

Suwannee Intermediate School  
School Advisory Council Meeting Minutes

November 6, 2018 ~ 3:00 p.m.

**Attendees:**

**Members:** Nine members were present including: Darlene Rice, Shari Herron, Brandon Fernald Leigh Fountain, Kristi Chauncey, Ashley Lundy, Derrick Williams, Wendy Stevens, and Sandra Winburn.

**Guest:** One guest, Tina Colvin, was present.

• Welcome and Call to Order

- Wendy Stevens called the meeting to order at 3:09 p.m.

• **Review and Approve the October Minutes**

- The October Minutes were reviewed. There was one error in the minutes. Brandon Fernald, Janet Mantooth, and Derrick Williams should have been included on the list of parents that will comprise the APT Committee.
- Brandon Fernald moved to approve the minutes pending the addition of those names to the list of APT Committee members. Leigh Fountain seconded the motion. The motion was unanimously approved.

• **Old Business**

Tina Colvin shared information about ongoing fundraisers.

- Mixed Bag Designs Fundraiser ran from October 30, 2018-November 9, 2018. Packets were sent home with students and online ordering is available.
- Big Wood Fundraiser will be Thursday, November 8, 2018. Big Wood will donate 25% of sales to Suwannee Intermediate.
- Mrs. Beach added that there will be similar fundraisers with different local vendors each month. Proceeds from these events will be used to provide FSA incentives for all students making learning gains.

• **Principal's Report**

Mrs. Beach reported about events at SIS.

- Write Score will be administered this week, November 5-8, 2018. There will be one more writing diagnostic during January or February. The writing portion of the FSA ELA test will be in April. We have a writing consultant working with teachers and students

and will use these writing assessments to tailor instruction as we prepare for the writing test.

- Each month, teachers and administration are participating in *Tuesday Talks*. The first Tuesday of each month subject area groups are meeting to discuss curriculum and instruction. The second Tuesday of each month meetings are dedicated to student data.
- The DA visited classrooms Monday, November 5, 2018. This has been an informative process. Feedback from the visit has been shared with ELA teachers and will be shared with Math teachers soon.
- ALICE protocol. We will have a school practice Thursday, November 8, 2018, which will include barricade and counter. A practice with district personnel and law enforcement will take place the following week. A discussion followed about district procedures and the Guardian on Campus program.

- **New Business**

- Wendy Stevens broached the question of the feasibility of hosting a parent night before the Winter Break. After discussion the motion was made to proceed with plans for an evening parent event that will allow staff and students to share Accelerated Reader time and other resources available at school with parents. The date and specific details are to be determined.
- Mr. Fernald made a motion to proceed with planning a parent night. Mrs. Rice seconded the motion. It was unanimously approved.

- **Closing Remarks and Adjournment**

- The next meeting will be December 4, 2018.
- Wendy Stevens adjourned the meeting at 4:00.