SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
February 24, 2015

AGENDA

Call to Order - 6:00 p.m.

Student remarks and pledge to the flag Branford Elementary School

Special Recognition by the Superintendent:

- PotashCorp-White Springs (PCS) – Financial donation to Branford High School

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The Superintendent recommends approval to adopt the Agenda.

The Superintendent recommends approval of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes: **(pgs. 7-28)**

January 13, 2015	- Workshop Session
	- Special Meeting
January 27, 2015	- Public Hearing
	- Regular Meeting

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2. The Superintendent recommends approval of the monthly financial statement for January 2015.

3. The Superintendent presents the following bills for the period January 1-31, 2015:

General Fund		
#156105 - 156401	$	992,313.15
Electronic Fund Transfers		1,653,490.60
	$	2,645,803.75
Federal Fund		
#46390 - 46478	$	256,956.44
Electronic Fund Transfers		308,181.92
	$	565,138.36
Food Service Fund		
#29277 - 29352	$	333,657.63
Electronic Fund Transfers		110,008.81
	$	443,666.44
2.0 LCIF		
#7023 - 7035	$	97,454.41

4. The Superintendent recommends approval of the following budget amendments for fiscal year 2014-2015:

General	LCIF	Special Revenues
I-7	III-6	IV-4 (Food Service)
		IV-7 (Federal)

5. The Superintendent recommends approval for disposal of property as per the attached Property Disposition Form dated February 24, 2015. **(pgs. 29-30)**

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6. The Superintendent recommends approval of the following contract/agreement for the 2014-2015 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2015-92	Career Pathways Articulation Agreement between Taylor Technical Institute and District School Board of Suwannee County, Allied Health Assisting for Secondary Program Areas: Patient Care Technician, Practical Nursing, and Nursing Assistant; Digital Design for Secondary Program Area: Administrative Office (*Revised/Renewal*) **(pgs. 31-38)**

7. The Superintendent recommends approval to accept the following donated items:

Site	Item	Donor
SES	16 Tablets (Value: $1,188.95) **(pgs. 39-41)**	L&J Gas and Diesel, Inc.
SES	Pro-Lit Shade Center and other improvements for the Hydroponic Garden (Value: $1,063) **(pgs. 42-46)**	Agriculture/Family Youth Program via the University of Florida

8. The Superintendent recommends approval of the following student teacher interns for the spring semester 2015:

Name	University	Site	Cooperating Teacher
Bobbie Jo Anderson	FL Gateway	District Wide	N/A-Field Experience
Amanda Beard	FL Gateway	District Wide	N/A-Field Experience
Patricia Hines	FL Gateway	SHS	Marilyn Roberts
Patricia Peadon	St. Leo	SPS	Jennifer Gregory
Brittany Shearer	St. Leo	SES	Robyne Edwards

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9. The Superintendent recommends approval of the following student transfers for the 2014-2015 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Trace	Hayes	Suwannee	Gilchrist	1
Frederick	McGrew	Suwannee	Lafayette	6
Kheyon	McGrew	Suwannee	Lafayette	3
Daniela	Suarez	Suwannee	Columbia	K

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Devon	Kirkland	BHS	SHS	9

10. The Superintendent recommends approval of the following student transfers for the 2015-2016 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Noah	Avery	Columbia	Suwannee	PK
Garret	Shipley	Columbia	Suwannee	1
Chiquandra	Bryant	Suwannee	Hamilton	12

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11. The Superintendent recommends approval of Public Official Bonds for the individuals listed below. (These bonds have been reviewed by Board Attorney Leonard Dietzen.) **(pgs. 47-51)**

Term: November 2014 through November 2018
Ed daSilva, School Board Member
Julie Ulmer, School Board Member
Ronald White, School Board Member

Term: November 2014 through November 2015
Ed daSilva, Chairman
Julie Ulmer, Vice Chairman

REGULAR AGENDA

Director of Career, Technical, and Adult Education – Walter Boatright:

1. The Superintendent recommends approval of the following contract/agreement for the 2014-2015 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2015-95 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Katherine M. Haney, d/b/a Kat Haney Enterprises (*New*) **(pgs. 52-65)**

Director of Federal Programs – Lila Udell:

2. The Superintendent recommends approval of the following personnel items for the 2014-2015 school year: **(pgs. 66-69)**

   a. Upgrade the ESOL Support Teacher position from 10-month Teacher to 11-month Teacher on Special Assignment (TSA) (8 hours per day)
   b. Overlap two ESOL Support Teacher positions for 20 days during the 2014-2015 school year for the month of May

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Director of Human Resources – Dr. Bill Brothers:

3. The Superintendent recommends approval of revisions to the School Board of Suwannee County School Based Administrators Performance Appraisal System (A copy is available for review in the office of the Director of Human Resources.) **(pg. 70)**

4. Personnel Changes List **(pgs. 71-75)**

School Board Attorney – Leonard Dietzen:

5. Legal Counsel's Report

Superintendent of Schools – Jerry Scarborough:

6. Superintendent's Report

School Board Members:

7. Issues and concerns Board members may wish to discuss

End of Agenda

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SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
January 13, 2015

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 1:12 p.m. School Board Attorney Leonard Dietzen was absent.

Administrators and others present: Walter Boatright, Dr. Bill Brothers, David Campbell, Mark Carver, Janene Fitzpatrick, Cindy Johnson (arrived at 3:00 p.m.), Jay Jolicoeur, Teri Jones (arrived at 1:15 p.m.), Jesse Lovelace, Ted Roush, Elizabeth Simpson, Lila Udell (arrived at 1:10 p.m.), and Josh Williams. Tyson Johnson; Julie Calvitt; and Glen Volt, Internal Actuary; with Arthur J. Gallagher & Co., were also present.

Chairman daSilva called the meeting to order at 1:00 p.m.

Mrs. DePratter introduced Kathy Wood, Wellness Program Coordinator, who presented each Board member and the Superintendent with a Fitbit bracelet to coincide with the District's new Wellness initiative *Humana Vitality*.

Actuarial Consultant Presentation.....Vickie Music DePratter
Regarding On-Site Clinic and Self-Funded
Insurance Model; and Health Insurance Renewal

Mrs. DePratter introduced Tyson Johnson, who gave a PowerPoint presentation regarding self-insured versus fully-insured funding for health insurance plans.

Mr. Johnson pointed out that in order for the District to have an on-site health clinic it should be self-insured. He then deferred to Glen Volt, who gave a presentation regarding the feasibility and analysis of an on-site health clinic for our District.

Mr. Taylor requested to have a presentation from a vendor on the pros and cons of having an on-site health clinic in our District. Mr. Johnson stated that he could pursue an RFP for on-site health clinics.

Mrs. DePratter explained that the health insurance renewal came back with a rate hold, which means there is no increase or decrease in premiums.

Collegiate High School Agreement with NFCC.....Janene Fitzpatrick
Building Relationships Focus Group

Mrs. Fitzpatrick distributed and reviewed a handout regarding the proposed Collegiate High School Program Agreement with North Florida Community College (NFCC).

Mrs. Fitzpatrick gave background and provided information regarding the new Building Relationships Focus Group for the District.

Positive Behavior Support Focus Group.....Elizabeth Simpson

Mrs. Simpson distributed and reviewed a handout regarding the new Positive Behavior Support Focus Group for the District.

Teacher Evaluations .....Dr. Bill Brothers
Minority Recruitment Update

Mrs. Fitzpatrick distributed and reviewed a handout regarding Student Growth and Achievement Measures, which pertains to teacher evaluations.

Dr. Brothers distributed and reviewed a handout regarding the proposed Minority Teacher Recruitment Plan for 2015-2016.

The workshop adjourned at 4:14 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
January 13, 2015

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen and was absent.

Chairman daSilva called the meeting to order at 4:21 p.m.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

Chief Financial Officer – Vickie Music DePratter:

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following contract/agreement for the 2014-2015 school year: (RENEWAL) (Note: The original Engagement Agreement was reviewed and approved by legal counsel, Guy Norris, Columbia County School Board Attorney, and there are no substantive changes to the renewal.)

   #2015-88 Engagement Agreement between Rumberger, Kirk & Caldwell, P.A. and Suwannee County School Board for legal services (*Renewal*) **(pgs. 2-23)**

   MOTION CARRIED UNANIMOUSLY

2. Discussion and possible action regarding the Fringe Benefits Committee recommendation for renewal of employee health insurance plans for the period May 1, 2015 – April 30, 2016. (A copy of the renewal is available for review in the office of the Chief Financial Officer.) **(pg. 24)**

   MOTION by Mrs. Ulmer, second by Mr. White, for the Fringe Benefits Committee recommendation for renewal of employee health insurance plans for the period May 1, 2015 – April 30, 2016. (A copy of the renewal is available for review in the office of the Chief Financial Officer.)

   MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

3. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the following personnel item for the 2014-2015 school year:

   a. Transfer one Guidance Counselor (11-month) position from Suwannee High School to Suwannee Primary School, effective January 26, 2015 **(pg. 25)**

   MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the Personnel Changes List **(pgs. 26-27)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

NAME	FROM: SITE/POSITION	TO: SITE/POSITION	EFFECTIVE	REPLACES
Timothy Burbridge	SHS/Guidance Counselor	SPS/Guidance Counselor	1/26/2015	Position Transfer

End of List
2014-2015
School Year

The meeting adjourned at 4:40 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
January 27, 2015

MINUTES

The Suwannee County School Board held a Public Hearing on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White was absent.

School Resource Officer Rachel Rodriguez was also present.

Chairman daSilva called the hearing to order at 5:55 p.m.

Director of Human Resources – Dr. Bill Brothers:

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 9-10)**

#3.05	Administrative Organization (*revised*)
#3.12	Public Information and Inspection of Records (*revised*)
#4.01	Student Progression Plan (*revised*)
#4.017	Early High School Graduation (*new*)
#4.02	The Curriculum (*revised*)
#4.021	Physical Education (*revised*)
#4.11	Allocation of Instructional Material (*revised*)
#4.15	District and State-Wide Assessment Program (*revised*)
#4.16	Security of Tests (*revised*)
#4.17	Challenged Materials (*revised*)
#5.021	Homeless Students (*revised*)
#5.03	Student Assignment (*revised*)
#5.107	Hazing (*new*)
#5.19	Student Records (*revised*)
#5.20	Directory Information (*revised*)
#6.80	Personnel Files (*revised*)

#6.81	Assessment of Employees (*revised*)
#6.811	Instructional Employee Performance Criteria (*revised*)
#7.142	Bid Protest Resolution (*revised*)

Mr. daSilva called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and there were none.

The hearing adjourned at 5:58 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
January 27, 2015

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, and Julie Ulmer, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 6:05 p.m.

