SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
April 28, 2015

AGENDA

Call to Order - 6:00 p.m.

Student remarks and pledge to the flag by Branford High School

Special Recognition by the Superintendent:

- District Brain Bowl Team
  2015 Division III State Champions for the Commissioner's Academic Challenge

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The Superintendent recommends approval to adopt the Agenda.

The Superintendent recommends approval of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes: **(pgs. 9-28)**

March 10, 2015	- Workshop Session
	- Special Meeting
March 24, 2015	- Regular Meeting
	- Expulsion Issues Hearing (Private)

2. The Superintendent recommends approval of the monthly financial statement for March 2014.

3. The Superintendent presents the following bills for the period March 1-31, 2015:

General Fund		
#156751 - 157101	$	958,117.13
Electronic Fund Transfers		1,679,374.08
	$	2,637,491.21
Federal Fund		
#46609 - 46689	$	176,119.28
Electronic Fund Transfers		230,417.14
	$	406,536.42
Food Service Fund		
#29432 - 29507	$	159,246.89
Electronic Fund Transfers		69,674.91
	$	228,921.80
2.0 LCIF		
#7055 - 7068	$	49,029.55
Electronic Fund Transfers		518.00
	$	49,547.55

4. The Superintendent recommends approval of the following budget amendments for fiscal year 2014-2015:

General	LCIF	Special Revenues
I-9	III-8	IV-9 (Federal)

5. The Superintendent recommends approval for disposal of property as per the attached Property Disposition Form dated April 28, 2015. **(pgs. 29-36)**

6. The Superintendent recommends approval of the following contract/agreement for the 2014-2015 school year: (RENEWAL) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2015-100 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida, and Accelerated Learning of Live Oak, Inc. (*Renewal*) **(pgs. 37-47)**

7. The Superintendent recommends approval of the following contract/agreement for the 2015-2016 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2016-08 Agreement between the School Board of Suwannee County, Florida, and the School Board of Seminole County, Florida, for the purpose of being reimbursed for Medicaid Administrative Claiming activities (*Renewal*) **(pgs. 48-55)**

   #2016-09 Inter District Private School Services Agreement between Columbia County School District and Suwannee County School District for the Title IA Programs for the purpose of providing services to Out of District Title I Eligible Students (*Renewal*) **(pgs. 56-58)**

8. The Superintendent recommends approval of the following grant/allocation applications for the 2015-2016 school year: **(pg. 59)**

   a. Adult Education and Family Literacy Adult Basic Education Grant in the amount of $108,816
   b. Carl Perkins Postsecondary Grant in the amount of $46,716
   c. Carl Perkins Secondary Grant in the amount of $82,229
   d. Carl Perkins Rural and Sparsely Populated Grant in the amount of $70,887
   e. English Literacy/Civics Grant in the amount of $28,639

9. The Superintendent recommends approval to accept the following donated item: **(pg. 60)**

Site	Item	Donor
SPS	Cash Donation of $2,974 (purchase new stage curtains)	SPS APT

10. The Superintendent recommends approval of the following student transfers for the 2014-2015 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Raymon	Rodriguez	Columbia	Suwannee	3
Aiden	Pittman	Lafayette	Suwannee	1
Ethan	Pittman	Lafayette	Suwannee	4
Corissa	Sherck	Lafayette	Suwannee	6

11. The Superintendent recommends approval of the following student transfers for the 2015-2016 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kelvin	Byrd	Columbia	Suwannee	PK
Kellen	Fortner	Columbia	Suwannee	9
Blythe N.	Harrell	Columbia	Suwannee	1
Skyler M.	Locke	Columbia	Suwannee	11
Madalyn	Malcolm	Columbia	Suwannee	2
Peyton	Malcolm	Columbia	Suwannee	4
Sarah	Marsett	Columbia	Suwannee	3
Weston	Miller	Lafayette	Suwannee	K
Wyatt	O'Grady	Columbia	Suwannee	1
Kayla	Phillips	Columbia	Suwannee	K
Macy	Phillips	Columbia	Suwannee	VPK

FIRST NAME	LAST NAME	TO	FROM	GRADE
Aiden	Pittman	Lafayette	Suwannee	2
Ethan	Pittman	Lafayette	Suwannee	5
Ryleigh Mae	Price	Columbia	Suwannee	VPK
Elijah	Rife	Columbia	Suwannee	8
Bryce	Taylor	Columbia	Suwannee	K
Jeremie	Thompson	Columbia	Suwannee	9
Matthew	Vickers	Columbia	Suwannee	10
Elijah	Walters	Columbia	Suwannee	K
Iliana	Wills-Isaacs	Columbia	Suwannee	K
Carson G.	Hall	Suwannee	Hamilton	9
Gavin	Lankford	Suwannee	Hamilton	K
Aubrie	Leffler	Suwannee	Columbia	PK
Kason	Leffler	Suwannee	Columbia	4
Justin	McCumber	Suwannee	Hamilton	12
Russell	McCumber	Suwannee	Hamilton	10
Patrick	O'Hara, Jr.	Suwannee	Hamilton	K
Anna	Thompson	Suwannee	Columbia	VPK

12. The Superintendent recommends approval of the implementation of the summer four-day work week from June 8, 2015 – August 7, 2015.

REGULAR AGENDA

Chief Financial Officer – Vickie Music DePratter:

1. The Superintendent recommends approval of the negotiated collective bargaining agreements and supplemental salary schedule for 2014-2015. **(pgs. 61-67)**

2. The Superintendent recommends approval of the revision to the *Salary Schedule 2015-2016 Principals and Administrators* for the 2015-2016 school year. **(pgs. 68-69)**

Director of Curriculum and Instruction – Janene Fitzpatrick:

3. The Superintendent recommends approval of the following curriculum item for the 2014-2015 school year:

   a. 2015 Summer School Schedule **(pgs. 70-73)**

4. The Superintendent recommends approval of the following curriculum item for the 2015-2016 school year:

   a. 2015-2016 School Calendar **(pgs. 74-76)**

Director of Facilities – Mark Carver:

5. The Superintendent recommends approval of the following bids:

#13-207	An additional one year extension for Custodial Supplies, which was awarded to Ashford Services, Inc. (*Renewal*) **(pg. 77)**
#14-206	An additional one year extension for Roofing, Construction, and Repair Services, which was awarded to O'Neal Roofing Company (*Renewal*) **(pg. 78)**
#15-201	Football Scoreboard to Daktronics, with the option to subcontract the installation at the District's discretion (Copies of bid tabulations are available for review in the office of the Chief Financial Officer (*New*) **(pgs. 79-86)**

6. The Superintendent recommends approval of the following personnel item for the 2014-2015 school year:

   a. Eight day laborers to work on summer projects under the direction of the Director of Facilities **(pg. 87)**

7. The Superintendent recommends approval of the annual Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data for 2014-2015. **(pgs. 88-89)**

Director of Food Service – Lisa Dorris:

8. The Superintendent recommends approval of the following bids for the 2015-2016 school year: (Note: Copies of bid tabulations are available for review in the office of the Chief Financial Officer.) **(pg. 90)**

#13-205	Chemicals – Catko (*Renewal*)
#13-206	Bread – Bimbo Bakery aka Sara Lee (*Renewal*)
#14-207	Supplies – Catko (*Renewal*)
#14-208	Milk – Bassett Dairy (*Renewal*)

Director of Human Resources – Dr. Bill Brothers:

9. The Superintendent recommends approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

#9.04	Use of Facilities **(pgs. 91-95)**

10. The Superintendent recommends approval of the following personnel item for the 2014-2015 school year:

    a. Add two school bus drivers and two school bus attendants to transport ESE students attending Greenwood (Hamilton County) and Suwannee County Schools for the 2015 summer school term (*pending student participation*) **(pg. 96)**

11. The Superintendent recommends approval of revisions to the following form:

#7200-014	Suwannee County School Board Facility Rental: User Agreement **(pgs. 97-99)**

12. The Superintendent recommends approval of the following personnel items for the 2015-2016 school year:

    a. Unfreeze the following positions that were originally frozen on June 23, 2009: **(pgs. 100-105)**
        - Assistant Superintendent of Administration
        - Assistant Superintendent of Instruction

    b. Freeze one Director position **(pgs. 100-105)**

    c. Reclassify and upgrade one teacher position at Suwannee High School as Guidance Counselor (12-month), effective July 1, 2015 **(pg. 106)**

13. Personnel Changes List **(pgs. 107-122)**

School Board Attorney – Leonard Dietzen:

14. Legal Counsel's Report

Superintendent of Schools – Jerry Scarborough:

15. Superintendent's Report

School Board Members:

16. Issues and concerns Board members may wish to discuss

End of Agenda

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
March 10, 2015

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, and Julie Ulmer, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager. School Board Member Ronald White arrived at 8:48 a.m. School Board Member Jerry Taylor arrived at 8:50 a.m. School Board Attorney Leonard Dietzen was absent.

Administrators and others present: Walter Boatright, Dr. Bill Brothers, David Campbell, Mark Carver, Lisa Dorris, Janene Fitzpatrick, Jesse Lovelace, Ted Roush (arrived at 8:58 a.m.), Elizabeth Simpson (arrived at 10:00 a.m.), Lila Udell, Josh Williams, and Margaret Wooley. Wayne Green and Rosemary Thomas, with the Region II DA Team, were also present. Michele Howard and Kathy Sellgren, School Nurses, and community members were in attendance during the head lice presentation.

Chairman daSilva called the meeting to order at 8:30 a.m.

Communications Plan ..... Walter Boatright/Katherine Haney
District Website Recommendations

Ms. Haney gave a PowerPoint presentation regarding the proposed District Communications Plan and the District website recommendations.

Safety..... Mark Carver

Mr. Carver gave a PowerPoint presentation regarding safety throughout the District.

Curriculum and Assessment Update .....Janene Fitzpatrick

Mrs. Fitzpatrick gave an update regarding curriculum and assessment, as well as testing issues with Florida Standards Assessment (FSA).

Differentiated Accountability (DA) Team Presentation ..... Wayne Green, Regional Executive Director, Office of DA, Region II

Wayne Green and Rosemary Thomas gave a PowerPoint presentation regarding an update of the support given to our District by the Region II DA Team.

The meeting recessed at 10:38 a.m. and resumed at 10:57 a.m.

Federal Programs Update ..... Lila Udell

Mrs. Udell provided an update regarding the Federal Program Department.

Early Learning Matters (ELM) Update ..... David Campbell/ Janene Fitzpatrick

Mr. Campbell provided an update regarding ELM.

The workshop recessed at 11:26 a.m. and resumed at 1:01 p.m.

Head Lice Procedures ..... Elizabeth Simpson/Margaret Wooley

Mrs. Simpson distributed to Board members a copy of a letter that was addressed to them from the District school nurses stating their support of the District's current procedures for head lice. Ms. Wooley gave a PowerPoint presentation regarding head lice and the District's current procedures, which are aligned with the National Association of School Nurses, the American Association of Pediatrics, and the Center for Disease Control. Ms. Wooley answered questions from the community members and Board members.

Mr. Roush commented on other school district's procedures regarding excusing students who have head lice; said he understood both sides but feels that the District should meet half way in developing a procedure to address the issue. Discussion followed.

Mrs. Simpson asked the Board for guidance and direction. Consensus of the Board members was to keep the current procedure on head lice as it is and continue to work with the parents involved on educating them on removal of head lice. Mrs. Simpson stated for those who want the procedure changed to please provide research to support the changes. Mr. Taylor stated that consensus was three to two to keep the procedure as is.

Mr. daSilva asked the Board to review the procedure individually, and to bring any suggestions back to the Board at a future workshop. Mrs. Ulmer suggested that more specific language be added to the procedure and to the Student Conduct and Discipline Code handbook so that a school nurse can excuse a student up to four days for treatment of head lice.

The workshop adjourned at 2:29 p.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
March 10, 2015

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 702 – 2nd Street, NW, Live Oak, FL. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager. School Board Attorney Leonard Dietzen and was absent.

Chairman daSilva called the meeting to order at 2:33 p.m.

MOTION by Mr. Taylor, second by Ms. Cason, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

Director of Information Technology – Josh Williams:

1. MOTION by Mr. Taylor, second by Ms. Cason, for approval of the following contract/agreement for the 2015-2016 school year: (REVISION)

   #2016-07 Windstream Master Services Agreement between Windstream and School Board of Suwannee County, Florida to continue telephone and WAN services from July 1, 2013, through June 30, 2016 (*Revised*) (Note: This agreement is an amendment to the original Contract #2014-09, which was Board approved on March 12, 2013. The original Contract #2014-09 was approved by Board Attorney Leonard Dietzen.) (A copy of the contract was provided to Board members.) **(pg. 2)**

   MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 2:42 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
March 24, 2015

MINUTES

The Suwannee County School Board met in Regular Session on this date in the School Board Meeting Room, 702 - 2nd Street, NW, Live Oak, Florida. School Board members present were Chairman Ed daSilva, Catherine Cason, Jerry Taylor, Julie Ulmer, and Ronald White, along with Superintendent Jerry Scarborough, School Board Attorney Leonard Dietzen, Chief Financial Officer Vickie Music DePratter, and Administrative Secretary Karen Lager.

UTSC President Annette Kinsey and School Resource Officer Kim Lane were also present.

Chairman daSilva called the meeting to order at 6:03 p.m.

Student remarks and pledge to the flag by Suwannee Middle School Brain Bowl student organization

Special Recognition by the Superintendent:

- District Spelling Bee Winners
  - ✓ Damian Williams (Branford High School, 7th grade) – First Place
  - ✓ Chullain Norris (Westwood Christian School, 7th grade) – Runner Up
  - ✓ Hannah Terry (Branford Elementary School, 5th grade) – Runner Up

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval to adopt the Agenda. MOTION AMENDED by Mrs. Ulmer, second by Ms. Cason, to adopt the Agenda along with the Agenda Addendum. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

MOTION AMENDED by Mrs. Ulmer, second by Ms. Cason, for approval of the Consent Agenda, excluding Items #8 and #10, which were pulled by School Board Member Ronald White. MOTION CARRIED UNANIMOUSLY

Mr. White expressed his concern on the breakdown of the grant budget, specifically the part where the majority of the grant dollars are for salary and benefits. Mr. White felt the dollars need to go to the homeless students. Mrs. Udell responded to Mr. White's concerns.

MOTION by Mrs. Ulmer, second by Mr. White, for approval of Item #8 a. and b. on the Consent Agenda. MOTION CARRIED UNANIMOUSLY

MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of Item #8 c. on the Consent Agenda. MOTION CARRIED four to one; Mr. White voted NO.

MOTION by Mrs. Ulmer, second by Mr. White, for approval of Item #10 on the Consent Agenda. Mr. White asked that the BHS football coach be offered to attend the clinic in Alabama as well. Dr. Wilkerson stated he would ask Coach Hardin if he would like to attend the clinic in Alabama. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes: **(pgs. 9-25)**

February 10, 2015	- Joint Workshop with Suwannee County Board of Commissioners, Live Oak City Council, and Branford Town Council
	- Workshop Session
	- Special Meeting
February 24, 2015	- Regular Meeting

2. Approval of the monthly financial statement for February 2015.

3. The following bills for the period February 1-28, 2015:

General Fund		
#156402 - 156750	$	1,239,657.88
Electronic Fund Transfers		1,648,229.22
	$	2,887,887.10
Federal Fund		
#46479 - 46608	$	174,928.53
Electronic Fund Transfers		296,716.59
	$	471,645.12
Food Service Fund		
#29353 - 29431	$	186,020.88
Electronic Fund Transfers		72,024.22
	$	258,045.10
2.0 LCIF		
#7036 - 7054	$	87,251.97

4. Approval of the following budget amendments for fiscal year 2014-2015:

General	LCIF	Special Revenues
I-8	III-7	IV-8 (Federal)
		IV-5 (Food Service

5. The following report for informational purposes:

   a. Suwannee County District School Board Financial, Operational, and Federal Single Audit for Fiscal Year Ended June 30, 2014 (A copy of the report is available in the office of the Chief Financial Officer.) **(pg. 26)**

6. Approval for disposal of property as per the attached Property Disposition Form dated March 24, 2015. **(pgs. 27-30)**

7. Approval of the following contracts/agreements for the 2014-2015 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2016-02	Inter District Private School Services Agreement between the Suwannee County School District and the Gilchrist County School District Title IA Programs for the provision of services to out of district Title I eligible students (*Renewal*) (Note: This agreement has been initiated by the Federal Programs Department of Suwannee County School Board.) **(pgs. 31-35)**
#2016-03	Inter District Private School Services Agreement between the Suwannee County School District and the Hamilton County School District Title IA Programs for the provision of services to out of district Title I eligible students (*Renewal*) (Note: This agreement has been initiated by the Federal Programs Department of Suwannee County School Board.) **(pgs. 36-39)**
#2016-04	Inter District Private School Services Agreement between the Suwannee County School District and the Lafayette County School District Title IA Programs for the provision of services to out of district Title I eligible students (*Renewal*) (Note: This agreement has been initiated by the Federal Programs Department of Suwannee County School Board.) **(pgs. 40-43)**
#2016-05	Inter District Private School Services Agreement between the Suwannee County School District and the Columbia County School District Title IA Programs for the provision of services to out of district Title I eligible students (*Renewal*) (Note: This agreement has been initiated by the Federal Programs Department of Suwannee County School Board.) **(pgs. 44-47)**
#2016-06	Inter District Private School Services Agreement between the Suwannee County School District and the Madison County School District Title IA Programs for the provision of services to out of district Title I eligible students (*Renewal*) (Note: This agreement has been initiated by the Federal Programs Department of Suwannee County School Board.) **(pgs. 48-51)**

8. The Superintendent recommends approval of the following grant/allocation applications:

   a. Carl Perkins Postsecondary Grant 2014-2015 roll forward funds in the amount of $5,270 **(pg. 52)**
   b. Carl Perkins Secondary Grant 2014-2015 roll forward funds in the amount of $5,274 **(pg. 52)**
   c. Title X, Part C: Education of Homeless Children and Youth Project 2015-2016 Grant in the amount of $45,000 **(pg. 53)**

9. The Superintendent recommends approval to accept the following donated item: **(pg. 54)**

Site	Item	Donor
BHS	WeatherSTEM Weather Station (Value: 4,745)	WeatherSTEM Company

10. The Superintendent presents for informational purposes out-of-state travel for the following employee: **(pg. 55)**

Name	Site	Date	Reason	Destination
Jamie Rodgers	SHS	April 2015	Football Coaching Clinic	Auburn, AL

(*Funded by General Fund/SHS Athletic Travel.*)

REGULAR AGENDA

Director of Curriculum and Instruction – Janene Fitzpatrick:

1. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following personnel item for the 2014-2015 school year: **(pgs. 56-57)**

   a. The following summer school positions for the 2015 summer school term:

Program	Number of Employees/Position		Funding
21st Century (CCLC)	4 – Site Coordinators (SES-1; SIS-1; SPS-1; BES-1) 6 – Teachers (SES-2; SIS-1; SPS-2; BES-1) 8 – Paraprofessionals (SES-2; SIS-2; SPS-2; BES-2)		21st CCLC
Pre-Kindergarten/ School Readiness	2 – CDAs	(SPS)	School Readiness
Summer VPK	6 – Teachers	(SPS)	VPK
Reading Camp	5 – Teachers	(SES-4; BES-1)	Reading Allocation/ General Fund
Algebra I EOC Review	1 – Teacher	(BHS)	General Fund
Credit Recovery	1 – Teacher 5 – Teachers 1 – Teacher 1 – Dean (7 hrs/day) 3 – Paraprofessionals (SMS, BHS, SHS)	(BHS) (SHS) (SMS) (SHS)	Title VI/ General Fund
Driver's Education	2 – Teachers	(BHS-1; SHS-1)	General Fund

Program	Number of Employees/Position		Funding
PAL	4 – Teachers	(District)	Title I
	5 – Paraprofessionals	(District)	
	12 – Summer Student Workers		
ESY-Medically Fragile	3 – Teachers	(SPS)	ESE
	1 – Nurse	(SPS)	
	2 – Paraprofessionals	(SPS)	
Virtual School	5 – Teachers (Grades 9-12) (SHS/BHS)		General Fund
	2 – Teachers (Grades 6-8) (SMS/BHS)		

NOTE: Positions will be based on student enrollment.

