and the successful bidder. Item(s) delivered, not conforming to specifications may be rejected and returned at vendor's expense. These item(s), and item(s) not delivered as per delivery date in bid and/or Purchase Order, may be purchased on the open market. Any increase in cost may be charged against the bidder. Any violations of these stipulations may also result in the bidder's name being removed from the Board's vendor mailing list.
- 6. **Samples:** Samples of item(s), when required, must be furnished free of expense, and if not destroyed, will, upon request, be returned at bidder's expense. Request for the return of samples must be made within ten (10) days following the bid opening. Each individual sample must be labeled with bidder's name, bid number and item number. Failure of bidder to either deliver required samples or to clearly identify samples as indicated may be reason for rejection of the bid.
- 7. **Delivery:** Unless otherwise stated and agreed upon, the normal length of time from receipt of order to complete performance of bid and/or delivery of product bid, is forty five (45) days. The successful bidder, upon acceptance of the bid by the Board, agrees that sum of money equivalent to one percent (1%) of the total cost of the contract for each day that the contract is delayed, by the successful bidder, or those for whom the successful bidder acts as agent, beyond the date of performance, shall be considered liquidated damages to be paid to the Board for damages occasioned by delay or failure to complete the contract within the time specified herein, or specified by the successful bidder. However, in no case shall the total penalty exceed five percent (5%) of the amount of the Contract. If no date of

performance is given by the successful bidder as part of his bid,, then the date of completed performance shall be presumed to be "Complete Performance Within Forty-Five (45) Days of the Date the Order is Issued".

8. **Interpretations:** Any questions concerning conditions and specifications should be submitted to the Board no later than three (3) days prior to the bid opening.
9. **Awards:** Unless specifically stated, bidding shall be on an individual item basis or a total basis or any other basis which will be to the best interest of the Board. The Board reserves the right to reject any and all bids and to waive formalities. The Board reserves the right to evaluate bids on any basis, determine by the Board as the best interest of the Board,
10. **Bids:** Bid openings shall be public on the date and at the time specified on the bid form. All bids received after the specified deadline shall not be considered, and shall be returned unopened. Offers by Telegram, Telephone, or Fax Machine are not acceptable.
11. **Advertising:** In submitting a proposal, bidder agrees not to use the results therein as a part of any commercial advertising.
12. **Inspections, Acceptance and Title:** Inspection and acceptance will be at destination, unless otherwise provided. Title to, or risk of loss or damage to all item(s) shall be the responsibility of the successful bidder until acceptance by the Board, unless loss or damage results from negligence by the Board.
13. **Payment:** Payment will be made by the Board after the item(s) awarded to a vendor have been received in full, inspected, and found to comply with awarded specifications, free of damage or defect, and properly invoiced.
14. **Disputes:** In case of any doubt or difference of opinion as to the item(s) to be furnished hereunder, the decision of the Board shall be final and binding on both parties.
15. **Legal Requirements:** Federal, State, County, and Local Laws, Ordinances, Rules and Regulations that in any manner affect the item(s) covered herein, apply. Lack of knowledge by the bidder will in no way be a cause for relief from responsibilities.
16. **Patents and Royalties:** The bidder, without exception, shall indemnify and save harmless, the Board and its employees, from liability and any nature of kind, including cost and expenses for, or on account of any copyrighted, patented, or unpatented invention, process or article manufactured or used in the performance of the contract, including its use by the Board. If the bidder used any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices include all royalties or costs arising from the use of such design, device or material in any way involved in the work.

17. **Quantities:** The Board reserves the right to increase or decrease any item(s) bid in the amount of ten percent (10%). Additional quantities over and above the ten percent (10%) figure stated, may be negotiated upon mutual consent.
18. **Right of Protest:** Failure to file a protest within the time limits prescribed in Section 120.57 (3), Florida Statutes, shall constitute a waiver of procedures under Chapter 120, Florida Statutes.
19. **Special Conditions:** Any and all Special Conditions may vary from these General Conditions and will have precedence.
20. **Purchases By Other Governmental Agencies:** In accordance with Florida Statutes, Chapter 6A-1.012. as amended, other City or County Governmental Agencies, other School Boards, Community Colleges or the State University System are permitted to purchase items at unit prices in any contract or award resulting from this bid upon the contractor's approval. Please indicate whether you will or will not allow other Governmental Agencies to purchase from any contract or award from this bid.

( ) I will allow other Governmental Agencies to use Bid pricing.

( ) I will not allow other Governmental Agencies to use Bid pricing.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Company \_\_\_\_\_

**SCHOOL BOARD OF LEVY COUNTY**  
**SPECIAL CONDITIONS**  
**BID NO. 24-11**

**Re-Roof Building 200 and 400 at Bronson Elementary School**  
**Funds:**

Scope of Work:

Re-Roof Building 200 and 400 at Bronson Elementary School, located at 400 Ishie Avenue, Bronson, Florida 32621, as per the specifications listed herein.

