SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
February 9, 2016

AGENDA

Call to Order – Immediately following the Workshop

The Superintendent recommends approval to adopt the agenda.

Chief Financial Officer – Vickie DePratter:

1. Discussion and possible action regarding the Fringe Benefits Committee's recommendation for renewal of employee health insurance plans for the period May 1, 2016 – April 30, 2017. (A copy of the renewal is available for review in the office of the Chief Financial Officer.) **(pg. 3)**

2. The Superintendent recommends approval of the following Request for Qualifications (RFQ):

#15-205	Enter into negotiations with CRA Architects, the first ranked qualified firm, for architectural services. In the event an agreement cannot be successfully negotiated, approval is requested to enter into negotiations with the second ranked qualified firm, Architects in Association Rood, Zwick & Kerr, Inc. **(pgs. 4-6)**
#15-206	Enter into negotiations with CRA Architects for architectural services (minor projects) **(pgs. 7-8)**
#15-207	Enter into negotiations with North Florida Professional Services, Inc. for civil and mechanical engineering services **(pgs. 9-11)**
#15-207	Enter into negotiations with H2Engineering, Inc. for mechanical and electrical engineering services **(pgs. 12-14)**

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Director of Career, Technical, and Adult Education – Walter Boatright:

3. The Superintendent recommends approval of the following contracts/agreements for the 2015-2016 school year: (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

   #2016-118 Associated Health Education Affiliation Agreement between the Department of Veterans Affairs (VA) Malcom Randall VA Medical Center, Gainesville, Florida and Suwannee County School Board for RIVEROAK Technical College Pharmacy Technician Program (*Renewal*) **(pgs. 15-19)**

   #2016-119 Associated Health Education Affiliation Agreement between the Department of Veterans Affairs (VA) North Florida/South Georgia Veterans Health System and Suwannee County School Board for RIVEROAK Technical College Surgical Technology Program (*New*) **(pgs. 20-24)**

Director of Human Resources – Dr. Bill Brothers:

4. Personnel Changes List (*A copy will be provided at the Board meeting.*) **(pg. 25)**

Adjourn

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Superintendent of Schools

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RONALD WHITE
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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry Scarborough, Superintendent of Schools

FROM: Vickie Music DePratter, Chief Financial Officer

DATE: January 25, 2016

RE: Agenda Item for February 9, 2016, Special Meeting

RECOMMENDATION:

The Superintendent presents information for discussion and possible action regarding the Fringe Benefits Committee recommendation for renewal of employee health insurance plans for the period May 1, 2016 - April 30, 2017. (A copy of the renewal is available for review in the office of the Chief Financial Officer.)

BACKGROUND:

The fringe benefits committee has reviewed and evaluated the health insurance renewal for plan year May 1, 2016 – April 30, 2017. It is the unanimous recommendation of the committee that this renewal be approved.

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BOARD ATTORNEY

MEMORANDUM

TO: Jerry Scarborough, Superintendent of Schools

FROM: Vickie Music DePratter, Chief Financial Officer

THRU: Ted Roush, Assistant Superintendent of Administration
Mark A. Carver, Director of Facilities

DATE: January 25, 2016

RE: Agenda Item for February 9, 2016, Special Meeting

RECOMMENDATION:

The Superintendent recommends approval to enter into negotiations with CRA Architects, the first ranked qualified firm, in response to RFQ #15-205 for architectural services. In the event an agreement cannot be successfully negotiated, approval is requested to enter into negotiations with the second ranked qualified firm, Architects in Association Rood, Zwick & Kerr, Inc.

BACKGROUND:

The District approved advertising for professional architectural services for design, plans and specifications for the remodeling of property located at 305 Pinewood Drive, Live Oak, FL, formerly known as Radio Shack, to address recommendations in the Plant Survey of the needs at RIVEROAK Technical College as approved in the Facilities Five Year Work Plan, Educational Plant Survey or on a future (SPOT) Educational Plant Survey.

