

James Madison Preparatory High School  
Board Meeting Minutes  
January 19, 2017

**Board Members Present**-Justin Davis, Annette Johnson, Sonical Mitchell, Jimmy Durst, Shelly Renfroe, Kathy Wilder

**Administration/Teachers Present**-Scot Bunch, James Johnson, Patrick White, Rick Walker, Patricia Shartran, Kaitlyn Ortega, Donna Law

Meeting called to order by Justin Davis at 6:32. Prayer by Justin Davis

- I. **Approval of Minutes**-motion to approve by Jimmy Durst, seconded by Shelly Renfroe-all approved.
  
- II. **Financial Update**-After reviewing financial reports from Amy Gibson, Shelly Renfroe states our largest expense this month was transportation. James Madison will continue to use county van while exploring opportunities to get our own. Scot Bunch has met with Supt. Pickles and has been assured that band and weightlifting will be held at the end of the day during the 2017-18 school year, resolving some of the transportation issues. Mark Buescher met with Shelly Renfroe, treasurer, for the audit and has recommended the lunch program be reviewed. Denise Mattair will be cross trained to help with lunch payments. Our increase in capital outlay and digital funds will help cover the dual enrollment fees that are due. Shelly Renfroe assured Mark Buescher that two signatures are required on all checks over five hundred dollars. Scot Bunch, James Johnson and Shelly Renfroe have signing privileges. Motion to approve financial report made by Jimmy Durst, seconded by Annette Johnson-all approved.
  
- III. **Teacher Time**- Mr. White says diplomas are in for seniors, but they are waiting for the covers. Due to limited seating in the Van H. Priest auditorium, each graduating senior will get six tickets for graduation. If an individual needs more, they can contact senior sponsors. Administration anticipates a 90% graduation rate, which is above state average. April 21<sup>st</sup> and April 28<sup>th</sup> were given to Universal for possible Grad Bash dates. Eighty-five tickets are needed. Students must arrive on the bus provided by school to be admitted to the park. Dress code is required by Universal.

Mrs. Shartran gave a brief description of paintings done by her art class. The easels were made by the Engineering class. She has two solos and a duet participating in Chorus Ensemble on February 10. Band Ensemble is the following weekend. All of her Music students are going to Music USA Festival on March 24. During the various performances, her guitar students will be rated and participate in clinics. Costs are \$154 per student and \$134 per chaperone. Music students are doing a variety of fundraisers to cover expenses.

Mr. Androski reports that state testing is coming up. Faculty has the testing calendar and Ms. Love will send one out to parents. On Jan. 31<sup>st</sup> the district will hold a county wide infrastructure test.

Mr. Androski also reported good attendance at the recent prom committee meeting. They are currently seeking a facility.

- IV. **Accreditation Update**- we officially have accreditation. Supt. Pickles would like to present the certificate to the school at the next Madison County School Board Meeting.
- V. **Current Enrollment**-195 Two students graduated early. We have had one withdrawal. One is currently at the Excel school. No more seniors will be accepted and class numbers will not be based on averages. Budget is based on 190. Current students may register for ACT online by February 11. Ms. Love will pre-register sophomores. New applications period will begin on February 1 and end on the 28<sup>th</sup>. State closure of Jefferson County school system may impact Madison County schools, including James Madison Prep.
- VI. **Facility Update**-No major issues with school grounds. Building committee received new set of conceptual plans. Our accountant feels it would be best to operate conservatively for a few more years before building. We could start fundraising now. The committee will decide best way to proceed.
- VII. **Lunch Schedule Change**-Administration feels it would be best to revert to previous one lunch period schedule effective Monday, January 23. Due to the change, school will dismiss at 3:15 with bus riders leaving at 3:10.
- VIII. **Recent Discipline**-Administration notified board of recent incidents which necessitated use of the Madison County School System discipline matrix.
- IX. **Recommended Policy Changes**-James Johnson presented board with a proposed policy recommended by the accreditation team that addresses the board's support of the administration when making daily decisions. Kathy Wilder asked for a caveat to be added to the bottom acknowledging that the board has the discretion to review and possibly change an administrative decision. Mr. Johnson will compose an exam make-up policy for the board to review at the next meeting. Exams will not be done early unless pre-approved by the administration. Every three weeks, Mr. Johnson calls parents whose kids have D's or F's in their classes. The administration recommends having a phone tree to help with communication.
- X. **State Retake Results**-44% of eleventh graders/27% of 12<sup>th</sup> graders passed the ELA. 50% of students passed Alg. II, \_\_\_\_\_% passed Alg. I Students who were here for the last two years showed more growth than students who transferred to JMPHS.
- XI. **PLATO Renewal**-January 31<sup>st</sup> price for renewal goes up. If we commit to another year now, we get 2016 price. Administration and teachers highly recommend we renew. Motion to approve by Justin Davis, seconded by Annette Johnson-all approve.
- XII. **Muffins for Mom**-is to be held on February 13 and will be titled, "Monday Morning with Mom."

**Official announcement-**Mrs. Kaitlyn Ortega is James Madison's Teacher of the Year.

XIII. **Next Meeting-**Thursday, February 16 at 5:15.