

SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
February 26, 2013

AGENDA

Call to Order - 6:00 p.m.

Student remarks and pledge to the flag Branford Elementary School

Special Recognition by the Superintendent:

- 2013 Florida Music Educators Elementary All State Chorus Participants
  - Selena Beckles
  - Jessica Medina
  - Carly Moore
- Daniel Taylor, Branford High School Teacher – Presentation
- Scott Pfender – School Board and Superintendent Appreciation

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The Superintendent recommends approval to adopt the Agenda.

The Superintendent recommends approval of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes:  
(pgs. 7-17)

January 8, 2013       - Workshop Session  
                               - Expulsion Issues Hearing (Private)  
 January 22, 2013     - Regular Meeting

2. The Superintendent recommends approval of the monthly financial statement for January 2013.

3. The Superintendent presents the following bills for the period January 1-31, 2013:

General Fund

#146782 - 147125	\$	1,699,979.85
Electronic Fund Transfers		<u>1,622,462.72</u>
	\$	3,322,442.57

Federal Fund

#43310 - 43421	\$	163,130.45
Electronic Fund Transfers		<u>172,413.52</u>
	\$	335,543.97

Food Service Fund

#26870 - 26981	\$	132,040.68
Electronic Fund Transfers		<u>59,245.63</u>
	\$	191,286.31

2.0 LCIF

#6360 - 6393	\$	49,959.49
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School Construction Fund

#3429 - 3432	\$	4,918.31
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4. The Superintendent recommends approval of the following budget amendments for fiscal year 2012-2013:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-8	III-6	IV-4 (Food Service)
I-9		IV-7 (Federal)

5. The Superintendent recommends approval for disposal of property as per the attached Property Disposition Form dated February 26, 2013. **(pgs. 18-19)**
  
6. The Superintendent recommends approval of the following contracts/agreements for the 2012-2013 school year: (RENEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2013-109      Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Suwannee Foundation for Excellence in Education to provide educational consulting services for the 21<sup>st</sup> Century Community Learning Centers grant (*Renewal*) **(pgs. 20-30)**

#2013-111      Panhandle Area Educational Consortium Contract Agreement between the Panhandle Area Educational Consortium, through its District of Record, the Washington County School Board, and Gabriel, Roeder, Smith & Company (GRS) for actuarial services required under GASB Statement No. 45 (*Renewal*) **(pgs. 31-42)**

7. The Superintendent recommends approval of the following contracts/agreements for the 2013-2014 school year: (RENEW) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2014-01      Retirement Plan Compliance and Administration Services Agreement between TSA Consulting Group, Inc. and the Suwannee County School District (*Renewal*) **(pgs. 43-44)**

8. The Superintendent recommends approval to accept the following donated item:

<u>Site</u>	<u>Item</u>	<u>Donor</u>
SHS Band	Equipment Trailer (Value: \$1,995)	SHS Band Boosters

9. The Superintendent recommends approval of the following student teacher interns for the Spring semester 2013:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Tammy Bradow	St. Leo	BHS	Peggy Frye
Kelly Cundiff	St. Leo	SPS	Shannon Daniel
Amanda Hayes	Ft. Hays University	SES/SMS	TBA
Michelle Lewis	St. Leo	District Wide	NA-Field Experience
Abigail Low	North Florida	District Wide	NA-Field Experience
Charis Parker	St. Leo	SMS	Lynn Hutchins
Nichol Pittman	Florida Gateway	District Wide	NA-Field Experience
Elizabeth Rang	St. Leo	SPS	Kelli Williams
Mary Ward	Florida Gateway	BHS	Stacy Young
Cindy Zrowka	St. Leo	SES	Tamara Williams

10. The Superintendent recommends approval of the following student transfers for the 2012-2013 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Elisia	Beauchamp	Suwannee	Hamilton	2
Kailani	Beauchamp	Suwannee	Hamilton	K
Carmella	Rocco	Columbia	Suwannee	1

11. The Superintendent recommends approval to change the regular monthly March Board meeting from March 26, 2013, to March 19, 2013, due to Spring Break holidays.

12. The Superintendent recommends approval of Public Official Bonds for the individuals listed below. (These bonds have been reviewed by Board Attorney Leonard Dietzen.) **(pgs. 45-49)**

Term: November 2012 through November 2013

Jerry Taylor, Chairperson

Ed daSilva, Vice Chairperson

Term: November 2012 through November 2016

Jerry A. Scarborough, Superintendent of Schools

Catherine Cason, School Board Member

Jerry Taylor, School Board Member

## REGULAR AGENDA

### **Chief Financial Officer – Vickie Music:**

1. Discussion and possible action regarding the Fringe Benefits Committee recommendation for renewal of employee health insurance plans for the period May 1, 2013 – April 30, 2014. (A copy of the renewal is available for review in the office of the Chief Financial Officer.) **(pg. 50)**

### **Director of Facilities – Mark Carver:**

2. The Superintendent recommends approval of the annual Florida Department of Education, Office of Educational Facilities, Florida Inventory of School Houses (FISH) Certification of Facilities Data for 2012-2013. **(pgs. 51-52)**
3. The Superintendent recommends approval of the following personnel items for the 2012-2013 school year:
  - a. Add one Facilities Assistant position **(pgs. 53-54)**
  - b. Add new Job Description #149 – Facilities Assistant **(pgs. 55-56)**
  - c. Revise *Non-Instructional Salary Schedule 2010-2012 Maintenance* to remove the Supervisor of Custodial Services position and add the Facilities Assistant position on Line 1A **(pg. 57)**

**Director of Special Programs – Cheryl Mae Brinson:**

4. The Superintendent recommends approval of the following contract/agreement for the 2012-2013 school year: (NEW) (Note: This contract has been reviewed and approved by Board Attorney Leonard Dietzen.)

#2013-110      Suwannee County School Board Professional/Technical Services Agreement between the School Board of Suwannee County, Florida and Susan Helvenston to provide educational consulting services for the Teacher Incentive Fund (TIF) Grant (New) (pgs. 58-68)

**Director of Human Resources – Dr. Bill Brothers:**

5. Personnel Changes List (A copy is attached for Board members.) (pgs. 69-73)

**School Board Attorney – Leonard Dietzen:**

6. Legal Counsel's Report

**Superintendent of Schools – Jerry Scarborough:**

7. Superintendent's Report

**School Board Members:**

8. Issues and concerns Board members may wish to discuss

End of Agenda