

**MINUTES FOR THE REGULAR MEETING OF THE CAPE CORAL
CHARTER SCHOOL AUTHORITY GOVERNING BOARD**

April 8, 2025

Council Chambers

5:00 p.m.

Meeting called to order by Chair Jackson at 5:00 p.m.

MOMENT OF SILENCE – Chair Jackson

PLEDGE OF ALLEGIANCE – Chair Jackson

Roll Call: Members Atisele, Jackson, Katine, Kilraine, Michaels, and Santos were present. Member Minaya was excused.

Parent Representatives: Hoagland/OHS, and Gibson/OES were present. Schade/OMS and Rouzeau/OEN were excused.

Also Present:

Jacquelin Collins, Superintendent
Kristie Belesiotis, CSA HR Manager
Jackie Corey, Principal, Oasis High School
Mark Moriarty, Assistant City Attorney
Mark Mason, Interim Assistant City Manager
Emma Neujahr JROTC Cadet
Ret Lt Col Terrel Morrow, JROTC Lieutenant Commander
Jack Concannon, Educator, Oasis High School
Crystal Feast, Interim Finance Director
Kathleen Paul-Evans, CSAGB Meetings Coordinator
Jennifer Koehn, Assistant Accounting Manager
Kary Porfidio - Lighthouse Winner, OMS
Donnie Hopper, Principal OMS
Amy Picciolo, Assistant Principal, OMS
Marybeth Grecsek, Principal, Oasis Elementary South
Kevin Brown, Principal, Oasis Elementary North

APPROVAL OF MINUTES

Regular Meeting – March 11, 2025

Member Kilraine moved, seconded by Member Santos, to approve the minutes (for the Charter School Authority Governing Board Regular Meeting held on March 11, 2025). Voice Poll: All "ayes." Motion carried.

CHANGES TO AGENDA/ADOPTION OF AGENDA

Chair Jackson inquired if there were any changes to the agenda. There were none.

***Member Kilraine moved, seconded by Member Atisele, to approve, as presented.
Voice Poll: All "ayes." Motion carried.***

CITIZENS INPUT TIME

No Activity

CONSENT AGENDA

CSA Resolution 4-25

The Resolution approves add pay compensation and stipends for those Charter School Authority employees who take on additional responsibilities outside their typical job description for the 2025-2026 school year.

Chair Jackson inquired about the overall increase in the add pay compensation stipend.

Superintendent Collins explained:

- We do not do it every year - have made some adjustments.
- Met with Principal Team and HR
- Some add pays require more duties such as the Testing Coordinator at the Elementary and Middle School.
- Significantly increased that since it is an all year long excess of duty
- Eliminated Academic Coach at Elementary School, not used
- Increased Drama Director significantly, big productions each year, requires hours of extra time beyond the school day

Chair Jackson asked how this add pay compensation compared to Lee County.

Superintendent Collins explained:

- Some are close, some are not the same
- Based on our budget's affordability
- Used to give extended add pay to all elementary teachers who work 8 hours
- Since we are readjusting everyone to 8 hours this year, we are saving about \$140,000 to use in tutoring
- Had large amount of funds budgeted for add pays
- It is fair relative to duties.

Discussion held regarding funds for tutoring; certain code Payroll uses.

Member Santos questioned the \$20,000 increase in Exhibit B.

Superintendent Collins explained:

- Exhibit B is an Athletic Coach stipend
- Requesting Board approval at this meeting
- Behind in our coaching stipend especially football
- Stipends were not equivalent
- Spreadsheet shows what Lee County pays, what we pay, and the difference

Member Kilraine moved to approve Consent Agenda Item 8.A. CSA Resolution 4-25.

Discussion held regarding:

- What happens at PLC meetings

Superintendent Collins explained:

- Assessment data and how to address students who have not learned certain key components of the standards
- Reduced the stipend because there is no documentation that these PLC group meetings address items specifically, only generally.
- We have asked for spreadsheets showing the conversations occurring regularly and readdressing learning deficiencies.
- We do not want to micromanage these groups.
- It was a discussion with the management team/principals.
- Scores are good; they happen; but do not believe it warrants \$500.00.