School Resource Officer Rachel Rodriguez was also present.

Chairman daSilva called the meeting to order at 6:01 p.m.

Student remarks and pledge to the flag Suwannee Intermediate School Student Council student organization.

Special Recognition by the Superintendent:

Suwannee High School

- Gainesville Sun All Area Golfer
  Haejin Choe
  Will Bozeman

- Gainesville Sun High School Football All Area-Team Players
  Steven Anderson
  Cari Blalock
  Trysten Hill
  Jai Kinsey
  Aaron McAllister
  Javell McQuay
  Steven Potter
  Casey Reaves
  Trevor Ross
  Denzel Washington
  Jamari Wheeler

- Class 5A Coach of the Year (by the Florida Dairy Farmers Association) Jamie Rodgers

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board regarding the broken trust between the Suwannee County School System and the community:

- Pastor Alfonso C. Ross, Sr.
- Leslie White

The following individuals yielded their time to Pastor Ross:

- Tommy Jefferson
- Jeremiah Ross
- Sheconiah Ross
- Alexis Ross
- Gloria Ross
- Shiva Jackson
- Reathea Ross
- Tony Ross
- Pamela Cook
- Novella Sheppard
- Lawanda Jones
- Ida Herring
- Kristie and Jerry Alexander
- Roosevelt Sheppard
- Tequilla Sheppard
- Diane Roso
- Stephanie Daniels
- Nathaniel Nelson
- Selena Nelson
- Jessie M. Marshall
- Daniel and Willa Choice
- Lousie Owens
- Henrietta Broxey
- Josephine Thomas
- Patricia Moore

- April Henderson
- Carshena Perkins
- Betty Rhyan
- Donna Herring
- Mary Smith Richardson
- James Tooten
- Alonzo Philmore
- Shalonda Baker
- Tomekis Jones

MOTION by Mr. Taylor, second by Mr. White, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. White, for approval to adopt the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 11-23)**

   December 9, 2014 - Workshop Session
   December 16, 2014 - Regular Meeting

2. Approval of the monthly financial statement for December 2014.

3. The following bills for the period December 1-31, 2014:

General Fund		
#155764 - 156104	$	1,740,860.97
Electronic Fund Transfers		1,704,484.64
	$	3,445,345.61

Federal Fund		
#46300 - 46389	$	181,445.30
Electronic Fund Transfers		218,869.95
	$	400,315.25
Food Service Fund		
#29099 - 29276	$	232,494.96
Electronic Fund Transfers		70,607.93
	$	303,102.89
2.0 LCIF		
#7003 - 7022	$	268,923.35

4. Approval of the following budget amendments for fiscal year 2014-2015:

General	LCIF	Special Revenues
I-6	III-5	IV-3 (Food Service)
		IV-6 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated January 27, 2015. **(pgs. 24-27)**

6. Approval of the following contract/agreement for the 2014-2015 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2015-87 Career Pathways Articulation Agreement between North Florida Community College and District School Board of Suwannee County, Allied Health Assisting for Secondary Program Areas: Patient Care Technician, Pharmacy Technician, and Practical Nursing; Digital Design for Secondary Program Areas: Medical Administrative Specialist, Administrative Office Specialist, and Digital Media/Multimedia Technology; Early Childhood Education for Secondary Program Area: Early Childhood Education; Surgical Technology for Secondary Program Areas: Patient Care Technician, Pharmacy Technician, and Practical Nursing (*Revised/Renewal*) **(pgs. 28-38)**

7. Approval of the following student teacher interns for the spring semester 2015:

Name	University	Site	Cooperating Teacher
Nicole Collins	St. Leo	SIS	Krystal Cundiff
Susan McMillan	St. Leo	SPS	Rhoda Crews
Madison Shaw	St. Leo	BHS	Vanessa Leffler
Tiffany Smith	St. Leo	BES	Stephanie Knighton

8. Approval of the following student transfers for the 2014-2015 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Dakoda	Dillon	Columbia	Suwannee	1
Ian	Evans	Columbia	Suwannee	4
Isabella	Evans	Columbia	Suwannee	2
Dalton	Robertson	Columbia	Suwannee	4

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Brooklyn	Davis	SHS	BHS	10

REGULAR AGENDA

Chief Financial Officer – Vickie Music DePratter:

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the donation from PotashCorp-White Springs (PCS) in the amount of $38,000 to be designated as follows: **(pg. 39)**

   - $15,000 For purchase of capital outlay and supplies to update the science lab (STEM) at Branford High School
   - $14,000 To be shared by our four FFA Chapters – Branford Middle/High, Suwannee Middle, and Suwannee High Schools
   - $9,000 For purchase of band supplies and/or instruments for Branford High, Suwannee Middle, and Suwannee High Schools

   MOTION CARRIED UNANIMOUSLY

Director of Curriculum and Instruction – Janene Fitzpatrick:

2. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the following contract/agreement for the 2014-2015 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2015-91 Collegiate High School Program Agreement between the District Board of Trustees of North Florida Community College and the District School Board of Suwannee County (*New*) **(pgs. 40-58)**

   Proposed revisions were discussed regarding the agreement, which would be addressed at a later date.

   MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

3. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the Certificate of Final Completion and final payment of Bid #14-201 to McInnis Services LLC for the Suwannee Primary School Covered Play Structure, and the Transportation and IT Shell Structure. (Final project cost $281,889.) **(pgs. 59-61)** MOTION CARRIED UNANIMOUSLY

Director of Food Service – Lisa Dorris:

4. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following personnel item for the 2014-2015 school year:

   a. Transfer one 6-hour Food Service Worker position from Suwannee High School to Suwannee Primary School **(pg. 62)**

   MOTION CARRIED UNANIMOUSLY

Director of Student Services – Elizabeth Simpson:

5. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the North East Florida Educational Consortium's (NEFEC) Add-On Endorsement Program for Pre-Kindergarten Disabilities 2014 **(pgs. 63-96)** MOTION CARRIED UNANIMOUSLY

Action on Agenda Addendum

#2. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the following contract/agreement for the 2014-2015 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2015-93	Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and ED-TRAKK, Inc. to provide consulting services *(New)* **(pgs. A27-A39)**

MOTION CARRIED UNANIMOUSLY

End of Agenda Addendum

Director of Human Resources – Dr. Bill Brothers:

6. MOTION by Mr. White, second by Ms. Cason, for approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available in the office of the Director of Human Resources.) **(pgs. 9-10)**

#3.05	Administrative Organization (*revised*)
#3.12	Public Information and Inspection of Records (*revised*)
#4.01	Student Progression Plan (*revised*)
#4.017	Early High School Graduation (*new*)
#4.02	The Curriculum (*revised*)
#4.021	Physical Education (*revised*)
#4.11	Allocation of Instructional Material (*revised*)
#4.15	District and State-Wide Assessment Program (*revised*)
#4.16	Security of Tests (*revised*)
#4.17	Challenged Materials (*revised*)
#5.021	Homeless Students (*revised*)
#5.03	Student Assignment (*revised*)
#5.107	Hazing (*new*)
#5.19	Student Records (*revised*)
#5.20	Directory Information (*revised*)
#6.80	Personnel Files (*revised*)
#6.81	Assessment of Employees (*revised*)
#6.811	Instructional Employee Performance Criteria (*revised*)
#7.142	Bid Protest Resolution (*revised*)

MOTION CARRIED UNANIMOUSLY

7. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Minority Recruitment Plan. (A copy is available for review in the office of the Director of Human Resources.) **(pg. 97)** MOTION CARRIED UNANIMOUSLY

8. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the revisions to the School Board of Suwannee County Instructional Performance Appraisal System. (A copy is available for review in the office of the Director of Human Resources.) **(pg. 98)** MOTION CARRIED UNANIMOUSLY

9. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Personnel Changes List, with the following change on Page 102, under TERMINATION, strike through "Suwannee-Hamilton Technical Center, Melissa Mapp-Francisco, teacher, effective January 27, 2015"; and add "SUSPENSION: Suwannee-Hamilton Technical Center: Melissa Mapp-Francisco, teacher, continuation of suspension without pay, pending the resolution of the superintendent's recommendation of termination." **(pgs. 99-104)** MOTION CARRIED UNANIMOUSLY

   Mr. Dietzen stated that with this revision Ms. Francisco has requested an appeal of the recommendation, which can come before the School Board or before the Division of Administrative Hearing Board. Mr. Dietzen recommended it go before the Division of Administrative Hearing Board to handle the appeal.

   MOTION by Mr. Taylor, second by Ms. Cason, to have Ms. Melissa Mapp-Francisco's appeal go before the Division of Administrative Hearing Board. MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RESIGNATION: INSTRUCTIONAL:

Suwannee Elementary School:
Spencer Corbett, teacher, effective January 16, 2015

Suwannee Intermediate School:
Aaron Scott, teacher, effective December 19, 2014

RECOMMENDATIONS: INSTRUCTIONAL:

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:

Hunter Abercrombie Robbin Chapman Melissa Davis Crystal Gill
Tiffany Sanders

Branford High School:
Alvin Henderson, teacher-temporary, effective January 12, 2015
REPLACES: Jennifer Holtzclaw

Suwannee-Hamilton Technical Center:
Greta Thornton, instructor part-time/hourly (Nail Tech)
REPLACES: Greta Thornton

SUWANNEE-HAMILTON TECHNICAL CENTER: PART-TIME/HOURLY EMPLOYEES (for the first term of the 2014-2015 school year):

COMMUNITY EDUCATION CONTINUED (pending class enrollment)

Violet Noyes	English Literacy/Civics Grant
Alexander Gonzalez	English Literacy/Civics Grant
Teresa Ayers	English Literacy/Civics Grant
Tiffany Bellenger-Smith	English Literacy/Civics Grant
James Sellers	English Literacy/Civics Grant

SUWANNEE-HAMILTON TECHNICAL CENTER: PART-TIME/HOURLY EMPLOYEES (for the second term of the 2014-2015 school year):

ADULT EDUCATION

Robbin Chapman	ABE/GED Prep
Tracy Henderson	ABE/GED Prep
Angie Hester	ABE/GED Prep
Tammie McKay	ABE/GED Prep
Kathy Smith	ABE/GED
Darryl Cannon	Adult Basic Education
Glenda Cranford	Adult Basic Education
Lisa McKinley	Alternate GED Examiner
Pam Poole	Chief GED Test Examiner
Terry Mills	ED Options
Phyllis Doty	ESOL
Sahara Perez	ESOL
Lynn Lee	GED Test Proctor
Ann Warner	GED Test Proctor / TABE Test Examiner

Richard Allen	TABE Test Examiner
Karen Fraley	TABE Test Examiner
Ta-Trease Sapp	TABE Test Examiner

VOCATIONAL

David Barnes	Bus Driver Training
Tina Colvin	Bus Driver Training
Pat Fleming	Bus Driver Training
Inez Williams	Bus Driver Training
Yoria Perez	Patient Care Technician/Practical Nursing
Susan Morgan	Patient Care Technician/Practical Nursing

COMMUNITY EDUCATION (pending class enrollment.)

