SUWANNEE COUNTY SCHOOL BOARD
REORGANIZATION MEETING
November 14, 2023

AGENDA

Call to Order – 5:30 p.m.

Superintendent Presiding

1. Election of School Board Officers to serve through November 2024.

Chairman Presiding

2. Establishment of official meeting dates and times through November 2024.

3. Selection of one School Board member to serve as the Small School District Council Consortium (SSDCC) School Board Designee for our District.

Adjourn

<<< >>>

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
November 14, 2023

AGENDA

Call to Order – 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School

Special Recognition by the Superintendent

- African American Development Council – Yvonne Scott, President
  - Certificate of Appreciation for providing scholarships to Suwannee County students

2023 State FFA Convention Winners

Suwannee Middle School

Lindsleigh Carte	- State FFA Star Discovery Degree Finalist
Kimberly Tanner	- Alumni Essay Finalist

Suwannee High School

Landon Bates	- Finalist in Ag Sales and Services Proficiency Award - Member of Third Place State Livestock Evaluation Team
Maddie Carte	- Awarded State FFA Degree - Finalist in State Star Farmer - Finalist for Beef Entrepreneurship Proficiency Award - Second Place in Extemporaneous Public Speaking
Gracie Fletcher	- Awarded State FFA Degree - Member of Third Place State Livestock Evaluation Team
Aubrey Reppert	- Member of Third Place State Livestock Evaluation Team
Kati Taylor	- State Winner for Specialty Crop Production Proficiency
Suwannee FFA Alumni Chapter	- Outstanding FFA Alumni Chapter
Suwannee FFA Chapter	- Florida's Finest Award - SAE Award
Suwannee Junior FFA Chapter	- Premier FFA Chapter

Perfect Scores on 2023 Spring FAST

Suwannee Riverside Elementary

Camila Hidalgo Vega - Grade 4 FAST Mathematics Assessment

Suwannee Springcrest Elementary

Tatum Brooks - Grade 4 FAST Mathematics Assessment

Lillian Pellicer - Grade 5 FAST ELA Reading Assessment

Suwannee Middle School

Logan Cromwell - Grade 8 Statewide Science Assessment

Garren Dixon - Grade 8 Statewide Science Assessment

Zakhari Moore - Civics EOC Assessment

Amelia Simpson - Civics EOC Assessment

Nicole Vargas - Grade 8 Statewide Science Assessment

Lillian Wachter - Civics EOC Assessment

Cooper Williams - Grade Statewide Science Assessment

Suwannee High School

Lola Ballard - Grade 10 FAST ELA Reading Assessment

Christopher Caldwell - Biology 1 EOC Assessment

Emma Dean - Biology 1 EOC Assessment

Jonas Jernigan - Biology 1 EOC Assessment

Evan McMillan - Biology 1 EOC Assessment

Quinton Moore - Biology 1 EOC Assessment

Kale Neely - U.S. History EOC Assessment

Clarence Ross	-	FSAA Geometry EOC Assessment
Issac Starling	-	U.S. History EOC Assessment

Anyone present may approach the Board concerning any item on this agenda, in accordance with the following Citizen Input information:

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The Superintendent recommends approval to adopt the Agenda.

CONSENT AGENDA

The Superintendent recommends approval of the Consent Agenda.

Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes: **(pgs. 9-35)**

October 10, 2023	- Workshop Session
	- Special Meeting
October 24, 2023	- Workshop Session
	- Public Hearing
	- Regular Meeting

2. The Superintendent recommends approval of the monthly financial statement for October 2023.

3. The Superintendent presents the following bills for the period October 1-31, 2023:

General Checking Account	
General Fund 1000	$938,207.88
LCI Fund 3200	171,999.90
Food Service Fund 4100	268,510.63
Federal Fund 4200	118,026.74
ESSER II Fund 4430	38,905.35
ESSER III - ARP 4450	81,052.14
OTHER ARP ACT RELIEF 4460	$72,790.34
	$1,689,492.98

Payroll Checking Account	
General Fund 1000	$3,579,346.06
Food Service Fund 4100	122,844.11
Federal Fund 4200	413,468.97
ESSER II Fund 4430	3,025.26
ESSER III - ARP 4450	98,484.78
OTHER ARP ACT RELIEF 4460	$3,861.04
	$4,221,030.22

Total	$5,910,523.20

4. The Superintendent recommends approval of the following budget amendments for fiscal year 2023-2024:

General	LCIF	Special Revenues
I-4	III-4	IV-2/ARP
		IV-4/ESSER II
		IV-2/ESSER III
		IV-4/Federal
		IV-3/Food Service

5. The Superintendent recommends approval of the following contracts/agreements for the 2023-2024 school year: (RENEWAL) (Note: These contracts have been reviewed and approved as to form and sufficiency by Board Attorney Leonard Dietzen.)

#2024-67 Consulting Agreement between Key Innovative Solutions and the Suwannee County School Board to develop a strategic proposal to create opportunities to address the current and prospective workforce needs (*Renewal/Revised*) **(pgs. 36-45)**

#2024-68 Clinical Education Agreement between the Suwannee County School Board Patient Care Technician and Practical Nurse Education Programs and Andres R. Villar, MD PA d/b/a Children's Medical Center, Branford, Lake City, and Live Oak, Florida (*Renewal*) **(pgs. 46-52)**

6. The Superintendent recommends approval to accept the following donated items:

Site	Item	Donor
RTC Practical Nursing Program	Cash Donation ($5,000)	HCA Florida Lake City Hospital
SHS Girls Basketball	Cash Donation ($1,625)	Hibbett Sports
SHS Boys Basketball	Cash Donation ($1,625)	Hibbett Sports

7. The Superintendent recommends approval of the following Controlled Open Enrollment transfer for the 2023-2024 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Gloria	Gilliam	Suwannee	Lafayette	12

8. Expulsion

a. **Case #2324-07**: The Superintendent recommends expulsion of the student through the remainder of the 2023-2024 school year and all of the 2024-2025 school year. (*Final Action*)

9. Human Resources Transactions **(pgs. 53-57)**

REGULAR AGENDA

1. The Superintendent recommends approval to advertise additions and revisions to the Suwannee County School District Elementary Student Progression Plan and the Suwannee County School District Secondary Student Progression Plan for 2023-2024. (Copies are available for review in the office of the Director of Curriculum and Instruction.)

2. The Superintendent recommends approval to advertise the redistricting of Suwannee County School Board districts in accordance with the map and boundaries described in Suwannee County Board of County Commissioners Resolution No. 2023-24; approved on August 15, 2023. (A copy is available for review in the office of the Assistant Superintendent of Administration.)

3. The Superintendent recommends approval of the following contract/agreement for the 2023-2024 school year (NEW): (Note: This contract has been reviewed and approved as to form and sufficiency by Board Attorney Leonard Dietzen.)

   #2024-69 ClarityRx Client Agreement between the Suwannee County School Board and Express Scripts, Inc. to provide Pharmacy Benefit Manager (PBM) services. (*New*) **(pgs. 58-64)**

4. The Superintendent recommends approval of the following curriculum item:

   a. 2024-2025 School Calendar

5. The Superintendent recommends approval of the following personnel item for the 2023-2024 school year:

   a. Increase the duty day for the two, 10-month Mental Health Counselor positions from 7.5 hours to 8 hours per day, effective November 14, 2023. (Funding source: Mental Health Allocation)

6. The Superintendent recommends approval of the RIVEROAK Technical College Strategic Plan for July 2023 – June 2028. **(pgs. 65-71)**

7. The Superintendent recommends approval of the Employee Workplace Safety Manual. (A copy is available in the office of the Director of School Safety and Other Administrative Services.)

8. The Superintendent recommends approval of the Florida Department of Education Five Year Facilities Work Plan for the fiscal year 2023-2024. (A copy is available in the office of the Director of Facilities.)

9. Discussion and action regarding the selection and appointment of a School Board member to serve as the District's trustee on the Florida School Boards Insurance Trust (FSBIT) for the 2023-2024 school year.

10. Comments from Student Ambassadors

11. Legal Counsel's Report

12. Superintendent's Report

13. Issues and concerns Board members may wish to discuss

End of Agenda

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
October 10, 2023

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were Chairman Jerry Taylor, Norman Crawford, Ed daSilva, and Ronald White (arrived at 9:25 a.m.), along with Superintendent Ted Roush, Chief Executive Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom. Attorney Derek Dzwonkowski, with Rumberger, Kirk, and Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent. School Board member Tim Alcorn was also absent.

Administrators and others present: Mindy Ahrens, Jennifer Barrs, Amy Boggus, Tammy Boggus, Bill Brothers, Ethan Butts, Leigh Fernald, Lisa Garbett, Ronnie Gray, Jillian Herron, Angel Hill, Malcolm Hines, Michele Howard, Jeff Lee, Carl Manna, Audrey Marshall, Haley Radford, Kecia Robinson, Keith Stavig, Angie Stuckey, Marsha Tedder (arrived at 9:07 a.m.), Katrina Walker-Bius, Kelly Waters (arrived at 9:04 a.m.), Josh Williams, Kelli Williams, and Laura Williams. Also present was UTSC President Misty Ward (arrived at 9:07 a.m.)

Chairman Taylor called the workshop to order at 9:00 a.m. and led the pledge.

Assistant Superintendent of Instruction .....Jennifer Barrs
Department Update

Ms. Barrs distributed the Out-of-Field list. She and Mr. Roush responded to questions.

Chief Financial Officer Department Update .....Marsha Brown

Ms. Brown provided and reviewed a copy of the Annual Financial Report for the fiscal year ending June 30, 2023. She responded to questions. Mr. Roush also provided comments.

IT Department Update.....Josh Williams
- Various new forms **(pgs. 2-85)**

Mr. Williams reviewed the following forms, explaining the School Board Attorney's office has indicated they are needed in order to be in compliance with legislative requirements, and will be used in the place of Form #7200-140:

#7200-143	Online Education Services Agreement (*New*)
#7200-144	Online Education Services Amendment/Rider (*New*)

He requested that the signature sections on Forms #7200-143 and #7200-144 be amended to replace the name and title of the School Board Chairman with only the title of Assistant Superintendent of Instruction (no specific name).

(*Note: Mr. White is now present at the workshop during Mr. Williams' presentation.*)

Mr. Williams and Mr. Dzwonkowski responded to questions.

Facilities Department Projects Update.....Ethan Butts

Mr. Butts provided the following updates on storm restoration efforts:

- SHS track, which was damaged by FEMA heavy equipment – Has obtained a quote in the amount of $680,000 to replace with an asphalt track; the quote has been sent to local County Emergency Management Assessment Coordinator Chris Volz for selection of a contractor. He and Mr. Roush responded to questions from Board members.
- BHS track - No money is available from FEMA, since disrepair is not associated with Hurricane Idalia. He stated he will submit project funding when the State opens up the Five-Year Work Plan. He added that no vehicle traffic will be allowed at all on the new tracks and that the District will be responsible for installation of rubber over the asphalt.
- Collapsed block wall at Suwannee baseball field – Has contacted an engineer; consensus is that the footer is not large enough to support the wall. The plan is to build a larger footer and rebuild the wall with support. He stated the scoreboard would be freestanding. The plan is to hire a company out of Lake City to pick up the wall, complete site work, and then build and paint the wall. Mr. Gray provided background information on the history of the construction of the block wall, stating the portion of the wall that collapsed did not contain rebar. After discussion, Mr. Roush stated that he, Mr. Hines, Mr. Butts, and the Athletic Director would discuss the matter further and bring the matter back to the Board at a later date. In response to questions regarding the total dollar amount of damages/loss, as a result of Hurricane Idalia, Ms. Brown stated she hopes to have the information by this Friday, and that the District would apply to recoup the deductible through FEMA.

- RIVEROAK Technical College expansion – Architectural services bid will be awarded at the October 24 Board meeting.

Mr. daSilva stated that the gate on the south side of the reserved section at the Suwannee football stadium at Section D is bent and could cut someone if not repaired.

Mr. Butts responded to Mr. Taylor's question regarding any damage to the metal at the stadium, stating some trim needs to be replaced but there has been no water intrusion.

At Mr. Roush's request, Mr. Butts provided an update regarding door locks/badge access in the District.

10:45 a.m. Superintendent Update..... Ted Roush

Mr. Roush provided the following updates/information:

- An executive session is needed after the special meeting to discuss the Florida Safe Schools Assessment Tool (FSSAT) and school safety matters.
- On Monday, October 16, the zero-cost prescription maintenance medical plan will be implemented. He distributed a draft flyer that will be sent to employees in the next Superintendent's Update email. Employees will be able to click on a link that provides the medication list. He added that prescriptions must be written through the Employee Wellness Center or by a provider to whom the Center referred the employee. Prescriptions will be filled at a Palms Pharmacy; locations will be designated on the flyer.

The workshop adjourned at 10:18 a.m.

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING
October 10, 2023

MINUTES

The Suwannee County School Board met in Special Session on this date in the School Board Meeting Room, 1740 Ohio Avenue, South, Live Oak, Florida. School Board members present were: Chairman Jerry Taylor, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom. Attorney Derek Dzwonkowski, with Rumberger, Kirk, and Caldwell, sat in for School Board Attorney Leonard Dietzen, who was absent. School Board member Tim Alcorn was also absent.

