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GOVERNING BOARD MINUTES

City of Cape Coral Charter School Authority

Governing Board Regular Meeting

Tuesday, May 8, 2018 at 9:00a.m.
Cape Coral City Council Chambers

1. Call to Order

A meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, May 8, 2018 at Cape Coral Council Chambers. Chairman Michael Campbell called the meeting to order at 9:01a.m.

2. Moment of Silence

Chairman Michael Campbell

3. Pledge of Allegiance to the Flag of the United States of America

Chairman Campbell

4. Board Member Roll Call

Present: Chairman Campbell, Vice-Chair Tami Traiger, Sam Fisher, Krisiti McMillian, Vanessa Metzger, Jennifer I Nelson, District 4, Angela Ticich, Russell Winstead

Absent Unexcused: Ross

Also Present: Jacquelin Collins, Superintendent

MaryAnne Moniz, Business Manager

Danielle Jensen, Director of Procurement and Food Services

Dolores Menendez, City Attorney

Mark Moriarty, Assistant City Attorney, City of Cape Coral

Victoria Bateman, Director, Finance, City of Cape Coral

Britt Martin, Senior Accountant, City of Cape Coral

Jeanette Kreuz, Senior Accountant, City of Cape Coral

Gary Cerny, President, Charter School Foundation
Kevin Brown, Principal, Christa McAuliffe Elementary
Chris Cann, Principal, Oasis Elementary
Donnie Hopper, Principal, Oasis High School
Amanda Sanford, Principal, Oasis High School
Carrie Abes, Christa McAuliffe Elementary
Dierdre Hanley, Oasis Elementary
Heath Sterk, Oasis Middle School
Daniel Flynn, GradyMinor Associates
Michael Miniachi, CME parent rep
Members of the General Public

5. Approval of Previous Minutes

Motion made by Member Fisher, Second by Member Winstead to approve the Minutes of the April 10, 2018. *Unanimous; Motion Carried*

6. Approval of Regular Meeting Agenda

Motion made by Member Fisher, Second by Member Winstead, to approve the Agenda of the Regular Governing Board Meeting, May 8, 2018. *Unanimous; Motion Carried*

7. Public Comment

- A. No Comments from the Public.
- B. Chairman Campbell spoke about the Governing Board and Charter School family appreciation of the dedication and service of former Governing Board Chairmen, Jessica Cosden and Robert Zivkovic. (Plaque Service)
- C. Acknowledgement of new Parent Representative, Michael Miniachi, who will represent Christa McAuliffe Elementary.

8. Consent Agenda

8A. [Approved] NEOLA POLICY 3362 "ANTI-HARASSMENT" Change of Delegation of Authority's Compliance Officer(s) Motion made by Member Fisher, Second by Member Nelson to approve NEOLA POLICY 3362 "ANTI-HARASSMENT" Change of Delegation of Authority's Compliance Officer(s) - Superintendent Collins. *Unanimous; Motion Carried*

9. Superintendent Report

Superintendent Collins Report:

Christa McAuliffe Elementary Expansion

Daniel Flynn, Engineer, Wayne Arnold, Director of Planning, and Art Casstianos, Architect GradyMinor & Associates. Discussion Held

Discussion with background and options regarding the Christa McAuliffe Portables expansion and/or construction that needs to be complete by January 2020:

Option 1: Maximum; 2-story expansion with 16 total classrooms-8 top/8 bottom floor

Option 2: Moderate; 2-story expansion with 8 total classrooms-4 top/4 bottom floor

Option 3: 2- Permanent Modular Building with 8 total classrooms with bathrooms in each

Cost estimates (totals):

Option 1: \$6,100,938.00

Option 2: \$3,316,917.00

Option 3: \$1,872,897.00 - Discussion Continued

GradyMinor is moving forward with permitting timeline 7+/- months. Discussion Held Dolores Menendez, City Attorney, reminded all parties they need to be in partnership with the City and its construction policies. This is not a direct contract; this is to be considered a city project in terms of expanding the city owned facility. Discussion Held

Superintendent - Spiceworks Inventory Tracker

One-stop shop for managing devices, customized reporting and alerting, and software tracking. This program will help us stay in control of our network by capturing a full inventory of our network and helping us track it.

Strategic Plan Goal 2: Organization of Continuous Improvement

Review of 3-year strategic plan that is still rolling out. *Further Explanation Continued*

Strategic Plan Goal 3: Increase Community Engagement

Review of 3-year strategic plan that is still rolling out. *Further Explanation Continued*

10. **Chairman Report**

Recognized new parent representative for Christa McAuliffe Elementary, Michael Miniachi who started the Parent WatchDad program that everyone loves and is very grateful to have at our school. Welcome!

The recent security threat to Oasis Elementary was handled very well by the Superintendent and her staff, in conjunction with the City of Cape Coral law enforcement, and their staff. They are to be commended for their excellent professionalism and quick work.

11. **Foundation Report**

Gary Cerny, Foundation President:

The Rally made about net \$55,000 with \$20,000 earmarked specifically by donors toward specific things. The Auction turned out to be net \$18,000 +/- How funds will be shared and disbursed is still to be determined.

The Lighthouse Awards were on Friday, May 4, 2018 at The Yacht Club; a very good time was had by all. It was a great night to celebrate teachers and outstanding support staff.

Scholarship disbursements and grant writing ideas are still pouring in. *Further Explanation*

12. **Staff Comment**

No Staff Comment

13. **Unfinished Business**

13A *[Approved]* Superintendent's Performance Evaluation Timeline - Vice-Chair Traiger. Motion made by Member Winstead, Second by Member Fisher to approve the Superintendent's Performance Evaluation Timeline. *Unanimous Motion Carried*

Discussion Held

14. **New Business**

14A *[Approved]* Chromebook Purchase for Christa McAuliffe Elementary, Oasis Elementary, and Oasis Middle School Before Year-end - Danielle Jensen, Director of Procurement and Food Service. Motion made by Member Fisher, Second by Member Traiger. *Unanimous; Motion Carried*

Discussion Held

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15. Final Board Comment and Discussion

No Comments

16. Time and Date of Next Regular Meeting

The next Regular Governing Board Meeting will be held on Tuesday, June 12, 2018 at 9:00 a.m. in Council Chambers.

17. Adjournment

The Governing Board adjourned at 11:36 a.m.

Respectfully Submitted,

Kathleen Paul-Evans

Executive Assistant to the Interim Superintendent

City of Cape Coral Charter School Authority

**BOARD
APPROVED**

JUN 12 2018

CITY OF CAPE CORAL
CHARTER SCHOOL AUTHORITY

Secretary

Date of approval