

## Meeting Minutes for January 16, 2018

An Executive Board Meeting was held on January 16, 2018 commencing at 8:13 am at the Dale Mabry Cafeteria. The following PTA Officers and Board Members were present:

Principal	Sherri Frick
President	Melissa MacKinnon
2nd VP Volunteers & Membership	Brandi Whitney
3rd VP Fundraising/Auction	Anne Williams
4th VP Communications	Nikki Armstrong
Recording Secretary	Rachel Fenton
ASE	Beata Browne
Faculty Liaison	Kate Fisher
Hospitality	Courtney Gilner
Student Activities	Arianne Corbett
Volunteer Coordinator	Kellie Haber
Advocacy	Emily Elliott

### I. Welcome & Call to Order

The President called the meeting to order at 8:13am.

### II. Items for Approval

A. A motion was made to approve the December Executive board meeting minutes at the next meeting.

### III. Officer and Committee Reports

#### A. President - Melissa MacKinnon

- i. She thanked everyone for coming to the New Years Gathering. It was a successful event for both teachers and the PTA.
- ii. Club pictures - PTA Board can submit our own picture for the yearbook. We will take the group picture at the next Executive Board meeting. Arianne will ask Kellie Hero Messano to take our picture.
- iii. She reviewed the process for sending out text links.

iv. Kindergarten Round Up - January 25

v. Family Literacy Night - January 23

vi. The next General Membership Meeting is February 1. We need to elect a nominating committee at the next meeting.

B. Treasurer - Melissa for Jennifer Chan

i. The budget was reviewed.

ii. Cafeteria improvements need to be completed.

C. VP Volunteers and Membership - Brandi Whitney/Kellie Haber

i. Peggy Walker needs assistance with Edukits for the 2018-2019 school year.

ii. Spirits Nights need to be coordinated and scheduled.

D. VP Fundraising - Anne Williams

i. Corporate sponsorships and individual donations are still coming in. We are still looking for a few live auction and silent auction items.

ii. A lot of alcohol has been donated and several businesses are donating additional food items.

iii. Ticket prices go up to \$65 on Saturday, January 20.

iv. Set up will be Thursday night prior to the event. She will send out a sign up list.

E. VP Communications - Nikki Armstrong

i. Give her all information by Friday to be included in the Mabry Minute.

#### IV. Committee Reports

A. Administrative Report - Principal Sherri Frick

i. She reviewed the calendar for upcoming teacher events.

ii. FSA for 4th and 5th will start the first week of March. Several weeks of testing will follow.

B. Faculty Report - Kate Fischer

i. All teachers appreciated the New Years Gathering.

ii. Joan McClelland will organize the Family Literacy Night.

C. Advocacy - Emily Elliott

i. A letter has been drafted and will be sent out to parents concerning the issue of teacher pay.

ii. She planned to go to the Legislative conference for PTA but after reviewing the agenda, she decided it did not address relevant issues.

D. After School Enrichment - Beatta Browne

755 spaces were filled. On track to make the same money as the Fall programs. 17 scholarship students were able to get their first pick.

E. Student Services - Arianne Corbett

i. Spring Family Dinner Night/Art Night will be planned soon. The water fountain bottle fillers will be installed in 4 locations. The date of the installation is to be determined.

ii. Wellness Committee meeting will be next week and the School of Excellence will be discussed.

iii. Arianne will be a part of the District Wellness program.

iv. Walk to School Wednesday is tomorrow, January 17.

V. The President asked if there was new business or unfinished business.

i. A meeting took place between Melissa and Erin Burchill. PTA will no longer be the Charter for the Boy Scout Troop. Due to the short time constraints, Melissa signed the charter in the interim until a replacement charter is found. Once a new charter is found, we will terminate the current charter.

ii. A Mabry family thanked the PTA in a handwritten note for the giving tree.

VI. The meeting adjourned at 9:15.

/RF

\_\_\_\_\_

Rachel Fenton, Recording Secretary

Approved As:

Date: \_\_\_\_\_

Read: \_\_\_\_\_

