

SUWANNEE COUNTY SCHOOL BOARD
REORGANIZATION MEETING
November 19, 2013

AGENDA

Call to Order – 5:30 p.m.

Superintendent Presiding

1. Election of School Board Officers to serve through November 2014.

Chairman Presiding

2. Establishment of official meeting dates and times through November 2014.
3. Selection of one School Board member to serve as a Legislative Liaison and one School Board member to serve as an Alternate Legislative Liaison on the FSBA Legislative Committee.

Adjourn

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SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
November 19, 2013

AGENDA

Call to Order - 6:00 p.m.

Student remarks and pledge to the flag Suwannee Elementary School

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The Superintendent recommends approval to adopt the Agenda.

The Superintendent recommends approval of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes:
(pgs. 9-48)

- | | |
|------------------|--|
| October 8, 2013 | - Joint Workshop with Suwannee County Board of Commissioners, Live Oak City Council, and Branford Town Council |
| | - Workshop Session |
| | - Special Meeting |
| | - Expulsion Issues Hearing (Private) |
| October 22, 2013 | - Expulsion Issues Hearing (Private) |
| | - Regular Meeting |

2. The Superintendent recommends approval of the monthly financial statement for October 2013.
3. The Superintendent presents the following bills for the period October 1-31, 2013:

General Fund

#150488 - 150928	\$	1,857,110.66
Electronic Fund Transfers		<u>1,626,598.68</u>
	\$	3,483,709.34

Federal Fund

#44676 - 44869	\$	236,418.05
Electronic Fund Transfers		<u>198,534.95</u>
	\$	434,953.00

Food Service Fund

#27941 - 28069	\$	216,193.24
Electronic Fund Transfers		<u>68,460.07</u>
	\$	284,653.31

2.0 LCIF

#6658 - 6693	\$	110,369.26
Electronic Fund Transfers		<u>449.00</u>
	\$	110,818.26

4. The Superintendent recommends approval of the following budget amendments for fiscal year 2013-2014:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-4	III-4	IV-4 (Federal)

5. The Superintendent recommends approval for disposal of property as per the attached Property Disposition Form dated November 19, 2013. **(pgs. 49-55)**
6. The Superintendent recommends approval of the following contracts/agreements for the 2013-2014 school year: **(RENEW)** (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #2014-117 Renewal to the Clinical Education Agreements between Suwannee County School Board and Notami Hospitals of Florida, Inc. d/b/a Lake City Medical Center for the Medical Secretary, Practical Nurse Education, and Surgical Technology Programs (Note: This renewal replaces Suwannee County School Board agreements #2014-30 – Medical Secretary Program; #2014-31 – Surgical Technology Program; and #2014-32 – Practical Nurse Education Program; which were previously Board approved on May 28, 2013.) **(Renewal/Revised) (pgs. 56-57)**
- #2014-118 Career Pathways Articulation Agreement between Suwannee High School and North Florida Community College, Allied Health Assisting for Secondary Program Area: Practical Nursing **(Renewal) (pg. 58-59)**

- #2014-119 Career Pathways Articulation Agreement between Suwannee High School and North Florida Community College, Allied Health Assisting for Secondary Program Area: Patient Care Technician (*Renewal*) **(pg. 60)**
- #2014-120 Career Pathways Articulation Agreement between Suwannee High School and North Florida Community College, Administrative Assistant for Secondary Program Area: Administrative Office Specialist (*Renewal*) **(pg. 61)**
- #2014-121 Career Pathways Articulation Agreement between Suwannee High School and North Florida Community College, Administrative Assistant for Secondary Program Area: Medical Administrative Specialist (*Renewal*) **(pg. 62)**
- #2014-122 Career Pathways Articulation Agreement between Suwannee High School and North Florida Community College, Administrative Assistant for Secondary Program Area: Business Administration (*Renewal*) **(pg. 63)**
- #2014-123 Career Pathways Articulation Agreement between Suwannee-Hamilton Technical Center and North Florida Community College, Early Childhood Education for Secondary Program Area: Early Childhood Professional Certificate (ECPC) (*Renewal*) **(pg. 64)**
- #2014-124 Career Pathways Articulation Agreement between Suwannee-Hamilton Technical Center and North Florida Community College, Early Childhood Education for Secondary Program Area: Early Childhood Education (*Renewal*) **(pg. 65)**

7. The Superintendent recommends approval to increase the base contract amount from \$6,000 to \$8,000 for payment to Deborah Metheny for charter school review services. (Note: This is for Contract #2014-84, which was Board approved on August 27, 2013.) **(pgs. 66-77)**