Chairman Taylor called the meeting to order at 10:24 a.m.

MOTION by Mr. daSilva, second by Mr. Crawford, for approval to adopt the agenda. MOTION CARRIED UNANIMOUSLY

1. MOTION by Mr. daSiva, second by Mr. Crawford, for approval of the Annual Financial Report for fiscal year ending June 30, 2023. MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. White, second by Mr. daSilva, for approval of the following contract/agreement for the 2023-2024 school year: (Note: This contract has been reviewed and approved as to form and sufficiency by Board Attorney Leonard Dietzen.)

   #2024-66 Agreement by and between the Suwannee County School Board and The Management Experts, LLC, to provide preparedness and recovery consulting services for Hurricane Idalia (*New*) **(pgs. 3-16)**

   MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of the following new forms, along with changes discussed in the previous workshop session:

   #7200-143 Online Education Services Agreement (*New*) **(pgs. 17-71)**
   #7200-144 Online Education Services Amendment/Rider (*New*) **(pgs. 72-100)**

   MOTION CARRIED UNANIMOUSLY

4. MOTION by Mr. White, second by Mr. Crawford, for approval of the following Expulsions:

   a. **Case #2324-01**: Expulsion of the student through the remainder of the 2023-2024 school year and all of the 2024-2025 school year. (*Final Action*)
   b. **Case #2324-03**: Expulsion of the student through the remainder of the 2023-2024 school year and all of the 2024-2025 school year. (*Final Action*)
   c. **Case #2324-04**: Expulsion of the student through the remainder of the 2023-2024 school year and all of the 2024-2025 school year. (*Final Action*)
   d. **Case #2324-05**: Expulsion of the student through the remainder of the 2023-2024 school year and all of the 2024-2025 school year. (*Final Action*)

   MOTION CARRIED UNANIMOUSLY

5. MOTION by Mr. daSilva, second by Mr. Crawford, for approval of Human Resources Transactions, to include the Out of Field list distributed by Ms. Barrs at the workshop held prior to the special meeting. **(pgs. 101-102)**

RECOMMENDATIONS FOR THE 2023-2024 SCHOOL YEAR:

RECOMMENDATIONS: INSTRUCTIONAL:

Branford Elementary School:
Teresa Conger, Teacher (Temporary), effective September 21, 2023
REPLACES: Lyndsey Browning

Branford High School:
Nichole Baez, Teacher (Probationary), effective October 9, 2023
REPLACES: Laura Merritt

Suwannee Pineview Elementary
Crystal Rickman, Teacher, (Probationary), effective September 20, 2023
REPLACES: Matt Campbell

MISCELLANEOUS:

Approval for the following to receive the (1 time) Reading Endorsement Supplement:

Nelly Arias
Shannon Armes
Cassandra Griffin
Lindsey Jones
Amanda Koon
Ashley Long
Kristi Long
Lynette McDonald
Tralene Sasso
Jennifer Floyd
Christian Lane
April Barnes

OUT-OF-FIELD:

Ms. Barrs distributed the Out-of-Field Teachers hand-out.

Last Name	First Name	School	Assignment	Area of Certification	Out of Field Certification Areas
Browning	Lyndsey	BES	Elementary Education 2nd Grade	Elementary Education K-6, Reading Endorsement	ESOL
Davidson	Kelly	BES	Elementary Education KG	PreK Primary	Reading Endorsement, ESOL
Hewett	Suzanne	BES	Elementary Education 3rd Grade	Elementary Education K-6	ESOL
Torrese	Samantha	BES	Elementary Education 3rd Grade	Elementary Education K-6	ESOL
Williams	Kimberly	BES	Elementary Education 2nd Grade	Elementary Education 1-6, Reading Endorsement	ESOL
Baez	Nichole	BHS	Algebra 1 Honors, Algebra 1, M/J Pre-Algebra	Social Science 6-12	Algebra 1 Honors, Algebra 1, M/J Pre-Algebra, ESOL
Brown	Eddie	BHS	Welding 1, 2, 3, & 4	District Certification In Welding Pending	Welding, ESOL
Cannon	Erin	BHS	Math for College Liberal Arts, Foundational Skills Math 6-8, Foundational Skills Math 9-12	Mathematics 5-9, Elementary Education K-6, ESE K-12	Math for College Liberal Arts

Last Name	First Name	School	Assignment	Area of Certification	Out of Field Certification Areas
Combee	Tracy	BHS	Access HS Content	ESE K-12, PreK Primary Age 3-Grade 3, ESOL Endorsement, Reading Endorsement	Access Courses, Elementary Education
Gebo	Taylor	BHS	Intro to Ag and CP, Ex of Agriscience, Intro to Ag, Orien to Agscience	Agriculture 6-12	ESOL
Jones	Lindsey	BHS	M/J Comprehensive Science 2 and ADV	Elementary Education K-6, Reading and ESOL	M/J Comprehensive Science 2 and ADV
McClendon	William	BHS	M/J Band 1, 2, & 3, Instru Tech, M/J Chorus 1, 2, 3, Chorus 1, Band 1, 2, 3, 4, 5,	English 6-12, Music K-12	ESOL, Reading Endorsement
Metzger	Nancy	BHS	English 1, English 1 Honors	English 6-12, ESOL K-12, Music K-12, Reading Endorsement	ESOL
Parish	Katherine	BHS	World History Honors, World History, US History, US History Honors	Social Science 6-12	ESOL
Stewart	Eli	BHS	Environmental Science, Chemistry 1 Honors	Biology 6-12	Chemistry 1 Honors, ESOL
Walker	Benjamin	BHS	Math Data and FIN LIT, Math Data and FIN LIT Honors	Social Science 6-12	Math Data and FIN LIT, Math Data and FIN LIT Honors, ESOL
Allen	Brandy	CBI	All Academic Areas, ESE courses	Social Science 6-12	All Academic Areas, ESE courses
Allen	Frank	CBI	Access M/J Language Arts 3, Access M/J Grade 8 Pre- Algebra, Access M/J Comp. Science 3, Access M/J World History & CP, Access Hope 9- 12	Social Science 5-9	Access M/J Language Arts 3, Access M/J Grade 8 Pre-Algebra, Access M/J Comp. Science 3, Access M/J World History & CP, Access Hope 9-12
Francisco	Melissa	CBI	M/J Language Arts 2, M/J Grade 7 Math, M/J Comp. Science 2, Language Arts Grade 1, M/J Civics, Science Grade 1, M/J Intensive Reading 1, Social Studies 1	Business Education 6-12	M/J Language Arts 2, M/J Grade 7 Math, M/J Comp. Science 2, Language Arts Grade 1, M/J Civics, Science Grade 1, M/J Intensive Reading 1, Social Studies 1
Marrero Guerra	Jazmin	CBI	Access English 3, Access Geometry, Access Earth/Space Science, Access US History, Access Hope 9-12	Spanish K-12, ESE K-12, Reading Endorsement	Access English 3, Access Geometry, Access Earth/Space Science, Access US History, Access Hope 9-12
Baker	Darnell	RTC	Masonry	District Certification in Masonry	ESOL
Bispham	Kyla	RTC	Health OCC	District Certification REG NURSE	ESOL
Blackmon	William	RTC	Automotive	District Certification in Automotive	ESOL

Last Name	First Name	School	Assignment	Area of Certification	Out of Field Certification Areas
Bruening	Olivia	RTC	Masonry	District Certification in Masonry	ESOL
Dickinson	Charles	RTC	Automotive	District Certification in Automotive	ESOL
Holmes	LaDonna	RTC	Culinary 1	District Certification in Culinary	ESOL
Mercer	Brayden	RTC	Welding	District Certification in Welding	ESOL
Chaney	Chelsey	SHS	Art	Social Science 6-12, ESE K-12	Art
Curls	Darrell	SHS	Alg 1 A, Math for Data Financial Literacy	Mathematics 5-9	Math for Data Financial Literacy
Gaddy	Joseph	SHS	Social Media 1, Individual Dual Sports 1 & 3, Team Sports 1, Recreation	PE K-12, Social Science 6-12	Social Media 1
Leal	Marisley	SHS	English 1, Intensive Reading 1	Elementary Education K-6, Biology 6-12, English 6-12	ESOL
McCullers	Cletia	SHS	ACCESS High School Content	Elementary K-6, ESE	ESOL
Mosteller	Christina	SHS	Journalism 1, 2, 3, 4, World History Honors	English 5-9, General Science 5-9, Social Science 5-9	Journalism 2, 3, 4
Mudd	Marie	SHS	Geometry	Mathematics 5-9	ESOL
RomuloVazquez	Guadalupe	SHS	Spanish 1, Spanish 2	Elementary K-6	Spanish 1, Spanish 2, ESOL
Wiggins	Vance	SHS	World History	Social Science 6-12, Math 5-9	ESOL
Bass	Travis	SMS	M/J Math 7th Grade, M/J Math 8th Grade Pre-Algebra	Mathematics 5-9	ESOL
Hurst	Logan	SMS	M/J Language Arts 2, M/J Language Arts 3	Elementary Education K-6, Reading Endorsement, English 6-12	ESOL
Menhennett	Cody	SMS	M/J Language Arts 3	English 6-12	ESOL
Poole	Heather	SMS	M/J Comprehensive Science 2	Long Term Sub-Department of Education Certification Pending	M/J Comprehensive Science 2
Smith	Jared	SMS	M/J Engaged Citizenship Through Service Learning 1	Social Science 5-9	ESOL
Allen	Brandy	SOS	English 1-4, Algebra 1A-B, Algebra 2, Math for College Liberal Arts, Biology, Environmental Science, Physical Science, US History, World History, Intensive Reading 1,2,4, Intro to Art History, HOPE, Team Sports 1	Social Science 6-12	English 1-4, Algebra 1A-B, Algebra 2, Math for College Liberal Arts, Biology, Environmental Science, Physical Science, World History, Intensive Reading 1,2,4, Intro to Art History, HOPE, Team Sports 1, ESOL
Bonk	Amber	SOS	Language Arts Grades 4-5, Math Grades 4-5, Science Grades 4-5, Social Studies Grades 4-5, PE Grades 4-5, Elementary Recess	ESE K-12	Language Arts Grades 4-5, Math Grades 4-5, Science Grades 4-5, Social Studies Grades 4-5, ESOL

Last Name	First Name	School	Assignment	Area of Certification	Out of Field Certification Areas
Carney	Sarah	SOS	English Grades 1-4, M/J Language Arts 3, Algebra 1-A, Algebra 2, Geometry, Math College Algebra, M/J Pre- Algebra Grade 8, Biology 1, Econ Fin Lit, Environmental Science, M/J Comprehensive Science 3, Physical Science, Intensive Reading 1-4, Intro to Art History, M/J US History & Car Plan, UG Government, US History, World History, Art in World Cultures, HOPE, M/J Ind/Dul Sports Grade 8, Team Sports 1-2, Car Res and Dec MKG, Indiv/Dual Sports 1, M/J Intensive Reading 1	Social Science 6-12, English 6-12, ESE K-12	Algebra 1-A, Algebra 2, Geometry, Math College Algebra, M/J Pre- Algebra Grade 8, Biology 1, Environmental Science, M/J Comprehensive Science 3, Physical Science, Intensive Reading 1-4, Intro to Art History, Art in World Cultures, HOPE, Team Sports 1-2, Indiv/Dual Sports 1, ESOL
Gustavson	Chantal	SOS	Elementary Education Grades 2-3	Biology 6-12, Math 6-12, French K-12, Integrated Curriculum 5-9, Elementary Education K-6, ESE	ESOL
Thompson	Keifer	SOS	English 1, 2, 4, M/J ELA 1-3, Alg 1A, Algebra 2, Geometry, M/J Math 6,7, 8, Biology, Environmental Science, M/J Comp Science 1-3, Physical Science, M/J Civics, M/J US History & Car Plan, M/J World History, M/J US History, Team Sports, US History, US Government, World History, HOPE, Intro to Art History, M/J Intensive Reading, Intensive Reading 1-4, M/J Team Sports, Personal Fitness, M/J Fitness	Social Science 6-12	English 1, 2, 4, M/J ELA 1-3, Alg 1A, Algebra 2, Geometry, M/J Math 6,7, 8, Biology, Environmental Science, M/J Comp Science 1-3, Physical Science, Team Sports, HOPE, Into to Art History, M/J Intensive Reading, Intensive Reading 1-4, M/J Team Sports, Personal Fitness, M/J Fitness, ESOL
Wallace	Tracy	SOS	M/J Language Arts 1-3, M/J Math 6-7, M/J Pre-Algebra 8, M/J Comprehensive Science 1-3, M/J Civics, M/J US History & Car Plan, M/J World History, M/J Compre PE 7-8, M/J Intensive Reading 1, HOPE, M/J Fitness 6, M/J Ind/Dual Sports 8, M/J Team Sports 7	Elementary Education K-6, Reading Endorsement, ESOL Endorsement	M/J Language Arts 2- 3, M/J Math 7, M/J Pre-Algebra 8, M/J Comprehensive Science 2-3,HOPE

