

SUWANNEE COUNTY SCHOOL BOARD  
PUBLIC HEARING  
June 22, 2010

AGENDA

Call to Order – 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 14-15)**

- #3.10 Flag Display and Pledge *(Revised)*
- #6.101 Definition of Personnel *(Revised)*
- #6.102 Employment of Personnel *(Revised)*
- #6.11 Physical Examinations *(Revised)*
- #6.111 Transportation Employee Drug and Alcohol Testing *(Revised)*
- #6.112 License of School Bus Driver *(Revised)*
- #6.12 Years of Service Defined for Administrative and Instructional Personnel *(Revised)*
- #6.122 Teaching Experience and Other Experience for Salary Purposes *(Revised)*
- #6.13 The Instructional Staff *(Revised)*
- #6.131 Teaching Out of Field *(Revised)*
- #6.132 Non-Certified Instructional Personnel *(Revised)*
- #6.14 Employment of Athletic Coaches Who Are Not Full Time Employees of the School Board *(Revised)*
- #6.15 Education Paraprofessionals *(Revised)*
- #6.16 Substitute Teachers *(Revised)*
- #6.17 Employment of Non-Degreed Vocational and Adult Instructional Personnel *(Revised)*
- #6.19 Certification of Administrative and Instructional Personnel *(Revised)*
- #6.191 District Certificates *(Revised)*
- #6.211 Approval of Leaves *(Revised)*
- #6.212 Effective Date for Leave, Suspension, or Termination *(Revised)*
- #6.214 Resignations *(Revised)*

Adjourn

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SUWANNEE COUNTY SCHOOL BOARD  
REGULAR MEETING  
June 22, 2010

AGENDA

Call to Order - 6:00 p.m.

Pledge to the flag by Dr. Bill Brothers

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The Superintendent recommends approval to adopt the Agenda.

The Superintendent recommends approval of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes:  
(pgs. 16-57)

May 11, 2010	- Workshop Session
May 19, 2010	- Workshop Session
	- Special Meeting
May 25 2010	- Expulsion Issues Hearing (Private)
	- Public Hearing
	- Regular Meeting

2. The Superintendent recommends approval of the monthly financial statement for May 2010.

3. The Superintendent presents the following bills for the period May 1-31, 2010:

General Fund

#133316 – 133640	\$ 1,497,155.72
Electronic Fund Transfers	<u>1,455,114.02</u>
	\$ 2,952,269.74

Federal Fund

#37564 – 37773	\$ 410,307.14
Electronic Fund Transfers	<u>339,914.69</u>
	\$ 750,221.83

Lunchroom Fund

#22964 – 23090	\$ 198,457.32
Electronic Fund Transfers	<u>61,784.97</u>
	\$ 260,242.29

2.0 LCIF

#5362 – 5381	\$ 120,491.54
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School Construction Fund

#3288 – 3292	\$ 13,940.00
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4. The Superintendent recommends approval of the following budget amendments for fiscal year 2009-2010:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-24	III-10	IV-12 (Federal)
I-25		IV-12 (Federal Stimulus)
		IV-10 (Food Service)

5. The Superintendent recommends approval of the following contracts/ agreements for the 2010-2011 school year: (RENEW) (Copies are available for review through the office of the Chief Financial Officer.) (Note: These contracts have been reviewed and approved by Board Attorney Andy Decker.)

#2011-07	AVID Implementation Agreement between the AVID Center, a California non-profit corporation, and Suwannee County School District ( <i>Renewal/Revised</i> )
#2011-08	Agreement between Suwannee-Hamilton Technical Center and CMS Professional Staffing, Inc. ( <i>Renewal</i> )

