

SUWANNEE COUNTY SCHOOL BOARD
SPECIAL MEETING

July 12, 2016

AGENDA

Call to Order – Immediately following the Workshop

The Superintendent recommends approval to adopt the agenda.

Chief Financial Officer – Vickie DePratter:

1. The Superintendent recommends approval of the following contracts/agreements for the 2016-2017 school year: (RENEWAL) (Note: These contracts have been reviewed and approved by Board Attorney Leonard Dietzen.)

#2017-65 Gateway Educational Computing Consultants Project
Resolution and Contract for District Participation between the
School Board of Washington County, Florida, fiscal agent for
the Panhandle Area Educational Consortium (PAEC) and the
District School Board of Suwannee County (*Renewal*)
(pgs. 3-6)

#2017-66 PAEC Student Data Services Resolution and Contract for
District Participation between the School Board of Washington
County, Florida, fiscal agent for the Panhandle Area
Educational Consortium (PAEC) and PAEC Student Data
Services and the District School Board of Suwannee County,
Florida (*Renewal*) (pgs. 7-9)

Assistant Superintendent of Instruction – Janene Fitzpatrick:

2. The Superintendent recommends approval of the following Memorandum of Understanding (MOU)/Agreement for the 2016-2017 school year: (NEW)
(Note: This MOU has been reviewed and approved by Board Attorney Leonard Dietzen.)

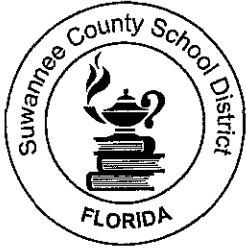
#2017-67 Memorandum of Understanding (MOU) between North East Florida Educational Consortium (NEFEC) and Suwannee County School District for the 2016 Teacher Incentive Fund (TIF5) Grant (*New*) (pgs. 10-13)

Director of Human Resources – Dr. Bill Brothers:

3. Personnel Changes List (pgs. 14-17)

Adjourn

SUWANNEE COUNTY SCHOOL DISTRICT



702 – 2nd Street, NW • Live Oak, Florida 32064
Telephone: (386) 647-4600 • Fax: (386) 364-2635
www.suwannee.k12.fl.us

JERRY A. SCARBOROUGH
Superintendent of Schools

*"Suwannee County School District will be a system of excellence
ensuring all students are prepared for personal success."*

JERRY TAYLOR
DISTRICT 1

CATHERINE CASON
DISTRICT 2

JULIE ULMER
DISTRICT 3

ED DA SILVA
DISTRICT 4

RONALD WHITE
DISTRICT 5

LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry Scarborough, Superintendent of Schools *JAS*

FROM: Vickie DePratter, Chief Financial Officer *V.D.*
Josh Williams, Director of Technology *J.W.*

DATE: June 30, 2016

RE: Agenda Item for July 12, 2016, Special Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following contracts:

- #2017-65 Gateway Educational Computing Consultants Project Resolution and Contract for District Participation – The District School Board of Suwannee County adopting an agreement made by and between the School Board of Washington County for the Panhandle Area Educational Consortium (PAEC) and the District School Board of Suwannee County. (Renewal)
- #2017-66 PAEC Student Data Services Resolution and Contract for District Participation – The District School Board of Suwannee County adopting an agreement made by and between the School Board of Washington County for the Panhandle Area Educational Consortium (PAEC) and PAEC Student Data Services and the District School Board of Suwannee County. (Renewal)

Jerry Scarborough
June 30, 2016
Page Two

BACKGROUND:

The District School Board of Suwannee County is a participating district with the Panhandle Area Educational Consortium (PAEC). These resolutions continue the District's participation ensuring support and access to PAEC's finance and student systems.

These agreements have been reviewed and approved by Mr. Leonard Dietzen, Suwannee County School Board attorney.



**GATEWAY EDUCATIONAL COMPUTING CONSULTANTS PROJECT
RESOLUTION AND CONTRACT FOR DISTRICT PARTICIPATION**

A resolution of **THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY, FLORIDA**, hereinafter referred to as District School Board, adopting an agreement made by and between **THE SCHOOL BOARD OF WASHINGTON COUNTY, FLORIDA**, fiscal agent for **THE PANHANDLE AREA EDUCATIONAL CONSORTIUM (PAEC)** and **THE DISTRICT SCHOOL BOARD**, for the rendering of services and benefits described in this resolution.

