

Bronson, FL
October 8, 2013
5:00 p.m.
EXECUTIVE SESSION

The School Board of Levy County met in Executive Session this 8th day of October, 2013 at 5:00 p.m. with Board Chair Cameron Asbell, Robert Philpot, Rick Turner, Paige Brookins, and Chris Cowart present. Ryan Gilbert, Legal Partner of Board Attorney David Delaney, attended in his absence.

Expulsion Hearing: The Board heard information regarding recommendations for expulsion. After the School Administrator, students and parents were sworn in by the Court Reporter and had given testimony, the following action was taken by the Board.

- 1) **Student 14-01** (student and parent absent): Rick Turner moved with second by Chris Cowart to approve the recommendation of the Superintendent to expel the student for the remainder of the 2013-2014 SY and the 2014-2015 SY, with student being allowed to appear before the Board to request enrollment at Hilltop Alternative School. Motion carried.
- 2) **Student 14-02** (student and parents present): Rick Turner moved with second by Paige Brookins to approve the recommendation of the Superintendent to expel the student for the remainder of the 2013-2014 SY and the 2014-2015 SY. Motion carried.
- 3) **Student 14-03** (student and parents present): Paige Brookins moved with second by Chris Cowart to approve the recommendation of the Superintendent to expel the student for the remainder of the 2013-2014 SY and the 2014-2015 SY, with the opportunity to enroll at Hilltop Alternative School, receiving substance abuse counseling while enrolled. Cameron Asbell moved to amend the recommendation to include “pending a clean drug test and testing every 30 days while enrolled at Hilltop”, with second by Robert Philpot, amended motion carried with Chris Cowart, Paige Brookins, Robert Philpot and Cameron Asbell voting yes, Rick Turner voting no.
- 4) **Student 14-04** (student and parent and grandparent present): Chris Cowart moved with second by Paige Brookins to approve the recommendation of the Superintendent to expel the student for the remainder of the 2013-2014 SY, with the opportunity to enroll at Hilltop Alternative School, receiving substance abuse counseling while enrolled, and student may re-enroll at Chiefland Elementary School at the beginning of the second semester if recommended to do so by Mr. Webber, Principal of Hilltop Alternative School. Motion carried.

6:00 p.m.
REGULAR SESSION

The Board then met in regular session to continue with the remaining business of the Board.

Item Pulled from Agenda: Superintendent Hastings informed the Board that he did not receive the information he wanted to share with the Board from Ron Stevens, Attorney for the Value Adjustment Board and is removing **H) Value Adjustment Board** from the Agenda.

Disability Awareness Week: Dr. Rosalind Hall informed the Board that October 1 – 11, 2013 has been designated “Disability History and Awareness Weeks” by the Florida State Legislature, and requested that the Board adopt a Resolution declaring the same in Levy County. Dr. Hall shared historical facts and information regarding legislation for people with disabilities as well as what the School Board of Levy County has done and is doing for students with disabilities. She then introduced Teresa Pinder, District Local Assistive Technology Specialist (LATS), to share with the Board her duties as they relate to Levy County and the other counties she works with. Dr. Hall then shared the proposal by Ashlea Zeller, WMS Teacher, requesting assistive technology (a smart board) for use in her classroom. The Board

thanked Dr. Hall for her presentation. Robert Philpot moved to adopt the Resolution declaring October 1-11, 2013 as “Disability History and Awareness Weeks” in Levy County, second by Rick Turner, motion carried. (see supplemental minutes)

2014 Health Insurance Recommendation: Donna Turner reported the following recommendations from the Insurance Committee for the 2014 Group Health Plan, based on the information presented at the Insurance Workshop held October 4, 2013 by Don Crook, Combined Benefits Group and John Watson and Brian Branham of CareHere Crowne, LLC:

- Move our group health plan from a fully insured plan to a SELF INSURED plan securing Reinsurance through Symetra with a \$150,000 deductible.
- Contract with Florida Blue under an Administrative Services Only (ASO) contract for plan design, network and claims services.
- Retain the current Florida Blue \$1,500 deductible plan as a single plan option, including any plan changes required by the Affordable Care Act at an 18.3% premium increase over 2013 rates.
- Contract with CareHere Crowne LLC under a “Medical Services Agreement” to establish and administer an Employee Health Center for school district employees and retirees covered under the Board’s group health plan. Initially establishing one center in Bronson as a central location with a phase-in for additional centers as participation warrants and funding is secured (facility + \$25,000 for equipment and pharmacy).

ADDED BENEFIT RECOMMENDATION HOSPITAL INDEMNITY PLAN

Offer employees a “voluntary” **Hospital Indemnity Plan** through American Public Life Insurance Company to cover the \$1,500 health plan deductible for hospital admission. Twenty five contracts are required to offer the coverage.

Benefit: \$1,500 annual first occurrence hospital benefit
\$30 daily hospital confinement benefit
Guarantee issue (no health questions)
No permanent pre-existing exclusions.

Nine month rates:	Employee	\$25.92
	Employee/Spouse	\$47.96
	Employee/Child	\$37.44
	Family	\$59.08

After further review and discussion, Robert Philpot moved to approve the recommendation as presented, second by Chris Cowart, motion carried.

School Board Resolution #2014-07 re: Old BHS Gym: Jeff Edison informed the Board that title work has been completed by Mills Engineering on the old BHS Gym and surrounding property. He requested approval of Resolution #2014-07 to allow the School Board to advertise in local newspapers that the Board would like to negotiate for lease, sale or other transfer of the old Bronson High School Gymnasium. After discussion, Rick Turner moved to approve Resolution #2014-07, second by Robert Philpot, motion carried.

District Accreditation Up-Date: Dr. Wnek reminded the Board that the AdvancED District Accreditation External Review Team would be in the District Sunday October 13 with a kick-off supper and ending with an Oral Exit Report at a Special Session Board Meeting on Wednesday October 16th. He reviewed the 5 Standards for Quality of the AdvancED

District Accreditation process. He also presented the revised 2012-2016 Strategic Plan, including the District's Mission Statement and changes the Board had suggested at a previous meeting. Chris Cowart moved to approve the Strategic Plan as presented, second by Paige Brookins, motion carried. Dr. Wnek thanked the Board for their support and cooperation during the upcoming AdvancED External Review Team visit.

Land Acquisition – New WMHS Superintendent Hastings read a letter from Linda Champion, Deputy Commissioner, Finance and Operations for the FL DOE, that said the New Williston Middle High School project is a critical need, and recommends the project be included in the Commissioner's Capital Outlay Budget for 2014-15 and was ranked number 3. He shared a copy of the Contract for Sale and Purchase with Allen and Sara Kaye as information only to assure the Board everything is being done to move the project forward in anticipation of being awarded the Special Facility Funding by the State.

Minutes: Chris Cowart moved with second by Rick Turner to approve the Minutes of the September 17, 2013 Board meeting as submitted with the Board Agenda. Motion carried.

Consent Agenda: After discussion, Robert Philpot moved with second by Chris Cowart, to approve the following items on the consent agenda with changes as recommended by the Superintendent. Motion carried.

1. GENERAL ITEMS:

a) Employee Status Changes:

1. Linda Weiner, BMHS Teacher, resignation from employment to **participate in DROP**, beginning October 1, 2013, and ending September 30, 2018.
2. Stephen Cardinal, CES Teacher, *resignation for retirement*, effective December 31, 2013.
3. Virginia Deas, BES Teacher, *resignation for retirement*, effective September 20, 2013.
4. Clausell Aaron Stevens, BMHS custodian, *change in hours worked* from 6.0 hours per day to 8.0 hours per day, effective November 1, 2013, hours from Catherine Smith (retired) position.
5. Mary A. Heath, BES Teacher, *internal transfer* from Title I Teacher to 2nd Grade Teacher with funding change, effective September 23, 2013, as follows:
FROM: 1000E 5100 0120 1011 11030 49%
 4210E 5100 0120 1011 40241F2014 51%
TO: 1000E 5100 0120 1011 11030 100%
6. Windy Ahrens, District Bus Attendant, internal transfer to Bus Driver, *amend effective date to* August 19, 2013.
7. The following changes in bus route hours for bus drivers / aides during the 2013-2014 SY:

Transportation Department			
SCHOOL BOARD OF LEVY COUNTY			
Route Verifications for Bus Drivers and Bus Aides			
for the SY 2013 - 2014			
BUS DRIVERS			
DRIVER'S NAME			

	12-13 SY	13-14 SY	OVER TIME
TOWNSEND, FRANCES Effective August 19, 2013	8.00	8.25 <i>Amend to</i> 8.00	0.25 <i>Amend to</i> 0.0
HARDEE, ELISA Effective September 17, 2013	7.75	7.75 <i>Amend to</i> 8.25	<i>Amend to</i> .25
BUS AIDES			
WILLIAMS, MAUDE Effective September 17, 2013	5.75	5.75 <i>Amend to</i> 6.25	

8. Kalee Wade, *re-assign and transfer of unit* from CMHS to District Personnel Office, effective October 14, 2013.
9. The following status funding changes:

BMHS – Cozette Harris effective August 15, 2013

FROM: 1000E 5200 0150 0021 11020 100%

TO: 4210 5200 0150 0021 40230 38%
1000E 5200 0150 0021 11020 62%

CMHS – Katherine S. Corbin effective August 12, 2013

FROM: 1000E 4210 6400 0130 0051 40220F2014 100%

TO: 4210 6400 0130 0051 40241F2014 39%
4210 6400 0130 0051 40220F2014 61%

b) Military Leave Request:

1. Lamar D. Asbell, Jr., District Maintenance Worker, October 18, 2013 (8.0 hours) and February 21, 2014 (8.0 hours).

c) Family Medical Leave Request:

1. Megan DeRobertis, BES Teacher, August 30 through September 27, 2013.
2. Jennifer Raulerson, CMHS Teacher, September 5 through October 21, 2013.
3. Betty James, JBES Custodian, October 11 through 31, 2013, to run concurrent with workers comp leave.

d) Illness-In-Line-Of-Duty Leave:

1. Wanda Castell, YTS Data Clerk, September 5 (8.0 hours) and 6 (8.0 hours), 2013.
2. Betty James, JBES Custodian, September 27 through October 11, 2013 (8.0 hours per day).

e) Professional Leave Request:

1. Darby Allen, CKS Principal and Lindsey Legler, WHS Assistant Principal, September 26 and 27, 2013, FL Partnership Leadership Colloquium, Tallahassee, all expenses paid FL Partnership, no cost to Board.
2. Carol Jones, District Coordinator of Career Pathways / Literacy, September 29 and 30, 2013, State Training Equip Rubrics & Quality Review Process, Orlando, expenses reimbursed by state, no cost to Board.
3. Julia Scarlett McGowan, WHS Teacher Aide, October 1 – 3, 2013, High School High Tech Conference, Orlando, expenses paid internal account, no cost to Board.
4. Natalie Couey, WMS Teacher, October 18 and 19, 2013, Florida Ag In Classroom Farm Workshop, Quincy, expenses paid from project #15300.
5. Donna Turner, District Benefits Analyst, October 24 and 25, 2013, NEFEC Risk Management Meeting, St. Augustine, expenses paid from project #17730.
6. Leigh Paige Halberstadt and Pamela J. Thompson, District ESE SEDNET, October 27-30, 2013, Educational Strategies & Student Engagement Institute, Orlando, expenses paid from SEDNET project #40234F2014.
7. F. Michelle Walker-Crawford, District TIF Coordinator, October 29 – November 2, 2013, National FFA Convention, Louisville, KY, needed to replace female chaperone from CMHS, expenses paid by employee, no cost to Board.
8. AVID Path Training, paid from project #14897:
October 28(pm) - 30, 2013 in Tallahassee – (CKS) Cheryl Allen, Carrie Tomlin, BJ Arrington, (WHS) Phillip Buchyn, Joanne Hunt, Brianna Teague and Jessica Moran
November 13(pm) - 15, 2013 in Fort Myers – (WHS) Sandra Reckseit, Sharon Sandlin and Ashlea Zeller
9. Anna Kroll, District Finance Officer, November 11 – 15, 2013, Florida School Finance Officers Association Conference, Orlando, expenses paid from project #17500.
10. Susan Penney, CKS Media Clerk, November 20-22, 2013, FAME Conference, Orlando, paid from internal account, sub only cost to Board.
11. Denise Cowart, CES Teacher, October 9, 10 and 11, 2013, attend CCLC, Orlando, paid from project #14890, sub only cost to Board.
12. Carmen Ward, WMS Teacher, October 10 and 11, 2013, FEA Delegate Assembly, Orlando, paid from project #14935, sub reimbursed by LCEA.
13. Candace Dean and Cheryl Galpin, District Personnel Department, October 23(pm) and 24, 2013, FASPA Conference, Tampa, paid from project #19060.

f) Student Trip Requests:

1. Raquel Beauchamp, CMHS Teacher, November 15-17, 2013, HOSA Leadership Development

Conference, Lake Yale in Leesburg, Alice Graham Chaperone, 10 students, 1 school bus, Advisor expenses paid from project #15322, all other expenses paid internal account.

2. FFA Sunbelt Ag EXPO, October 16, 2013, Moultrie, GA, substitute teachers only cost to Board, all other expenses paid internal account as follows:
CKS - Dennis Voyles Advisor, Jolie Davis, Chaperone, 26 students, commercial carrier – BUS
3. CMHS GearUp Program, October 23, 2013, USF Art Institute, Tampa, Jennifer Seyer, Christie McElroy, Taven Bennett, Linda Jones, 50 students, commercial carrier – BUS, expenses paid from GearUp Project #14895.

g) Recommendations:

1. For the 2013-2014 school year, establish a **Non-Instructional* OPS Position at Joyce Bullock Elementary School to work with lower quartile and at-risk students in K-2 reading and math, effective September 30, 2013 and ending March 28, 2014, for 6.0 hours per day 5 days per week as indicated by timecards, paid from project #40241F2014 *(amended from *Instructional OPS Position* board approved September 3, 2013).
2. Brandon Eastman, District Courier, effective October 7, 2013, replacing Johnathan Pitts' position.
3. Nathaniel Henkel, WES Teacher, effective September 30, 2013, replacing Cynthia McFarland-Mitchell.
4. Rose Legree Zane, YTS PreK Aide, effective September 23, 2013, replacing vacant PKAide position.
5. Michelle Anderson, BES Teacher, effective September 24, 2013, replacing Mary Alice Heath.
6. Tracey Babich, District Bus Attendant, effective September 11, 2013, new position board approved August 6, 2013.
7. Kaylee King, BES ESE Teacher Aide, effective September 30, 2013, replacing Shari Cone.
8. Glenda Barley, CMHS OPS Writing Teacher, effective October 9, 2013, position Board approved September 3, 2013.
9. Mary C. Warner, CMHS OPS Math Teacher, effective October 9, 2013, position Board approved September 3, 2013.