Ann Warner	Beginning Computer
Marilyn Roberts	Business
Debbie Scott	Cake Decorating
Juanita Torres	Conversational Spanish
Ginny Crews	CPR
Natasha Pittman	Excel, Quickbooks, MS Office Word, Power Point
Mary Kay Dunaway	Flora Design
Kim Thomas	Intro to Computers & Excel, Early Childhood Development
Paige Thomas	IPad Training
Jessica Melgar	Spanish
Carol Risk	Yoga
Jenna Bates	Sign Language
Jessika Hinkle	Phlebotomy

COMMUNITY EDUCATION CONTINUED (pending class enrollment)

Donna Bass	Community Education Coordinator
Violet Noyes	English Literacy/Civics Grant
Alexander Gonzalez	English Literacy/Civics Grant
Teresa Ayers	English Literacy/Civics Grant
Tiffany Bellenger-Smith	English Literacy/Civics Grant
James Sellers	English Literacy/Civics Grant

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE - FMLA):

Suwannee Middle School:
Mirian Venero, teacher, January 19, through April 10, 2015
using days as needed for insurance purposes

LEAVE OF ABSENCE (PERSONAL):
Mirian Venero, teacher, April 13 through June 9, 2015, leave without pay

MENTORS:

The following to be paid as mentor:

Teacher	Beginning Teacher	Location
Kristy Chauncey	Aaron Scott	SIS (has resigned)
Kristy Chauncey	Kelly Cundiff	SIS

SUPPLEMENTARY:

NAME	POSITION	LOCATION	REPLACES
Pamela Cassube	M/J Head Softball Coach	BHS	Abbey Warren
Katee O'Quinn	JV Head Softball Coach	BHS	Vacant
Jason Langston	Asst. Wrestling Coach	SHS	Ronald Gray
Rayanna Johnson	Asst. Girls' Basketball Coach	SMS	

TERMINATIONS:

~~Suwannee-Hamilton Technical Center:~~
~~Melissa Mapp-Francisco, teacher, effective January 27, 2015~~

Suwannee Intermediate School:
Dawn Wilkerson, teacher, effective December 19, 2015

SUSPENSION:

Suwannee-Hamilton Technical Center:
Melissa Mapp-Francisco, teacher, continuation of suspension without pay, pending the resolution of the superintendent's recommendation of termination

MISCELLANEOUS:

District Wide/Curriculum:
The following to work up to 8 hours to complete Local Progress Monitoring Assessments for mid-year. Salaries to be paid from TIF/SEEC grant:

Emi Rains
Meri Harrell
Susie Helvenston
Melinda Tice
Cara Disken
Lynda McInnis
Mary Check-Cason
Melva Batts
Vanessa Leffler
Vanessa Menhennet
Peggy Frye
Audrey Marshall
Tasha Cockburn
Leah Mills
Toni Sherrell
James Wilson
Cara Soride
Abbey Warren
Neena Brown-Thomas
Tammy Butts
Stephanie Gray
Courtney Jernigan
Shannon Jernigan
Kimberly Tuvell
Tyler Branche
Colleen Welsh

Department of Student Services:

The following teachers to receive compensation for completing up to 50 hours in ELP training:

Karen Koon Theda Severance

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Facilities Department:
Katlin Westrich, administrative secretary, effective January 12, 2015
REPLACES: Susan Scheufler

Food Service Department/SES:
Reba Hurst, food service worker 3-hr., effective January 5, 2015
REPLACES: Paul Otterbine

Suwannee High School:
Manuel Ontiveros-Manadola, paraprofessional (Title I Migrant)
REPLACES: David Lee Laxton

Transportation Department:
Alice Wenig, bus driver, effective January 14, 2015
REPLACES: Kiesha Perry

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE - FMLA):

Suwannee Middle School:
Martha Blevins, paraprofessional, January 5 through March 27, 2015, with the option of returning sooner if released by her doctor

LEAVE OF ABSENCE (MEDICAL):

Food Service Department/SES:
Jennifer McGee, food service work, January 5, through February 17, 2015

LEAVE OF ABSENCE (MEDICAL):
Martha Blevins, paraprofessional, March 30, 2015, until released by her doctor, with the option of returning sooner if released by her doctor

SUBSTITUTES:

The following as substitute bus drivers/attendants:

Tony Ross	effective 1/14/2015
Sherri Williamson	effective 1/14/2015

End of List
2014-2015
School Year

ACTION ON AGENDA ADDENDUM

Chief Financial Officer – Vickie Music DePratter:

#1. The following contracts/agreements for the 2014-2015 school year: (NEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2014-2015 school year:

#2015-89	Wellness Services Agreement between Harris, Rothenberg International Inc. d/b/a Humana Wellness and Suwannee County School Board (*New*) **(pgs. A2-A22)**

MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2014-2015 school year:

#2015-94 Legal Representation Agreement between Ausley & McMullen, Attorneys and Counselors at Law, and Jerry A. Scarborough, in his official capacity as Superintendent of Schools, for legal services (*New*) **(pgs. A23-A26)**

MOTION CARRIED UNANIMOUSLY

END OF AGENDA ADDENDUM

School Board Attorney – Leonard Dietzen:

10. Legal Counsel's Report – No legal matters to report. Mr. Dietzen noted that an addendum could be done for the NFCC agreement (Contract #2015-91).

Superintendent of Schools – Jerry Scarborough:

11. Superintendent's Report – No matters to report.

School Board Members:

12. Issues and concerns Board members may wish to discuss

- Mr. White acknowledged the athletes that were recognized at tonight's meeting. He thanked PCS for their generous donation. Mr. White expressed concern for the need to start watching our dollars.
- Mr. Taylor asked that discussions be held at our next Board workshop regarding our school bus fleet and workers' compensation rates/safety. Mr. Taylor shared that FSBIT voted to return a percentage of the profits back to the school districts, which equates to approximately $40,000. Mr. Taylor stated that we need to eliminate the use of Styrofoam trays in our cafeterias.
- Mrs. Ulmer asked that serious thought be given to minimize the time teachers are taken away from the classroom for training, etc.

The meeting adjourned at 7:51 p.m.

SUWANNEE COUNTY SCHOOL BOARD

Serving The Children Of Our Community

702 – 2nd Street, NW • Live Oak, Florida 32064
Telephone: (386) 647-4600 • Fax: (386) 364-2635
www.suwannee.k12.fl.us

JERRY A. SCARBOROUGH
Superintendent of Schools

JERRY TAYLOR
DISTRICT 1

CATHERINE CASON
DISTRICT 2

JULIE ULMER
DISTRICT 3

ED DA SILVA
DISTRICT 4

RONALD WHITE
DISTRICT 5

LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Mark A. Carver, Director of Facilities

DATE: February 9, 2015

RE: Agenda Item for February 24, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of Property Records Disposition Form for February 2015.

BACKGROUND:

Capitalized assets are obsolete or no longer serviceable.

SUWANNEE COUNTY SCHOOL BOARD

PROPERTY DISPOSITION FORM

BOARD MEETING

FEBRUARY 2015

PROPERTY RECORD #	ITEM DESCRIPTION	ORIGINAL PURCHASE PRICE	ORIGINAL PURCHASE DATE	COST CENTER	REQUESTED DISPOSITION
99000051	Inventory Scanner	$ 2,213.00	Nov-98	Facilities	Surplus
99000052	Inventory Scanner	$ 2,213.00	Nov-98	Facilities	Surplus
99000053	Inventory Scanner	$ 2,213.00	Nov-98	Facilities	Surplus
99005951	Macbook	$ 1,049.00	May-07	SES	Surplus
99005952	Macbook	$ 1,049.00	May-07	SES	Surplus
99005960	Macbook	$ 1,049.00	May-07	SES	Surplus
99005954	Macbook	$ 1,049.00	May-07	SES	Surplus
99005965	Macbook	$ 1,049.00	May-07	SES	Surplus
99005966	Macbook	$ 1,049.00	May-07	SES	Surplus
99005969	Macbook	$ 1,049.00	May-07	SES	Surplus
99004700	U-Shape Desk	$ 975.00	Aug-04	Facilities	Disposal
	TOTAL	$ 14,957.00			

Requested By: _____

Mark A. Carver,
Director of Property Records

2/24/2015
Date

Approved By: _____

Superintendent

_____

Board Chairman

-30-

SUWANNEE–
HAMILTON
TECHNICAL CENTER



MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Walter Boatright, Jr., Principal, Suwannee-Hamilton Technical Center

THRU: Vickie Music DePratter, Chief Financial Officer

DATE: February 3, 2015

RE: Agenda Item for February 24, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following articulation agreement: REVISED/RENEWAL

#2015-92 Articulation Agreement between Taylor Technical Institute and Suwannee County School Board 2014-2015. REVISED/RENEWAL

BACKGROUND:

This agreement provides high school and vocational students the opportunity to earn additional credit through completion of secondary-level programs.

