SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
March 24, 2015

AGENDA

Call to Order - 6:00 p.m.

Student remarks and pledge to the flag by Suwannee Middle School

Special Recognition by the Superintendent:

- District Spelling Bee Winners
  - ✓ Damian Williams (Branford High School, 7th grade) – First Place
  - ✓ Chullain Norris (Westwood Christian School, 7th grade) – Runner Up
  - ✓ Hannah Terry (Branford Elementary School, 5th grade) – Runner Up

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The Superintendent recommends approval to adopt the Agenda.

The Superintendent recommends approval of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes: **(pgs. 9-25)**

February 10, 2015	- Joint Workshop with Suwannee County Board of Commissioners, Live Oak City Council, and Branford Town Council
	- Workshop Session
	- Special Meeting
February 24, 2015	- Regular Meeting

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2. The Superintendent recommends approval of the monthly financial statement for February 2015.

3. The Superintendent presents the following bills for the period February 1-28, 2015:

General Fund		
#156402 - 156750	$	1,239,657.88
Electronic Fund Transfers		1,648,229.22
	$	2,887,887.10
Federal Fund		
#46479 - 46608	$	174,928.53
Electronic Fund Transfers		296,716.59
	$	471,645.12
Food Service Fund		
#29353 - 29431	$	186,020.88
Electronic Fund Transfers		72,024.22
	$	258,045.10
2.0 LCIF		
#7036 - 7054	$	87,251.97

4. The Superintendent recommends approval of the following budget amendments for fiscal year 2014-2015:

General	LCIF	Special Revenues
I-8	III-7	IV-8 (Federal)
		IV-5 (Food Service

5. The Superintendent presents the following report for informational purposes:

   a. Suwannee County District School Board Financial, Operational, and Federal Single Audit for Fiscal Year Ended June 30, 2014 (A copy of the report is available in the office of the Chief Financial Officer.) **(pg. 26)**

6. The Superintendent recommends approval for disposal of property as per the attached Property Disposition Form dated March 24, 2015. **(pgs. 27-30)**

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7. The Superintendent recommends approval of the following contracts/agreements for the 2014-2015 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-02	Inter District Private School Services Agreement between the Suwannee County School District and the Gilchrist County School District Title IA Programs for the provision of services to out of district Title I eligible students (*Renewal*) (Note: This agreement has been initiated by the Federal Programs Department of Suwannee County School Board.) **(pgs. 31-35)**
#2016-03	Inter District Private School Services Agreement between the Suwannee County School District and the Hamilton County School District Title IA Programs for the provision of services to out of district Title I eligible students (*Renewal*) (Note: This agreement has been initiated by the Federal Programs Department of Suwannee County School Board.) **(pgs. 36-39)**
#2016-04	Inter District Private School Services Agreement between the Suwannee County School District and the Lafayette County School District Title IA Programs for the provision of services to out of district Title I eligible students (*Renewal*) (Note: This agreement has been initiated by the Federal Programs Department of Suwannee County School Board.) **(pgs. 40-43)**
#2016-05	Inter District Private School Services Agreement between the Suwannee County School District and the Columbia County School District Title IA Programs for the provision of services to out of district Title I eligible students (*Renewal*) (Note: This agreement has been initiated by the Federal Programs Department of Suwannee County School Board.) **(pgs. 44-47)**
#2016-06	Inter District Private School Services Agreement between the Suwannee County School District and the Madison County School District Title IA Programs for the provision of services to out of district Title I eligible students (*Renewal*) (Note: This agreement has been initiated by the Federal Programs Department of Suwannee County School Board.) **(pgs. 48-51)**

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8. The Superintendent recommends approval of the following grant/allocation applications:

   a. Carl Perkins Postsecondary Grant 2014-2015 roll forward funds in the amount of $5,270 **(pg. 52)**
   b. Carl Perkins Secondary Grant 2014-2015 roll forward funds in the amount of $5,274 **(pg. 52)**
   c. Title X, Part C: Education of Homeless Children and Youth Project 2015-2016 Grant in the amount of $45,000 **(pg. 53)**

9. The Superintendent recommends approval to accept the following donated item: **(pg. 54)**

Site	Item	Donor
BHS	WeatherSTEM Weather Station (Value: 4,745)	WeatherSTEM Company

10. The Superintendent presents for informational purposes out-of-state travel for the following employee: **(pg. 55)**

Name	Site	Date	Reason	Destination
Jamie Rodgers	SHS	April 2015	Football Coaching Clinic	Auburn, AL

(*Funded by General Fund/SHS Athletic Travel.*)

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REGULAR AGENDA

Director of Curriculum and Instruction – Janene Fitzpatrick:

1. The Superintendent recommends approval of the following personnel item for the 2014-2015 school year: **(pgs. 56-57)**

   a. The following summer school positions for the 2015 summer school term:

Program	Number of Employees/Position		Funding
21st Century (CCLC)	4 – Site Coordinators (SES-1; SIS-1; SPS-1; BES-1) 6 – Teachers (SES-2; SIS-1; SPS-2; BES-1) 8 – Paraprofessionals (SES-2; SIS-2; SPS-2; BES-2)		21st CCLC
Pre-Kindergarten/ School Readiness	2 – CDAs	(SPS)	School Readiness
Summer VPK	6 – Teachers	(SPS)	VPK
Reading Camp	5 – Teachers	(SES-4; BES-1)	Reading Allocation/ General Fund
Algebra I EOC Review	1 – Teacher	(BHS)	General Fund
Credit Recovery	1 – Teacher 5 – Teachers 1 – Teacher 1 – Dean (7 hrs/day) 3 – Paraprofessionals (SMS, BHS, SHS)	(BHS) (SHS) (SMS) (SHS)	Title VI/ General Fund
Driver's Education	2 – Teachers	(BHS-1; SHS-1)	General Fund

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Program	Number of Employees/Position		Funding
PAL	4 – Teachers	(District)	Title I
	5 – Paraprofessionals	(District)	
	12 – Summer Student Workers		
ESY-Medically Fragile	3 – Teachers	(SPS)	ESE
	1 – Nurse	(SPS)	
	2 – Paraprofessionals	(SPS)	
Virtual School	5 – Teachers (Grades 9-12) (SHS/BHS)		General Fund
	2 – Teachers (Grades 6-8) (SMS/BHS)		

NOTE: Positions will be based on student enrollment.

Director of Facilities – Mark Carver:

2. The Superintendent recommends approval of the following contract/agreement for the 2014-2015 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2015-96 Easement and Underground Conduit Installation Agreement between Suwannee County School Board and Florida Power & Light Company to provide electricity to the new Transportation and IT office building *(New)* **(pgs. 58-63)**

3. The Superintendent recommends approval of the Suwannee County School Board Employee Workplace Safety Program. (A copy is available for review in the office of the Director of Facilities.) **(pg. 64)**

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Director of Food Service – Lisa Dorris:

4. The Superintendent recommends approval of the following personnel item for the 2014-2015 school year:

   a. The following personnel to implement the 2015 Summer Food Service program: **(pg. 65)**

Site	Personnel	Up to Hours/Week
All sites	7 - Food Service Managers	32
	1 - Food Service Worker-4 hours	16
	2 - Food Service Monitors	20
	4 - Substitute Food Service Workers	As needed

   (All Food Service positions are subject to program participation.)

Director of Transportation – Jesse Lovelace:

5. The Superintendent recommends approval of the following contract/agreement for the 2014-2015 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2015-90 Dealer-Sponsored Customer Performed Warranty Agreement Thomas Built Bus between Suwannee District Schools and Daimler Trucks North America LLC *(New)* **(pgs. 66-72)**

Director of Human Resources – Dr. Bill Brothers:

6. Personnel Changes List **(pgs. 73-79)**

School Board Attorney – Leonard Dietzen:

7. Legal Counsel's Report

Superintendent of Schools – Jerry Scarborough:

8. Superintendent's Report

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School Board Members:

9. Issues and concerns Board members may wish to discuss

End of Agenda

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JOINT WORKSHOP SESSION
BETWEEN SUWANNEE COUNTY SCHOOL BOARD (SCSB), SUWANNEE COUNTY BOARD OF COMMISSIONERS, LIVE OAK CITY COUNCIL, AND BRANFORD TOWN COUNCIL

DATE: February 10, 2015
TIME: 9:00 a.m.
LOCATION: Suwannee County School Board Meeting Room

MINUTES

The Suwannee County School Board met in Joint Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Mark Carver, Jay Jolicoeur (arrived at 10:00 a.m.); Barry Baker, Clerk of Court; Suwannee County Commissioners and Representatives; Sonny Nobles, City of Live Oak Mayor; City of Live Oak Council Members and Representatives; Suwannee Correctional Institution Warden Chris Landrum; and Parks and Recreation Director Greg Scott.

Chairman daSilva called the meeting to order at 9:02 a.m. and welcomed everyone.

School Facilities Update .....Mark Carver

Mr. Carver distributed and reviewed handouts regarding an update on school facilities and the Five Year Work Plan.

Trends..... Governmental Agencies

Each governmental agency presented an update for their respective area.

- Residential Growth, and Changes
- Industrial Prospects, Growth, and Changes
- Update on Infrastructure – Roads, Sewage, and Potable Water

  ✓ Suwannee County – Ronald Meeks
  ✓ Suwannee Correctional Institution –Warden Chris Landrum
  ✓ Suwannee County Parks and Recreation – Greg Scott
  ✓ City of Live Oak – George Curtis and Kerry Waldron

Comments from Board Chairs ..... Governmental Agencies

Governmental agency chairs expressed appreciation for everyone working together.

Comments/Closing Remarks..... Supt. Jerry Scarborough

Supt. Scarborough and Chairman DaSilva thanked everyone for coming.

The workshop adjourned at 10:06 a.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
February 10, 2015

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager.

Administrators and others present: Walter Boatright (arrived at 1:05 p.m.), Dr. Bill Brothers, David Campbell, Mark Carver, Andrew Chapman (arrived at 1:00 p.m.), Lisa Dorris (arrived at 1:00 p.m.), Janene Fitzpatrick, Jay Jolicoeur, Jesse Lovelace, Danny Robinson (arrived at 1:00 p.m.), Elizabeth Simpson (arrived at 11:05 a.m.), Lila Udell, and Josh Williams (arrived at 10:57 a.m.). Shay Starling, Ronda Bourn, and Marsha Hill, NEFEC Representatives, were also present; as well as Alvin Jackson, with the Suwannee County Economic Development (arrived at 1:00 p.m.).

Chairman daSilva called the meeting to order at 10:18 a.m.

Federal Programs-Personnel ..... Lila Udell

Mrs. Udell explained that Nita Mathis, ESOL/ELL Support Teacher, will be retiring and there is a need to go ahead and advertise her position and overlap the two positions so that adequate training can be provided for her replacement. She also explained that the position would need to be upgraded from a 10-month to a 12-month position.

NEFEC Services Presentation..... NEFEC Representatives

Mr. Starling, Ms. Bourn, and Ms. Hill gave a PowerPoint presentation regarding the programs and services provided by NEFEC.

