Mabry Elementary PTA®

2017 – 2018

To: Christine Miller, Assistant Treasurer

From: _____

Date: _____

Coins _____

Currency _____

Checks _____

TOTAL _____

Deposit Breakdown

Budget Category	Amount
_____	_____
_____	_____
_____	_____

Cash Breakdown:

$1 x _____ $10 x _____

$5 x _____ $20 x _____

CHECKS (List individually)

Name	Check #	Amount
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
Subtotal of checks		**$_____**

CHECKS (continued)

Name	Check #	Amount
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____
Subtotal of checks		**$_____**

Signature of Person Submitting Deposit: _____ Print Name: _____

Signature of Person Verifying Deposit: _____ Print Name: _____