TAYLOR
TECHNICAL INSTITUTE
WORKFORCE EDUCATION

Taylor Technical Institute

Career Pathway Agreements with District School Board of Suwannee County

Career Pathways: High Schools & Taylor Technical Institute

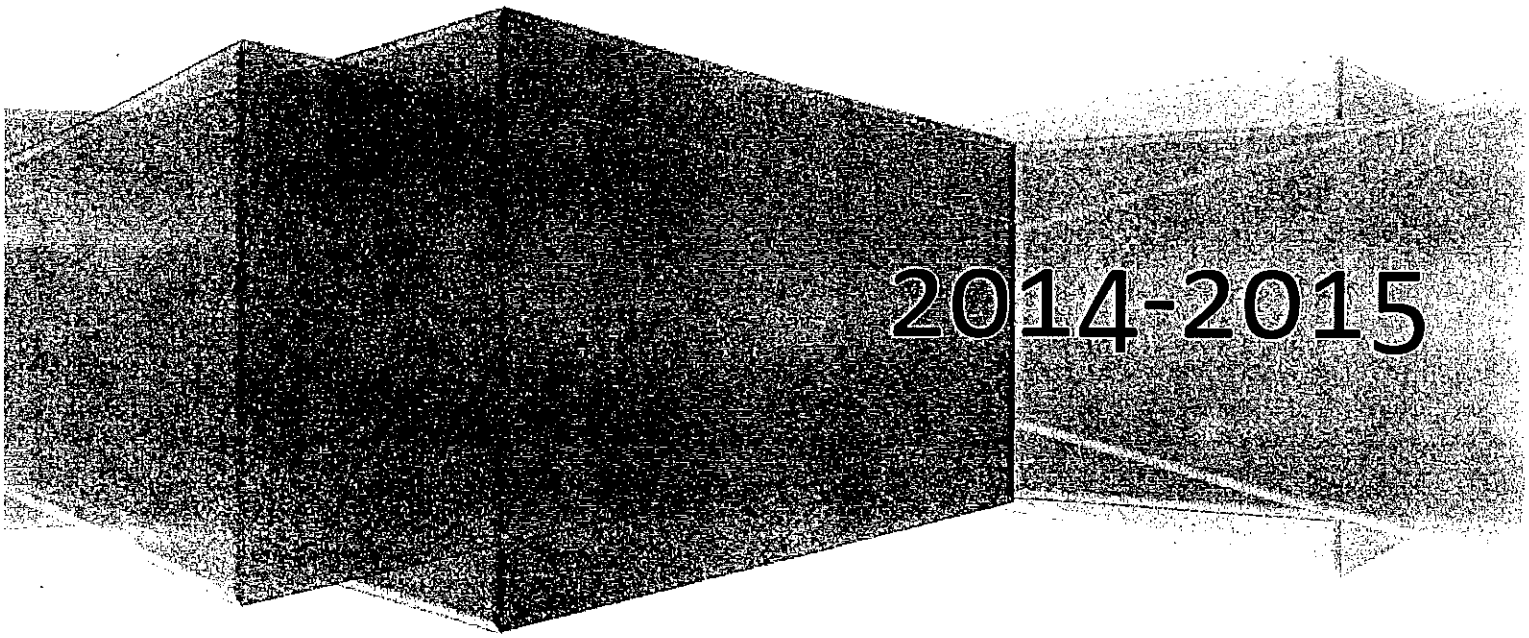


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Career and Technical Education
Taylor Technical Institute & District School Board of Suwannee County
Career Pathways Articulation Agreement
2014-2015

Articulation is a method of granting Post-Secondary Adult Vocational (PSAV) clock hours earned while completing a Secondary Career and Technical Education course learning and skills accomplished as part of secondary school instruction. Each school district and Taylor Technical Institute (TTI) will maintain the integrity of their separate programs and enter into this agreement as cooperating educational institutions.

TTI will work with the school district to establish Career Pathways to serve Career and Technical Education (CTE) students. Additional agreements may be developed during the year, and this agreement will be amended as those agreements are completed.

Student Qualifications
Students must meet all TTI admission requirements and present evidence of the following:

1. Successful completion of the articulated secondary technical program of study with a grade of 3.0 (on a 4.00 scale) or better.

2. Completion of Taylor Technical Institute placement testing requirements.

3. Must be a graduate from secondary school no more than 18 months prior to enrollment at Taylor Technical Institute.

4. Enrollment in a certificate program appropriate to the PSAV clock hours shall be awarded upon completion of the program's entrance examination (if required) or verification of an industry certification earned (prior to enrollment).

Procedure

1. Secondary school guidance departments shall provide evidence of program completion and additional requested information to the TTI's Career Pathways contact. Evidence may include: official student transcripts, student report cards and/or applicable nationally recognized industry certifications.

2. TTI's Career Pathway Specialist will issue a letter to students who have successfully completed the secondary Career Pathway program as reported by the secondary school guidance department contact informing students of the Career Pathway articulation agreement opportunities.

3. High school credit earned under this articulation agreement will be entered into the student's record after the student has completed 150 PSAV clock hours in the program in which the certificate is to be awarded

4. Comprehensive exams may be completed by students who have not earned the industry certification associated with the program of study.

5. A letter grade for the course will be assigned by the Taylor Technical Institute based on the student's performance on the student competency exam.

Conditions of Agreement

1. District School Board of Taylor County faculty members and TTI faculty members will review course textbooks, syllabi, and other institutional materials as needed in order to develop articulated programs of study.

2. District School Board of Taylor County and TTI will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.

3. District School Board of Taylor County and TTI will cooperate in publicizing this program to secondary school students in order to ensure that they are aware of these opportunities.

4. TTI will not charge tuition for any courses for which a student receives articulated credit.

This agreement may be terminated at any time by either District School Board of Taylor County or Taylor Technical Institute through providing thirty (30) days' notice. In the event of a termination, both agencies agree that students who are currently in secondary courses and working toward fulfilling the competencies or who are in their first semester at TTI will be allowed to complete the articulated credit.

This agreement will remain in effect and will be reviewed annually by the articulation committee and incorporated into the dual enrollment articulation agreement. The articulation committee will be composed of the Director, Taylor Technical Institute; Coordinator of Career and Technical Education, District School Board of Taylor County; the North Florida Career Pathways Coordinator and others as so designated.

High School Career Pathway	Associated Industry Certification	TTI Program of Study/ Certificate	Assessment	Articulated Credit
Allied Health Assisting 8741700 Health Science 1 8741710 Health Science 2 OCP A 8741731 Allied Health 3 OCP B	**FDMQA002** – Certified Nursing Assistant	**Patient Care Technician –PSAV**	Completion of the high school program of study. Student must receive a **grade of "B"** or better in each class in the **Technical Core** and must successfully complete all academics with an **overall GPA of "C" or higher.**	HSC 003 Basic Health Care Worker (90 hours) OCP A HSC 0016 Allied Health Assistant (150 hours) OCP E (program completion required)
Allied Health Assisting 8741700 Health Science 1 8741710 Health Science 2 OCP A 8741731 Allied Health 3 OCP B	**FDMQA002** – Certified Nursing Assistant	**Practical Nursing – PSAV**	Completion of the high school program of study. Student must receive a **grade of "B"** or better in each class in the **Technical Core** and must successfully complete all academics with an **overall GPA of "C" or higher.**	HSC 003 Basic Health Care Worker (90 hours) OCP A Note: Students enrolling into Practical Nursing will be credited OCP A but will be required to audit the course at no cost.
Allied Health Assisting 8741700 Health Science 1 8741710 Health Science 2 OCP A 8741731 Allied Health 3 OCP B	**FDMQA002** – Certified Nursing Assistant	**Nursing Assistant (Articulated)**	Completion of the high school program of study. Student must receive a **grade of "B"** or better in each class in the **Technical Core** and must successfully complete all academics with an **overall GPA of "C" or higher.**	HSC 003 Basic Health Care Worker (90 hours) OCP A

Digital Design - 8209600 8207310 Introduction to Information Technology OCP A 8209510 Digital Design 1 OCP B 8029520 Digital Design 2	**MICRO069** – Microsoft Office Specialist **ADOBE012** - Photoshop	**Administrative Office Specialist – PSAV**	Completion of the high school program of study. Student must receive a grade of "B" or better in each class in the Technical Core and must successfully complete all academics with an overall GPA of "C" or higher.	OTA 0040 Info Tech Asst. (150 hours) OCP A OTA 0030 Assistant Digital production Designer (150 hours) OCP C

IN WITNESS WHEREOF, The District Board of Taylor County, Florida and The District School Board of Suwannee County, and the Director - Taylor Technical Institute, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers, in accordance with Section 1007.271, F.S., Career Pathways Articulation Agreement.

APPROVED

Date DEC 16 2014

By Taylor County School Board

Superintendent, District School Board of Taylor County

Date

Chair, District School Board of Taylor County

12/19/14
Date

Director, Taylor Technical Institute

Date

Superintendent, District School Board of Suwannee County

Date

Chair, District School Board of Suwannee County

Date

Coordinator, Career & Technical Education,
District School Board of Suwannee County

"Approved as to Form and Sufficiency

BY_____

Leonard J. Dietzen, III

Rumberger, Kirk & Caldwell, P.A.

Suwannee School Board Attorney"

Suwannee Elementary School

1748 South Ohio/Martin L. King, Jr. Ave., Live Oak, Florida 32064 Phone (386) 647-4400 Fax (386) 330-1215

"LIGHTS, CAMERA, LITERACY!"

Jerry Scarborough
Superintendent

Deidre McManaway
Principal

Laura Williams
Assistant Principal

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Deidre McManaway, Principal of Suwannee Elementary School

THRU: David Campbell, Director of Elementary and Early Childhood Education
Vickie Music DePratter, Chief Financial Officer
Josh Williams, Director of Information Technology

DATE: February 9, 2015

RE: Agenda Item for February 24, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following donation for Suwannee Elementary School:

DONATION– 16 tablets @ $69/tablet for a total of $1188.95 donation from L&J Gas and Diesel Inc.

BACKGROUND:

Background information attached

From: [redacted] Joyce McIntosh
Friday, February 06, 2015 3:28:52 PM

Subject: MobyMax tablet info

To: [redacted] Deidre McManaway

2X Results | Have Reviews | Giveaways | About | Contact | Administrators | Have a license? Sign In

MobyMax
Learn twice as fast

2X Personalized Learning
Moby Curriculum $99

Ticket To Success
Moby Tablet $69

Ticket To Success | Specs | Sync & Lock | Test Drive

One low price $69

Order online with purchase order or credit card!

Tablets

Enter quantity	16
Unit cost	$69
Extended cost	1104.00
Shipping & handling	84.95
Sub-total cost	1188.95
Total cost	1188.95

Moby Max.com
16 tablets
$69/tablet
Total $1188.95

Donation Information
L & J Gas and Diesel Inc
386-208-0808
Charles McIntosh
$1188.95

Please text me if you need more info. I wasn't sure what else you needed. Thanks for doing this for me!
208-3398

"Coming together is a beginning; keeping together is progress; working together is

success." ~Henry Ford

Joyce McIntosh, M.Ed w/ Specialization in Ed. Tech.
3rd Grade Teacher
Reading Endorsed
Suwannee Elementary School

Suwannee Elementary School

1748 South Ohio/Martin L. King, Jr. Ave., Live Oak, Florida 32064 Phone (386) 647-4400 Fax (386) 330-1215

"LIGHTS, CAMERA, LITERACY!"

Jerry Scarborough
Superintendent

Deidre McManaway
Principal

Laura Williams
Assistant Principal

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Deidre McManaway, Principal of Suwannee Elementary School

THRU: David Campbell, Director of Elementary and Early Childhood Education
Mark Carver, Director of Facilities
Vickie Music DePratter, Chief Financial Officer

DATE: February 9, 2015

RE: Agenda Item for February 24, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following donation for Suwannee Elementary School:

DONATION – Pro-Lit Shade Center and other improvements for the Hydroponic Garden at Suwannee Elementary School paid for and ultimately donated by Agriculture/Family Youth Program via The University of Florida for a total project donation of $1,063.00.