Pre-Qualification of Bidders:

All Contractors wishing to bid on this project must be pre-qualified with the School Board of Levy County. General Contractors must submit pre-qualification information no later than **April 15, 2024**. Pre-qualification statements, copy of Occupational License, copy of County and/or State Contractor's License, and Certificate of Insurance containing both Worker's Compensation and General Liability are required to be pre-qualified. Pre-qualification information can be mailed to 480 Marshburn Drive, Bronson, FL 32621 to the attention of Brandon Eastman, Purchasing Coordinator, emailed to [purchasing@levyk12.org](mailto:purchasing@levyk12.org) and [maintenance@levyk12.org](mailto:maintenance@levyk12.org).

**Mandatory Pre-Bid Conference:**

**The mandatory pre-bid conference for this project will be held on April 15, 2024, at 9:00 am at Bronson Elementary School.**

Contact:

All questions should be directed to Brandon Eastman, Purchasing Coordinator, at (352) 486-5297 or to William Stockman, Maintenance Director, at (352) 486-5250.

Contract:

The successful bidder agrees to sign a Contract for this project and to guarantee project completion by the completion date listed herein. **Successful bidder will have the option of receiving payment in a lump sum at the end of the project(s), or upon a schedule outlined in the Contract. The schedule is normally on a percentage basis and requires an inspection and invoice prior to each payment.**

Commencement and Completion of Work:

Work can begin after all Contract Documents have been properly submitted and signed, on or after **June 3, 2025, and all work to be completed by August 4, 2025.**

A notice to proceed and a purchase order will be issued upon completion of all necessary Contract Documents.

Liquidated Damages:

Liquidated damages shall be assessed as follows:

**Five Hundred Dollars (\$ 500.00) per calendar day.**

Insurance:

Prior to execution of the Contract, successful bidder shall provide a Certificate of Insurance containing both General Liability and Worker's Compensation as required by Law. The School Board of Levy County must be listed as an additional insured on the Certificate.

Public Entity Crime:

All Bidders are hereby notified of the provisions of paragraph (2) (a) of Section 287.133, Florida Statutes, which reads as follows:

A person or affiliate who has been placed on the convicted Bidder list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or Contractor under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted Bidder list.

Conflict of Interest:

This Agreement is subject to the provisions of 112, F.S. Bidder shall disclose the name of any officer, director, or agent who is also an employee of SBLC. Further, Bidder shall disclose the name of any SBLC employee who owns, directly or indirectly, an interest of 5% or more in Bidder's firm or any of its branches.

Nondiscrimination & Equal Opportunity Assurance:

- a) Bidder certifies that it is in compliance with the non-discrimination clause contained in Executive Order 11246, as amended by Executive Order 11375, regarding equal employment opportunity for all persons without regard to race, color, religion, sex or national origin.
- b) An entity or affiliate who has been placed on the State of Florida discriminatory bidder list **may not** submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or Contractor under contract with any public entity, and may not transact business with any public entity.

**E-Verify:**

- a) Pursuant to Fla. Stat. § 448.095, effective January 1, 2021, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, <https://e-verify.uscis.gov/emp>, to verify the employment eligibility of all employees hired during the term of this Contract.
- b) Subcontractors and Consultants: (i) Contractor shall require all subcontractors and consultants performing work under this Contract to use the E-Verify system for any employees they may hire during the term of this Contract, (ii) Subcontractors and Consultants shall provide Contractor with an affidavit stating the subcontractor or consultant does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095, (iii) Contractor shall maintain a copy of all affidavits, (iv) Contractor shall, within 24 hours of request by SBLC, provide a copy of affidavit to SBLC.
- c) Contractor must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.
- d) Failure to comply with this provision is a material breach of the Contract, and SBLC may choose to terminate the Contract at its sole discretion. Contractor may be liable for all costs associated with SBLC securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

***If bid is awarded, contractor will complete E-Verify Affidavit of Compliance.***

**THE FOLLOWING CLAUSES APPLY ONLY TO WORK FUNDED IN WHOLE OR IN PART BY FEDERAL GRANTS.**

**Federal Debarment:**

By signing this bid / proposal, the offeror certifies, to the best of its knowledge or belief, that the offeror and its principals are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal Agency; or have not within a three year period preceding this offer, been convicted of or had a civil judgement rendered against them in connection with a public contract or subcontract; or are not criminally or civilly charged by a governmental entity with commission of offenses; or has not within a three year period preceding this offer had a contract terminated for default by any Federal agency. (Far 52.209-5).