8. The Superintendent recommends approval of the following student transfers for the 2013-2014 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jared	Bryant	Columbia	Suwannee	6
Kaylin	Bryant	Columbia	Suwannee	4
Saphira	James	Columbia	Suwannee	1
Aubrey	Johnson	Columbia	Suwannee	6
Selenia	Johnson	Columbia	Suwannee	8
Miya	Newby	Columbia	Suwannee	KG
Tyler	Underwood	Columbia	Suwannee	3
Keshawn	Jones	Suwannee	Hamilton	5
Steven	Jones	Suwannee	Hamilton	9

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. The Superintendent recommends approval to increase the corporate card credit limit for Suwannee High School from \$5,000 to \$7,500. **(pgs. 78-79)**
2. The Superintendent recommends approval of the Suwannee County School Board Internal Accounts Audit for fiscal year end June 30, 2013. (A copy will be provided to Board members.) **(pg. 80)**
3. Discussion and possible action regarding a recommendation for the Board attorney to develop a contract for purchase of the property known as Johnson’s Radio Shack located at 305 Pinewood Drive, Live Oak, Florida, and owned by Russell M. and Roylyn M. Johnson. **(pg. 81)**
4. The Superintendent recommends approval to advertise for competitive financing of the Johnson’s Radio Shack located at 305 Pinewood Drive, Live Oak, Florida, and owned by Russell M. and Roylyn M. Johnson. **(pg. 82)**

Director of Career, Technical, and Adult Education – Walter Boatright:

5. The Superintendent recommends approval of the following curriculum item for the 2013-2014 school year:
 - a. Teach a Certified Nursing Assistant class to Hamilton County High School students for the second semester of the 2013-2014 school year, effective January 21, 2014 **(pg. 83)**

Director of Curriculum and Instruction – Janene Fitzpatrick:

6. Discussion and possible action regarding the two motions that were tabled during the October 22, 2013, Regular Board meeting: (Note: Backup documentation was provided at the October 22, 2013, Regular Board meeting.)
 - a. The Superintendent recommends the Achieve High School, Inc. application for school charter be denied based on a comprehensive review by the Charter Review Committee. **(pg. 84)**
 - b. The Superintendent recommends the North Florida Collegiate High School application for school charter be denied based on a comprehensive review by the Charter Review Committee. **(pg. 85)**
7. The Superintendent recommends approval of the 2013-2014 School Improvement Plans for all District schools. (Copies are available for review in the office of the Director of Curriculum and Instruction.) **(pg. 86)**
8. The Superintendent recommends approval of the 2013-2014 District Improvement and Assistance Plan. (A copy is available for review in the office of the Director of Curriculum and Instruction.) **(pg. 87)**
9. The Superintendent recommends approval of the 2013-2014 District Parent Involvement Plan/Policy. (A copy is available for review in the office of the Director of Curriculum and Instruction.) **(pg. 88)**

Director of Food Service – Rhonda Lepper:

10. The Superintendent recommends approval of the following personnel item for the 2013-2014 school year:
- a. Hire up to five additional part-time food service workers at three hours each (pg. 89)

Director of Student Services – Elizabeth Simpson:

11. The Superintendent recommends approval of the following forms: (Note: These forms have been reviewed and approved by Board Attorney Leonard Dietzen.)

- #5100-021 Suwannee County Schools Authorization for Medication Administration (*Revised*) (pgs. 90-91)
- #5100-050 Notification of Funding FEFP 2013-2014 (*New*) (pgs. 92-93)

Director of Human Resources – Dr. Bill Brothers:

12. The Superintendent recommends approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:

- #2.05 Board Meetings (*Revised*) (pgs. 94-98)
- #3.10 Flag Display and Pledge (*Revised*) (pgs. 99-100)
- #3.12 Public Information and Inspection of Records (*Revised*) (pgs. 101-102)
- #3.25 Background Screening for Contractors (*New*) (pgs. 103-105)
- #5.101 Bullying and Harassment (*Revised*) (pgs. 106-121)
- #6.113 Responsibilities of School Bus Operators (*Revised*) (pgs. 122-123)
- #6.37 Professional Ethics (*Revised*) (pg. 124)
- #6.39 Report of Misconduct (*Revised*) (pgs. 125-127)

13. The Superintendent recommends approval of the following forms: (Note: This form has been reviewed and approved by Board Attorney Leonard Dietzen.)

- #7200-089 Suwannee County School Board Citizen Input Form (*Revised*) (pgs. 128-130)

14. The Superintendent recommends approval of the following contract/agreement for the 2013-2014 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2014-125 Undergraduate Student Teaching and Observation Agreement between Fort Hays State University and Suwannee County School Board for cooperating with off-campus student educational experiences (*New*) (**pgs. 131-134**)

15. Personnel Changes List (A copy is attached for Board members.)
(**pgs. 135-139**)

School Board Attorney – Leonard Dietzen:

16. Legal Counsel's Report

Superintendent of Schools – Jerry Scarborough:

17. Superintendent's Report

School Board Members:

18. Issues and concerns Board members may wish to discuss

End of Agenda