- #2011-15 Clinical Education Agreement between Suwannee-Hamilton Technical Center Medical Secretary Program and Healthcore, Inc.; Lake City, Florida (*Renewal*)
- #2011-16 Clinical Education Agreement between Suwannee-Hamilton Technical Center Medical Secretary Program and Busch Urology; Lake City, Florida (*Renewal*)
- #2011-17 Clinical Education Agreement between Suwannee-Hamilton Technical Center Medical Secretary Program and The Good Samaritan Center; Dowling Park, Florida (*Renewal*)
- #2011-18 Clinical Education Agreement between Suwannee-Hamilton Technical Center Medical Secretary Program and Lake City Medical Center; Lake City, Florida (*Renewal*)
- #2011-19 Clinical Education Agreement between Suwannee-Hamilton Technical Center Medical Secretary Program and Shands Medical Group; Live Oak, Florida (*Renewal*)
- #2011-20 Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program and The Good Samaritan Center, Dowling Park, Florida (*Renewal*)
- #2011-21 Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program and State of Florida, Department of Health, Suwannee County Health Department; Live Oak, Florida (*Renewal*)
- #2011-22 Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program and Lafayette Health Care; Mayo, Florida (*Renewal*)
- #2011-23 Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program/Practical Nurse Education Program and Horizon Pediatrics, LLC; Live Oak, Florida (*Renewal*)
- #2011-24 Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program/Practical Nurse Education Program and Baya Bariatrics Urgent Care; Lake City, Florida (*Renewal*)
- #2011-25 Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program/Practical Nurse Education Program and Children’s Medical Center; Branford, Lake City, and Live Oak, Florida (*Renewal*)
- #2011-26 Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program/Practical Nurse Education Program and Bio-Medical Applications of

- Florida, Inc. d/b/a BMA of Live Oak; Live Oak, Florida  
(*Renewal*)
- #2011-27 Clinical Education Agreement between Suwannee-Hamilton  
Technical Center Practical Nurse Education Program and The  
Good Samaritan Center; Dowling Park, Florida (*Renewal*)
- #2011-28 Clinical Education Agreement between Suwannee-Hamilton  
Technical Center Practical Nurse Education Program and Lake  
City Medical Center; Lake City, Florida (*Renewal*)
- #2011-29 Clinical Education Agreement between Suwannee-Hamilton  
Technical Center Practical Nurse Education Program and  
Randolph Medical Practice; Lake City, Florida (*Renewal*)
- #2011-30 Clinical Education Agreement between Suwannee-Hamilton  
Technical Center Practical Nurse Education Program and HQM  
of Surrey Place, LLC d/b/a Surrey Place Care and  
Rehabilitation Center; Live Oak, Florida (*Renewal*)
- #2011-31 Clinical Education Agreement between Suwannee-Hamilton  
Technical Center Practical Nurse Education Program and NF  
Suwannee, LLC d/b/a Suwannee Health Care Center; Live Oak,  
Florida (*Renewal*)
- #2011-32 Clinical Education Agreement between Suwannee-Hamilton  
Technical Center Practical Nurse Education Program and State  
of Florida, Department of Health, Suwannee County Health  
Department; Live Oak, Florida (*Renewal*)
- #2011-33 Clinical Education Agreement between Suwannee-Hamilton  
Technical Center Practical Nurse Education Program and Smith  
Northview Hospital; Valdosta, Georgia (*Renewal*)
- #2011-36 Agreement between Suwannee County School Board, Florida  
and School Board of Seminole County, Florida, for  
reimbursement of Medicaid Administrative Claiming activities  
(NOTE: This agreement is a revision to the original agreement  
#2010-86, which was Board approved on April 27, 2010.)  
(*Renewal*)
- #2011-37 School Readiness Provider Services Contractual Agreement  
between the Early Learning Coalition of Florida's Gateway,  
Inc. and Suwannee County School Board (*Renewal*)
- #2011-38 State of Florida Voluntary Pre-Kindergarten Education  
Program Statewide Provider Agreement between the Early  
Learning Coalition of Florida's Gateway, Inc. and Suwannee  
County School Board (*Renewal*)

#2011-40 Contractual Service Agreement between Suwannee County District School Board and District School Board of Madison County on behalf of the North Florida Career Pathways Consortium (*Renewal*)