Member Katine inquired about the 12 Week club increase.

Superintendent Collins responded:

- Always have an interest stipend for clubs - \$150
- Some clubs meet twice a week for a semester for a majority of the year.
- Some clubs meet once a week for three weeks.
- Requirements for these stipends
- Encourage Science Club
- Robotics Club meets a minimum of 12 weeks, meets several times a week
- TSA group meets 3-4 weekly before a competition
- Wanted to expand what we give these teachers

Motion seconded by Member Michaels to approve Consent Agenda Item 8.A. CSA Resolution 4-25.

Voice Poll: All "ayes." Motion carried.

UNFINISHED BUSINESS

No Activity

NEW BUSINESS

CSA Resolution 3-25

The Resolution approves the job description and salary range for the Athletic Trainer position for the Oasis Middle School and Oasis High School.

Jackie Corey, Principal, OHS, appeared to discuss the purpose of this item:

- Oasis High School – 900 students
- Still fielding every sport like the larger high schools in the County
- All County high schools have a trainer at all home events
- Liability and safety issues
- Dealing with injuries that happen on the spot
- Kids need that care to make sure that we support them
- Need to prevent injuries
- Follow up on treatments

Discussion held regarding:

- Trainer schedule flexible and unique - available during the day for injury follow up, paperwork, remediation for safety out on the field
- Trainer at home games
- Full time schedule
- They are responsible for visiting team injuries, too at a home game
- Concussion protocols are met
- Weather protocols are met
- Certified Trainer w/ Child CPR

Member Atisele asked how it is currently handled.

Principal Corey explained we all do the best we can, sometimes the visiting school brings their trainer.

Member Atisele wondered if we have anyone in mind.

Principal Corey explained she was open to suggestions; it would be advertised if approved with the qualifications. It will be a challenge to fill.

Chair Jackson mentioned an ambulance is present at football games.

Principal Corey explained they can be called away for other emergencies.

Member Katine wondered about the salary range. Is that from the Evergreen Study or comparable to the District pay?

Principal Corey responded in the affirmative.

Member Katine inquired if there is a member on staff that can be trained in-house.

Principal Corey explained we will be looking for someone with the proper credentials and did not have someone on staff at this time. In the past we have had minimal trainers at games assisting.

Member Katine also inquired if they would be covering for the Middle School home events.

Principal Corey explained at large home events that would be reasonable to share the position.

Member Kilraine moved, seconded by Member Michaels, to approve Consent Agenda Item 10.A CSA Resolution 3-25.

Voice Poll: All "ayes." Motion carried.

SUPERINTENDENT REPORT

Superintendent Collins reported on:

THE FRANKLIN SHOPS

Oasis Innovation CGM Bear sales peaked during Winter and Spring break! This is great news because it proves we are attracting our first-tier target markets – tourists and locals are purchasing our bears and sharing them with family and friends far and wide. Bears Total Sales - \$200.

ITEEA – PHOTO

April 2-5 Oasis Charter Schools STEM teachers attended the ITEEA conference in St Louis, MO.

Lori McLean, Christi Llanes, and Luis Perez had the opportunity to engage in focused tech and engineering educator best practices with teachers from across the country.

Oasis also presented at the STEM Showcase where they exhibited some of the projects Oasis students have worked on throughout the school year.

All in all, Oasis received 7 awards –

- 1 – Program Excellence
- 2 - Teacher of Excellence (Llanes, McLean)
- 4 - STEM Schools of Excellence

JROTC INSPECTIONS – PRESENTATION

Junior Reserve Officers Training Corps – JROTC - is part of the Department of Defense national commitment to give back to the civilian community by supporting public education.

The Lee County JROTC program has 16 public schools with more than 6,500 students participating in the program.

The Oasis Shark battalion recently had their JPA Inspection that takes place every three years and determines the status and strength of our program.

This year Oasis Sharks maintained their HONOR UNIT WITH DISTINCTION which is the highest status a unit can achieve.

Cadet Emma Neujahr, next year's Shark Battalion Commander, elaborated on the program and requirements.