BACKGROUND:

Background information attached

UF | UNIVERSITY of FLORIDA

IFAS Extension
Suwannee County

1302 11th St. SW
Live Oak, FL 32064
386-362-2771
386-364-1698 Fax

February 9, 2015

Suwannee County School Board

Dear Sir/Madam:

The Family Nutrition Program (FNP) would like to place a Hydroponic Garden at the Suwannee Elementary School to help teach the children about growing nutritional foods.

Attached please find a quote from Atlas Manufacturing, Inc. in the amount of $663.00 which is a price for the necessary materials in order to place a Pro-Lit Shade Center to cover the Hydroponic Garden and an email from Chef David Bearl with the University of Florida regarding a donation of pots and poles, the donation value is $400.00.

Kelly Korman with the Agriculture/Family Youth program along with my budget through FNP will cover the cost associated with the attached quote, with your permission of having the garden at the school. At this point the project has a total of $1,063.00; other items will be needed in the future which will be covered through the FNP budget.

Thank you in advance for your support of this educational project. If you need any additional information, please let me know.

Sincerely,

Bonnie Box

Bonnie Box
Program Assistant

BB/kkm

Atlas Manufacturing, Inc.

P.O. BOX 558 HWY 82 EAST
ALAPAHA, GA 31622
1-800-346-9902 FAX: 1-229-532-4600

Order

Date: February 6, 2015

Sold To:

TO: Family Nutrition Program
1302 11th St SW
Live Oak, FL 32064
Attn: Bonnie Box
PH: 386-362-3771
email bbox@ufl.edu
Terms:

Ship To:

Pick Up

QTY.	Description		
1	12' x 20' Pro-Lite Shade Center with 7' sidewall height	$	474.00
4	Corner Support Braces (Optional)	$	63.00
4	Wind Brace Kits (Optional)	$	126.00

		Sub-Total	$	663.00
		Structures	x	1
		Sub-Total	$	663.00
	0.00%	DISCOUNT	$	-
		Sub-Total	$	663.00
		* SHIPPING*		
		CRATING FEE	$	-
	Out of State 0%	SALES TAX	$	-
		TOTAL	$	663.00

McGalliard,Karen K

From: Box,Bonnie
Sent: Monday, February 09, 2015 9:22 AM
To: McGalliard,Karen K
Subject: FW: Shade Center Quote
Attachments: FL-FamilyNutritionProgram(12x20ProliteShade) JPS 020615.pdf

---

From: John Strickland <john@atlasgreenhouse.com>
Sent: Friday, February 6, 2015 2:57 PM
To: Box,Bonnie
Subject: Shade Center Quote

Good afternoon Bonnie,

I have attached a copy of a quote for a 12' x 20' Pro-Lite Shade center with extended sides. With extending the sidewalls we are still in your budget, the optional items listed are not required but are recommended for areas that have the potential for high winds. If you would like this quoted without the additional braces give me a call and I will gladly adjust the proposal for you.

I am letting you know in advance this would have to be purchased thru our distributor that handles the State of Florida for us. BWI will sell you this structure for the same price we have quoted. Their contact information is:

BWI
David Zamora

888-447-3403

If you have any questions or need me to make any changes give me a call.

John Strickland
Inside Sales and Distributor Representative
Atlas Manufacturing, Inc.
9596 US 82
Alapaha, GA 31622

Toll Free 800-346-9902
Phone 229-532-2905
Fax 229-532-4600
Email john@atlasgreenhouse.com

McGalliard,Karen K

From: Box,Bonnie
Sent: Monday, February 09, 2015 9:20 AM
To: McGalliard,Karen K
Subject: FW: Hydroponic Towers

From: Bearl,David
Sent: Thursday, February 5, 2015 8:30 AM
To: Box,Bonnie
Cc: Korman,Kelly A
Subject: Re: Hydroponic Towers

Bonnie,

I delivered 100 verti-gro pots with the poles to hold them up. They will grow 400 plants in them. Retail value would be around 400.00. Unfortunately I don't have the dosatrons for the system. We do have the water delivery system that includes the emitters but I couldn't fit those in my truck last week. I'll try to do that. I will also do the same for you, and try to get the piping in! We have quite a few of these pots/poles and I have permission to spread them to other sites to help with school gardens.

I don't have a good picture but you can go to the Verti-gro website and see some beautiful pics. If possible I'll take a picture of our vert-gro system in Hastings today and send it.

Let's look at calendars and figure out when I can bring them over.

David Bearl
Program for Resource Efficient Communities
University of Florida
904-669-1340

On Feb 4, 2015, at 1:09 PM, "Box,Bonnie" <bbox@ufl.edu> wrote:

Hi Chef Bearl I have been corresponding with Kelly Korman about your wonderful donation of hydroponic towers. YAY! I have to get a dollar value of donations put together for the Suwannee County School Boards approval so that DeeDee NcManaway (Principle of SES) can present it at the SCSB meeting Monday February 9th .
If you could give me a description of the towers or even pictures it would be extremely helpful. Do the towers have a reservoir base with pump and how many your donating?
Thank you so very much for your help in this matter and your most generous donations. Looking forward to working with you in the near future. Bonnie Box

State of Florida

Secretary of State

Division of Elections

500 South Bronough Street, Room 316
Tallahassee, Florida 32399-0250

Public Official Bond

County of **SUWANNEE** Bond No. **106215266**

KNOW ALL MEN BY THESE PRESENTS, That we, **Ed daSilva**
(Official's Name)

as Principal, and **Travelers Casualty and Surety Company of America**

as Surety, are bound unto the Governor of the State of Florida, and his successors in office, in the sum of **Two Thousand** Dollars, we hereby bind ourselves and each of our heirs, executors, administrators, successors and assigns, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH, That, whereas, said official was **elected** [✓] **appointed** [ ] SUWANNEE COUNTY SCHOOL BOARD MEMBER to hold this office
(Name of Office)

for a term beginning **November 18, 2014** and ending **November 20, 2018** and until his/her successor is qualified according to the Constitution and Laws of the State of Florida.

NOW, THEREFORE, If the official shall faithfully perform the duties of his/her office as provided by law, this obligation is void.

Ed daSilva
X _____
(Signature of Official)

Signed and Sealed this **15** day of **December**, **2014**

One Tower Square Hartford, CT 06183
(Address of Main Surety Company)

Travelers Casualty and Surety Company of America
(Name of Local Bonding Company)

_____
(Address of Local Bonding Company)

(SEAL)

By X _____
(Signature of Florida Licensed Agent)

_____
(Social Security Number of Florida Licensed Agent)

Lee Harvard
(Type Name of Florida License Agent)

The above is approved this _____ day of _____, _____

Signature: _____

Approved by: _____

1bond.doc (2/04))

State of Florida
Secretary of State
Division of Elections
500 South Bronough Street, Room 316
Tallahassee, Florida 32399-0250

Public Official Bond

County of Suwannee Bond No. 106215529

KNOW ALL MEN BY THESE PRESENTS, That we, Julie Ulmer
(Official's Name)
as Principal, and Travelers Casualty and Surety Company of America
as Surety, are bound unto the Governor of the State of Florida, and his successors in office, in the sum of Two Thousand Dollars, we hereby bind ourselves and each of our heirs, executors, administrators, successors and assigns, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH, That, whereas, said official was **elected** [✓] **appointed** [ ] Suwannee County School Board Member to hold this office
(Name of Office)
for a term beginning November 18, 2014 and ending November 20, 2018 and until his/her successor is qualified according to the Constitution and Laws of the State of Florida.

NOW, THEREFORE, If the official shall faithfully perform the duties of his/her office as provided by law, this obligation is void.

Julie Ulmer
X _____
(Signature of Official)

Signed and Sealed this 15 day of December, 2014

One Tower Square Hartford, CT 06183
(Address of Main Surety Company)

Travelers Casualty and Surety Company of America
(Name of Local Bonding Company)

_____
(Address of Local Bonding Company)

(SEAL)

By X _____
(Signature of Florida Licensed Agent)

_____
(Social Security Number of Florida Licensed Agent)

Lee Harvard
(Type Name of Florida License Agent)

The above is approved this _____ day of _____, _____

Signature: _____

Approved by: _____

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State of Florida

Secretary of State

Division of Elections

500 South Bronough Street, Room 316
Tallahassee, Florida 32399-0250

Public Official Bond

County of Suwannee Bond No. 106216798

KNOW ALL MEN BY THESE PRESENTS, That we, Ronald White
(Official's Name)
as Principal, and Travelers Casualty and Surety Company of America
as Surety, are bound unto the Governor of the State of Florida, and his successors in office, in the sum of Two Thousand Dollars, we hereby bind ourselves and each of our heirs, executors, administrators, successors and assigns, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH, That, whereas, said official was **elected** [✓] **appointed** [ ] Suwannee County School Board Member to hold this office
(Name of Office)
for a term beginning November 18, 2014 and ending November 20, 2018 and until his/her successor is qualified according to the Constitution and Laws of the State of Florida.

NOW, THEREFORE, If the official shall faithfully perform the duties of his/her office as provided by law, this obligation is void.

Ronald White
X _____
(Signature of Official)

Signed and Sealed this 15 day of December, 2014

One Tower Square Hartford, CT 06183
(Address of Main Surety Company)

Travelers Casualty and Surety Company of America
(Name of Local Bonding Company)

_____
(Address of Local Bonding Company)

(SEAL)

By X _____
(Signature of Florida Licensed Agent)

_____
(Social Security Number of Florida Licensed Agent)

Lee Harvard
(Type Name of Florida License Agent)

The above is approved this _____ day of _____, _____

Signature: _____

Approved by: _____

1bond.doc (2/04))

State of Florida
Secretary of State
Division of Elections
500 South Bronough Street, Room 316
Tallahassee, Florida 32399-0250

Public Official Bond

County of SUWANNEE Bond No. 106215272

KNOW ALL MEN BY THESE PRESENTS, That we, Ed daSilva
(Official's Name)
as Principal, and Travelers Casualty and Surety Company of America
as Surety, are bound unto the Governor of the State of Florida, and his successors in office, in the sum of Twelve Thousand Dollars, we hereby bind ourselves and each of our heirs, executors, administrators, successors and assigns, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH, That, whereas, said official was **elected** [✓] **appointed** [ ] SUWANNEE COUNTY SCHOOL BOARD CHAIRMAN to hold this office
(Name of Office)
for a term beginning November 18, 2014 and ending November 17, 2015 and until his/her successor is qualified according to the Constitution and Laws of the State of Florida.

NOW, THEREFORE, If the official shall faithfully perform the duties of his/her office as provided by law, this obligation is void.