MOTION CARRIED UNANIMOUSLY

Director of Facilities – Mark Carver:

2. MOTION by Mrs. Ulmer, second by Mr. Taylor, for approval of the following contract/agreement for the 2014-2015 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2015-96 Easement and Underground Conduit Installation Agreement between Suwannee County School Board and Florida Power & Light Company to provide electricity to the new Transportation and IT office building (*New*) **(pgs. 58-63)**

   MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Taylor, second by Mrs. Ulmer, for approval of the Suwannee County School Board Employee Workplace Safety Program. (A copy is available for review in the office of the Director of Facilities.) **(pg. 64)** MOTION CARRIED four to one; Mr. White voted NO.

Director of Food Service – Lisa Dorris:

4. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following personnel item for the 2014-2015 school year:

   a. The following personnel to implement the 2015 Summer Food Service program: **(pg. 65)**

Site	Personnel	Up to Hours/Week
All sites	7 - Food Service Managers	32
	1 - Food Service Worker-4 hours	16
	2 - Food Service Monitors	20
	4 - Substitute Food Service Workers	As needed

   (All Food Service positions are subject to program participation.)

   MOTION CARRIED UNANIMOUSLY

Director of Transportation – Jesse Lovelace:

5. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the following contract/agreement for the 2014-2015 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2015-90 Dealer-Sponsored Customer Performed Warranty Agreement Thomas Built Bus between Suwannee District Schools and Daimler Trucks North America LLC (*New*) **(pgs. 66-72)**

   MOTION CARRIED UNANIMOUSLY

Director of Human Resources – Dr. Bill Brothers:

6. MOTION by Mrs. Ulmer, second by Ms. Cason, for approval of the Personnel Changes List, along with the Personnel Changes List Addendum. **(pgs. 73-79)** MOTION CARRIED UNANIMOUSLY

PERSONNEL CHANGES APPROVED:

RETIREMENTS: INSTRUCTIONAL:

Branford Elementary School:
Sharon Denise Barnett, teacher, effective June 9, 2015
Sheila Dean, media specialist, effective June 9, 2015
Christine DeMoss, teacher, effective June 9, 2015
Sandra Dempsey, teacher, effective June 9, 2015
Rebecca Layman, guidance counselor, effective June 26, 2015

Branford High School:
Mickey Dempsey, teacher, June 9, 2015

District Wide/Migrant:
Nita Mathis, teacher, effective June 9, 2015

Suwannee Intermediate School:
Waddie Robinson, teacher, June 9, 2015
Victoria Wells, teacher, effective June 9, 2015

Suwannee High School:
Marilyn Lodges, teacher, effective June 9, 2015

Suwannee Middle School:
Leslie Breland, teacher, effective June 9, 2015

Suwannee Primary School:
Barbara Bertolino, teacher, effective June 9, 2015
Marvette Gwinn, teacher, June 9, 2015

RETIREMENTS: NON-INSTRUCTIONAL:

Food Service Department/BES:
Lonnie Jean Sullivan, food service worker 8 hour, effective June 8, 2015

Suwannee Primary School:
Laura Henderson, custodian, effective February 19, 2015

RESIGNATIONS: INSTRUCTIONAL:

Branford High School:
Joseph Eakins, teacher, effective March 20, 2015

District Wide/Department of Student Services:
Reginald Haygood, school psychologist, effective March 26, 2015

Suwannee High School:
Adrienne Boyette, teacher 12 month, effective April 3, 2015

Suwannee Intermediate School:
Lindsey Bricker, teacher, June 9, 2015

Suwannee Middle School:
Kathryn Collins, teacher, effective June 9, 2015

Suwannee Primary School:
Jennifer Giles, teacher, effective March 11, 2015

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee Middle School:
Shasta Hilyer, school bookkeeper, effective March 26, 2015

Transportation Department:
Deborah Fletcher, bus driver, effective February 23, 2015

RECOMMENDATIONS: INSTRUCTIONAL:

Suwannee-Hamilton Technical Center:
Hilda Collins, instructor, non-certificated, effective February 27, 2015
REPLACES: Holly Gamble
Sabrina King, teacher-temporary, effective February 23, 2015
REPLACES: Melissa Mapp-Fransciso

SUWANNEE-HAMILTON TECHNICAL CENTER:
PART-TIME/HOURLY EMPLOYEES (for the second term of the 2014-2015 school year):

COMMUNITY EDUCATION CONTINUED (pending class enrollment):

Juanita Torres Conversational Spanish

District Wide/21st Century:

The following to work as paraprofessional or teacher in the 21st Century Program:

Kimberly Procko Yvonne Topham Belinda Horne

Suwannee Middle School:
Daniel Skelly, teacher
REPLACES: Leslie Campbell

MENTOR:

The following to be paid as mentor:

Teacher	Beginning Teacher	Location
Skyler Phillips	Kelli Wusterhausen	SES

SUSPENSIONS:

Suwannee High School:
Dominique Faison-Harris, teacher, effective March 10-23, 2015, until investigation is complete, suspension with pay
James Sellers, teacher, March 16-17, 2015, suspension without pay

SUPPLEMENTARY:

NAME	POSITION	LOCATION	REPLACES
John White	Head Var. Softball Coach	BHS	P. Cassube
Jerry Jolicoeur	Principal Ldrsh. Academy Tier III	SMS	
William McCullers	Intramural Basketball Coach	SMS	D. Robinson

MISCELLANEOUS:

Branford High School:
Toni Greenberg to work up to 60 additional hours to teacher life skills to special needs students, salary to be paid from Slosberg funds

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Food Service Department/SES:
Yamile Gafas, food service worker 3 hour, effective March 12, 2015
REPLACES: Reba Hurst
Reba Hurst, food service worker 8 hour, effective February 20, 2015
REPLACES: Teresa Williams

Suwannee Intermediate School:
Deborah Davis, paraprofessional-temporary, effective February 23, 2015
REPLACES: Martha Blevins

Suwannee Middle School:
Leigh Fernald, school bookkeeper, effective March 27, 2015
REPLACES: Shasta Hilyer

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE - FMLA):

District Office/Department of Elementary Education:
Cortney Flowers, tentatively May 18 through June 30, 2015

LEAVE OF ABSENCE (ILLNESS-IN-THE-LINE-OF-DUTY):

Food Service Department/SHS:
Mary DeHart, food service worker 8 hour, February 5 – 19, 2015, for a total of 10 days

Transportation Department:
Gerald Guy, bus driver, February 23 through March 9, 2015, for a total of 10 days

LEAVE OF ABSENCE (MATERNITY):

Suwannee Primary School:
Tara Smith, paraprofessional, tentatively April 6 through June 5, 2015, leave without pay

Transportation Department:
Monica Pitts, bus driver, January 16 through April 6, 2015, using days as needed for insurance purposes

LEAVE OF ABSENCE (WORKERS COMP):

Food Service Department/SHS:
Mary DeHart, food service worker 8 hour, February 20 through March 13, 2015

Transportation Department:
Gerald Guy, bus driver, March 10, 2015, until released by his doctor

LEAVE OF ABSENCE (MEDICAL):

Food Service Department/SES:
Jennifer McGee, food service worker, February 18 through March 3, 2015

SUSPENSION:

Transportation Department:
Michael Martin, bus driver, March 3, 2015, without pay

VOLUNTEERS:

Ashley Ballou
Jennifer Barrs
Roger Beaudoin
Donald Bolline
Joshua Boyd
Emily Brantley
David Brooks
Eppie Brown
Larry Bryant
Donald Carter
Amanda Carver
Janet Chauncey
Megan Concannon
Ashley Davis
Jasmine Davis
Melinda Davis
Lorraine Fair
Mellisa Fennell
Ashley Gaylord
Cathy Glass
Kenneth Golding
Gayla Green
Michael Herndon
Jessica Hill

Monica Holt
Elizabeth Howell
Amanda Johnson
Lee Johnson
Marian Johnson
Christina Jones
Dawn Jones
David Kelly
Trudy Kennedy
James Koon
Michelle Leggon
Michel McLeod
Brandy Meads
Sherry Millington
Joshua Miranda
Christina Morgan
Jason Nash
Merinda Nash
Renada Nelson-Guyton
Alyssa Neveils
David Neveils
Pamela Norton
Christina Patrick
Shayla Peeler
William Procko
Hanna Ragan
Elissa Roberts
Maria Rodriguez
Dana Root
Joe Sampson
Janet Samson
Jennifer Samson
Joshua Samson
Kathryn Sapp
Mayhala Shefbuch
Randy Shefbuch
Brittany Slane
Wilonia Smith
Ty Smith
Cara Soride
Matt Soride
Matthew Spivey
Lesli Strait
Mitchell Taylor
Patricia Taylor
Danielle Turner
Mary VanAlstine
Christina Ward
William Ware
Michael Warner
Tammy White
Pamela Williams
Amity Wood
Lori Wood

End of List
2014-2015
School Year

PERSONNEL CHANGES LIST ADDENDUM

RECOMMENDATIONS: INSTRUCTIONAL:

RESIGNATION:
Suwannee High School:
Dominique Faison-Harris, teacher, effective March 24, 2015

SUPPLEMENTARY:

NAME	POSITION	LOCATION	REPLACES
Jose "Freddy" Segura	Assistant Boys' Soccer Coach	SHS	J. Segura

END OF ADDENDUM
2014-2015
School Year

School Board Attorney – Leonard Dietzen:

7. Legal Counsel's Report – No legal matters to report.

Superintendent of Schools – Jerry Scarborough:

8. Superintendent's Report – No matters to report.

School Board Members:

9. Issues and concerns Board members may wish to discuss

- Mr. Taylor expressed his concern with the proposed Legislative bills regarding athletics and FTE funding. He urged everyone to contact our legislators and voice your opinion regarding these proposed bills.
- Mrs. Ulmer urged everyone to voice their opinion to our legislators in support of public education.

The meeting adjourned at 6:48 p.m.

SUWANNEE COUNTY SCHOOL BOARD

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JERRY A. SCARBOROUGH
Superintendent of Schools

JERRY TAYLOR
DISTRICT 1

CATHERINE CASON
DISTRICT 2

JULIE ULMER
DISTRICT 3

ED DA SILVA
DISTRICT 4

RONALD WHITE
DISTRICT 5

LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Mark A. Carver, Director of Facilities

DATE: April 13, 2015

RE: Agenda Item for April 28, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of Property Records Disposition Form for April 2015.

BACKGROUND:

Capitalized assets are obsolete or no longer serviceable.

SUWANNEE COUNTY SCHOOL BOARD
PROPERTY DISPOSITION FORM
BOARD MEETING
APRIL 2015

PROPERTY RECORD #	ITEM DESCRIPTION	ORIGINAL PURCHASE PRICE	ORIGINAL PURCHASE DATE	COST CENTER	REQUESTED DISPOSITION
99005964	Macbook Laptop	$ 1,049.00	May-07	SES	Surplus
99006528	HP L1710 Note	$ 989.00	Dec-08	IT	Surplus
99007231	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007190	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007225	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99006722	HP 6530B	$ 899.00	Jul-09	IT	Surplus
99007094	HP 6530B	$ 840.00	Feb-10	IT	Surplus
99007254	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007184	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99006728	HP 6530B	$ 899.00	Jul-09	IT	Surplus
99007248	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007199	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007268	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007221	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007235	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99006769	HP 6530B	$ 1,013.15	Jul-09	IT	Surplus
99007253	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007223	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007270	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99006871	HP 6530B	$ 916.98	Aug-09	IT	Surplus
99007186	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99006530	HP L1710 Note	$ 989.00	Dec-08	IT	Surplus
99007198	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007269	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007247	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007226	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007245	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007197	HP 6530B	$ 990.00	Jun-10	IT	Surplus

SUWANNEE COUNTY SCHOOL BOARD
PROPERTY DISPOSITION FORM
BOARD MEETING
APRIL 2015

PROPERTY RECORD #	ITEM DESCRIPTION	ORIGINAL PURCHASE PRICE	ORIGINAL PURCHASE DATE	COST CENTER	REQUESTED DISPOSITION
99007261	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007266	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007251	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007250	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007258	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007195	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99006742	HP 6530B	$ 899.00	Jul-09	IT	Surplus
99006799	HP 6530B	$ 899.00	Aug-09	IT	Surplus
99006772	HP 6530B	$ 1,013.15	Jul-09	IT	Surplus
99007259	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007238	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007216	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007228	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007257	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007222	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007196	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007256	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007062	HP 6530B	$ 840.00	Jan-10	IT	Surplus
99007233	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007234	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007031	HP P8600	$ 1,153.00	Jan-10	IT	Surplus
99007230	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007249	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007255	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007032	HP 6530B	$ 840.00	Feb-10	IT	Surplus
99007227	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007051	HP 6530B	$ 840.00	Jan-10	IT	Surplus
99005736	Dell	$ 875.00	Feb-07	IT	Surplus

SUWANNEE COUNTY SCHOOL BOARD
PROPERTY DISPOSITION FORM
BOARD MEETING
APRIL 2015

PROPERTY RECORD #	ITEM DESCRIPTION	ORIGINAL PURCHASE PRICE	ORIGINAL PURCHASE DATE	COST CENTER	REQUESTED DISPOSITION
99007182	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007240	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007243	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007252	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007244	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007246	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007218	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007224	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007219	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007265	HP 6530B	$ 990.00	Jun-10	IT	Surplus
99007236	HP 6530B	$ 990.00	Jun-10	SHS	Surplus
99007237	HP 6530B	$ 990.00	Jun-10	SHS	Surplus
99007267	HP 6530B	$ 990.00	Jun-10	SHS	Surplus
99004573	Camera	$ 2,200.00	Dec-00	SHS	Surplus
99004572	Camera	$ 750.00	Dec-00	SHS	Surplus
99004243	Presenters System	$ 8,500.00	Dec-00	SHS	Surplus
99004187	Sony TV	$ 959.00	Dec-00	SHS	Surplus
99004240	Computer PT900	$ 4,645.00	Dec-00	SHS	Surplus
99004246	PRM2000	$ 13,500.00	Dec-00	SHS	Surplus
99004247	Teacher Podium	$ 3,955.00	Dec-00	SHS	Surplus
99004245	XGA TV	$ 1,125.00	Dec-00	SHS	Surplus
99004244	XGA TV	$ 1,125.00	Dec-00	SHS	Surplus
99005305	NEC Overhead Projector	$ 807.99	Aug-06	SIS	Missing
99006048	HP Laptop	$ 1,181.71	Jan-08	SIS	Missing

SUWANNEE COUNTY SCHOOL BOARD
PROPERTY DISPOSITION FORM
BOARD MEETING
APRIL 2015

PROPERTY RECORD #	ITEM DESCRIPTION	ORIGINAL PURCHASE PRICE	ORIGINAL PURCHASE DATE	COST CENTER	REQUESTED DISPOSITION
		$106,172.98			
TOTAL					

MARK A CARVER,
DIRECTOR OF PROPERTY RECORDS

Requested By:

4/28/2015
DATE

APPROVED BY:

SUPERINTENDENT

BOARD CHAIRMAN

SUWANNEE COUNTY SCHOOL BOARD
LOST PROPERTY INCIDENT REPORT

DEPARTMENT/SCHOOL: Suwannee Intermediate School — DATE: March 20, 2015

SITE PROPERTY CUSTODIAN: James Simpson — TITLE: Principal

LOST PROPERTY RECORD #: 99006048 — ORIGINAL PURCHASE PRICE: $1,181.00

ORIGINAL PURCHASE DATE: January 1, 2008

LOST PROPERTY DESCRIPTION: HP Laptop

LAST DATE PROPERTY INVENTORIED: 4/1/2013

PROPERTY'S LOCATION WHEN LAST INVENTORIED — BLDG: 42 ROOM: 176

PERSONNEL PROPERTY ASSIGNED TO: Rhoshonda Herring — TITLE: Teacher

EXPLANATION OF INCIDENT SURROUNDING MISSING PROPERTY: Teacher was terminated over the summer 2013-2014 and Laptop was not located in her room for Inventory. This is the 2nd year missing from Inventory.

PROCEDURE TAKEN TO LOCATE MISSING PROPERTY: Searched room, and contacted teacher who said "She said she did not have it". Has not been located since.

DISCIPLINARY ACTION TAKEN: None

POLICE CONTACTED? YES ____ NO X (If yes, attach copy of police report)

SIGNATURE OF SITE'S PROPERTY CUSTODIAN — DATE: 3-20-15

SIGNATURE OF TEACHER/PERSONNEL RESPONSIBLE AT SITE — DATE

PROPERTY DISPOSITION FORM

Suwannee Intermediate **3/20/2015**

ITEM	PROPERTY RECORD NUMBER	SERIAL NUMBER	PURCHASE PRICE	CONDITION	REQUESTED DISPOSTION	TRANSF LOCATO RM #
NEC Overhead Projector	99005305	6700714EK			Missing	021
HP Laptop (Was assigned to R. Herring)	99006048	CNU7392PHJ			Missing	176

CONDITION KEY
GOOD
FAIR
POOR

DISPOSITION KEY:
SURPLUS
TRANSFER
STOLEN
TRADED-IN (AN EXPLANATION SHOULD BE INCLUDED ON ANY ITEM TO BE TRADED.)
UNLOCATED (LOST INCIDENT REPORT ATTACHED)

REMARKS: See Lost Inventory Forms

RELEASED BY: 3/23/2015 **DATE:**

RECEIVED BY: **DATE:**

SUWANNEE COUNTY SCHOOL BOARD
LOST PROPERTY INCIDENT REPORT

DEPARTMENT/SCHOOL: Suwannee Intermediate School — DATE: March 20, 2015

SITE PROPERTY CUSTODIAN: James Simpson — TITLE: Principal

LOST PROPERTY RECORD #: 99005305 — ORIGINAL PURCHASE PRICE: $807.99

ORIGINAL PURCHASE DATE: ?

LOST PROPERTY DESCRIPTION: NEC Projector

LAST DATE PROPERTY INVENTORIED: 3/7/2014

PROPERTY'S LOCATION WHEN LAST INVENTORIED — BLDG: 42 ROOM: 21

PERSONNEL PROPERTY ASSIGNED TO: Winburn/Wooley — TITLE: Teacher

EXPLANATION OF INCIDENT SURROUNDING MISSING PROPERTY: NEC Projector was last scanned in room #021 on 03/07/2014. Over the summer a new teacher was assigned to this room, and reported that she has never seen this projector. This projector was one that had technical issues in the past.

PROCEDURE TAKEN TO LOCATE MISSING PROPERTY: Searched rooms and emailed teachers to see if this projector may have been moved to another room without my knowledge, but no one replied. Asked our IT person, and looked in our IT Storage closet, but still wasn't found.