- Inspection completed on April 2, 2025 at Gulf Coast Village, included assisted living residents
- Importance of Cadet Management, engagement, retention, and recruitment.
- Accomplished Honor Unit with Distinction 99.23% out of 100.
- SLP received a 19.5 out of 20
- CIP received 100%
- Drill and Colored Guard boxes also received 100%
- Unit Report received 100%
- Cadet Portfolio received an 18.5 out of 20
- Instructor portfolio also received a 100%.
- JROTC was one of the highest picked electives in the High School.
- Q&A Table at recruitment rally, gave out t-shirts and dog tags.

Superintendent Collins commended the program and its success. Lieutenant Commander Morrow was present who runs the program.

Chair Jackson offered his congratulations. He inquired where they compare as to the entire State of Florida. He inquired about the JROTC funding.

Lt. Commander Fred Morrow, JROTC instructor, explained funding in the Army has frozen travel cards which has not affected them due to their own internal fundraising efforts. There are roadblocks, but so far have not been affected.

Chair Jackson wondered if our Foundation was able to help.

FGCU ENTREPRENEURSHIP COMPETITION – VIDEO & PRESENTATION

<https://drive.google.com/file/d/1W4Cam4eCpybpewacuo4Ftw7Np67HAgu8/view?usp=ssharing>

Jack Concannon, Educator, Oasis High, provided an additional commentary on a recent FGCU competition and an update on the activities of the Oasis Entrepreneurship Academy where they took 1st place.

Discussion held regarding

- Initially a club that turned into an academy, 3 periods
- Networking with Member Santos
- Welcomes Guest Speaker opportunity
- Lighthouse Awards speech
- Credited Mr. Concannon as the student's public speaking abilities
- Seniors make up 1/3, close to 100 students, ready for next year
- Next year, working to see if they can start at a lower-level marketing class, then may be a business ownership level in the future
- Scholarship opportunities inquiry
- My Fridge app opportunities in the future
- Resources available
- Mr. Concannon's teaching path – Lighthouse Award
- Course is a Capstone of our Stem Program

CAPE CORAL CARDBOARD BOAT REGATTA - VIDEO

https://www.canva.com/design/DAGjOzr5H5s/1GKmB1IG5_VLQ96Qz9iQfw/watch

On March 29th students from OMS – TSA participated in the Cape Coral Cardboard Boat Regatta that was hosted by the Rotary Club.

Prior to the race, student teams developed models of their boats and then constructed them based on sketches.

During competition, teams launched boats against one another to see if they could stay afloat and travel across the water.

In the end, the OMS VIKING Longship Boat won the Student Division, along with a 2nd place People's Choice-Design Award.

In addition, OMS HOTDOG won a 2nd place trophy for BEST SINKING BOAT, a category which acknowledged students' hard work and determination even if they failed to fully launch, as failure is part of the learning process.

LAW & ORDER BALL 2025 – PHOTO

Nominees for the Law & Order Ball Officer of the Year and K-9 Officer of the Year Awards are selected through a rigorous and transparent process designed to recognize outstanding contributions in the field of justice, public safety, and legal excellence.

Each year, a panel of experts, including esteemed legal professionals and community leaders, reviews nominations submitted by the seven agencies.

Nominees are evaluated based on their commitment to upholding the law, dedication to ethical practices, and significant impact on their community or profession, reflecting Rotary's principal motto, "Service Above Self." This motto emphasizes the philosophy of unselfish volunteer service, encouraging members to prioritize the needs of others over their own self-interest to create a positive impact in their communities and the world.

The Selection Committee carefully assesses each candidate's achievements, leadership, and service before finalizing the list of honorees, ensuring that only the most deserving individuals receive this prestigious recognition.

Up to 35 officers are nominated - from there, 5 are selected as Finalists. One winner is selected at the Law and Order Ball.

This year's winner is Officer Jamie Bungard, SRO Oasis Middle School.