Last Name	First Name	School	Assignment	Area of Certification	Out of Field Certification Areas
Bazzell	Katelyn	SPE	Elementary Education Grade K	PreK Primary	ESOL
Buchanan	Kimberly	SPE	Elementary Education 3rd Grade	Elementary K-6	ESOL
Diaz	Janet	SPE	Elementary Education Grade K	Social Science 6-12	Elementary Education, ESOL
Hurst	Nikolas	SPE	Physical Education	Physical Education K-12	ESOL
Law	Amanda	SPE	Elementary Education 1st Grade	PreK Primary Age 3-Grade 3	ESOL
Lora	Solangel	SPE	Elementary Education 2nd Grade	Elementary Education K-6	ESOL
McCormick	Shannon	SPE	Elementary Education 4th Grade	Elementary Education K-6	ESOL
Perrin	Wendy	SPE	Pre-K Disabled 3-5, Language Arts Grade K, Math Grade K	Elementary Education 1-6, Mathematics 5-9, Mathematics 6-12, ESE K-12	Pre -K Disabled 3-5
Rickman	Crystal	SPE	Physical Education	Social Science 6-12 Pending DOE Processing	Physical Education, ESOL
Sasso	Tralene	SPE	Elementary Education Grade K	Social Studies 5-9	Elementary Education, ESOL
Skinner	Audra	SPE	Elementary Education Grade K	Agriculture 6-12	Elementary Education, ESOL
Smith	Jennifer	SPE	Elementary Education 2nd Grade	Elementary Education K-6	ESOL
Voss	Sara	SPE	Elementary Education 1st Grade	PreK Primary Age 3-Grade 3, Reading Endorsement	ESOL
Bartley-Ramirez	Amanda	SRE	ESE Courses	Business Education 6-12, ESE K-12	ESOL
Hammock	Nicole	SRE	Elementary Education 1st Grade	Health K-12, PreK Primary	ESOL
Register	Kristen	SRE	Elementary Education 1st Grade	PreK Primary	ESOL
Strawn	Amy	SRE	Elementary Education KG	Elementary Education K-6	ESOL
Thompson	Katherine	SRE	Elementary Education 3rd Grade	Elementary Education K-6	ESOL
Wirick	Leeann	SRE	Elementary Education KG	PreK Primary	ESOL
Wynn	Hannah	SRE	Elementary Education 1st Grade	Elementary Education K-6	ESOL
Lazio	Janice	SSE	Elementary Education KG	Elementary Education K-6	ESOL
McCook	Jenny	SSE	Elementary Education 1st Grade	PreK Primary Age 3-Grade 3, Reading Endorsement	ESOL
Ross	Brooklyn	SSE	Elementary Education 5th Grade ELA	Elementary Education K-6, Health K-12, Reading Endorsement	ESOL
Skipper	Becky	SSE	Elementary Education 3rd Grade Math 3rd Grade Science	MG Math 5-9, Elementary Education K-6	ESOL
Warren	Marie	SSE	Elementary Education 3rd Grade	Elementary Education K-6, Reading Endorsement	ESOL
Williams	Lillian	SSE	ESE Support Facilitator	Social Science 6-12, ESE K-12	ESOL
Williams	Amy	SSE	Media Specialist	Elementary Education K-6, Prekindergarten Primary, Physical Education K-12, ESE K-12, ESOL	Media

Last Name	First Name	School	Assignment	Area of Certification	Out of Field Certification Areas
Gaylord	Lawanna	SVS	Biology 1, Biology 1 Honors, Environmental Science, Earth/Space Science, M/J Comprehensive Science 1-3, Physical Science	Elementary Education 1-6, Biology 6-12, MGIC 5-9	Earth/Space Science, Physical Science
Drummond	Jonathon	SVS-7001	First Aid Safety, Critical Thinking Skills	Biology 6-12, Health K-12, Driver Education Endorsement	CPR Certification

End of List
2023-2024
School Year

MOTION CARRIED UNANIMOUSLY

The meeting adjourned at 10:42 a.m.

SUWANNEE COUNTY SCHOOL BOARD
WORKSHOP SESSION
October 24, 2023

MINUTES

The Suwannee County School Board met in Workshop Session on this date in the Branford High School Auditorium, 405 NE Reynolds Street, Branford, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn (arrived at 5:43 p.m.) Norman Crawford, Ed daSilva (arrived at 5:21 p.m.), and Ronald White, along with Superintendent Ted Roush, Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom.

Administrators and others present: Jennifer Barrs, Amy Boggus, Tammy Boggus, Bill Brothers, Lisa Garbett, Ronnie Gray, Donald Harrison, Malcolm Hines, Terry Huddleston, Jeff Lee, Angie Stuckey, Kelly Waters, and Josh Williams. Also present was Anita Williams, Tim Wiggins (arrived at 5:30 p.m.), Marcus Allen (arrived at 5:30 p.m.), and Reporter Danny Federico (arrived at 5:41 p.m.).

Chairman Taylor called the meeting to order at 5:16 p.m.

Redistricting **(pgs. 2-3)**.....Malcolm Hines
Assistant Superintendent of Administration

Mr. Hines distributed a handout with information that also included the map the Board of County Commissioners (BCC) approved on August 15, 2023, following the Redistricting Joint Workshop between the BCC and School Board on July 12, 2023.

Anita Williams addressed the Board with concerns on the redistricting issue. Mr. Taylor thanked Ms. Williams and responded.

Mr. Hines stated a resolution was approved by the BCC on August 15, 2023, and that the resolution contains the boundary descriptions for all districts.

Board members, Superintendent Roush, and Board Attorney Leonard Dietzen provided comments and discussion.

Tim Wiggins addressed the Board with concerns about the proposed map and the location of the workshop.

The workshop adjourned at 5:52 p.m.

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARINGS
October 24, 2023

MINUTES

The Suwannee County School Board held Public Hearings on this date in the Branford High School Auditorium, 405 NE Reynolds Street, Branford, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom.

UTSC President Misty Ward, Student Ambassador Ainsley Irby, and School Resource Officer Jose Garcia were also present.

Chairman Taylor called the hearings to order at 6:00 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual and Suwannee County School District Student Conduct and Discipline Code as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

   #3.07 Photocopying Public Records (*Revised*)

   Suwannee County School District Student and Discipline Code, Section III: Guidelines Governing Student Behavior *(Revised)*

Chairman Taylor called for comments or questions regarding the additions and revisions to the Suwannee County School Board Policy Manual and Suwannee County School District Student Conduct and Discipline Code, and there were none.

The hearings adjourned at 6:01 p.m.

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
October 24, 2023

MINUTES

The Suwannee County School Board met in Regular Session on this date in the Branford High School Auditorium, 405 NE Reynolds Street, Branford, Florida. School Board members present were Chairman Jerry Taylor, Tim Alcorn, Norman Crawford, Ed daSilva, and Ronald White, along with Superintendent Ted Roush, School Board Attorney Leonard Dietzen, Chief Financial Officer Marsha Brown, and Secretary to the Superintendent/School Board Robinette Odom.

UTSC President Misty Ward, School Resource Officer Jose Garcia, and Student Ambassadors Ainsley Irby and Audrey Lord (arrived at 6:24 p.m.) were also present.

Chairman Taylor called the meeting to order at 6:01 p.m.

Student remarks and pledge to the flag by Branford High School (BHS) FFA student organization

At this time BHS Principal Terry Huddleston introduced Captain Gabrielle Magnanti with the Florida Army National Guard, who recognized John Coker with a Certificate of Appreciation. Captain Magnanti stated Mr. Coker and the community played a critical role at the distribution site in the aftermath of Hurricane Idalia; Mr. Coker rendered assistance to her unit that went above and beyond. (Mr. Coker was unable to attend.)

Mr. Huddleston also presented a Certificate of Awesomeness to Superintendent Roush in recognition of the his dedication in preparing cooked meals for sports teams, performing cleaning duties, operating the concession stand at volleyball games, etc.

<u>Special Recognition by the Superintendent</u>

- Terry Huddleston, Branford High School Principal
  - Florida TaxWatch Principal Leadership Award Program Winner

- Stacy Young, Branford High School FFA Advisor
  - 2023-2024 FFA National Teacher Ambassador
  - 2023-2024 FACTE Outstanding Teacher in Community Service

2023 State FFA Convention Winners

Branford High School

Brook Bass	- Outstanding Alumni Affiliate Winner
Kelsey Bass	- Awarded State FFA Degree - Ag Sales Proficiency Finalist
Nile Bryant	- Awarded State FFA Degree
Emma Clary	- Awarded State FFA Degree
John Coker	- Awarded State FFA Degree
Lauren Fout	- Awarded State FFA Degree
Halleigh Ray Harris	- Awarded American Degree
Sadie Miller	- Talent Award
Seth Ramsey	- Awarded State FFA Degree
Marissa Riels	- Awarded American Degree
Miranda Riels	- Awarded American Degree
Taylor Turner	- Forestry Proficiency Finalist
Aubrey Wood	- Alumni Essay Winner - Talent Award
~~Barrett~~ Braxton Young	- Florida Department of Agriculture Scholarship Winner - State FFA Star Placement Finalist - State FFA Star Agribusiness Finalist - State FFA Small Animal Production Proficiency - Awarded State FFA Degree
Hannah Young	- Awarded State FFA Degree

Branford FFA Chapter (High School Grades)	-	1st Place Agriculture Advocacy Award - Florida's Finest Award - 100% Membership Award - SAE Award
Branford FFA Chapter (Middle School Grades)	-	2nd Place Horse Judging Award - 100% Membership Award

Perfect Scores on 2023 Spring FAST

Branford Elementary School

Isaiah Handshoe	-	Grade 4 FAST Mathematics Assessment

Branford High School

Jayden Jones	-	Grade 8 FAST ELA Reading Assessment
James Lewis	-	Civics EOC Assessment
Matthew Lynn	-	Biology 1 EOC Assessment
Isaac Pitts	-	Grade 10 FAST ELA Reading Assessment

Anyone present may approach the Board concerning any item on this agenda, in accordance with the following Citizen Input information:

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

There was none.

MOTION by Mr. Crawford, second by Mr. daSilva, for approval to adopt the Agenda. MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

MOTION by Mr. Alcorn, second by Mr. Crawford, for approval of the Consent Agenda. MOTION CARRIED UNANIMOUSLY

Board members may pull any item on the Consent Agenda for discussion and separate action.

1. Approval of the following Minutes:
   (pgs. 8-35)

September 5, 2023	- Public Hearing (*Adopt the final Millage Rates and final Budget for 2022-2023*) (*NOTE*: Minutes already Board approved at the September 26, 2023, Regular Meeting, due to Department of Revenue requirements for TRIM compliance.)
September 12, 2023	- Workshop Session
	- Special Meeting
September 26, 2023	- Regular Meeting

2. Approval of the monthly financial statement for September 2023.

3. The following bills for the period September 1-30, 2023:

General Checking Account	
General Fund 1000	$ 1,030,905.17
Spec Act Bonds 2200	8,128.89
LCI Fund 3200	109,918.37
Food Service Fund 4100	21,262.94
Federal Fund 4200	392,780.32
Other Cares Act Relief Fund 4420	1,846.54
ESSER II Fund 4430	32,565.34
ESSER III - ARP 4450	189,848.05
OTHER ARP ACT RELIEF 4460	4,426.38
SELF INS - 7110	480.62
	$ 1,792,162.62

Payroll Checking Account	
General Fund 1000	$ 3,915,280.90
Food Service Fund 4100	120,216.04

Federal Fund 4200	378,107.18
ESSER II Fund 4430	2,888.58
ESSER III - ARP 4450	93,108.44
OTHER ARP ACT RELIEF 4460	7,722.08
	$ 4,517,323.22
Total	$ 6,309,485.84

4. Approval of the following budget amendments for fiscal year 2023-2024:

General	LCIF	Special Revenues
I-3	III-3	IV-1/ARP
		IV-3/ESSER II
		IV-3/Federal

5. Approval to accept the following donated items:

Site	Item	Donor
SHS FFA	Cash Donation ($900)	Suwannee County Farm Bureau

6. Approval of the following Controlled Open Enrollment transfers for the 2023-2024 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Carlie	Anderson	Suwannee	Hamilton	7
Willow	Paris	Suwannee	Lafayette	3
Gauge	Schultz	Suwannee	Lafayette	6
Tripp	Schultz	Suwannee	Lafayette	10
Lacey	Venable	Suwannee	Lafayette	7

Zone Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Kade	Hodge-Buzbee	Branford	Live Oak	K
Kelbi	Pinner	Branford	Live Oak	3
Kodi	Pinner	Branford	Live Oak	6
Kori	Pinner	Branford	Live Oak	5

7. Approval to change the November Regular Board Meeting and Reorganization Meeting from November 28, 2023, to November 14, 2023.