#2011-41 Memorandum of Agreement between the Florida Department of Health, Suwannee County Health Department and the School Board of Suwannee County (*Renewal/Revised*)

6. The Superintendent recommends approval of the following grant/allocation applications for the 2010-2011 school year:
  - a. Carl Perkins Adult Education and Family Literacy Adult General Education Grant in the amount of \$73,339
  - b. Carl Perkins Postsecondary Grant in the amount of \$49,945
  - c. Carl Perkins Secondary in the amount of \$86,015
  
7. The Superintendent recommends approval of the Suwannee-Hamilton Technical Center fees for the 2010-2011 school year:

Tuition Fees

Resident – Adult Job Preparatory	\$2.06 per clock hour
Non-Resident – Adult Job Preparatory	\$8.24 per clock hour
Resident – Continuing Workforce Education	100% of the cost of instruction
Resident – Adult Education	\$1.01 per clock hour
Non-Resident – Adult Education	\$4.04 per clock hour

Financial Aid Fees

10% of the student Tuition Fees

Capitalization Improvement Fees

5% of the student Tuition Fees

Technology Fees

5% of the student Tuition Fees

8. The Superintendent recommends approval of the following student transfer for the 2009-2010 school year. Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Chris Alford	Suwannee	Columbia	11

9. The Superintendent recommends approval of the following student transfers for the 2010-2011 school year. Parents will provide transportation.

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Grade</u>
<u>District Reassignment:</u>			
Brooke Carmichael	Columbia	Suwannee	K
Caley Carmichael	Columbia	Suwannee	3
Cody Wilson Ham	Columbia	Suwannee	1
Emili Annalise Jones	Columbia	Suwannee	1
Destiny Perrin	Lafayette	Suwannee	10
Austin Paul Phelps	Lafayette	Suwannee	8
Bryce Caden Phelps	Lafayette	Suwannee	K
Brooklee Meranda Randall	Columbia	Suwannee	K
Naed A. Rivera	Columbia	Suwannee	1
Justin K. Rogers	Columbia	Suwannee	6
Zachary Rogers	Columbia	Suwannee	2
Mercedes E. Samson	Columbia	Suwannee	4
Brandon Michael Thompson	Columbia	Suwannee	6
Jemma Rose Thompson	Columbia	Suwannee	8
Jocelyn L. Torres	Columbia	Suwannee	1
Juliette Torres	Columbia	Suwannee	K
Tyler J. Utley	Columbia	Suwannee	3
Kia L. Williams	Columbia	Suwannee	6
Amanda Rose Winstead	Lafayette	Suwannee	12
Cary Sarah Winstead	Lafayette	Suwannee	10
Miranda L. Woods	Columbia	Suwannee	2
Nicholas A. Woods	Columbia	Suwannee	K
Seth Adams	Suwannee	Hamilton	9
Bria Allen	Suwannee	Columbia	12
Derrion Allen	Suwannee	Columbia	4
Kimberley Allen	Suwannee	Columbia	8
Chiquandra Rukeyah Bryant	Suwannee	Hamilton	7