Superintendent Collins announced:

- Addition of one intern for next year starting on August 2nd and look forward to having her as a Social Worker
- CPTED (Crime Prevention Through Environmental Design) Study - exterior lighting on the South Campus has been upgraded to LED and temporary lighting is working in the back parking lot.
- North Campus lighting needs to be done over the summertime.
- They are concentrating on applying for a CAP grant for \$100,000,000 Statewide grant, Workforce Capitalization Grant – designed to support initiatives in the State
- This grant only applies at the High School level to CTE programs.
- Only to create new CTE programs or expand existing programs
- Can include facility modification, professional learning, and curriculum needs.
- Want this grant to renovate our culinary department to expand the scope
- Could increase 25 students a year to 200 students a year
- Need to submit our grant application through the Lee County School District
- Deadline is May 30th

- Invited an architect, a City vendor, to give us an idea of costs through a feasibility study
- Expect the feasibility study to cost \$10-15K for the CAP grant
- Working with Finance to find funding so that the architect can make recommendations by the deadline
- Also working on HB871 regarding senior staff and education
- Spoke to Representative Mike Giallombardo that we are very limited in our high school capacity
- We are running out of room for students
- Looking for a creative way to offer a virtual component
- You have to publish the platform - can we limit that to our students
- Virtual charter, purchase a platform, separate staff
- Targeting small group of students that are self-directed
- We could build portables, but that is not the best option.

Superintendent Collins discussed some proposed changes to Chapter 26. She pointed out the changes for review:

- Section 26-4 Student Community
- Matriculate through the Elementary, Middle, and High Schools
- Who gets preference into our system
- Section 26-9 Terms of Board Members
- Section 26-14 Adoption of Regulations, Rules, and Resolutions
- Changes based on Ord 84-23
- Adopt Board actions by Resolutions
- Recommended not taking any action on this
- Policy when an Ordinance is changed, there is a process for recommendations to go to City Council
- Presented for reflection and conversation at this point

Chair Jackson explained it would be best to go through for discussion one by one.

Liaison to the Charter School Governing Board Mason explained:

- It is possible to vote at this meeting as a recommendation.
- Then, it would go to a Committee of the Whole for City Council to review.
- Next, if agreeable, an Introduction and Public Hearing of the Ordinance would occur at a City Council meeting

Member Kilraine asked that Mr. Mason describe details of the protocol.

Liaison to the Charter School Governing Board Mason explained:

- Changes are being brought as a result of a lottery system for existing students
- Was never the intent for that to happen

- When the school was formed in the beginning, the intent was that a student can start school with us and at the time go through 5th grade
- Then through Middle, then through High School
- Somehow it never made it into the Ordinance.
- Asked Mr. Moriarty regarding the Charter whether anything was done – he did the appropriate research and drafted the language for this Ordinance.
- Codifying the intent of the City Council - it is in the Ordinance, cleaning up language, shortening it and getting rid of redundant language
- Purpose is to explain changes being recommended, Board will vote, will go to Council at a Committee of the Whole, if in favor, it would go to City Council for Introduction and Public Hearing

Member Kilraine supported the path explained by Mr. Mason.

Assistant City Attorney Moriarty explained the idea was for this topic to be added to the next meeting for a vote.

Member Kilraine asked if it would be possible to have this on the April 23rd Committee of the Whole.

Liaison to the Charter School Governing Board Mason noted if this Board is not going to have a discussion until the next meeting in May, this could be scheduled for a Committee of the Whole in May.

Chair Jackson asked if discussion should be held tonight and vote at the next meeting.

Assistant City Attorney Moriarty explained the intention was to distribute amongst the Board to familiarize for a discussion and recommendation at the next meeting.

Member Kilraine agreed. ***No objections received from the Board.***

Chair Jackson repeated:

- We will bring up Chapter 26, everyone has revised drafts with recommendations and their public knowledge to digest and bring discussion at our next meeting with dialogue and then present it at the following meeting and/or at that meeting if the Board so chooses to vote on it.

Chair Jackson discussed HB871. He was thankful to the Superintendent for taking this initiative on this topic and explained a virtual aspect in University classes and wanted the focus to be on 11th and 12th graders for one or two classes.

Request to add a Charter School Authority Governing Board Budget Workshop on Tuesday, May 13, 2025, beginning at 4:00 p.m. in Council Chambers

Member Kilraine moved, seconded by Member Michaels, to add a Charter School Authority Governing Board Budget Workshop on Tuesday, May 13, 2025, beginning at 4:00 p.m. in Council Chambers.