8. Approval to change the December Regular Board Meeting from December 26, 2023, to December 12, 2023.

9. Human Resources Transactions **(pgs. 36-41)**

RECOMMENDATIONS FOR THE 2023-2024 SCHOOL YEAR:

RECOMMENDATIONS: INSTRUCTIONAL:

District Wide:
Lourdes Berlanga, Mental Health Counselor (Probationary), effective October 23, 2023
REPLACES: New Position

Suwannee High School:
Kenneth Campbell, Teacher (Probationary), effective October 9, 2023
REPLACES: Steven Carney

PART-TIME/HOURLY:

RIVEROAK Technical College:

Austin Mercer	Adult Education	Welding Instructor

LEAVE OF ABSENCE: (FAMILY MEDICAL LEAVE):

Suwannee Middle School:
Stephanie Sampson, Teacher, effective September 22, 2023 (7.50 hours)

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Branford Elementary School:
Heather Davis, Paraprofessional PreK, effective October 5, 2023
REPLACES: Lacey Humphries

District Wide:
Lisa Brady, Paraprofessional, effective September 25, 2023
REPLACES: New Position

Geydi Gutierrez, Paraprofessional, effective October 3, 2023
REPLACES: Graciela Resendiz

Suwannee Pineview Elementary:
Mailen Dominguez Fundora, Custodian, effective October 2, 2023
REPLACES: Ethan Gill

Kayla Thomas, PreK Paraprofessional, effective October 9, 2023
REPLACES: Alexis Cannon

Suwannee Springcrest Elementary:
Baylee Myntti, Paraprofessional Temporary, effective October 2, 2023
REPLACES: New Position

Transportation:
Peggy Mick, Bus Driver, effective October 9, 2023

RESIGNATION: NON-INSTRUCTIONAL:

Suwannee Riverside Elementary:
Kelsey Lacy, Paraprofessional, effective September 14, 2023

TRANSFERS/REASSIGNMENTS:

NAME:	FROM: SITE/POSITION	TO: SITE/POSITION	REPLACES	EFFECTIVE
Danielle Christie	Suwannee Springcrest Elem.	Suwannee Springcrest Elem. School Secretary	Amy Steed Bookkeeper	September 29, 2023
Amy Steed	Suwannee Springcrest Elem.	Suwannee Springcrest Elem. Bookkeeper	Danielle Christie School Secretary	September 29, 2023

LEAVE OF ABSENCE: (FAMILY MEDICAL LEAVE):

Suwannee Pineview Elementary:
Teresa Brannan, Assistant Food Service Manager, effective September 11, 2023 through October 23, 2023
(With the option to return sooner if released by her doctor)

Suwannee Riverside Elementary:
Kayla Watson, Paraprofessional, effective September 29, 2023 through January 16, 2024
(With the option to return sooner if released by her doctor)

Transportation:
Nisa Smith Carlisle, Bus Aide, effective September 22, 2023
(To be used intermittently for 12-month period and given the option to return sooner if released by her doctor)

SUPPLEMENTARY:

Employee Name	Position	Location
Travis Bass	Boys' Head Track Coach	Suwannee Middle School
Dustin Cannon	Boys' JV Basketball Coach	Branford High School
Aaron Fountain	Head Wrestling Coach	Suwannee Middle School
Jessica Johnson	Girls' Track Coach	Suwannee Middle School
Marjerian Lewis	Girls' Head Basketball Coach	Suwannee Middle School
William McCullers	Girls' Assistant Wrestling Coach	Suwannee High School
Kayla Williamson	Girls' Assistant Basketball Coach	Suwannee Middle School

Cheryl Wood	E-Sports Coach	Suwannee High School

MISCELLANEOUS:

Approval for Tracy Felty-Janosh to work as a Lunch Room Monitor at Branford High School

Approval for the following to work in the Pre-K Extended Day program:

Suwannee Pineview Elementary:
Amanda Kiser

Approval for the following to work as Paraprofessionals in the 21st Century Program:

Rhonda Chewning	Andrea Lanier	Mary Roberts
Cara Howard	Jennifer Richer	Amy Sansouci

Approval for the following to work as Paraprofessionals in the Resource Center, Extended Hours Program:

Angela Hester	Yvette Perez	Juanita Torres
Naela Jimenez	Naela Salazar	

Approval for the following employees to transport a student, displaced by the hurricane:

Mercedes Faircloth	Kalie Hingson	LeeAnn Wirick

District Wide:
Approval for the following to work in the Hospital Homebound Program, District Wide:

Amy Allen
Frank Allen
Jazmin Marrero Guerra
Holly McMillan
Debra Singletary
Martha Southerland

SUBSTITUTES:

Approval for the following to work as Substitute Bus Attendants:

Terrence Bonner
Lillian Class
Jennifer Dixon
Shawn Hill *(Resigned from full time driver)*
Jalashea Jones
Carlos Lozano
Abir Salem

VOLUNTEERS:

Approval for all SCSD Employees to be approved as Volunteers:

BHS	Samantha Adams	Field Trips, Clubs, Volleyball, Softball
SSE	Miranda Archie	APT/Advisory, Classroom, Field Trips
SSE	Alexandra Armstrong	Classroom, Field Trips
BES	Ashley Bannister	Field Trips
BHS	John Belasky	Football, Weightlifting
BES/SSE	Gracyn Berry	Classroom
SRE	Barbara Bertolino	Classroom, Reading Pals
BES	Hannah Bokowski	Classroom, Nurse
SSE	Stephanie Brannon	Classroom, Field Trip, Extra Curricular
BES	Erin Cannon	APT/Advisory, Classroom, Field Trips
BHS	Lacey Cannon	Classroom, Field Trips, Clubs
BES	William Cannon	Field Trips
SSE	Annagrace Carter	APT/Advisory, Classroom, Field Trips, Clubs
SSE	Harriett Cason	Classroom, Field Trips
SMS/SRE	Kelly Chapman	Classroom, Field Trips, Clubs, Soccer
BHS	Erin Clark	Classroom, Field Trips, Clubs, Athletics
BHS	John Coker	JV Football
SPE	Tiffany Cujick	APT/Advisory, Field Trips
BES	Tiffeney Cusick	APT/Advisory, Classroom, Field Trips, Clubs
BHS	Sandra Danko	Classroom, Soccer
SSE	Joshua Davis	APT/Advisory, Classroom, Field Trips
SSE	Jeanette Dings	Classroom, Field Trips
BES	Chelsea Duff	Classroom
BES/BHS	Jennifer Fidell Smith	APT/Advisory, Classroom, Field Trips
BES	Haley Fordham	APT/Advisory, Classroom, Field Trips
BES	Ginger Harden	APT/Advisory, Classroom, Field Trips, Clubs
BES	Shannon Hardin	Field Trips
BHS	Dylan Harrelson	Classroom, Field Trips, Clubs
SRE	Laura Hernandez	Classroom, Reading Pals
SSE	Katie Hill	Classroom, Field Trips
BES/BHS	Heather Hodge	APT/Advisory, Classroom, Field Trips, Clubs
BES/BHS	Raymond Hodge	APT/Advisory, Classroom, Field Trips, Clubs
SMS	Leah Hodges	Clubs
BHS	Stephen Hollar	Field Trips, Clubs, Softball
BHS	Tonya Hollar	Field Trips, Clubs, Softball
SSE	Yasmean Huffman	APT/Advisory, Classroom, Field Trips
SPE	Daniella Isidro	Classroom
SSE	Amanda Jackson	Classroom, Field Trips
SHS	Taylon Johns	Classroom, Clubs, Weightlifting
SMS	Claire Jolicoeur	Classroom, Guest Speaker
SPE	Ashley Kildea	Classroom, Field Trips
SPE	Mary Kirkland	APT/Advisory, Classroom, Field Trips, Clubs

SMS/SHS	Keni Koon	APT/Advisory, Classroom, Field Trips, Clubs
BHS	Michael Lambert	Classroom, Field Trips
BHS	Michele Lambert	Classroom, Clubs, Football
SSE	Destiny Lansford	Classroom, Field Trips
BES/BHS	John Laquey	Classroom, Field Trips, Clubs
BES/BHS	Trannie Laquey	Classroom, Field Trips, Clubs
SHS	Autumn Latreille	Clubs, Weightlifting
SRE/SHS	Elizabeth Lee	APT/Advisory, Classroom, Field Trips
BES/BHS	Amity McCall	Field Trips, Clubs
SPE	Keeley Messer	APT/Advisory, Classroom, Field Trips
SSE	Denise Miller	Classroom, Field Trips
SPE	Joanie Miller	Classroom
BHS	Angie Mosley	Field Trips, Clubs
BHS	Brian Mosley	Clubs, Dance
SPE	Tracy Pope	Classroom, Field Trips
BHS	Cheryl Porter	APT/Advisory, Classroom, Field Trips, Clubs
BHS	Jamie Roberts	APT/Advisory, Classroom, Field Trips, Clubs, Chaperone
BES	Cheryl Rogers	Classroom
BES	Lori Rogers	Field Trips
BHS	Dana Root	APT/Advisory, Classroom, Field Trips, Clubs
SRE	Marilyn Salsberry	Classroom, Reading Pals
SSE	Chloee Sanders	Classroom, Field Trips
BHS	Cara Soride	APT/Advisoty, Classroom, Field Trips, Clubs, Soccer
BESBHS	Lacie Taylor	APT/Advisory, Classroom, Field Trips, Clubs
BHS	Bradley Tindell	Field Trips, Clubs, Band, Weightlifting
SSE	Kendall Wainwright	APT/Advisory, Classroom, Field Trips
SPE	David Walker	Classroom, Field Trips, Clubs
SPE	Tracy Walker	APT/Advisory, Classroom, Field Trips
SSE	Heather West	Field Trip
SSE	Deborah Worth	APT/Advisory, Classroom, Field Trips
SSE	Taylor Wyatt	Classroom, Field Trips

End of List
2023-2024
School Year

REGULAR AGENDA

1. MOTION by Mr. daSilva, second by Mr. Alcorn, for approval of additions and revisions to the Suwannee County School Board Policy Manual and Suwannee County School District Student Conduct and Discipline Code as follows: (Copies are available for review in the office of the Assistant Superintendent of Administration.)

   #3.07 Photocopying Public Records (*Revised*)

   Suwannee County School District Student and Discipline Code, Section III: Guidelines Governing Student Behavior *(Revised)*

   MOTION CARRIED UNANIMOUSLY

2. MOTION by Mr. Crawford, second by Mr. daSilva, to award the following bid/RFQ:

   #24-203 Professional Architectural Services for the RIVEROAK Technical College to Architects RZK, Inc. (*New*)

   MOTION CARRIED UNANIMOUSLY

3. MOTION by Mr. Crawford, second by Mr. daSilva, for approval of the Florida Safe Schools Assessment Tool (FSSAT) for 2023-2024. (A copy is available for review in the office of the Director of School Safety and Other Administrative Services.) MOTION CARRIED UNANIMOUSLY

4. Comments from Student Ambassadors

   Student Ambassadors Ainsley Irby and Audrey Lord provided updates on the status of happenings, student organization accomplishments, and athletic competitions at their respective schools. Ms. Irby advised that the sink in the BHS art classroom does not work. Ms. Lord advised that she sampled the cafeteria food that had been cooked on the new smoker at SHS, and it was very good. She also stated she has heard complaints that there is a long turn-around time for obtaining a Chromebook after it is turned in.

Mr. White commented that the BHS Boys Golf team placed fifth in the district out of 18 teams, and that player Gavin Barnes would be competing in the regional competition.

Mr. Roush advised that the BHS Girls Volleyball team won the district competition and would be participating in the regional playoffs this Thursday night in the BHS gym.

5. Legal Counsel's Report

No legal matters to report.

6. Superintendent's Report

Mr. Roush provided the following updates:

- Thanked Mr. Huddleston and the BHS staff for hosting tonight's meeting and advised that the regular meeting in February would be held at Branford Elementary School (BES).
- Shared with Board members the thank you card received from Anita Rembert, the Palms Medical Group Chief Executive Officer, for selecting Palms Medical Group as the DOE Commissioner's Business Partner of the Year.
- On Monday, October 16, the no-cost employee prescription plan was launched. Information was mailed to employees so they will be able to take advantage of the opportunity
- The 2022-2023 audit by the Auditor General's office is currently underway. The representative has expressed her appreciation to CEO Marsha Brown and her staff for its relationship with the District; the Board will be kept updated regarding the audit.
- The State will release retrofitted school grades, based on new cut scores. This means the bar has been raised for next set of students taking end-of-year tests.
- October is Principal Appreciation Month – thanked all principals for serving with dignity and stated their job is one of the most difficult.

In response to Mr. Crawford's question, Mr. Roush advised that the Blalock-Reeves Field sign/designation for Paul Langford Stadium is underway.

7. Issues and concerns Board members may wish to discuss

   Board members commented on the following:

   - Thanked Mr. Huddleston and the BHS staff for hosting the meeting.
   - Stated how proud they are of students and staff who received special recognition.
   - Thanked school principals for their hard work and for making a difference in the lives of students.
   - Expressed appreciation for the ability of Board members, Superintendent, and staff to work together for the good of the District, even when there are disagreements.

Mr. Taylor provided an update regarding the Florida School Board Insurance Trust (FSBIT) meeting last week. He thanked the Board for allowing him to serve as a FSBIT trustee. In response to his question regarding a final dollar amount of losses the District experienced from Hurricane Idalia, Ms. Brown stated she is waiting to receive the information from insurance adjustors.