Responses were received from three firms. CRA Architects ranked first among the three submittals as per the attached ranking sheet. Architects in Association Rood, Zwick & Kerr, Inc., ranked second among the submittals.

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ARCHITECTURAL SERVICES RFQ NO. 15-205

Vendor	Architects in Association Rood, Zwick & Kerr, Inc.	Skinner Vignola McLean, Inc.	CRA Architects	
Approach to Project	10	10	10	
Professional Qualifications	10	10	10	
Past Performance	10	9	10	
Current/Near Future Workload	10	10	10	
Licensing per Florida Statutes	10	10	10	
Additional Supporting Information	8	10	10	
Conflict of Interest	10	10	10	
Location	8	10	10	
Years of Educational Experience	10	7	10	
Total Points	88	86	90	
Contact:	John C. Zwick, Architect, LEED AP	James M. Vignola, AIA LEED AP BD+C	William D. Rutherford, AIA	
Address:	600 Florida Avenue, Suite 202	1628 NW 6th Street	2027 Thomasville Road	
	Cocoa, Florida 32922	Gainesville, Florida 32609	Tallahassee, Florida 32308	
Phone:	321-631-8039	352-378-4400	850-385-6153	
Fax:	321-639-6872	352-377-5378	850-386-8420	
License No:	AAC001568	AA3478	AAC000297	
E-mail Address:		jim@svmarchitects.com	sweeks@clemons-rutherford.com	

Committee Recommendation **#1 CRA Architects**
#2 RZK Architectcts

Committee Signitures

Vickie Music DePratter

Ted Roush

Mark Carver

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BOARD ATTORNEY

MEMORANDUM

TO: Jerry Scarborough, Superintendent of Schools

FROM: Vickie Music DePratter, Chief Financial Officer

THRU: Ted Roush, Assistant Superintendent of Administration
Mark A. Carver, Director of Facilities

DATE: January 25, 2016

RE: Agenda Item for February 9, 2016, Special Meeting

RECOMMENDATION:

The Superintendent recommends approval to enter into negotiations with CRA Architects in response to RFQ #15-206 for architectural services (minor projects).

BACKGROUND:

The District approved advertising for professional architectural services for design, plans and specifications of minor projects deemed relevant during the next three (3) years and approved in the Facilities Five Year Work Plan, Educational Plant Survey or on a future (SPOT) Educational Plant Survey. Projects currently consist of: *Project 1)* Remodel Science Technology Building 11at Branford High School to create additional classrooms; *Project 2)* Remodel entrances to Branford Elementary School and Suwannee Elementary School.

Responses were received from five firms. CRA Architects ranked first among the five submittals as per the attached ranking sheet.

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ARCHITECTURAL SERVICES RFQ NO. 15-206

Vendor	Architects in Association Rood, Zwick & Kerr, Inc.	Skinner Vignola McLean, Inc.	CRA Architects	Barnett Fronczak Barlowe Architects	GLE Associates, Inc
Approach to Project	10	10	10	10	10
Professional Qualifications	10	10	10	10	10
Past Performance	10	9	10	10	7
Current/Near Future Workload	10	10	10	10	10
Licensing per Florida Statutes	10	10	10	10	10
Additional Supporting Information	8	10	10	10	9
Conflict of Interest	10	10	10	10	10
Location	8	10	10	10	10
Years of Educational Experience	10	7	10	9	8
Total Points	88	86	90	89	84
Contact:	John C. Zwick, Architect, LEED AP	James M. Vignola, AIA LEED AP BD+C	William D. Rutherford, AIA	Terrence M. Johnson, AIA, LEED AP	Robert B. Greene, PE, PG, CIH, LEED AP & Alberto Portela, Jr., AIA, NCARB, LEED AP
Address:	600 Florida Avenue, Suite 202	1628 NW 6th Street	2027 Thomasville Road	225 SouthAdams Street	2228 NW 40th Terrace, Suite 205
	Cocoa, Florida 32922	Gainesville, Florida 32609	Tallahassee, Florida 32308	Tallahassee, Florida 32301	Gainesville, Florida 32605
Phone:	321-631-8039	352-378-4400	850-385-6153	850-224-6301	352-335-6648
Fax:	321-639-6872	352-377-5378	850-386-8420	850-561-6978	
License No:	AAC001568	AA3478	AAC000297	AA P000382	AA0002369
E-mail Address:		jim@svmarchitects.com	sweeks@clemons-rutherford.com		

