#### YOUTH PARTNERSHIP PROGRAM



Student Training 2020-21

## Training Agenda



## Purpose of YPP

- To encourage high school students to serve as volunteers
- To increase awareness of the needs of their community
- To increase awareness of the life-long value of volunteerism
- To make students knowledgeable about their rights and responsibilities as a community volunteer



# Why Volunteer?

- Personal satisfaction
- Help others
- Career exploration and job experience
- Develop leadership skills
- Meet new people
- Obtain recognition
- Document service on high school transcripts for college application and scholarships
- FOR FUN!



# Youth Partnership Program Guidelines

Attend this volunteer training <u>PRIOR</u> to completing any community service hours

Students cannot be paid for services rendered.

Students cannot receive academic credit for volunteer work. Students may use YPP to meet special program and scholarship requirements.

## Community Service Hour Requirements

- Florida Bright Futures Scholarships:
  - Academic Scholar 100
  - Medallion Scholar 75
  - Gold Seal Vocational Scholar 30
  - Gold Seal CAPE Scholar 30
- Cambridge AICE Diploma 100
- International Baccalaureate\* 150
   \*See IB counselor for details

## Hours That <u>Can</u> Be Counted

- Community service for a public or non-profit agency or organization
- Business or government internship
- Activity on behalf of candidate for public office
- Programs approved by the Florida Education Commissioner
- Performance, rehearsal, practice, club activities, competitions (performing arts, special programs, athletics, etc.) Must NOT be related to course requirements; meaning the hours don't count if credit is earned



#### Hours That Cannot Be Counted



- NCR Study Hall
- Student Aide
- Babysitting a sibling
- If part of a requirement for course credit work
- Anything that involves being paid

#### When Can You Volunteer?

- Before school
- During school
- After school
- During school holidays
- On weekends
- On vacation

#### ANYTIME!

As long as it is NOT related to course requirements and you are not earning credit



#### YPP Agreement Form Student Information



#### Volusia County Schools Youth Partnership Program Agreement





#### PLEASE PRINT LEGIBLY

Submit this completed form to your school prior to volunteering along with the Sign-In Sheet.

STUDENT INFORMATION:	(To Be Completed by Student)					
NAME:	STUDENT ID:					
ADDRESS:						
Street SCHOOL:	City Zip _ HOME/CELL PHONE: ()					
PARENT/GUARDIAN'S NAME:	_ PARENTS' DAYTIME PHONE: ()					
CIRCLE ONE: FRESHMAN SOPHOMORE JUNIOR	SENIOR GRADUATION YEAR:					
PREVIOUS VOLUNTEER EXPERIENCE:						
□ YES □ NO I have attended volunteer training by my Youth Partnership Program (YPP) Coordinator.						
I agree to fulfill the duties and time commitments as listed in the organization's volunteer job description, including training sessions and to provide adequate notice if I am unable to meet my commitments. I also agree to adhere to the rules of the organization for which I will be volunteering and to abide by the procedures, including any record keeping required to maintain the confidentiality of organization and client information.						

STUDENT'S SIGNATURE:

DATE:

#### YPP Agreement Form Organization Information

ORGANIZATION IN	NFORMATION:	(To Be Completed by Organization's Sup	pervisor of Student Volunteers)		
NAME OF ORGANIZATION/AGENCY/SCHOOL PROJECT:					
ADDRESS:					
CONTACT PERSON:	Street	City TITLE/POSITION:	Zip		
	(Contact person mu	st verify the volunteer's hours and the quality	of the volunteer's work.)		
PHONE:		E-MAIL:			
OPERATING HOURS:		WEBSITE:			
COMMUNITY SERVICE SITE:					
VOLUNTEER JOB DESCRIPTION:					
CONTACT PERSON'S SIGNATURE: DATE:					

#### **YPP Agreement Form Parent/Guardian Information**

#### PARENT OR GUARDIAN INFORMATION:

(To Be Completed by Parent or Guardian)

I have read and fully understand the volunteer job description above and know the expectations for my son/daughter and hereby request and approve that participate in the Youth Partnership Program. I understand and hereby give my approval for my son/daughter to participate in volunteer activities of the Youth Partnership Programs that take place on or off school property, during or after school hours. When volunteering through the Youth Partnership Program, I understand that I am totally responsible for my son/daughter's participation and transportation. I, for the above named student and/or undersigned, hereby release from all liability and agree not to sue the School Board of Volusia County, its employees, or agents for any and all loss or damage, and any actions, claims, demands, costs, or expenses therefore, which the above named student or I may have arising out of or which are in any way connected with my son/daughter's participation in the Youth Partnership Program, including transportation to and from the activity.