DISCIPLINARY ACTION TAKEN: None

POLICE CONTACTED? YES ____ NO X (If yes, attach copy of police report)

[signature] 3-20-15

SIGNATURE OF SITE'S PROPERTY CUSTODIAN — DATE

Eric Vogel 3/20/15

SIGNATURE OF TEACHER/PERSONNEL RESPONSIBLE AT SITE — DATE

SUWANNEE COUNTY SCHOOL BOARD

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JERRY A. SCARBOROUGH
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RONALD WHITE
DISTRICT 5
LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Lila Udell, Director of Federal Programs

THRU: Vickie Music DePratter, Chief Financial Officer

DATE: April 17, 2015

RE: Agenda Item for April 28, 2015 School Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following contract/agreement for the 2014-2015 school year (RENEWAL) (Note: This has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2015-100 Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Accelerated Learning of Live Oak, Inc. (Renewal)

BACKGROUND:

This agreement is to provide Summer Tutoring for Migrant students through Accelerated Learning of Live Oak, Inc.

SUWANNEE COUNTY SCHOOL BOARD

PROFESSIONAL/TECHNICAL SERVICES AGREEMENT

This AGREEMENT is made as of the date of execution by and between the School Board of Suwannee County, Florida ("SCSB"), and **Accelerated Learning of Live Oak, Inc.** ("Contractor").

WITNESSED:

WHEREAS, SCSB operates schools and educational institutions and is in need of a qualified, experienced Educational Consultant to provide consulting services for SCSB; and

WHEREAS, Contractor may employ and/or contract with qualified and duly licensed and/or certified instructors with expertise and experience in providing educational services; and

WHEREAS, SCSB desires to engage Contractor to provide such services for SCSB and Contractor is willing to provide such services for SCSB.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein set forth, the parties agree as follows:

1. ENGAGEMENT; RESPONSIBILITIES OF CONTRACTOR

A. SERVICES: SCSB hereby engages Contractor to provide consulting services for SCSB as requested by SCSB, and Contractor hereby accepts such engagement and agrees to provide said services in accordance with the terms of this Agreement. Said services are described in Exhibit A attached hereto, which exhibit is hereby incorporated by reference into, and made a part of, this Agreement. Contractor shall provide said services through employees and/or independent subcontractors who are qualified and appropriately licensed and/or certified to perform all functions assigned to them by Contractor in connection with the provision of services by Contractor hereunder.

B. MANNER OF PERFORMANCE OF CONTRACTOR'S SERVICES

(i) Contractor and staff shall perform all services under this Agreement in the manner and means it or he/she chooses, in its or his/her sole and absolute discretion and judgment. Contractor and staff shall not be required to comply with SCSB's directions or instructions concerning when, where and how to perform services under this Agreement, but shall have full and absolute discretion in such matters.

(ii) Contractor and staff shall not be required to perform services in any order or sequence specified by SCSB.

(iii) Contractor and staff shall not be required to attend meetings or participate in training conducted by SCSB as to specific methods or procedures.

(iv) Contractor and staff shall not be required to work specified hours, but shall have full and absolute discretion with respect thereto.

(v) Contractor and staff shall not be required to submit any written or oral reports to SCSB except such reports as shall be required by law, regulation, or any governmental authority, including reasons for federal, state, or local compliance purposes.

(vi) The Contractor and staff shall be responsible for payment of Contractor and staff expenses relating to the performance of duties hereunder, including expenses or travel and similar items.

C. DOCUMENTATION: Contractor shall submit to SCSB, on a monthly basis, appropriate documentation of services provided hereunder. Such documentation shall be in the form and shall contain the information requested by SCSB.

2. REPRESENTATIVES AND WARRANTIES

Contractor represents and warrants to SCSB, upon execution and throughout the term of this Agreement, as follows:

A. Contractor is not bound by any agreement or arrangement which would preclude it from entering into, or from fully performing the services required under, this Agreement;

B. None of the Contractor staff has ever had his or her professional license or certification in the State of Florida or in any other jurisdiction denied, suspended, revoked, terminated, voluntarily relinquished under threat of disciplinary action, or restricted in any way.

C. Contractor shall perform the services required hereunder in accordance with:
(i) all applicable federal, state, and local laws, rules, and regulations;
(ii) all applicable policies of: SCSB;
(iii) all applicable Bylaws, Rules, and Regulations of SUWANNEE COUNTY SCHOOLS;

D. Contractor has, and shall maintain throughout the term of this Agreement, all appropriate federal and state licenses and certifications which are required in order for Contractor to perform the services required of Contractor under this Agreement; and

E. Each of the Contractor staff has, and shall maintain throughout the term of this Agreement, all appropriate federal and state licenses and certifications which are required in order for said staff to perform the functions, assigned to him or her by Contractor in connection with the provision of services under this Agreement; and

F. All Contractor staff shall comply with all applicable terms of this Agreement.

3. INDEPENDENT CONTRACTOR

In performing the services herein specified, Contractor is acting as an independent contractor, and neither Contractor nor any staff shall be or be considered employees of SCSB. Neither Contractor nor any Contractor staff shall be under the control of SCSB as to the manner by which results are accomplished, but only as to the results of Contractor's work. It is agreed and acknowledged by the parties that, as an independent contractor, Contractor staff retains the right to contract with and provide educational consulting services to entities and individuals other than SCSB and its students, and nothing in this Agreement shall be interpreted as limiting or restricting in any way Contractor's right to do so. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the parties hereto, and nothing herein contained shall be construed to authorize either party to act as agent for the other. Contractor shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes and benefits with respect to all Contractor staff. Contractor hereby expressly agrees to provide SCSB with proof of payment of such taxes in the event such is requested by SCSB by federal or State tax authorities. Any such proof will be provided directly to SCSB's counsel for delivery to tax authorities in order to preserve the confidentiality of such records. Neither Contractor nor any Contractor staff shall be subject to any SCSB policies solely applicable to SCSB's employees, not to exclude policy directly related to vendors and contractors.

4. TERM

The initial term of this Agreement shall be for a period not to exceed twelve (12) months, commencing on June 15, 2015 and ending July 31, 2015, unless sooner terminated as provided herein. At the end of the Initial Term and each Renewal Term (as hereinafter defined), if any, this Agreement may be renewed for an additional term, ("Renewal Term"), but only upon mutual written agreement of the parties.

5. COMPENSATION

For the services rendered pursuant to this Agreement, Contractor shall be paid by SCSB, as and for its sole compensation hereunder, the amounts listed in Exhibit A attached hereto, which Exhibit is hereby incorporated by reference into, and made a part of, this Agreement. Notwithstanding the foregoing, no compensation shall be payable to Contractor for any services for which Contractor has not submitted the documentation required under Paragraph l(C) of this Agreement.

6. BILLING

Contractor shall bill SCSB for services provided hereunder on a monthly basis in the month following the month in which services are rendered. Each invoice shall be in the form, and contain the information, requested by SCSB, and SCSB shall pay each invoice within **thirty (30) days** after receipt thereof by SCSB. SCSB shall not be required to pay for any services for which Contractor does not provide a proper invoice.

7. CONFIDENTIALITY

Contractor recognizes and acknowledges that, by virtue of entering into this Agreement and providing services hereunder, Contractor and staff may have access to certain confidential information, including confidential student information and personal health information ("PHI"). Contractor agrees that neither it nor any Contractor staff will at any time, either during or subsequent to the term of this Agreement, disclose to any third party, except where permitted or required by law or where such disclosure is expressly approved by SCSB in writing, any confidential student information, PHI or other confidential information, and Contractor and all Contractor staff shall comply with all Federal and State laws and regulations, and all SCSB rules, regulations, and policies regarding the confidentiality of such information.

8. CRIMINAL BACKGROUND CHECKS

The Legislature amended the Jessica Lunsford Act effective July 1, 2007. This law requires any employee, contractor, vendor who will: (1) be at a school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds; meet Level II Background screening requirements. There are some exceptions. Level 2 screening includes fingerprinting, statewide criminal and juvenile justice records checks through the Florida Department of Law Enforcement and federal criminal records checks through the Federal Bureau of Investigation. Level 2 screening may also include local criminal records checks through the local law enforcement agencies. **Level II Background Check** – Any vendor providing services under this contract who will (1) be at a school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds, that person shall have a **Level II background check** submitted through the Suwannee County School Board. Documentation of clearance will be on file in the Department of Human Resources in the Suwannee County School Board office. **The contractor shall be required to pay for all costs of the background reports.** If it is discovered during the period of the contract that the successful contractor substituted an unapproved worker for an approved worker, the vendor's contract may be cancelled immediately at the instructions of the Suwannee County School Board.

9. AUDITS, RECORDS, AND RECORDS RETENTION

The District or its representative reserves the right to inspect and/or audit all the Contractor's documents and records as they pertain to the products and services delivered under this agreement. Such rights will be exercised with notice to the Contractor to determine compliance with and performance of the terms, conditions and specifications on all matters, rights and duties, and obligations established by this agreement. Documents/records in any form shall be open to the District's representative and may include but are not limited to all correspondence, ordering, payment, inspection and receiving records, and contracts or sub-contracts that directly or indirectly pertain to the transactions between the District and the Contractor in order:

A. To establish and maintain books, records, and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices, which sufficiently and properly reflect all revenues and expenditures of funds provided by the District under this contract.

B. To retain all contractor records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of the contract, or if an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of this contract.

C. That completion or termination of the contract and at the request of the District, the Contractor will cooperate with the District to facilitate the duplication and transfer of any said records or documents during the required retention period as specified in paragraph A above.

D. To assure that these records shall be subject at all reasonable times to inspection, review, or audit by Federal, state, or other personnel duly authorized by the District.

E. That persons duly authorized by the District and Federal auditors, pursuant to 45 CFR, Part 92.36 (I) (10), shall have full access to and the right to examine any of provider's contract and related records and documents, regardless of the form in which kept, at all reasonable times for as long as records are retained.

F. To include these aforementioned audit and record keeping requirements in all approved subcontracts and assignments.

10. INDEMNIFICATION

Contractor shall indemnify and hold harmless SCSB from and against any and all claims, liabilities, damages, and expenses including, without limitation, reasonable attorneys' fees, incurred by SCSB in defending actions brought against it arising out of or related to the acts or omissions of Contractor, its agents, officers, or employees in the provision of services or performance of duties by Contractor pursuant to this Agreement.

11. DEBARMENT & SUSPENSION

Suwannee County School Board certifies that, by submission of this document, that neither it nor its agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

12. TERMINATION

A. TERMINATION WITHOUT CAUSE. Either party may terminate this Agreement without cause by giving the other party at least thirty (30) days prior written notice.

B. TERMINATION FOR BREACH. Either party may terminate this Agreement upon breach by the other party of any material provision of this Agreement, provided such breach continues for fifteen
(15) days after receipt by the breaching party of written notice of such breach from the non-

breaching party.

C. IMMEDIATE TERMINATION BY SCSB. SCSB may terminate this Agreement immediately by written notice to Contractor (such termination to be effective upon Contractor's receipt of such notice) upon the occurrence of any of the following events:

(i) the denial, suspension, revocation, termination, restricting, relinquishment, or lapse of any license or certification required to be held by Contractor, or of any Contractor staff's professional license or certification, in the State of Florida, or

(ii) conduct by Contractor or any of Contractor's staff which affects the quality of services provided to SCSB or the performance of duties required hereunder and which would, in SCSB's sole judgment, be prejudicial to the best interests and welfare of SCSB or its students;

(iii) breach by Contractor or any Contractor staff of the confidentiality provisions of Section 7 hereof;

D. EFFECT OF TERMINATION. As of the effective date of termination of this Agreement, neither party shall have any further rights or obligations hereunder except for rights and obligations accruing prior to such effective date of termination, or arising as a result of any breach of this Agreement. Notwithstanding the foregoing, the following provisions shall survive the expiration or other termination of this Agreement, regardless of the cause of such termination: Paragraphs l(B), 2, 5, 10, 13, and 15.

13. ARBITRATION

Any dispute or controversy arising under, out of or in conjunction with, or in relation to, this Agreement, or any amendment hereof, or the breach hereof, shall be determined and settled by arbitration in Suwannee County, Florida, in accordance with the rules of the American Arbitration Association and applying the laws of the State of Florida. Any award rendered by the arbitrator shall be final and binding upon each of the parties, and judgment thereon may be entered in any court having jurisdiction thereof. Should any litigation be commenced between the parties to this Agreement concerning this Agreement or the rights and duties in relation thereto, the SUWANNEE COUNTY SCHOOL BOARD for the SUWANNEE COUNTY SCHOOL BOARD'S attorneys' fees, costs, expenses, out-of-pocket disbursements incurred in such litigation, irrespective of whether such costs, fees, expenses and disbursements are taxable under the law, which shall be determined by the court in such litigation by the court alone on a post-trial motion. In the event that a court shall direct the parties to this Agreement to mediation with respect to any issue, the other contracting entity or person shall pay the fees, costs and expenses of the mediator.

14. ENTIRE AGREEMENT; MODIFICATION

This Agreement contains the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended or modified except

by mutual written agreement.

15. GOVERNING LAW

This Agreement shall be construed in accordance with the laws of the State of Florida. Nothing in this Agreement shall be interpreted or construed to mean that the Board waives its common law sovereign immunity or the limits on liability set forth in Florida Statutes.

16. COUNTERPARTS

This Agreement may be executed in one or more counterparts, all of which together shall constitute only one Agreement.

17. NOTICES

All notices hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by Federal Express or Express Mail, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed as follows:

If to SCSB: The School Board of Suwannee County Florida
c/o Jerry A. Scarborough, Superintendent
702 2nd Street, NW
Live Oak, FL 32064

Copy to: Mr. Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell
Attorney for Suwannee County School Board
215 S. Monroe Street, Suite 702
Tallahassee, FL 32301

Contractor: Lesley Fry
Accelerated Learning of Live Oak, Inc.
5216 County Road 249
Live Oak, FL 32060

18. WAIVER

A waiver by either party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure.

19. CAPTIONS

The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Agreement.

20. ASSIGNMENT; BINDING EFFECT.

Contractor shall not assign or transfer, in whole or in part, this Agreement or any of Contractor's rights, duties or obligations under this Agreement without the prior written consent of SCSB, and any assignment or transfer by Contractor without such consent shall be null and void. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, representatives, successors and permitted assigns.

21. RELEASE OF STUDENT RECORDS

By signature, Contractor assures that the released student data will be handled with confidentiality as required by Florida Statute 1002.22.

22. PUBLIC RECORDS

Each party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public documents request served upon it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals to this Agreement on this _____ day of _____, 2015.

SUWANNEE COUNTY SCHOOL BOARD

_____ _____
Ed daSilva, Chairman Date

_____ _____
Jerry A. Scarborough, Superintendent of Schools Date

(SEAL)

CONTRACTOR

_____ _____
Witness Signature Lesley Fry

_____ Date _____
Type or Print Name of Witness

Date _____

EXHIBIT A

SERVICES PROVIDED:

Accelerated Learning of Live Oak will provide our Migrant Summer Program. Priority will be given to PFS students and students in grades K – 5. Delivery of services will be two days per week with approximately two hours per day for six weeks.

CONTRACTOR FEDERAL IDENTIFICATION NUMBER:

W-9 on file.

FUNDING SOURCE FOR PAYMENT TO CONTRACTOR:

Title I Part C

SUWANNEE COUNTY SCHOOL BOARD

Serving The Children Of Our Community

702 – 2nd Street, NW • Live Oak, Florida 32064
Telephone: (386) 647-4600 • Fax: (386) 364-2635
www.suwannee.k12.fl.us

JERRY A. SCARBOROUGH
Superintendent of Schools

JERRY TAYLOR
DISTRICT 1
CATHERINE CASON
DISTRICT 2
JULIE ULMER
DISTRICT 3
ED DA SILVA
DISTRICT 4
RONALD WHITE
DISTRICT 5
LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry Scarborough, Superintendent of Schools

FROM: Vickie Music DePratter, Chief Financial Officer

DATE: April 15, 2015

RE: Agenda Item for April 28, 2015, Regular Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following contract agreement:

#2016-08 School Board of Seminole County, Florida (Renewal)

BACKGROUND:

The District seeks to renew its contract with the School Board of Seminole County, Florida, for the purpose of filing for reimbursement of Medicaid Administrative Claiming activities.

This agreement has been reviewed and approved by Mr. Leonard Dietzen, Suwannee County School Board attorney.

AGREEMENT

THIS AGREEMENT is made and entered into as of this 1st day of July, 2015, by and between

THE SCHOOL BOARD OF SUWANNEE COUNTY, FLORIDA
(hereinafter referred to as "SCSB"),
a body corporate and political subdivision of the State of Florida,
whose principal place of business is
702 2nd Street NW, Live Oak, Florida 32064.

and

THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA
(hereinafter referred to as "SBSC"),
whose principal place of business is
400 East Lake Mary Boulevard, Sanford, Florida, 32773.

WHEREAS, both School Boards have a common and concurrent interest in providing data and sharing statistics for the purpose of being reimbursed for Medicaid Administrative Claiming activities.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree to establish and maintain a process to determine statistically valid time sample results with approved staff as a function of the Medicaid Administrative Claiming reimbursement process. Both School Boards shall be subject to the following terms:

ARTICLE 1 - RECITALS

1.01 **Recitals.** The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

ARTICLE 2 – SPECIAL CONDITIONS

2.01 **Term of Agreement.** The term of this Agreement shall commence on July 1, 2015 and conclude on June 30, 2016, unless terminated as provided herein.

2.02 **Responsibilities of SCSB.**

2.02.1 Provide a pool of employee names who are eligible to be sampled based upon selected job codes in accordance with those allowable as stated in the School District Administrative Claiming (SDAC) Guide dated November 2013 and whose incumbents have the potential to engage in Administrative Claiming Activities. Only certain staff positions are to be included in the time study process upon mutual concurrence among all parties participating in this agreement and upon the review and approval of Agency for Health Care Administration (AHCA).

2.02.2 Monitor random moment samples, generated by the Electronic Medicaid Administrative Claiming System (EMACS) as provided by SBSC during four fiscal quarters in the school year.

2.02.3 Code the status of each sample moment to effectively and accurately record the performance of school district personnel activities as delineated in the Medicaid School District Administrative Claiming Guide.

2.02.4 Provide periodic training to SCSB employees who will be responsible for coding the quarterly activities of district personnel delineated on the sample forms. Districts will be responsible for the training in accordance with Chapter 5 of the AHCA SDAC Guide.

2.02.5 Pay the SBSC prorated actual and reasonable costs among all districts participating based upon the percent of ESE FTE appropriated during the 2010-2011 school year. Your charge for the 2015-2016 fiscal year will be $ 402.33 which will include the cost of office operations and the cost for clerical and administrative processing, consultation and technical assistance during the contract period. The above reference amount may be payable in equal quarterly installments or in one annual payment. This cost will be reviewed annually.

2.02.6 SCSB shall maintain and be able to produce requested records and materials for AHCA audits.

2.02.7 Any recoupment of funds due to an audit exception, deferral or denial deemed appropriate by the AHCA will be the responsibility of the SCSB, even after withdrawal from the program.

2.03 **Responsibilities of SBSC**

2.03.1 Pursuant to this agreement, SBSC will be acting solely as a data manager and data processor for SCSB.

2.03.2 Annually collect school district calendars and scheduled work hours for relevant staff positions from SCSB.

2.03.3 Quarterly collect personnel rosters from SCSB and perform data entry relative to creating a sample pool of individuals.

2.03.4 Quarterly generate the prorated share of random moment sample forms utilizing the EMACS system.

2.03.5 One hundred percent of all returned random moment sample forms will be reviewed for the purposes of quality control. In instances where there is a disagreement on the coding of a particular sample moment form by the district coder, AHCA will be contacted, in writing, to ensure the consistency of activity selection. The University of South Florida student services IDEA Discretionary Project will be copied on any such correspondence.

