

**Mabry Elementary - General Membership Meeting  
Meeting Minutes for May 12, 2016**

A General Membership Meeting was held on Thursday, May 12, 2016, commencing at 6:09 PM at Mabry Elementary School, Cafeteria Room, in Tampa, Florida. The following PTA Officers and Board Members were present:

Principal	Sherri Frick
President	Heather DePalma
1st VP Programs and Services	Melissa MacKinnon
2nd VP Volunteers & Membership	Francie Shames
3rd VP Ways & Means	Maddie Ahrens
Treasurer	Christine Miller
Corresponding Secretary	Brandi Whitney
Recording Secretary	Cristina Blunt
Dolphin Depot	Aned Baerga-Richter
Hospitality	Courtney Gilner
Awards	Lisl Unterholzner

**I. Flag Ceremony**

The Flag Ceremony was conducted by Mabry Cub Scout Pack 53, Webelos Patrol.

**II. Welcome / Call to Order**

The President welcomed attendees and thanked them for being here tonight. The President discussed the influence of the PTA - one of the strongest forces that influence our school and kids. The PTA's Mission is to make every child's potential a reality.

**III. Items for Approval**

- A. The Minutes for the General Membership Meetings (GMM) are posted on the Mabry Elementary Website. The February 18, 2016 GMM Minutes were approved as written.
- B. Election of 2016-2017 PTA Officers – Melissa MacKinnon, PTA President; 1<sup>st</sup> VP Programs & Services (EMPTY); 2<sup>nd</sup> VP Volunteer and Membership – Brandi Whitney; 3<sup>rd</sup> VP Ways & Means – Madeline Ahrens & Cristina Blunt; Treasurer – Christine Miller; Corresponding Secretary – Nikki Armstrong; Recording Secretary – Melissa Carlson. Motion to vote in 2016-2017 by Aned Richter. Motion seconded. The ayes have it, 2016-2017 Slate has been approved.
- C. Vote on Budget Surplus Expenditure – We have the largest budget surplus since 2008! This is mainly because of an over-estimate on expenses and under-estimate on fundraising. We sent out a school-wide survey on how to use the money available. The top priorities from the survey have resulted in the following plan for the funds available: 1) Pavilion and Outdoor Space Improvements (\$44,000.00) to improve safety and amenities; 2) Security Cameras (\$4,700.00) for the area by the Pavilion; 3) Mabry Mini Grant Program (\$24,000.00) to provide funding for programs, teachers or administrators as needed on an application basis. Presentation by Lisa Bujnicki and Danny Gallagher about the Pavilion improvements (see Powerpoint Presentation Slides for detail on

pavilion improvement ideas such as sound barrier, fans, seating, garden planters). A PTA Member asked if any of this funding was going to be used for Pre-K/K playground improvements. VP of Programs & Services advised that some of the funds could be used for that or we can fund those improvements from the Grant Program or Beautification. Additional questions included what are the costs of the proposed improvements, how will the plan be formally approved, and how will the committee be structured. VP of Programs & Services advised that we are in the planning stages and this is a very fluid phase of the plan.

President proposed a Motion to fund the Overage Funds Plan. A vote was entertained, the Ayes have it. The overage plan was approved.

#### **IV. Administrative Report**

- A. The Principal thanked the PTA for the Teacher & Staff Appreciation Week. She also thanked Heather DePalma for serving as the PTA President for two years.
- B. There is a bit of traffic right now because of the Westshore re-routing. Please be careful with the traffic and try to be creative to avoid the congestion.

#### **V. Committee Reports**

- A. Treasurer's Report: Treasurer Christine Miller reviewed the budget to date. She reviewed the Overage available. Walkathon budget was \$35,000- we raised just up to \$50,000.00. The Auction budget was \$70,000.00 and raised just under \$100,000.00! The Marquee has raised just over \$2,700.00.
- B. Grants & Scholarship – Katie Porter (\$1,000.00) is the winner of the Mabry Scholarship! Runner-up is Max Jenkins (\$500.00).
- C. Advocacy Update: We are continuing to work with county officials on our plan for a permanent officer at the school.
- D. Science Club: SSEP Website has published the information about the Mabry Science Team's project. The project is slated to go up into space next October.
- E. School Services: Yearbook Orders are due soon! [www.balfour.com](http://www.balfour.com). Also remember the Edukit orders! National Elementary Honor Society- Run by Ms. Grossman and Mrs. Hedlund raised just under \$10,000.00 for Relay for Life!
- F. Looking Ahead by president-elect Melissa MacKinnon – A gift was presented to PTA President Heather DePalma for her commitment to the organization! Let's look ahead to next year - Some of the issues that we want to deal with is Communication- we want to streamline and make our communication live and up-to-date. John Silcox is a parent and he will be working on our new website! Nikki Armstrong will be our Corresponding Secretary and while we love the Mabry Minute, we are working to make it more streamlined and easier. ASE is going to have some changes as well. Health and Fitness in our community will be revamped. New email [mabryptapresident@gmail.com](mailto:mabryptapresident@gmail.com). We need help with the Fall Fundraiser – we need a Walk-A-Thon Chair!!!! We also need help with Fall/Spring Dinner. We have some changes to the Spring Auction – we would like people to help with smaller jobs such as T-Shirts, Coloring Sheets, etc. Small positions with a much smaller commitment.

G. Year In Review – (see Powerpoint Presentation of everything the PTA funds, organizes and does at Mabry Elementary).

**VI. Unfinished Business/New Business**

None

**VII. Announcements**

Please review the dates in the Agenda for the most up-to-date schedule.

**VIII. Adjourn**

The General Membership Meeting was adjourned at 7:20 P.M.

/CB

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Cristina Blunt, Recording Secretary

Approved As:

Date: \_\_\_\_\_

Read: \_\_\_\_\_

Corrected: \_\_\_\_\_