

SUWANNEE COUNTY SCHOOL BOARD
PUBLIC HEARING
October 26, 2010

AGENDA

Call to Order – 5:55 p.m.

1. Final review of additions and revisions to the Suwannee County School Board Policy Manual as follows: (Copies are available for review in the office of the Director of Human Resources.) **(pgs. 9-10)**

- #3.20 Guidelines and Procedures Concerning HIV or Other Communicable Diseases (Students and Employees) *(New)*
- #5.15 Administration of Medication *(Revised)*
- #6.216 Deferred Retirement Option Program (DROP) *(Revised)*
- #6.22 Absence Without Leave *(Revised)*
- #6.24 Sick Leave *(Revised)*
- #6.25 Military Leave *(Revised)*
- #6.26 Jury/Witness Duty *(Revised)*
- #6.27 Professional Leave *(Revised)*
- #6.271 Sabbatical Leave *(Revised)*
- #6.28 Annual/Vacation Leave *(Revised)*
- #6.29 Temporary Duty *(Revised)*
- #6.30 Salary Schedules *(Revised)*
- #6.311 Terminal Annual (Vacation) Leave Pay *(New)*
- #6.321 Health Insurance Premiums *(Revised)*
- #6.34 Sick Leave Bank *(New)*
- #6.401 Conflict of Interest in Purchasing *(New)*
- #6.60 Staff Training *(Revised)*
- #6.65 Whistleblower Protection *(New)*
- #6.75 Name and Address of Employee *(New)*
- #6.80 Personnel Files *(Revised)*
- #6.81 Assessment of Employees *(Revised)*
- #6.90 School Board Employees with HIV, AIDS, or Other Communicable Diseases *(Revised)*

SUWANNEE COUNTY SCHOOL BOARD
REGULAR MEETING
October 26, 2010

AGENDA

Call to Order - 6:00 p.m.

Student remarks and pledge to the flag by Suwannee High School

Special Recognition by the Superintendent:

- School Board Member James Cooper

Citizen Input (A *Citizen Input Form* must be completed and submitted to the secretary to the Superintendent/School Board prior to addressing the Board. We ask that speakers keep their comments to two minutes.)

The Superintendent recommends approval to adopt the Agenda.

The Superintendent recommends approval of the Consent Agenda.

CONSENT AGENDA

Anyone present may approach the Board concerning any item on this agenda. Board members may pull any item on the Consent Agenda for discussion and separate action.

1. The Superintendent recommends approval of the following Minutes:
(pgs. 11-48)

September 3, 2010	Public Hearing (Class Size Reduction Public Hearing (Adopt final Millage and Budget)
September 14, 2010	Workshop Session Regular Meeting Expulsion Issues (Private)
September 28, 2010	Workshop Session Expulsion Issues (Private) Public Hearing Regular Meeting

2. The Superintendent recommends approval of the monthly financial statement for September 2010.
3. The Superintendent presents the following bills for the period September 1-31, 2010:

General Fund

#134943 – 135718	\$	1,940,467.14
Electronic Fund Transfers		<u>1,452,746.66</u>
	\$	3,393,213.80

Federal Fund

#38553 – 38702	\$	390,192.66
Electronic Fund Transfers		<u>297,038.98</u>
	\$	687,231.64

Food Service Fund

#23449 – 23583	\$	279,543.12
Electronic Fund Transfers		<u>57,563.02</u>
	\$	337,106.14

2.0 LCIF

#5497 – 5522	\$	38,916.39
Electronic Fund Transfers		<u>5,493.82</u>
	\$	44,410.21

School Construction Fund

#3311 – 3315	\$	7,449.00
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4. The Superintendent recommends approval of the following budget amendments for fiscal year 2010-2011:

<u>General</u>	<u>LCIF</u>	<u>Special Revenues</u>
I-3	III-2	IV-3 (Federal)
		IV-3 (Food Service)

5. The Superintendent recommends approval for disposal of property as per the attached Property Disposition Form dated October 26, 2010. (pgs. 49-52)
6. The Superintendent recommends approval of the following contract/agreement for the 2010-2011 school year: (RENEW) (A copy is available for review through the office of the Chief Financial Officer.) (Note: This contract has been reviewed and approved by Board Attorney Andy Decker.)