The workshop recessed at 11:19 a.m. and resumed at 1:00 p.m.

Suwannee County Economic Development..... Alvin Jackson
Presentation

Mr. Jackson gave a PowerPoint presentation regarding economic development and "Suwannee County Florida's New Frontier."

Suwannee Middle School (SMS) Baseball .....Mark Carver
Boosters Presentation

Mr. Carver deferred to Andrew Chapman who provided information regarding the proposed SMS Baseball Booster-funded portable building and concrete slab installation at the SMS baseball field. Mr. Chapman stated that the SMS Baseball Booster organization will maintain the building.

Suwannee-Hamilton Technical Center (SHTC) Update..... Walter Boatright

Mr. Boatright provided an update regarding the renaming and rebranding process of SHTC. Mr. Boatright explained that due to the extensive process, he feels there is a need to hire an outside marketing firm consultant. He received unanimous approval from the SHTC School Advisory Council. Mr. Boatright stated he has received three quotes from outside marketing firms, which will be paid for with Perkins and Adult Education grant dollars. Consensus of the Board was to proceed with hiring the marketing firm.

Mr. Boatright shared information regarding the following potential new programs at SHTC:

- dental assistant program
- plumbing
- electrical

Mr. Boatright stated that Derwin Bass and Bob Makela are willing to assume the plumbing and electrical programs in their normal class workload.

Kids First and Kids Day..... Jerry Scarborough

Mr. Scarborough shared information regarding the material that is sent to parents with children ages 6 months up to 5 years old (part of ELM initiative). Mr. Scarborough distributed and reviewed information regarding Kids Day, which will be held at the Coliseum on April 18, 2015. Mr. Scarborough stated there will be a canvassing day in Live Oak and in Branford where visits will be made to the homes of our children. This initiative is called Kids First.

Mr. Scarborough distributed and reviewed a handout regarding the Thank You Suwannee Education Partners Reception, which will be an annual event to recognize businesses that contribute to our school system in various ways. Mrs. DePratter clarified that we will begin the recognition of businesses for the 2014-2015 school year and each year thereafter.

The workshop adjourned at 2:30 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
February 10, 2015

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager.

Chairman daSilva called the meeting to order at 2:38 p.m.

MOTION by Mrs. Ulmer, second by Mr. White, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

1. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Suwannee Middle School (SMS) Baseball Booster-Funded Portable Storage Building installation at the SMS baseball field. **(pgs. 2-12)**

   Mr. Taylor confirmed, for the record, that all expenses would be paid by the SMS Baseball Booster organization; the building would also be maintained by them as well; and there would be no cost to the District.

ACTION ON AGENDA ADDENDUM

Director of Human Resources – Dr. Bill Brothers:

#1. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Personnel Changes List **(pgs. A2-A3)**

OUT-OF-FIELD:
Approval for the following to teach out-of-field for the second semester of the 2014-2015 school term:

SCH	LNAME	FNAME	OOF SUBJECT	PERIOD	YEAR
BHS	McInnis	Lynda	ESOL		14-15
SHS	Vickers	Candy	ESE Content	All Day	14-15
SIS	Law	Kristal	ESOL		14-15
SIS	Rolerson	Amon	ESOL		14-15
SIS	Smith	Aralee	ESOL		14-15
SMS	Harrell	Meri	ESOL		14-15
SMS	Venero	Miriam	Reading End.	3	14-15
SVS	Carter	Courtney	Art & Art History	1, 5	14-15
SVS	Howard	Tiffany	M/J Lang Arts 2 & 3	8	14-15
SHS	Yancey	Matthew	ESOL		14-15
SIS	Tipton	Violet	ESOL		14-15
SPS	Harris	Kimberly	PreK	All Day	14-15
FSYR	Campbell	Leslie	Adv Alg W/Fin App	2, 5	14-15
BES	Hawthorne	Melinda	ESOL	All Day	14-15

End of List
2014-2015
School Year

END OF ADDENDUM

The meeting adjourned at 3:05 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
February 24, 2015

MINUTES

The Suwannee County School Board met in Regular Session on this date in the Branford High School Cafeteria, 405 NE Reynolds, Branford, Florida. School Board members present were Chairman Ed daSilva, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager. School Board Member Catherine Cason was absent.

School Resource Officer Brad Mincks was also present.

Chairman daSilva called the meeting to order at 6:00 p.m.

Student remarks and pledge to the flag by Branford Elementary School Safety Patrol student organization.

Special Recognition by the Superintendent:

- PotashCorp-White Springs (PCS) – Financial donation to Branford High School

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The following individuals addressed the Board:

- Staci Hart – Head lice/parasite issues and policy/procedure changes of our school system.
- Chris Hart – Policy/procedure changes for the head lice policy.
- Katie Greene – Re-instating the "no nits" policy.
- Valessa Howell – School procedures to change in regards to head lice in children.

Consensus of the Board was to discuss the District's head lice procedures at the March 10, 2015, Board workshop.

Branford High School band performed a musical selection.

MOTION by Mrs. Ulmer, second by Mr. White, for approval to adopt the Agenda.
MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the Consent Agenda.
MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 7-28)**

January 13, 2015	- Workshop Session
	- Special Meeting
January 27, 2015	- Public Hearing
	- Regular Meeting

2. Approval of the monthly financial statement for January 2015.

3. The following bills for the period January 1-31, 2015:

General Fund		
#156105 - 156401	$	992,313.15
Electronic Fund Transfers		1,653,490.60
	$	2,645,803.75
Federal Fund		
#46390 - 46478	$	256,956.44
Electronic Fund Transfers		308,181.92
	$	565,138.36
Food Service Fund		
#29277 - 29352	$	333,657.63
Electronic Fund Transfers		110,008.81
	$	443,666.44
2.0 LCIF		
#7023 - 7035	$	97,454.41

4. Approval of the following budget amendments for fiscal year 2014-2015:

General	LCIF	Special Revenues
I-7	III-6	IV-4 (Food Service)
		IV-7 (Federal)

5. Approval for disposal of property as per the attached Property Disposition Form dated February 24, 2015. **(pgs. 29-30)**

6. Approval of the following contract/agreement for the 2014-2015 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2015-92	Career Pathways Articulation Agreement between Taylor Technical Institute and District School Board of Suwannee County, Allied Health Assisting for Secondary Program Areas: Patient Care Technician, Practical Nursing, and Nursing Assistant; Digital Design for Secondary Program Area: Administrative Office (*Revised/Renewal*) **(pgs. 31-38)**

7. Approval to accept the following donated items:

Site	Item	Donor
SES	16 Tablets (Value: $1,188.95) **(pgs. 39-41)**	L&J Gas and Diesel, Inc.
SES	Pro-Lit Shade Center and other improvements for the Hydroponic Garden (Value: $1,063) **(pgs. 42-46)**	Agriculture/Family Youth Program via the University of Florida

8. Approval of the following student teacher interns for the spring semester 2015:

Name	University	Site	Cooperating Teacher
Bobbie Jo Anderson	FL Gateway	District Wide	N/A-Field Experience
Amanda Beard	FL Gateway	District Wide	N/A-Field Experience
Patricia Hines	FL Gateway	SHS	Marilyn Roberts
Patricia Peadon	St. Leo	SPS	Jennifer Gregory
Brittany Shearer	St. Leo	SES	Robyne Edwards

9. Approval of the following student transfers for the 2014-2015 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Trace	Hayes	Suwannee	Gilchrist	1
Frederick	McGrew	Suwannee	Lafayette	6
Kheyon	McGrew	Suwannee	Lafayette	3
Daniela	Suarez	Suwannee	Columbia	K

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Devon	Kirkland	BHS	SHS	9

10. Approval of the following student transfers for the 2015-2016 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Noah	Avery	Columbia	Suwannee	PK
Garret	Shipley	Columbia	Suwannee	1
Chiquandra	Bryant	Suwannee	Hamilton	12

11. Approval of Public Official Bonds for the individuals listed below. (These bonds have been reviewed by Board Attorney Leonard Dietzen.) **(pgs. 47-51)**

Term: November 2014 through November 2018
Ed daSilva, School Board Member
Julie Ulmer, School Board Member
Ronald White, School Board Member

Term: November 2014 through November 2015
Ed daSilva, Chairman
Julie Ulmer, Vice Chairman

REGULAR AGENDA

Director of Career, Technical, and Adult Education – Walter Boatright:

1. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the following contract/agreement for the 2014-2015 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2015-95 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Katherine M. Haney, d/b/a Kat Haney Enterprises (*New*) **(pgs. 52-65)**

   MOTION CARRIED UNANIMOUSLY

Director of Federal Programs – Lila Udell:

2. MOTION by Mr. Taylor, second by Mr. White, for approval of the following personnel items for the 2014-2015 school year: **(pgs. 66-69)**

   a. Upgrade the ESOL Support Teacher position from 10-month Teacher to 11-month Teacher on Special Assignment (TSA) (8 hours per day)
   b. Overlap two ESOL Support Teacher positions for 20 days during the 2014-2015 school year for the month of May

   MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

3. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of revisions to the School Board of Suwannee County School Based Administrators Performance Appraisal System (A copy is available for review in the office of the Director of Human Resources.) **(pg. 70)** MOTION CARRIED UNANIMOUSLY

4. MOTION by Mrs. Ulmer, second by Mr. White, for approval of the Personnel Changes List **(pgs. 71-75)** MOTION CARRIED UNANIMOUSLY

   PERSONNEL CHANGES APPROVED:

   RETIREMENTS: NON-INSTRUCTIONAL:

Suwannee Middle School:
Martha Blevins, paraprofessional, effective January 20, 2015

Transportation Department:
Rose Immerfall, bus driver, effective February 10, 2015

RESIGNATIONS: INSTRUCTIONAL:

Branford High School:
Alvin Henderson, teacher, effective January 30, 2015

Suwannee Hamilton Technical Center:
Holly Gamble, instructor, effective February 20, 2015

Suwannee Middle School:
Leslie Campbell, teacher, effective January 20, 2015

RESIGNATION: NON-INSTRUCTIONAL:

Transportation Department:
Samantha Roundtree, bus driver, effective January 31, 2015

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee Elementary School:
Kelli Wusterhausen, teacher, effective January 26, 2015
REPLACES: Spencer Corbett

Suwannee Middle School:
Charis Parker, teacher-temporary, effective February 2, 2015
REPLACES: Miriam Venero

SUWANNEE-HAMILTON TECHNICAL CENTER:
PART-TIME/HOURLY EMPLOYEES (for the first term of the 2014-2015 school year)

COMMUNITY EDUCATION (pending class enrollment.)

Vanessa Grantham Crochet

SUSPENSION:

Suwannee Middle School:
Kaffa Owens, teacher, January 27, 2015, without pay

SUPPLEMENTARY:

NAME	POSITION	LOCATION	REPLACES
William Rains	M/J Head Baseball Coach	BHS	D. Campbell, Jr.