The meeting adjourned at 7:00 p.m.

innovative solutions

This Consulting Agreement ("Agreement") is made and effective January 1, 2024

BETWEEN: **Key Innovative Solutions** (the "Consultant"), a company organized and existing under the laws of the State of Florida, with its head office located at:

4352 W. Kennedy Boulevard #117
Tampa FL 33609

AND: **Suwannee County School Board** (the "Client") organized and existing under the laws of the State of Florida, with an office located at:

1740 Ohio Avenue South
Live Oak FL 32064

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and intending to be legally bound, the parties hereto agree as follows:

1. CONSULTATION SERVICES

The client hereby employs the consultant to develop a strategic proposal to create several opportunities to address the current and prospective workforce needs.

Services include the following:

- Grassroots services: build coalition of county contractors and manufacturers in various industries to identify in-demand skills.
- Organize local Contractors Task Force gatherings to bring in professionals, along with Suwanee County School District, to identify the specifics needs for the growth of the program to generate much needed talent.
- Build support among key stakeholders for technical talent and program expansion.
- Execute local, state and federal affairs plans which seek to elevate the District's technical program center to provide for local workforce needs
- Bring elected officials and other key leaders to the District for substantive meetings and discussions on the need for in-demand and high-wage professionals and other technical workforce needs
- Obtain meetings in Tallahassee with the Commissioner of Education, as well as state legislators with a concentrated focus in workforce development.
- Build support among state legislators for a state appropriation for an electronics technical program.
- Build support among Congressional Members: Sen. Marco Rubio (R-FL), Sen. Rick Scott (R-FL) and Rep. Dr. Neal Dunn (R-FL)
- Communicate by way of biweekly emails or telephone calls to ensure accountability and accurate progress on all pending activities.

innovative solutions

2. TERMS OF AGREEMENT

The initial term of this agreement is from January 1, 2024, through December 31, 2024. Either party may cancel this agreement with 30 days' notice to the other party in writing, by certified mail or personal delivery. Key Innovative Solutions mailing address is 4352 West Kennedy Boulevard #117, Tampa, FL 33609

3. PAYMENT TO CONSULTANT

Services provided by the consultant are compensated for by a monthly retainer billed at the first of each month and due on the last day of each month. The monthly retainer of $6,000 per month for twelve months (duration of this contract) equals $72,000.00 in total compensation for the consultant. Additionally, all travel and expenses will be pre-authorized by Suwanee County School Board and reimbursed to Key Innovative Solutions within 30 days of submission.
Payments made to consultant can be mailed to:

4352 West Kennedy Boulevard #117
Tampa, FL 33609

4. INDEPENDENT CONTRACTOR

Both the client and the consultant agree that the consultant will act as an independent contractor in the performance of its duties under this contract and neither has the authority to bind the other to any third party. Accordingly, the consultant shall be responsible for payment of all taxes including federal, state, and local taxes arising out of the consultant's activities in accordance with this contract, including by way of illustration but not limitation, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, and any other taxes or business license fee as required.

5. CONFIDENTIAL INFORMATION

The consultant agrees that any information received by the consultant during any furtherance of the consultant's obligations in accordance with this contract, which is confidential or proprietary or which concerns the personal, financial, business operations, strategies or other affairs of the Client, or which concerns any confidential or personal information of its students, will be treated by the consultant in full confidence and will not be revealed to any other persons, firms or organizations. Consultant agrees not to disclose any such information, or any information concerning the terms of this Agreement, to any unauthorized individual, except as may be required by law; to protect any such information from unauthorized disclosure, applying such protections as are reasonably prudent for the protection of such information or required by law; to notify Client immediately of any unauthorized disclosure that is known to or reasonably suspected by consultant; to cooperate fully with client to mitigate the effects of any unauthorized disclosure; and to comply with all applicable laws and regulations. If consultant is required to disclose client's confidential information by a court or other tribunal, it shall promptly notify client,



innovative solutions

before making such disclosure, to allow client a reasonable opportunity to seek an appropriate order protecting the confidentiality of the information. This provision shall survive the termination of this Agreement.

6. EMPLOYMENT OF OTHERS

The client may from time-to-time request that the consultant arrange for the services of others. All costs to the consultant for those services will be paid by the client, but in no event shall the consultant employ others without the prior authorization of the client.

7. GOVERNING LAW / VENUE

This Agreement shall be governed by the laws of the State of Florida without reference to any conflict of laws principles. Any legal proceedings in connection with the performance of this engagement shall be brought and maintained exclusively in a court of competent jurisdiction in Suwannee County, Florida.

8. INDEMNITY

Consultant agrees to defend, indemnify, and hold harmless Client and its officers, and employees, from and against a claim (including reasonable attorney fees) arising out of or relating to a) Consultant's breach of any of the terms of this Contract and/or b) any gross negligence or willful misconduct by Consultant or any of its employees. Nothing in the Contract shall limit, alter, or otherwise modify the Client's sovereign immunity under Chapter 768, Florida Statutes.

9. PUBLIC RECORDS

For all contractors as set forth in Section 119.0701, Florida Statutes see EXHIBIT A which is incorporated by reference herein.

10. FORCE MAJEURE

Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Agreement if and to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God, acts of the public enemy, war, riots, strikes, labor disputes, civil disorders, fires, floods, hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2023-2024 academic year.

innovative solutions

11. E-Verify. Effective July 1, 2020

A. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees hired on or after January 1, 2021 during the term of this Agreement.

B. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.

(iii) Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.

C. Contractor must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

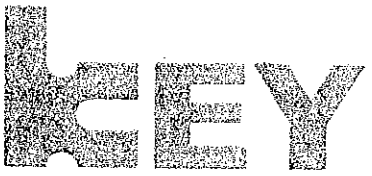
D. Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

Suwannee County School Board	Key Innovative Solutions
_____	_____
Signature	Karin Hoffman
Ted L. Roush, Superintendent	_____
Print Name	Print Name
_____	_____
Date	Date

_____
Chairperson, Suwannee County School Board

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"



innovative solutions

EXHIBIT A

Public Records Law Requirements
under Chapter 119.0701, Florida Statutes

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, LORIE NORRIS, RISK MANAGER, AT 386-647-4608, LORIE.NORRIS@SUWANNEE.K12.FL.US, OR 1740 OHIO AVENUE, SOUTH, LIVE OAK, FL 32064.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes, you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. See Section 119.0701(2)(b)4, Florida Statutes, for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes.

innovative solutions

This Consulting Agreement ("Agreement") is made and effective January 1, 2024

BETWEEN: **Key Innovative Solutions** (the "Consultant"), a company organized and existing under the laws of the State of Florida, with its head office located at:

4352 W. Kennedy Boulevard #117
Tampa FL 33609

AND: **Suwannee County School Board** (the "Client") organized and existing under the laws of the State of Florida, with an office located at:

1740 Ohio Avenue South
Live Oak FL 32064

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and intending to be legally bound, the parties hereto agree as follows:

1. CONSULTATION SERVICES

The client hereby employs the consultant to develop a strategic proposal to create several opportunities to address the current and prospective workforce needs.

Services include the following:

- Grassroots services: build coalition of county contractors and manufacturers in various industries to identify in-demand skills.
- Organize local Contractors Task Force gatherings to bring in professionals, along with Suwanee County School District, to identify the specifics needs for the growth of the program to generate much needed talent.
- Build support among key stakeholders for technical talent and program expansion.
- Execute local, state and federal affairs plans which seek to elevate the District's technical program center to provide for local workforce needs
- Bring elected officials and other key leaders to the District for substantive meetings and discussions on the need for in-demand and high-wage professionals and other technical workforce needs
- Obtain meetings in Tallahassee with the Commissioner of Education, as well as state legislators with a concentrated focus in workforce development.
- Build support among state legislators for a state appropriation for an electronics technical program.
- Build support among Congressional Members: Sen. Marco Rubio (R-FL), Sen. Rick Scott (R-FL) and Rep. Dr. Neal Dunn (R-FL)
- Communicate by way of biweekly emails or telephone calls to ensure accountability and accurate progress on all pending activities.

KEY
innovative solutions

2. TERMS OF AGREEMENT

The initial term of this agreement is from January 1, 2024, through December 31, 2024. Either party may cancel this agreement with 30 days' notice to the other party in writing, by certified mail or personal delivery. Key Innovative Solutions mailing address is 4352 West Kennedy Boulevard #117, Tampa, FL 33609

3. PAYMENT TO CONSULTANT

Services provided by the consultant are compensated for by a monthly retainer billed at the first of each month and due on the last day of each month. The monthly retainer of $6,000 per month for twelve months (duration of this contract) equals $72,000.00 in total compensation for the consultant. Additionally, all travel and expenses will be pre-authorized by Suwanee County School Board and reimbursed to Key Innovative Solutions within 30 days of submission.
Payments made to consultant can be mailed to:

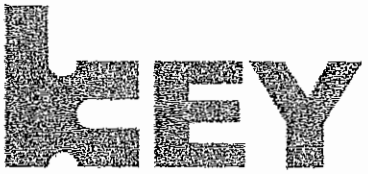
4352 West Kennedy Boulevard #117
Tampa, FL 33609

4. INDEPENDENT CONTRACTOR

Both the client and the consultant agree that the consultant will act as an independent contractor in the performance of its duties under this contract and neither has the authority to bind the other to any third party. Accordingly, the consultant shall be responsible for payment of all taxes including federal, state, and local taxes arising out of the consultant's activities in accordance with this contract, including by way of illustration but not limitation, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, and any other taxes or business license fee as required.

5. CONFIDENTIAL INFORMATION

The consultant agrees that any information received by the consultant during any furtherance of the consultant's obligations in accordance with this contract, which is confidential or proprietary or which concerns the personal, financial, business operations, strategies or other affairs of the Client, or which concerns any confidential or personal information of its students, will be treated by the consultant in full confidence and will not be revealed to any other persons, firms or organizations. Consultant agrees not to disclose any such information, or any information concerning the terms of this Agreement, to any unauthorized individual, except as may be required by law; to protect any such information from unauthorized disclosure, applying such protections as are reasonably prudent for the protection of such information or required by law; to notify Client immediately of any unauthorized disclosure that is known to or reasonably suspected by consultant; to cooperate fully with client to mitigate the effects of any unauthorized disclosure; and to comply with all applicable laws and regulations. If consultant is required to disclose client's confidential information by a court or other tribunal, it shall promptly notify client,



innovative solutions

before making such disclosure, to allow client a reasonable opportunity to seek an appropriate order protecting the confidentiality of the information. This provision shall survive the termination of this Agreement.

6. EMPLOYMENT OF OTHERS

The client may from time-to-time request that the consultant arrange for the services of others. All costs to the consultant for those services will be paid by the client, but in no event shall the consultant employ others without the prior authorization of the client.

7. GOVERNING LAW / VENUE

This Agreement shall be governed by the laws of the State of Florida without reference to any conflict of laws principles. Any legal proceedings in connection with the performance of this engagement shall be brought and maintained exclusively in a court of competent jurisdiction in Suwannee County, Florida.

8. INDEMNITY

Consultant agrees to defend, indemnify, and hold harmless Client and its officers, and employees, from and against a claim (including reasonable attorney fees) arising out of or relating to a) Consultant's breach of any of the terms of this Contract and/or b) any gross negligence or willful misconduct by Consultant or any of its employees. Nothing in the Contract shall limit, alter, or otherwise modify the Client's sovereign immunity under Chapter 768, Florida Statutes.

9. PUBLIC RECORDS

For all contractors as set forth in Section 119.0701, Florida Statutes see EXHIBIT A which is incorporated by reference herein.

10. FORCE MAJEURE

Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Agreement if and to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God, acts of the public enemy, war, riots, strikes, labor disputes, civil disorders, fires, floods, hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2023-2024 academic year.



innovative solutions

11. E-Verify. Effective July 1, 2020

A. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees hired on or after January 1, 2021 during the term of this Agreement.

B. Subcontractors

(i) Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.

(ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.

(iii) Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.

C. Contractor must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

D. Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

Suwannee County School Board	Key Innovative Solutions
_____	_____
Signature	Karin Hoffman
Ted L. Roush, Superintendent	_____
Print Name	Print Name
_____	_____
Date	Date

innovative solutions

EXHIBIT A

Public Records Law Requirements
under Chapter 119.0701, Florida Statutes

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, LORIE NORRIS, RISK MANAGER, AT 386-647-4608, LORIE.NORRIS@SUWANNEE.K12.FL.US, OR 1740 OHIO AVENUE, SOUTH, LIVE OAK, FL 32064.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes, you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. See Section 119.0701(2)(b)4, Florida Statutes, for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes.

AN AGREEMENT

Between

SUWANNEE COUNTY SCHOOL BOARD

and

ANDRES R. VILLAR, MD, PA
d/b/a CHILDREN'S MEDICAL CENTER

This Agreement begins on November 14, 2023, between the Suwannee County School Board (SCSB) and Andres R. Villar, MD, PA d/b/a Children's Medical Center (Healthcare Agency).