Jon M. Bush	Suwannee	Lafayette	11
Casidy L. Coker	Suwannee	Lafayette	3
Jerry Coker	Suwannee	Lafayette	K
John G. Coker, Jr.	Suwannee	Lafayette	K
Cymphoni R. Daniels	Suwannee	Hamilton	7
Lane Davis	Suwannee	Lafayette	1
Wyatt Davis	Suwannee	Lafayette	K
Christopher Dudley	Suwannee	Columbia	12
Stacy Erixton	Suwannee	Hamilton	8
Cheyenne Fort	Suwannee	Lafayette	4
Carson Hall	Suwannee	Hamilton	4
Conner Hall	Suwannee	Hamilton	9
Nicholas Peter Hill	Suwannee	Hamilton	8
Austin Cordel Holtzclaw	Suwannee	Lafayette	1
Codey Holtzclaw	Suwannee	Gilchrist	3
Desyrae Holtzclaw	Suwannee	Gilchrist	6
Myranda Holtzclaw	Suwannee	Gilchrist	11
Shyanne Kessler	Suwannee	Lafayette	K
Daniel D. Kinsey	Suwannee	Lafayette	10
Jaime Lomba	Suwannee	Lafayette	7
Johnathon Tristan Mathis	Suwannee	Hamilton	9
Justin McCumber	Suwannee	Hamilton	7
Russell McCumber	Suwannee	Hamilton	5
Kendrick Prevatt	Suwannee	Columbia	12
Luke Ramsey	Suwannee	Dixie	2
Seth Ramsey	Suwannee	Dixie	K
Amarra Soluri	Suwannee	Lafayette	PK
Torrie Soluri	Suwannee	Lafayette	K
Adam Stancel	Suwannee	Gilchrist	5
Autumn Stancel	Suwannee	Gilchrist	1
Amy Sullivan	Suwannee	Lafayette	6
Ella Sullivan	Suwannee	Lafayette	PK
Hanna Sullivan	Suwannee	Lafayette	3
Barrett Young	Suwannee	Lafayette	2
Braxton Young	Suwannee	Lafayette	K



## REGULAR AGENDA

### **Chief Financial Officer – Vickie Music:**

1. The Superintendent recommends approval to continue expenditures until approval of the final budget for the 2010-2011 school year. **(pg. 58)**
2. The Superintendent recommends approval for the authorization and continued use of district provided cellular telephones by the employees on the attached list. **(pgs. 59-60)**
3. The Superintendent recommends awarding the following bids:
  - #10-208 School Lockers (Big Dog Warehouse) *(New)* **(pgs. 61-63)**
  - #10-209 Custodial Supplies (Ashford Services, Inc.) *(New)* **(pgs. 64-72)**
4. The Superintendent recommends approval of the following contracts/agreements for the 2010-2011 school year: **(NEW)** (Note: These contracts have been reviewed and approved by Board Attorney Andy Decker.) **(pg. 73)**
  - #2011-09 Clinical Education Affiliation Agreement between Suwannee-Hamilton Technical Center Surgical Technology Program and Smith Northview Hospital, Valdosta, Georgia *(New)* **(pgs. 74-77)**
  - #2011-10 Clinical Education Affiliation Agreement between Suwannee-Hamilton Technical Center Surgical Technology Program and Shands of Lake Shore, Lake City, Florida *(New)* **(pgs. 78-81)**
  - #2011-11 Clinical Education Affiliation Agreement between Suwannee-Hamilton Technical Center Surgical Technology Program and Shands at Live Oak, Live Oak, Florida *(New)* **(pgs. 82-85)**
  - #2011-12 Clinical Education Affiliation Agreement between Suwannee-Hamilton Technical Center Surgical Technology Program and Southern Medical Group, Lake City, Florida *(New)* **(pgs. 86-89)**
  - #2011-13 Clinical Education Affiliation Agreement between Suwannee-Hamilton Technical Center Surgical Technology Program and Doctor's Memorial Hospital, Perry, Florida *(New)* **(pgs. 90-93)**

- #2011-14 Clinical Education Affiliation Agreement between Suwannee-Hamilton Technical Center Surgical Technology Program and Lake City Medical Center, Lake City, Florida (*New*)  
**(pgs. 94-97)**
- #2011-34 Photovoltaic Donation System Agreement between FPL Group Foundation, Inc. and the School District of Suwannee County  
*(New)* **(pgs. 98-108)**
- #2011-35 Interconnection Agreement for Customer-Owned Renewable Generation Tier 1-10 kW or Less between Florida Power & Light Company and the Suwannee County School District  
*(New)* **(pgs. 109-113)**
- #2011-39 Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program/Practical Nurse Education Program and Suwannee Valley Nursing Center, Jasper, Florida (*New*) **(pgs. 114-118)**