WHEREAS, THE DISTRICT SCHOOL BOARD, has the power and the duty among other responsibilities to cooperate with other agencies in joint projects when it is to the best interest of taxpayers and for the best interest of the educational system and the school children of the school district, and

WHEREAS, the following PAEC member and participating districts Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Jefferson, Liberty, Madison, Nassau, Suwannee, Taylor, Wakulla, Walton, Washington counties hereby agree to participate in the Gateway Educational Computing Consultants Project, and

WHEREAS, the PAEC is operated in compliance with all Florida Statutes and State Board of Education Administrative Rules, with all charges and assessments for services being made as approved by the Board of Directors of PAEC as extended to include all the superintendents of districts participating in the Gateway Project.

I. SERVICES TO DISTRICTS. The general services to be provided by Gateway are:

- A. Contracting for software updates, maintenance, and technical assistance.
- B. Application of software updates implemented at Northwest Regional Data Center.
- C. Training of district personnel with regard to:
 - 1. Initial and continuing implementation of system
 - 2. Operational changes required by software updates
 - 3. Operational changes per requirements of the Florida Department of Education.
- D. On-site and telephone consultation to provide technical assistance and problem correction.
- E. Technical assistance in the maintenance of disk and tape files to provide long-term records
- F. Technical assistance in the operation of data processing equipment necessary to operate the system.
- G. Maintenance of disk packs required for software libraries and online user files.
- H. Technical assistance in providing required automated data tapes to DOE.
- I. Maintenance of system job control language (JCL) required for the execution of software and changes necessary to the execution of district or institution level jobs within the application of the system.
- J. Technical assistance in support of district processes at outside organizations and/or companies where the data being used originates from within the Gateway system. In order to provide this assistance, the districts authorize Gateway to have access to the data stored on such outside systems.
- K. Other services recommended by the extended PAEC Board of Directors for the Gateway Educational Computing Consultants Project and approved by the fiscal agent.

II. DISTRICT FINANCIAL PARTICIPATION. The **DISTRICT SCHOOL BOARD**, will pay for services received through participation in the Gateway Project. All assessments will be based on actual costs incurred, prorated among participating school districts on the base plus unweighted FTE basis. This contribution shall be the total obligation of each school district unless additional assessments are required by PAEC Extended Board of Directors' action. Payment must be made by the participating district and received by the fiscal agent by August 15.

III. TERMS OF AGREEMENT. The term of this agreement with the Gateway/PAEC Project shall commence as of July 1, 2016 and shall end on June 30, 2017. Each school district entering into the Gateway/PAEC Project shall do so effective July 1, 2016 unless specified to the contrary.

IV. TERMINATION OF AGREEMENT. Any participant may withdraw from this agreement by written notification to the PAEC Executive Director one year prior to withdrawal.

V. **ADMINISTRATIVE/STAFFING.** The Gateway/PAEC Project is administered under the PAEC Board of Directors extended to include the superintendents from non-PAEC districts participating in the Gateway Project, with each participating district having one (1) vote. Five (5) voting members present will constitute a quorum. Washington County School Board shall serve as Fiscal Agent and District of Record. The Gateway staff will be under the supervision of the PAEC Executive Director and function as a part of the consortium staff. The Gateway PAEC Project shall contribute its pro rata share of the PAEC/Fiscal Agent Annual Agreement, Annual Employee Termination Benefits Plan and PAEC Overhead Funding Plan.

Each district superintendent shall appoint a representative to serve on the Advisory Committee. This committee shall assist the Executive Director in the overall management of the project. Recommendations from this committee shall be presented to the PAEC Extended Board for official action.

VI. **EQUIPMENT PURCHASES AND TRANSFERS.** The equipment transferred from the former district of record, the School Board of Bay County, will be vested in Washington County School Board according to the present PAEC Agreement. If the Gateway Project is transferred to another District of Record, all equipment purchased with Gateway Project funds will be transferred to the new district upon approval of the PAEC Extended Board of Directors.

For the above described services, **THE SCHOOL BOARD OF SUWANNEE COUNTY, FLORIDA**, agrees to pay **THE SCHOOL BOARD OF WASHINGTON COUNTY, FLORIDA**, Fiscal Agent and District of Record for **THE GATEWAY EDUCATIONAL COMPUTING CONSORTIUM PROJECT**, the sum of **\$21,805.44**, payable upon completion of this resolution.