MISCELLANEOUS:

Suwannee-Hamilton Technical Center:
June Guy, instructor part-time hourly to work additional hours as needed (for coverage in the LPN program in the absence of LPN Director/Instructor)

Traci Jones, Surgical Technology Instructor, extend contract through June 30, 2015, to continue teaching the Surg Tech Program (program runs February to February)

Suwannee High School:
Kaffa Owens resigned as Girls JV Basketball and Volleyball coach effective February 9, 2015.

Suwannee Middle School:
Daniel Robinson resigned as Athletic Director and Intramural Basketball Coach effective June 5, 2015

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service Department:
Rebecca Kirby, assistant food service manager (SHS), effective February 3, 2015
REPLACES: Jackalyn Allen
Vickie Waters, food service worker 8 hour (SPS), effective January 30, 2015
REPLACES: Lucille Turner

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE - FMLA):

Suwannee Middle School:
Jazmin Marrero Guerra, paraprofessional, tentatively January 28 through April 23, 2015

LEAVE OF ABSENCE (MATERNITY):

Transportation Department:
Laronda Butler, bus driver, February 16, 2015, until released by her doctor

LEAVE OF ABSENCE (MEDICAL):

Food Service Department:
Lynda Kinsey, assistant food service manager (BHS), extend leave January 11, 2015, until released by her doctor

Transportation Department:
Rose Immerfall, bus driver, January 5 through February 6, 2015, leave without pay

STUDENT WORKERS:

Taylor Blackmon	SHTC/My Play School
Devin Kitchel	SHTC/Culinary

SUBSTITUTES:

The following as substitute food service workers:

Susie Slomkowski	Melissa Mann	Jenna Chancey
Nicole Fusco	Sherri Williamson	

TRANSFERS:

NAME	FROM: SITE/POSITION	TO: SITE/POSITION	EFFECTIVE	REPLACES
Vicki Waters	SHS/Food Services-6 hr.	SPS/Food Serives-6 hr.	2/3/2015	Position Transfer
Teresa Williams	SES/Food Services-8 hr.	SHS/Food Serives-8 hr.	2/9/2015	R. Kirby

VOLUNTEERS:

Charles Adams	Stephen Burke	Danny Conger
Shalisha Allen	Deanna Burkett	Carlie Davidson
Amber Altemose	Jeffery Burkett	Kristin Davis
Douglas Andrews	Daniel Byrd	Kate Day
David Arnold	Shanna Byrd	Joy Elliott
Gale Bell	Charles Carey	Anairis Espinosa
Amber Boyd	Donneshia Chambers	Beverly Fetter
Cassie Brantley	Nathan Childs	Daniel Fisher
Nina Brittain	Mitchell Cline	Dustin Fletcher
Nicky Brown	Amanda Colon	Barri Harris

Ann Hawes
Tina Hayes
Jimmy Hayes
Tamara Helman
Michelle Henderson
Lissette Hill
Alicia Hoehn
Sharon Hudson
April Hudson
Carlisa Hudson
Gretchen Hull
Louanna Hurley
Anthony Jennings
Christina Johnson
Christopher Johnson
Crystal Jones
Melissa Kallmeyer
Sarah Kelley
Randall Lambert
Ruth Law
Kelly Lee
James Lee
Gwen Lewis
Elisa Luviano
Esperensa Luviano
Brent McCall
Deborah McCall
April McClanahan
Brenna McMullen
Terry McMullen
Kacy McQuay
Jennifer Neely
Rachel Newsome
Bruce Norton
Michael Omans
Amber Patton
Ramona Perkins
Tiffany Portbury
Diana Potter
Stacie Reid
Sandra Reid
Angelia Richards
Marcelo Rivera
Kelli Rogers
Robyn Samperio
Alan Scheurer
Jessica Schmit
Nancy Schrader
Chad Sessions
Katryna Sessions
Steven Sikes
Cynthia Sikes
Kelly Sikes
Stephen Skipper
Kathleen Smith
Chase Smith
Lavenia Snipes
Tiffany Sperber
Carla Spradley
Micah Spradley
Veronica Stanton
Christy Stone
Dusty Sullivan
Candice Swartz
Shirley Thomas
Flor Vega
Kiya Wiltgen

End of List
2014-2015
School Year

School Board Attorney – Leonard Dietzen:

5. Legal Counsel's Report – No legal matters to report. Mr. Dietzen stated that the Legislature is addressing the issue of excessive student testing this year.

Superintendent of Schools – Jerry Scarborough:

6. Superintendent's Report – No matters to report.

School Board Members:

7. Issues and concerns Board members may wish to discuss

- Board members expressed their appreciation to BHS for their hospitality. They thanked PCS again for their generous financial donation to BHS. They were appreciative that the Legislature would be addressing the excessive student testing issue.
- Mr. DaSilva introduced Tammy Neil, BHS Teacher, who showed a video of the projects from her STEM class.

The meeting adjourned at 7:20 p.m.

SUWANNEE COUNTY SCHOOL BOARD

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www.suwannee.k12.fl.us

JERRY A. SCARBOROUGH
Superintendent of Schools

JERRY TAYLOR
DISTRICT 1
CATHERINE CASON
DISTRICT 2
JULIE ULMER
DISTRICT 3
ED DA SILVA
DISTRICT 4
RONALD WHITE
DISTRICT 5
LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Vickie Music DePratter, Chief Financial Officer

DATE: March 12, 2015

RE: Agenda Item for March 24, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent presents the following reports for informational purposes:

- *Suwannee County District School Board Financial, Operational, and Federal Single Audit*, for the Fiscal Year Ended June 30, 2014

A copy of the report is available for review in the office of the Chief Financial Officer.

BACKGROUND:

This report is presented annually upon completion of the audit.

All findings cited in the report have been addressed and compliance review by appropriate school staff is ongoing.

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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Mark A. Carver, Director of Facilities

DATE: March 9, 2015

RE: Agenda Item for March 24, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of Property Records Disposition Form for March 2015.

BACKGROUND:

Capitalized assets are obsolete or no longer serviceable.

SUWANNEE COUNTY SCHOOL BOARD

PROPERTY DISPOSITION FORM
BOARD MEETING
MARCH 2015

PROPERTY RECORD #	ITEM DESCRIPTION	ORIGINAL PURCHASE PRICE	ORIGINAL PURCHASE DATE	COST CENTER	REQUESTED DISPOSITION
99005290	Color Printer	$ 828.00	Oct-05	SIS	Surplus
99006006	Laptop HP	$ 1,273.00	Oct-07	DO	Surplus
99005866	Infocus Projector	$ 952.76	Mar-07	BES	Missing
99001090	Eye Screening System	$ 1,025.00	Jan-00	BES	Surplus
TOTAL		$ 4,078.76			

Requested By: _____
Mark A. Carver,
Director of Property Records

3/24/2015
Date

Approved By: _____
Superintendent

_____
Board Chairman

SUWANNEE COUNTY SCHOOL BOARD
LOST PROPERTY INCIDENT REPORT

DEPARTMENT/SCHOOL: Branford Elementary School — DATE: February 3rd, 2015

SITE PROPERTY CUSTODIAN: Jennifer A. Barrs — TITLE: Principal

LOST PROPERTY RECORD #: 99005866 — ORIGINAL PURCHASE PRICE: $952.76

ORIGINAL PURCHASE DATE: 3/29/2007

LOST PROPERTY DESCRIPTION: Tn Focus Projector

LAST DATE PROPERTY INVENTORIED: Year End 2014

PROPERTY'S LOCATION WHEN LAST INVENTORIED — BLDG: 1 — ROOM: 501

PERSONNEL PROPERTY ASSIGNED TO: Robin Taylor / ~~Norah Phillips~~ Denah Phillips — TITLE: IT Tech / Teacher

EXPLANATION OF INCIDENT SURROUNDING MISSING PROPERTY: The bulb blew out and Robin Taylor took projector from classroom and put it in the surpluss room. The projector was turned in for surpluss under the IT property number on it instead of the property Record #99005866. The item was picked up and surplussed. We have another projector in the building that has two number on it and the IT number was marked out to ensure this does not happen again.

PROCEDURE TAKEN TO LOCATE MISSING PROPERTY: Looked at all projectors in the building sent out an email to all employees asking for them to look in their classrooms as well.

DISCIPLINARY ACTION TAKEN: None

POLICE CONTACTED? YES _____ NO XX (If yes, attach copy of police report)

Jennifer Barrs — 2-4-15

SIGNATURE OF SITE'S PROPERTY CUSTODIAN — DATE

Mary R. Rio Denah Phillips — 2-3-15

SIGNATURE OF TEACHER/PERSONNEL RESPONSIBLE AT SITE — DATE

FORM #7200-117

SCSB APPROVED 3-22-11

PROPERTY DISPOSITION FORM

This request is initiated by Cost Center: **Branford Elementary School**

ITEM DESCRIPTION	PROPERTY RECORD NUMBER	SERIAL NUMBER	PURCHASE PRICE	CONDITION	REQUESTED DISPOSTION	TRANSFER LOCATION #	ROOM BLDG #
Infocus Projector	99005866			Poor	Missing - See Incident Report		

Condition Key: Good / Fair / Poor

Dispositon Key: Surplus / Transfer / Stolen / Traded-In (Please include an explanation for any item to be traded.)

Remarks: _____

Released By: J Barus Date: 2-19-15

Received By: _____ Date: _____

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BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Lila Udell, Director of Federal Programs

THRU: Vickie Music DePratter, Chief Financial Officer

DATE: February 27, 2015

RE: Agenda Item for March 24, 2015 School Board Meeting

RECOMMENDATION:

The Superintendent presents the 2015-2016 Informal Agreement for the Provisions of Services to Out of District Title I Eligible Students

#2016-04 - SCSB Informal Agreement with Lafayette County Public Schools
#2016-05 - SCSB Informal Agreement with Columbia County Public Schools
#2016-06 - SCSB Informal Agreement with Madison County Public Schools
#2016-02 - SCSB Informal Agreement with Gilchrist County Public Schools
#2016-03 - SCSB Informal Agreement with Hamilton County Public Schools

BACKGROUND:

Suwannee District Schools enters into agreements with the neighboring counties that the neighboring school district will serve Title I, Part A students in the private schools in that district.

Inter District Private School Services Agreement 2015 – 16

SUWANNEE COUNTY SCHOOL DISTRICT

Agreement for School Year 2015-2016 and terminating by mutual agreement

The Federal Elementary and Secondary Education Act (ESEA) in Title I Section 1120, Section 200.62(b)(1)(i) defines private school children as those who reside in participating public school attendance areas of the school district, regardless of whether the private school they attend is located in the school district. Thus, the school district in which the child resides is responsible for providing services to the child, but it may arrange to have services provided by another school district. For purposes of this agreement, the district in which the student resides will be called the **Resident District**. The district in which the student attends will be called the **Receiving District**.