Ed daSilva
X _____
(Signature of Official)

Signed and Sealed this 15 day of December, 2014

One Tower Square Hartford, CT 06183
(Address of Main Surety Company)

Travelers Casualty and Surety Company of America
(Name of Local Bonding Company)

(Address of Local Bonding Company)

(SEAL)

By X _____
(Signature of Florida Licensed Agent)

(Social Security Number of Florida Licensed Agent)

Lee Harvard
(Type Name of Florida License Agent)

The above is approved this _____ day of _____, _____

Signature: _____

Approved by: _____

1bond.doc (2/04))

State of Florida
Secretary of State
Division of Elections
500 South Bronough Street, Room 316
Tallahassee, Florida 32399-0250

Public Official Bond

County of Suwannee Bond No. 106216791

KNOW ALL MEN BY THESE PRESENTS, That we, Julie Ulmer
(Official's Name)
as Principal, and Travelers Casualty and Surety Company of America
as Surety, are bound unto the Governor of the State of Florida, and his successors in office, in the sum of Twelve Thousand Dollars, we hereby bind ourselves and each of our heirs, executors, administrators, successors and assigns, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH, That, whereas, said official was **elected** [✓] **appointed** [ ] Suwannee County School Board Vice-Chair to hold this office
(Name of Office)
for a term beginning November 18, 2014 and ending November 17, 2015 and until his/her successor is qualified according to the Constitution and Laws of the State of Florida.

NOW, THEREFORE, If the official shall faithfully perform the duties of his/her office as provided by law, this obligation is void.

Julie Ulmer
X Julie Ulmer
(Signature of Official)

Signed and Sealed this 15 day of December, 2014

One Tower Square Hartford, CT 06183
(Address of Main Surety Company)

Travelers Casualty and Surety Company of America
(Name of Local Bonding Company)

(Address of Local Bonding Company)

(SEAL) By X Lee Harvard
(Signature of Florida Licensed Agent)

(Social Security Number of Florida Licensed Agent)

Lee Harvard
(Type Name of Florida License Agent)

The above is approved this _____ day of _____, _____

Signature: _____

Approved by: _____

1bond.doc (2/04))

SUWANNEE COUNTY SCHOOL BOARD

Serving The Children Of Our Community

702 – 2nd Street, NW • Live Oak, Florida 32064
Telephone: (386) 647-4600 • Fax: (386) 364-2635
www.suwannee.k12.fl.us

JERRY A. SCARBOROUGH
Superintendent of Schools

JERRY TAYLOR
DISTRICT 1

CATHERINE CASON
DISTRICT 2

JULIE ULMER
DISTRICT 3

ED DA SILVA
DISTRICT 4

RONALD WHITE
DISTRICT 5

LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Walter Boatright, Jr., Director of Career, Technical and Adult

THRU: Vickie Music DePratter, Chief Financial Officer
Dr. Bill Brothers, Director of Human Resources

DATE: February 13, 2015

RE: Agenda Item for February 24, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following Professional/Technical Service Agreement. NEW

#2015-95 Professional/Technical Service Agreement between Katherine Haney, Kat Haney Enterprises and Suwannee County School Board 2014-2015. NEW

BACKGROUND:

This service agreement is to provide community outreach services such as: planning and implementing events and programs to encourage community involvement and cooperation with Suwannee District Schools. See attached memo.

Message Fri, Feb 13, 2015 3:43 PM

From: Debra Ross

To: Board Members Principals Assistant Principals Directors
Leonard J. Dietzen

Cc: Jerry A. Scarborough

Subject: Community Outreach Services

Attachments: SCSB 2015-95 Haney.pdf / Adobe Acrobat Document (620K)
Haney Resume.pdf / Adobe Acrobat Document (90K)

Message from Supt. Scarborough...

Walter Boatright, Director of Career, Technical, and Adult Education, and I will bring you a recommendation at the regular board meeting on Tuesday, February 24, 2015, at Branford High School, to enter into a contract with Katherine Haney, Kat Haney Enterprises, to provide community outreach services. Attached is a copy of the proposed contract between Ms. Haney and the Suwannee County School Board.

There is a need to develop strategies to inform our citizens on the many positives of our Suwannee County School System. Ms. Haney will be working under the direction of Walter Boatright and me to provide guidance and leadership pertaining to the fulfillment of her responsibilities. The contract is for four months, ending on June 30, 2015, and will give us an opportunity to evaluate the need for further community outreach services. The cost of the contract will be divided between the Perkins and General funds.

Attached is a copy of Ms. Haney's resume. We are excited about the possibilities of Ms. Haney working with the Board and staff to inform our community of the many positives of Suwannee County Schools. If you have any questions pertaining to the contract or Ms. Haney's qualifications, please feel free to contact Mr. Boatright or me.

Jerry

Jerry A. Scarborough, Superintendent
Suwannee County School District
702 2nd Street NW

SUWANNEE COUNTY SCHOOL BOARD

PROFESSIONAL/TECHNICAL SERVICES AGREEMENT

This AGREEMENT is made as of the date of execution by and between the School Board of Suwannee County, Florida ("SCSB"), and **Katherine M. Haney, dba Kat Haney Enterprises** ("Individual"), (hereinafter "Contractor.").

WITNESSED:

WHEREAS, SCSB operates schools and educational institutions and is in need of a qualified, experienced Educational Consultant to provide consulting services for SCSB; and

WHEREAS, Contractor may employ and/or contract with qualified and duly licensed and/or certified instructors with expertise and experience in providing educational services; and

WHEREAS, SCSB desires to engage Contractor to provide such services for SCSB and Contractor is willing to provide such services for SCSB.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein set forth, the parties agree as follows:

1. ENGAGEMENT; RESPONSIBILITIES OF CONTRACTOR

A. SERVICES: SCSB hereby engages Contractor to provide educational consulting services for SCSB as requested by SCSB, and Contractor hereby accepts such engagement and agrees to provide said services in accordance with the terms of this Agreement. Said services are described in Exhibit A attached hereto, which exhibit is hereby incorporated by reference into, and made a part of, this Agreement. Contractor shall provide said services through employees and/or independent subcontractors who are qualified and appropriately licensed and/or certified to perform all functions assigned to them by Contractor in connection with the provision of services by Contractor hereunder.

B. MANNER OF PERFORMANCE OF CONTRACTOR'S SERVICES

(i) Contractor and staff shall perform all services under this Agreement in the manner and means it or he/she chooses, in its or his/her sole and absolute discretion and judgment. Contractor and staff shall not be required to comply with SCSB's directions or instructions concerning when, where and how to perform services under this Agreement, but shall have full and absolute discretion in such matters.

(ii) Contractor and staff shall not be required to perform services in any order or sequence specified by SCSB.

(iii) Contractor and staff shall not be required to attend meetings or participate in training conducted by SCSB as to specific methods or procedures.

(iv) Contractor and staff shall not be required to work specified hours, but shall have full and absolute discretion with respect thereto.

(v) Contractor and staff shall not be required to submit any written or oral reports to SCSB except such reports as shall be required by law, regulation, or any governmental authority, including reasons for federal, state, or local compliance purposes.

(vi) The Contractor and staff shall be responsible for payment of Contractor and staff expenses relating to the performance of duties hereunder, including expenses or travel and similar items.

C. DOCUMENTATION: Contractor shall submit to SCSB, on a monthly basis, appropriate documentation of services provided hereunder. Such documentation shall be in the form and shall contain the information requested by SCSB.

2. REPRESENTATIVES AND WARRANTIES

Contractor represents and warrants to SCSB, upon execution and throughout the term of this Agreement, as follows:

A. Contractor is not bound by any agreement or arrangement which would preclude it from entering into, or from fully performing the services required under, this Agreement;

B. None of the Contractor staff has ever had his or her professional license or certification in the State of Florida or in any other jurisdiction denied, suspended, revoked, terminated, voluntarily relinquished under threat of disciplinary action, or restricted in any way.

C. Contractor shall perform the services required hereunder in accordance with:
(i) all applicable federal, state, and local laws, rules, and regulations;

(ii) all applicable policies of: SCSB;

(iii) all applicable Bylaws, Rules, and Regulations of SUWANNEE COUNTY SCHOOLS;

D. Contractor has, and shall maintain throughout the term of this Agreement, all appropriate federal and state licenses and certifications which are required in order for Contractor to perform the services required of Contractor under this Agreement; and

E. Each of the Contractor staff has, and shall maintain throughout the term of this Agreement, all appropriate federal and state licenses and certifications which are required in order for said staff to perform the functions, assigned to him or her by Contractor in connection with the provision of services under this Agreement; and

F. All Contractor staff shall comply with all applicable terms of this Agreement.

3. INDEPENDENT CONTRACTOR

In performing the services herein specified, Contractor is acting as an independent contractor, and neither Contractor nor any staff shall be or be considered employees of SCSB. Neither Contractor nor any Contractor staff shall be under the control of SCSB as to the manner by which results are accomplished, but only as to the results of Contractor's work. It is agreed and acknowledged by the parties that, as an independent contractor, Contractor staff retains the right to contract with and provide educational consulting services to entities and individuals other than SCSB and its students, and nothing in this Agreement shall be interpreted as limiting or restricting in any way Contractor's right to do so. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the parties hereto, and nothing herein contained shall be construed to authorize either party to act as agent for the other. Contractor shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes and benefits with respect to all Contractor staff. Contractor hereby expressly agrees to provide SCSB with proof of payment of such taxes in the event such is requested by SCSB by federal or State tax authorities. Any such proof will be provided directly to SCSB's counsel for delivery to tax authorities in order to preserve the confidentiality of such records. Neither Contractor nor any Contractor staff shall be subject to any SCSB policies solely applicable to SCSB's employees, not to exclude policy directly related to vendors and contractors.

4. TERM

The initial term of this Agreement shall be for a period not to exceed twelve (12) months, commencing on the date of execution and ending June 30, 2015, unless sooner terminated as provided herein. At the end of the Initial Term and each Renewal Term (as hereinafter defined), if any, this Agreement may be renewed for an additional term, ("Renewal Term"), but only upon mutual written agreement of the parties.

5. COMPENSATION

For the services rendered pursuant to this Agreement, Contractor shall be paid by SCSB, as and for its sole compensation hereunder, the amounts listed in Exhibit B attached hereto, which Exhibit is hereby incorporated by reference into, and made a part of, this Agreement. Notwithstanding the foregoing, no compensation shall be payable to Contractor for any services for which Contractor has not submitted the documentation required under Paragraph l(C) of this Agreement.

6. BILLING

Contractor shall bill SCSB for services provided hereunder on a monthly basis in the month following the month in which services are rendered. Each invoice shall be in the form, and contain the information, requested by SCSB, and SCSB shall pay each invoice within **thirty (30) days** after receipt thereof by SCSB. SCSB shall not be required to pay for any services for which Contractor does not provide a proper invoice.