***Certification Regarding Debarment, suspension, ineligibility, and voluntary exclusion must be included in bid packet for any federally funded project.***

**Byrd Anti-Lobbying Amendment:**

(31 U.S.C. 1352): For Contracts exceeding \$100,000, Contractor shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to SBLC.

***Byrd Anti-Lobbying Amendment Certification must be included in bid packet for federally funded projects that exceed \$100,000.***

**Copeland “Anti-Kickback” Act:**

Contractor shall comply with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”) on all federally funded contracts exceeding \$2,000. The Act provides that each Contractor is prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. SBLC will report all suspected or reported violations to the Federal awarding agency.

**David Bacon Act:**

(As amended (40 U.S.C. 3141-3148)). As required by Federal program legislation, Contractor shall comply with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”) on all federally funded contracts exceeding \$2,000. In accordance with the statute, Contractor must pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, Contractor must pay wages not less than once a week. A copy of the current prevailing wage determination issued by the Department of Labor is included herein. Subsequent wage determinations will be made available to Contractor during the term of the Agreement as updated by the Department of Labor. Contract award is conditioned upon the acceptance of the wage determination(s) by Contractor. SBLC will report all suspected or reported violations to the Federal awarding agency.

**Contract Work Hours & Safety Act:**

(34 CFR 80.36(i)(6)): Contractor shall comply with sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations, 29 CFR, Part 5. This applies to all construction work >\$2,000 and to other work >\$2,500 that involves mechanics and laborers.

**Clean Air Act:**

(42 U.S.C. 7401-7671q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. 1251-1387), AS AMENDED: For Contracts exceeding of \$150,000, Contractor shall comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Submission of Bids:

**Each submitted Bid shall include the following:**

- 1. License Certification (if needed)**
- 2. Public Entity Crime Statement**
- 3. E-Verify Form**
- 4. Drug-Free Workplace Compliance Statement**
- 5. Background Screening Requirements Statement**
- 6. Bid Bond (required if Bid is over \$50,000)**
- 7. Bid Sheet provided and any other information that may be required by the specifications.**

**The following is also required if a project is funded in full or in part by federal grants.**

- 1. Certification Regarding Debarment, suspension, ineligibility, and voluntary exclusion.**
- 2. Byrd Anti-Lobbying Amendment Certification (required for federally funded projects with bids exceeding \$100,000).**

**All documentation to be filled out and signed by an authorized company representative.**

Bidder's Representative:

Each bidder by making his bid represents that:

1. He has read and understands the Bidding Documents and his Bid is made in accordance therewith.
2. He has visited the site, familiarized himself with local conditions under which the work is to be performed and has correlated his observations with the requirements of his proposed Contract Documents.
3. His Bid is based upon the materials, systems and equipment required by the bidding documents without exception.

Bid Security:

**Each Bid submitted that is over Fifty Thousand (\$50,000) dollars shall be accompanied by a certified check or bid bond in the amount of not less than 5 % of the total amount of the Bid, guaranteeing that the Bidder will enter into a Contract with the Board for this project.**

**Should the bidder refuse to enter such Contract, the amount of the Bid Security shall be forfeited to the Board as liquidated damages, not as a penalty.**

**The Board will have the right to retain the bid security of bidders to whom an award is being considered until either (a) the Contract has been executed, or (b) sixty (60) calendar days have elapsed so that Bids may be withdrawn, or (c) all Bids have been rejected.**

Modification of Withdrawal Bids:

**A Bid may not be modified, withdrawn, or canceled by the Bidder for a period of sixty (60) calendar days following the time and date for the receipt of Bids, and each Bidder so agrees in submitting his Bid.**

Bid Deadline:

Bids will be received up to **May 7, 2025, at 2:00 pm.**

Bid Opening:

Bids will be opened at the School Board office located at 480 Marshburn Drive, Bronson, FL 32621 at **9:00 am on May 8, 2025.**

Bid Award:

Bids will be awarded at the **May 13, 2025, School Board meeting. The bid will be awarded in the best interest of the Board, one contractor will be awarded.**

# School Board of Levy County

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## Re-Roof Building 200 and 400 at Bronson Elementary School