The purpose of this agreement is to provide for services to private school students who reside in **Suwannee County School District** but attend school in **Gilchrist County School District.**

Responsibilities of the Receiving District:

1. Conduct all consultation requirements under s.200.63 for all private schools within the boundaries of its district.
2. Upon identifying a student attending an eligible private school in the Receiving District, inform the **Resident District** using Appendix B or another method that provides comparable information.
3. Upon confirmation that the student is address-eligible, provide services to the identified students according to the plan developed in consultation with the private school.
4. Provide equitable services to the parents of identified students.
5. Provide equitable professional development to the regular teachers of identified students.
6. Provide all necessary administrative services to carry out the items above.
7. Invoice the **Resident District** for services provided (exclusive of administrative costs); OR arrange for reciprocal services in an equal monetary amount to private school students for whom the roles of **Receiving and Resident District** are reversed.

Responsibilities of Resident District

1. Upon notification of a student by the **Receiving District**, verify in writing (e-mail is acceptable) whether or not the student is address-eligible for Title I services.

Inter District Private School Services Agreement 2015 – 16

2. Annually reserve equitable funds for any verified eligible private school students identified by a **Receiving District**.
3. Annually reserve equitable funds for the parents of identified private school students.
4. Annually reserve equitable funds for the regular teachers of identified private school students.
5. Notify the **Receiving District** regarding the amount of funds reserved using Appendix A or **another** method that provides comparable information.
6. Upon invoice from the **Receiving District**, pay the amount due for services rendered to eligible private school students, parents, and teachers; OR
7. Provide reciprocal services in an equal amount to private school students for whom the roles of **Receiving and Resident District** are reserved.

By our signatures on this document, the below signed agree that private school students, parents, and teachers will be provided equitable services and that all requirements of ESEA and related regulations and guidance will be met by the Receiving District on behalf of the Resident District, in return for compensation from the Resident District.

Receiving District: Gilchrist County	Resident District: Suwannee County
Title I Director Gilchrist County School District	Lila G. Udell, Director of Federal Programs Suwannee County School District
Date	Date
Superintendent	Jerry A. Scarborough Superintendent
Board Chairman	Ed daSilva Board Chairman
Date	Date

Inter District Private School Services Agreement 2015 – 16

Appendix A: Suwannee County School District (Resident District)

Title I Allocation Details for School Year 2015 – 2016

1. Equitable services allocation for private school students:	
2. Equitable services allocation for the parents of eligible private school students:	
3. Equitable services allocation for the teachers of eligible private school students:	

Inter District Private School Services Agreement 2015 – 16

Appendix B: Gilchrist County School District (Receiving District)

Participating Private School	Address	City	Grade	Income Eligible	Food Stamps	TANF

This information also may be provided electronically to facilitate communications.

Inter District Private School Services Agreement 2015 – 16

SUWANNEE COUNTY SCHOOL DISTRICT

Agreement for School Year 2015-2016 and terminating by mutual agreement

The Federal Elementary and Secondary Education Act (ESEA) in Title I Section 1120, Section 200.62(b)(1)(i) defines private school children as those who reside in participating public school attendance areas of the school district, regardless of whether the private school they attend is located in the school district. Thus, the school district in which the child resides is responsible for providing services to the child, but it may arrange to have services provided by another school district. For purposes of this agreement, the district in which the student resides will be called the **Resident District**. The district in which the student attends will be called the **Receiving District**.

The purpose of this agreement is to provide for services to private school students who reside in **Suwannee County School District** but attend school in **Hamilton County School District**.

Responsibilities of the Receiving District:

1. Conduct all consultation requirements under s.200.63 for all private schools within the boundaries of its district.
2. Upon identifying a student attending an eligible private school in the Receiving District, inform the **Resident District** using Appendix B or another method that provides comparable information.
3. Upon confirmation that the student is address-eligible, provide services to the identified students according to the plan developed in consultation with the private school.
4. Provide equitable services to the parents of identified students.
5. Provide equitable professional development to the regular teachers of identified students.
6. Provide all necessary administrative services to carry out the items above.
7. Invoice the **Resident District** for services provided (exclusive of administrative costs); OR arrange for reciprocal services in an equal monetary amount to private school students for whom the roles of **Receiving and Resident District** are reversed.

Responsibilities of Resident District

1. Upon notification of a student by the **Receiving District**, verify in writing (e-mail is acceptable) whether or not the student is address-eligible for Title I services.

Inter District Private School Services Agreement 2015 – 16

2. Annually reserve equitable funds for any verified eligible private school students identified by a **Receiving District.**
3. Annually reserve equitable funds for the parents of identified private school students.
4. Annually reserve equitable funds for the regular teachers of identified private school students.
5. Notify the **Receiving District** regarding the amount of funds reserved using Appendix A or **another** method that provides comparable information.
6. Upon invoice from the **Receiving District**, pay the amount due for services rendered to eligible private school students, parents, and teachers; OR
7. Provide reciprocal services in an equal amount to private school students for whom the roles of **Receiving and Resident District** are reserved.

By our signatures on this document, the below signed agree that private school students, parents, and teachers will be provided equitable services and that all requirements of ESEA and related regulations and guidance will be met by the Receiving District on behalf of the Resident District, in return for compensation from the Resident District.

Receiving District: Hamilton County	Resident District: Suwannee County
_____	_____
Title I Director Hamilton County School District	Lila G. Udell, Director of Federal Programs Suwannee County School District
_____	_____
Date	Date
_____	_____
Superintendent	Jerry A. Scarborough Superintendent
_____	_____
Board Chairman	Ed daSilva Board Chairman
_____	_____
Date	Date

Inter District Private School Services Agreement 2015 – 16

Appendix A: Suwannee County School District (Resident District)

Title I Allocation Details for School Year 2015 – 2016

1. Equitable services allocation for private school students:	
2. Equitable services allocation for the parents of eligible private school students:	
3. Equitable services allocation for the teachers of eligible private school students:	

Inter District Private School Services Agreement 2015 – 16

Appendix B: Hamilton County School District (Receiving District)

Participating Private School	Address	City	Grade	Income Eligible	Food Stamps	TANF

Inter District Private School Services Agreement 2015 – 16

SUWANNEE COUNTY SCHOOL DISTRICT

Agreement for School Year 2015-2016 and terminating by mutual agreement

The Federal Elementary and Secondary Education Act (ESEA) in Title I Section 1120, Section 200.62(b)(1)(i) defines private school children as those who reside in participating public school attendance areas of the school district, regardless of whether the private school they attend is located in the school district. Thus, the school district in which the child resides is responsible for providing services to the child, but it may arrange to have services provided by another school district. For purposes of this agreement, the district in which the student resides will be called the **Resident District.** The district in which the student attends will be called the **Receiving District.**

The purpose of this agreement is to provide for services to private school students who reside in **Suwannee County School District** but attend school in **Lafayette County School District.**

Responsibilities of the Receiving District:

1. Conduct all consultation requirements under s.200.63 for all private schools within the boundaries of its district.
2. Upon identifying a student attending an eligible private school in the Receiving District, inform the **Resident District** using Appendix B or another method that provides comparable information.
3. Upon confirmation that the student is address-eligible, provide services to the identified students according to the plan developed in consultation with the private school.
4. Provide equitable services to the parents of identified students.
5. Provide equitable professional development to the regular teachers of identified students.
6. Provide all necessary administrative services to carry out the items above.
7. Invoice the **Resident District** for services provided (exclusive of administrative costs); OR arrange for reciprocal services in an equal monetary amount to private school students for whom the roles of **Receiving and Resident District** are reversed.

Responsibilities of Resident District

1. Upon notification of a student by the **Receiving District,** verify in writing (e-mail is acceptable) whether or not the student is address-eligible for Title I services.

Inter District Private School Services Agreement 2015 – 16

2. Annually reserve equitable funds for any verified eligible private school students identified by a **Receiving District**.
3. Annually reserve equitable funds for the parents of identified private school students.
4. Annually reserve equitable funds for the regular teachers of identified private school students.
5. Notify the **Receiving District** regarding the amount of funds reserved using Appendix A or **another** method that provides comparable information.
6. Upon invoice from the **Receiving District**, pay the amount due for services rendered to eligible private school students, parents, and teachers; OR
7. Provide reciprocal services in an equal amount to private school students for whom the roles of **Receiving and Resident District** are reserved.

By our signatures on this document, the below signed agree that private school students, parents, and teachers will be provided equitable services and that all requirements of ESEA and related regulations and guidance will be met by the Receiving District on behalf of the Resident District, in return for compensation from the Resident District.

Receiving District: Lafayette County	Resident District: Suwannee County
Title I Director Lafayette County School District	Lila G. Udell, Director of Federal Programs Suwannee County School District
Date	Date
Superintendent	Jerry A. Scarborough Superintendent
Board Chairman	Ed daSilva Board Chairman
Date	Date

Inter District Private School Services Agreement 2015 – 16

Appendix A: Suwannee County School District (Resident District)

Title I Allocation Details for School Year 2015 – 2016

1. Equitable services allocation for private school students:	
2. Equitable services allocation for the parents of eligible private school students:	
3. Equitable services allocation for the teachers of eligible private school students:	

Inter District Private School Services Agreement 2015 – 16

Appendix B: Lafayette County School District (Receiving District)

Participating Private School	Address	City	Grade	Income Eligible	Food Stamps	TANF

This information also may be provided electronically to facilitate communications.

Inter District Private School Services Agreement 2015 – 16

SUWANNEE COUNTY SCHOOL DISTRICT

Agreement for School Year 2015-2016 and terminating by mutual agreement

The Federal Elementary and Secondary Education Act (ESEA) in Title I Section 1120, Section 200.62(b)(1)(i) defines private school children as those who reside in participating public school attendance areas of the school district, regardless of whether the private school they attend is located in the school district. Thus, the school district in which the child resides is responsible for providing services to the child, but it may arrange to have services provided by another school district. For purposes of this agreement, the district in which the student resides will be called the **Resident District.** The district in which the student attends will be called the **Receiving District.**

The purpose of this agreement is to provide for services to private school students who reside in **Suwannee County School District** but attend school in **Columbia County School District.**

Responsibilities of the Receiving District:

1. Conduct all consultation requirements under s.200.63 for all private schools within the boundaries of its district.
2. Upon identifying a student attending an eligible private school in the Receiving District, inform the **Resident District** using Appendix B or another method that provides comparable information.
3. Upon confirmation that the student is address-eligible, provide services to the identified students according to the plan developed in consultation with the private school.
4. Provide equitable services to the parents of identified students.
5. Provide equitable professional development to the regular teachers of identified students.
6. Provide all necessary administrative services to carry out the items above.
7. Invoice the **Resident District** for services provided (exclusive of administrative costs); OR arrange for reciprocal services in an equal monetary amount to private school students for whom the roles of **Receiving and Resident District** are reversed.

Responsibilities of Resident District

1. Upon notification of a student by the **Receiving District,** verify in writing (e-mail is acceptable) whether or not the student is address-eligible for Title I services.

Inter District Private School Services Agreement 2015 – 16

2. Annually reserve equitable funds for any verified eligible private school students identified by a **Receiving District**.
3. Annually reserve equitable funds for the parents of identified private school students.
4. Annually reserve equitable funds for the regular teachers of identified private school students.
5. Notify the **Receiving District** regarding the amount of funds reserved using Appendix A or **another** method that provides comparable information.
6. Upon invoice from the **Receiving District**, pay the amount due for services rendered to eligible private school students, parents, and teachers; OR
7. Provide reciprocal services in an equal amount to private school students for whom the roles of **Receiving and Resident District** are reserved.

