

James Madison Prep. High School

Board Meeting Minutes

March 30, 2016

Members Present: Justin Davis, Margaret Ann Bunch, Kathy Wilder, Shelly Renfroe

Administration Present: James Johnson, Scot Bunch, Jessica Downing

Justin Davis opened the meeting with a word of prayer at 5:32 pm

Approval of Minutes – tabled approving February minutes until next month (minutes need to be emailed)

Financial Update- We are in the negative for lunch costs, roughly a \$4,000.00-\$5,000.00 for the year. Justin would like to look at the lunch budget and see if we need to make any price changes for next year, to cover the school's loss. Margaret Ann also suggested we speak with the vendors and see if there is any possible way to reduce their prices. Margaret Ann made a motion to approve the financial update and Justin seconded. everybody is in favor

Current Enrollment – Current students enrolled is 141 students. Justin spoke with a CPA in Tallahassee, Lanigan & Associates, and they said that they would be willing to administer the lottery drawing free of charge for JMPHS for the next school year.

Facility Update – There was a water leak in the ceiling in the engineering room, However, Scot patched the roof and it seems to be fixed at the present time. DOE came to the school and went over a few things. Door mats need to be replaced, they want more bathrooms for the school. James and Scot toured the block building next to the hospital. The building needs running water so Scot plans talk to the city to get some workers to help clean out the room and do a few repairs. It has a few roof leaks that need patching. Justin would like Amy Gibson to account for future improvements in the budget and check on grant money to cover the costs for these improvements so we can see them on paper. The engineering class will start helping with building improvements, starting with the pot holes and. Justin met with the hospital board members and they are willing to extend the current lease for JMPHS for the same costs that we have been paying. We only have 18 months left on the current lease and they are willing to sign a contract for an additional 5 years. Justin said we should know by next meeting or possibly the following meeting with the official lease contracts.

Accreditation Update – We are confirmed for the date of October for our accreditation. Between now and the summer we just have to polish the policies that we currently have and inform the faculty a bit better on the accreditation process. James wants to get some board members, faculty and parents involved in understanding the accreditation process, he would like to form a team. James needs to adjust our school improvement plan, they are working on the PERT and EOC prep tests and would like to get a strong handle on these for next year. They are extremely important. James says that they will be polishing the website up as well. Next year we would like to go through a systems accreditation which will save us time and money because the review costs can be spread amongst the other schools in the district.

Parents Bringing Lunch – Scot would like to start a policy that the parents can't bring lunch to school in the future. Many of our students are getting their lunches too late in the break and are eating during class time. The board agrees that this is a problem and that a policy needs to be put into place.

Checking grades for lunch privileges – Scot would like to revoke lunch privileges for bad grades and homework issues. The board completely agrees and supports Scot on this policy

Next year modified block schedule -We are moving to a modified block schedule for several reasons. One it will help students gain an extra credit (8 credits as opposed to 7). Second they will have more time with each teacher per class period. Thirdly It will help with dual enrollment because we will be on the same class time as the college, the students can transition from college class to High School without having to stand around and wait for the next class to begin. This year 80% of students failed to meet the pert requirements for reading and writing. Scot and James propose that we need to add a reading and writing class (college ready). ELA reading MUST be passed for our tenth graders, this block schedule will give the students more time for ELA and EOC preparation.

Teacher Time –(no teachers present)

GPA's/Transcripts -Some students are concerned that their GPA's were not correct on their transcripts. It is true that they were not added correctly. However, the problem has been corrected. James and Scot will be doing two checks a year to be sure that the students GPA'S are correct from here on out. Scot is drawing a policy for our school that in order to become JMPHS' valedictorian you must have attended JMPHS for a minimum of 2 years (Junior and Senior year).

Meeting adjourned 6:35 pm

Private Strategic meeting-

Next meeting will be held Tuesday April 19th 5:30