APPROVED:

**Resolved in a Regular Session of the
Suwannee School District on this
_____ day of _____, 2016.**

Milton Brown, Board Chairman
School Board of Washington County

Ed daSilva, Board Chairman
School Board of Suwannee County

Date: _____

Date: _____

Superintendent Herbert J. Taylor
School Board of Washington County

Jerry Scarborough, Superintendent
School Board of Suwannee County

Date: _____

Date: _____

John T. Selover, Executive Director
Panhandle Area Educational Consortium

**"Approved as to Form and Sufficiency
BY _____**

Date: _____

**Leonard J. Dietzen, III
Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"**

BOD date: June 21, 2016
WCSB date: June 30, 2016



**PAEC STUDENT DATA SERVICES
RESOLUTION AND CONTRACT FOR DISTRICT PARTICIPATION**

A resolution of **THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY, FLORIDA**, pursuant to Florida Statutes 1001.42 and Florida State Board of Education Administrative Rule 6A-1.099, adopting an agreement made by and between **THE SCHOOL BOARD OF WASHINGTON COUNTY, FLORIDA**, fiscal agent for **THE PANHANDLE AREA EDUCATIONAL CONSORTIUM (PAEC)** and **PAEC STUDENT DATA SERVICES** and **THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY FLORIDA**, has been reviewed by both parties. It is the decision of these participants that the resolution for rendering of services and benefits shall commence as of July 1, 2016 and shall end on June 30, 2017.

WHEREAS, THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY FLORIDA has the power and the duty among other responsibilities to cooperate with other agencies in joint projects when it is to the best interest of taxpayers and for the best interest of the education system and the school children of the participant, **AND**

WHEREAS, THE DISTRICT SCHOOL BOARDS OF CALHOUN, FRANKLIN, GULF, HOLMES, JACKSON, JEFFERSON, LIBERTY, MADISON, SUWANNEE, TAYLOR, WAKULLA, WALTON, WASHINGTON COUNTIES, FAMU DEVELOPMENTAL RESEARCH SCHOOL and FLORIDA ATLANTIC UNIVERSITY SCHOOLS hereby establish and agree to participate in PAEC Student Data Services, **AND**

WHEREAS, the Consortium is operated in compliance with all Florida Statutes and State Board of Education Administrative Rules, with all charges and assessments for services being made as recommended by the PAEC Student Data Services Advisory Committee and approved by the extended Board of Directors of **PAEC STUDENT DATA SERVICES**.

THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto contract and agree as follows:

- I. SERVICES TO DISTRICT.** The specific needs, which will be met by consortium activity, are:
 - A. Compliance with Department of Education (DOE) database and reporting requirements.
 - B. Telephone and/or on-site consultation with only primary and/or backup contact to provide technical assistance to any Student Data Services application related problem.
 - C. Training of district personnel with regards to:
 1. Implementation, use, and maintenance of student information system
 2. Selected North West Regional Data Center (NWRDC) batch applications
 3. Pertinent system activity and procedures involving the Student Data Services system
 4. Quarterly Training sessions of pertinent system activity and procedures involving the Student Data System
 5. Maintenance of historical data resources directly related to the Student Data Services system
 6. Other specific needs recommended by the Advisory Committee of the PAEC Student Data Services and approved by the PAEC extended Board of Directors.
 - D. Develop, implement, maintain and update district/consortium/institution level online and batch software for use within Student Data Services information system as deemed reasonable and appropriate by the Advisory Committee and approved by the PAEC extended Board of Directors.
 - E. Provide primary and conversion files for present and future student information systems.
 - F. Operate as point of contact for any issues arising with the FOCUS student system.

II. DISTRICT RESPONSIBILITIES

- A. Superintendent will appoint one representative to serve on the Advisory Committee and that person will serve as the primary contact (POC) between PAEC and district.
- B. POCs will designate backup(s).
- C. Provide accurate and clean data.
- D. Responsible for attending conference calls and trainings
- E. Responsible for troubleshooting before reporting and providing clear and concise examples when reporting issues.
- F. Responsible for importing data (i.e. test scores) into system
- G. Responsible for facilitating internal training to district personnel

III. PARTICIPANTS FINANCIAL PARTICIPATION. THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY, will pay for services received through participating in the Consortium.

All assessments will be based on actual costs incurred, prorated among participants on the base plus unweighted FTE basis. Each participant hereby agrees to contribute to the **DISTRICT OF RECORD, THE DISTRICT SCHOOL BOARD OF WASHINGTON COUNTY**, a base sum plus a sum per unweighted FTE and Workforce Development Information System (WDIS) as per the previous year's enrollment. This contribution shall be the total obligation of each participant during the agreement year.

