

Meeting Minutes for December 4, 2018

An Executive Board Meeting was held on December 4, 2018 commencing at 7:45am at the Mabry Cafeteria. The following PTA Officers and Board Members were present:

President	Nikki Armstrong
Treasurer	Melissa MacKinnon
Recording Secretary	Rachel Fenton
ASE	Jamie McHenry
Curriculum Enhancement	Kristen Schmidt
Student Activities	Lauren Logsdon
Volunteer Coordinator	Kellie Haber
Dolphin Depot	AC Mitisek
Homeroom Parent Coordinator	Jennifer Holden
Student Services	Shantanice Vaxter
Faculty Rep	Karen Heinberg

I. President's Report - Nikki Armstrong

The President called the meeting to order at 7:45am

- a. The minutes from the last executive board meeting were approved as written.
- b. She announced the upcoming PTA Social on January 10 at 6pm at Besito.
- c. The Holiday Shoppe is already doing well and sold \$3300 the first day. The proceeds will go to the 5th Grade Celebration and a non-profit organization.

II. Treasurer's Report - Melissa MacKinnon

- a. Copies of the budget were distributed.
- b. Check requests need to be accurate. When you put the request in someone's box, please let that person know.
- c. There is now a cash box form if cash is needed at an event. PTA officers should not be using their own cash.

III. Fundraising - Nikki for Cristina

- a. Auction is February 23
- b. Class projects will now be online prior to the Auction

IV. Programs and Services - Arianne Corbett

- a. Holiday Shoppe is going on all week.
- b. Fall Family Dinner is on Thursday. There will be a 5th grade bake sale at the dinner. There will be 4 food trucks and a snow machine.

- c. This is the last week for ASE for T, W, Th, F. The last day for Monday classes will be Dec 10.
- d. There are some safety concerns regarding the dirt parking lot and students walking across car line to get to the gate.
- e. January GMM - Dr. Raquel Hernandez will be the speaker and talk about cultural differences. Shantanice Vaxter discussed having food presentations from families of different cultures.
- f. Great American Scholar will be in February. Kristen will be sending a save the date to special invitees.

VI. New/ Old Business

- a. Kellie Haber discussed that we need more volunteers for the Holiday Shoppe.
- b. Karen Heinberg discussed the Giving Tree. It is a sign up genius this year.
- c. The Toy Drive is run by Student Council and benefits Metropolitan Ministries.

IX. Meeting adjourned at 8:30am.

/RF

Rachel Fenton, Recording Secretary

Approved As:

Date: _____

Read: _____

