

VOL. IIV

Pgs: 434-440



# GOVERNING BOARD MINUTES

## City of Cape Coral Charter School Authority

### Governing Board Regular Meeting

Tuesday, June 12, 2018 at 9:00a.m.  
Cape Coral City Council Chambers

#### 1. Call to Order

A meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, June 12, 2018 at Cape Coral Council Chambers. Chairman Michael Campbell called the meeting to order at 9:03 a.m.

#### 2. Moment of Silence

Chairman Michael Campbell

#### 3. Pledge of Allegiance to the Flag of the United States of America

Chairman Campbell

#### 4. Board Member Roll Call

Present: Chairman Michael Campbell, Sam Fisher (CL), Vanessa Metzger (CL), Jennifer I Nelson, District 4 (CM), Angela Ticich(Edu), Robert Miniaci (PR)

Absent Excused: Traiger (Vice Chair), Winstead

Also Present: Jacquelin Collins, Superintendent

MaryAnne Moniz, Business Manager

Danielle Jensen, Director of Procurement and Food Services

Mark Moriarty, Assistant City Attorney, City of Cape Coral

Britt Martin, Senior Accountant, City of Cape Coral

Jeanette Kreuz, Senior Accountant, City of Cape Coral

Kevin Brown, Principal, Christa McAuliffe Elementary

Chris Cann, Principal, Oasis Elementary

Donnie Hopper, Principal, Oasis High School

Health Sterk, general public

Michelle Hildebrand, general public

Barbara Klepper, general public

## **5. Approval of Previous Minutes**

Motion made by Member Nelson, Second by Member Fisher to approve the Minutes:

Regular Governing Board Meeting Minutes - May 8, 2018

Special Governing Board Meeting Minutes - March 6, 2018

Special Governing Board Meeting Minutes - January 18, 2018

## **6. Approval of Regular Meeting Agenda**

Motion made by Member Nelson, Second by Member Fisher to approve the Agenda of the Regular Governing Board Meeting, June 12, 2018. *Unanimous; Motion Carried*

## **7. Public Comment**

A. No Comments from the Public.

## **8. Consent Agenda**

Motion made by Member Nelson, Second by Member Fisher to pull *Consent Item 8A: Approval of the Superintendent's Performance Evaluation Score for Contract Salary Bonus - Vice Chair Traiger* for discussion, as requested by Chairman Campbell, and approve the balance of the Consent Agenda. *Unanimous; Motion Carried*

*Item 8A: Approval of the Superintendent's Performance Evaluation Score for Contract Salary Bonus - Vice Chair Traiger*

Chairman Campbell noted there was a late submission of the Superintendent's Performance Evaluation which was outside of the Governing Board's agreed deadline. He asked the board member who submitted the late evaluation if they would consider voluntarily removing their score.

Chairman Campbell: "Would you like to do that?"

Member Vanessa Metzger: "Yes."

Chairman Campbell: “Your evaluation will still be part of the Public Record, and does not change the overall score the Superintendent needed for a “positive” June evaluation score, which was required for her salary bonus under her contract agreement. Thank you “

The superintendent’s salary now increases from an annual salary of \$117,000 to \$120,000 per year. Any adjustment to the Superintendent’s rate of compensation after June 2018 will be negotiated by and between the Charter School Authority Governing Board and the Superintendent.

Motion made by Member Nelson, Second by Member Fisher to approve the Superintendent’s Performance Evaluation score for a contract salary bonus. *Unanimous; Motion Carried*

## 9. Superintendent Report

Superintendent Jacquelin Collins Report:

### Discussion of NEOLA Policy 1130: “Appointment, Assignment, Transfer, and Promotion of Administrators:

Based on Florida Statutes 1012.22(1)(a), Charter Schools are exempted from following NEOLA Policy 1130. However, as a communication piece to the Board, our Charter School Authority will follow the Lee County School District’s procedure for meeting this policy by adding, via CONSENT AGENDA, a list of system hires, transfers and appointments. Furthermore, NEOLA Policy 3120 is similar regarding the hiring of staff. Discussion Held.

Member Fisher would like the Board to act on a level of Advice and Consent whereas it concerns administrative level hiring. Otherwise, the superintendent should be able to handle the day-to-day operations without the Board’s interference. He would like to see this type of language amendment in the NEOLA Policy updating that will take place over the summer with Mark Moriarty, Assistant City Attorney, and the Superintendent. Discussion Held.