IV. TERMS OF AGREEMENT. The term of this agreement with PAEC Student Data Services shall commence as of July 1 of each school year and shall end on June 30 of each school year or on/after renewal of subsequent year contract/participation agreement. Each participant entering into PAEC Student Data Services shall do so effective July 1 unless specified to the contrary. Payment must be made by the participant and received by the fiscal agent by August 15.

V. TERMINATION OF AGREEMENT.

A. WITHDRAWAL BY PARTICIPANT

Any participant may withdraw from this agreement by written notification to the PAEC Executive Director one year prior to withdrawal.

B. WITHDRAWAL BY CONSORTIUM

The Board of Directors of PAEC Student Data Services may decline to provide services to a participant because of failure to:

- Sign and return annual participation agreement/contract and payment before September 1
- Provide proof of agreement with the UNIVERSITY by September 1 (this only applies to DRS schools)
- Perform MIS duties efficiently
- Consistently meet state reporting deadlines
- Provide qualified district level contacts

C. WITHDRAWAL BY FISCAL AGENT

The fiscal agent must provide written notification by certified mail to the Superintendent/DRS Director of each participating district if services are to be discontinued. Notification must be received at least one full school year before the existing contract/participation agreement expires.

VI. ADMINISTRATIVE/STAFFING. PAEC STUDENT DATA SERVICES is administered under the PAEC extended Board of Directors. Washington County Schools will serve as the Fiscal Agent and District of Record. PAEC STUDENT DATA SERVICES staff will be under the supervision of the PAEC Executive Director and function as part of the consortium staff. PAEC STUDENT DATA SERVICES shall have an Advisory Committee. The Committee shall assist

the Executive Director in the overall management of PAEC STUDENT DATA SERVICES. The Advisory Committee shall consist of one (1) voting member from each district, appointed by the district Superintendent. A quorum must be present to take action. The Committee will have a chair and a co-chair which will serve two (2) year terms on alternating rotations. The chair and co-chair will be elected by the Committee and approved by the PAEC extended Board of Directors. Additionally, the Student Data Services project shall contribute its pro-rata share of the annual Employee Termination Benefits Plan and PAEC Overhead Funding Plan.

VII. FUNDING. This agreement is subject to availability of funds duly appropriated by the Florida Legislature in accordance with Section 287.0582, Florida Statutes or provided by a funding agency or sponsored program.

VIII. RESOLUTION OF DISAGREEMENTS. Pursuant to Section 6.1099(1), Florida Administrative Code, any disagreements, which cannot be satisfactorily resolved by the Parties to this agreement, may be referred to the Secretary of Education whose decision shall be binding on all cooperating boards.

For the above described services, **THE DISTRICT SCHOOL BOARD OF SUWANNEE COUNTY FLORIDA**, agrees to pay **THE DISTRICT SCHOOL BOARD OF WASHINGTON COUNTY, FLORIDA**, fiscal agent and District of Record for **PAEC and PAEC STUDENT DATA SERVICES**, the sum of \$15,256.76, payable upon completion of this resolution.

APPROVED:

**Resolved in a Regular Session of the
Suwannee School District on this
_____ day of _____, 2016.**

Milton Brown, Board Chairman
School Board of Washington County

Ed DaSilva, Board Chairman
School Board of Suwannee County

Date: _____

Date: _____

Herbert J. Taylor, Superintendent
School Board of Washington County

Jerry Scarborough, Superintendent
School Board of Suwannee County

Date: _____

Date: _____

John T. Selover, Executive Director
Panhandle Area Educational Consortium

Date: _____

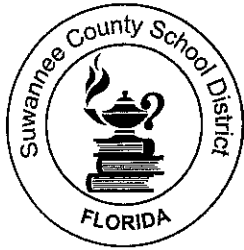
**"Approved as to Form and Sufficiency
BY _____**

Leonard J. Dietzen, III

**Rumberger, Kirk & Caldwell, P.A.
Suwannee School Board Attorney"**

BOD date: June 21, 2016
WCSB date: June 30, 2016

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LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools *yes/te*
FROM: Janene Fitzpatrick, Assistant Superintendent of Instruction *JF*
THRU: Vickie Music DePratter, Chief Financial Officer *DBB For Vickie*
DATE: July 5, 2016
RE: Agenda Item for the July 12, 2016, Special Board Meeting

RECOMMENDATION:

The Superintendent recommends approval of the following Memorandum of Understanding:

#2017-67 Memorandum of Understanding (MOU) between the Suwannee County School Board and North East Florida Educational Consortium (NEFEC) for the 2016-2017 school year. (NEW)

BACKGROUND:

This Memorandum of Understanding (MOU) is entered into by and between the North East Florida Educational Consortium (NEFEC) and School County School District. These entities are applying to the U.S. Department of Education (ED) as group applicants for a grant award under the fiscal year (FY) 2016 Teacher Incentive Fund (TIF5). The purpose of this MOU is to establish the framework through which, if the US Department of Education approves their application, the group applicants will collaborate and to articulate the specific roles and responsibilities of each applicant in implementing the approved TIF project.