By our signatures on this document, the below signed agree that private school students, parents, and teachers will be provided equitable services and that all requirements of ESEA and related regulations and guidance will be met by the Receiving District on behalf of the Resident District, in return for compensation from the Resident District.

Receiving District: Columbia County

Title I Director
Columbia County School District

Date

Superintendent

Board Chairman

Date

Resident District: Suwannee County

Lila G. Udell, Director of Federal Programs
Suwannee County School District

Date

Jerry A. Scarborough
Superintendent

Ed daSilva
Board Chairman

Date

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

Inter District Private School Services Agreement 2015 – 16

Appendix A: Suwannee County School District (Resident District)

Title I Allocation Details for School Year 2015 – 2016

1. Equitable services allocation for private school students:	
2. Equitable services allocation for the parents of eligible private school students:	
3. Equitable services allocation for the teachers of eligible private school students:	

Inter District Private School Services Agreement 2015 – 16

Appendix B: Columbia County School District (Receiving District)

Participating Private School	Address	City	Grade	Income Eligible	Food Stamps	TANF

This information also may be provided electronically to facilitate communications.

Inter District Private School Services Agreement 2015 – 16

SUWANNEE COUNTY SCHOOL DISTRICT

Agreement for School Year 2015-2016 and terminating by mutual agreement

The Federal Elementary and Secondary Education Act (ESEA) in Title I Section 1120, Section 200.62(b)(1)(i) defines private school children as those who reside in participating public school attendance areas of the school district, regardless of whether the private school they attend is located in the school district. Thus, the school district in which the child resides is responsible for providing services to the child, but it may arrange to have services provided by another school district. For purposes of this agreement, the district in which the student resides will be called the **Resident District.** The district in which the student attends will be called the **Receiving District**.

The purpose of this agreement is to provide for services to private school students who reside in **Suwannee County School District** but attend school in **Madison County School District**.

Responsibilities of the Receiving District:

1. Conduct all consultation requirements under s.200.63 for all private schools within the boundaries of its district.
2. Upon identifying a student attending an eligible private school in the Receiving District, inform the **Resident District** using Appendix B or another method that provides comparable information.
3. Upon confirmation that the student is address-eligible, provide services to the identified students according to the plan developed in consultation with the private school.
4. Provide equitable services to the parents of identified students.
5. Provide equitable professional development to the regular teachers of identified students.
6. Provide all necessary administrative services to carry out the items above.
7. Invoice the **Resident District** for services provided (exclusive of administrative costs); OR arrange for reciprocal services in an equal monetary amount to private school students for whom the roles of **Receiving and Resident District** are reversed.

Responsibilities of Resident District

1. Upon notification of a student by the **Receiving District,** verify in writing (e-mail is acceptable) whether or not the student is address-eligible for Title I services.

Inter District Private School Services Agreement 2015 – 16

2. Annually reserve equitable funds for any verified eligible private school students identified by a **Receiving District**.
3. Annually reserve equitable funds for the parents of identified private school students.
4. Annually reserve equitable funds for the regular teachers of identified private school students.
5. Notify the **Receiving District** regarding the amount of funds reserved using Appendix A or **another** method that provides comparable information.
6. Upon invoice from the **Receiving District**, pay the amount due for services rendered to eligible private school students, parents, and teachers; OR
7. Provide reciprocal services in an equal amount to private school students for whom the roles of **Receiving and Resident District** are reserved.

By our signatures on this document, the below signed agree that private school students, parents, and teachers will be provided equitable services and that all requirements of ESEA and related regulations and guidance will be met by the Receiving District on behalf of the Resident District, in return for compensation from the Resident District.

Receiving District: Madison County	Resident District: Suwannee County
Title I Director Madison County School District	Lila G. Udell, Director of Federal Programs Suwannee County School District
Date	Date
Superintendent	Jerry A. Scarborough Superintendent
Board Chairman	Ed daSilva Board Chairman
Date	Date

Inter District Private School Services Agreement 2015 – 16

Appendix A: Suwannee County School District (Resident District)

Title I Allocation Details for School Year 2015 – 2016

1. Equitable services allocation for private school students:	
2. Equitable services allocation for the parents of eligible private school students:	
3. Equitable services allocation for the teachers of eligible private school students:	

Inter District Private School Services Agreement 2015 – 16

Appendix B: Madison County School District (Receiving District)

Participating Private School	Address	City	Grade	Income Eligible	Food Stamps	TANF

SUWANNEE–
HAMILTON
TECHNICAL CENTER

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Walter Boatright, Jr., Principal, Suwannee-Hamilton Technical Center

THRU: Vickie Music-Depratter, Chief Financial Officer

DATE: February 27, 2015

RE: Agenda Item for March 24, 2015 Board Meeting

RECOMMENDATION:

1. The Superintendent recommends approval of the Carl Perkins Postsecondary Grant 2014-2015 roll forward funds, in the amount of $5,270.00.

2. The Superintendent recommends approval of the Carl Perkins Secondary 2014-2015 roll forward funds, in the amount of $5,274.00.

BACKGROUND:

1-2. Allocation to enhance current fiscal year projects.

SUWANNEE COUNTY SCHOOL BOARD

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JERRY A. SCARBOROUGH
Superintendent of Schools

JERRY TAYLOR
DISTRICT 1
CATHERINE CASON
DISTRICT 2
JULIE ULMER
DISTRICT 3
ED DA SILVA
DISTRICT 4
RONALD WHITE
DISTRICT 5
LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Lila Udell, Director of Federal Programs

THRU: Vickie Music DePratter, Chief Financial Officer

DATE: March 10, 2015

RE: Agenda Item for March 24, 2015 School Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the Florida Department of Education (FLDOE) Project Application for the following Federal Program grant. A Copy will be available for review in the office of the Director of Federal Programs.

Title X, Part C: Education of Homeless Children and Youth Project 2015-16 ($45,000.00)

BACKGROUND:

It is the responsibility of the agency head to obtain from its governing body the authorization for the submission of applications to FLDOE.

Dr. Jimmy Wilkerson
Principal

Branford High School

Katrina Raulerson
Assistant Principal

405 N.E. Reynolds Street
Branford, Florida 32008
(386) 935-5601 Fax (386) 935-3867

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Janene Fitzpatrick, Director of Curriculum and Instruction

THRU: Mark Carver, Director of Facilities
Vickie Music DePratter, Chief Financial Officer
Jimmy Wilkerson, Principal of Branford High School
Josh Williams, Director of Information Technology

DATE: March 5, 2015

RE: Agenda Item for the March 24, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the donation of a WeatherSTEM weather station valued at $4,745. The donation is to be made to the Branford High School.

BACKGROUND:

The WeatherSTEM Company has offered to donate a weather station to Branford High School. The annual maintenance fee of $1,750 will be waived as long as WeatherSTEM continues as a solvent business entity. The weather station will allow students to access and monitor current weather trends locally as well as nationally.

Suwannee High School

Ted Roush
Principal

Tamara Boggus
Assistant Principal
Curriculum

Gary Caldwell
Assistant Principal
Administration

Angie Stuckey
Assistant Principal
Academy and Graduation Coach

MEMORANDUM

TO: Jerry Scarborough, Superintendent of Schools

FROM: Janene Fitzpatrick, Director of Curriculum and Instruction

THRU: Ted Roush, Principal of Suwannee High School

DATE: March 3, 2015

RE: Board Agenda Item for the March 24, 2015 Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of out-of-state travel for Coach Jamie Rodgers to attend a football coaching clinic in Auburn, AL. The date is TBA but will be in April 2015.

BACKGROUND:

The purpose of the clinic is to update knowledge and defensive scheme for the 2015-2016 football campaign. The funding source for this travel is through the General Fund/SHS Athletic Travel.

SUWANNEE COUNTY SCHOOL BOARD

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RONALD WHITE
DISTRICT 5
LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Janene Fitzpatrick, Director of Curriculum and Instruction

THRU: Bill Brothers, Director of Human Resources
Vickie Music DePratter, Chief Financial Officer FOR VMD

DATE: March 11, 2015

RE: Agenda Item for March 24, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval for the 2014-15 summer school personnel needs as follows:

Program	Number	Positions	Funding
21ST CCLC	4	Site Coordinators (1-SES, 1-SIS, 1-SPS, 1-BES)	21st CCLC
	6	Teachers (2-SES, 1-SIS, 2-SPS, 1-BES)	
	8	Paras (2-SES, 2-SIS, 2-SPS, 2-BES)	
PK/School Readiness	2	CDAs (SPS)	School Readiness
Summer VPK	6	Teachers (SPS)	VPK
Reading Camp	5	Teachers (4-SES, 1-BES)	Reading Allocation/General Fund

Algebra I EOC Review	1	Teacher (BHS)	General Fund
Credit Recovery	1	Teacher (BHS)	Title VI/Gen Fund
	5	Teachers (SHS)	
	1	Teacher (SMS)	
	1	Dean (SHS – 7 hrs/day)	
	3	Paraprofessionals (SMS, BHS, SHS)	
Driver's Education	2	Teachers (1-BHS, 1-SHS)	General Fund
PAL	4	Teachers (District)	Title I
	5	Para (District)	
	12	Summer Student Workers	
ESY- Medically Fragile	3	Teachers (SPS)	ESE
	1	Nurses (SPS)	ESE
	2	Para (SPS)	ESE
Virtual School	5	Teachers for Grades 9-12 (SHS/BHS)	General Fund
	2	Teachers for Grades 6-8 (SMS/BHS)	

BACKGROUND:

We anticipate needing the positions listed above for the 2014-2015 summer school term. These positions will be staffed based on student enrollment as needed.

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Superintendent of Schools

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ED DA SILVA
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RONALD WHITE
DISTRICT 5
LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Mark A. Carver, Director of Facilities

THRU: Vickie Music DePratter, Chief Financial Officer

DATE: March 6, 2015

RE: Agenda Item for March 24, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of contract # 2015-96 to grant an easement to Florida Power and Light to supply electricity to the new Transportation and IT office building and approval of underground conduit installation.

BACKGROUND:

This easement and agreement will provide primary power lines to supply electricity to the new Transportation and IT office building.



FPL

Florida Power & Light Company

March 5, 2015

RE: IT/Trans Bldg

Dear: Mr. Carver

Enclosed is the easement form required by FPL to provide electric service to the above referenced facility. Please complete the instrument according to the following instructions. DESCRIBE, EXECUTE and RECORD the easement and return a recorded copy to me. This easement needs to be returned to FPL prior to energizing your proposed facility. Failure to do so could delay the timely installation of your electric facilities.

Parcel I. D. #: Enter Parcel I. D. # in the upper left portion of the easement form.

Describe Easement:

Use the blank area in the middle of the form to describe the easement. If additional space is required, an Exhibit "A" attached as a 2nd sheet to the instrument may be used. Metes & bounds may be used but a center line description is most common. A pictorial view of the easement may also be attached as an Exhibit "A". If Exhibit "A" type description is used, the middle of the form needs to show "See Exhibit "A" ("Easement Area")". Easements are usually 10ft in width, 5ft on either side of FPL facilities to be installed.