### Scope of Work Below

1. Re-roof Building using lifetime warranty architectural shingles
2. Remove all roofs covering including underlayment and drip edge.
3. Secure any sheathing not appropriately fastened and /or where original fasteners have failed.
4. Provide a cost per square foot for removal and replacement of damaged/rotted roof sheathing (minimum replacement size 4' x 4') (16 sq. ft).
5. Provide and install temporary dry-in as directed by the district. The price for temporary dry-in shall be per Square (100 sq. ft.).
6. Each building roof needs to be bid individually but only one contractor will be awarded the bid based on total funding.
7. Install manufacturer-approved roofing system (to all applicable building codes) including but not limited to underlayments, starter strips, shingles, fasteners, and sealants.
8. Install new attic roof vents and pipe flashings of the same like and kind as existing or pre-approved equal.
9. Install new drip edge and flashings of the same like and kind as existing or pre-approved equal.
10. Complete cleanup and magnetization for nail removal of immediate work area.
11. Removal and disposal of all project-related debris.
12. Underlayment shall be a minimum of 2 layers of synthetic underlayment ½ lapped or as required for manufacturer's specs.
13. All valleys will be closed cut/ California cut.
14. Ridge vent replacement where there is an existing ridge vent shall be shingled over the ridge vent.
15. Install new base flashing and counter flashing on any brick sidewalls.
16. Install new base flashing on interior courtyard roofs. Counter flashings can be re-used if that meet the shingles manufacturer's specs.
17. Install new cap flashings on open corners of buildings to match the new drip edge.

18. Contractor must provide a copy of contractor's workmanship warranty.
19. Contractor must be a certified installer of the manufacturer and provide a copy of the manufacturer's backed (minimal 20 year no dollar limit) workmanship and material warranty.
20. Remove and replace damaged 2x4 fascia as needed in courtyard areas.
21. Contractor must provide a copy of manufacturer's installation instructions.
22. Provide cost for supplying and installing perimeter construction security fencing as specified in attachment for this project.
23. The contractor is responsible for applying for and obtaining all necessary permits and documentation through the school board's building official.  
(Marshal McElroy of NEFEC) The permit will be of no cost to the contractor.
24. Any questions, discrepancies, or alterations to the above specifications must be discussed with and approved, in writing, by the building official and the director of maintenance for the School Board of Levy County.

## Bronson Elementary Campus

Buildings that are being re-roofed are circled.



This shows approximately the area of feet and the location of perimeter fencing.



**SCHOOL BOARD OF LEVY COUNTY BID FORM**

Bid No.: **24-11**

Bid Title: **Re-Roof Building 200 and 400 at Bronson Elementary School**

Bid Deadline: **May 7, 2025 at 2:00 pm**

**ALL BIDS MUST BE RETURNED ON THIS FORM**

1. The undersigned, having examined the proposed Bid Documents titled:  
**Re-Roof Building 200 and 400 at Bronson Elementary School**

And having visited the sites and examined the conditions affecting the work, hereby proposes and agrees to furnish all labor, materials and equipment and to perform the operations necessary to complete the work as required by said proposed Bid Documents and Specifications.

**Building 200-** \$ \_\_\_\_\_

**Building 400-** \$ \_\_\_\_\_

**Shingle Manufacturer-** \_\_\_\_\_

**Provide and install replacement wood for sheathing as necessary using the minimum replacement sizes listed in the Bid specification at the prices indicated below. The price for sheathing shall be per Square Ft.**

**Sheathing: Sq. Ft. \$** \_\_\_\_\_

**Provide and install temporary dry-in as directed by the district. The price for temporary dry-in shall be per Square (100 sq. ft.).**

**Cost per Square for Temporary Dry-In- \$** \_\_\_\_\_

**Cost for supplying and installing security fencing as detailed in the Scope of Work- \$** \_\_\_\_\_

Cost per sq. ft. to remove and replace 2" insulation \$ \_\_\_\_\_

Cost per LF. To remove and replace ½" furring strip between insulation and roof sheathing \$ \_\_\_\_\_

Cost per each for squirrel guards over vent pipes \$ \_\_\_\_\_

Cost per Linear Foot to remove and replace 2x4 pressure-treated fascia-  
\$ \_\_\_\_\_

2. The undersigned understands and agrees to comply with and be bound by the Bid Documents and specifications issued for this project.

3. The undersigned acknowledges receipt of Addenda numbers:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

4. Commencement and Completion of Work: **June 3, 2025 - August 4, 2025**

The successful bidder agrees to sign a Contract for this project and to guarantee project completion of all work on or before the time specified.

Bidder: \_\_\_\_\_

Name of Company

By:

\_\_\_\_\_  
Printed name of authorized company representative

\_\_\_\_\_  
Signature of authorized company representative

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Type of business entity: \_\_\_\_\_

(Incorporated, Non-Incorporated)  
SCHOOL BOARD OF LEVY COUNTY

## CONTRACTOR'S PRE-QUALIFICATION STATEMENT

**Due by April 15, 2024**

All information below must be filled out. You must also submit a current copy of your Occupational License, a current copy of your County and/or State Contractor's License, and a copy of a Certificate of Insurance containing both Worker's Compensation and General Liability.

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

The information can be mailed to 480 Marshburn Drive, Bronson, FL 32621 to the attention of Brandon Eastman, or emailed to [purchasing@levyk12.org](mailto:purchasing@levyk12.org) and [maintenance@levyk12.org](mailto:maintenance@levyk12.org).