1. Is this trip within the state of Florida? [Yes] [No]

2. Is this trip 100 miles or less (one way) from the school? [No]

If the answer to either question is "No," approval of the Board is required prior to date of travel. Submit to the Office of the Superintendent by the applicable due date (see board meeting schedule):
- the completed Agenda Request Form (HCS 3016)
- the completed trip request form
- the appropriate supporting documentation (lesson plans for field trips; relevant information for extracurricular trips)

If the answer to both questions is "Yes," approval of the Superintendent is required prior to date of travel. Submit to the Office of the Superintendent not less than ten (10) workdays prior to date of trip:
- the completed trip request form
- the appropriate supporting documentation (lesson plans for field trips; relevant information for extracurricular trips)

School: HCHS
Date(s) of Trip: 2-10-2-11
Destination: Florida State Fair
Departure Time: 4:00 pm
Return Time: 6:00 pm

Purpose: Class or Group: FFA team members
City/State: Tampa, FL

Field Trip [X]
Extra-Curricular Trip [X]

Number of Students: 7

Cost for students: $200
Cost for transportation: $200
Total cost: $400

Funding source: Perkins/FFA
If, "yes," funding source:

Chaperones

Doug Clayton
Denise Clayton

Signature of Teacher/Sponsor

Date: 12-19-16

*Teacher/sponsor is responsible for the following items and must check the boxes to confirm that:

1. Approval from grant administrator has been obtained if grant funds will be used to pay for the trip.
2. The cafeteria manager has been notified of the trip, either to have lunches prepared or to advise that students will be off campus.
3. Clearance from the bookkeeper has been obtained.
4. The transportation office has been advised of the pending trip (at least 10 workdays prior to the proposed travel date).

Approved [X] [Rejected]

Signature of Principal/Administrator: Kip M. Lord
Date: 12/20/16

Approved by Hamilton County School Board

HCS 3030 (Revised 04/15)
### January
- **January 5**
  - FAAE New Teacher Workshop**
- **January 6-8**
  - FAAE Mid-Winter Conference**
- **January 13-14**
  - FFA Meats & Livestock Judging Clinic**
- **January 17**
  - State Environmental Science CDE (HS)

#### District CDE/LDE Preliminaries
- Creed Speaking LDE (MS/HS), Extemporaneous Public Speaking LDE (MS/HS), Opening and Closing Ceremonies LDE (MS), Parliamentary Procedure LDE (MS/HS), Prepared Public Speaking LDE (MS/HS), Tractor Operations CDE (HS)

#### January
- **January 18**
  - Quarterly Board Meeting
- **January 26**
  - State Officer Candidate Workshop (HS Seniors Only)
- **January 27-29**
  - 212* High School Leadership Conference
- **January 28-29**
  - 360* High School Leadership Conference
- **January 31, February 2**
  - State FFA Staff Inservice

### FEBRUARY
- **February 4**
  - State Food Science CDE (MS/HS)
- **February 4**
  - State Horse Judging CDE (MS Only)
- **February 11**
  - State Horse Judging CDE Preliminary (HS)
  - State Livestock Judging CDE Preliminary (HS)
- **February 18**
  - State Dairy Judging CDE (MS/HS)
  - State Fair Poultry Judging Event (MS/HS)
- **February 18-25**
  - National FFA Week
- **February 28**
  - Agricultural Communications CDE (HS), Agricultural Mechanics CDE (HS), Aquaculture CDE (MS/HS), Vet Assisting CDE (HS)

#### March
- **March 1**
  - Membership Roster Update
- **March 1**
  - State Officer Application
- **March 1**
  - Alumni Essays, American FFA Degree Application, State FFA Degree Application, Star Award Applications
- **March 4**
  - State Floriculture CDE (MS/HS)
  - State Nursery and Landscape CDE (MS/HS)
- **March 10**
  - State Livestock Judging CDE (MS)
- **March 15**
  - Ag. Communications CDE Portfolio (Submit Online)
- **TBA**
  - FFA Capitol Day
- **March 17-19**
  - State Leadership Summit
- **March 23**
  - State Land Judging CDE (MS/HS)
- **March 25**
  - Florida FFA Beast Feast**
- **March-April**
  - District OH Demonstration CDEs (MS/HS)