2.03.6 Quarterly sample results will be share with all participating districts upon receipt from ACHA.

2.03.7 Retain all administrative claiming data in accordance with Medicaid and FDOE record retention requirements.

2.03.8 **Mutual Agreements**
Independent contractors: SBSC and SCSB are independent contractors. Nothing contained herein shall constitute or designate either party's employees or agents as agents or employees of the other party. Each party remains solely responsible for its own cost report and claim that will be submitted to the Agency for Health Care Administration (AHCA).

2.05 **Indemnification**. Each party agrees to be fully responsible for its acts of negligence, or its agent's acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence.

ARTICLE 3 – GENERAL CONDITIONS

3.01 **No Waiver of Sovereign Immunity**. Nothing contained in this Agreement is intended to serve as a waiver of sovereign immunity by any agency to which sovereign immunity may be applicable.

3.02 **No Third Party Beneficiaries**. The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

3.03 **Non-Discrimination**. The parties shall not discriminate against any employee or participant in the performance of the duties, responsibilities and obligations under this Agreement because of race, age, religion, color, gender, national origin, marital status, or disability.

3.04 **Termination**. This Agreement may be canceled by SCSB or SBSC upon no less than ninety (90) days notice, with or without cause: notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.

3.05 **Records**. Each party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public documents request served upon it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law.

3.06 **Entire Agreement**. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.07 **Amendments**. No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.08 **Preparation of Agreement**. The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.09 **Waiver**. The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement. A waiver of any breach of a provision of this Agreement shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Agreement.

3.10 **Compliance with Laws**. Each party shall comply with all applicable federal and state laws, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

3.11 **Governing Law**. This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Eighteenth Judicial Circuit of Seminole County, Florida.

3.12 **Binding Effect**. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.13 **Assignment**. Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from SCSB.

3.14 **Force Majeure**. Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

3.15 **Place of Performance**. All obligations of SCSB under the terms of this Agreement are reasonably susceptible of being performed in Suwannee County, Florida and shall be payable and performable in Suwannee County, Florida.

3.16 **Severability**. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, unlawful, unenforceable or void in any respect, the invalidity, illegality, unenforceability or unlawful or void nature of that provision shall not effect any other provision and this Agreement shall be considered as if such invalid, illegal, unlawful, unenforceable or void provision had never been included herein.

3.17 **Notice**. When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To SCSB:	Superintendent of Schools The School Board of Suwannee County, Florida 702 2nd Street, NW Live Oak, Florida 32064
With a Copy to:	Vicki Music DePratter The School Board of Suwannee County, Florida 702 2nd Street, NW Live Oak, Florida 32064
To SBSC:	Superintendent of Schools The School Board of Seminole County, Florida 400 East Lake Mary Boulevard Sanford, Florida 32773
With a Copy to:	Dr. Michelle Walsh The School Board of Seminole County, Florida 400 East Lake Mary Boulevard Sanford, Florida 32773

3.18 **Captions**. The captions, section numbers, article numbers, title and headings appearing in this Agreement are inserted only as a matter of convenience and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.19 **Authority**. Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

3.20 **Excess Funds**. Any party receiving funds paid by SCSB under this Agreement agrees to promptly notify SCSB of any funds erroneously received from SCSB upon the discovery of such erroneous payment or overpayment. Any such excess funds shall be refunded to SCSB with interest calculated from the date of the erroneous payment or overpayment is noticed to the SBSC subject to confirmation of the overpayment by both parties. Interest shall be calculated using the interest rate for judgments under Section 55.03, Florida Statutes, applicable at the time the erroneous payment or overpayment was made by SCSB.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date first above written.

FOR SCSB

(Corporate Seal)

THE SCHOOL BOARD OF SUWANNEE COUNTY, FLORIDA

By_____
School Board Chair

ATTEST:

_____
Superintendent of Schools

Approved as to Form:

_____
School Board Attorney

FOR SBSC

(Corporate Seal)

THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA

ATTEST:

By

Walt Griffin, Ed.D., Superintendent

Tina Calderone, Chairman

Michelle Walsh, PhD
Exceptional Student Education, Director
Witness

Melissa Hardin
Medicaid Specialist
Witness

SUWANNEE COUNTY SCHOOL BOARD

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JERRY A. SCARBOROUGH
Superintendent of Schools

JERRY TAYLOR
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CATHERINE CASON
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DISTRICT 3
ED DA SILVA
DISTRICT 4
RONALD WHITE
DISTRICT 5
LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Lila Udell, Director of Federal Programs

THRU: Vickie Music DePratter, Chief Financial Officer

DATE: April 14, 2015

RE: Agenda Item for April 28, 2015 School Board Meeting

RECOMMENDATION:

The Superintendent presents the 2015-2016 Informal Agreement for the Provisions of Services to Out of District Title I Eligible Students

#2016-09 - SCSB Informal Agreement with Columbia County Public Schools

BACKGROUND:

Columbia District Schools enters into an agreement with Suwannee County that Columbia District Schools will serve Title I, Part A students in the private schools in that district.

Inter District Private School Services Agreement 2015-16

COLUMBIA COUNTY SCHOOL DISTRICT

Agreement for School Year 2015 - 2016 and terminating by mutual agreement

The Federal Elementary and Secondary Education Act (ESEA) in Title I Section 1120, Section 200.62 (b)(1)(i) defines private school children as those who reside in participating public school attendance areas of the school district, regardless of whether the private school they attend is located in the school district. Thus, the school district in which the child resides is responsible for providing services to the child, but it may arrange to have services provided by another school district. For purposes of this agreement, the district in which the student resides will be called the **Resident District**. The district in which the student attends will be called the **Receiving District.**

The purpose of this agreement is to provide for services to private school students who reside in Suwannee County School District but attend school in Columbia County School District.

Responsibilities of the Receiving District:

1. Conduct all consultation requirements under S.200.63 for all private schools within the boundaries of its district.
2. Upon identifying a student attending an eligible private school in the Receiving District, inform the **Resident District** using Appendix B or another method that provides comparable information.
3. Upon confirmation that the student is address-eligible, provide services to the identified students according to the plan developed in consultation with the private school.
4. Provide equitable services to the parents of identified students.
5. Provide equitable professional development to the regular teachers of identified students.
6. Provide all necessary administrative services to carry out the items above.
7. Invoice the **Resident District** for services provided (exclusive of administrative costs); OR arrange for reciprocal services in an equal monetary amount to private school students for whom the roles of **Receiving and Resident District** are reversed.

Responsibilities of Resident District

1. Upon notification of a student by the **Receiving District**, verify in writing (e-mail is acceptable) whether or not the student is address-eligible for Title I services.
2. Annually reserve equitable funds for any verified eligible private school students identified by a **Receiving District.**
3. Annually reserve equitable funds for the parents of identified private school students.
4. Annually reserve equitable funds for the regular teachers of identified private school students.
5. Notify the **Receiving District** regarding the amount of funds reserved using Appendix A or another method that provides comparable information.
6. Upon invoice from the **Receiving District**, pay the amount due for services rendered to eligible private school students, parents, and teachers: OR
7. Provide reciprocal services in an equal amount to private school students for whom the roles of **Receiving and Resident District** are reserved.

Inter District Private School Services Agreement 2015-16

By our signatures on this document, the below signed agree that private school students, parents, and teachers will be provided equitable services and that all requirements of ESEA and related regulations and guidance will be met by the Receiving District on behalf of the Resident District, in return for compensation from the Resident District.

Receiving District: *Columbia County*

Joseph N. Adkins, Federal Programs Administrator
Columbia County School District

3/10/15
Date

Terry L. Huddleston, Superintendent
Columbia County School District

Stephanie K. Finnell, Chairperson
Columbia County School District

3/10/15
Date

Resident District: *Suwannee County*

Lila G. Udell, Director of Federal Programs
Suwannee County School District

Date

Jerry A. Scarborough, Superintendent
Suwannee County School District

Ed DaSilva, Chairman
Suwannee County School District

Date

SUWANNEE–
HAMILTON
TECHNICAL CENTER



MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Walter Boatright, Jr., Principal, Suwannee-Hamilton Technical Center

THRU: Vickie Music-Depratter, Chief Financial Officer

DATE: April 17, 2015

RE: Agenda Item for April 28, 2015, Board Meeting

RECOMMENDATION:

1. The Superintendent recommends approval of the Adult Education and Family Literacy Adult Basic Education Grant 2015-2016 in the amount of $108,816.00.

2. The Superintendent recommends approval of the Carl Perkins Postsecondary Grant 2015-2016 in the amount of $46,716.00.

3. The Superintendent recommends approval of the Carl Perkins Secondary Grant 2015-2016 in the amount of $82,229.00.

4. The Superintendent recommends approval of the Carl Perkins Rural and Sparsely Populated Grant 2015-2016 in the amount of $70,887.00.

5. The Superintendent recommends approval of the English Literacy/Civics Grant 2015-2016 in the amount of $28,639.00.

BACKGROUND:

1-5. Federal grants to support the funding of career programs.

Suwannee Primary School

1625 Walker Ave. S.W., Live Oak, FL 32064
Phone (386) 647-4300 FAX (386) 364-2667

Amy Boggus
Principal

Jerry A. Scarborough
Superintendent

Marsha Tedder
Assistant Principal

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Amy Boggus, Principal, SPS

THRU: Mark Carver, Director of Facilities
Vickie Music DePratter, Chief Financial Officer

DATE: March 23, 2015

RE: Agenda Item for the April 28, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of a donation from the APT (Association of Parents and Teachers) at Suwannee Primary School for the amount of: $2,974.00 for the purchase of new stage curtains.

BACKGROUND:

Suwannee Primary School has recently gone through massive remodeling which included the cafeteria. The APT would like to donate money to purchase new stage/cafeteria curtains that would help this remodeling project be completed. This donation will cover all costs of the purchase and replacement of the new curtains.

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JERRY A. SCARBOROUGH
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DISTRICT 4

RONALD WHITE
DISTRICT 5

LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Vickie Music DePratter, Chief Financial Officer / Chief Negotiator

DATE: April 14, 2015

RE: Agenda Item for the April 28, 2015, Regular Meeting

RECOMMENDATION:

The Superintendent recommends approval of the negotiated collective bargaining agreements and supplemental salary schedule for 2014-2015.

BACKGROUND:

The District and UTSC negotiating teams reached agreement for supplemental salary compensation and contract language for the 2014-2015 fiscal year. The proposed contract language changes and compensation proposals are attached.

10/20/14

NONINSTRUCTIONAL

10/20/14

SALARY SCHEDULE 2013-2014

BUS DRIVERS/BUS ATTENDANTS - 9 MONTHS - 180 DAYS

Position	0	1	2	3	4	5	6	7	8	9	10	11	12	13
Driver	14683	14930	15181	15434	15678	15928	16176	16425	16678	16925	17578	18253	18544	18816
Bus Attendant	9413	9642	9872	10099	10327	10558	10785	11013	11243	11473	11815	12227	12423	12605

Exceptional Student Education (out-of-county) bus drivers / bus attendants will receive a supplement of 12 1/2% of their salary. $12.00/hr for driving time and prevailing minimum hourly wage for assigned supervision time shall be paid for trips other than regular routes or duties. (Field trips, etc.) All fulltime bus drivers will receive an additional two hours pay for cleaning their bus before the start of the school year.

*Bus Attendants will be paid according to the Bus Driver Salary Schedule, Driver Level, zero experience, when required to drive a school bus.

The Superintendent may approve up to three (3) years of non-school experience and up to nine (9) years of experience from other schools. Additional experience may be approved upon recommendation of the Superintendent and approval of the School Board. Thereafter, employee will progress to the succeeding step on July 1 of each year, providing employee has performed satisfactorily for a minimum period greater than one-half the number of days required for the normal contractual period for the position.

Loss of pay for any days not paid shall be on the basis of a daily rate with the daily rate determined by dividing the salary by 180.

Effective July 1, 2013-June 30 2014

Adopted November 12, 2013 by the
SUWANNEE COUNTY SCHOOL BOARD
702 2nd Street NW
Live Oak, Florida 32064
386/647-4600
Jerry A. Scarborough, Superintendent

TA 3/16/15

TA 3/16/15

Performance Salary Schedule

Instructional Unit

5. The window for opting into performance pay from the grandfathered salary schedule is agreed to occur by the end of the first semester or 30 days after the finalized evaluation, whichever is later. For fiscal year 2014-2015 the opt-in deadline for instructional employees will be the last day of post planning.

For those employees on the performance pay salary schedule, an *Effective* evaluation would equal a $750.00 pay adjustment effective July 1, 2015 and a *Highly Effective* evaluation would equal a $1001.00 adjustment effective July 1, 2015. The adjustments for July 1, 2015 are based on evaluation results from 2013-2014. The value of all future adjustments will be negotiated annually.

3/16/15 TA 3/16/15

Supplemental Position	SCSB PROPOSED	UTSC PROPOSED	Suwannee County	Columbia County	Baker County	Alachua County	Gilchrist County	Taylor County
Reading:								
Reading Coach	$ 550.00	$ 550.00	$520.00					
Teachers w/Endorsement	$ 550.00	$ 550.00	$520.00				$500.00	
Teachers w/Rdng. Certification	$ 550.00	$ 550.00	$520.00					
SECONDARY SUPPLEMENTS								
Academic Competition Sponsor	$ 1,500.00	$ 1,500.00	$1,475.00	$750.00				
Agriculture Teacher	$ 3,300.00	$ 3,300.00	$3,276.00					
Athletic Director (20 Teams or More)	$ 3,300.00	$ 3,300.00	$3,276.00	$3,095.00	$4,865.00	$3,006.00	$2,160.00	$5,871.00
Athletic Director (Less Than 20 Teams)	$ 1,900.00	$ 1,900.00	$1,856.00					
Athletic Director, Assistant	$ 1,700.00	$ 1,700.00	$1,638.00					
Athletic Event Support Staff	$ 32.00	$ 32.00	$32.00					
Band Director (W/Concert Band)	$ 3,700.00	$ 3,700.00	$3,659.00	$3,850.00		$3,373.00	Marching $3,245.00	$4,326.00
Band Director (Wo/Concert Band)	$ 2,900.00	$ 2,900.00	$2,894.00				Concert $1,135.00	
Band, Assistant Director	$ 1,000.00	$ 1,000.00	$983.00			$2,494.00		
Band, Dance Troupe Sponsor	$ 1,000.00	$ 1,000.00	$983.00	$1,725.00	$525.00			$1,545.00
Band, Majorette Sponsor	$ 1,000.00	$ 1,000.00	$983.00					$1,545.00
Band, Auxillary Sponsor	$ 1,000.00	$ 1,000.00	$983.00	$800.00		$661.00	$1,038.00	$1,545.00
Baseball, Head Coach	$ 2,500.00	$ 2,500.00	$2,184.00	$2,450.00	$3,090.00	$2,052.00	$3,360.00	$3,399.00
Baseball, Asst. Coach	$ 1,200.00	$ 1,200.00	$1,092.00	$1,400.00	$1,390.00	$991.00		$2,163.00
Baseball, JV Coach	$ 1,200.00	$ 1,200.00	$1,092.00	$1,325.00		$1,171.00	$2,100.00	$2,472.00
Basketball, Head Coach, Boys	$ 2,500.00	$ 2,500.00	$2,184.00	$2,450.00	$3,630.00	$2,858.00	$4,200.00	$3,399.00
Basketball, Asst. Coach, Boys	$ 1,200.00	$ 1,200.00	$1,092.00	$1,400.00	$1,390.00	$1,977.00		
Basketball, Head Coach, Girls	$ 2,500.00	$ 2,500.00	$2,184.00	$2,450.00	$3,630.00	$2,858.00	$4,200.00	$3,399.00
Basketball, Asst. coach, Girls	$ 1,200.00	$ 1,200.00	$1,092.00	$1,400.00	$1,390.00	$1,977.00		
Basketball JV, Boys	$ 1,200.00	$ 1,200.00						
Basketball JV, Girls	$ 1,200.00	$ 1,200.00						
Bowling Coach	$ 1,400.00	$ 1,400.00	$983.00	$1,145.00	$1,545.00			
Cheerleader Sponsor	$ 1,200.00	$ 1,200.00	$874.00	$1,725.00	$1,030.00	$1,980.00	$1,558.00	$3,090.00
CECF/BPA Advisor	$ 500.00	$ 500.00	$437.00					
Cross Country Coach (Girls / Boys)	$ 1,400.00	$ 1,400.00	$1,092.00	$1,225.00	$1,390.00	$1,245.00	$1,038.00	$2,472.00

BD 1/4

3/10/15

Supplemental Position	SCSB PROPOSED	UTSC PROPOSED	Suwannee County	Columbia County	Baker County	Alachua County	Gilchrist County	Taylor County
Drama Instructor/w 2 shows	$ 1,500.00	$ 1,500.00	$983.00	$870.00		$1,686.00	$649.00	$927.00
Football Coach (30% Spring/70% Fall):								
Head Coach, Varsity	$ 4,300.00	$ 4,300.00	$4,205.00	$3,355.00	$4,350.00	$2,932.00	$3,150.00	$4,326.00
Offen/Def. Coord.	$ 2,500.00	$ 2,500.00	$2,402.00			$2,288.00		
Assistant, Varsity	$ 2,200.00	$ 2,200.00	$2,130.00	$2,250.00	$2,575.00	$1,995.00	$1,800.00	$3,090.00
Head Coach, JV	$ 2,200.00	$ 2,200.00	$1,638.00	$2,250.00		$2,288.00	$1,530.00	
Assistant, JV	$ 1,200.00	$ 1,200.00	$1,092.00	$2,250.00				
Golf Coach, Boys	$ 1,400.00	$ 1,400.00	$1,092.00	$1,250.00		$1,320.00		$2,472.00
Golf Coach, Girls	$ 1,400.00	$ 1,400.00	$1,092.00	$1,250.00		$1,320.00		$2,472.00
Home Ec. Teacher/FHS/FCCLA Sponsor	$ 1,000.00	$ 1,000.00	$437.00					
HOSA Advisor	$ 1,000.00	$ 1,000.00	$437.00	$750.00				
LPN Instructor/Superv. Of Clinicals	$ 3,300.00	$ 3,300.00	$3,276.00					
NJROTC Instructor	$ 3,300.00	$ 3,300.00	$3,276.00	$1,145.00				
Skills USA Advisor	$ 1,000.00	$ 1,000.00	$437.00					
Soccer Coach:								
Coach, Varsity Boys	$ 2,500.00	$ 2,500.00	$2,184.00	$2,450.00		$1,687.00		$3,399.00
Coach, JV Boys	$ 1,200.00	$ 1,200.00	$1,092.00	$1,325.00		$1,027.00		$2,781.00
Coach, Varsity Girls	$ 2,500.00	$ 2,500.00	$2,184.00	$2,450.00		$1,687.00		$3,399.00
Coach, JV Girls	$ 1,200.00	$ 1,200.00	$1,092.00	$1,325.00		$1,027.00		$2,781.00
Coach, Asst. Boys	$ 1,200.00	$ 1,200.00	$655.00	$1,400.00		$1,027.00		
Coach, Asst. Girls	$ 1,200.00	$ 1,200.00	$655.00	$1,400.00		$1,027.00		
Softball, Head Coach, Varsity	$ 2,500.00	$ 2,500.00	$2,184.00	$2,450.00	$3,090.00	$2,052.00	$3,360.00	
Softball Assistant Coach	$ 1,200.00	$ 1,200.00	$1,092.00	$1,400.00	$1,390.00	$991.00		$2,163.00
Softball, Head Coach, JV	$ 1,200.00	$ 1,200.00	$1,092.00	$1,325.00		$1,171.00	$2,100.00	
Swimming Coach	$ 1,400.00	$ 1,400.00	$1,310.00	$1,775.00	$1,390.00	$1,540.00		
Swimming Asst. Coach	$ 700.00	$ 700.00	$655.00	$1,080.00		$991.00		
Track Coach, Boys	$ 2,500.00	$ 2,500.00	$2,184.00	$2,000.00	$2,060.00	$2,052.00	$1,331.00	$2,472.00
Track Coach, Girls	$ 2,500.00	$ 2,500.00	$2,184.00	$2,000.00	$2,060.00	$2,052.00	$1,331.00	$2,472.00
Track Asst. Coach, Boys	$ 1,200.00	$ 1,200.00						
Track Asst. Coach, Girls	$ 1,200.00	$ 1,200.00						
Tennis Coach	$ 1,400.00	$ 1,400.00	$1,366.00	$1,325.00	$1,390.00	$1,540.00		$2,472.00
Volleyball Head Coach	$ 2,500.00	$ 2,500.00	$2,184.00	$2,450.00	$2,470.00	$1,687.00	$2,596.00	
Volleyball Asst. Coach	$ 1,200.00	$ 1,200.00	$1,092.00			$991.00		$2,472.00
Volleyball JV;	$ 1,200.00	$ 1,200.00						