Committee Recomendation **#1 CRA Architects**
#2 Barnett Fronczak Barlowe Architects

Committee Signatures

Vickie Music DePratter

Ted Roush

Mark Carver

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BOARD ATTORNEY

MEMORANDUM

TO: Jerry Scarborough, Superintendent of Schools

FROM: Vickie Music DePratter, Chief Financial Officer

THRU: Ted Roush, Assistant Superintendent of Administration
Mark A. Carver, Director of Facilities

DATE: January 25, 2016

RE: Agenda Item for February 9, 2016, Special Meeting

RECOMMENDATION:

The Superintendent recommends approval to enter into negotiations with North Florida Professional Services, Inc., in response to RFQ #15-207 for civil and mechanical engineering services.

BACKGROUND:

The District approved advertising for engineering services for design, plans and specifications of minor projects deemed relevant during the next three (3) years and approved in the Facilities Five Year Work Plan, Educational Plant Survey or on a future (SPOT) Educational Plant Survey. The Engineering firm selected will be expected to design various MEP projects and also work with the design professional on projects that currently consist of: *Project 1)* Remodeling of the former Radio Shack (Johnson Property) building to address the recommendations in the Plant Survey of the needs at RIVEROAK Technical College; *Project 2)* Remodel Science Technology Building 11 at Branford High School to create

additional classrooms; *Project 3*) Remodel entrances to Branford Elementary School and Suwannee Elementary School.

Responses were received from two firms. North Florida Professional Services ranked second among the two submittals as per the attached ranking sheet. However, the scope of the submittal focused on civil services.

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES RFQ NO. 15-207

Vendor	H2Engineering, Inc.	North Florida Professional Services, Inc.		
Approach to Project	10	10		
Professional Qualifications	9	9		
Past Performance	9	9		
Current/Near Future Workload	10	10		
Licensing per Florida Statutes	10	10		
Additional Supporting Information	10	9		
Conflict of Interest	10	10		
Location	9	10		
Years of Educational Experience	10	8		
Total Points	87	85		
	Mechanical/Electrical	Civil and Mechanical		
Contact:	Matthew T Scaringe, P.E., LEEP AP BD+C, CxA	Greg Bailey, PE		
Address:	114 East 5th Avenue	P.O. BOX 3823		
	Tallahassee, Florida 32303	Lake City, Florida 32056		
Phone:	850-224-7922	386-752-4675		
Fax:	850-224-5876			
License No:	2485	29011		
E-mail Address:		jim@svmarchitects.com		

Reccomendation of Both **H2 Engineering,Inc**
NFPS Inc

Committee Signatures

Vickie Music DePratter

Ted Roush

Mark Carver

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BOARD ATTORNEY

MEMORANDUM

TO: Jerry Scarborough, Superintendent of Schools

FROM: Vickie Music DePratter, Chief Financial Officer

THRU: Ted Roush, Assistant Superintendent of Administration
Mark A. Carver, Director of Facilities

DATE: January 25, 2016

RE: Agenda Item for February 9, 2016, Special Meeting

RECOMMENDATION:

The Superintendent recommends approval to enter into negotiations with H2Engineering, Inc. in response to RFQ #15-207 for mechanical and electrical engineering services.

BACKGROUND:

The District approved advertising for engineering services for design, plans and specifications of minor projects deemed relevant during the next three (3) years and approved in the Facilities Five Year Work Plan, Educational Plant Survey or on a future (SPOT) Educational Plant Survey. The Engineering firm selected will be expected to design various MEP projects and also work with the design professional on projects that currently consist of: *Project 1)* Remodeling of the former Radio Shack (Johnson Property) building to address the recommendations in the Plant Survey of the needs at RIVEROAK Technical College; *Project 2)* Remodel Science Technology Building 11 at Branford High School to create

additional classrooms; *Project 3*) Remodel entrances to Branford Elementary School and Suwannee Elementary School.