Chairman Campbell suggested after the NEOLA updates, maybe reviewing Chapter 26 with the City would follow, if appropriate. Campbell suggested having Member Nelson work closely with the City and the Board to keep each group informed. Discussion Held.

### Teacher Retention Rates

Regarding *CONSENT Item 8B: “General Personnel Recommendations,”* our charter school teacher turn-over rates are comparable to other charter schools, and although they do come in a touch higher than regular schools, we are still not so far out of the league that it would indicate we have internal problems. Discussion Held

### Introduction of New Oasis High School Principal, Dr Christina Britton

Dr Christina Britton has been hired as the new Oasis High School principal and we are very excited to have her. She is a former Assistant Superintendent in Desoto County for several years, and comes highly qualified to lead the school in a new direction. I am very confident that she is going to do a wonderful job for us. She has already taken the bull by the horns and we can expect great things from her.

Dr. Chrstitina Britton: I have spent more than 21 years in education and I can honestly say this is my dream job. I've always wanted to move up to the high school level. I've spent may years at the secondary level, then I jumped ship for a little bit as an assistant superintendent, then requested to return to the schools. I did start one or two days before staff was fully dismissed and I am very impressed with them. Im looking forward with meeting the staff and moving forward establishing the proproer structure and expectations for our students. I am more than happy at anytime to communicate with you and parents about the day to day events at our school. I will make this a school you can be proud of. Discussion held.

The SUMMIT contract was reviewed by Mark Moriarty and we have revamped the way it will be implemented next year, which is Dr.Britton's idea. Next year SUMMIT is going to be used as the great resource tool that it is, and implemented in a 90-minute block for no more than 30 minutes in Reading and Math classes for grades 9 and 10. There is significant value for this tyoe of learning and the MAP application that gives us actionable data about student performance is priceless. Moving forward SUMMIT will be omplemented in this way and I think teachers, students and parents are going to be much happier in they way the program is implemented. *Discussion Held*

### Safety & Security Update

Mark Ridenour is the City's Project Manager who is keeping us on a strict and clear August 3<sup>rd</sup> deadline. Although the procurement process has been waived, we still need three quotes to get the best prices. Engineers are conducting suveys and all projects are on schedules.

*Discussion Held*

### Parent & Guardian Group

One of the things we found out with Town Hall surveys is that parents don't always like or go to the school principals. So we are considering the formation of a parent's group to help facilitate school communication and response rate to our parents and stakeholders. *Further Discussion Held*

## 10. Chairman Report

Introduced new parent representative, Robert Miniaci from CME.

Congratulated Mrs. Collins on her administration and staff finishing out the year with success.

Thanked the Superintendent for working so well in collaboration with City officials and departments and is very pleased with the input and support coming from the City.

*Further Commentary from the Chairman* regarding successful relations with the City Council and the support and communication handled by Member Jennifer Nelson, District 4.

## 11. Foundation Report

No Report

## 12. Staff Comment

Donnie Hopper, Principal, Oasis Middle School

Oasis Middle School has been an “A” school for nine straight years. Parents are still camping out for seats in our schools. We had lots of stories in the press about the positive things going on in our charter school system. I just wanted to point out that we have many things going on that were misrepresented in the public. Having what we need and having what we want are two different things - we we need is the Council to understand who we are and what we provide for our kids, which is a world-class education. *Further Commentary*

Oasis Middle School (OMS) was looking for an effective way to deal with cell phones and social media issues during the school day. Principal, Donnie Hopper, researched and found a vendor, Yondr, that provides a unique product. Yondr’s grey pouch allows students to place their cell phone into a pouch that locks and then the cell phone cannot be used for the rest of the school day until it is unlocked. The phone would stay with the student all day and could be unlocked by the teacher in case of emergency. Students would be assigned a case and will put their cell phones in it during the beginning and ending day homeroom periods. According to the Wall Street Journal over 600 schools are using this program with success. San Lorenzo High School in California reports since using the product grades have increased and classroom discipline problems have decreased. They have also noticed more students engaging and interacting with one another as opposed to continued texting.