#### SIGNATURE OF PARENT/GUARDIAN:

DATE:

→ SCHOOL BASED YPP COORDINATOR: RECEIVED DATE:

### **YPP Sign-In Sheet**

-Submit hours promptly after completion of volunteer project (quarterly or before end of each semester) -Completed sheets must be signed and dated by the student, parent/guardian, and the organization

#### VÕĽUSIA





To be submitted to the school Youth Partnership Program Coordinator before the end of each semester.)

ent's Name:			_ Student's Alpha Code: Year of Graduation:	
Date	Activity	Arrival	Departure	Hour
	1		Total Hours:	

I Student's Signature:	Date:	
Parent/Guardian's Signature: Site Designee/Representative's Signature:		Date:
		Date:
YPP Coordinator Initials:	Recorded D	ate:
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### **Volunteer Experience Form**

- To be completed one time, in your **senior year**
- Identify a social or civic issue, or a professional area
- Develop a plan to address the issue
- State your involvement
- Evaluate and reflect on your experience
- Submit form to the YPP Coordinator no later than May of your senior year

Stude	ent Name:	Alpha Code:	Grade:
YPP	Coordinator:	Date:	
1.	Identify the problem or need	for your community service:	
2.	How/why did this communit	y service interest you?	
3.	State your involvement durin	ig your volunteer work:	
4.	Reflect on your community s	ervice:	

#### Student's Responsibilities for YPP

Select	Contact the agency, organization or business selected		
Volunteer Site	If in doubt whether it is acceptable, ask your YPP coordinator		
Complete Agreement	Complete the YPP Agreement form Make sure you get signatures from your parent/guardian and the site contact		
Clarify	Clarify dates, times and responsibilities assigned.		
Responsibilities	Will the agency provide training? When? Where?		
Provide Own Transportation	Provide own transportation to and from the volunteer site		
Document	Perform volunteer service without payment or academic credit		
Hours	Document hours on YPP Sign-In Sheet		

### Student's Responsibilities to Volunteer Site

Confidentiality	<ul> <li>Respect confidentiality of agency and their clients</li> </ul>
Behavior	Maintain appropriate behavior while volunteering
Attendance	<ul> <li>Be prompt- perform service on the day/time agreed</li> <li>Call agency in advance if you can't keep your obligation</li> </ul>
Sign In	<ul> <li>Sign in at volunteer site every time you arrive</li> <li>Document hours on the YPP Sign-In Sheet</li> </ul>
Appearance	• Wear proper attire for volunteer duties
Assignment	<ul><li>Accept direction, ask questions</li><li>Never do anything that makes you feel uncomfortable</li></ul>

#### **Important Deadlines**

## SENIORS

- Report senior hours no later than the last day of senior school year
- Submit completed Volunteer Experience Form by the end of May

# 9<sup>th</sup> – 11<sup>th</sup> GRADE

 Must submit hours by the last day of school

# Sample Volunteer Opportunities

Boys & Girls Club	Boy/Girl Scouts	Business Internship	Churches or Synagogues	City or County Governments
Civic Organizations	Extended Day Programs	Health Department	Homeless	Hospice
Hospital or Nursing Home	Habitat for Humanity	Humane Society/Veterinary Clinic	Non-Profit Organizations	Political Campaign
Public Library	Schools and School Clubs	Teen Court	United Way	YMCA



Youth Partnership Program (YPP) Student Handbook

> Complete Guide for the High School Student Volunteer

> > Revised August 2020

Read the YPP Student Handbook for Detailed Information

# QUESTIONS?

