



GOVERNING BOARD MINUTES

Regular Meeting
City of Cape Coral Charter School Authority
Governing Board
September 17, 2024

1. Call to Order

Chairman Kris Jackson

A Regular Meeting of the City of Cape Coral Charter School Authority Governing Board of Lee County, Florida, met on Tuesday, September 17, 2024, at 5:35p.m., at Oasis Elementary North - Cafeteria, 2817 SW 3rd Lane, Cape Coral, FL 33991

2. Moment of Silence

Chair Jackson

3. Pledge of Allegiance to the Flag of the United States of America

Chair Jackson

4. Roll Call

Mykisha Atisele (Absent), Kristifer Jackson, Keith Long, Dist. 6, Karen Michaels, Guido Minaya, Cathy Stout. Parent Representatives: Jennifer Hoagland/OHS, Gregor Schade/OMS(ABSENT), Jose Soto/OES, Caroline Rouzeau/OEN(ABSENT).

Also Present: Jacquelin Collins, Superintendent

Donnie Hopper, Principal, OMS

Amy Picciolo, Interim AP, OMS

Marybeth Grecsek, Principal, OES

Kevin Brown, Principal, OEN

Mark Moriarty, Assistant City Attorney, CCC

Mark Mason, Assistant City Manager

Crystal Feast, Deputy Finance Director, CCC

Jennifer Koehn, Assistant Accounting Manager, CCC

5. Approval of Minutes

APPROVED UNANIMOUS Motion made by Member Michaels, Second by Member Atisele, to Approve the Minutes of the Charter School Authority Regular Governing Board Meeting held on Tuesday, August 20, 2024. Unanimous.

6. Approval of Regular Agenda Meeting

APPROVED UNANIMOUS Motion made by Member Michaels, Second by Member Minaya, to Approve the Agenda, Regular Meeting, September 17, 2024. Unanimous

7. Public Comment

No Activity

8. Consent Agenda

Motion made by Member Michaels, Second by Member Atisele to Approve the Consent Items as Presented, Items 8A-8C. UNANIMOUS

8A. APPROVED Request for Approval of the City of Cape Coral Oasis Charter Schools Teachers Out of Field, School Year 2024-2025

8B. APPROVED Request for Approval and Acceptance of the Florida Department of Education (FDOE) Title IV Part A Federal Program for School Year 2024-2025 in the Amount of: Oasis Elementary North, \$15,983.72; Oasis Elementary South, \$17,222.40; Oasis Middle School, \$16,535.57 and Oasis High School, \$12,219.37

8C. APPROVED Request for Approval of the Updated NEOLA Policies as listed: 0141.2, 2120, 2270, 2271, 2452, 2455, 2460, 2520, 2521, 2522, 2623, 5111.01, 5410, 5410.01, 5420, 5460, 5465, 5780, 8305, 8330, 8405, 8420, 8600. To view updated policies visit <https://www.capecharterschools.org/meetings>. Select NEOLA POLICY UPDATES SEPTEMBER 17, 2024

9. Superintendent's Report

Discussion/Updates on the following:

- Evergreen Consulting - conducting a classification and compensation study of all Oasis Charter Schools employees. Surveys are underway with analysis to follow.
- FLDOE Auditor General - focusing on Teacher Certifications and Teacher-Out-Of Field Notifications.
- Current Teacher Shortage - areas in need Guidance Counselor and Speech Therapist which is usually contract work that is hard to find and can be expensive but there are no short cuts.
- Safety & Security Plan - has been submitted
- CPTED Study - will be conducted starting Sep 30 with a full report in Dec or Jan; the study will analyze safety harding and environmental design on CSA campuses
- TSIA Plan - working on the growth component and financials for teacher salary allocations with new HR Manager
- Community Engagement Committee - had first meeting and will continue to develop community outreach projects

10. City Manager's Report

Mark Mason, Assistant City Manager

Discussion/Update on the following:

- Final Stages of Audit June 30, 2024 - presentation next meeting
- Adopted Budget Book - recently published by City Financial Services Team
- New CSA HR Manager - hired and will report to the charter schools by October 21
- ITS - camera replenishment project completed
- Digital Sign Project - completed
- Carpet Installation throughout schools - completed
- Gymnasium Floors - completed resanded and varnished
- FEMA - awnings and damages from Ian repaired
- Drinking Fountains - repaired/working OES
- Bus Project - ongoing charter school fleet replenishment
- New Facilities Manager - new hire reporting Ocotber

11. City Council Member Report

Discussed speed cameras in school zones. No cameras near Oasis South campus because there is not excessive speeding/traffic that would make us eligible for adoption of the program.

12. Chair Report

Kristifer Jackson, Chair

Discussed/Update on the following:

- Attendance at Mayor's Scholarship Ball 2024
- Youth Council will be attending GB Regular Meeting in January
- GB Vacancy - serving Charlie Pease remaining term until November 2025
- FL Charter School Virtual Conf - also open to parent representatives who will be enlightened by the conference topics and presenters

13. Foundation Report

Gary Cerny, President

Discussion/Update on the following:

- Party on the Boards Cornhole Tournament - Sat Oct 19
- Academic Grants - started in Aug and still open
- Foundation Spring Gala - March 29, 2025
- Lighthouse Awards - April 14, 2025

14. Staff Comment

Donnie Hopper, Principal, Oasis Middle School - update on middle school academics and activities.

15. Unfinished Business

APPROVED UNANIMOUS, MOTION PASSED

Motion made by Member Michaels, Second by Member Atisele to Approve the Second Amended Master Lease Agreement for All Charter Schools and Facilities between the City of Cape Coral, Florida (LESSOR), and the Cape Coral Charter School Authority (LESSEE)

ATISELE - YES

JACKSON - YES

LONG - YES

MICHAELS - YES

MINAYA - YES
STOUT - YES

16. **New Business**
No Activity

17. **Final Board Comment**

Atisele: Enjoyed virtual attendance at FL Charter Schools Conf, especially areas that focused on individual education student needs.

Jackson: Congratulations to new Assistant City Manager Mark Mason, appreciated the cooperation getting the lease signed, looking forward to school activities and Youth Council attendance in January.

Long: No Comment

Michaels: The carline issues need to be addressed in a respectful but clear way so that parents and students are safe but the line keeps moving. Glad the lease is signed and enjoyed working with City personnel.

Minaya: Horizon Council sponsoring Edison Awards and developing an AI/HI high school competition that will see winners receive recognition and financial prizes.

Stout: Glad that everyone is working well together and that the school year is running so smooth.

Hoagland: Parking is still a big problem with high school students but the issue seems to be working its way out. Bottom line kids and parents seem very happy, and school spirit is very high.

18. **Time and Date of Next Meeting**

The next Regular Governing Board Meeting will be held on Tuesday, October 15, 2024 at 5:30p.m. at Cape Coral City Council Chambers.

19. **Adjournment**

The Governing Board Regular Meeting adjourned at 7:05p.m.

Respectfully Submitted,

Kathleen Paul-Evans, Secretary

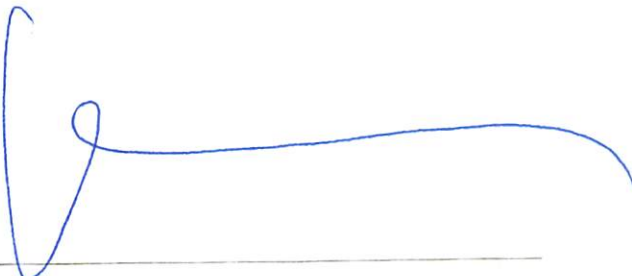
Cape Coral Charter School Authority Governing Board

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BOARD
APPROVED

NOV 12 2024

CITY OF CAPE CORAL
CHARTER SCHOOL AUTHORITY



Secretary

Date of approval