

MINUTES OF THE CAPE CORAL
CHARTER SCHOOL AUTHORITY GOVERNING BOARD
REGULAR MEETING

Friday, April 21, 2017
Council Chambers
9:00 a.m.

CALL TO ORDER: The Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on April 21, 2017, at City of Cape Coral Council Chambers, a Regular Governing Board Meeting. Chair Cosden called the meeting to order at 9:00 a.m.

1. MOMENT OF SILENCE: Chair Cosden

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

All in attendance

3. ROLL CALL: Campbell, Cosden, McMillan, Traiger, Winstead, Zivkovic
Boyer – Excused
Fisher – Excused
Lucas-Ross - Excused

ALSO PRESENT: Jacquelin Collins, Interim Superintendent, Cape Coral Charter School Authority
Donnie Hopper, Principal, Oasis Middle School
Shannon Treece, Principal, Oasis High School
Christopher Fennell, Assistant Principal, Oasis Charter Elementary School
Kevin Brown, Assistant Principal, Christa McAuliffe Elementary School
Mary Anne Moniz, Business Manager, Cape Coral Charter School Authority
Paul Pescatrice, Maintenance, Cape Charter School Authority
Britt Martin, Accountant, Cape Coral Charter School Authority
Dolores Menendez, City Attorney
Danielle Jensen, Director of Procurement and Food Service
Victoria Bateman, City of Cape Coral Finance Services Director
Javier Salazar, Parent

4. APPROVAL OF MINUTES:

Motion to approve the minutes for the Regular Governing Board Meeting of March 14, 2017 was made by Member Winstead and seconded by Member Traiger.

Board Vote: Campbell, Cosden, Traiger, Winstead, Zivkovic
All “Aye’s,” **motion carries.**

5. APPROVAL OF AGENDA REGULAR MEETING:

Motion was made by Member Traiger and seconded by Member Winstead to approve the agenda.

Board Vote: Campbell, Cosden, Traiger, Winstead, Zivkovic
All “Aye’s,” motion carries.

6. PUBLIC COMMENT:

Javier Salazar states he is proud of the education his children are getting at Christa McAuliffe Elementary School. The school does a great job with the resources they have. As one of the owners of RGR Architects, he offers his services pro bono.

7. CONSENT AGENDA:

A. Approval of the OES Second Grade Field Trip to the Clearwater Marine Aquarium on May 9, 2017

Motion was made by Member Zivkovic and seconded by Member Winstead to approve the field trip.

Board Vote: Campbell, Cosden, Traiger, Winstead, Zivkovic

All “Aye’s,” motion carries.

8. SUPERINTENDENT REPORT:

Mrs. Collins states she has been speaking with the City Manager, John Szerlag, and Vicki Bateman. They have been gracious and very willing to help the Charter School system.

Mrs. Collins states the custodial department is like in a state of emergency. The school system is down several custodians and there are no subs. She asked Danielle Jensen and Paul Pescatrice to look into the bidding process for outsourcing for custodial help. Mr. Pescatrice found out if the school system outsources for custodians, they will get a higher hourly rate, benefits, and a forty hour work week. These are things our custodians do not currently have. According to the cost savings, Mr. Pescatrice has projected, the System would save a tremendous amount of money.

Mrs. Collins states there is a new enrollment statute. The statute states the schools need to enroll up to their capacity starting with the 2017-18 school year. The statute also states that the school must enroll any student that lives within any district in the state of Florida. We can no longer maintain our municipality of Cape Coral residents only.

Mrs. Collins states that House Bill Number 5103 would benefit our school system. It states the discretionary funds capital outlay be given to charter schools. We currently do not get this money.

Mrs. Collis states the Best Practices meeting will be held on April 24, 2017 at 4:30 pm in Council Chambers.

Mrs. Collins states that Principal interviews for Oasis Elementary School and Oasis High School will begin the second week of May.

Mrs. Collins states AICE money tracking has been an issue in the past. Britt Martin is working with Mrs. Collins to figure out a way to track AICE money for Oasis High School. Mrs. Collins states there was a public records request for Rally documentation.

Discussion Held

9. CHAIRMAN REPORT:

Chair Cosden states she would like to start having a group meeting like a town hall meeting. This way correct information gets out to the Public and prevents rumors.

Discussion Held

10. FOUNDATION REPORT:

None

11. STAFF COMMENT:

Director of Procurement and Food Services

Danielle Jensen states the department through February still has a favorable profit margin.

Danielle Jensen states the April National School Lunch data was completed and submitted by the deadline.

Danielle Jensen states she is preparing for the Wellness Committee Meeting in May.

Danielle Jensen states her team is getting ready for year end duties.

Danielle Jensen states her big project in procurement is seeing if the Charter System will outsource for custodians. The City of Cape Coral already has a contract for temporary labor so the Charter System can piggy back off the City to make sure the summer custodial duties are completed.

Christa McAuliffe Elementary School

Jacquelin Collins states that testing is happening now through May and is going very well. The staff love the new Chromebooks for testing.

Jacquelin Collins states the Daddy Daughter Dance is this Saturday at Palmetto Pines Country Club.

Jacquelin Collins states there's a field trip to see Frog and Toad at the Broadway Palm Dinner Theatre for second grade.

