

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
May 12, 2015

AGENDA

Call to Order – Immediately following the workshop

The Superintendent recommends approval to adopt the agenda.

Chief Financial Officer – Vickie Music DePratter:

1. The Superintendent recommends approval of the following contract/agreement for the 2015-2016 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-26 Memorandum of Understanding between the Suwannee County School Board and The Arc North Florida, Inc. for the Adults with Disabilities Grant Program (*Renewal*) (pgs. 3-5)

Director of Curriculum and Instruction – Janene Fitzpatrick:

2. The Superintendent recommends approval to eliminate state-mandated, District created, local End of Course (EOC) assessments for the 2014-2015 school year. (pg. 6)

Director of Facilities – Mark Carver:

3. Discussion and possible action regarding the motion that was tabled during the April 28, 2015, Regular Board meeting:

a. The Superintendent recommends approval of the following bid:

#15-201 Football Scoreboard to Daktronics, with the option to subcontract the installation at the District's discretion (Copies of bid tabulations are available for review in the office of the Chief Financial Officer) (*New*) (pgs. 7-14)

Director of Human Resources – Dr. Bill Brothers:

4. The Superintendent recommends approval of the following personnel items for the 2014-2015 school year:

- a. Add the following supplemental positions: **(pg. 15)**
 - 1) One Assistant Track Coach (boys) position at Suwannee High School
 - 2) One Assistant Track Coach (girls) position at Suwannee High School
 - 3) One Track Coach position at Suwannee Middle School

- b. Add the following summer school position for the 2015 summer school term: **(pg. 16)**

<u>Program</u>	<u>Number of Employees/Position/Site</u>
Credit Recovery	1 – Dean (7 hours/day) (BHS)

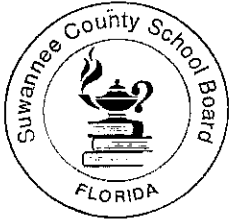
5. The Superintendent recommends approval of the following personnel items for the 2015-2016 school year:

- a. Add one Reading Teacher position at Branford High School **(pg. 16)**
- b. Freeze the Director of Curriculum and Instruction position **(pg. 17)**

6. Personnel Changes List **(pgs. 18-19)**

Adjourn

SUWANNEE COUNTY SCHOOL BOARD



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JERRY A. SCARBOROUGH
Superintendent of Schools

JERRY TAYLOR
DISTRICT 1

CATHERINE CASON
DISTRICT 2

JULIE ULMER
DISTRICT 3

ED DA SILVA
DISTRICT 4

RONALD WHITE
DISTRICT 5

LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools *JAS/MS*
FROM: Vickie Music DePratter, Chief Financial Officer *VMD*
DATE: May 4, 2015
RE: Agenda Item for May 12, 2015, Special Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following contract/agreement for the 2015-2016 school year:

#2016-26 Memorandum of Understanding between the Suwannee County School Board and The Arc North Florida, Inc. for the Adults with Disabilities Grant Program (Renewal)

BACKGROUND:

The Suwannee County School Board acts as the fiscal agent for The Arc North Florida, Inc. to receive funding through the Adults with Disabilities Grant Program.

This agreement has been reviewed and approved by Board Attorney Leonard Dietzen.

Memorandum of Understanding
The Suwannee County School Board
And
The Arc North Florida, Inc.

The memorandum of understanding between the Suwannee County School Board herein referred to as the fiscal agent, and The Arc North Florida, Inc., herein referred to as the funded provider.

Purpose

This agreement is for Professional/Technical Services to be provided by the funded provider in order to carry out the implementation of the 2015-2016 Adults with Disabilities grant program.

The agreement will be effective July 1, 2015, pending grant approval. All work shall be completed by August 30, 2016, unless agreed to in writing by both parties, and grant period is extended by the Department of Education of the State of Florida.

No payment will be invoiced or paid for any work performed after June 30, 2016, unless agreed to in writing by both parties, and grant period is extended by the Department of Education of the State of Florida.