Responses were received from two firms. H2Engineering, Inc. ranked first among the two submittals as per the attached ranking sheet. However, the scope of the submittal focused on mechanical and electrical services.

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES RFQ NO. 15-207

Vendor	HZEngineering, Inc.	North Florida Professional Services, Inc.		
Approach to Project	10	10		
Professional Qualifications	9	9		
Past Performance	9	9		
Current/Near Future Workload	10	10		
Licensing per Florida Statutes	10	10		
Additional Supporting Information	10	9		
Conflict of Interest	10	10		
Location	9	10		
Years of Educational Experience	10	8		
Total Points	87	85		
	Mechanical/Electrical	Civil and Mechanical		
Contact:	Matthew T Scaringe, P.E., LEEP AP BD+C, CxA	Greg Bailey, PE		
Address:	114 East 5th Avenue	P.O. BOX 3823		
	Tallahassee, Florida 32303	Lake City, Florida 32056		
Phone:	850-224-7922	386-752-4675		
Fax:	850-224-5876			
License No:	2485	29011		
E-mail Address:		jim@svmarchitects.com		

Reccomendation of Both **H2 Engineering,Inc**
NFPS Inc

Committee Signatures

Vickie Music DePratter

Ted Roush

Mark Carver

RIVEROAK
TECHNICAL COLLEGE

415 SW Pinewood Drive | Live Oak, Florida 32064 | P 386-647-4200 | F 386-364-4698

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Walter Boatright, Jr., Principal, RIVEROAK Technical College

THRU: Vickie Music DePratter, Chief Financial Officer
Ted Roush, Assistant Superintendent for Administration

DATE: January 28, 2016

RE: Agenda Items for February 9, 2016, Special Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following contract/agreement:
RENEWAL

#2016-118 Department of Veterans Affairs (VA) – Pharmacy Technician

BACKGROUND:

The above listed agreement will provide clinical observations and training for students enrolled in the Pharmacy Technician Program at RIVEROAK Technical College.

ASSOCIATED HEALTH EDUCATION AFFILIATION AGREEMENT BETWEEN THE DEPARTMENT OF VETERANS AFFAIRS (VA) AND AN EDUCATIONAL PROGRAM

Use when trainees are enrolled in an educational program approved by an accrediting body recognized by the U.S. Department of Education or by the Council for Higher Education Accreditation (CHEA)

VISN 8

VA NETWORK

Malcom Randall VA Medical Center, Gainesville, FL

VA MEDICAL CARE FACILITY (including city and state)

Suwannee County School Board for RIVEROAK Technical College, Live Oak, FL

NAME OF EDUCATIONAL INSTITUTION (including city and state)

Pharmacy Technician

PROGRAM/DISCIPLINE AND DEGREE(S)

This agreement, when duly executed and approved by the Department of Veterans Affairs (VA), establishes an affiliation between VA, its Veterans Integrated Service Networks, the listed VA facility or facilities, and the listed educational program for the academic purposes of enhanced patient care, education, and research. VA and the affiliated educational institution have a shared responsibility for the academic enterprise. Ultimate responsibility for the control and operation of VA facilities and programs rests with VA. Ultimate responsibility for academic education rests with the affiliated institution. Additional responsibilities are delineated below.

TERMS OF AGREEMENT

Ultimate responsibility for the control and operation of VA facilities and programs rests with VA. Ultimate responsibility for academic education rests with the participating institutions. Through this agreement, a partnership is created to enable enhanced patient care, education, and research.

The participating institutions and VA comply with Title VI of the Civil Rights Act of 1964, section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Public Law 104-91, and the Age Discrimination Act of 1975, and all related regulations, and assures that they do not, and will not, discriminate against any person on the basis of race, color, sex, disability, or age under any program or activity receiving federal financial assistance.