3/10/15

Supplemental Position	SCSB PROPOSED	UTSC PROPOSED	Suwannee County	Columbia County	Baker County	Alachua County	Gilchrist County	Taylor County
Weightlifting Coach, Boys	$ 1,400.00	$ 1,400.00	$1,092.00	$1,515.00	$1,855.00	$1,687.00	$1,038.00	$2,472.00
Weightlifting Coach, Girls	$ 1,400.00	$ 1,400.00	$1,092.00	$1,515.00	$1,855.00	$1,687.00	$1,038.00	$2,400.00
Wrestling Head Coach	$ 2,500.00	$ 2,500.00	$2,184.00	$1,975.00	$2,470.00	$1,687.00		
Wrestling Asst. Coach	$ 1,200.00	$ 1,200.00	$1,092.00		$1,390.00	$1,027.00		
Yearbook Sponsor	$ 1,200.00	$ 1,200.00	$1,092.00	$990.00		$1,320.00	$1,168.00	
MIDDLE SCHOOL SUPPLEMENTS								
Agriculture Teacher & FFA Sponsor	$ 1,700.00	$ 1,700.00	$1,638.00	$750.00				
Athletic Director	$ 1,500.00	$ 1,500.00	$1,420.00	$1,570.00	$2,500.00			$5,253.00
Baseball Head Coach	$ 1,200.00	$ 1,200.00	$1,092.00	$965.00	$1,500.00		$1,344.00	$1,854.00
Baseball Asst. Coach	$ 750.00	$ 750.00	$710.00		$1,000.00			$1,236.00
Basketball:								
Basketball Head Coach, Boys	$ 1,200.00	$ 1,200.00	$1,092.00	$965.00	$2,000.00		$2,100.00	$2,472.00
Basketball Head Coach, Girls	$ 1,200.00	$ 1,200.00	$1,092.00	$965.00	$2,000.00		$2,100.00	$2,472.00
Basketball Asst. Coach, Boys	$ 750.00	$ 750.00	$710.00					$750.00
Basketball Asst. Coach, Girls	$ 750.00	$ 750.00	$710.00					
Basketball Coach, Intramural, Boys	$ 900.00	$ 900.00	$874.00					
Basketball Coach, Intramural, Girls	$ 900.00	$ 900.00	$874.00					
Cheerleader Sponsor	$ 900.00	$ 900.00	$764.00	$965.00	$750.00		$1,038.00	
Football Head Coach	$ 1,750.00	$ 1,750.00	$1,638.00	$1,145.00	$2,000.00	$997.00		$3,090.00
Football Asst. Coach	$ 1,200.00	$ 1,200.00	$1,092.00	$965.00	$1,500.00			
Soccer Head Coach, Boys	$ 1,200.00	$ 1,200.00	$983.00	$965.00				
Soccer Head Coach, Girls	$ 1,200.00	$ 1,200.00	$983.00	$965.00				
Softball Head Coach	$ 1,200.00	$ 1,200.00	$1,092.00	$965.00	$1,500.00		$1,344.00	
Softball Asst. Coach	$ 750.00	$ 750.00	$710.00		$1,000.00			$1,000.00
Volleyball Coach	$ 1,200.00	$ 1,200.00	$983.00	$965.00	$1,500.00		$1,038.00	$1,854.00
Wrestling Coach	$ 1,200.00	$ 1,200.00	$983.00	$965.00				
Track Coach	$ 1,200.00	$ 1,200.00						
NON-INSTRUCTIONAL DIFFERENTIATED PAY								
CDA/FCCPC (if required for position)	$ 600.00	$ 600.00	$546.00					
Lead CDA w/190 day contract	$ 1,200.00	$ 1,200.00	$1,092.00					
ESE Bus Driver (out/county routes only)								
Class Sponsor - Senior*	$ 1,000.00	$ 1,000.00		$670.00	$661.00		$1,168.00	$1,236.00
Class Sponsor - Junior*	$ 1,000.00	$ 1,000.00		$650.00	$661.00		$1,168.00	$1,236.00

3/16/15

Supplemental Position	SCSB PROPOSED	UTSC PROPOSED	Suwannee County	Columbia County	Baker County	Alachua County	Gilchrist County	Taylor County
Class Sponsor - Sophomore*	$ 750.00	$ 750.00		$275.00			$1,168.00	
Class Sponsor - Freshman*	$ 750.00	$ 750.00		$275.00			$1,168.00	
Department Head/Curriculum Leader/ Grade level chair**	$ 1,000.00	$ 1,000.00			$1,320.00			
SALARY COST @ 1 UNIT PER POSITION	$ 136,632.00	$ 136,632.00	$ 111,236.00		$0.00			
FRS @ 7.37%	$ 10,069.78	$ 10,069.78	$ 8,198.09					
FICA @ 7.65%	$ 10,452.35	$ 10,452.35	$ 8,509.55					
TOTAL COST @ 1 UNIT PER POSITION	$ 157,154.13	$ 157,154.13	$ 127,943.65					
12 Month Adminstrative office personnel								
(Non-Instructional) Bachelors Degree or higher***								
*Class Sponsorships may be shared but the supplement will be split								
**Allocated Six (6) per school as designated annually by principal								
***Non-Instructional Advanced Degree must be in area of job being worked								

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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Vickie Music DePratter, Chief Financial Officer

DATE: April 16, 2015

RE: Agenda Item for the April 28, 2015, Regular Meeting

RECOMMENDATION:

The Superintendent recommends approval of the revision to the Principal and Administrators salary schedule for 2015-2016. (A copy of the proposed salary schedule is attached.)

BACKGROUND:

The Director of Food Service, Director of Transportation, and IT Director positions are currently located on line eight of the salary schedule. This request is to place these positions on line five of the salary schedule in order to provide parity between the administrative positions which would be commensurate with the required duties and responsibilities. Individuals in the current respective positions would be placed at the step most closely matching their current salary but with no salary decrease.

The effective date for this change to the salary schedule would be July 1, 2015.

SALARY SCHEDULE 2015-2016

PRINCIPALS AND ADMINISTRATORS

REGULAR DUTY HOURS 8:00 AM - 4:30 PM

Years. Exp. in Comparable

Position	0	1	2	3	4	5	6	7	8	9	10	11
10	37972	39944	41912	43882	45847	47819	49787	50596	53474	54866	55738	56552
9	48511	49989	51463	52944	54418	55897	57373	58850	60327	61856	62837	63754
8	58279	60237	62192	64152	66111	68068	70022	71544	73063	74845	76029	77144
7	59803	62386	64970	67554	70137	72721	75300	77007	78710	80608	81888	83084
6	61319	63889	66463	69032	71607	74175	76747	78499	80252	82181	83482	84705
5	62079	64662	67245	69829	72414	74997	77581	79365	81151	83094	84408	85647
4	62840	65432	68033	70633	73228	75827	78420	80234	82045	84008	85339	86587
3	65119	67752	70389	73019	75656	78292	80927	82822	84724	86744	88117	89406
2	71669	74413	77156	79903	82641	85389	88132	90285	92434	94606	96105	97509

CLASSIFICATION OF POSITION

10 Supervisor Food Service, Asst. IT Director, Assistant Chief Financial Officer

9

8 ~~Director of Food Service, Director of Transportation, IT Director~~, Coordinator of Health Services and Attendance

7

6 Principals Elementary Schools, Principal/Suwannee Middle School

5 Chief Financial Officer, Director of Student Assessment/Curriculum Specialist, Director of Elementary Ed, Director Human Resources, Director of ESE, Director of Federal Programs, Director of Special Programs, Director of Student Services/School Psychologist, Director of Facilities, Director of Food Service, Director of Transportation, IT Director

4 Principal Branford High School, Suwannee-Hamilton Technical & Adult Center

3 Principal Suwannee High School

2 Assistant Superintendent of Administration/Instructional

Employee will be placed in appropriate step of classification level based on years of experience. Employee will progress to the succeeding step on July 1 of each year, provided employee has performed satisfactorily for a minimum period of nine (9) months. School Superintendent may place employee in any level of classification justified. Salary adjustment for additional training will be made upon application and presentation of appropriate documentation, and is effective in accordance with new certification.

Effective July 1, 2015-June 30 2016

Adopted _____ by the
SUWANNEE COUNTY SCHOOL BOARD
702 2nd Street NW
Live Oak, Florida 32064
386/647-4600
Jerry A. Scarborough, Superintendent

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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Janene Fitzpatrick, Director of Curriculum and Instruction

DATE: April 16, 2015

RE: Agenda Item for April 28, 2015, Regular Board Meeting

RECOMMENDATION(S):

The Superintendent recommends approval of the attached 2015 Summer School schedule.

BACKGROUND:

Each year the School Board approves the summer school schedule for the secondary and elementary programs.

Suwannee District Schools
2015 Summer School Schedule
(Monday – Thursday)

Tech Center Programs

Practical Nursing:

Schedule: Monday & Tuesday, classroom, on campus from 8:00 a.m. – 3:00 p.m.
Wednesday & Thursday, clinical rotations will be off- site from 7:00 a.m. – 7:00 p.m.
Last day of class, July 16, 2015
Graduation, July 17, 2015
New class starts: Tentative August 3, 2015
Monday - Friday classes 8:00 a.m. - 3:00 p.m.

Patient Care Technician:

Schedule: Monday - Thursday flexible locations and classroom time:
Clinical rotations will be off-site from 6:30 a.m. to possibly 6:30 p.m.
Classes end: August 20, 2015 (tentatively)

Pharmacy Technology:

Schedule: Monday - Thursday, classroom on campus and clinicals 8:00 a.m. - 3:15 p.m.
Classes end: September 14, 2015
Graduation: September 17, 2015

Nail Technician:

Schedule: Monday, Tuesday, and Wednesday 9:00 a.m. – 3:30 p.m.
18 hours per week, 10 post-secondary students
Classes Begin: June 8, 2015
Classes End: August 12, 2015

Secondary Programs

Credit Recovery:

Schedule: 6/15/2015 – 7/27/2015 (24 days)
Session 1: 8:30 a.m. – 11:30 p.m.
Session 2: 12:00 p.m. – 3:00 p.m.
Personnel: Seven (7) teachers: One (1) at BHS, five (5) at SHS, one (1) at SMS
One (1) Dean at SHS (7 hours per day)
Three (3) Paraprofessionals: One(1) at BHS, one (1) at SHS, one (1) at SMS
Funding: Title VI/General

Algebra EOC Review:

Eligibility: Students that need to pass the Algebra EOC retake for graduation.
Schedule: 6/15/2015 – 7/27/2015 (24 days)
Same hours as Credit Recovery
Personnel: One (1) at BHS
Funding: General

Driver's Education:

Eligibility: Students that have taken the driver's education course during the school year.
Schedule: 6/15/2015 – 7/27/2015 (24 days)
Same hours as Credit Recovery
Personnel: Two (2) teachers: One (1) at BHS and one (1) at SHS
Funding: General

Elementary Programs

3rd Grade Summer Reading Camp

Eligibility: Third grade students who have recent FSA performance at Level I or equivalent.
Third grade students who have recent FCAT performance at Level II or equivalent for remediation purposes as space permits

Schedule: Seven (7) week session: 6/15/2015 – 7/30/2015 at SES/BES
8:00 a.m. - 1:30 p.m. student day (5.5 hrs)
8:00 a.m. - 2:30 p.m. teacher day (6.5 hrs.)

Personnel: Five teachers: One (1) at BES and four (4) at SES with 1:10 ratio as needed depending state assessment scores

Funding: General

Pre-Kindergarten (School Readiness)

Eligibility: School Readiness students who have participated in the Extended-Day program

Schedule: Eight (8) week session: 6/11/2015 - 8/6/2015 at SPS
7:30 a.m. - 4:30 a.m. student day (9 hrs.)
7:00 a.m. - 5:00 a.m. teacher day (10 hrs.)

Personnel: Two (2) CDAs

Funding: School Readiness

Pre-Kindergarten (VPK)

Eligibility: Per DOE guidelines

Schedule: Eight (8) week session: 6/11 - 8/6 at SPS
7:30 a.m. - 4:30 p.m. student day (9 hrs.)
7:00 a.m. - 5:00 p.m. teacher day (10 hrs.)

Personnel: Six (6) teachers with 1:10 ratio

Funding: VPK Funds

21st Century Summer School Program

Eligibility: As determined by grant – any student grades PK - 5

Schedule: Seven (7) week session: 6/15/2015 – 7/30/2015
SPS, SES, SIS, BES 8:00 a.m. - 1:00 p.m. student/teacher (5 hrs)

Personnel: Four (4) Site Coordinators
(SES-1; SIS-1; SPS-1; BES-1)

Six (6) Teachers
(SES-2; SIS-1; SPS-2; BES-1)

Eight (8) Paraprofessionals
(SES-2; SIS-2; SPS-2; BES-2)

Funding: 21st Century Community Learning Centers Grant

ESE Consult/Extended Year Services (ESY)/Medically Fragile

Eligibility:	Same as elementary/secondary above Elementary and/or secondary students IEP's indicate a need for extended year services
Schedule:	Seven (7) week session: 6/15/2015 – 7/30/2015 at BES/SES/BHS/SHS/SMS/SIS/SPS Same student/teacher day as 3rd Grade Reading Camp
Personnel:	Three (3) teachers Two (2) paraprofessionals One (1) nurse
Funding:	IDEA Grant

Migrant Summer Program

Eligibility:	Students in grades K-8 meeting the Migrant definition
Schedule:	Seven (7) week session: 6/15/2015 – 7/30/2015
Sites:	Various Community Sites
Personnel:	Contracted with SES Provider
Funding:	Migrant Grant

Title I

Eligibility:	Students in elementary/secondary
Schedule:	Seven (7) week session: 6/15/2015 – 7/30/2015 8:00 a.m. - 1:00 p.m. student/teacher day (5 hrs.)
Site:	Douglass Center (PAL)
Personnel:	Five (5) Paraprofessional Four (4) Teachers Twelve (12) Student Workers
Funding:	Title I Grant

- Food service will provide meals during summer school.
- Transportation provided only for indicated programs.
- Positions are based on student enrollment.

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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Janene Fitzpatrick, Director of Curriculum and Instruction

DATE: April 16, 2015

RE: Agenda Item for April 28, 2015, Regular Board Meeting

RECOMMENDATION(S):

The Superintendent recommends approval of the 2015-2016 Suwannee County School Calendar.

BACKGROUND:

The school board annually approves the school calendar submitted by the calendar committee.

SUWANNEE COUNTY SCHOOL BOARD
CALENDAR FOR SCHOOL YEAR
2015-2016

July 2015

2nd Holiday

			1	2	3
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

August 2015

11th - 14th Preplanning
17th Students Begin

3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

September 2015

2nd PD Day
7th Labor Day
17th Progress Reports

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October 2015

7th PD Day
19th End 1st Quarter
23rd Teacher Work Day

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	X
26	27	28	29	30

November 2015

4th County PD Day
11th Veterans Day
23rd - 27th Thanksgiving

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

December 2015

1st Progress Reports
2nd PD Day
18th Early Release
21st - 31st Winter Break

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

January 2016

1st Winter Break
14th End 2nd Quarter
15th Teacher Work Day
18th MLK Day

				1
4	5	6	7	8
11	12	13	14	X
18	19	20	21	22
25	26	27	28	29

February 2016

3rd PD Day
15th Presidents Day
19th Progress Reports

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29				

March 2016

2nd PD Day
21st - 25th Spring Break
30th End of 3rd Quarter

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April 2016

1st Teacher Work Day

				X
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May 2016

2nd Progress Report
4th PD Day
30th Memorial Day

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June 2016

1st - 2nd Early Release
2nd End 4th Quarter
3rd and 6th Post Planning

		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

PD Day - Holiday for Students

Holidays for 10/11 month teachers, students, bus drivers, food service workers, and paraprofessionals.

Holidays for ALL employees and students.

Teacher Work Day - Holiday for students, bus drivers, food service workers, and paraprofessionals (as assigned)

* Early Release days may be subject to change with prior notice.

SCSB approved pending

SUWANNEE COUNTY SCHOOL BOARD
CALENDAR FOR SCHOOL YEAR
2015-2016

Pre-Planning	August 11 - 14, 2015	Post-Planning	June 3 - 6, 2016

GRADING PERIODS AND REPORTING DATES

First quarter/term:	
Progress reports will be distributed	September 17, 2015
End of first quarter/mid 1st term	October 19, 2015
Grade reports go out	October 28, 2015
Second quarter/term:	
Progress reports will be distributed	December 1, 2015
End of second quarter/end of 1st term	January 14, 2016
Grade reports go out	January 21, 2016
Third quarter/term:	
Progress reports will be distributed	February 19, 2016
End of third quarter/mid 2nd term	March 30, 2016
Grade reports go out	April 6, 2016
Fourth quarter/term:	
Progress reports will be distributed	May 2, 2016
End of fourth quarter/end of 2nd term	June 2, 2016

The school office is responsible for the distribution of report cards at the end of the year.

TEACHERS' WORKDAYS

October 23, 2015	April 1, 2016
January 15, 2016	

PROFESSIONAL DEVELOPMENT DAYS (*7.25 hr days - except for County PD Day)

September 2, 2015	February 3, 2016
October 7, 2015	March 2, 2016
*November 4, 2015	May 4, 2016
December 2, 2015	

HOLIDAYS 12-Months

July 2, 2015	January 1, 2016
September 7, 2015	January 18, 2016
November 11, 2015	February 15, 2016
November 23-27, 2015	March 21-23, 2016
December 21-25, 2015	May 30, 2016
December 30-31, 2015	

HOLIDAYS Students

September 2, 2015	January 15, 2016
September 7, 2015	January 18, 2016
October 7, 2015	February 3, 2016
October 23, 2015	February 15, 2016
November 4, 2015	March 2, 2016
November 11, 2015	March 21-25, 2016
November 23-27, 2015	April 1, 2016
December 2, 2015	April 4, 2016
December 21-31, 2015	May 30, 2016
January 1, 2016	

TEACHER PAID HOLIDAYS (6)

Labor Day	Christmas Day
Veterans' Day	Martin Luther King Day
Thanksgiving Day	President's Day

- Paraprofessionals will work all student days, six professional development days, plus five of the following to determined by individual principal: Pre Planning, Post Planning, Teacher Work Days
- Food Service and Bus Drivers work 6 professional development days as determined by supervisor.
- 10 months personnel work 196 days.
- 11 months personnel work 216 days.