#2011-90 Clinical Education Agreement between Suwannee-Hamilton Technical Center Patient Care Technician Program and NF Suwannee, LLC d/b/a Suwannee Health Care Center, Live Oak, Florida (*Renewal*)

7. The Superintendent recommends approval of the following student teacher interns for the fall semester 2010:

<u>Name</u>	<u>University</u>	<u>Site</u>	<u>Cooperating Teacher</u>
Holly Bradow	St. Leo	BES	Debra Hatch
Amanda Clark	St. Leo	BES	Kim Cannon
Nicole Korpi	St. Leo	SIS	Shannon Chauncey
Skyler Phillips	St. Leo	SIS	Kristy Chauncey
Jennifer Stevens	St. Leo	SPS	Kelli Williams
Kate Townsend	St. Leo	SMS	Cecil Ann Ethridge

Field Experience – 30 Hours Total

Annette Gonzalez	University of Phoenix	SPS	Pam Lewis
Heather Holt	Florida Gateway College	BHS	Seth Thoreson

8. The Superintendent recommends approval of the following student transfers for the 2010-2011 school year. Parents will provide transportation.

District Reassignment:

FIRST NAME	LAST NAME	TO	FROM	GRADE
Jashari Tonique	Blige	Columbia	Suwannee	8
Kevin De'Ron	Calhoun, Jr.	Columbia	Suwannee	12
Whitney Mariah	Law	Columbia	Suwannee	9
Magnel Paul	Loper, II	Columbia	Suwannee	3
Alexander Belov	Pompili	Columbia	Suwannee	12
Angel	Cerrito	Suwannee	Lafayette	4
Dalton B.	Coar	Suwannee	Columbia	12
Alexandria	Parks	Suwannee	Hamilton	7
Jackson	Parks	Suwannee	Hamilton	K
Preston	Parks	Suwannee	Hamilton	5
Cheyenne	Redditt	Suwannee	Madison	7
Taran	Thomas	Suwannee	Lafayette	6

FIRST NAME	LAST NAME	TO	FROM	GRADE
Trinity	Thomas	Suwannee	Lafayette	5
Dakota	Topham	Suwannee	Lafayette	6
Trevor	Topham	Suwannee	Lafayette	8

9. The Superintendent recommends approval to hold the annual School Board re-organizational meeting on Tuesday, November 16, 2010, at 5:30 p.m.
10. The Superintendent recommends approval to change the regular monthly November Board meeting to November 16, 2010, at 6:00 p.m.
11. The Superintendent recommends approval to change the regular monthly December Board meeting to December 14, 2010, at 6:00 p.m.
12. The Superintendent recommends approval of travel for School Board members to participate in the FSBA/FADSS 65th Annual Joint Conference to be held November 30 – December 3, 2010, in Tampa.

REGULAR AGENDA

Chief Financial Officer – Vickie Music:

1. The Superintendent recommends approval to accept a donation from The Parks Johnson Agency and Blue Cross Blue Shield of Florida in the amount of \$10,000 to be utilized for a wellness initiative. **(pgs. 53-56)**
2. The Superintendent recommends accepting Payment in Lieu of Taxes from Suwannee River Water Management District. **(pg. 57)**
3. The Superintendent recommends approval of the following contract/agreement: (NEW) (Note: At the request of Mr. Decker to have an independent attorney review his contract, the contract was forwarded to Mr. Leonard Dietzen for his approval. A copy of Mr. Dietzen's letter of approval is also attached.)