Signing and Witnessing:

A. **For Individuals:** All persons shown on the deed must sign the easement. Enter date in space provided. Sign on the indicated lines on the right side in the presence of two (2) separate witnesses, who sign on the lines to the left, and a notary public who completes the acknowledgement forms as described below. The notary public may be one of the witnesses and if so must sign at the left in the space provided.

B. **For Corporations:** Enter date in space provided. The President, or Vice-President sign on lines indicated on the right, filling in their title below, in the presence of two (2) separate witnesses, who sign on the lines to the left, and a notary public who completes the acknowledgement forms as described below. The corporate seal must be affixed adjacent to the officer's signatures.

Acknowledgements:

The notary public should legibly fill in all blanks, including state and county of execution, names of individuals or officers signing and their titles, state or county where empowered to act, expiration date of commission, fill in the date, sign on line provided, and affix seal adjacent to the signature of the notary public.

Record the Easement:

If there are any questions with regards to the easement, please call me prior to recording the easement. Have the easement Recorded at the Suwannee County Courthouse, only the unaltered FPL standard easement form (form 3722) will be accepted by FPL.

If you have any questions, please call me at 386-754-2020.

Sincerely,

Shane Eubank
Construction Services

Work Request No. 6016509

Sec. 26 Twp 02S, Rge 13E

Parcel I.D. 0786900.000
(Maintained by County Appraiser)

Form 3722 (Stocked) Rev. 7/94

EASEMENT

This Instrument Prepared By

Name: S. Eubank
Co. Name: Florida Power & Light Co.
Address: 2918 NE Bascom Norris Dr
Lake City, FL 32055

pg 1 of 1.

The Easement will begin approx. 270 feet North of the South West Corner of Parcel #0786900.00 and run East approx. 570 feet. See Exhibit A

Reserved for Circuit Court

The undersigned, in consideration of the payment of $1.00 and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, grant and give to Florida Power & Light Company, its licensees, agents, successors, and assigns, an easement forever for the construction, operation and maintenance of overhead and underground electric utility facilities (including wires, poles, guys, cables, conduits and appurtenant equipment) to be installed from time to time; with the right to reconstruct, improve, add to, enlarge, change the voltage, as well as, the size of and remove such facilities or any of them within an easement 10 feet in width described as follows:

Together with the right to permit any other person, firm or corporation to attach wires to any facilities hereunder and lay cable and conduit within the easement and to operate the same for communications purposes; the right of ingress and egress to said premises at all times; the right to clear the land and keep it cleared of all trees, undergrowth and other obstructions within the easement area; to trim and cut and keep trimmed and cut all dead, weak, leaning or dangerous trees or limbs outside of the easement area which might interfere with or fall upon the lines or systems of communications or power transmission or distribution; and further grants, to the fullest extent the undersigned has the power to grant, if at all, the rights hereinabove granted on the land heretofore described, over, along, under and across the roads, streets or highways adjoining or through said property.

IN WITNESS WHEREOF, the undersigned has signed and sealed this instrument on _____, 20__.

Signed, sealed and delivered in the presence of:

_____
(Witness' Signature)

Print Name: _____
(Witness)

_____
(Witness' Signature)

Print Name: _____
(Witness)

Suwannee County School Board
(Corporate's name)

By: _____
(President's signature)

Print Name: Ed daSilva

Print Address: 702 2nd Street, NW
Live Oak, FL 32064

Attest: _____
(Secretary's signature)

Print Name: Jerry A. Scarborough

Print Address: 702 2nd Street, NW
Live Oak, FL 32064

(Corporate Seal)

"Approved as to Form and Sufficiency"
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

STATE OF _____ AND COUNTY OF _____. The foregoing instrument was acknowledged before me this ____ day of _____, 20__, by _____, and _____ respectively the _____ President and _____ Secretary of _____, a _____ corporation, on behalf of said corporation, who are personally known to me or have produced _____ as identification, and who did (did not) take an oath.
(Type of Identification)

My Commission Expires:

_____
Notary Public, Signature

Print Name _____

Florida Power & Light Company, 2618 N.E. Bascom Norris Dr, Lake City, FL 32055
Phone: 386-754-2020, Fax: 386-754-2044

FPL

UNDERGROUND CONDUIT INSTALLATION AGREEMENT

This Agreement, made this ___ day of ____, 2015, by and between Suwannee County School board (hereinafter called the Customer) and Florida Power & Light Company, a corporation organized and existing under the laws of the State of Florida (hereinafter called FPL).

WHEREAS; the Customer has requested the pre-approval of the location and installation of underground distribution facilities to be located in a described FPL easement provided by the Customer.

WITNESSETH

That, for and in consideration of the covenants and agreements herein set forth, the parties hereto covenant and agree as follows:

1. The customer shall:

   a) install conduit, cable markers and associated materials provided by FPL in accordance with the instructions and specifications attached to this Agreement;

   b) be solely responsible for the installation of conduit at the correct location and the correct depth pursuant to the FPL construction drawing and specifications;

   c) provide reasonable notification of the conduit installation dates;

   d) at the discretion of FPL, either correct any discrepancies, within two (2) working days, found in the installation that are inconsistent with the instructions and specifications attached to this agreement or pay the associated cost to correct the installation within thirty (30) days of receiving the associated bill, and in either case, reimburse FPL for costs associated with lost crew time due to such discrepancies;

   e) provide survey points for FPL to stake the cable route;

   f) notify FPL when the conduit installation is complete;

   g) provide "as built" prints within two (2) weeks of final installation;

   h) provide for pick-up of materials;

   i) assume liability for materials lost, stolen or damaged once the customer receives material;

   j) assume liability for any delays and/or additional costs to FPL caused by a conduit installation that is not consistent with the instructions and specifications attached to this agreement.

2. FPL shall:

   a) provide written instructions and specifications for the installation of FPL provided conduit;
   b) provide required material to the Customer for the installation of underground facilities within the specified cable route;

c) provide staking for the Customer along the specified cable route;

d) apply a credit in the amount of $2,209.48 (PVC Installation), in the event that the customer has made or has agreed to make a Contribution in Aid of Construction for the underground distribution facilities associated with this Agreement (if the credit exceeds the contribution, or if no contribution is required, a payment shall be made to the customer);

e) assume no liability for materials lost, stolen or damaged once received by the customer;

f) furnish any additional material at the current cost plus applicable loading and delivery charges;

g) assume no liability for delays caused by material delivery deficiency, including insufficient, lost, stolen or damaged material;

h) assume no liability for delays because of misunderstanding of installation drawings or specifications;

i) assume no liability for delays or additional cost caused by an inadequacy of the conduit system installation;

j) assume no liability for special incidental or consequential damages of any nature.

3. This agreement is subject to FPL's General Rules and Regulations for Electric Service and the Rules of the Florida Public Service Commission.

4. Customer agrees to protect, defend, indemnify and hold FPL, its officers, directors, employees, and agents (FPL Entities) free and unharmed from and against any and all claims, liabilities, loss, costs, or damages whatsoever, related to any claim made by tenants, invites, licensees, quests, any other or third parties, including court costs and attorney's fees, whether or not due to or caused in whole or part by the negligence of FPL Entities, resulting from or in connection with the performance of this Agreement by either party hereto

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be duly executed to be effective as of the day and year written above.

APPLICANT:

SIGNED_____

NAME Jerry A. Scarborough

TITLE Superintendent of Schools

Chairperson, Suwannee County School Board

FPL: WR# 6016509

SIGNED_____

NAME Shane Eubank

TITLE Technical Specialist

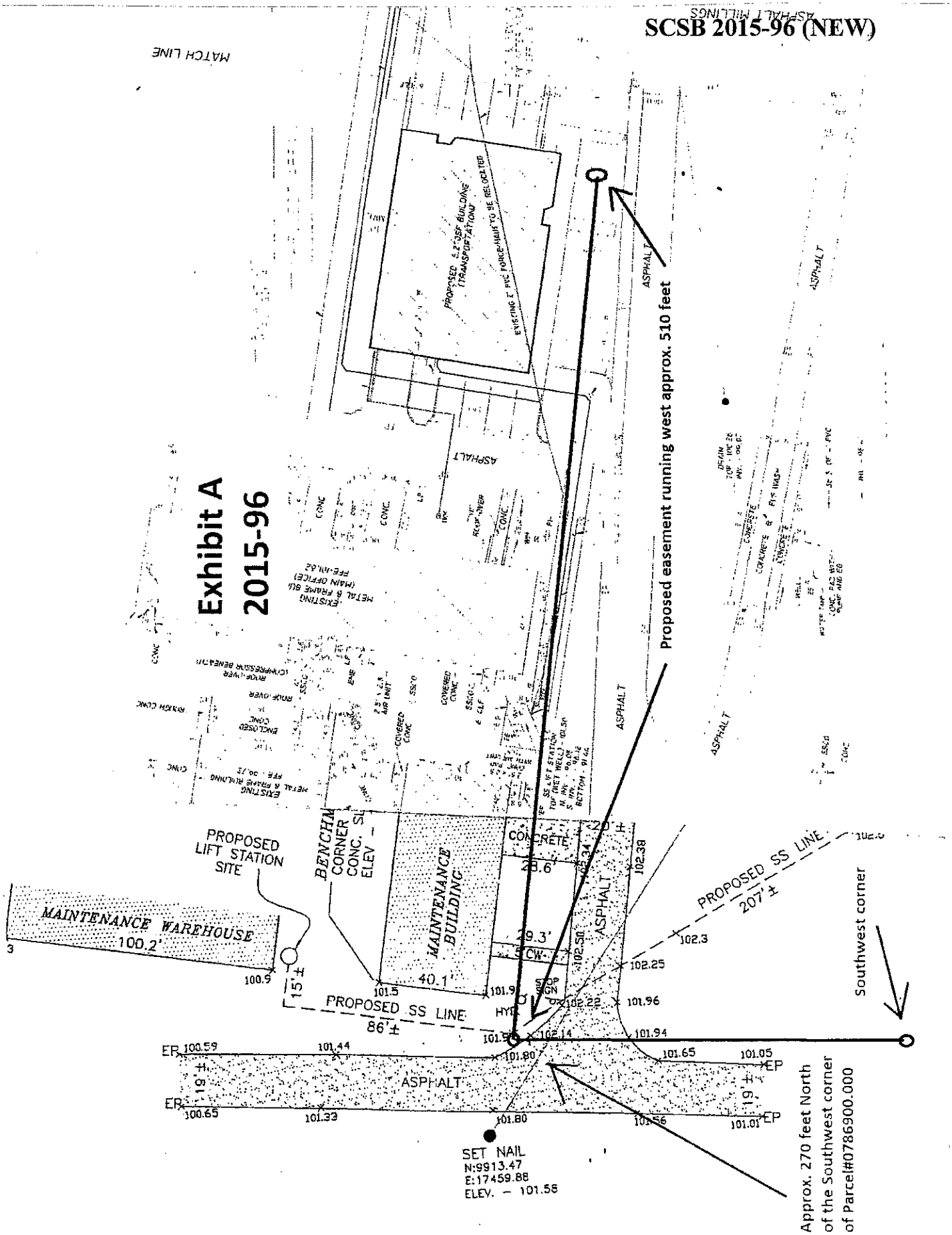
"Approved as to Form and Sufficiency

BY_____

Leonard J. Dietzen, III

Rumberger, Kirk & Caldwell, P.A.