SCSB approved Pending

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Superintendent of Schools

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ED DA SILVA
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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Mark A. Carver, Director of Facilities

THRU: Vickie Music DePratter, Chief Financial Officer

DATE: April 13, 2015

RE: Agenda Item for April 28, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of an additional one year extension of Custodial Supplies Bid #13-207, awarded to Ashford Services, Inc., as allowed in original bid specifications.

BACKGROUND:

In preparation of ongoing custodial supply needs and summertime cleaning projects, and based on the 2014-2015 price list a one-year bid extension is requested for custodial supplies. Ashford Services, Inc. has proven to be reliable and respondent to the needs of our school district.

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BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Mark A. Carver, Director of Facilities

THRU: Vickie Music DePratter, Chief Financial Officer

DATE: April 13, 2015

RE: Agenda Item for April 28, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of an additional one year extension of Bid # 14-206, Contract Roof Repair, as allowed in original bid specifications, which was awarded to O'Neal Roofing.

BACKGROUND:

Bid # 14-206 was awarded for a period of one (1) year that allowed for annual renewals for two (2) additional years.

Bid extension is requested in preparation for summertime roofing projects. Keeping this type of bid active is also a preventative measure by keeping us prepared in case of catastrophic events during storm season. O'Neal Roofing has proven to be dependable and respondent to our needs as well as offering consistency with product warranties.

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BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Mark Carver, Director of Facilities

THRU: Vickie Music DePratter, Chief Financial Officer
Ted Roush, Suwannee High School Principal

DATE: April 16, 2015

RE: Agenda Item for the April 28, 2015, Regular Meeting

RECOMMENDATION:

The Superintendent recommends approval to award Bid #15-201 Football Scoreboard to Daktronics, with the option to subcontract the installation at the District's discretion. Bid documents are available for review in the office of the Chief Financial Officer.

BACKGROUND:

The District advertised for and received bids on a football scoreboard to be placed at Langford Stadium. Two bids were received. Daktronics provided the best price. Funding will be provided for through a combination of resources including, but not limited to, the following: internal funds; general fund discretionary dollars; LCIF dollars allocated to SHS for fiscal year 2015-16; monetary pledge from Chief Buddy Williams through the Policeman's Ball; ad sales; donations and contributions; and a robust capital campaign.

DAKTRONICS QUOTE # 548118-1-1

Suwannee County Schools

702 2nd St NW
Live Oak, FL USA 32064
Phone: (386) 364-2604
Fax:
Email:

30/Mar/2015
Quote valid for: 90 days
Terms: Net 30 with Purchase Order
FOB: DAKTRONICS
Delivery: Call for production time

Reference: Football Scoreboard

Item No.	Model	Description	Qty	Price
1	**FB-2021-R-PV-120-F**	**Football Scoreboard; Red Digits; All Sport 5010 Controller; Scoreboard Color:_____ Caption Color:_____** Cabinet Dimensions: 8' 0" H X 25' 0" W X 0' 8" D (Approx. Dimensions) Digit Type: PANAVIEW Digit Color: RED Max Power: 600 watts/display Weight: Unpackaged 785 lbs per display; Packaged 1250 lbs per display	**1**	**$32,275.00**
	Radio Transmitter	Frequency of 2.4 GHz	1	
	Radio Receiver	Frequency of 2.4 GHz	1	
	Stripe; 0A-1407-0045 / 0A-1647-0078	1" Perimeter Border Stripe for FB-2021 Scoreboards; Color:_____	1	
	Team Name Outdoor	Team Name Caption in place of HOME caption; Name: BULLDOGS	1	
	I-Beam Mounting Method (B)	For 3 I-Beams	3	
	18" PanaView Time Outs Left Option	For FB-2021 Scoreboards	1	
	DA-1205-25	Full Dome; 4 feet tall x 25 feet long	1	
	NON-BACKLIT PANEL SET, SS-80X160-20-25	SS 20mm Outdoor Display for 25' Scoreboard, Copy Area 70" H x 85" W @ 2	1	
	AF-3550-80x160-20-RGB-SF	Galaxy® 20mm RGB Outdoor LED Matrix Display 3550 Series Matrix: 80 lines by 160 columns Line Spacing: 20mm LED Color: RGB- 68 Billion Colors Face Configuration: SF - single one sided display View Angle: 140 degrees Horizontal x 70 degrees Vertical Cabinet Dimensions: 5' 11" H X 10' 11" W X 0' 8" D (Approx. Dimensions) Max Power: 1960 watts/display Weight: Unpackaged 530 lbs per display; Packaged 895 lbs per display	1	
	Galaxy® AF-35XX 2.4 GHz Radio Communication Kit	Communication Method: 2.4GHz Radio Set *Wireless communication devices may be affected by site specific conditions. Daktronics makes no guarantees that the communication device is suitable for every location.	1	
	FREIGHT	Shipping to site	1	
Services				
2	**G5C5-W**	**Five Year Warranty - Parts Coverage - G5G5**	1	

Total Price Excluding Sales Tax: $32,275.00

Please reference listed sales literature: DD1628383 for G5C5-W, DD2167297 for FB-2021-R-PV-120-F, DD2334392 for AF-3550-80x160-20-RGB-SF, SL-04370 for Radio Receiver, SL-04370 for Radio Transmitter, SL-08040 for DA-1205-25

Please reference listed shop drawings: DWG-01002797 for AF-3550-80x160-20-RGB-SF

Options

Please contact your sales representative for additional information

Daktronics System Certified Structural Drawings <100	**Engineered stamped drawings for footing and beams**	**1**	**$700.00**
Angle Clamp Mounting Method (B)	**For 3 Tubes**	**6**	

DAKTRONICS QUOTE # 548118-1-1

Alternate Equipment: 1

Item No.	Model	Description	Qty	Price
1	Physical Installation	See attachment A.	1	$21,550.00

Total Price Excluding Sales Tax: $21,550.00

Please reference listed sales literature: DD1628383 for G5C5-W, DD2167297 for FB-2021-R-PV-120-F, DD2334392 for AF-3550-80x160-20-RGB-SF, SL-04370 for Radio Receiver, SL-04370 for Radio Transmitter, SL-08040 for DA-1205-25

Please reference listed shop drawings: DWG-01002797 for AF-3550-80x160-20-RGB-SF

DAKTRONICS QUOTE # 548118-1-1

Exclusions:

- Electrical Installation
- Structure
- Power
- Technical Support/Installation Support
- Signal Conduit
- Applicable Permits
- Electrical Switch Gear or Distribution Equipment
- Physical/Mechanical Installation
- Foundation
- Hoist
- Engineering Certification
- Labor to Pull Signal Cable
- Taxes
- Front End Equipment

Unless expressly stated otherwise in this Quote # 548118-1 Rev 1 or the attachments, if Daktronics performs installation of the Equipment, the price quoted does not include the following services pertaining to physical installations: digging of footings (including dirt removal), any materials fabrication, installation of steel cages, rebar, or bolt attachments, or pouring and finishing of concrete footings. Those service may be provided for an additional cost beyond the quoted price. Purchaser shall be fully responsible for any and all additional costs plus overhead in the event anything unexpected of any nature whatsoever is found while digging the footings including but are not limited to rock, water, utility lines, pipes or any other unforeseen circumstance. The Purchaser acknowledges and agrees that it is fully responsible for all site conditions.

Installation Responsibilities:

If applicable please reference Attachment A for Installation Responsibilities.

Ad/ID Copy Approval Process

Daktronics will process your proofs on orders that include advertising and identification panels. Your digital files and copy layouts should conform to graphic file standards document, SL-04116. The digital data files and copy layouts must be submitted at the time of your order and our proofs need to be approved two weeks prior to your initial anticipated ship date. Advertising and identification panels not receiving proof approvals in time will be shipped without copy in our standard finish.

Jeff Lyle
PHONE:
FAX:
EMAIL: Jeff.Lyle@daktronics.com

Vicki Graves
PHONE: 605-692-0200
FAX:
EMAIL: Vicki.Graves@daktronics.com

Terms And Conditions:

The Terms and Conditions which apply to this order available on request.

SL-02375 Standard Terms and Conditions of Sale	(www.daktronics.com/terms_conditions/SL-02375.pdf)
SL-02374 Standard Warranty and Limitation of Seller's Liability	(www.daktronics.com/terms_conditions/SL-02374.pdf)
SL-07862 Software License Agreement	(www.daktronics.com/terms_conditions/SL-07862.pdf)
SL-04116 Graphic File Standards	(www.daktronics.com/terms_conditions/SL-04116.pdf)

Acceptance:

The Undersigned has actual authority to execute this document and Daktronics, Inc is relying upon such authority.

The parties hereby acknowledge and agree that the terms and conditions contained within this Quote along with the terms and conditions of the Daktronics Standard Terms and Conditions, the Standard Warranty and Limitations of Liability, and/or the Software License Agreement (together, the "Terms and Conditions") constitute the full and final understanding of the parties regarding the sale of equipment and/or the provision of services and entirely replace and supersede any previous understanding or agreement between the parties. By executing this agreement, Purchaser acknowledges that it has had opportunity and means to review the Terms and Conditions as provided in the website addresses above. In the alternative, hardcopy of these Terms and Conditions will be provided upon request. Further it is acknowledged and agreed that the price of the equipment and/or the provision of services contained within this agreement are expressly conditioned upon Purchaser's acceptance of the Terms and Conditions without change. Any modification of the Terms and Conditions may require a corresponding change in price. Accordingly, the Purchaser acknowledges and agrees to these Terms and Conditions as evidenced by its attestation below.

Customer Signature _____ Date _____

Print Name _____ Title _____

DAKTRONICS QUOTE # 548118-1-1

Purchase Order Information:

Suwannee County Schools PO# _____ PO Date _____

Purchaser hereby confirms that the equipment is to be delivered to, and may be installed by Purchaser or Daktronics (as indicated elsewhere herein) at the address indicated on page one (1) of the agreement unless otherwise specified below:

☐ Same as Bill to

Ship To:

Company

Contact Person

Address

City

State Zip

Telephone

Fax

Email

☐ Same as Ship to

End User:

*Company

Contact Person

Address

*City

*State *Zip

Telephone

Fax

Email

*Required Information

BILL TO (if different from quoted address):

Company

Contact Person

Address

City

State Zip

Telephone

Fax

Email

DAKTRONICS QUOTE # 548118-1-1

ATTACHMENT A
INSTALLATION RESPONSIBILITIES CHECKLIST: OUTDOOR

Responsible Party:		Description
Daktronics	Customer	
	X	1. Secure necessary construction permits.
	X	2. Removal of existing equipment.
	X	3. Removal of existing structure (excluding footings).
	X	4. Disposal of existing equipment.
	X	5. Disposal of existing structure (excluding footings).
X		6. Generate and issue standard product electrical and signal drawings.
X		7. Generate and issue site specific equipment shop drawing and attachment detail submittals.
	X	8. Provide approval of all engineering drawings, electrical drawings, shop drawings, equipment locations, color renderings, and ad copy layouts.
	X	9. Provide soil investigation report at time of order.
X		10. Engineering design and certification of footings.
	X	11. Unobstructed access to equipment and control room installation site until display is 100%.
	X	12. Mark location of the new equipment as delineated in the quote.
	X	13. Locate underground utilities.
	X	14. Landscaping to include all.
	X	15. Provide camera-ready artwork for ad panels and logos at time of order.
	X	16. Provide all landscape protection, track, sidewalk, path, site restoration, and/or sprinkler system repair work.
X		17. Site clean-up after Daktronics work.
X		18. Crating and shipping of all equipment to facility via common or independent carrier.
X		19. Accept, lift, unload, and inspect all scoring, message center equipment and control equipment from carrier.
	X	20. Provide storage of scoring, message center equipment and control equipment in a safe, dry, and secure location until installation.
X		21. Provide equipment attachment hardware.
X		22. Install equipment attachment hardware.
X		23. Digging of footings including dirt removal. Provide and install steel cages, re-bar, or bolt attachments. Pouring and finishing of concrete for footings. (Note: Daktronics assumes class 3 soil per the International Building Code to determine footing / structure estimates included in this quotation. In the event rock, water, or if soil conditions other than class 3 soil are encountered (including soft soils, unstable or collapsing soils, expansive soils, organic materials, or anything unexpected condition is encountered, the Customer will be responsible for any additional costs, plus overhead and profit of 20%).
X		24. Steel fabrication and install support structure - excluding catwalk(s), ladder-way(s).
X		25. Fabricate and install substructure.
X		26. Prime and paint main support structure.
X		27. Prime and paint substructure
X		28. Lift and mount equipment listed in this quotation.
	X	29. Provide primary power feed up to and including demarcation point in the form of transformer, disconnect with over current protection and distribution panel per all applicable electrical codes and regulations. Note: Maximum voltage of 120 volts line to neutral for all display systems.
X		30. Provide secondary power conduits, power cable and power hook-up from the demarcation point to all Daktronics supplied load centers/termination panel at/within the equipment.
X		31. Installation of radio/wireless hardware for the equipment.

	X	32. Provide climate controlled, secured control room for all control systems (on/off venue site). Control room is to be climate controlled by Customer. Normal operating temperature should be between 65 and 75 degrees Fahrenheit. Normal operating humidity should be less than 80 percent non-condensing. Storage temperature should be between 40 and 95 degrees Fahrenheit. Storage humidity should be less than 95 percent non-condensing.
	X	33. Provide computer(s) for control software.
X		34. Unpack, set-up, hook-up, and testing of control system.
	X	35. Provide personnel for maintenance and operator training.
X		36. Perform 2 hours of maintenance training during installation.
X		37. Perform 2 hours of operator training during installation.
X		38. Perform 1 day(s) of installation supervision.
X		39. Perform final systems testing and commissioning.
	X	40. Final acceptance, per DF-1252.
		NOTE: All change order work performed by Daktronics or Daktronics subcontractor will be performed at cost plus 20% overhead and profit.

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BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Mark A. Carver, Director of Facilities

DATE: April 13, 2015

RE: Agenda Item for April 28, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of eight (8) workers for summer projects.

BACKGROUND:

The School Board has historically approved day-laborers to assist the Facilities Department with special summer-time projects. These projects include general maintenance duties under the supervision of the Director of Facilities, landscaping duties under the supervision of the Landscape Foreman, and painting facilities under the supervision of the District Painter. The utilization of a day-labor force allows the maintenance workers to perform annual maintenance to facilities and equipment that are not feasible while students are present.

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MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Mark A. Carver, Director of Facilities

DATE: April 13, 2015

RE: Agenda Item for April 28, 2015, Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the annual Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data.

BACKGROUND:

Florida Statute §1013.31(1)(d) F.S., states in part, "...School districts shall periodically update their inventory of educational facilities...."

State Requirements for Educational Facilities (SREF) §6.1(7)(c) requires that, "Prior to April 1 of each year, each district shall review the Florida Inventory of School Houses (FISH) and shall certify to the Office of Educational Facilities that the inventory is current and accurate."

Correct facilities data is essential in our analysis of the need for class size reduction and the determination of PECO maintenance requirements, which ultimately result in legislative funding.

FLORIDA DEPARTMENT OF EDUCATION
OFFICE OF EDUCATIONAL FACILITIES
FLORIDA INVENTORY OF SCHOOL HOUSES
CERTIFICATION OF FACILITIES DATA

WHEREAS, Section 1013.03(3), F.S., states in part that the Department of Education must, "Require boards to submit other educational plant inventories data...."

WHEREAS, Section 1013.31(1)(d), F.S., states in part, "...School districts shall periodically update their inventory of educational facilities...."

WHEREAS, State Requirements for Educational Facilities, Section 6.1(5)(c) requires that, "Prior to April 1 of each year, each district shall review the Florida Inventory of School Houses and shall certify to the Office that the inventory is current and accurate."

THEREFORE, on behalf of the School Board of _____ County, the authorized representatives whose signatures appear below hereby certify that, to the best of their knowledge, the educational facilities inventory data for the district contained in the Florida Inventory of School Houses is current and accurate pursuant to applicable statutes and rules.

_____	4-6-15
Director of Facilities Planning	Date
_____	_____
Superintendent	Date
_____	_____
Board Chair	Date

Return signed form to:
Office of Educational Facilities
Florida Department of Education
325 West Gaines Street, Room 1054
Tallahassee, Florida 32399-0400

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BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Lisa Dorris, Director of Food Service

THRU: Vickie Music DePratter, Chief Financial Officer

DATE: April 13, 2015

RE: Agenda Item for April 28, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following Bid Renewals for the 2015-2016 fiscal year.

BID #13-205	Chemicals – Catko (Renewal)
BID #13-206	Bread – Bimbo Bakery aka Sara Lee (Renewal)
BID #14-207	Supplies – Catko (Renewal)
BID #14-208	Milk – Bassett Dairy (Renewal)

BACKGROUND:

The above referenced bid renewals are existing bids which allows the option to renew if both parties agree.

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BOARD ATTORNEY

MEMORANDUM

TO: Jerry Scarborough, Superintendent of Schools

FROM: Bill Brothers, Director of Human Resources

THRU: Vickie Music DePratter, Chief Financial Officer

DATE: April 14, 2015

RE: April 28, 2015 Regular Meeting Agenda Item

RECOMMENDATION:

1. The Superintendent recommends approval to advertise the following revisions to the School Board Policy Manual:

   9.04 Use of Facilities

BACKGROUND:

These policy revisions were discussed in the Board workshop on April 14, 2015.

USE OF FACILITIES 9.04*

POLICY:

School property, facilities, and equipment are intended primarily for school educational purposes and for the benefit of students. No other use shall interfere with these purposes. The principal shall recommend approval or denial of a request for the use of school property, facilities and equipment by any groups or individuals, and shall be responsible for safeguarding such property, facilities, and equipment. In addition, the principal shall ensure that School Board rules are observed and that proper forms are executed by the group using the school property, facility, or equipment.

A. Use of School Property Without Charge - School property, facilities, and equipment shall be made available for:

1. Any District educational purpose approved by the principal of the affected school;
2. National youth groups (e.g., scout groups) which are under a county organization and are properly supervised and sponsored. A use agreement shall be executed with all schools or an individual school depending upon the organization's function;
3. School facilities may be used by a non-school connected organization upon approval of the principal/designee, with the approved use of facilities agreement forms and stipulations in place. A non-school connected organization is defined as an organization that operates independently through a local, state, or national charter or organization, but whose primary aim is to assist in improving the curriculum or extra-curricular program. Examples of non-school connected groups that would potentially operate under a facilities use agreement includes but is not limited to: booster club organizations which sponsor AAU, Pop Warner, Wrestling USA, or other recreational activity functions on school campuses;

4. Civil defense use when notified by the Superintendent or designee;
5. The Board of County Commissioners for voting precincts in any primary, regular, or special election based on prior approval by the principal who shall make arrangements such that the election does not interfere with operating the school; and,
6. Any legal assembly or governmental function based on guidelines established by the Superintendent.

B. Use of School Property With a Charge - The following provisions shall apply:

1. School property, facilities, and equipment may be made available for:
   a. Specific, temporary, short-term purposes to organizations which are civic, religious, or community connected;
   b. County, city, or community organized recreational programs provided activities do not interfere with the school program and proper forms are executed to release the School Board of any liability. The School Board may waive fees for such organizations; and,
   c. Profit motivated groups. Profit sharing shall be arranged with the Superintendent or designee and the principal.
2. The usage fee shall be determined by the Superintendent. In establishing fees, consideration shall be given to the cost of utilities, custodial services, and other personnel services as required. Such fees shall not be less than the School Board adopted minimum fee schedule.
3. A service fee may be charged to replace broken and obsolete equipment in the facility. All fee charges and expenses shall be paid to the School Board.
4. The principal shall be responsible for ensuring that the building is under adequate custodial services or other personnel services

as required; such services shall be paid based on the annually adopted salary schedules with overtime as applicable.

