

**MINUTES OF THE CAPE CORAL**  
**CHARTER SCHOOL AUTHORITY GOVERNING BOARD**  
**SPECIAL MEETING**

**Thursday, July 13, 2017**

**Council Chambers**

**9:00 a.m.**

**1. CALL TO ORDER:** The Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on July 13, 2017, at City of Cape Coral Council Chambers, a Special Governing Board Meeting. Chair Cosden called the meeting to order at 9:04 a.m.

**2. INVOCATION:** Member Winstead

**3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:**

All in attendance

**4. ROLL CALL:** Boyer, Cosden, Fisher, McMillan, Traiger, Winstead, Zivkovic  
Campbell - Excused  
Ross – Not Present

**ALSO PRESENT:** Jacquelin Collins, Principal, Oasis Elementary School  
Donnie Hopper, Principal, Oasis Middle School  
Dolores Menendez, City Attorney  
Danielle Jensen, Director of Procurement and Food Service  
Lisa Sonego, City of Cape Coral, Human Resources  
Vicki McAtee, City of Cape Coral, Human Resources Liaison to Charter Schools  
Britt Martin, Accountant, Cape Coral Charter School Authority  
Paul Pescatrice, Maintenance Department, Cape Coral Charter School Authority

**5. NEW BUSINESS:**

**A. Approval of Purchase Order over \$50,000.00 – Danielle Jensen**

Ms. Jensen states that this purchase order is for an emergency situation for the air conditioning at Christa McAuliffe Elementary School because it takes eight weeks for the work to be completed.

Ms. Jensen states Trane was the lowest bid.

Motion made by Member Boyer and seconded by Member Fisher to approve the quote from Trane.

*Discussion held.*

**Board Vote:** Boyer, Cosden, Fisher, Traiger, Winstead, Zivkovic

**All “Aye’s,” motion carries.**

**6. DISCUSSION OF THE TOP TEN CANDIDATES FOR THE CHARTER SCHOOL SUPERINTENDENT POSITION:**

Ms. Sonogo starts the discussion by explaining the superintendent hiring process. She states the Governing Board needs to agree on five to six candidates today that will go into the first round. The next phase will be to Skype with the candidates.

*Discussion held.*

Member Boyer suggests having another Special Meeting to Skype with the top five or six candidates.

Motion made by Member Traiger to approve postponing the search for the next superintendent until December.

Member Traiger states the System is fragile right now and to keep Mrs. Collins as the Interim Superintendent.

There was no second to the Motion. **Motion fails.**

*Discussion held.*

Chair Cosden states she would like the Board to vote on each candidate and come up with the top six candidates to move forward.

*Discussion held.*

Motion made by Member Traiger and seconded by Member Boyer to approve the top six candidates and move them on to the Skype interview.

**Board Vote:** Boyer, Cosden, Fisher, Traiger, Winstead, Zivkovic

**All “Aye’s,” motion carries**

*Discussion held about when the Skype interviews will take place.*

Chair Cosden states there will be a Special Meeting for the Skype interviews on July 27, 2017.

Member Traiger left meeting at 11:10 a.m.

*Discussion held about the Skype Superintendent interview questions.*

**7. TIME AND DATE OF NEXT MEETING:**

Regular Governing Board Meeting will be held Tuesday, August 8, 2017 at 9:00 A.M. in Council Chambers.

**Adjournment**

There being no further business, the meeting adjourned at 11:29 a.m.

Respectfully submitted,  
Sabrina Bendezu  
Interim Executive Assistant to the Superintendent  
Cape Coral Charter School Authority