#2010-95 Modification to Contract for Professional Services between the School Board of Suwannee County, Florida, and The Decker Law Firm, P.A. for the period October 26, 2010, through December 31, 2011. *(New)* **(pgs. 58-61)**

Director of Career, Technical, and Adult Education – Dianne Westcott:

4. The Superintendent recommends approval for all Continuing Workforce Education (CWE) courses at Suwannee-Hamilton Technical Center (SHTC) to be 100% fee supported. Effective July 1, 2010, the cost will be \$4.43 for basic CWE or 100% of the full CWE cost. (pgs. 62-63)

5. The Superintendent recommends approval of the following contracts/agreements for the 2010-2011 school year: (NEW) (Note: These contracts have been reviewed and approved by Board Attorney Andy Decker.)

#2011-89 Clinical Education Agreement between Suwannee-Hamilton Technical Center Surgical Technology Program and Lake Shore HMA, LLC d/b/a Shands Lake Shore Regional Medical Center (New) (pgs. 64-68)

#2011-91 Clinical Education Agreement between Suwannee-Hamilton Technical Center Medical Secretary Program and North Florida Eye Care, Live Oak, Florida (New) (pgs. 69-72)

#2011-92 Clinical Education Agreement between Suwannee-Hamilton Technical Center Medical Secretary Program and North Florida Eye Care, Lake City, Florida (New) (pgs. 73-76)

#2011-93 Memorandum of Understanding for Drivers License or Motor Vehicle Record Data Exchange between Suwannee County School Board/Suwannee-Hamilton Technical Center and the Florida Department of Highway Safety and Motor Vehicles (New) (pgs. 77-87)

#2011-94 Memorandum of Agreement/Contract between North Florida Workforce Development Board and Suwannee County School Board to provide Adult Education/GED Services to eligible Workforce Development clients (New) (pgs. 88-97)

Director of Transportation – Scott Pfender:

6. The Superintendent recommends approval of the Suwannee County School Board Employee Workplace Safety Program for 2010-2011. (A copy is available for review in the office of the Director of Transportation.) (pg. 98)

Director of Human Resources – Dr. Bill Brothers:

7. The Superintendent recommends approval of additions and revisions to the Suwannee County School Board Policy Manual as follows: (A copy is available for review in the office of the Director of Human Resources.)
(pgs. 9-10)

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8. The Superintendent recommends approval to advertise additions and revisions to the Suwannee County School Board Policy Manual as follows:
(pgs. 99-100)

- #7.01 School Budget System *(Revised)* **(pgs. 101-102)**
- #7.011 Educational Enhancement Funds *(Revised)* **(pg. 103)**
- #7.02 Procedures for Administering the District Budget *(Revised)*
(pg. 104)

- #7.021 Facsimile Signatures (*Revised*) (**pgs. 105-106**)
- #7.03 Lease and Lease-Purchase of Land and/or Facilities (*Revised*) (**pgs. 107-108**)
- #7.04 Bonded Personnel (*Revised*) (**pg. 109**)
- #7.05 Internal Funds (*Revised*) (**pgs. 110-111**)
- #7.09 Acquisition, Use, and Exchange of School Property (*Revised*) (**pgs. 112-113**)
- #7.091 Acquisition of Land for School Use (*Revised*) (**pgs. 114-115**)
- #7.121 Antifraud (*New*) (**pgs. 116-117**)
- #7.13 Petty Cash Funds (*Revised*) (**pg. 118**)
- #7.141 Selecting Professional Services (*Revised*) (**pgs. 119-122**)
- #7.142 Bid Protest Resolution (*Revised*) (**pgs. 123-124**)
- #7.18 Indebtedness Created Against a School or the School Board (*Revised*) (**pg. 125**)
- #7.19 Fund-raising for School Projects and Activities (*Revised*) (**pgs. 126-129**)

- 9. Personnel Changes List (A copy is attached for Board members.) (**pgs. 130-136**)

School Board Attorney – Andy Decker:

- 10. Legal Counsel’s Report

Superintendent of Schools – Jerry Scarborough:

- 11. Superintendent’s Report

School Board Members:

- 12. Issues and concerns Board members may wish to discuss

End of Agenda