C. Restricted Uses of School Buildings - No school building shall be used for programs involving any form of gambling or illegal activity or violating any School Board rule or shall be made available for any organization or party which directly or indirectly believes in or teaches the overthrow of the United States or of Florida by force or violence.

Written Appeal - Any group or organization which has been denied use of school property, facilities, or equipment may submit a written appeal to the School Board.

D. Governmental Agencies - The development of or the exchange of school facilities with a governmental or civic group shall be through mutual agreement recommended by the principal and Superintendent and approved by the School Board. Such agreements shall be initiated by the principal on the proper agreement forms through the Superintendent.

E. Each user of a school board facility shall provide a certificate of general liability insurance coverage in the amount of at least $1,000,000.00 for each occurrence and $100,000.00 for property damage. The board shall be named on the face of the certificate as an additional insured/certificate holder. This certificate must be filed with the school district and a copy maintained by the facility manager of the facility being used, prior to the use of the facility.

STATUTORY AUTHORITY: 1001.41; 1001.42, F.S.

LAWS IMPLEMENTED: 106.15; 1001.33; 1001.43; 1001.51; 1013.10; 509.032; 509.232, F.S.

CHAPTER 9.00 – SCHOOL-COMMUNITY RELATIONS AND INTERLOCAL AGREEMENT

History:	Adopted: Revision Date(s): Formerly: KB

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JERRY A. SCARBOROUGH
Superintendent of Schools

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DISTRICT 5
LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Jesse Lovelace, Director of Transportation

THRU: Bill Brothers, Director of Human Resources
Vicki Music DePratter, Chief Financial Officer

DATE: April 13, 2015

RE: Agenda Item for April 28, 2015, Regular School Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of two school bus drivers and two attendants to transport ESE students attending Greenwood summer school in Hamilton County and Suwannee County Schools pending student participation.

BACKGROUND:

Positions for ESE summer school and out-of- county ESE program, requiring bus drivers and attendants, pending student participation.

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MEMORANDUM

TO: Jerry Scarborough, Superintendent of Schools

FROM: Bill Brothers, Director of Human Resources

THRU: Vickie Music DePratter, Chief Financial Officer

DATE: April 14, 2015

RE: April 28, 2015 Regular Meeting Agenda Item

RECOMMENDATION:

1. The Superintendent recommends approval of revisions to Form #7200-014, Facility Rental: User Agreement

BACKGROUND:

These form revisions were discussed in the Board workshop on April 14, 2015.

SUWANNEE COUNTY SCHOOL BOARD
Facility Rental: User Agreement

SECTION I: TO BE COMPLETED BY INDEMNITOR REQUESTING TO USE FACILITIES

Pursuant to School Board Policies, application is hereby made and permission requested for the temporary use of school facilities.

Name of Indemnitor: _____

Name of School: _____ Facility to be Used: _____

Date of Use: _____ Time of Use From: _____ To: _____

Purpose of Use: _____

Any Indemnitor or individual (hereinafter referred to as "Indemnitors") requesting to use school facilities or school property for any activity hereby agrees and acknowledges the following policy:

POLICY:

1. The SCSB shall be paid a deposit equal to the value on the Fee Schedule Work Sheet.
2. Indemnitors agree to provide proof of liability insurance coverage in at least the amount of $1,000,000 per occurrence.
3. The Indemnitor hereby releases, acquits and forever discharges the School Board of Suwannee County ("School Board"), its officers, agents and employees, of and from every claim, demand, cause of action or right of whatsoever nature or kind, for personal injuries, illness, disease or damage to property, arising from or associated with this agreement or the use of school facilities, equipment or property by the Indemnitor or any of its officers, agents, employees, contractors or students, sustained at any time in the future by the Indemnitor or any of its officers, agents, employees, contractors, or students. Further the Indemnitor agrees to defend, indemnify and hold the School Board, its officers, agents and employees harmless of and from every such claim, demand, cause of action or right of whatsoever nature or kind except as may result solely from the negligence of the School Board, its Officers, or employees. The Indemnitor, at its own cost, expense and risk, shall defend any legal proceedings that may be brought against the School Board on any claim or demand arising out of the use of the School Board's facilities, equipment or property and shall satisfy any judgment that may be rendered against the Board. The School Board shall notify the Indemnitor of the receipt of any such claim or demand. The Indemnitor agrees not to reassign or sublet the facilities, equipment or property requested herein or any part thereof for any other purpose than specified herein.
4. It is understood that no alterations to electrical systems, ancillary components or any part of the facilities will be made, and the Indemnitor will assume any personal liability and responsibility for damages incurred.
5. A walk through must be completed before and after rental by a site supervisor, or designee, noting any areas of concerns or damages.
   - All deposits will be submitted to the SCSB Finance Department and will be deposited. Upon final inspection a refund check will be mailed to the Indemnitor.
6. Fee Schedule's are based on a maximum of three (3) hours usage. Additional fees may be required should the event extend beyond three (3) hours.
7. For events requiring the services of a custodian, the Indemnitor is required to contract with a custodian who is an employee of the SCSB. This employee must be present prior to and through the close of the event and until his/her duties are complete.
8. If kitchen and/or dining facilities are rented then the Indemnitor must contract with one food service worker. This employee must be present prior to and through the close of the event and until his/her duties are complete.
   - All contracted employees shall be paid per fee schedule worksheet.
9. The use of alcohol/drugs or any illegal activities on SCSB property is strictly prohibited.
   - The use of tobacco products *In any form* in any district owned facility or property is prohibited.
10. The Principal or Administrator of the participating facility shall have the final recommending authority on any rental agreement.

Signature of Authorized Representative of Indemnitor: _____

Printed Name: _____ Title: _____ Date: _____

SECTION II: TO BE COMPLETED BY FACILITY ADMINISTRATOR / PRINCIPAL

A. _____ I recommend the above Indemnitor be authorized to use the facilities as requested.
_____ I do not recommend authorization to use the facilities as requested.

B. _____ Proof of liability insurance coverage attached ($1,000,000 minimum).
_____ No proof of liability insurance coverage. (Information regarding purchasing coverage may be obtained from Finance Office)

C. _____ Facility use fee of $_____ attached (please attach fee schedule worksheet).
_____ Facility use fee waiver recommended.

Signature of Facility Administrator / Principal: _____ Date: _____

Facilities use form(s) to Finance Dept. for liability coverage validation and final approval of use [Date]: _____

Signed by Chief Finance Officer: _____

SUWANNEE COUNTY SCHOOL BOARD

Facility Rental: User Agreement

FACILITY NAME: _____ **DATE OF USE:** _____

SCSB INITIAL UPON INITIAL INSPECTION	PLEASE MARK BOX FOR SPACE(S) RENTED		SCSB INITIAL UPON FINAL INSPECTION	SCSB RECOMMENDS RETURN OF DEPOSIT YES / NO
	AUDITORIUM			
	CAFETERIA			
	KITCHEN			
	DINING ROOM			
	CLASSROOM			
	ROOM #_____			
	ROOM #_____			
	ROOM #_____			
	ROOM #_____			
	ROOM #_____			
	CONFERENCE BUILDING			
	GYMNASIUM			
	LIBRARY			
	SPORTS FACILITIES			
	FOOTBALL STADIUM			
	OTHER SPORTS FIELDS			

Please use this space to comment on findings (attach supplemental page if needed):

Initial Inspection - Lessors Signature & Date: _____

Final Inspection - Lessors Signature & Date:

By Signing This Form You Hereby Acknowledge That The Statements Made Hereon Are Accurate:

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BOARD ATTORNEY

MEMORANDUM

TO: School Board Members

FROM: Dr. Bill Brothers, Director of Human Resources

THRU: Jerry A. Scarborough, Superintendent of Schools

DATE: April 15, 2015

RE: Agenda Item for April 28, 2015, Regular Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following personnel items for the 2015-2016 school year:

a. Unfreeze the following positions that were originally frozen on June 23, 2009:
   - Assistant Superintendent of Administration
   - Assistant Superintendent of Instruction

b. Freeze one Director position

BACKGROUND:

(Note: Superintendent Scarborough has submitted the following background information.)

When I took office as Superintendent of Schools in November 2008, the economy of our state and country was extremely depressed. It was very evident that the District needed to implement a reorganizational plan that reduced the number of administrators at the District Office.

At that time, we reduced the number of administrators from 15 to 11. We did this by combining the Director of Personnel with the Director of Human Resources; by combining the Director of ESE with the Director of Student Services; and by not filling the Assistant Superintendent of Administration and the Assistant Superintendent of Instruction positions. The Director of Administrative Services and the Director of ESE positions were frozen as well.

In our SACS/CASI Quality Assurance Review Team Report, dated December 7, 2011, Required Action #1 is as follows:

> Required Action – Clarify elements of a systems approach to student achievement and organizational effectiveness by identifying systemic instructional and operational practices and expectations and monitor for implementation; additionally, align District staff responsibilities with systemic priorities to ensure support and active engagement with school staff.
>
> Evidence – Schools in the District are granted autonomy in the majority of instructional and organizational decisions, resulting in a wide variety of programs, protocols, and expectations across the District with little alignment and continuity. Systems priorities for instruction and operation have not been identified. While District staff eagerly assist schools and teachers as requested, the variety of initiatives and practices in place prevent District staff from aligning efforts and resources for more effective and proactive support.
>
> Rationale – Establishing clearly defined District expectations that are implemented throughout the District will strengthen alignment of resources and support to ensure student success and organizational effectiveness.

Bottom line is that we do not have a systems approach to student achievement and organizational effectiveness. Therefore, I am recommending that we implement a reorganization of our District Office leadership. Attached is a copy of the organization chart that was in effect in December 2008 (dated December 1, 2008), the existing/current organization chart (dated November 18, 2014), and the proposed organization chart of our District Office to become effective with the 2015-2016 school year.

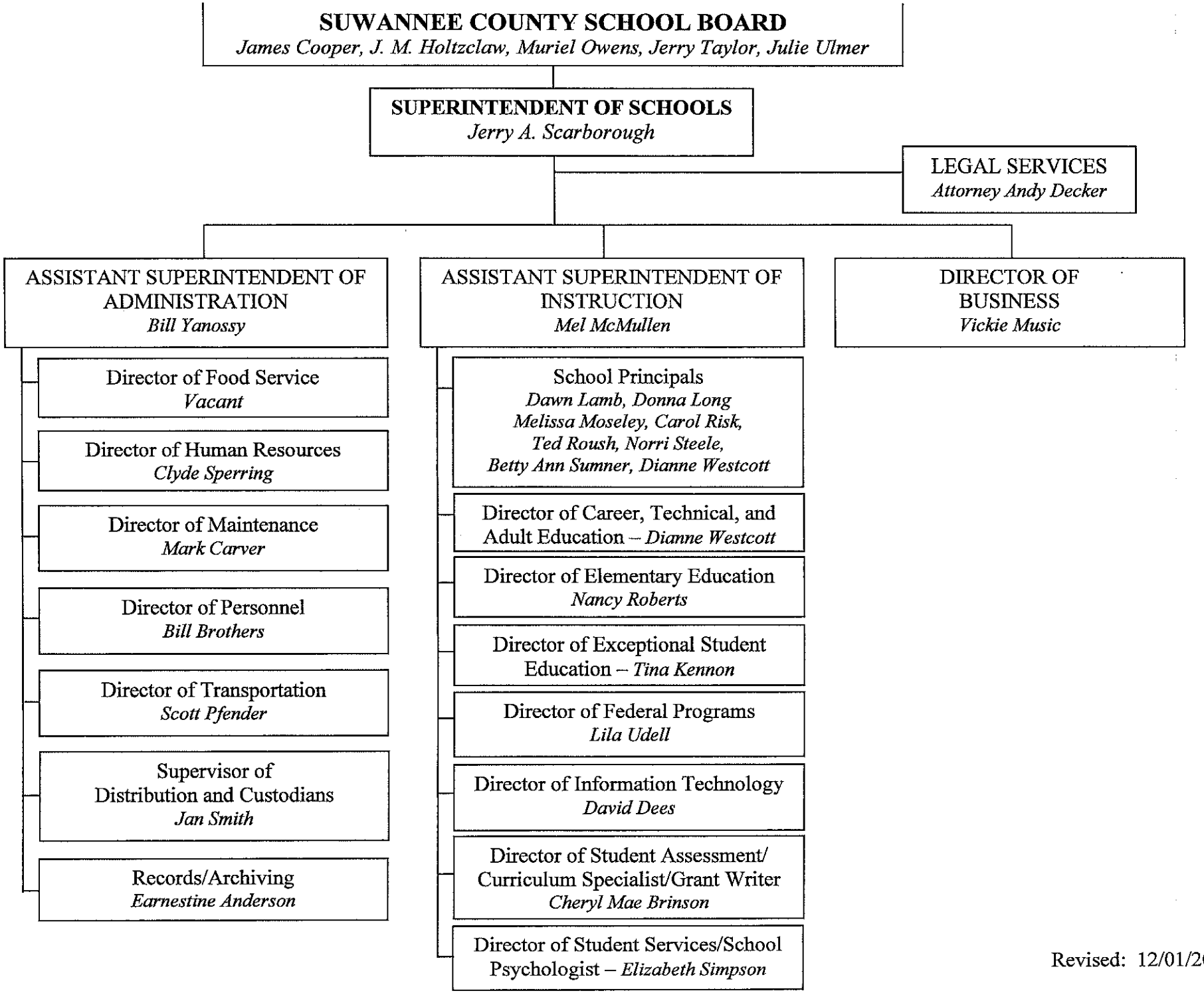
It is my belief at the present time that we need to fill the Assistant Superintendent of Administration and the Assistant Superintendent of Instruction positions. It is very important that you realize that we will also freeze one additional Director position, as well as the two current Director positions already frozen. The estimated cost to the District is $112,000. However, this is still a reduction of approximately $250,000 from the 2008-2009 school year. I will submit the department Director position that will be frozen at the May 26, 2015, Board meeting.

Other benefits of the proposed reorganization chart are as follows:

- Operational and business continuity plan
- Increased accountability
- More effective monitoring of programs and strategies
- Frees the Superintendent up to have more time to look at the big picture
- More effective alignment of resources

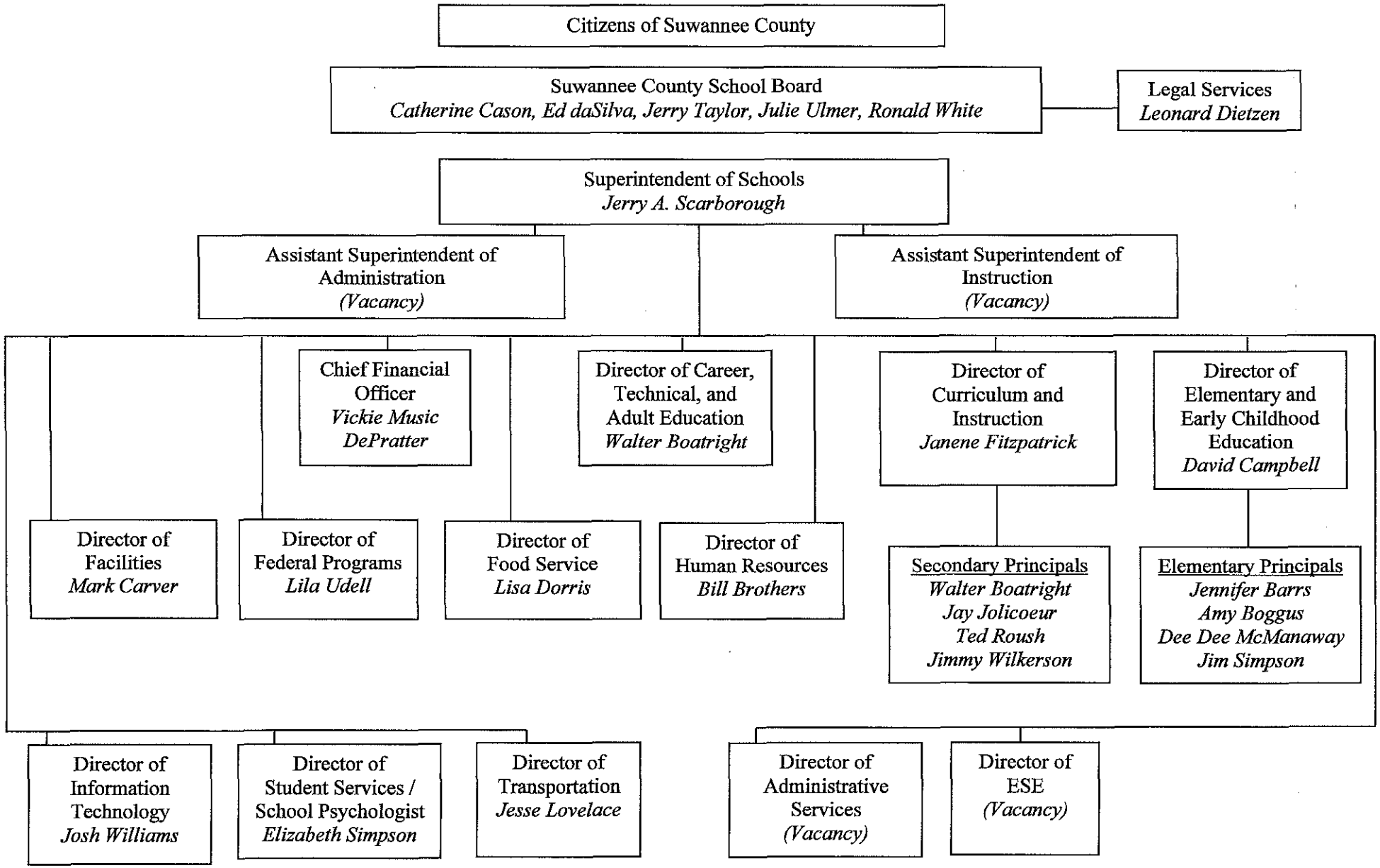
I hope each of you realize that we have worked diligently these last six years to provide an extremely conservative approach to how we deal with taxpayer dollars. The demands of our school system are forever increasing, and it is time that we provide additional leadership to assist in providing the quality of education that both you and I desire for our students.