Therefore, in consideration of the mutual covenants and conditions hereinafter stated, the above described parties covenant and agree as follows:

Suwannee County School Board agrees as follows:

1. To serve as fiscal agent for the 2015-2016 Adults with Disabilities grant.
2. To submit reports and data as required by the Department of Education pertaining to the grant.
3. Agree to process the monthly invoice within 45 days of receipt.
4. Suwannee County School Board approves of the Adults with Disabilities Grant funds being used by The Arc North Florida, Inc. to serve students residing in Suwannee and Hamilton County, enrolled in the Adults with Disabilities Grant Program, in The Arc North Florida, Inc. training center located in Hamilton County.

The Arc North Florida, Inc. agrees as follows:

1. Ensure that the grant guidelines are met.
2. Maintain client AIEP and grant related goals and documentation.
3. Provide quarterly data as outlined in the grant for reporting purposes.
4. Submit quarterly invoices to the fiscal agent for reimbursement.
5. Shall return all AWD funds received but not expended to Suwannee County School Board
6. Communicate with the primary grant contact person.
7. Return all AWD inventory property to the Suwannee County School Board upon termination as the funded provider of the Adults with Disabilities Grant Program.

SCSB 2016-26 (RENEWAL)

Nothing in this Agreement shall be interpreted or construed to mean that the Suwannee County School Board waives its common law sovereign immunity or the limits on liability set forth in Florida Statutes.

This agreement will be governed by and construed in accordance with the laws of the state of Florida. In the event of any litigation arising from this Agreement, the Parties agree that the exclusive state court forum for said litigation shall be in Suwannee County, in the court of appropriate jurisdiction.

The parties hereby knowingly, voluntarily and intentionally waive any right it may have to a trial by jury with respect to any litigation related to or arising out of, under, or in conjunction with the Agreement.

Each party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public documents request served upon it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law.

IN WITNESS WHEREOF, the parties hereto, by the undersigned authorized to bind said parties, set their hands and seal of this the _____ day or _____ 2015.

Suwannee County School Board

The Arc North Florida, Inc.

Jerry Scarborough, Superintendent

Bobbie Lake, Executive Director

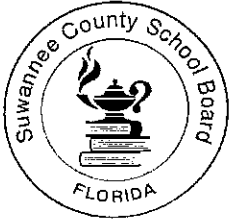
Dated: _____

Dated: _____

Ed daSilva, Chairperson

Dated: _____

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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools *JAS/JS*

FROM: Janene Fitzpatrick, Director of Curriculum and Instruction *JF*

DATE: May 8, 2015

RE: Agenda Item for the May 12, 2015, Special Board Meeting

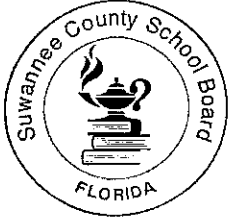
RECOMMENDATION:

The Superintendent recommends elimination of state-mandated, district created, local end of course assessments (EOCs) for the 2014-2015 school year.

BACKGROUND:

That recent legislation by the Florida Legislature enables the School Board to eliminate the local EOC exams with the exception of the state required EOC exams which include Algebra I, Algebra II, Biology, Geometry, U.S. History, and Civics.

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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools *JAS/AB*

FROM: Mark Carver, Director of Facilities *MC*

THRU: Vickie Music DePratter, Chief Financial Officer *VM* FOR VMD
Ted Roush, Principal of Suwannee High School *TR/BB*

DATE: May 8, 2015

RE: Agenda Item for May 12, 2015, Special Board Meeting

RECOMMENDATION:

Discussion and possible action regarding the motion that was tabled during the April 28, 2015, Regular Board meeting:

1. The Superintendent recommends approval of the following bid:

#15-201 Football Scoreboard to Daktronics, with the option to subcontract the installation at the District's discretion (Copies of bid tabulations are available for review in the office of the Chief Financial Officer.) *(New)*

BACKGROUND:

The District advertised for and received bids on a football scoreboard to be placed at Langford Stadium. Two bids were received. Daktronics provided the best price. Funding will be provided for through a combination of resources including, but not limited to, the following: internal funds; general fund discretionary dollars; LCIF dollars allocated to SHS for fiscal year 2015-16; monetary pledge from Chief Buddy Williams through the Policeman's Ball; ad sales; donations and contributions; and a robust capital campaign.