Whereas, SCSB, through the RIVEROAK Technical College (RTC), operates a Patient Care Technician program, Practical Nurse Education program, and Certified Nursing Assistant Program for qualified students preparing to be Patient Care Technicians, Practical Nurses, and/or Certified Nursing Assistants; and,

Whereas, SCSB and the Healthcare Agency have agreed jointly to participate in a program in which Patient Care Technician, Practical Nurse, and Certified Nursing Assistant students may acquire clinical experience at the facilities of the Healthcare Agency; and,

Whereas, the parties share the mutual goal of high quality patient care and health sciences education;

Now, therefore, in consideration of the mutual covenants and obligations as set forth herein, the parties agree as follows:

I. GENERAL CONDITIONS

1. The Healthcare Agency and the SCSB expressly agree that all faculty and students under the program shall remain agents or students of the RTC. The RTC agrees that it will never act or represent it is acting as an agent of the Healthcare Agency or incur any obligations on the part of the Healthcare Agency without first obtaining the express written authority of the Administrator. The Healthcare Agency agrees that it will not be responsible for any salaries, taxes, or insurance of the RTC faculty, agents, or students.

2. The Healthcare Agency and RTC concur that this agreement may be cancelled at any time by either party hereto, with or without cause upon 30 days written notice to the other party.

3. The Healthcare Agency and RTC concur that this agreement shall continue in effect for the period of one year beginning on November 14, 2023 through June 30, 2024; and shall be renewed from year to year unless otherwise notified in writing as in paragraph #2 above.

4. No alteration, modification, or variation of the terms of this agreement shall be valid unless made in writing and signed by both of the parties hereto.

5. The Healthcare Agency and the RTC agree that executed copies of this agreement shall be placed on file with the Administrator of the Healthcare Agency and the Director of the RTC.

6. The SCSB agrees to require the student to maintain professional liability insurance with single limit liability coverage of not less than $1,000,000.00/$3,000,000.00.

7. The SCSB agrees to provide a certificate of liability insurance for the faculty members in the performance of their duties and responsibilities at the Healthcare Agency.

8. The SCSB holds the Healthcare Agency harmless from any acts of negligence of the instructors and students while in the Healthcare Agency facility within the scope of the Patient Care Technician program up to the limits set forth in Section 768.28(5)(a), Florida Statutes, $200,000.00 per claimant and $300,000.00 per occurrence.

II. THE HEALTHCARE AGENCY'S RESPONSIBILITY

1. To share in the responsibility for the education of health care students in the Patient Care Technician and Home Health Aide programs through the cooperation and assistance of its staff and employees along with the faculty and students of the RTC.

2. Students shall be selected for the programs by the RTC.

3. To make available to faculty and students of the RTC the use of its facilities the same as to its own personnel.

4. To make available whenever possible to faculty and students of the RTC all of its facilities and services in the planned learning experiences of the aforementioned programs.

5. To provide conference and meeting rooms as required and needed, if available, and not being used for other purposes by the Healthcare Agency.

6. To include faculty members of the program in their staff meetings when policies to be discussed affect or directly relate to the programs.

7. Instruction under the program(s) shall be at the time agreed by the parties to this contract and in agreement with the school curriculum calendar.

8. The responsibility for the patient remains with the Healthcare Agency.

III. THE RTC'S RESPONSIBILITY

1. The operation of programs will comply with established policies and practices of the Healthcare Agency, including all applicable legislation and regulations.

2. Ascribes to equal access/equal opportunity; endorses non-discrimination on the basis of race, color, religion, national origin, sex, age, handicap, or marital status. To assign students and faculty to the Healthcare Agency based on this statement.

3. To maintain standards of the programs as recommended and prescribed by all governing bodies and accrediting agencies regulating the programs.

4. To comply with and require, if necessary, physical examination, chest x-rays, and certain immunizations as deemed necessary by the Healthcare Agency or other such authority relative to the programs prior to entrance upon premises under the programs.

5. To employ qualified employees in the programs as administrators and instructors. The RTC agrees to the responsibility of interpreting the objectives of the programs to the students, consulting with administrative personnel of the Healthcare Agency in advance about use of the various facilities, and conferring with appropriate members of the Healthcare Agency staff in selecting patients to provide the learning experiences desired for students.

6. To be responsible for the educational supervision of students in the program.

7. The Healthcare Agency may, at any time, direct withdrawal of any faculty or student from the institution facilities or premises whose conduct or performance is not in accord with the standards of the RTC and its programs, or is unprofessional and detrimental to the Healthcare Agency. This request for withdrawal shall be submitted in writing, following a verbal request, to the appropriate school administrator. The RTC agrees that it will maintain the requisite degree of discipline among its students and faculty, giving full consideration to the Healthcare Agency's standard of conduct and performance.

8. Maintain individual records of classes, student activities, and competencies.

9. Maintain strict confidentiality regarding all patient-centered information.

10. Prepare any rotational plans for services to be used for experience and to secure the approval of this plan from the Healthcare Agency prior to the commencing of the educational program under the agreement. Substantive changes in the program will not be effective until such time as they shall be approved by the Healthcare Agency.

IV. HIPAA REQUIREMENTS

The Provider agrees to comply with the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320d ("HIPAA") and any current and future regulations promulgated thereunder including without limitation the federal privacy regulations contained in 45 C.F.R. Parts 160 and 164 (the "Federal Privacy Regulations"), the federal security standards contained in 45 C.F.R. Part 142 (the "Federal Security Regulations"), and the federal standards for electronic transactions contained in 45 C.F.R. Parts 160 and 162, all collectively referred to herein as "HIPAA Requirements". The Provider agrees not to use or further disclose any Protected Health Information (as defined in 45 C.F.R. Section 164.501) or Individually Identifiable Health Information (as defined in 42 U.S.C. Section 1320d), other than as permitted by HIPAA Requirements and the terms of this Agreement.

The Healthcare Agency will make its internal practices, books, and records relating to the use and disclosure of Protected Health Information available to the Secretary of Health and Human Services to the extent required for determining compliance with the Federal Privacy Regulations.

V. LIABILITY OF PARTIES

1. Nothing in this Agreement shall be construed to create a joint venture, agency or other legal relationship between the Healthcare Agency and RTC which could result in either party being responsible or liable for the acts or omissions of the other party.

2. Nothing in this Agreement shall be construed to create an employer/employee relationship between the RTC students and the Healthcare Agency.

3 Nothing contained in this Agreement is intended to serve as a waiver of sovereign immunity by any party to which sovereign immunity may be applicable.

VI. INDEMNIFICATION

1. The Healthcare Agency shall indemnify and hold harmless SCSB and RTC from and against any and all claims, liabilities, damages, and expenses including, without limitation, reasonable attorneys' fees, incurred by SCSB in defending actions brought against it arising out of or related to the acts or omissions of the Healthcare Agency, its agents, officers, or employees in the provision of services or performance of duties by the Healthcare Agency pursuant to this Agreement.

VII. GOVERNING LAW AND VENUE

1.1 This Agreement will be governed by and construed in accordance with the laws of the State of Florida. In the event of any litigation arising from this Agreement, the Parties agree that the exclusive state court forum for said litigation shall be in Suwannee County, in the court of appropriate jurisdiction.

1.2 The parties hereby knowingly, voluntarily and intentionally waive any right it may have to a trial by jury with respect to any litigation related to or arising out of, under, or in conjunction with this Agreement.

VIII. PUBLIC RECORDS

For all contractors as set forth in Section 119.0701, Florida Statutes see EXHIBIT A which is incorporated by reference herein.

IX. RELEASE OF STUDENT RECORDS

The Healthcare Agency assures that student data will be handled with confidentiality as required by Florida Statute 1002.22.

X. FORCE MAJEURE

Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Agreement if and to the extent that such party's performance under this Agreement is rendered impossible, impractical, or prevented by reason of force majeure. For purposes of this Agreement, the term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without fault or negligence on behalf of either party. Without limiting the foregoing, force majeure includes acts of God, acts of the public enemy, war, riots, strikes, labor disputes, civil disorders, fires, floods, hurricanes, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or part of the 2023-20204 academic year.

XI. E-Verify. Effective July 1, 2020

A. Pursuant to Fla. Stat. § 448.095, Contractor shall use the U.S. Department of Homeland Security's E-Verify system, https://e-verify.uscis.gov/emp, to verify the employment eligibility of all employees **hired on or after January 1, 2021** during the term of this Agreement.

B. Subcontractors
   (i) Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.
   (ii) Subcontractors shall provide Contractor with an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined by Fla. Stat. § 448.095.
   (iii)Contractor shall provide a copy of such affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.

C. Contractor must provide evidence of compliance with Fla. Stat. § 448.095 by January 1, 2021. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.

Failure to comply with this provision is a material breach of the Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).

The Healthcare Agency and the RTC agree that copies of any revisions or modifications of this agreement, after execution by the parties, shall have the effect of modifying the terms of this agreement.

SUWANNEE COUNTY SCHOOL BOARD
1740 Ohio Avenue, South
Live Oak, Florida 32064

BY: _____ DATE: _____
Ted L. Roush
Superintendent of Schools

BY: _____ DATE: _____
Jerry Taylor, Chairman
Suwannee County School Board

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

Andres R. Villar, MD, PA
d/b/a Children's Medical Center
1002 11th Street SW
Live Oak, Florida 32064

BY: _____ DATE: _____

TITLE: _____

EXHIBIT A

Public Records Law Requirements
under Chapter 119.0701, Florida Statutes

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, HE OR SHE MUST CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, LORIE NORRIS, RISK MANAGER, AT 386-647-4608, LORIE.NORRIS@SUWANNEE.K12.FL.US, OR 1740 OHIO AVENUE SOUTH, LIVE OAK, FL 32064.

If you are a contractor as defined by Section 119.0701(1)(a), Florida Statutes, you must comply with Florida's public records law.

You must keep and maintain public records required by the School District to perform the contracted services.

Upon request from the School District's Custodian of public records, you must provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or otherwise provided by law.

You must ensure that public records which are *exempt* or *confidential and exempt* from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract, if the contractor does not transfer the records to the District.

Upon completion of the contract, you must transfer, at no cost, to the District all public records in possession of the contractor or continue to keep and maintain public records required by the District to perform the contracted services. *See* Section 119.0701(2)(b)4, Florida Statutes, for additional record keeping requirements.

REQUEST FOR RECORDS RELATING TO DISTRICT'S CONTRACT FOR SERVICES

A request to inspect or copy public records relating to a District's contract for services must be made directly to the District's records custodian. If the District does not possess the requested records, the District shall immediately notify the contractor of the request, and the contractor must provide the records to the District or allow the records to be inspected or copied within a reasonable time.

If contractor does not timely comply with the District's request for records, the District shall be able to sue for breach of contract and the prevailing party shall be entitled to attorney's fees.

A contractor who fails to provide the requested public records to the District within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes.

SUWANNEE COUNTY SCHOOL DISTRICT

JERRY TAYLOR
DISTRICT 1
NORMAN CRAWFORD
DISTRICT 2
TIM ALCORN
DISTRICT 3

ED DA SILVA
DISTRICT 4
RONALD WHITE
DISTRICT 5
LEONARD DIETZEN, III
BOARD ATTORNEY

1740 Ohio Avenue, South
Live Oak, Florida 32064
Telephone: (386) 647-4600 • Fax: (386) 364-2635

TED L. ROUSH
Superintendent of Schools

MEMORANDUM

TO: Ted L. Roush, Superintendent of Schools

FROM: William Brothers, Director of Human Resources

DATE: October 31, 2023

RE: Human Resources Transactions for November 14, 2023

Regular Meeting

RECOMMENDATION:

Pursuant to Section 1012.27 (1A) (1B), *Florida Statutes*, the Superintendent hereby submits the following written personnel recommendations.

SUWANNEE COUNTY SCHOOL BOARD
Human Resources Transactions
November 14, 2023

TO: District School Board of Suwannee County

FROM: Ted L. Roush
Ted L. Roush, Superintendent of Schools

Pursuant to Section 1012.27 (1A) (1B), Florida Statutes, I hereby submit the following written personnel recommendations.