Jacquelin Collins states a fourth grade musical concert coming up on the 27th.

Jacquelin Collins states there's a field trip to see Frog and Toad at the Broadway Palm Dinner Theatre for first grade.

Jacquelin Collins states May 1st and 2nd is Kindergarten Orientation. Families with the last names beginning with A-M are on May 1st. Families with the last names beginning with N-Z are on May 2nd.

Jacquelin Collins states the fourth grade is taking their St. Augustine field trip in mid May that the Governing Board approved previously.

Oasis Elementary School

Christopher Fennell thanks the Foundation for an awesome event.

Christopher Fennell congratulates Denise Lowe for winning the Beacon Award.

Christopher Fennell congratulates Katie Keezer for being chosen for Chamber Teacher.

Christopher Fennell congratulates Thomas Moriarty for being chosen for Chamber Student.

Christopher Fennell states Odyssey of the Mind took eighth place.

Christopher Fennell states Student Council raised \$521 for Gigi's House by letting students wear crazy socks for their donation.

Christopher Fennell states Mrs. Brown's kindergarten class participated in the Global Pencil Project. Students bring in pencils and donate them to a school in need. The students brought in about one thousand pencils.

Christopher Fennell states Kindergarten Open House is in the beginning of May.

Christopher Fennell states PTO Game Night is next week.

Christopher Fennell states the Science Fair is happening on May 9th.

Discussion Held

Member Zivkovic asks the Board if Staff Comment should be moved up on the Agenda.

Chair Cosden states that maybe the Staff Comment can be quarterly.

Member Zivkovic asks Mrs. Collins to decide if quarterly would work and make a recommendation to the Board about Staff Comment.

Oasis Middle School

Donnie Hopper states FSA is underway and this is a very important time of year.

Donnie Hopper thanks the Board for approving the order for Chromebooks.

Donnie Hopper gives a shout out to all the testing coordinators.

Donnie Hopper states the end of year field trips are being planned. The eighth graders go to Busch Gardens. The seventh graders go to Sea World. The sixth graders go to SunSplash.

Donnie Hopper recognizes Joe Carson as the Teacher of the Year and Sadie Rickenbacht as the Student of the Year. They will both be recognized on May 1st at Broadway Palm Dinner Theatre.

Donnie Hopper gives a shout out to all the teachers and students that go above and beyond each and every day; from our staff standpoint that our kids are doing well. From the student standpoint, doing their job in school and be the best they can be.

Donnie Hopper gives a shout out to the Oasis Middle School office staff.

Discussion Held

Oasis High School

Shannon Treece states she would encourage more student recognition during the Governing Board Meetings. There are so many things going on and rather than speak about those recognitions, bring those students to the meetings.

Shannon Treece recognizes the Oasis High School Lighthouse Awards nominees.

Shannon Treece states there are a few staff members who will be retiring at the end of this school year.

Shannon Treece states Oasis High School applied for a large grant for Summit Learning. This grant will provide the tools to help teachers in a classroom. Eight teachers will be going for one week of training for Summit Learning. All expenses are covered under the Grant. It's an incredible opportunity. This is something the school needs but we didn't have the money for. The total Grant will estimate to about \$50,000.00 to \$75,000.00.

Shannon Treece states Google Boot Camp is scheduled for next weekend. Twenty-five teachers signed up for this Camp and will receive a Certification from Google.

Shannon Treece states the PBL Training has been scheduled and will start registering teachers soon.

Shannon Treece states Prom is this Saturday at Sanibel Harbour. This is the first time dinner will be served during Prom.

Shannon Treece thanks the Board for the opportunity to serve in a wonderful system.

Member Zivkovic states he's sorry to see Ms. Treece go. He wishes her the best and to please keep us in mind and don't forget us.

Member Winstead thanks Ms. Treece for all that she's done. There will be a hole without Ms. Treece present.

12. UNFINISHED BUSINESS:

A. Strategic Plan – Jacquelin Collins

Jacquelin Collins states she does not have this month's report for the Strategic Plan.

B. NEOLA – Jacquelin Collins

Jacquelin Collins states she does not have this month's report for NEOLA.

Chair Cosden suggests removing these items from the Agenda and add them when necessary.

The Board and Jacquelin Collins agree with Chair Cosden

13. NEW BUSINESS:

A. Revised to Add: Discussion of Internal Audit – Chair Cosden

Chair Cosden mentions that the Internal Audit has not been discussed amongst the Board Members and feels that this is the time they should discuss it.

Discussion Held

14. FINAL BOARD COMMENT AND DISCUSSION:

Member McMillan thanks Ms. Treece for her service and wishes her the best of luck.

Member Traiger asks about the April 4, 2017 Emergency Meeting Minutes.

Member Traiger states there needs to be a plan for the new Superintendent search.

Discussion Held

Member Traiger wishes Ms. Treece good luck at Babcock.

Member Winstead thanks Ms. Treece and states he enjoyed having her on the team.

Time and Date of Next Meeting

Regular Governing Board Meeting will be held Tuesday, May 9, 2017 at 9:00 A.M. in Council Chambers.

Adjournment

There being no further business, the meeting adjourned at 11:22 a.m.

Respectfully submitted,
Sabrina Bendezu
Interim Executive Assistant to the Superintendent
Cape Coral Charter School Authority