### APRIL
- **April 1**
  - Alumni Membership Rosters Due
- **April 1**
  - Ag. Education CDE Lesson Plans (HS)
- **April 1**
  - Alumni Award Application, Chapter Co-Op Application, Chapter Advocacy Award Application, National Chapter Award Application, Proficiency Award Application, Outstanding District Officer Award Application
- **April 1**
  - State Horse Judging CDE (HS)
- **April 8**
  - State Livestock Judging CDE (HS)
- **April 8**
  - State Poultry Judging CDE (MS/HS)

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### January
- January 5: FFAE New Teacher Workshop**
- January 6-8: FFAE Mid-Winter Conference**
- January 13-14: FFA Meats & Livestock Judging Clinic**
- January 17: State Environmental Science CDE (HS)

#### District CDE/LDE Preliminaries
- January 18: Creed Speaking LDE (MS/HS), Extemporaneous Public Speaking LDE (MS/HS), Opening and Closing Ceremonies LDE (MS), Parliamentary Procedure LDE (MS/HS), Prepared Public Speaking LDE (MS/HS), Tractor Operations CDE (HS)

- January 24: Quarterly Board Meeting
- January 27: State Officer Candidate Workshop (HS Seniors Only)
- January 28-29: 212th High School Leadership Conference
- January 31-February 2: 360° High School Leadership Conference
- January 31-February 2: State FFA Staff Inservice

### February
- February 4: State Food Science CDE (MS/HS)
- February 4: State Horse Judging CDE (MS Only)
- February 11: State Horse Judging CDE Preliminary (HS)
- February 18: State Dairy Judging CDE (MS/HS)
- February 18: State Fair Poultry Judging Event (MS/HS)
- February 18-25: National FFA Week
- February 28: Agricultural Communications CDE (HS), Agricultural Mechanics CDE (HS), Aquaculture CDE (MS/HS), Vet Assisting CDE (HS)

#### Spring Preliminary Testing Day
- February 28: Agricultural Communications CDE (HS), Agricultural Mechanics CDE (HS), Aquaculture CDE (MS/HS), Vet Assisting CDE (HS)

- March 1: Membership Roster Update
- March 1: State Officer Application
- March 1: Alumni Essays, American FFA Degree Application, State FFA Degree Application, Star Award Applications
- March 4: State Floriculture CDE (MS/HS)
- March 4: State Nursery and Landscape CDE (MS/HS)
- March 10: State Livestock Judging CDE (MS)
- March 15: Ag. Communications CDE Portfolio (Submit Online)
- TBA: FFA Capitol Day
- March 17-19: State Leadership Summit
- March 23: State Land Judging CDE (MS/HS)
- March 25: Florida FFA Beast Feast**
- March-April: District OH Demonstration CDEs (MS/HS)

### April
- April 1: Alumni Membership Rosters Due
- April 1: Ag. Education CDE Lesson Plans (HS)
- April 1: Alumni Award Application, Chapter Co-Op Application, Chapter Advocacy Award Application, National Chapter Award Application, Proficiency Award Application, Outstanding District Officer Award Application
- April 1: State Horse Judging CDE (HS)
- April 8: State Livestock Judging CDE (HS)
- April 8: State Poultry Judging CDE (MS/HS)

### Contact Information
- Contact FFAE
- Contact UF Animal Sciences
- Qualified Teams

- FTC
- FTC
- UF (Gainesville)
- UF/IFAS Mid-FL REX (Apopka)
- District Hosts
- January 13
- January 13
- January 13
- Indianapolis
- January 18
- January 20
- January 3
- February 3
- Florida State Fair
- Florida State Fair
- Florida State Fair

- Spring Preliminary Testing Day
- February 28
- School Hosts

- March 1
- March 1
- March 8
- February 17
- February 24
- March 15
- TBA
- March 3
- March 9
- Contact FFA Foundation
- Contact District Hosts

- April 8
- April 8
- April 8
- April 8
- April 8
- April 8
- March 24
- MyFFA
- MyFFA
- Florida FFA HQ
- Florida FFA HQ
- Florida FFA HQ
- Tallahassee
- LC
- Hillsborough County
- District Hosts

- MyFFA
- Florida FFA HQ
- Florida FFA HQ
- Qualified Teams
- Qualified Teams
- March 24
- UF Horse Unit (Gainesville)
- UF Horse Unit (Gainesville)