RECOMMENDATIONS FOR THE 2023-2024 SCHOOL YEAR:

RESIGNATION: INSTRUCTIONAL:

Suwannee High School:
Steve Carney, Teacher, effective July 31, 2023

CAREER AND TECHNICAL EDUCATION:

RIVEROAK Technical College:
Heymi Jimenez — Night-Time CASAS Test Administrator (Substitute)

RECOMMENDATIONS: NON-INSTRUCTIONAL:

Facilities:
Benjamin Monroe, Maintenance Grounds Keeper, effective _____
REPLACES: New Position

Suwannee Middle School:
Laura Humphries, Paraprofessional, effective October 25, 2023
REPLACES: Kendall Croft

Suwannee Pineview Elementary:
Daniella Isidro, Paraprofessional, effective October 24, 2023
REPLACES: Kayla Thomas

Suwannee Springcrest Elementary:
Sarra Tillman, Paraprofessional (Temporary), effective _____
REPLACES: New Position

RESIGNATION: NON-INSTRUCTIONAL:

Suwannee Middle School:
Kendall Croft, Paraprofessional, effective October 20, 2023

LEAVE OF ABSENCE: (MEDICAL):

Branford Elementary School:
Robert Yates, Food Service Worker, effective November 1, 2023, until released by his doctor

SUPPLEMENTARY:

Employee Name	Position	Location
Kenneth Fedak	Girls' Head Soccer Coach	Suwannee High School
James Johnson	Girls' Assistant Varsity Basketball Coach	Branford High School
Stephanie Paglialunga	Girls' Assistant Soccer Coach	Branford High School

MISCELANEOUS:

Approval for the following to work in the After-School Reading Tutor Program:

Sandra Winburn

Approval for the following to work in the Intensive Afterschool and Weekend Academies for the remainder of the 2023-2024 School Year (Grant Funded)

BHS
Bethany Byrd
Karen Braun
Erin Cannon
Amanda Clark
Erin Clary
Eleanor Coker
Carlos Diaz
Hannah George
Emily Graham
Monica Jackson
Lindsey Jones
Christian Lane
Brian Metzger
Nancy Metzger
Stephanee Phillips
Deanne Simpson

SMS
Dan Skelly
Cristina Herrington
Holly McMillan

SHS
Neena Brown-Thomas

VOLUNTEERS:

BES	Erica Allen	Classroom, Field Trips
BES	Joshua Allen	Classroom, Field Trips
SPE	Alesha Banks	APT/Advisory, Classroom, Field Trips, Clubs
SPE	Gracyn Berry	Classroom
SSE	Marolyn Black	Classroom, Field Trips
SSE	Erika Broad	Classroom, Field Trips
BES	Teresa Conger	APT/Advisory, Classroom
SSE	Jena Conine	Classroom, Field Trips
BES	Lisa Copeland	Field Trips
SSE	Alan Croft	Classroom

SSE	Jennifer Curls	Classroom, Field Trips
SSE	John Curls	Classroom, Field Trips
BES	Farren Daniel	APT/Advisory, Classroom, Field Trips
BHS	David Danko	Clubs, Soccer
SSE	Brittany Deaton	Field Trips
BES	Michele Demers	Field Trips
SSE	John Dukes	Field Trips
SSE	Miranda Ely	Classroom, Field Trips
BES	Veronica Esparza	Classroom, Field Trips
SSE	Aleandrea Ferrer	Classroom, Field Trips
BES	Joshua Fitzpatrick	Classroom, Field Trips
SSE	Clenton Flowers	Field Trips
BES	Cindy Forsyth	Classroom, Field Trips
BES	Courtnie Gardner	Field Trips
BES	Sarah Garrett	APT/Advisory, Classroom, Field Trips
BES	Tamela Gebo	Classroom, Field Trips, Clubs
BES	Garry Goetzman	Field Trips
BES	Kathy Goetzman	Field Trips
BES	Laura Goss	APT/Advisory, Classroom, Field Trips, Clubs
SSE	Ciera Gray	Field Trips
SSE	Desser Hammer	Classroom, Field Trips
BES	Alexus Harris	Field Trips
SSE	Shawntiqua Hart	Field Trips
BHS	Carly Herring	Field Trips, Clubs, Dance, Golf
BES	Georgette Hillard	Classroom, Field Trips, Clubs
BHS	Bridget Jacobs	Classroom, Field Trips
BES/BHS	Jodi Johns	Classroom, Field Trips, Clubs
BES/BHS	Joseph Johns	Field Trips
BES	Miranda Jones	APT/Advisory, Classroom, Field Trips
SSE	Holly Kinsey	Classroom, Field Trips
SSE	Raleigh Kinsey	Classroom, Field Trips
SSE	Randy Knight	Classroom, Field Trips
SPE	Samantha Lee	Classroom, Field Trips, Art
BES	Dustin Leighton	Classroom, Field Trips
SPE	Julia Liles	Classroom
SSE	Don Martin	Classroom, Field Trips
SSE	Thomas McDonald	Classroom, Field Trips
BHS	Alan McGriff	Clubs, Soccer
BES	Heather Mcinnis	APT/Advisory, Field Trips
BES	Katelyn Miller	APT/Advisory, Classroom, Field Trips
BES	Catrina Molloy	APT/Advisory, Classroom, Field Trips, Clubs
SSE	Theresa Moore	APT/Advisory, Classroom, Field Trips, Clubs
BES/BHS	Lyndsi Nahabetian	APT/Advisory, Classroom, Field Trips, Clubs
BES/BHS	Karen Ann Norton	APT/Advisory, Classroom, Field Trips, Clubs
SSE	Oriana Olguin	Field Trips
BHS	Stephanie Paglialunga	Clubs, Soccer
SPE	Yanisleidis Palmo Escobar	Classroom, Field Trips
BES	Judith Patton	Classroom, Reading PALS
BES	Michelle Pierce	Classroom, Field Trips

SPE	Alma Rangel	Classroom, Field Trips
SSE	Samantha Raulerson	Field Trips
BES	Yolanda Rivera	Field Trips
SSE	Tina Roberts-Hammock	APT/Advisory, Classroom, Field Trips, Clubs
BES	Alexis Robinson	Classroom, Field Trips, Clubs
BHS	Juan Sandoval	Clubs, Soccer
BHS	Perry Sauls	Clubs, Soccer
BES	Kelly Skawienski	Field Trips
SPE	Kasee Suggs	Classroom, Field Trips
SSE	Lisa Sweet	Classrom, Field Trips
SSE	Genita Thomas	Field Trips
SSE	Harley Williams	Field Trips
SSE	Travis Wyatt	Classroom, Field Trips

End of List
2023-2024
School Year

EXHIBIT F-2

CLARITYRX CLIENT AGREEMENT

CLIENT NAME: Suwannee County School Board

CLIENT TAX ID NUMBER: 59-6000872

SPONSOR NAME: ClarityRx

EFFECTIVE DATE: May 1, 2023

INITIAL TERM OF CLIENT AGREEMENT: 3 YEARS

ESI and Sponsor have entered into a PBM Agreement dated July 1, 2021, which may be amended or replaced from time to time ("PBM Agreement"). The PBM Agreement sets forth certain terms and conditions associated with ESI's, either directly or through its subsidiaries or affiliates, provision of PBM Services (which, under this Client Agreement shall be exclusive for all of Client's self-funded welfare benefit plans that offer a prescription benefit, including, but not limited to, pharmacy network contracting; pharmacy claims processing; mail and specialty drug pharmacy; cost containment, clinical, safety, adherence and other like programs; and formulary administration. The PBM Agreement is incorporated herein for all purposes. To the extent not defined herein, capitalized terms shall have the meaning ascribed to them in the PBM Agreement. By executing this Client Agreement, Client is entering into and joining the PBM Agreement, a copy of which has been furnished to Sponsor and will be made available to Sponsor at any time by request, as a party to the PBM Agreement and agrees to be bound by the PBM Agreement and will be responsible for paying all fees and costs, specified thereunder. ESI will pay all Rebates and other amounts as required under the PBM Agreement to Sponsor.

1. **Commencement of Services.** Client agrees that the PBM Services should be provided in accordance with the PBM Agreement, this Client Agreement, and the specific benefit design reflected on the ESI Set-Up Forms adopted by Client or Sponsor on behalf of Client. If Client already has on file with ESI any Set-Up Forms or similar set-up documentation as of the date Client executes this Client Agreement, Client adopts and directs ESI to use such Set-Up Forms until ESI is otherwise directed in writing by Client.

2. BILLING AND PAYMENT.

   a. Billing. ESI invoices Sponsor. Sponsor then invoices client. Client is responsible to pay Sponsor in 2 days and Sponsor is responsible to pay ESI within 5 days.

   b. Payment. Sponsor will pay ESI by wire, ACH transfer or pre-authorized debit on a bi-weekly basis within five (5) business days for Claims Reimbursements, and monthly within five (5) business days for Administrative Fees from the date of Sponsor's receipt of each ESI invoice. Sponsor will be responsible for all costs of collection, and agrees to reimburse ESI for such costs and expenses, including reasonable attorneys' fees. All amounts not paid by the due date thereof will bear interest at the rate of 1.5% per month or, if lower, the highest interest rate permitted by law. ESI may apply amounts otherwise owed to Sponsor against any unpaid Fees.

   c. Service Fee. Sponsor shall issue Client an invoice for all other services two (2) times per month including a fee for ARMSRx at the rate of $0.00 per paid prescription.

3. PHARMACY MANAGEMENT FUND ("PMF")

   In addition to any fees payable to Sponsor, ESI has agreed to provide Sponsor up to $10.00 per Member implemented as of the Effective Date for three year terms and $5.00 per Member implemented as of the effective date for one year terms ("PMF") in connection with the expenses incurred by Sponsor relating to transitioning Client to ESI and/or providing pharmacy programs and services to Client. Sponsor has represented that any such expenses are properly the expenses of the Sponsor and not the Client, and Client hereby consents to reimbursement of Sponsor under the PMF.

4. THIRD PARTY ADMINISTRATION FEE. Client hereby directs and authorizes ESI to facilitate the payment of a monthly administration fee of $2.55 per prescription drug claim to ClarityRx ("Sponsor") on behalf of Client for the administration and related services Sponsor provides to Client. This fee will not be billed to Client.

   1. ESI agrees to facilitate the administrative fee subject to the following:

a. Client has executed this Client Participating Agreement, and Client is current in its payment obligations to ESI. Sponsor understands that Client may direct ESI to cease paying administrative fees, and Sponsor shall hold ESI harmless with respect to any dispute between Client and Sponsor regarding the administrative fees if ESI has paid such administrative fees in accordance with the terms above.

c. Client hereby confirms that the administrative fees are fair and reasonable, commensurate with other standard administrative fees in the industry and not in violation of any law or regulation. ESI will not pay per prescription administrative fees on Medicare subsidy utilization.

5. Use of Records; HIPAA and Business Associate Agreement Terms. Subject to applicable law, ESI may communicate with Members regarding benefit design cost savings, availability, use of the Mail Service and ESI Specialty Pharmacies, and related items as necessary to conduct applicable clinical and/or trend programs. ESI or its affiliates may use and disclose both during and after the term of this Agreement the anonymized claims data (de-identified in accordance with HIPAA) including drug and related medical data collected by ESI or provided to ESI by Client or TPA for research; provider profiling; benchmarking, drug trend, and cost and other internal analyses and comparisons; clinical, safety and/or trend programs; ASES; or other business purposes of ESI or its affiliates, in all cases subject to applicable law. ESI agrees to comply with the business associate provisions of HIPAA, and the Business Associate Agreement posted at www.express-scripts.com, the terms and conditions of which are incorporated herein by reference. Notwithstanding the foregoing, the parties acknowledge that in providing services to Members, ESI Specialty Pharmacy and the Mail Service Pharmacy are acting as separate health care provider covered entities under HIPAA and not as business associates to the Plan covered by the Business Associate Agreement. In providing services, ESI Specialty Pharmacy and the Mail Services Pharmacy shall abide by all HIPAA requirements applicable to covered entities and shall safeguard, use and disclose Member PHI accordingly.

6. Disclosure of Certain Financial Matters. In addition to the Fees paid to ESI by Client, ESI and ESI's wholly-owned subsidiaries or affiliates derive revenue in one or more of the ways as further described in the Financial Disclosure to ESI PBM Clients set forth in the PBM Agreement as Exhibit D of the PBM Agreement ("Financial Disclosure"), as updated by ESI from time to time. The revenues described in the Financial Disclosure are not direct or indirect compensation to ESI from Client for services rendered to Client or the Plan under this Agreement. In negotiating any of the fees and revenues described in the Financial Disclosure or in this Agreement, ESI and ESI's wholly-owned subsidiaries and affiliates act on their own behalf, and not for the benefit of or as agents for Client, Members or the Plan. ESI and ESI's wholly-owned subsidiaries and affiliates retain all proprietary rights and beneficial interest in such fees and revenues described in the Financial Disclosure and, accordingly, Client acknowledges that neither it, any Member, nor the Plan, has a right to receive, or possesses any beneficial interest in, any such fees or revenues; provided, that ESI will pay Client amounts equal to the amounts expressly set forth on Exhibit A of the PBM Agreement.

7. Term/Termination. The initial term of this Client Agreement shall commence on the Effective Date and will continue for the duration of the initial term as specified on the first page of this Client Agreement (the "Initial Term"). Thereafter, this Client Agreement will automatically renew for successive one (1) year renewal terms unless either ESI or Client gives notice to the other of its intention not to renew this Client Agreement at least thirty (30) days prior to the end of the then current term of this Client Agreement, with such termination of this Client Agreement upon notice effective the last day of such then current term.

8. This Agreement will be construed and governed in all respects according to the laws in the State of Florida, without regard to the rules of conflict of laws thereof. Venue for any action instituted pursuant to this Agreement shall lie in a court of competent jurisdiction in Suwannee County, Florida or the Middle District of Florida, Jacksonville Division.

9. Notice. Any notice or document required or permitted to be delivered pursuant to this Client Agreement must be in writing and properly addressed to the other party at the address set forth below, or at such other address as such party will specify from time to time by written notice delivered in accordance herewith:

Express Scripts, Inc.
Attn: Senior Vice President of Account Management
One Express Way
St. Louis, Missouri 63121
With copy to: Legal Department

Suwannee County School Board
Attn: Marsha Brown, CFO

THE UNDERSIGNED AGREE THAT THIS CLIENT AGREEMENT ACCURATELY DESCRIBES THE PRESCRIPTION DRUG PROGRAM TO BE PROVIDED

TO CLIENT. CLIENT FURTHER EXPRESSLY AGREES TO THE TERMS AND CONDITIONS SET FORTH IN THIS CLIENT AGREEMENT AND THE PBM AGREEMENT. **CLIENT WARRANTS THAT IT HAS EITHER REVIEWED OR BEEN PROVIDED THE OPPORTUNITY TO REVIEW THE PBM AGREEMENT. ESI AND SPONSOR WILL PROVIDE CLIENT WITH A FULL COPY OF THE PBM AGREEMENT UPON REQUEST.**

EXPRESS SCRIPTS, INC.	Suwannee County School Board
By:_____	By:_____
Printed Name: _____	Printed Name: Ted L. Roush
Title:_____	Title: Superintendent of Schools
Date:_____	Date:_____

IMPLEMENTATION OF THE PRESCRIPTION DRUG PROGRAM DETAILED HEREIN INCLUDING PAYMENT OF REBATES, IF ANY, SHALL NOT BE INITIATED UNTIL THIS CLIENT AGREEMENT IS EXECUTED BY CLIENT AND ESI.

