



GOVERNING BOARD MINUTES

City of Cape Coral Charter School Authority

Governing Board SPECIAL Meeting

Friday, July 13, 2018 at 9:00 a.m.
Oasis High School - JROTC Briefing Room, 2nd Floor
3519 Oasis Boulevard, Cape Coral, Florida 33914

1. Call to Order

A SPECIAL meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Friday, July 13, 2018 at Oasis High School-JROTC Briefing Room, 2nd Floor, 3519 Oasis Boulevard, Cape Coral, FL 33914. Vice-Chair Tami Traiger called the meeting to order at 9:11 a.m.

2. Moment of Silence

Vice Chair Tami Traiger

3. Pledge of Allegiance to the Flag of the United States of America

Vice Chair Traiger

4. Board Member Roll Call

Present: Chairman Michael Campbell (arrived 11:16a.m.) Vice-Chair Tami Traiger,

Sam Fisher (Cl) Angela Ticich(Edu), Robert Miniaci (Pr)

Absent Excused: Metzger, Miniaci, Nelson, District 4

Also Present: Jacquelin Collins, Superintendent

MaryAnne Moniz, Business Manager

Danielle Jensen, Director of Procurement and Food Services

Mark Moriarty, Assistant City Attorney, City of Cape Coral

Victoria Bateman, Director fo Finance, City of Cape Coral

Jeanette Kreuz, Senior Accountant, City of Cape Coral

Kevin Brown, Principal, Christa McAuliffe Elementary

Kelly Weeks, Assistant Principal, Christa McAuliffe Elementary

Donnie Hopper, Principal, Oasis High School

Marjorie Galyon, Transportation Coordinator

Marek Moldawsky, Southwest Psychological Services

5. Approval of Agenda for Special Meeting

Vice-Chair Tami Traiger called for a vote to approve the updated special agenda to include the following:

New Business Item 5A: Discussion and Approval of the “City of Cape Coral Charter School Authority SB 7026 School Mental Health Plan (2018-2019)” - Superintendent Collins

New Business Item 5C: Discussion of Potential Need for Temporary Bus Lease Agreement - Superintendent Collins

New Business Item 5F: Approval of Job Description and Salary for “Trades Specialist” - Superintendent Collins

New Business Item 5G: Approval of Job Description and Salary for “Maintenance Specialist” - Superintendent Collins

Motion made by Vice-Chair Traiger to approve the updated special agenda for the Special Meeting of the City of Cape Coral Charter School Authority Governing Board on Friday, July 13, 2018 at 9:00 a.m. at Oasis High School- JROTC Briefing Room, 2nd Floor, 3519 Oasis Boulevard, Cape Coral, Florida, 33914. Second by Member Sam Fisher. *Unanimous. Motion Passed*

6. Agenda Items

Approved by Unanimous Vote. Item 5A: New Business: Approval of City of Cape Coral Charter School Authority SB 7026 School Mental Health Plan (2018-2019) - Superintendent Collins. Discussion Held

Approved by Unanimous Vote. Item 5B: New Business: Approval Job Description and Salary for “School Social Worker” - Superintendent Collins Unanimous Consent Discussion Held

Discussion of the “City of Cape Coral Charter School Authority SB 7026 School Mental Health Plan (2018-2019),” according to the mandates set forth in *Senate Bill 7026: “Mental Health Assistance Allocation”*
Senate Bill 7026(Chapter 2018-3, Laws of Florida) Section 29: Comprehensively addresses school safety, in part, through a Mental Health Assistance Allocation and district implementation plans.

Section 36: Appropriates \$69,237,286 in recurring funds from the General Revenue Fund for the 2018-19 fiscal year to fund the mental Health Assistance Allocation, created pursuant to

s. 1011.62(16), F.S., within the Florida Educational Finance Program.

Funds for this allocation are to be allocated each year in the General Appropriations Act (GAA), with each school district receiving a minimum of \$100,000, and the remaining balance to be distributed to school districts proportionately based on their total unweighted full-time equivalent student enrollment.

Before receiving funds, school districts (and charter schools) are required to annually develop and submit a plan outlining the local program and planned expenditures to their school boards for approval.

Plans must be focused on delivering evidence-based mental health care treatment to children include: (1) provision of mental health assessment, diagnosis, intervention, treatment and recovery services. (2) Coordination of services with a student's primary care provider or other mental health providers caring for the student. (3) Direct employment of service providers or a contract-based collaborative effort or partnership with one or more local community mental health programs, agencies or providers.

This year our Charter School Authority deadline is by mid-July so that our sponsor district, Lee County, can include our plan in their submission and meet the Federal deadline of August 1, 2018.

Further Discussion Held

Approved by Unanimous Vote. Item 5C, New Business: Discussion of Potential Need for Temporary Bus Lease Agreement - Superintendent Collins. Motion made by Vice-Chair Tami Traiger, Second by Member Fisher: The Superintendent will work with the Fleet Department of the City of Cape Coral to determine if a lease is necessary, and if so, then [it] will be approved and brought back for ratification. Unanimous. Motion Passed Discussion Held

One of the areas the City is trying to help our charter school system is with fleet services, which is our transportation and bus system.

Marilyn Rawlings, who is the City's Fleet Manager, came to check our school buses and did an inspection to gauge their condition and see if we are ready for the new school year. However, what she eventually found is more problematic than what she originally anticipated. For example, every bus had an issue whether small or great that is enough to make it inoperable and takes it off the street.

Unfortunately, it seems that the contractor we have used for the last five years, was also the bus inspector, and so he was the one who passed these buses for inspection. Therefore, the City has ordered a Cease & Desist and he is no longer our contractor, and the City is taking over the maintenance of our fleet services immediately. Currently, we have 19 buses in need ; the City got six up and running immediately.