10. Out-of-field assignments for 2013-2014 school year:

Site	Employee	Certification	OOF Area(s)
CES			
	Ann Marie Incorvaia	Elem Ed K-6	ESOL
CMHS			
	Roberta Kidd	Soc Sci 6-12; Soc Sci 5-9; Eng 5-9; Rdg. End.	ESOL
	Cheryl Pridgeon	PE K-12; Elem Ed K-6; Biology 6-12; General Science 5-9	M/J Int. Rdg; ESOL
	Jennifer Raulerson	Eng 6-12; MGIC; ESOL End.	Int. Rdg.
	Kelly Varnes	Earth/Space Sci 6-12; Ag 6-12; MGIC	Biology
	Lita Weingart	PE K-8; PE 6-12; Biology 6-12; Gen Sci 5-9; MG End.	Chemistry

CKS			
	Cheryl Allen	Elem Ed K-6; Eng 6-12; ESOL End.; Ed Ldrshp	M/J Intens Rdg.; Intens Rdg.

BHS			
	Genny Foshee	MGI Curr. 5-9	ESOL
	Sarah Gibson	Elem Ed K-6; Eng 6-12	ESOL

HTS			
	Sandra Foster	Elem Ed K-6; ESOL K-12; EMH K-12; Art K-12; Math 5-9	Alg 2;
	Garry Harris	Biology 6-12	Phy Sci; Earth/Spa Sci

SUMMIT			
	Rachel Almeida	VE K-12; ESOL K-12; MGI Curr. 5-9; Rdg. End.	Eng 1; Intens Math; Inf Geo; Bio 1; Phy Sci;
	Susan Gruber	VE K-12; MGI Curr 5-9; Elem Ed 1-6; Rdg. End.; ESOL End.; Gifted End.	Eng 1, 2, 3, 4;
	Robert Phillips	ESE K-12; MGI Curr. 5-9	Alg 1-A; Alg 1-B; Inf Geo; Geo; Lib Arts Math; Amer Govt; World Hist; Amer Hist; Hope; US Hist; Econ.

WMS			
	Rebecca Kolozsy	Elem Ed K-6; ESE K-12	M/J Math 1; M/J Math 2; M/J Pre-Alg

WHS			
	Marguerite Gandy	ESE K-12; English 6-12	ESOL
	Joanne Hunt	English 6-12	ESOL; Read 3
	Brianna Teague	English 6-12	ESOL
	Paula Willis	Art K-12	Journalism

YTS			
	Candy Prescott	Elem Ed 1-6; Rdg. End.; ESOL End.	Guidance

11. Evelyn Algarin-Febres, BMHS ESOL Teacher's Aide, effective October 7, 2013, replacing Sol Fernandez.
12. Carlos Aracena, BES custodian, *release from employment* during probationary period, effective October 4, 2013, and payment for any unused leave.
13. Approval of the 2013-214 **School Improvement Plans**.

2. FINANCE:

- a) Financial Statement as of September 30, 2013.

Superintendent's Comments / Recommendations: Superintendent Hastings thanked Dr. Wnek and the District Staff for the year-long push toward District Accreditation. He said it's been an extraordinary effort by District and School staff to provide the documentation required by AdvancED. He said the External Review Team visit will be welcomed and it will all be worth it to be awarded District Accreditation, which will only add to the success of our students in the long run.

Board Comments: Chris Cowart shared that the Seafood Festival would be October 19th and 20th and invited everyone to attend. Rick Turner mentioned the Beast Feast on October 26th at the Etheridge Cracker House in Williston and made sure the Board will be providing the clam chowder. Robert Philpot thanked Superintendent Hastings and Dr. Wnek for all the work that's been done toward District Accreditation. He said he's been visiting in Williston Schools and they were all busy getting the documentation required. Mr. Hastings also shared with the Board his appreciation for Robert Philpot at his induction into the FFA Hall of Fame, stating that his speech was very touching and that he represented Levy County well.

There being no further business to come before the Board, the meeting was adjourned with the Board going into executive session.

ATTEST:

APPROVED:

Robert O. Hastings, Secretary

Cameron Asbell, Chairman