DAKTRONICS QUOTE # 548118-1-1

Suwannee County Schools

702 2nd St NW
 Live Oak, FL USA 32064
 Phone: (386) 364-2804
 Fax:
 Email:

30/Mar/2015

Quote valid for: 90 days
 Terms: Net 30 with Purchase Order
 FOB: DAKTRONICS
 Delivery: Call for production time

Reference: Football Scoreboard

Item No.	Model	Description	Qty	Price
1	FB-2021-R-PV-120-F	Football Scoreboard; Red Digits; All Sport 5010 Controller; Scoreboard Color: _____ Caption Color: _____ Cabinet Dimensions: 8' 0" H X 25' 0" W X 0' 8" D (Approx. Dimensions) Digt Type: PANAVIEW Digt Color: RED Max Power: 600 watts/dsplay Weight: Unpackaged 785 lbs per display; Packaged 1250 lbs per display	1	\$32,275.00
	Radio Transmitter	Frequency of 2.4 GHz	1	
	Radio Receiver	Frequency of 2.4 GHz	1	
	Stripe; 0A-1407-0045 / 0A-1647-0078	1" Perimeter Border Stripe for FB-2021 Scoreboards; Color: _____	1	
	Team Name Outdoor	Team Name Caption in place of HOME caption; Name: BULLDOGS	1	
	I-Beam Mounting Method (B)	For 3 I-Beams	3	
	18" PanaView Time Outs Left Option	For FB-2021 Scoreboards	1	
	DA-1205-25	Full Dome; 4 feet tall x 25 feet long	1	
	NON-BACKLIT PANEL SET, SS-80X160-20-25	SS 20mm Outdoor Display for 25' Scoreboard, Copy Area 70" H x 85" W @ 2	1	
	AF-3550-80x160-20-RGB-SF	Galaxy® 20mm RGB Outdoor LED Matrix Display 3550 Series Matrix: 80 lines by 160 columns Line Spacing: 20mm LED Color: RGB- 68 Billion Colors Face Configuration: SF - single one sided display View Angle: 140 degrees Horizontal x 70 degrees Vertical Cabinet Dimensions: 5' 11" H X 10' 11" W X 0' 8" D (Approx. Dimensions) Max Power: 1960 watts/dsplay Weight: Unpackaged 530 lbs per display; Packaged 895 lbs per display	1	
	Galaxy® AF-35XX 2.4 GHz Radio Communication Kit	Communication Method: 2.4GHz Radio Set *Wireless communication devices may be affected by site specific conditions. Daktronics makes no guarantees that the communication device is suitable for every location.	1	
	FREIGHT	Shipping to site	1	
Services				
2	G5C5-W	Five Year Warranty - Parts Coverage - G5G5	1	



DAKTRONICS QUOTE # 548118-1-1

Total Price Excluding Sales Tax: \$32,275.00

Please reference listed sales literature: DD1628383 for G6C5-W, DD2167297 for FB-2021-R-PV-120-F, DD2334392 for AF-3550-80x160-20-RGB-SF, SL-04370 for Radio Receiver, SL-04370 for Radio Transmitter, SL-08040 for DA-1205-25

Please reference listed shop drawings: DWG-01002797 for AF-3550-80x160-20-RGB-SF

Options

Please contact your sales representative for additional information

Daktronics System Certified Structural Drawings <100	Engineered stamped drawings for footing and beams	1	\$700.00
Angle Clamp Mounting Method (B)	For 3 Tubes	6	

DAKTRONICS QUOTE # 548118-1-1

Alternate Equipment: 1

Item No.	Model	Description	Qty	Price
1	Physical Installation	See attachment A.	1	\$21,550.00

Total Price Excluding Sales Tax: \$21,550.00

Please reference listed sales literature: DD1628383 for G5C5-W, DD2167297 for FB-2021-R-PV-120-F, DD2334392 for AF-3550-80x160-20-RGB-SF, SL-04370 for Radio Receiver, SL-04370 for Radio Transmitter, SL-08040 for DA-1205-25

Please reference listed shop drawings: DWG-01002797 for AF-3550-80x160-20-RGB-SF

DAKTRONICS QUOTE # 548118-1-1

Exclusions:

