

## Meeting Minutes for November 6, 2018

An Executive Board Meeting was held on November 6, 2018 commencing at 7:45am at the Mabry Cafeteria. The following PTA Officers and Board Members were present:

Principal	Sherri Frick
President	Nikki Armstrong
2nd VP Volunteers & Membership	Courtney Gilner
3rd VP Fundraising	Cristina Blunt
4th VP Communications	Shiloh Johnson
Treasurer	Melissa MacKinnon
Recording Secretary	Rachel Fenton
ASE	Jamie McHenry
Curriculum Enhancement	Kristen Schnidt
Student Activities	Lauren Logsdon
Volunteer Coordinator	Kellie Haber
Advocacy	Emily Elliott
Dolphin Depot	AC Mitisek
Homeroom Parent Coordinator	Jennifer Holden

### I. Welcome & Call to Order - Nikki Armstrong

The President called the meeting to order at 7:45am

- a. The minutes from the last executive board meeting were approved as written.

### II. Treasurer's Report - Melissa MacKinnon

- a. Copies of the budget were distributed.
- b. Melissa reviewed being transparent with PTA money. Everyone needs to be careful with cash. Make arrangements with the treasurer to count cash and immediately deposit it after the event.

### III. Principal's Report - Sherri Frick

- a. Mrs. Frick introduced Officer Claypool who is our school security officer
- b. Field Day is coming up on November 9. They need volunteers to help.
- c. No school on November 12, Veterans Day.

IV. Fundraising - Cristina Blunt

- a. Spring Auction - the committee needs help with donations. She encouraged every committee member to contact the auction committee and get 5-10 business names to ask for a donation. Email [mabryelementaryauction@gmail.com](mailto:mabryelementaryauction@gmail.com).
- b. Theme is Havana Nights. It will be held at Christ the King on February 23.

V. Advocacy - Emily Elliott

- a. Emily has a few responses drafted depending on the outcome of the election
- b. She would like to send out a climate survey to the teachers.
- c. Arianne would like to encourage staff wellness and willing to help out with any programs.
- d. Safety Committee: a fence around the back parking lot and closing off the back cafeteria doors are being considered. New cameras are also being requested. Mrs. Frick had agreed that an administrator will be at the back car line to assist with back car line.

VI. Programs and Services -Arianne Corbett

- a. Bike safety week is next week. Coach Broff will set up a course on the Pavillion that will be used during PTA to show proper safety techniques. This will also be set up during the evening PTA event.
- b. Dad's Club Fishing Event this Friday, November 9 at Ballast Point Pier
- c. December 6 is Fall Family Dinner Night
- d. Book Fairy is doing great. The teachers really appreciate the program.
- e. ASE is going well. A year end bonus will be given to teacher's who teach ASE classes
- f. Dolphin Depot - they are \$1600 away from their yearly goal. They will be at the Fall Family Dinner Night.
- g. The garden is flourishing. Beautification chairs are getting quotes to put mulch around the schools, paint the pre k portable, update the restrooms.
- h. Sound board bulletin boards arrived and will be installed soon.
- i. Smart projectors and computers should be arriving soon

IX. Meeting adjourned at 8:30am.

/RF

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Rachel Fenton, Recording Secretary

Approved As:

Date: \_\_\_\_\_

Read: \_\_\_\_\_