Suwannee School Board Attorney"


Exhibit A
2015-96
Proposed easement running west approx. 510 feet
PROPOSED LIFT STATION SITE
MAINTENANCE WAREHOUSE
100.2'
BENCHM
CORNER
CONC. SI
ELEV. -
MAINTENANCE BUILDING
CONCRETE
28.6'
29.3'
40.1'
PROPOSED SS LINE
207'±
PROPOSED SS LINE
86'±
15'±
19'±
19'±
ASPHALT
ASPHALT
Southwest corner
SET NAIL
N:9913.47
E:17459.88
ELEV. - 101.56
Approx. 270 feet North
of the Southwest corner
of Parcel#078690.000

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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Mark A. Carver, Director of Facilities

DATE: March 9, 2015

RE: Agenda Item for March 24, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the Employee Workplace Safety Program.

BACKGROUND:

The Employee Workplace Safety Program Manual has been updated for fiscal year 2014-2015. Additions and changes to the safety program were highlighted and presented for comment and review at the March 10, 2015 School Board workshop.

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BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Lisa Dorris, Director of Food Service

THRU: Bill Brothers, Director of Human Resources

DATE: March 9, 2015

RE: Agenda Item for March 24, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval for the following personnel to implement the 2015 Summer Food Service Program.

Site	Personnel	Up to Hours/Week
All sites	7 Managers	32 hours a week
	1 4 hour Food Service Worker	16 hours a week
	2 Food Service Monitors	20 hours a week
	4 Substitute Food Service Workers	As needed

(All food service worker positions are subject to program participation.)

BACKGROUND:

The Willie Ann Glenn Act requires that the Summer Food Service Program offer summer meals to communities in which elementary schools are located. The number of personnel and hours of work are subject to student participation in the program.

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BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Jesse Lovelace, Director of Transportation

THRU: Vickie Music DePratter, Chief Financial Officer

DATE: March 9, 2015

RE: Board Agenda Item for March 24, 2015 Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following contract/agreement for the 2014-2015 school year

Contract # SCSB 2015-90 (NEW) – Daimler Trucks North America LLC

BACKGROUND:

This is a dealer-sponsored customer performed warranty agreement for Thomas built buses for parts and labor.

DAIMLER

Daimler Trucks North America LLC
DAIMLER TRUCKS NORTH AMERICA LLC

DEALER-SPONSORED CUSTOMER PERFORMED WARRANTY AGREEMENT THOMAS BUILT BUS

* PARTS AND LABOR *

AGREEMENT NUMBER: DBTBL74355
AGREEMENT - Renewal of DBTBL71006
CUSTOMER ACCOUNT NUMBER: U60439

This Agreement is between the following parties:

CUSTOMER, which is SUWANNEE DISTRICT SCHOOLS

DEALER, which is FLORIDA BUS UNLIMITED

COMPANY, which is Daimler Trucks North America LLC and its divisions and subsidiaries including Freightliner Trucks, Sterling Truck Corporation, Western Star Trucks, Inc, Freightliner Custom Chassis Corporation, Thomas Built Buses, Inc. and others which may be designated from time to time by Daimler Trucks North America LLC.

This agreement is in effect from March 24, 2015 for a period of three (3) years until November 30, 2017.

RECITALS:

1. Due to special circumstances, Dealer requests that Customer be allowed to perform certain warranty repairs on products manufactured by Company which customer owns or leases in the U.S. or Canada.

2. Provided that Customer agrees to perform warranty service in a manner prescribed by Company and provided that Dealer agrees to process warranty claims for such service, Company is willing to forego its usual warranty policy which requires that owners of new Company products receive warranty service only at and by authorized Company dealers.

3. This Agreement effects changes in usual operating procedure with regard to new product warranty, service and repairs prescribed and required by Company.

NOW, THEREFORE, in consideration of the above premises, and the mutual covenants contained herein, the parties agree as follows:

1. CUSTOMER AGREES:

1.01 To have and maintain a repair and service facility, located in the U.S. or Canada, that is approved by Dealer and Company and to submit claims under this Agreement only for work performed at such facility.

1.02 To provide Dealer within thirty (30) days of date of repair, all repair orders and other documentation required to file for warranty reimbursement.
Information required shall include, but is not limited to, the following:

A) Product Identification Number (e.g. 2FUPYSIB1GY283923)
B) Product "In Service" Date
C) Actual Distance on the Product at the Time of Repair
D) Date Of Repair
E) Part Number, Part Costs and Supporting Invoices
F) Labor Hours and Supporting Documentation
G) Primary Failed Part Number
H) Body Serial Number (If applicable)
I) Any part related to a warranty repair must be retained for 30 days from the credit memo date or until notification of disposition is received via the Parts Tracking Reports; if a claim number appears on the Scrap Parts report, all parts associated with that claim may be scrapped immediately. Parts may be scrapped after 30 days from the date claim is paid unless: Part(s) Return is requested via the Failed Parts to Ship Recap Report. Part appears on the Hold Parts Report. (Hold for 30 days from the date of the report)

1.03 Customer will use authorized Company Dealers for major component repairs. Customer will use authorized Allison repair location for Allison transmissions, and for engines Customer must use authorized engine manufacturer repair shop.

1.04 To allow Dealer to enter Customer's facilities during normal business hours, with advance notice, for the purpose of periodic inspection of the facility.

1.05 Customer hereby releases Company and Dealer from any and all liability arising out of or otherwise connected with the performance of warranty repairs by Customer, as well as any failure to perform warranty repairs. Furthermore, Customer indemnifies and agrees to hold Company and Dealer harmless from and against any and all suits, claims, costs, actions, damages and liability, including reasonable attorneys' fees, arising out of or connected with Customer's performance of warranty repairs under this Agreement, or the failure to perform warranty repairs.

1.06 To comply with all warranty related service letters and procedural bulletins issued through Dealer by Company.

1.07 When practical, to purchase all parts for Customer Performed Warranty Repairs from Dealer. In a warranty repair, as with all repairs or services performed on a Company product, only material which meet the same high quality standards of Company original equipment are to be used, and MUST be purchased from an authorized Company Dealer. In the event non-genuine material is used, that item, and any progressive damage caused by that item, will not be warranted by Company.

1.08 Companies may perform warranty repairs under this Agreement only on products which meet the following requirements:

A) The products must be owned and warranty registered in Customer's name
B) Customer must perform warranty repairs on the products at Customer's own maintenance facilities
C) If Customer is a leasing company, customer-performed repairs are permitted only on full-service lease products, not on products on finance lease or under contract maintenance agreement

CUSTOMER INITIALS _____

1.09 To maintain required Company service literature for approved service facilities.

1.10 That reimbursements of warranty repairs will be based on times indicated in the applicable Company Time Guide. Repairs not covered in the Time Guides will be paid at actual time, providing the request is fair, reasonable, and consistent with industry practices. NOTE: Customers performing non-SRT (Standard Repair Time) repairs must be able to support the labor requested with time tickets.

1.11 Customer will not sublet any repair on company manufactured products to non-authorized facility.

1.12 Customer will notify Dealer upon the termination of employment of any employee of Customer who was previously authorized to perform recall-related work.

2. DEALER AGREES:

2.1 To remain the primary contact with Customer for resolution of questions or problems arising from this Agreement.

2.2 For each Customer repair and service facility which will be performing warranty repairs under this Agreement, the Dealer will:

2.2.1 Inspect and approve in accordance with the criteria set forth by Company (see Attachment A).

2.2.2 Complete and submit Attachment A to the Company's Warranty Department.

2.3 To submit warranty claims on behalf of Customer in accordance with the applicable Company Warranty Manual.

2.4 To provide Customer with training and service necessary to process repair orders in accordance with applicable Company Warranty Manual procedure.

2.5 To reimburse Customer at a rate mutually agreed upon by Dealer and Customer, within thirty days following receipt of payment from Company, for repairs, which Company has paid Dealer.

2.6 To complete all forms, to maintain files and documentation required by Company to support Customer warranty claims and to make available to Company such files and documentation as Company may request.

2.7 To coordinate set up of Customer with on-line access to service, technical, warranty and campaign information (or to provide printable electronic copies) in order to process repair orders in accordance with applicable Company Warranty Manual procedure.

2.8 Prior to performing recall-related work, Dealer shall train Customer with respect to each specific recall campaign applicable to Customer products. Customer and its employees may perform the recall-related work only after receiving this training and after Dealer and Company authorize Customer to perform the work on a specific recall. Recall work may only be performed by Customer's employees that have been trained and authorized by Dealer. Claims for recall work performed by Customer's employees that have not been trained and authorized by Dealer will be denied by Company.

CUSTOMER INITIALS _____

3. COMPANY AGREES:

3.1 To review, process and pay Dealer for those warranty claims submitted and approved in accordance with the provisions of this Agreement, Company's Standard New Product Warranty, Extended Coverage and consistent with the applicable Company Policies and Procedures at the rate designated in the Company Warranty Manual.

3.2 To make warranty payments to Dealer, who will in due course pay Customer. Reimbursement for parts will be consistent with the current parts reimbursement rate, as detailed in the applicable Company Warranty Manual.

3.3 To assist Dealer with inspection of Customer's service facility and assessment of Customer's repair capabilities.

3.4 To provide Customer with on-line access to information Company deems necessary to process repair orders in accordance with applicable Company Warranty Manual procedure.

3.5 To allow Customer to perform Recall Campaigns on certain products that are owned by Customer. Company reserves the right to withdraw from Customer the authorization to perform any Recall Campaign or repair that Company feels Customer is not qualified or able to perform.

3.6 Company shall inspect and approve, if warranted, the facilities at which Customer desires to perform recall-related work. Company's inspection will be performed pursuant to Thomas Bus, Inc. Repair and Claim Submission Application Fleet Service Facility Evaluation. Customer may perform recall-related work only at facilities approved by Company pursuant to this paragraph.

4. WARRANTY AND LIABILITY:

Company's warranty for Customer's products is the Limited Warranty and Warranty Disclaimer set forth in Company's applicable Owner's Warranty Information Book, WHICH WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES WHETHER WRITTEN, ORAL OR IMPLIED INCLUDING, BUT NOT LIMITED TO ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR PURPOSE. Company's or Dealer's liability to Customer on any claim of any kind, including negligence, for any loss or damage arising out of, connected with or resulting from this Agreement or the performance or breach thereof, or from the manufacture, sale, delivery service, repair or use of any product manufactured by Company, shall not exceed the price allocable to the product or part thereof which gives rise to the claim. In no event shall Company or Dealer be liable for special or consequential damages.