- Electrical Installation
- Structure
- Power
- Technical Support/Installation Support
- Signal Conduit
- Applicable Permits
- Electrical Switch Gear or Distribution Equipment
- Physical/Mechanical Installation
- Foundation
- Hoist
- Engineering Certification
- Labor to Pull Signal Cable
- Taxes
- Front End Equipment

Unless expressly stated otherwise in this Quote # 548118-1 Rev 1 or the attachments, if Daktronics performs installation of the Equipment, the price quoted does not include the following services pertaining to physical installations: digging of footings (including dirt removal), any materials fabrication, installation of steel cages, rebar, or bolt attachments, or pouring and finishing of concrete footings. Those services may be provided for an additional cost beyond the quoted price. Purchaser shall be fully responsible for any and all additional costs plus overhead in the event anything unexpected of any nature whatsoever is found while digging the footings including but are not limited to rock, water, utility lines, pipes or any other unforeseen circumstance. The Purchaser acknowledges and agrees that it is fully responsible for all site conditions.

Installation Responsibilities:

If applicable please reference Attachment A for Installation Responsibilities.

Ad/ID Copy Approval Process

Daktronics will process your proofs on orders that include advertising and identification panels. Your digital files and copy layouts should conform to graphic file standards document, SL-04116. The digital data files and copy layouts must be submitted at the time of your order and our proofs need to be approved two weeks prior to your initial anticipated ship date. Advertising and identification panels not receiving proof approvals in time will be shipped without copy in our standard finish.

Jeff Lyle
PHONE:
FAX:
EMAIL: Jeff.Lyle@daktronics.com

Vicki Graves
PHONE: 605-692-0200
FAX:
EMAIL: Vicki.Graves@daktronics.com

Terms And Conditions:

The Terms and Conditions which apply to this order available on request.

- | | |
|---|--|
| SL-02375 Standard Terms and Conditions of Sale | (www.daktronics.com/terms_conditions/SL-02375.pdf) |
| SL-02374 Standard Warranty and Limitation of Seller's Liability | (www.daktronics.com/terms_conditions/SL-02374.pdf) |
| SL-07862 Software License Agreement | (www.daktronics.com/terms_conditions/SL-07862.pdf) |
| SL-04116 Graphic File Standards | (www.daktronics.com/terms_conditions/SL-04116.pdf) |

Acceptance:

The Undersigned has actual authority to execute this document and Daktronics, Inc is relying upon such authority.

The parties hereby acknowledge and agree that the terms and conditions contained within this Quote along with the terms and conditions of the Daktronics Standard Terms and Conditions, the Standard Warranty and Limitations of Liability, and/or the Software License Agreement (together, the "Terms and Conditions") constitute the full and final understanding of the parties regarding the sale of equipment and/or the provision of services and entirely replace and supersede any previous understanding or agreement between the parties. By executing this agreement, Purchaser acknowledges that it has had opportunity and means to review the Terms and Conditions as provided in the website addresses above. In the alternative, hardcopy of these Terms and Conditions will be provided upon request. Further it is acknowledged and agreed that the price of the equipment and/or the provision of services contained within this agreement are expressly conditioned upon Purchaser's acceptance of the Terms and Conditions without change. Any modification of the Terms and Conditions may require a corresponding change in price. Accordingly, the Purchaser acknowledges and agrees to these Terms and Conditions as evidenced by its attestation below.

Customer Signature

Date

Print Name

Title



DAKTRONICS QUOTE # 548118-1-1

Purchase Order Information:

Suwannee County Schools

PO# _____

PO Date _____

Purchaser hereby confirms that the equipment is to be delivered to, and may be installed by Purchaser or Daktronics (as indicated elsewhere herein) at the address indicated on page one (1) of the agreement unless otherwise specified below:

<input type="checkbox"/> Same as Bill to	
Ship To:	
_____ Company	
_____ Contact Person	
_____ Address	
_____ City	
_____ State	_____ Zip
_____ Telephone	
_____ Fax	
_____ Email	