**Director of Facilities – Mark Carver:**

- 5. The Superintendent recommends approval to proceed with the preparation of legal documents and to conduct due diligence on behalf of the Suwannee County School Board in order to facilitate the purchase of Parcel 16-06S-14E-0428610.1001 in the Town of Branford from Charles A. and Pamela O. Wehde in the amount of \$32,500. **(pg. 119)**
- 6. The Superintendent recommends approval of the Information Technology Policies and Procedures document dated June 1, 2010. **(pgs. 120-134)**

**Director of Curriculum and Instruction – Cheryl Mae Brinson:**

- 7. The Superintendent recommends approval of the following curriculum items for the 2010-2011 school year: **(pg. 135)**
  - a. My Play-School Parent Handbook for 2010-2011 **(pgs. 136-146)**
  - b. Vocational Programs/Courses Directory for 2010-2011 **(pgs. 147-163)**
  - c. Suwannee-Hamilton Technical Center Practical Nursing Program Handbook for 2010-2011 **(pgs. 164-184)**

**Director of Human Resources – Dr. Bill Brothers:**

8. The Superintendent recommends approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 14-15)**

- #3.10 Flag Display and Pledge (*Revised*)
- #6.101 Definition of Personnel (*Revised*)
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- #6.191 District Certificates (*Revised*)
- #6.211 Approval of Leaves (*Revised*)
- #6.212 Effective Date for Leave, Suspension, or Termination (*Revised*)
- #6.214 Resignations (*Revised*)

9. The Superintendent recommends approval of the 2010-2011 Master In-Service Plan. (A copy is available for review in the office of the Director of Human Resources, or it may be accessed on-line at the North East Florida Educational Consortium's [NEFEC] website at [www.nefec.org](http://www.nefec.org).) **(pgs. 185-186)**

10. Consideration and action on the following motions that were tabled at the Special Meeting on June 7, 2010, until the June 22, 2010, Board meeting:

- a. Motion stated: The Superintendent recommends approval to add an Assistant Principal position at Suwannee-Hamilton Technical Center (10-month position).
- b. Motion stated: The Superintendent recommends approval of Job Description #142 – Administrative Secretary-IT (*New*) **(pgs. 187-189)**

11. The Superintendent recommends approval of the following personnel items for the 2010-2011 school year:

- a. Addition of the following positions (*funded by Title I pending available funding*): **(pg. 190)**
  - (1) Suwannee Elementary School  
One paraprofessional position and one reading/math resource teacher position
  - (2) Suwannee Intermediate School  
One paraprofessional position
  - (3) Suwannee Primary School  
Two paraprofessional positions
  - (4) Suwannee Middle School  
One paraprofessional position and one reading/math resource teacher position
  - (5) Suwannee High School  
One reading/math resource teacher position
  - (6) Branford High School  
One paraprofessional position and one reading/math resource teacher position
- b. Upgrade the following food service worker positions: **(pgs. 191-192)**
  - (1) Branford Elementary School  
One six-hour position to one eight-hour position
  - (2) Branford High School  
Two six-hour positions to two eight-hour positions
  - (3) Suwannee Elementary School  
One six-hour position to one eight-hour position
  - (4) Suwannee High School  
Two six-hour positions to two eight-hour positions

- (5) Suwannee Intermediate School  
Two six-hour positions to two eight-hour positions
- (6) Suwannee Middle School  
Two six-hour positions to two eight-hour positions  
One three-hour position to one six-hour position
- (7) Suwannee Primary School  
Two six-hour positions to two eight-hour positions

- c. Add a full-time Patient Care Technician teacher position at Suwannee-Hamilton Technical Center for the period of July 6, 2010 – January 15, 2011  
(Funded by WDIS funds.) (pg. 193)

12. Personnel Changes List (A copy is attached for Board members.)  
(pgs. 194-199)

**School Board Attorney – Andy Decker:**

12. Legal Counsel's Report

**Superintendent of Schools – Jerry Scarborough:**

13. Superintendent's Report

**School Board Members:**

14. Issues and concerns Board members may wish to discuss

End of Agenda