_____
Chairperson, Suwannee County School Board

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

4134106.v2

EXHIBIT B

JOINDER TO MASTER PROGRAM AGREEMENT

THIS JOINDER AGREEMENT is made and entered as of this 1st day of February, 2024 ("Effective Date"), by and among Express Scripts, Inc. ("ESI"), a Delaware corporation with offices at One Express Way, St. Louis, MO 63121, Save On SP, LLC ("Vendor"), and Suwannee County School Board ("ESI Client").

WHEREAS, ESI and Vendor are parties to that certain Master Program Agreement, effective November 13, 2017, and amended from time to time ("Agreement"); and

WHEREAS, ESI and Vendor are willing to allow ESI Client to become a party to the Agreement in order that ESI Client may avail itself of Vendor's services under the Agreement.

NOW, THEREFORE, in consideration of the premises and of the covenants and agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Agreement to be Bound. ESI Client shall become a party to the Agreement as of the Effective Date and shall be fully bound by, and subject to, all of the applicable covenants, terms and conditions of the Agreement as a party. For the avoidance of doubt, ESI is providing ESI Client's enrolled members' claims data to Vendor on a periodic basis to facilitate Vendor's provision of the Services (as defined in the Agreement). ESI is providing members' claims data in accordance with HIPAA including, but not limited to, the minimum necessary standards. ESI is neither responsible, nor liable, for Vendor's use, disclosure and protection of ESI Client's enrolled members' claims data. ESI Client has entered into business associate agreements, as required under HIPAA, with both ESI and Vendor.

   ESI Client acknowledges and agrees that Vendor is not a legal advisor and does not render any legal counseling or advice on the SaveOn Program. Vendor is not responsible for ensuring that ESI Client or such client's employee benefit plans independent from or in conjunction with the SaveOn Program comply with any applicable law including, but not limited to, laws, regulations, rules, ordinances and/or other guidance related to HSA-eligible high deductible health plans (including but not limited to Code Section 223). ESI Client acknowledges that it has or will consult with its own legal counsel regarding the operation, administration, and establishment of its employee benefit plans and the appropriateness of the SaveOn Program. ESI Client is solely responsible for determining whether to implement the SaveOn Program for its HSA-eligible high deductible health plan and addressing any compliance issues related to such implementation.

2. Implementation of SaveOn Program. Vendor shall obtain the historical co-pay credit information from ESI for ESI Client and communicate to ESI and ESI Client prior to implementation for invoicing purposes (refer to Agreement Section 3.1.1 "historical copay credit"). If such historical co-pay information is not available, ESI and/or ESI Client shall provide to Vendor plan design documentation and communication prior to implementation.

   Vendor shall work with ESI and ESI Client to develop the SaveOn Program drug list for ESI Client and communicate to ESI and ESI Client prior to implementation.

   Vendor shall provide the additional SaveOn Program Services to ESI Client as set forth in Attachment 1 to this Exhibit B.

3. Successors and Assigns. This Joinder Agreement shall bind and inure to the benefit of and be enforceable by the parties, and their respective successors and assigns.

4. Counterparts. This Joinder Agreement may be executed in separate counterparts, each of which shall be an original and all of which taken together shall constitute one and the same document.

5. Governing Law. This Joinder Agreement shall be governed by and construed in accordance with the laws of the State of New York.

6. Headings. The headings of this Joinder Agreement are inserted for convenience only and shall not affect the interpretation of this Joinder Agreement.

The remainder of this page intentionally left blank. Signature page follows.

IN WITNESS WHEREOF, the parties have executed this Joinder Agreement as of the day and year first above written.

Express Scripts, Inc.:

By: _____

Print: _____

Title: _____

Date: _____

Save On SP, LLC:

By: _____

Print: _____

Title: _____

Date: _____

ESI Client Suwannee County School Board

By: _____

Print: Ted L. Roush

Title: Superintendent of Schools

Date: _____

Chairperson, Suwannee County School Board

"Approved as to Form and Sufficiency
BY _____
Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"

ATTACHMENT 1 TO EXHIBIT B

Additional SaveOn Program Services

Existing Participants in the Plan–

- Identify participants eligible for SaveOn Program and for manufacturers' patient assistance programs
- Outreach to educate participants
- Enrollment of eligible participants into SaveOn Program
- Notification to pharmacy of secondary billing number
- Monitoring of SaveOn Program and enrolling participants for continuous eligibility

New Participants in the Plan –

- Receipt of call from pharmacy regarding eligible specialty drugs
- Education of pharmacy on SaveOn Program process
- Outreach to educate participant
- Enrollment of participant into SaveOn Program and determination of participant eligibility for Program
- Notification to pharmacy of secondary billing number
- Monitoring of SaveOn Program and enrolling participants for continuous eligibility

Changes to the SaveOn Program-

- Notification to client of any SaveOn Program changes or terminations
- Vendor may from time to time amend the list of specialty drugs to be included in the SaveOn Program. Such amendments may be made on a semi-annual basis, posted to a URL and a letter will be sent to ESI Client outlining change(s).

4846-8085-7966.1
079908-000001

RIVEROAK
TECHNICAL COLLEGE

FIVE-YEAR STRATEGIC PLAN
July 2023 - June 2028

Approved by Institutional Advisory Committee, September 18, 2023
Presented to School Board in Workshop Session, August 22, 2023
Recommended for School Board Approval,

This document serves as the long and short-range planning document for RIVEROAK Technical College.

Mission of the Institution

Our mission at RIVEROAK Technical College is to provide opportunities for the development of qualified workers for the job market; to upgrade occupational skills to re-enter, maintain, or advance employment opportunities; and to enable students to become self-sufficient and self-confident, and to encourage students to become highly productive citizens with positive values and a strong work ethic.

Vision of the Institution

RIVEROAK Technical College will provide technical training at the highest industry credential including national and state certification so students may work at grade level in all core subject areas, complete occupational training programs, and seek employment in high skill/high wage jobs.

Accomplishment Report for the 2022-2023 School Year

- ✓ **396 industry certifications/licensures earned (212 adult/184 dual enrolled)**
- ✓ **Over $70,000 in scholarships awarded to postsecondary career certificate students**
  - **Academic Development**
  - **Altrusa Scholarship**
  - **Bernard Williams Memorial**
  - **Don Boyette Memorial Scholarship**
  - **Joey Simpson Automotive Service Scholarship**
  - **Live Oak Ladies Auxiliary Nursing Scholarship**
  - **Merit (High School Seniors)**
  - **Pat Collins Memorial Nursing Scholarship**
  - **Suwannee County Chamber of Commerce Scholarship**
  - **The 406 Scholarship**
  - **Walter Brown Excellence in Agriculture**
  - **Walter Doughty Memorial Scholarship**
  - **Wyatt Miller Memorial Scholarship**
- ✓ **Served 627 students in adult education and career certificate programs**

Objectives of the Strategic Plan – Program & Curriculum Related

Objective	Strategies	Timeline	Financial Resources	Evaluation
Completed student exit forms will indicate a minimum 80% of 2023-2024 exiting adult education graduates (GED) go on to postsecondary education, enter the workforce, and/or retain employment.	a. Implement postsecondary transition model with appropriate services. b. Complete individualized career plan with each adult education student.	In Progress	None	Completed student exit forms Follow-up student services Currently, 81% of 2021-2022 graduates are either employed, enrolled in postsecondary education, or in workforce. 2022-2023 data will be complete spring 2024.
Industry Certification Data Reports will reflect a minimum 10% increase of industry certifications earned by students in Secondary and career certificate CTE programs at RTC during 23-24 year.	a. Provide professional development as needed. b. Regularly monitor student industry certification data. c. Research additional industry certifications to assist students in being more employable.	In Progress	None	Local and state data reports Industry certification certificates 212 postsecondary adult and 184 dual enrollment credentials were earned in 2022-2023. Postsecondary credentials earned increased by 9% and secondary credentials earned increased by 69%.

Objective	Strategies	Timeline	Financial Resources	Evaluation
Utilizing 23-24 Comprehensive Local Needs Assessment (CLNA) data, develop tentative plan for career certificate program implementation.	a. Review CLNA data, including surveys sent to industry and business. b. Identify current job trends and needed skills. c. Expand Evening Program Opportunities d. Seek School Board approval and support. Complete required paperwork with Council on Occupational Education and FLDOE.	In Progress	None	CLNA Data School Board Meeting minutes COE and FLDOE approval documentation Potential programs being evaluated: Millwrights, Diesel Mechanics, Dental Assisting

Objectives of the Strategic Plan – Facilities

Objective	Strategies	Timeline	Financial Resources	Evaluation
When special school funds or legislative funds are available, acquire a medical facility with additional adult education classrooms.	a. Secure state facility funds as a special school b. Meet with legislative delegation c. Solicit letters of support from community leaders and business partners e. Apply for Legislative Appropriations f. Submit Job Growth grant proposals	Complete	None Approximate cost: $4M	$4M appropriated by Florida Legislature. Advertising bidding is currently in process. Tentative breaking ground ceremony planned March/April 2024. 6,000 Sq. Ft. facility adjoining nursing building on southwest corner of compound.
Retrofit front entrance as a single-point of entry for campus safety.	a. Secure funding from District b. Utilize Technology Fees and/or CARES HEERF 1 Funds	Complete	School District funding	Single-point of entry construction was completed July 2023 through Safe Schools funding.
Plan for Industrial Compound addition.	a. Secure state facility funds as a special school b. Meet with legislative delegation c. Solicit letters of support from community leaders and business partners e. Apply for Legislative Appropriations f. Submit Job Growth grant proposals			

Objective	Strategies	Timeline	Financial Resources	Evaluation
Build additional fencing on west side of college campus to enclose nursing building and back of business building. Gate to be installed between main building and business building.	a. Secure funding from District	In Progress- To be completed Fall 2023	School District funding	Included in annual School Security Risk Assessment (2018 – present) Included in Five-Year School District Work Plan
At least 80% of faculty/staff will continue to be certified in CPR/First Aid.	a. Offer training during professional development day	Accomplished and Ongoing Faculty and Staff were recertified Fall 2022	$1,000.00	New faculty/staff will complete CPR/First Aid training this fall. Currently 100% of faculty/staff are CPR Certified.
Construct sidewalk from Nails Specialty portable to front of RTC between nursing/business and main building.	a. Create safer/cleaner walking paths	Postponed to Summer 2024	Approximately $2,000.00 needed for project.	Drafted Plans Installation
Add additional power supply to RIVEROAK Technical College to support growing industrial programs.	a. Acquire electrical engineering plans to meet demands of increased enrollment in Electrical and Welding and equipment needs b. Power pole installation	On-going	Monies -Research ESSER Grant Fundable Projects $13,400 Currently expended for design services through CARES HEERF funding Approximate Cost: $400,000.00	Engineering Plans Contract Pursue Legislative Appropriation. Firm to disseminate proposal contracted.

Objectives of the Strategic Plan – Administrative

Objective	Strategies	Timeline	Financial Resources	Evaluation
Continue to provide additional professional development addressing sensitivity training, mental health and services	a. Identify County-wide PD dates for training b. Procure District Trainer	In Progress	Approximate Cost: $100.00	Training planned for early spring 2024 Faculty and Staff surveys Follow-up and reflection activities Inservice points
Increase community awareness and community partnerships	a. Sponsor the Chamber of Commerce Christmas on the Square, Gala, and Business of the Year Dinner. b. Attend school and community events.	Accomplished/On Going	Approximate cost to sponsor events: $3,500.00 Approximate cost for resources needed for community outreach: $1,200.00	Strengthened relationship with local business community Activities with local community groups
Work with schools and public library for student recruitment	a. Promotional table and literature at SMS, SHS, BHS and Suwannee River Regional Library branches b. Workforce Coordinator and instructor visits to	On Going On Going	Approximate cost: $150.00	Increased student enrollment Increased awareness of the programs at RIVEROAK Technical College

	campuses for student recruitment c. Annual school counselor luncheon and information session luncheon at RIVEROAK Technical College d. CTE Coordinator classroom visits with guidance counselors	Accomplished/On Going Ongoing		
Increase awareness and support of RIVEROAK Technical College with community and state leaders	a. Visit Tallahassee during Legislative Session. b. Host city, county and state elected officials meeting.	Complete Spring 2023	Approximate cost: $500.00	Obtain endorsements for programs at RIVEROAK Technical College Visits were coordinated during spring 2023 with: Senator Simon Representative Shoaf Congresswoman Kat Cammack Senator Rubio's Office Senator Rick Scott's Office