Yondr is a sole source supplier of the product that owns the patent and can only be purchased through them. OMS would obtain 850 cases at \$16.00 each for a total of \$13,600.00 with \$450.00 in freight for a total annual cost of \$14,050.00. At the end of the school year we have an option, to renew, terminate or adjust the existing lease program. Oasis High School is interested in following out lead if OMS finds Yondring an effective tool. Funding will be

transferred from OMS's Internal Fund to their General Fund to make this payment.

*Discussion Held*

### 13. Unfinished Business

### 14. New Business

14A[*Approved*] Motion made by Member Nelson, Second by Member Fisher to approve FY2019-2021 Proposed Operating Budget. *Unanimous; Motion Passed*

14B[*Approved*] Motion made by Member Nelson, Second by Member Fisher to approve distributing the Charge-Back fee of \$311,000 for Pay Parity in the following: Up to \$99, 482 will be used for staff pay parity, and the balance used for chrome book and cart purchases. *Unanimous; Motion Passed*

14C[*Approved*] Motion made by Member Nelson, Second by Member Fisher to approve an emergency GOVERNING BOARD SPECIAL MEETING on Friday, July 13, 2018 at 9:00 a.m., at Oasis High School - JROTC Briefing Room, 2<sup>nd</sup> Floor, to discuss SB 7026: "Mental Health Assistance Allocation." *Unanimous; Motion Passed*

**SESSION BREAK 10:37 a.m. - 10:45 a.m. Meeting adjourned: 10:46**

14D[*Approved*] Motion made by Member Fisher, Second by Member Nelson to approve the FY2019 Annual Purchase Orders Over \$50,000. *Unanimous; Motion Passed*

14E[*Approved*] Motion made by Member Fisher, Second by Member Ticich to approve the Charter School Wellness Policy - *Unanimous; Motion Passed*

14F[*Approved*] Motion made by Member Fisher, Second by Member Metzger to approve NJPA Chromebook Purchase for Oasis High School - *Unanimous; Motion Passed*

14G[*Approved*] Motion made by Member Ticich, Second by Member Fisher to approve the balance of the Regular Governing Board Meetings-2018 to meet at 5:30 p.m. in City Council Chambers. Previous meetings scheduled for 9:00 a.m., in City Council Chambers have been cancelled. The Board also approves hiring security personnel for three hours for the balance of the meetings *Unanimous; Motion Passed*

### 15. Final Board Comment and Discussion

Chariman Campbell thnks the staff and Board for all the good, hard work throughout the year. Member Fisher thanked the entire administration, Mrs. Collins and the teachers. Further Comment

Member Nelson, District 4 would like to offer the Board to do a retreat at the Burrows Home to help brainstorm about the types of persons/skill sets we'd like to apply for Board positions and committees as vacancies become available. *Further Comment*

Parent Rep. Robert Miniaci wished everyone a safe and happy summer.

**16. Time and Date of Next Regular Meeting**

The next Special Governing Board Meeting will be held on Friday, July 13, 2018 at 9:00 a.m., at Oasis High School-JROTC Briefing Room, 2<sup>nd</sup> Floor, 3519 Oasis Blvd., Cape Coral, FL 33914

The next Regular Governing Board Meeting will be held on Tuesday, August 14, 2018 at 5:30 p.m., in Council Chambers.

**17. Adjournment**

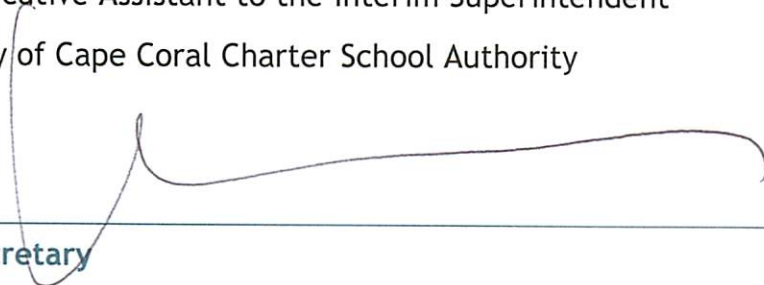
The Governing Board adjourned at 11:36 a.m.

Respectfully Submitted,

Kathleen Paul-Evans

Executive Assistant to the Interim Superintendent

City of Cape Coral Charter School Authority



Secretary

**BOARD  
APPROVED**

**AUG 14 2018**

CITY OF CAPE CORAL  
CHARTER SCHOOL AUTHORITY

Date of approval