Nothing in this agreement is intended to be contrary to state or federal laws. In the event of conflict between terms of this agreement and any applicable state or federal law, that state or federal law will supersede the terms of this agreement. In the event of conflict between state and federal law, federal law will govern.

Faculty members and trainees of the sponsoring institutions, when at VA health care facilities or on VA assignment at offsite facilities and while furnishing professional services covered by this agreement, will have personal liability protection by the provisions of the Federal Employees Liability Reform and Tort Compensation Act, 28 U.S.C. 2679 (b)-(d).

RESPONSIBILITIES

1. **The affiliated educational institution has the following responsibilities:**

A. Operate, manage, and assume overall educational responsibilities for the educational program and maintain accreditation by an agency that is recognized by the U.S. Department of Education or by the Council for Higher Education Accreditation (CHEA).

B. Enable faculty appointments for VA staff.

C. Select trainees that meet qualifications as agreed upon by the school and VA.

D. Evaluate the trainee's performance and conduct in mutual consultation with VA staff and according to the guidelines outlined in the approved curriculum and accepted standards.

E. Develop educational program letters of agreement for each VA health care facility that provides a trainee with educational experience at VA. These agreements must identify faculty, including VA employees, who will teach, supervise, and evaluate trainee performance; outline educational objectives; specify periods and clinical area of assignments.

2. **VA has the following responsibilities:**

A. Operate and manage the VA facility and maintain accreditation by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) and other accrediting entities.

B. Appoint qualified health care professionals, as appropriate, as full-time or part-time staff of the facility, which will provide supervision of trainees and provide veteran patient care.

C. Participate with the affiliated school in the academic programs of education and research, provide an appropriate learning environment, and supply sufficient resources for appropriate conduct of such programs.

D. Establish minimal qualifications for trainees coming to VA for academic programs.

E. Evaluate the trainee's performance and conduct in mutual consultation with the program director and according to the guidelines outlined in the approved curriculum and accepted standards.

F. Orient trainees and faculty to the VA facility and inform them that they are subject to VA rules and regulations while in a VA facility.

G. Dismiss any trainee from VA assignment in accordance with VA Handbook 5021, Part VI, Paragraph 15 or Paragraph 18, whichever paragraph applies.

H. Ensure that all trainees who will be assigned to VA receive appropriate VA appointments.

I. Assure that staff with appropriate credentials will supervise trainees.

J. Encourage faculty appointments at the sponsoring institution for VA staff.

K. Appoint VA staff and appropriate school program faculty to the VA Partnership Council and its subcommittees. School program faculty will be chosen based on the extent of involvement in the VA training program and geographic proximity to the VA facility.

L. Conduct periodic reviews of academic programs and policies according to VA policies.

TERMINATION OF AFFILIATION AGREEMENT

This affiliation agreement is in force until further notice and supersedes any previous affiliation agreement. It may be terminated in writing at any time by mutual consent with due consideration of patient care and educational commitments, or by written notice by either party 6 months in advance of the next training experience.

ASSOCIATED HEALTH SIGNATURE PAGE

Signature of Dean or Equivalent Responsible Official for the Educational Institution or Program

Date of Signature

Jerry A. Scarborough

Typed Name of Individual Signing Above

Chairperson, Suwannee County School Board

Superintendent of Schools

Typed Title of Individual Signing Above

"Approved as to Form and Sufficiency
BY
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

Signature of Responsible VA Official for Educational Program

Date of Signature

Laura C. Smoot, PharmD

Typed Name of Individual Signing Above

Pharmacy Education Coordinator

Typed Title of Individual Signing Above

Signature of VA Designated Education Official

Date of Signature

L. Chad Hood, MD

Typed Name of Individual Signing Above

Assoc. Chief of Staff - Education, NF/SG VHS

Typed Title of Individual Signing Above

Signature of Director or Equivalent Responsible Official for VA Healthcare Facility