<input type="checkbox"/> Same as Ship to	
End User:	
_____ *Company	
_____ Contact Person	
_____ Address	
_____ *City	
_____ *State	_____ *Zip
_____ Telephone	
_____ Fax	
_____ Email	
*Required Information	

BILL TO (if different from quoted address):	
_____ Company	
_____ Contact Person	
_____ Address	
_____ City	
_____ State	_____ Zip
_____ Telephone	
_____ Fax	
_____ Email	

DAKTRONICS QUOTE # 548118-1-1

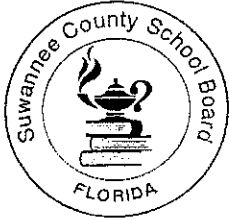
ATTACHMENT A INSTALLATION RESPONSIBILITIES CHECKLIST: OUTDOOR

Responsible Party:		Description
Daktronics	Customer	
	X	1. Secure necessary construction permits.
	X	2. Removal of existing equipment.
	X	3. Removal of existing structure (excluding footings).
	X	4. Disposal of existing equipment.
	X	5. Disposal of existing structure (excluding footings).
X		6. Generate and issue standard product electrical and signal drawings.
X		7. Generate and issue site specific equipment shop drawing and attachment detail submittals.
	X	8. Provide approval of all engineering drawings, electrical drawings, shop drawings, equipment locations, color renderings, and ad copy layouts.
	X	9. Provide soil investigation report at time of order.
X		10. Engineering design and certification of footings.
	X	11. Unobstructed access to equipment and control room installation site until display is 100%.
	X	12. Mark location of the new equipment as delineated in the quote.
	X	13. Locate underground utilities.
	X	14. Landscaping to include all.
	X	15. Provide camera-ready artwork for ad panels and logos at time of order.
	X	16. Provide all landscape protection, track, sidewalk, path, site restoration, and/or sprinkler system repair work.
X		17. Site clean-up after Daktronics work.
X		18. Crating and shipping of all equipment to facility via common or independent carrier.
X		19. Accept, lift, unload, and inspect all scoring, message center equipment and control equipment from carrier.
	X	20. Provide storage of scoring, message center equipment and control equipment in a safe, dry, and secure location until installation.
X		21. Provide equipment attachment hardware.
X		22. Install equipment attachment hardware.
X		23. Digging of footings including dirt removal. Provide and install steel cages, re-bar, or bolt attachments. Pouring and finishing of concrete for footings. (Note: Daktronics assumes class 3 soil per the International Building Code to determine footing / structure estimates included in this quotation. In the event rock, water, or if soil conditions other than class 3 soil are encountered (including soft soils, unstable or collapsing soils, expansive soils, organic materials, or anything unexpected condition is encountered, the Customer will be responsible for any additional costs, plus overhead and profit of 20%).
X		24. Steel fabrication and install support structure - excluding catwalk(s), ladder-way(s).
X		25. Fabricate and install substructure.
X		26. Prime and paint main support structure.
X		27. Prime and paint substructure
X		28. Lift and mount equipment listed in this quotation.
	X	29. Provide primary power feed up to and including demarcation point in the form of transformer, disconnect with over current protection and distribution panel per all applicable electrical codes and regulations. Note: Maximum voltage of 120 volts line to neutral for all display systems.
X		30. Provide secondary power conduits, power cable and power hook-up from the demarcation point to all Daktronics supplied load centers/termination panel at/within the equipment.
X		31. Installation of radio/wireless hardware for the equipment.

DAKTRONICS QUOTE # 548118-1-1

	X	32. Provide climate controlled, secured control room for all control systems (on/off venue site). Control room is to be climate controlled by Customer. Normal operating temperature should be between 65 and 75 degrees Fahrenheit. Normal operating humidity should be less than 80 percent non-condensing. Storage temperature should be between 40 and 95 degrees Fahrenheit. Storage humidity should be less than 85 percent non-condensing.
	X	33. Provide computer(s) for control software.
X		34. Unpack, set-up, hook-up, and testing of control system.
	X	35. Provide personnel for maintenance and operator training.
X		36. Perform 2 hours of maintenance training during installation.
X		37. Perform 2 hours of operator training during installation.
X		38. Perform 1 day(s) of installation supervision.
X		39. Perform final systems testing and commissioning.
	X	40. Final acceptance, per DF-1252.
NOTE: All change order work performed by Daktronics or Daktronics subcontractor will be performed at cost plus 20% overhead and profit.		