JAS/BB/kl
Attachments



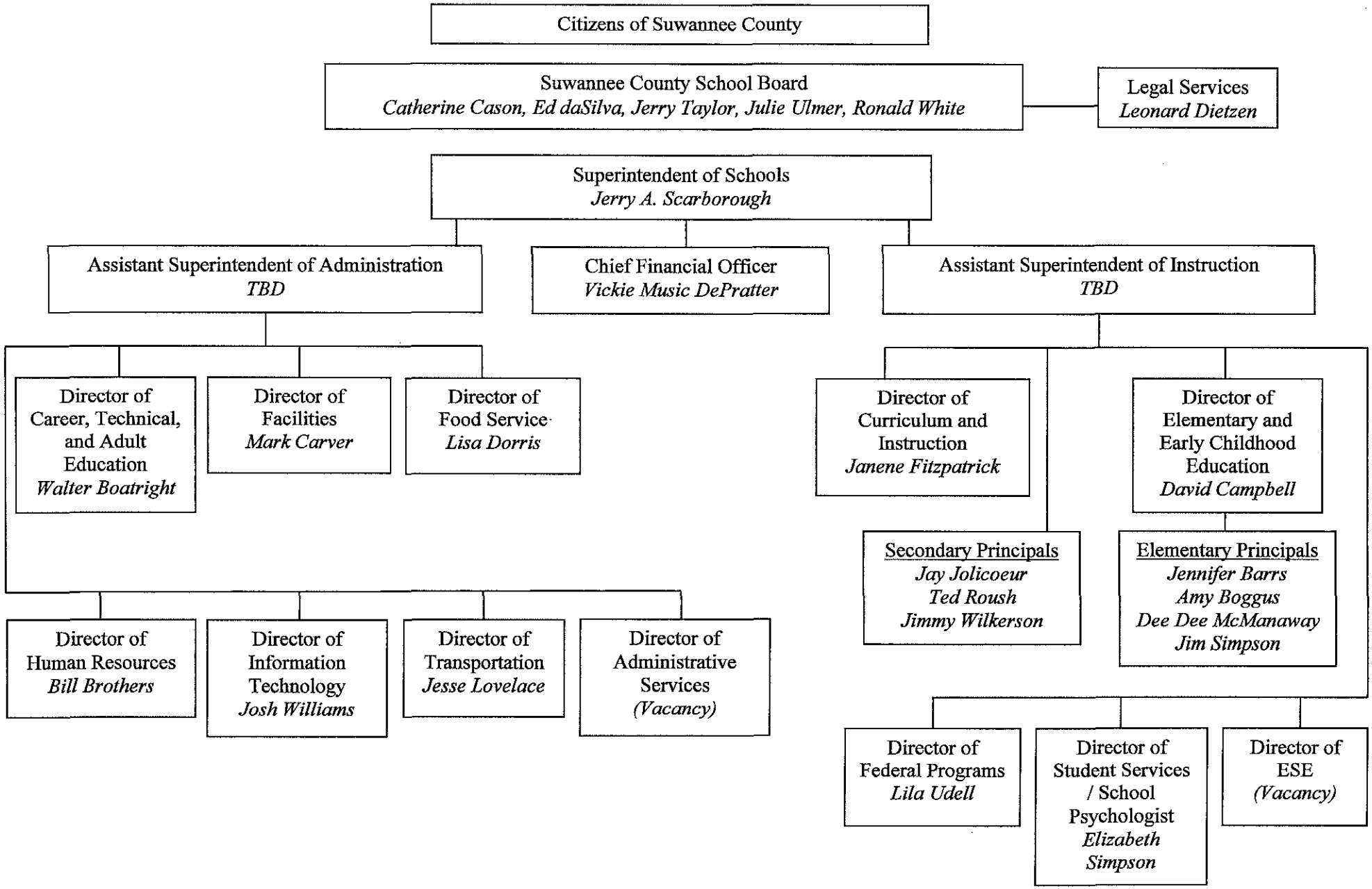
Revised: 12/01/2008

SUWANNEE DISTRICT SCHOOLS
ADMINISTRATIVE ORGANIZATION CHART



Effective: 11/18/2014

SUWANNEE DISTRICT SCHOOLS
ADMINISTRATIVE ORGANIZATION CHART



PROPOSED: 2015-2016 SCHOOL YEAR

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BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Bill Brothers, Director of Human Resources

THRU: Vickie Music DePratter, Chief Financial Officer
Elizabeth Simpson, Director of Student Services

DATE: April 13, 2015

RE: April 28, 2015 Regular Meeting Agenda Item

RECOMMENDATION:

Reclassify and upgrade one teacher position at Suwannee High School as *Guidance Counselor* (12 month), effective July 1, 2015.

BACKGROUND:

One guidance counselor position was recently transferred from Suwannee High School to provide additional support at Suwannee Primary School.

At that time, Suwannee High School had the most guidance resources, with four counselors and one testing coordinator (teacher), who had major responsibility for testing.

This agenda item will restore the previous number of counselors in the guidance department at Suwannee High School. The reclassification of this position would cost the district approximately $8,115.00 in annual salary and benefits at Step 3.

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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Bill Brothers, Director of Human Resources

DATE: April 13, 2015

RE: Personnel Changes List for April 28, 2015, Regular Meeting

RECOMMENDATION:

Pursuant to Section 1012.27 (1A) (1B), *Florida Statutes*, the Superintendent hereby submits the following written personnel recommendations. Approval of each is respectfully requested.

SUWANNEE COUNTY SCHOOL BOARD
Personnel Changes
April 28, 2015

TO: District School Board of Suwannee County
FROM: _____
Jerry A. Scarborough, Superintendent

Pursuant to Section 1012.27 (1A) (1B), Florida Statutes, I hereby submit the following written personnel recommendations. Approval of each is respectfully requested.

RETIREMENT: INSTRUCTIONAL:

District Office/Department of Curriculum and Instruction:
Lila Rissman, teacher (TSA), effective April 30, 2015

RESIGNATION: ADMINSTRATIVE:

Transportation Department:
Jesse Lovelace, Director of Transportation, effective April 24, 2015

RESIGNATIONS: INSTRUCTIONAL:

Suwannee Elementary School:
Patricia Oxendine, teacher, effective April 3, 2015

Suwannee High School:
Seth Stebbins, teacher, effective April 17, 2015

Suwannee Intermediate School:
Amon Rolerson, teacher, effective June 9, 2015

Suwannee Middle School:
Leah Mills, teacher, effective June 9, 2015

RESIGNATIONS: NON-INSTRUCTIONAL:

Suwannee Elementary School:
TaLesa Walker, paraprofessional, effective April 24, 2015

Suwannee High School:
Damon Walker, paraprofessional, effective April 24, 2015

RECOMMENDATIONS: INSTRUCTIONAL:

Branford High School:
Robert Phillips, teacher, effective April 13, 2015
REPLACES: Joe Eakins

Suwannee Elementary School:
Vicky Vaught, teacher – temporary, effective April 17, 2015
REPLACES: Patricia Oxendine

Suwannee High School:
Jenna Garrett, teacher 10 month - temporary effective
REPLACES: Adrienne Boyette
Trista Morales, teacher – temporary, effective April 22, 2015
REPLACES: Dominique Faison-Harris

Department of Federal Programs/SPS-Migrant:
Carolina Figueroa-Crooke, Teacher/TSA (ESOL Support Teacher) 11 month, effective May 1, 2015
REPLACES: Nita Mathis/Position Upgrade

District Wide/21st Century:
The following to work as paraprofessional or teacher in the 21st Century Program:

Shari Herron

LEAVE OF ABSENCE (FAMILY AND MEDICAL LEAVE - FMLA):

Suwannee-Hamilton Technical Center:
Joanne Kietur, instructor, effective March 27, 2015, using FMLA days as needed

Suwannee Middle School:
Tiffany Bellenger-Smith, guidance counselor, tentatively April 20 through June 22, 2015, using days as needed for insurance purposes

TERMINATION:

Branford High School:
Robert Phillips, teacher, effective April 16, 2015

MISCELLANEOUS:

District Office/Department of Curriculum and Instruction:
The following to work up to five (5) hours for Curriculum Mapping project:

Leslie Merry Vaster Fryer Melissa Cameron Emily Bass
Abigail Rodriguez

District Office/Department of Human Resources:
The following to teach Clinical Education Training:

Kelly Driggers Kelly Williams

Suwannee High School:
Seth Stebbins resigned as girls' weightlifting coach, boys' track coach, assistant football coach and assistant athletic director effective May 5, 2015

Suwannee Middle School:
Kayla Nicole Roper resigned as girls' soccer coach effective April 15, 2015

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Suwannee Elementary School:
Kay Glass, administrative secretary – temporary, effective April 8, 2015
REPLACES: Tammy Tomlinson

Suwannee Middle School:
Ashley Skelly, clerk-11 month, effective April 6, 2015
REPLACES: Leigh Fernald

Suwannee Primary School:
Rajan Maharajh, custodian-12month
REPLACES: Laura Henderson

Transportation Department:
Timothy Bennett, bus driver, effective March 16, 2015
REPLACES: Rose Immerfall
Robin Garrett, bus driver, effective March 16, 2015
REPLACES: Samantha Roundtree
Mary Mais, bus driver, effective March 16, 2015
REPLACES: Deborah Fletcher

LEAVE OF ABSENCE (PERSONAL):

Suwannee Elementary School:
Tammy Tomlinson, administrative secretary, March 30 through June 30, 2015, using days as needed for insurance purposes

End of List
2014-2015
School Year

Summer Term 2014-2015:

MISCELLANEOUS:

District Wide/Department of Curriculum and Instruction:

The following Teacher Support Colleagues (TSC)/TSA to work up to 20 hours to help with professional development, curriculum alignment and local assessments, salaries will be paid from the TIF/SEEC grant

Leigh Ashley Lundy Kelly Williams Keith Stavig

Recommendations 2015-2016 School Year

RECOMMENDATIONS: INSTRUCTIONAL:

District Office/Department of Student Services:
Abby Hill, School Psychologist – 11 month (Probationary)
REPLACES: Reginald Haygood

SUPPLEMENTARY:

NAME	POSITION	LOCATION	REPLACES
Richie Frye	JV Boys' Head Basketball Coach	BHS	P. Davis
Richie Frye	Var. Boys' Head Basketball Coach	BHS	P. Davis
Andrew Chapman	Athletic Director	SMS	D. Robinson

RECOMMENDATIONS
Renewals for the 2015-2016 school year

ADMINISTRATIVE (12 month appointments):

J. Walter Boatright, Jr., Director of Career and Technical Education
William L. Brothers, Director of Human Resources
David Campbell, Director of Elementary and Early Childhood Education
Mark Carver, Director of Facilities
Lisa Dorris, Director of Food Service
Janene Fitzpatrick, Director of Curriculum and Instruction
Vickie Music-DePratter, Chief Financial Officer
Elizabeth Simpson, Director of Student Services/School Psychologist
Lila G. Udell, Director of Federal Programs
Joshua Williams, Director of Information Technology

RECOMMENDATIONS: Instructional:

CONTRACT RECOMMENDATIONS:
Contract Status for 2015-2016 school year:

ANNUAL CONTRACTS:

District Office/Student Services:	Term
Deanna Zastrow	11
Dee Dee Cathcart	10
Stacie Swartz	10

Branford Elementary School:	
Betsylynn Branche	10
Amanda Clark	10
Jacqueline Darrow	10

Tina Hayes	10
Mandi Howard	10
Monica Jackson	10
Stephanie Knighton	10
Charlena Lori Land	10
Susan Mackin	10
Kate O'Quinn	10
Jessica Wagner	10
Margaret Williams	10

Branford High School:

Tyler Branche	10
Tim Clark	10
Perry Davis	10
Cynthia Frye	10
Roy Harden	12
Jennifer Holtzclaw	10
Vanessa Leffler	10
Carl Manna	10
Tammy Neil	10
Fred O'Quinn	10
Emilee Rains	10
William Rains	10
Sergio Rodriguez	10
Elaine Sauerman	10
Melissa Ware	10
William Scott Ware	10

Suwannee Elementary School:

Brian Branche	10
Marissa Bricker	10
Alessandra Camejo	10
Brock Canaday	10
Melissa Davis	10
Laurie Dunham	10
Melody Handley	10
Skylar Phillips	10
Rebecca Reaves	10
Danielle Gay	10
Patrick Jernigan	10
Susan Ratliff	10

Frances C. Redish	10
Jennifer Richer	10
Deborah Rivera	10
Elisha Snipes	10
Priscilla Woodard	10

Suwannee High School:

T. Hunter Abercrombie	12
Douglas Aukerman	12
Emily Bass	10
Kary Black	10
Isaac E. Chandler	10
Alexander Gonzalez	10
Malcolm Hines	10
Joshua Jacobson	10
Debra Land	10
Stephen D. Morgan	10
Melanie Roberts	10
James Rodgers	12
Lorena Urban	10

Suwannee-Hamilton Technical Center:

Mona Kelly	10
Catherine Maxwell	10
Patricia Sullivan	10

Suwannee Intermediate School:

Denise Baldwin	10
William C. Bonds	10
Krystal Cundiff	10
Pamela Hendricks	10
Dana Lashley	11
Lisa Pennington	10
Karri Strong-Mercer	10
Janice Diaz-Reyes	10
Jennifer Stevens	10
Violet Tipton	10

Suwannee Middle School:

Melva Jackson-Batts	10
Tammy Bradow	10
Kate Bromley	10

Mary Check-Cason	10
Andrew Chapman	10
Cara Disken	10
Meri Harrell	10
Brantley Helvenston	10
Celia Hodge	10
Sarah Jacobson	10
Rayanna Johnson	10
Toni Sherrell	10
Daniel Skelly	10
Melinda Tice	10
Mirian Venero	10
Mary Ward	10
Collene Welsh	10
Rowena West	10

Suwannee Primary School:

Melissa Bozeman	10
Ashley Bronson	10
Carolina Figueroa-Crooke	11
AnnMarie Croucher	10
Rosa Davis	10
Jennifer Gregory	10
Cristina Harrington	10
Pamela Hastings	10
Heather Holt	10
Lana Lane	10
Sarah Musgrove	10
Danielle Ovando	10
Elecxia Reed	10
Hannah Johnson	10
Romona Jordan	10
Brittany Broughton	10
Amber Russell	10

Professional Service Contract (Renewal):

District Office:

Susan R. Bass	12
Patricia E. Brantley	11
Alicia Poole	12

Kecia F. Robinson	12
Virginia L. Weaver	11

District Wide:

Toni L. Greenberg	11
Ashley S. Lundy	10
Keith Stavig	10
Kelly Williams	10

Branford Elementary School:

Linda Michelle Aderholt	10
Amy Allen	10
Gary Allan Barrs	10
Bethany Byrd	10
Shirley D. Campbell	10
Kimberly D. Cannon	10
Teresa Conger	10
Sandra Delay	10
Melissa Holtzclaw	10
Amanda R. Johnson	10
Elizabeth K. Johnston	10
Juettie L. Kelley	10
Julie Klecka	10
Vera L. Knighton	10
Candice Land	10
Pamela D. Nettles	10
Denah F. Phillips	10
Kimberly Procko	10
Lindsey Ramsey	10
Tina Roush	10
Wynette L. Sumner	10
Lindsey Thomas	10
Cloria J. Williams	10
Jennifer Winnette	10

Branford High School:

Dannelle Bradow	10
Darryl S. Cannon	10
Pamela Cassube	10
Julianna H. Dees	10
Dawn Eakins	11

Vaster J. Fryar	10
Peggy P. Frye	10
Angela Hill	10
Karen Y. Koon	10
Nancy Nielsen	10
Stefani M. Santos	10
Janet Denise Stewart	10
Daniel Taylor	10
Nina S. Tuttle	10
Linda S. Whitley	10
Kenneth J. Wingate	10

Suwannee Elementary School:

Evelyn Arnold	10
Melinda Berry	10
Jennifer Bonds	10
Rebecca L. Carter	10
Victoria S. Carter	10
Robyne Edwards	10
Rhonda L. Furry	10
Lisa W. Gray	10
William Harris	10
Tracy Henderson	10
Kimberly Hudson	10
Amanda D. Hurst	10
Connie N. Leavitt	10
Marjerian Lewis	10
Pamela K. Lewis	10
Mindy Meeks	10
Sylvia Lovett-Netter	11
Joyce D. McIntosh	10
Melissa N. McKire	10
Holly McMillan	10
Tamara Michal	10
Candance B. Plymel	10
Laura Katherine Roberts	10
Michelle Robertson	10
Rowna Valin	10
Amy Williams	10
Tamara Williams	10

Suwannee-Hamilton Technical Center:

Eric Derwin Bass	10
Vickie Clayton	10
Theresa Gill	10
Robert Makela	10
Pamela A. Poole	10
Joseph Ragan	10
Thomas E. Shea	10
Kimberly M. Thomas	10

Suwannee High School:

Sid E. Allen	10
Harrison W. Ambrose	10
Nancy Aul	10
Michael Bresk	10
Rhoda De Broughton	10
Tamara Burt	10
Kenneth Campbell	10
Matthew Campbell	10
Leslie Merry-Cochrane	10
Bonita M. Cook	10
Gary Croxton	10
Darrell Curls	10
Benita Diggs	10
Terry Fillyaw	10
Stacey Gindlesperger	11
Ronald H. Gray, III	10
Traci H. Green	10
Leah Harrell	12
Amy C. Hendry	10
Cindi Hiers	11
Julie Hocutt	10
Sandra Y. Hurst	10
Annette Kinsey	10
Audrey L. Marshall	10
Tammie McKay	10
Paula McMillan	10
Vanessa B. Menhennett	10
Terry B. Mills	10
Violet Noyes	10
Michael W. Pate	10

Mabel L. Peters	10
Abigail Rodriguez	10
Eric A. Rodriguez	10
James Sellers	10
Becky Skipper	10
Roger L. Sumner	10
Neena M. Brown-Thomas	10
Kimberly Tuvell	10
Candyce Vickers	10
Kelly Waters	12
Cindy Wiggins	10
Vernon Wiggins	10
Karen K. Williams	11
Pamela P. Williams	10
James M. Wilson	10
Melissa J. Woodrum	10
Damon L. Wooley	10

Suwannee Intermediate School:

Marcia Boatright	10
Debra R. Brown	10
Robbin M. Chapman	10
Kristy D. Chauncey	10
Shannon W. Chauncey	10
Leigh Ann Fountain	10
April Frye	10
Natalie Haney	10
H. Wayne Hutchison	10
Traci Knighton	10
Lynn Lawrence	10
Catherine Nicely	10
Lynda B. Owens	10
Elizabeth Parris	10
Darlene Rice	10
Susan Roush	10
Susan Schicker	10
Theda Severance	10
Adrienne Taylor	10
Kimberly Warren	10
Sandra Winburn	10
Katherine K.Wood	10

Ashlee A. Wooley	10

Suwannee Middle School:

Tiffany Bellenger-Smith	11
Alan R. Bonds	10
Robyn Bonds	10
Tammy R. Butts	10
Jennifer Byrd	10
Melissa Cameron	10
Jennifer Campbell	10
Heather Carr	10
Annette B. Chauncey	10
Jenny Clark	10
Jean Eckhoff	10
Lesley D. Fry	10
Stephanie Gray	10
Jimmie G. Green	10
Hetti J. Harry	10
Misty Shawn Herring	11
Angela D. Hester	10
Angela Hicks	10
Deanna Horton	10
Nicole Jackson	10
Jeffrey Johnson	10
Linard Johnson	10
William McCullers, Jr.	10
Kenneth A. Michal	10
Rebecca L. Monroe	10
Kaffa Owens	10
Carmen Reyes	10
Stephanie B. Sampson	10
Brad N. Scarborough	10
Canary S. Stephens	10
Michelle Thompson	10

Suwannee Primary School:

Georgette H. Allbritton	10
Lauren Belcher	10
Jennifer Bonds	10
Stacey B. Skierski	10
Daniel A. Crews	10

Rhoda J. Crews	10
Cindy Crowell	10
Shannon M. Daniel	10
Kelly Driggers	10
Windy Gamble	10
Staci Greaves	10
April Greene	10
Kimberly Harris	10
William Harris	10
Heidi O. Hunter	10
Jessica M. Johnson	10
Susann Johnson	10
Christina McCullers	10
Janell Miracle	10
Debbie D. Mixon	10
Terrance C. Mixon	10
Kimberly M. Mott	10
Vickie Pagliai	10
Karen L. Patten	12
Georgette M. Ragan	10
Mandy F. Ramsey	10
Shannon Roberts	10
Marilyn Salsberry	10
Nancy Sue Seale	10
Michele Turman	10
Jennifer L. Wooley	10

CONTINUING CONTRACT
(presented for information only)

Branford Elementary School:

Debra Hatch	10

Suwannee Elementary School:

Veronica B. Daquila	10

Suwannee-Hamilton Technical Center:

Kathy Smith	11

Suwannee High School:

Randall W. Ethridge	10

David E. Laxton	10
Marilyn A. Roberts	10

Suwannee Middle School:

Melissa A. Brinson	10
Cecil Ann Ethridge	10
Daniel W. Robinson	10

End of List
2015-2016
School Year