5. MISCELLANEOUS:

5.1 DURATION/TERMINATION: This Agreement shall begin as of the Effective Date above; however, either party may terminate this Agreement, for any reason, at any time after the Effective Date upon thirty days prior written notice to the other party

5.2 No change, modification, extension, renewal, discharge, abandonment or waiver of this Agreement of any of its provisions, nor any representation, promise or condition relating to this Agreement shall be effective unless made in writing, signed by both parties, and approved by Company.

5.3 This Agreement covers only products manufactured by Company and owned or leased by Customer (or to a leasing company for lease to Customer) which were originally sold to Customer by an authorized Company dealer and which operate in the U.S. or Canada.

5.4 Nothing in this Agreement shall be deemed to modify Company' s Limited Warranty or to preclude Customer from having any or all warranty services on one or more of Customer's products performed by an authorized Company dealer.

CUSTOMER INITIALS _____

5.5 Scans converted into "PDF" files or photocopies of the original fully executed Agreement shall be deemed adequate substitute and admissible for all purposed in any legal proceedings related to the Agreement.

5.6 COMPLIANCE: In connection with the activities of the Parties related to this Agreement, Dealer and Customer are obligated to desist from all practices which may lead to penal liability due to fraud or embezzlement, insolvency crimes, crimes in violation of competition, guaranteeing advantages, bribery, acceptance of bribes or other corruption crimes on the part of persons employed by Customer, Dealer or other third parties. In the event of violation of the above, Company has the right to immediately withdraw from or terminate all legal transactions existing with the violating Party and the right to cancel all negotiations. The above notwithstanding, Customer and Dealer are obligated to adhere to all laws and regulations applicable to both themselves and their commercial relationship with Company."

CUSTOMER:

By:
(Signature of Corporate Officer)

Jerry A. Scarborough
(Printed Name)

Superintendent
(Title)

(Date)

SPONSORING DEALER:

By:
(Signature of Corporate Officer)

(Printed Name)

(Title)

(Date)

Chairperson, Suwannee County School Board

COMPANY:
DAIMLER TRUCKS NORTH AMERICA LLC,
THOMAS BUILT BUS

BY:
District Service Manager

(Date)

"Approved as to Form and Sufficiency
BY
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

WARRANTY OPERATIONS DEPARTMENT

BY:
Warranty Operations Manager

(Date)

WARRANTY OPERATIONS DEPARTMENT

BY:
Senior Warranty Operations Manager

(Date)

DEALER-SPONSORED CUSTOMER

DAIMLER TRUCKS NORTH AMERICA LLC
CPWA REPAIR SHOP EVALUATION TBB
- Attachment A

(Customer Name) _____ (Complete Street Address) _____

_____

(City, State/Province, Zip/Postal Code)

1. Are the Company buses to be serviced domiciled in the area of this shop?_____
2. Number of customer-owned Company buses under warranty to be serviced by this shop:_____
3. Is the shop equipment: Adequate? _____ Accessible? _____ Maintained?____
4. Please describe the mechanic's training program?: _____

_____

5. Overall condition of the shop?
6. Is the shop's preventive maintenance system adequate?_____
   Attach sample of this P.M. Program.
7. Is any other direct OEM warranties being handled by this shop?
8. Recommendation:

_____ Facility not recommended for certification.
_____ Facility recommended for certification as reviewed.
_____ Facility recommended for certification with the following conditions

_____

Evaluation Completed By:

Name_____ , Title_____ Date

Dealer: Dealer Location:

For Company Use Only:
( ) Approved ( ) Disapproved BY DSM:

Note: Customer will use authorized Company Dealers for Major component repairs. Customer will use authorized Allison repair location for Allison transmissions, and for engines Customer must use authorized engine manufacturer repair shop

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RONALD WHITE
DISTRICT 5

LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Bill Brothers, Director of Human Resources

DATE: March 13, 2015

RE: Personnel Changes List for March 24, 2015, Regular Meeting

RECOMMENDATION:

Pursuant to Section 1012.27 (1A) (1B), *Florida Statutes*, the Superintendent hereby submits the following written personnel recommendations. Approval of each is respectfully requested.

SUWANNEE COUNTY SCHOOL BOARD
Personnel Changes
March 24, 2015

TO: District School Board of Suwannee County
FROM: _____
Jerry A. Scarborough, Superintendent

Pursuant to Section 1012.27 (1A) (1B), Florida Statutes, I hereby submit the following written personnel recommendations. Approval of each is respectfully requested.

RETIREMENTS: INSTRUCTIONAL:

Branford Elementary School:
Sharon Denise Barnett, teacher, effective June 9, 2015
Sheila Dean, media specialist, effective June 9, 2015
Christine DeMoss, teacher, effective June 9, 2015
Sandra Dempsey, teacher, effective June 9, 2015
Rebecca Layman, guidance counselor, effective June 26, 2015

Branford High School:
Mickey Dempsey, teacher, June 9, 2015

District Wide/Migrant:
Nita Mathis, teacher, effective June 9, 2015

Suwannee Intermediate School:
Waddie Robinson, teacher, June 9, 2015
Victoria Wells, teacher, effective June 9, 2015

Suwannee High School:
Marilyn Lodges, teacher, effective June 9, 2015

Suwannee Middle School:
Leslie Breland, teacher, effective June 9, 2015

Suwannee Primary School:
Barbara Bertolino, teacher, effective June 9, 2015
Marvette Gwinn, teacher, June 9, 2015

RETIREMENTS: NON-INSTRUCTIONAL:

Food Service Department/BES:
Lonnie Jean Sullivan, food service worker 8 hour, effective June 8, 2015

Suwannee Primary School:
Laura Henderson, custodian, effective February 19, 2015

RESIGNATIONS: INSTRUCTIONAL:

Branford High School:
Joseph Eakins, teacher, effective March 20, 2015

District Wide/Department of Student Services:
Reginald Haygood, school psychologist, effective March 26, 2015

Suwannee High School:
Adrienne Boyette, teacher 12 month, effective April 3, 2015

Suwannee Intermediate School:
Lindsey Bricker, teacher, June 9, 2015

Suwannee Middle School:
Kathryn Collins, teacher, effective June 9, 2015

Suwannee Primary School:
Jennifer Giles, teacher, effective March 11, 2015

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee Middle School:
Shasta Hilyer, school bookkeeper, effective March 26, 2015

Transportation Department:
Deborah Fletcher, bus driver, effective February 23, 2015

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee-Hamilton Technical Center:
Hilda Collins, instructor, non-certificated, effective February 27, 2015
REPLACES: Holly Gamble

Sabrina King, teacher-temporary, effective February 23, 2015
REPLACES: Melissa Mapp-Fransciso

SUWANNEE-HAMILTON TECHNICAL CENTER:
PART-TIME/HOURLY EMPLOYEES (for the second term of the 2014-2015 school year):

COMMUNITY EDUCATION CONTINUED (pending class enrollment):

Juanita Torres Conversational Spanish

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:

Kimberly Procko Yvonne Topham Belinda Horne

Suwannee Middle School:
Daniel Skelly, teacher
REPLACES: Leslie Campbell

MENTOR:

The following to be paid as mentor:

Teacher	Beginning Teacher	Location
Skyler Phillips	Kelli Wusterhausen	SES

SUSPENSIONS:

Suwannee High School:
Dominique Faison-Harris, teacher, effective March 10-23, 2015, until investigation is complete, suspension with pay
James Sellers, teacher, March 16-17, 2015, suspension without pay

SUPPLEMENTARY:

NAME	POSITION	LOCATION	REPLACES
John White	Head Var. Softball Coach	BHS	P. Cassube
Jerry Jolicoeur	Principal Ldrsh. Academy Tier III	SMS	
William McCullers	Intramural Basketball Coach	SMS	D. Robinson

MISCELLANEOUS:

Branford High School:
Toni Greenberg to work up to 60 additional hours to teacher life skills to special needs students, salary to be paid from Slosberg funds

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service Department/SES:
Yamile Gafas, food service worker 3 hour, effective March 12, 2015
REPLACES: Reba Hurst
Reba Hurst, food service worker 8 hour, effective February 20, 2015
REPLACES: Teresa Williams

Suwannee Intermediate School:
Deborah Davis, paraprofessional-temporary, effective February 23, 2015
REPLACES: Martha Blevins

Suwannee Middle School:
Leigh Fernald, school bookkeeper, effective March 27, 2015
REPLACES: Shasta Hilyer

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE - FMLA):

District Office/Department of Elementary Education:
Cortney Flowers, tentatively May 18 through June 30, 2015

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Food Service Department/SHS:
Mary DeHart, food service worker 8 hour, February 5 – 19, 2015, for a total of 10 days

Transportation Department:
Gerald Guy, bus driver, February 23 through March 9, 2015, for a total of 10 days

LEAVE OF ABSENCE (MATERNITY):

Suwannee Primary School:
Tara Smith, paraprofessional, tentatively April 6 through June 5, 2015, leave without pay

Transportation Department:
Monica Pitts, bus driver, January 16 through April 6, 2015, using days as needed for insurance purposes

LEAVE OF ABSENCE (WORKERS COMP):

Food Service Department/SHS:
Mary DeHart, food service worker 8 hour, February 20 through March 13, 2015

Transportation Department:
Gerald Guy, bus driver, March 10, 2015, until released by his doctor

LEAVE OF ABSENCE (MEDICAL):

Food Service Department/SES:
Jennifer McGee, food service worker, February 18 through March 3, 2015

SUSPENSION:

Transportation Department:
Michael Martin, bus driver, March 3, 2015, without pay

VOLUNTEERS:

Ashley Ballou
Jennifer Barrs
Roger Beaudoin
Donald Bolline
Joshua Boyd
Emily Brantley
David Brooks
Eppie Brown
Larry Bryant
Donald Carter
Amanda Carver
Janet Chauncey
Megan Concannon
Ashley Davis
Jasmine Davis
Melinda Davis
Lorraine Fair
Mellisa Fennell
Ashley Gaylord
Cathy Glass
Kenneth Golding
Gayla Green
Michael Herndon
Jessica Hill
Monica Holt
Elizabeth Howell
Amanda Johnson
Lee Johnson
Marian Johnson
Christina Jones
Dawn Jones
David Kelly
Trudy Kennedy
James Koon
Michelle Leggon
Michel McLeod
Brandy Meads
Sherry Millington
Joshua Miranda
Christina Morgan
Jason Nash
Merinda Nash
Renada Nelson-Guyton
Alyssa Neveils
David Neveils
Pamela Norton
Christina Patrick
Shayla Peeler
William Procko
Hanna Ragan
Elissa Roberts

Maria Rodriguez
Dana Root
Joe Sampson
Janet Samson
Jennifer Samson
Joshua Samson
Kathryn Sapp
Mayhala Shefbuch
Randy Shefbuch
Brittany Slane
Wilonia Smith
Ty Smith
Cara Soride
Matt Soride
Matthew Spivey
Lesli Strait
Mitchell Taylor
Patricia Taylor
Danielle Turner
Mary VanAlstine
Christina Ward
William Ware
Michael Warner
Tammy White
Pamela Williams
Amity Wood
Lori Wood

End of List
2014-2015
School Year