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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools *JAS/AB*
FROM: Bill Brothers, Director of Human Resources *BB*
THRU: Vickie Music DePratter, Chief Financial Officer *VMD*
DATE: May 7, 2015
RE: Agenda Item for the May 12th, 2015 Special Board Meeting

RECOMMENDATION:

Superintendent recommends approval of the following personnel item for the 2014-2015 school year.

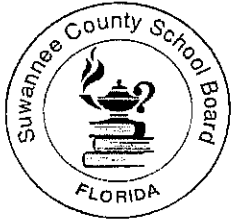
a. Add the following supplemental positions:

- one assistant track coach (boys') at SHS
- one assistant track coach (girl's) at SHS
- one middle school track coach at SMS

BACKGROUND:

The salary supplements for these positions were added to the Collective Bargaining Agreement. This is a formal request to add the number and location of these new positions to the staffing plan.

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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools *JTS/AB*

FROM: Bill Brothers, Director of Human Resources *BB*

THRU: Janene Fitzpatrick, Director of Curriculum *JF*
Vickie Music DePratter, Chief Financial Officer *VMD*

DATE: May 7, 2015

RE: May 12, 2015 Special Meeting Agenda Item

RECOMMENDATIONS:

1. The Superintendent recommends the following personnel item for the 2014-2015 summer school term:

Add one dean to the 2014-2015 Summer School Staffing Plan at Branford High School.

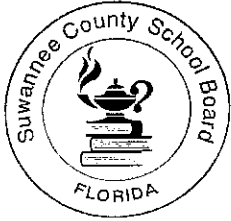
2. The Superintendent recommends the following personnel item for the 2015-2016 school year:

Add one reading teacher at Branford High School for the 2015-2016 school year.

BACKGROUND:

The dean position will work up to four hours per day during the summer term and will be funded by Title VI and General funds. The reading teacher position is needed to serve the needs of a large group of incoming 6th graders.

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BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools *JAS/BBS*
FROM: Bill Brothers, Director of Human Resources *BB*
THRU: Vickie Music DePratter, Chief Financial Officer *VMD*
DATE: May 7, 2015
RE: Agenda Item for the May 12, 2015 Special Board Meeting

RECOMMENDATION:

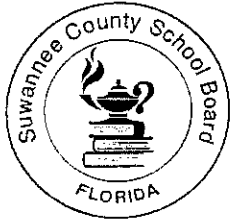
Superintendent recommends approval of the following Personnel item.

- a. Freeze the Director of Curriculum and Instruction position for the 2015-2016 school year.

BACKGROUND:

The duties of the Director of Curriculum and Instruction will be assumed by the Assistant Superintendent of Instruction.

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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools *JAS/BB*

FROM: Bill Brothers, Director of Human Resources *BB*

DATE: May 8, 2015

RE: Personnel Changes List for May 12, 2015, Special Meeting

RECOMMENDATION:

Pursuant to Section 1012.27 (1A) (1B), *Florida Statutes*, the Superintendent hereby submits the following written personnel recommendations. Approval of each is respectfully requested.

SUWANNEE COUNTY SCHOOL BOARD
Personnel Changes
May 12, 2015

TO: District School Board of Suwannee County

FROM: Jerry A. Scarborough
Jerry A. Scarborough, Superintendent

Pursuant to Section 1012.27 (1A) (1B), Florida Statutes, I hereby submit the following written personnel recommendations. Approval of each is respectfully requested.

RECOMMENDATIONS: ADMINISTRATIVE:

District Office:

Janene Fitzpatrick, Assistant Superintendent of Instruction, effective July 1, 2015

REPLACES: Mel McMullen, position previously frozen

Ted Roush, Assistant Superintendent of Administration, effective July 1, 2015

REPLACES: William Yanossy, position previously frozen

MISCELLANEOUS:

Suwannee High School:

Approval for one guidance counselor to work up to 11 days during the month of June to assist with testing, scheduling and summer school.

End of List
2014-2015
School Year