Date of Signature

Nancy Reissener

Typed Name of Individual Signing Above

Acting Director, NF/SG VHS

Typed Title of Individual Signing Above

Signature of VISN Director or Designee for Department of Veterans Affairs

Date of Signature

Thomas Wisnieski, MPA, FACHE

Typed Name of Individual Signing Above

Acting Network Director, VISN 8

Typed Title of Individual Signing Above

RIVEROAK
TECHNICAL COLLEGE

415 SW Pinewood Drive | Live Oak, Florida 32064 | P 386-647-4200 | F 386-364-4698

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Walter Boatright, Jr., Principal, RIVEROAK Technical College

THRU: Vickie Music DePratter, Chief Financial Officer
Ted Roush, Assistant Superintendent for Administration

DATE: January 28, 2016

RE: Agenda Items for February 9, 2016, Special Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following contract/agreement: NEW

#2016-119 Department of Veterans Affairs (VA) – Surgical Technology

BACKGROUND:

The above listed agreement will provide clinical observations and training for students enrolled in the Surgical Technology Program at RIVEROAK Technical College.

ASSOCIATED HEALTH EDUCATION AFFILIATION AGREEMENT BETWEEN THE DEPARTMENT OF VETERANS AFFAIRS (VA) AND AN EDUCATIONAL PROGRAM

Use when trainees are enrolled in an educational program approved by an accrediting body recognized by the U.S. Department of Education or by the Council for Higher Education Accreditation (CHEA)

VISN 8

VA NETWORK

NORTH FLORIDA/SOUTH GEORGIA VETERANS HEALTH SYSTEM

VA HEALTHCARE FACILITY (including city and state)

Suwannee County School Board,RIVEROAK Technical College, Live Oak, Florida

NAME OF EDUCATIONAL INSTITUTION (including city and state)

RIVEROAK Technical College Surgical Technology Program

PROGRAM/DISCIPLINE AND DEGREE(S)

This agreement, when duly executed and approved by the Department of Veterans Affairs (VA), establishes an affiliation between VA, its Veterans Integrated Service Networks, the listed VA facility or facilities, and the listed educational program for the academic purposes of enhanced patient care, education, and research. VA and the affiliated educational institution have a shared responsibility for the academic enterprise. The affiliated institutions accept primary responsibility for the integrated education programs conducted with VA while VA retains full responsibility for the care of VA patients and administration of its healthcare system. Additional responsibilities are delineated below.

TERMS OF AGREEMENT

Ultimate responsibility for the control and operation of VA facilities and programs rests with VA. Ultimate responsibility for academic education rests with the affiliated institutions. Through this agreement, a collaboration is created with VA to enhance patient care, education, and research.

The participating institutions and VA comply with Title VI of the Civil Rights Act of 1964, section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Public Law 104-91, the Age Discrimination Act of 1975, and all related regulations, and assure that they do not, and will not, discriminate against any person on the basis of race, color, sex, disability, or age under any program or activity receiving federal financial assistance.

Nothing in this agreement is intended to be contrary to state or federal laws. In the event of conflict between terms of this agreement and any applicable state or federal law, that state or federal law will supersede the terms of this agreement. In the event of conflict between state and federal law, federal law will govern.

Faculty members and trainees of the sponsoring institutions, when at VA healthcare facilities or on VA assignment at offsite facilities and while furnishing professional services covered by this agreement, will have personal liability protection by the provisions of the Federal Employees Liability Reform and Tort Compensation Act, 28 U.S.C. 2679 (b)-(d).

RESPONSIBILITIES

1. **The affiliated educational institution has the following responsibilities:**

A. Operate, manage, and assume overall educational responsibilities for the educational program and maintain accreditation by an agency that is recognized by the U.S. Department of Education or by the Council for Higher Education Accreditation (CHEA).

B. Select trainees that meet qualifications as agreed upon by the educational institution and VA.

C. Evaluate the trainee's performance and conduct in mutual consultation with VA staff and according to the guidelines outlined in the approved curriculum and accepted standards.