7. CONFIDENTIALITY

Contractor recognizes and acknowledges that, by virtue of entering into this Agreement and providing services hereunder, Contractor and staff may have access to certain confidential information, including confidential student information and personal health information ("PHI"). Contractor agrees that neither it nor any Contractor staff will at any time, either during or subsequent to the term of this Agreement, disclose to any third party, except where permitted or required by law or where such disclosure is expressly approved by SCSB in writing, any confidential student information, PHI or other confidential information, and Contractor and all Contractor staff shall comply with all Federal and State laws and regulations, and all SCSB rules, regulations, and policies regarding the confidentiality of such information. Without limiting the generality of the foregoing, Contractor shall comply with the Health Insurance Portability and Accountability Act. Contractor may not use or further disclose Personal Health Information ("PHI") other than as permitted or required by law or this Agreement. In addition, Contractor shall:

- Report to SCSB any impermissible use or disclosure of PHI.
- Ensure that any agents, including subcontractors to whom it provides PHI created or received from SCSB agrees to the same restrictions or conditions that apply to Contractor.
- Make PHI available in accordance with HIPAA Privacy Rules.
- Make PHI available for amendment and incorporate amendments into PHI in accordance with HIPAA rules.
- Make available the information required to make an accounting of disclosures under the applicable HIPAA law and regulations.
- Make its internal practices, and any information related to the use and disclosure of PHI received from, or created or received by Contractor, available to applicable governmental entities.
- Upon termination of the contract, if feasible, return or destroy any and all PHI received from or created or received by the Contractor in performance of this Agreement.

8. CRIMINAL BACKGROUND CHECKS

The Legislature amended the Jessica Lunsford Act effective July 1, 2007. This law requires any employee, contractor, vendor who will: (1) be at a school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds; meet Level II Background screening requirements. There are some exceptions. Level 2 screening includes fingerprinting, statewide criminal and juvenile justice records checks through the Florida Department of Law Enforcement and federal criminal records checks through the Federal Bureau of Investigation. Level 2 screening may also include local criminal records checks through the local law enforcement agencies.

Level II Background Check – Any vendor providing services under this contract who will (1) be at a school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds, that person shall have a **Level II background check** submitted through the Suwannee County School Board. Documentation of clearance will be on file in the Department of Human Resources in the Suwannee County School Board office. **The contractor shall be required to pay for all costs of the background reports.** If it is discovered during the period of the contract that the successful contractor substituted an unapproved worker for an approved worker, the vendor's contract may be cancelled immediately at the instructions of the Suwannee County School Board.

9. AUDITS, RECORDS, AND RECORDS RETENTION

The District or its representative reserves the right to inspect and/or audit all the Contractor's documents and records as they pertain to the products and services delivered under this agreement. Such rights will be exercised with notice to the Contractor to determine compliance with and performance of the terms, conditions and specifications on all matters, rights and duties, and obligations established by this agreement. Documents/records in any form shall be open to the District's representative and may include but are not limited to all correspondence, ordering, payment, inspection and receiving records, and contracts or sub-contracts that directly or indirectly pertain to the transactions between the District and the Contractor in order:

A. To establish and maintain books, records, and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices, which sufficiently and properly reflect all revenues and expenditures of funds provided by the District under this contract.

B. To retain all contractor records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of the contract, or if an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of this contract.

C. That completion or termination of the contract and at the request of the District, the Contractor will cooperate with the District to facilitate the duplication and transfer of any said records or documents during the required retention period as specified in paragraph A above.

D. To assure that these records shall be subject at all reasonable times to inspection, review, or audit by Federal, state, or other personnel duly authorized by the District.

E. That persons duly authorized by the District and Federal auditors, pursuant to 45 CFR, Part 92.36 (I) (10), shall have full access to and the right to examine any of provider's contract and related records and documents, regardless of the form in which kept, at all reasonable times for as long as records are retained.

F. To include these aforementioned audit and record keeping requirements in all approved subcontracts and assignments.

10. INDEMNIFICATION

Contractor shall indemnify and hold harmless SCSB from and against any and all claims, liabilities, damages, and expenses including, without limitation, reasonable attorneys' fees, incurred by SCSB in defending actions brought against it arising out of or related to the acts or omissions of Contractor, its agents, officers, or employees in the provision of services or performance of duties by Contractor pursuant to this Agreement.

11. DEBARMENT & SUSPENSION

Suwannee County School Board certifies that, by submission of this document, that neither it nor its agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

12. TERMINATION

A. TERMINATION WITHOUT CAUSE. Either party may terminate this Agreement without cause by giving the other party at least thirty (30) days prior written notice.

B. TERMINATION FOR BREACH. Either party may terminate this Agreement upon breach by the other party of any material provision of this Agreement, provided such breach continues for fifteen (15) days after receipt by the breaching party of written notice of such breach from the non-breaching party.

C. IMMEDIATE TERMINATION BY SCSB. SCSB may terminate this Agreement immediately by written notice to Contractor (such termination to be effective upon Contractor's receipt of such notice) upon the occurrence of any of the following events:

(i) the denial, suspension, revocation, termination, restricting, relinquishment, or lapse of any license or certification required to be held by Contractor, or of any Contractor staff's professional license or certification, in the State of Florida, or

(ii) conduct by Contractor or any of Contractor's staff which affects the quality of services provided to SCSB or the performance of duties required hereunder and which would, in SCSB's sole judgment, be prejudicial to the best interests and welfare of SCSB or its students;

(iii) breach by Contractor or any Contractor staff of the confidentiality provisions of Section 7 hereof;

D. EFFECT OF TERMINATION. As of the effective date of termination of this Agreement, neither party shall have any further rights or obligations hereunder except for rights and obligations accruing prior to such effective date of termination, or arising as a result of any breach of this Agreement. Notwithstanding the foregoing, the following provisions shall survive the expiration or other termination of this Agreement, regardless of the cause of such termination: Paragraphs l(B), 2, 5, 10, 13, and 15.

13. ARBITRATION

Any dispute or controversy arising under, out of or in conjunction with, or in relation to, this Agreement, or any amendment hereof, or the breach hereof, shall be determined and settled by arbitration in Suwannee County, Florida, in accordance with the rules of the American Arbitration Association and applying the laws of the State of Florida. Any award rendered by the arbitrator shall be final and binding upon each of the parties, and judgment thereon may be entered in any court having jurisdiction thereof. Should any litigation be commenced between the parties to this Agreement concerning this Agreement or the rights and duties in relation thereto, the SUWANNEE COUNTY SCHOOL BOARD for the SUWANNEE COUNTY SCHOOL BOARD'S attorneys' fees, costs, expenses, out-of-pocket disbursements incurred in such litigation,

irrespective of whether such costs, fees, expenses and disbursements are taxable under the law, which shall be determined by the court in such litigation by the court alone on a post-trial motion. In the event that a court shall direct the parties to this Agreement to mediation with respect to any issue, the other contracting entity or person shall pay the fees, costs and expenses of the mediator.

14. ENTIRE AGREEMENT; MODIFICATION

This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement.

15. GOVERNING LAW

This Agreement shall be construed in accordance with the laws of the State of Florida. Nothing in this Agreement shall be interpreted or construed to mean that the Board waives its common law sovereign immunity or the limits on liability set forth in Florida Statutes.

16. COUNTERPARTS

This Agreement may be executed in one or more counterparts, all of which together shall constitute only one Agreement.

17. NOTICES

All notices hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by Federal Express or Express Mail, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed as follows:

If to SCSB: The School Board of Suwannee County Florida
c/o Jerry A. Scarborough, Superintendent
702 2nd Street, NW
Live Oak, FL 32064

Copy to: Mr. Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell
Attorney for Suwannee County School Board
215 S. Monroe Street, Suite 702
Tallahassee, FL 32301

Contractor: Katherine M. Haney
Kat Haney Enterprises
109 Ohio Ave. North
Live Oak, FL 32064

18. WAIVER

A waiver by either party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure.

19. CAPTIONS

The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Agreement.

20. ASSIGNMENT; BINDING EFFECT.

Contractor shall not assign or transfer, in whole or in part, this Agreement or any of Contractor's rights, duties or obligations under this Agreement without the prior written consent of SCSB, and any assignment or transfer by Contractor without such consent shall be null and void. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, representatives, successors and permitted assigns.

21. RELEASE OF STUDENT RECORDS

By signature, Contractor assures that the released student data will be handled with confidentiality as required by Florida Statute 1002.22.

22. Public Records

To the extent required by §119.0701, Florida Statute (2014), the Parties agree that public records created regarding this agreement shall be made available for requests and retained in accordance with the provisions of law.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals to this Agreement on this _____ day of _____, 20__.

SUWANNEE COUNTY SCHOOL BOARD

_____ _____
Ed daSilva, Chairperson Date

_____ _____
Jerry A. Scarborough, Superintendent of Schools Date

CONTRACTOR

_____ _____
Witness Signature Signature of Person or
Authorized Representative

_____ _____
Type or Print Name of Witness Katherine M. Haney
dba Kat Haney Enterprises

Date _____ Date _____

EXHIBIT A

SERVICES PROVIDED:

See attached

CONTRACTOR FEDERAL IDENTIFICATION NUMBER: 47-2342460
INDIVIDUAL SOCIAL SECURITY NUMBER:

IRS Form W-9 on file.

FUNDING SOURCE FOR PAYMENT TO CONTRACTOR:

Perkins and General Fund

Services Provided

Expanded:

- Community outreach services such as planning and implementing events and programs to encourage community involvement and cooperation with Suwannee County Schools. Initiating conversation with and responding to the questions and concerns of community members through phone, email, website leads, and social media.

- Web management services such as the maintenance and remodeling of Suwannee Schools websites and social media pages.

- Graphic design services such as creating or redesigning logos, print materials, and advertising media.

- Advertising services such as corresponding with and writing articles and ads pertaining to Suwannee Schools for the Suwannee Democrat, the Suwannee Valley Times, and local radio stations.

- Photography services such as documenting Suwannee Schools through images for webpages, social media, brochures, newspapers, and other print materials.

- Advising services in the process of rebranding the Suwannee-Hamilton Technical Center.

- Participating in necessary school board meetings, workshops, staff meetings, and various school related events.

Condensed:

Networking within Suwannee County, listening and responding to the needs and concerns of the communities, generating ideas for community events, implementation of community outreach initiatives, redesign of Suwannee Schools websites, maintenance of websites, revision of logo, photography, rebrand advising, writing for newspaper articles and other advertising materials, creation and upkeep of social media accounts, development and implementation of Suwannee County School Board's Communication Plan, participation in school board meetings, participation in school related events.

EXHIBIT B

FEE SCHEDULE

The independent contractor will be paid upon receipt of invoices by the District as tasks and responsibilities in Exhibit A are fulfilled. Total contract amount shall be in the amount of $20.00 per hour, not to exceed 20 hours per week.