Marilyn is confident she can get 15 buses on the road by the first day of school; that leaves us short three if you include the bus currently used by the summer Parks & Rec program.

We can try and lease buses from A&S for the first month of school (starting August 10th) if we have to, but that puts us in a predicament because both the Governing Board and City Council has to approve leases which will take some time. *Further Discussion Held.*

Marjorie Galyon, Transportation Coordinator, corrected the charter school actually only needs 16 buses immediately, which means we only need to source for one. The cost of an A&S lease would be around \$225 per day, and paid for by the Charter School. *Further Discussion Held*

Motion made by Vice-Chair Tami Traiger, Second by Member Fisher

The Superintendent will work with the Fleet Department of the City of Cape Coral to determine if a lease is necessary, and if so, then [it] will be approved and brought back for ratification. Unanimous. Motion Passed

Chairman Campbell: If we are to do this and it is brought back for ratification, this would be retroactive to the lease being signed?

Mark Moriarty, City Attorney: No. My understanding is that the Superintendent has certain administrative abilities to function on a daily basis. If she were to find herself in a predicament such as bussing were she needs to operate, in my view, in my opinion, she can operate until the next regularly scheduled board meeting.

Chairman Campbell: Regardless of the dollar amount?

Superintendent Collins: It will be under fifty...it won't exceed my...

Mr. Moriarty: Yes, as long as it's under her authority.

Chairman Campbell: And you feel that is going to be sufficient, Mrs. Collins?

Superintendent Collins: Yes. It should be.

Member Fisher: Do we need a "not to exceed..." in the Motion?

Chairman Campbell: No, because we already have a "not to exceed..."

Mr. Moriarty: And the Board will be meeting every two weeks, so it won't be a significant amount of time.

Chairman Campbell: Thank you, Mrs Collins. As a side note, it just goes to show you how working with the City is already benefiting us.

Approved by Consent. Item 5D, New Business: Approval of YONDR "Phone-free Learning Environment" Lease Agreement for Oasis Middle School - Donnie Hopper, Principal, Oasis Middle School and Danielle Jensen, Director of Procurement and Food Services *Discussion Held*

Oasis Middle School (OMS) was looking for an effective way to deal with cell phones and social media issues during the school day. Principal, Donnie Hopper, researched and found a vendor, Yondr, that provides a unique product. Yondr's grey pouch allows students to place their cell phone into a pouch that locks and then the cell phone cannot be used for the rest of the school day until it is unlocked. The phone would stay with the student all day and could be unlocked by the teacher in case of emergency. Students would be assigned a case and will put their cell phones in it during the beginning and ending day homeroom periods. According to the Wall Street Journal over 600 schools

are using this program with success. San Lorenzo High School in California reports since using the product grades have increased and classroom discipline problems have decreased. They have also noticed more students engaging and interacting with one another as opposed to continued texting.

Yondr is a sole source supplier of the product that owes the patent and can only be purchased through them. OMS would obtain 850 cases at \$16.00 each for a total of \$13,600.00 with \$450.00 in freight for a total annual cost of \$14,050.00. At the end of the school year we have an option, to renew, terminate or adjust the existing lease program. Oasis High School is interested in following out lead if OMS finds Yondring an effective tool. Funding will be transferred from OMS's Internal Fund to their General Fund to make this payment. *Discussion Held*

Approved by Consent. Item 5F, New Business: Approval of Job Description and Salary for "Trades Specialist" - Superintendent Collins Discussion Held

Approved by Consent. Item 5G, New Business: Approval of Job Description and Salary for "Maintenance Specialist" - Superintendent Collins Discussion Held

Recently key positions in our facilities and maintenance department have been vacated. This situation has provided the City with the opportunity to help our charter school system reevaluate and update the job descriptions and salaries of these crucial employees. *Discussion Held*

Discussion Held. Item 5E, New Business: Discussion of Charter School Authority Parent Involvement Policy Hours - Chairman Campbell

The Parent Volunteer Policy adopted last year will stand, which requires parents to volunteer for at least 12 hours per household. These hours require engagement in some way that is not part of a sports or entertainment driven activity, i.e., game days, school plays, or parties. The new Rediker program will hopefully help us with tracking and credit to those parents who go above and beyond. Chairman Campbell would like volunteer hours increased back to 30 hours per household with designated engagements or lower hours for high school parents but increased opportunities for meaningful engagements with their student. Superintendent Collins agreed to go back to her school principals and see what they, and perhaps their students can come up with for meaningful engagements and parent volunteer credits. *Discussion Held*

7. Time and Date of Next Regular Meeting

The next Regular Governing Board Meeting will be held on Tuesday, August 14, 2018 at 5:30 p.m., in City Council Chambers.

8. Adjournment

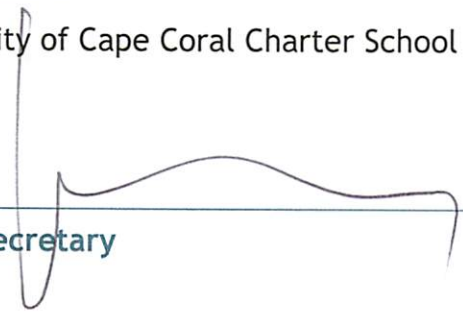
The Governing Board adjourned at 11:04 a.m.

Respectfully Submitted,

Kathleen Paul-Evans

Executive Assistant to the Interim Superintendent

City of Cape Coral Charter School Authority



Secretary

**BOARD
APPROVED**

AUG 14 2018

CITY OF CAPE CORAL
CHARTER SCHOOL AUTHORITY

Date of approval