Voice Poll: All “ayes.” Motion carried.

CITY MANAGER REPORT

Interim Assistant City Manager Mason reported on:

- Changes due to CPTED at North Campus
- Facilities will be working on that over the summer break
- Will be working on the breezeway lighting replacement
- Generator connections for the modulares
- As well as the North and South Playground replacements during summer
- Miscellaneous improvements on both campuses over the summer

COUNCILMEMBER REPORT

District 5 Councilmember Kilraine reported on:

- Thanked Superintendent and Staff for the invitations to the GALA and the Awards Ceremony as they were excellent events
- Council Approval for moving forward with stadium design and parking

CHAIR REPORT

Chair Jackson – No report shared

FOUNDATION REPORT

Parent Member Hoagland, on behalf of the Cape Coral Municipal Charter Schools Foundation, expressed thanks to the Sponsors of the GALA:

- Presenting Sponsor Key Private Bank sponsored with Jay Santos
- All American Title Services
- Celebration Title Services
- Premium Mortgage Corporation
- Cook Homes
- DeMoya Group sponsored by Chris DeMoya, one of our Governing Board Members
- T-Mobile sponsored by Karen Michaels
- Nortech Boats
- E Zip Mortgage sponsored by another one of our Board Members, David Conde
- Raso Realty – Gloria Tate
- Waste Pro sponsored through Bill Jones and one of our parent realtors
- Total – approximately \$34,000

She announced the Lighthouse Awards Winners and celebration of all teachers:

- Beacon Winner – Tiffany Corbin from Oasis North Student Staffer
- Oasis South – Viviana Aguilera
- Oasis Middle School – Kary Porfidio
- Oasis High School – Jack Concannon

She also announced the Oasis High School Scholarship Applications are available on their website through closing of April 25th at 5:00 p.m.; questions can be asked of their guidance counselors and the foundation.

Chair Jackson noted what a huge success the GALA was.

STAFF REPORT

Kristie Belesiotis, CSA HR Manager

Review of Evergreen Solutions, LLC Project Status Report – March 2025

CSA HR Manager Belesiotis updated on:

- Classification and compensation study is progressing well
- Over 80% completed
- Data Collection
- Staff Outreach
- Preliminary analysis
- Development of the pay grade and ranges
- Staff affected received their salary adjustment in the March 14th paycheck
- Focus on development of Staff job descriptions
- Develop evaluation tools for our staff.
- Awaiting the final draft from Evergreen for our review and approval
- Will provide another update in the future

Chair Jackson inquired about reactions.

Superintendent Collins explained the positive response. We did not touch all groups and may need to address it next time. This is a process over time, ongoing.

BOARD MEMBERS REPORT AND COMMENT

Member Katine – Topics: No report

Member Atisele – Topics: No report

Member Minaya – Topics: Excused

Member Michaels – Topics: Attended Finance meeting this morning, saw aspects of what the administration is involved with.

Member Kilraine – Topics: No report

Member Santos – Topics: Attended the GALA and Awards Ceremony, detailed its successes

Parent Member Hogland – No report

Parent Member Gibson – No report

Chair Jackson – Topics: Acknowledged Mr. Concannon, Ms. Porfidio, Ms. Aguilera and Ms. Stafford and Mrs. Corbin. Expressed appreciation for the STEM Program; Entrepreneur Award will give us great publicity; Office Bungard, Officer of the Year.

TIME AND PLACE OF FUTURE MEETING

A Charter School Authority Governing Board Budget Workshop to be held on Tuesday, May 13, 2025, beginning at 4:00 p.m. in Council Chambers.

A Charter School Authority Governing Board Meeting was scheduled to be held on Tuesday, May 13, 2025, beginning at 5:00 p.m. in Council Chambers.

MOTION TO ADJOURN

There being no further business, the meeting adjourned at 6:32 p.m.

Submitted by,



Kimberly Bruns, CMC
City Clerk

**BOARD
APPROVED**

MAY 13



CITY OF CAPE CORAL
CHARTER SCHOOL AUTHORITY