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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Lila Udell, Director of Federal Programs

THRU: Vickie Music DePratter, Chief Financial Officer

DATE: June 9, 2014

RE: Agenda Item for February 24, 2015 School Board Meeting

RECOMMENDATIONS:

The Superintendent recommends approval of the following changes to the ESOL Support Teacher:

a. Upgrade the position from 10 month teacher to 11 month TSA (8 hours per day)
b. Overlap two contracts for 20 days during the 2014-2015 school year for the month of May

BACKGROUND:

Mrs. Nita Mathis will be retiring in June 2015. It is necessary to have someone trained and ready to take her position to ensure that our students are enrolled, tested, receive classification, reclassification and monitor the ELL students as required by the Consent Decree. The cost for the 20 days to transition is approximately $5,092.40 which will be paid from General Funds.

Suwannee District Schools - ESOL Support Teacher

Duties and Responsibilities

Direct Student/Parent Contact:

- Provide tutorial services/academic support(in Spanish when needed) to ELL students in the classroom
- Attend IEP meetings of ELL students/translate for parents
- Assist/Administer testing, such as State Assessments and CELLA, for ESOL students
- Translate for school/individual teachers/district as needed for home/school communication such as: SPS Newsletter, notices, notes home, PK Screenings, Kindergarten Registration, parent conferences, clinic, school office, enrollment, open house, parent nights, meet your teacher day...
- Parent Leadership Council – Hold meetings 4 times a year. Includes establishing membership, agenda, etc.
- Prepare/Distribute/Collect ELL Parent Survey
- Schedule and attend ELL Committee Meetings at all schools
- Receive and make phone calls to parents

Entry/Exit /Extension for ESOL Students:

- ESOL entry assessment for all students with a "yes" on Home Language Survey in district throughout school year, including April/May Pre-LAS test to PK going to K, and at Kindergarten Registration.
- ESOL exit/extension testing and record maintenance as needed throughout school year.
- Maintain current ESOL spreadsheet with dates, schedules for testing purposes, and records, including ELL plans.
- Complete necessary documentation concerning entry/exit/extension of all ESOL students in district
- Assistance/reminders for all schools regarding required 2 year monitoring period of Former ELLs

Other:

- Provide direct input to Director of Federal Programs regarding ESOL resource/equipment needs for district
- Help write/review District ELL Plan in conjunction with and approval of PLC
- Provide teachers and parents with supplementary ESOL materials to meet their needs
- Attend workshops and conferences (SSTESOL, CELLA Training, FASFEPA, ...)
- Provide CELLA Training to test administrators in the district
- Review monthly IL Reports
- Disseminate: ESOL Guidelines and Procedures, Strategies for ESOL Teachers, AMAO Letter, Title III Brochure, Parent Letter regarding ESOL Services...
- Title III Monitoring and Work Papers
- Maintain good communication with Director of Federal Programs and School ESOL Contacts and Coordinators
- Field questions and provide support regarding the ESOL Program for all schools

Must be able to:

- Read, write, understand, and speak fluently in Spanish and English
- Maintain accurate records
- Write reports
- Plan and prepare educational materials
- Establish and maintain effective working relationship with others
- Assist in the classroom with ELL students
- Use computer
- Be Self Motivated

Salary Projection
ESOL SUPPORT TEACHER

11-month TSA (Bachelor's)	
0 years	$41,067.00
5 years	$45,364.00
10 years	$50,353.00
11-month TSA (Master's)	
0 years	$45,160.00
5 years	$49,455.00
10 years	$54,263.00
12-month TSA (Bachelor's)	
0 years	$44,800.00
5 years	$49,488.00
10 years	$54,731.00
12-month TSA (Master's)	
0 years	$49,265.00
5 years	$53,951.00
10 years	$59,197.00

Salary Projection
ESOL SUPPORT TEACHER

Per Year	Per Day	Days	
$43,390.00	**$221.37**	**20**	$4,427.40
	Retirement		$326.30
	Social Security		$274.50
	Medicare		$64.20
			$5,092.40

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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Bill Brothers, Director of Human Resources

THRU: Janene Fitzpatrick, Director of Curriculum & Instruction

DATE: February 10, 2015

RE: Agenda Item for the February 24, 2015 Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the revisions to The School Board of Suwannee County School Based Administrators Performance Appraisal System (A copy is available for review in the office of the Director of Human Resources).

BACKGROUND:

Revisions necessary due to the revision in the new Florida Standard Assessment.

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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Bill Brothers, Director of Human Resources

DATE: February 9, 2015

RE: Personnel Changes List for February 24, 2015, Regular Meeting

RECOMMENDATION:

Pursuant to Section 1012.27 (1A) (1B), *Florida Statutes*, the Superintendent hereby submits the following written personnel recommendations. Approval of each is respectfully requested.

SUWANNEE COUNTY SCHOOL BOARD
Personnel Changes
February 24, 2015

TO: District School Board of Suwannee County
FROM: _____
Jerry A. Scarborough, Superintendent

Pursuant to Section 1012.27 (1A) (1B), Florida Statutes, I hereby submit the following written personnel recommendations. Approval of each is respectfully requested.

RETIREMENTS: NON-INSTRUCTIONAL:

Suwannee Middle School:
Martha Blevins, paraprofessional, effective January 20, 2015

Transportation Department:
Rose Immerfall, bus driver, effective February 10, 2015

RESIGNATIONS: INSTRUCTIONAL:

Branford High School:
Alvin Henderson, teacher, effective January 30, 2015

Suwannee Hamilton Technical Center:
Holly Gamble, instructor, effective February 20, 2015

Suwannee Middle School:
Leslie Campbell, teacher, effective January 20, 2015

RESIGNATION: NON-INSTRUCTIONAL:

Transportation Department:
Samantha Roundtree, bus driver, effective January 31, 2015

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee Elementary School:
Kelli Wusterhausen, teacher, effective January 26, 2015
REPLACES: Spencer Corbett

Suwannee Middle School:
Charis Parker, teacher-temporary, effective February 2, 2015
REPLACES: Miriam Venero

SUWANNEE-HAMILTON TECHNICAL CENTER:
PART-TIME/HOURLY EMPLOYEES (for the first term of the 2014-2015 school year)

COMMUNITY EDUCATION (pending class enrollment.)

Vanessa Grantham Crochet

SUSPENSION:

Suwannee Middle School:
Kaffa Owens, teacher, January 27, 2015, without pay

SUPPLEMENTARY:

NAME	POSITION	LOCATION	REPLACES
William Rains	M/J Head Baseball Coach	BHS	D. Campbell, Jr.

MISCELLANEOUS:

Suwannee-Hamilton Technical Center:
June Guy, instructor part-time hourly to work additional hours as needed (for coverage in the LPN program in the absence of LPN Director/Instructor)
Traci Jones, Surgical Technology Instructor, extend contract through June 30, 2015, to continue teaching the Surg Tech Program (program runs February to February)

Suwannee High School:
Kaffa Owens resigned as Girls JV Basketball and Volleyball coach effective February 9, 2015

Suwannee Middle School:
Daniel Robinson resigned as Athletic Director and Intramural Basketball Coach effective June 5, 2015

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service Department:
Rebecca Kirby, assistant food service manager (SHS), effective February 3, 2015
REPLACES: Jackalyn Allen

Vickie Waters, food service worker 8 hour (SPS), effective January 30, 2015
REPLACES: Lucille Turner

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE - FMLA):

Suwannee Middle School:
Jazmin Marrero Guerra, paraprofessional, tentatively January 28 through April 23, 2015

LEAVE OF ABSENCE (MATERNITY):

Transportation Department:
Laronda Butler, bus driver, February 16, 2015, until released by her doctor

LEAVE OF ABSENCE (MEDICAL):

Food Service Department:
Lynda Kinsey, assistant food service manager (BHS), extend leave January 11, 2015, until released by her doctor

Transportation Department:
Rose Immerfall, bus driver, January 5 through February 6, 2015, leave without pay

STUDENT WORKERS:

Taylor Blackmon	SHTC/My Play School
Devin Kitchel	SHTC/Culinary

SUBSTITUTES:

The following as substitute food service workers:

Susie Slomkowski	Melissa Mann	Jenna Chancey	Nicole Fusco
Sherri Williamson			

TRANSFERS:

NAME	FROM: SITE/POSITION	TO: SITE/POSITION	EFFECTIVE	REPLACES
Vicki Waters	SHS/Food Services-6 hr.	SPS/Food Serives-6 hr.	2/3/2015	Position Transfer
Teresa Williams	SES/Food Services-8 hr.	SHS/Food Serives-8 hr.	2/9/2015	R. Kirby

VOLUNTEERS:

Charles Adams
Shalisha Allen
Amber Altemose
Douglas Andrews
David Arnold
Gale Bell
Amber Boyd
Cassie Brantley
Nina Brittain
Nicky Brown
Stephen Burke
Deanna Burkett
Jeffery Burkett
Daniel Byrd
Shanna Byrd
Charles Carey
Donneshia Chambers
Nathan Childs
Mitchell Cline
Amanda Colon
Danny Conger
Carlie Davidson
Kristin Davis
Kate Day
Joy Elliott
Anairis Espinosa
Beverly Fetter
Daniel Fisher
Dustin Fletcher
Barri Harris
Ann Hawes
Tina Hayes
Jimmy Hayes
Tamara Helman
Michelle Henderson
Lissette Hill
Alicia Hoehn
Sharon Hudson
April Hudson
Carlisa Hudson
Gretchen Hull
Louanna Hurley
Anthony Jennings
Christina Johnson
Christopher Johnson
Crystal Jones
Melissa Kallmeyer
Sarah Kelley
Randall Lambert
Ruth Law
Kelly Lee
James Lee
Gwen Lewis
Elisa Luviano
Esperensa Luviano
Brent McCall
Deborah McCall
April McClanahan
Brenna McMullen
Terry McMullen
Kacy McQuay
Jennifer Neely
Rachel Newsome
Bruce Norton
Michael Omans
Amber Patton
Ramona Perkins
Tiffany Portbury
Diana Potter
Stacie Reid
Sandra Reid
Angelia Richards
Marcelo Rivera
Kelli Rogers
Robyn Samperio
Alan Scheurer
Jessica Schmit
Nancy Schrader
Chad Sessions
Katryna Sessions
Steven Sikes
Cynthia Sikes
Kelly Sikes
Stephen Skipper
Kathleen Smith
Chase Smith
Lavenia Snipes
Tiffany Sperber
Carla Spradley
Micah Spradley
Veronica Stanton
Christy Stone
Dusty Sullivan
Candice Swartz
Shirley Thomas
Flor Vega
Kiya Wiltgen

End of List
2014-2015
School Year