D. Develop educational program letters of agreement for each VA healthcare facility that provides a trainee with educational experience at VA. These agreements must identify faculty, including VA employees, who will teach, supervise, and evaluate trainee performance; outline educational objectives; specify periods and clinical area of assignments.

2. **VA has the following responsibilities:**

A. Operate and manage the VA facility and maintain accreditation by the Joint Commission and other accrediting entities as appropriate.

B. Appoint qualified healthcare professionals, as appropriate, as full-time or part-time staff of the facility to provide supervision of trainees and provide Veteran patient care.

C. Participate with the affiliated school in the academic programs of education and research, provide a quality learning environment, and supply sufficient resources for appropriate conduct of such programs.

D. Establish minimal qualifications for trainees coming to VA for clinical education.

E. Evaluate the trainee's performance and conduct in mutual consultation with the program director and according to the guidelines outlined in the approved curriculum and accepted standards.

F. Orient trainees and faculty to the VA facility and inform them that they are subject to VA rules and regulations while in a VA facility.

G. Dismiss any trainee from VA assignment in accordance with VA Handbook 5021, Part VI, Paragraph 15 or Paragraph 18, whichever paragraph applies.

H. Ensure that all trainees assigned to VA receive VA appointments.

I. Assure that staff with appropriate credentials will supervise trainees.

J. Assure that trainees with occupational injuries (including exposure to infectious or environmental hazards), will be assessed and, in emergency cases, initially treated at VA. Workers compensation coverage for trainees will be that which is provided under the Federal Employee Compensation Act.

K. Appoint VA staff and appropriate school program faculty to the VA Partnership Council and its subcommittees. School program faculty will be chosen based on the extent of involvement in the VA training program and geographic proximity to the VA facility.

L. Conduct periodic reviews of academic programs and policies according to VA policies.

TERMINATION OF AFFILIATION AGREEMENT

This affiliation agreement is in force until further notice and supersedes any previous affiliation agreement. It may be terminated in writing at any time by mutual consent with due consideration of patient care and educational commitments, or by written notice by either party 6 months in advance of the next training experience.

SIGNATURES FOR ACADEMIC INSTITUTION

Signature of Dean or Equivalent Responsible Official for the Educational Institution or Program

Date of Signature

Jerry A. Scarborough
Typed Name of Individual Signing Above

Chairperson, Suwannee County School Board

Superintendent of Schools
Typed Title of Individual Signing Above

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

SIGNATURES FOR DEPARTMENT OF VETERANS AFFAIRS

Signature of Responsible VA Official for Educational Program

Date of Signature

Typed Name of Individual Signing Above

Typed Title of Individual Signing Above

Signature of VA Designated Education Officer

Date of Signature
L. CHAD HOOD, M.D.

Typed Name of Individual Signing Above
ACOS for Education

Typed Title of Individual Signing Above

Signature of Director or Equivalent Responsible Official for VA Healthcare Facility

Date of Signature
Nancy Reissener

Typed Name of Individual Signing Above
Acting Director

Typed Title of Individual Signing Above

Signature of VISN Director or Designee for Department of Veterans Affairs

Date of Signature
Joleen Clark, FACHE

Typed Name of Individual Signing Above
Director

Typed Title of Individual Signing Above

SUWANNEE COUNTY SCHOOL DISTRICT

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JERRY A. SCARBOROUGH
Superintendent of Schools

"Suwannee County School District will be a system of excellence ensuring all students are prepared for personal success."

JERRY TAYLOR
DISTRICT 1
CATHERINE CASON
DISTRICT 2
JULIE ULMER
DISTRICT 3
ED DA SILVA
DISTRICT 4
RONALD WHITE
DISTRICT 5
LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools

FROM: Bill Brothers, Director of Human Resources

DATE: February 2, 2016

RE: Personnel Changes List for February 9, 2016, Special Meeting

RECOMMENDATION:

Pursuant to Section 1012.27 (1A) (1B), *Florida Statutes*, the Superintendent hereby submits the following written personnel recommendations. Approval of each is respectfully requested.

(List to be provided)