Memorandum of Understanding (MOU)

This Memorandum of Understanding (MOU) is entered into by and between the following entities:

North East Florida Educational Consortium (NEFEC)
and
Suwannee County School District

These entities are applying to the U.S. Department of Education (ED) as group applicants for a grant award under the fiscal year (FY) 2016 Teacher Incentive Fund (TIF5). The purpose of this MOU is to establish the framework through which, if the US Department of Education approves their application, the group applicants will collaborate and to articulate the specific roles and responsibilities of each applicant in implementing the approved TIF project.

I. Scope of Work

Each group applicant agrees to participate in the proposed TIF project that is set forth in this group application for the FY 2016 TIF competition and conduct activities and carry out responsibilities as identified in that application.

II. If Funded, Each Applicant Understands That It Will Be a Grantee of the US Department of Education

Each group applicant understands that if the group application is funded the district assume the legal responsibilities of a grantee.

III. Lead Applicant and Fiscal Agent

A participating district will serve as the lead applicant. The lead applicant will apply for the grant on behalf of the group and will serve as the fiscal agent for the group in the event a grant is awarded. As fiscal agent the lead applicant understands that it is responsible for the receipt and distribution of all grant funds; for ensuring that the project is carried out by the group in accordance with Federal requirements.

IV. Use of Funds

Each group applicant that is not the lead applicant agrees to use the funds it will receive from the lead applicant under the MOU agreement in accordance with all Federal requirements that apply to the grant, including any restrictions on the use of TIF funds set forth in the Notice Inviting Applications (NIA), provisions of the approved TIF application, and applicable provisions of the Education Department General Administrative Regulations (EDGAR), including provisions governing allowable costs in section 74.27 (applicable to non-profit organizations) and section 80.22 (applicable to SEAs and LEAs). (See 34 C.F.R.74.27 and 80.22.)

V. Participating LEA Responsibilities

Each participating LEA agrees to:

- 1) Implement the human capital management system (HCMS), evaluation systems, performance-based compensation system (PBCS), and other project components described in the approved application.

- 2) Participate as requested in any evaluations of this grant conducted by ED or by evaluators working at the request of the group.
- 3) Provide leadership support to the delivery of professional development targeted to enabling all teachers to fully understand the requirements of Florida's standards, implement instructional practices that will enable their students to attain these standards, and differentiate appropriately for at-risk students.
- 4) Work collaboratively with grant-funded staff to insure that educators are provided with evaluation system data to inform their professional development needs.
- 5) Collaborate with grant staff in the areas of performance based compensation, professional development, and information systems to implement those programs, services, and systems needed to support the activities described in the grant application.
- 6) Commit to examining and providing solutions that promote equity as it aligns to Florida's Plan to Ensure Equitable Access to Excellent Educators.

VI. Other Members' Responsibilities

- 1) Each participating LEA agrees to participate in monthly steering committee meetings/teleconferences which will address implementation progress and barriers.
- 2) Each participation LEA agrees to submit such data as is needed to support progress monitoring and project evaluation.

VII. Joint Responsibilities for Communications and Development of Timelines

Each member of the group agrees to the following joint responsibilities:

- 1) Each member of the group will appoint a key contact person for the TIF grant.
- 2) These key contacts will maintain frequent communication to facilitate cooperation under this MOU.
- 3) These key contacts will work together to determine appropriate timelines for project updates and status reports throughout the whole grant project period.

VIII. Working Relationship Among Group Members

Each LEA agrees to work collaboratively in cross-LEA professional development sessions to develop maximally effective instructional strategies to achieve student growth.

IX. Assurances

Each member of the group hereby assures and represents that it:

- 1) Agrees to be bound to every statement and assurance made by the lead applicant in the application;
- 2) Has all requisite power and authority to execute this MOU;
- 3) Is familiar with the group's TIF application and is committed to working collaboratively to meet the responsibilities specified in this MOU in order to ensure the TIF project's success;
- 4) Will comply with all the terms of the Grant and all applicable Federal and State laws and regulations, including laws and regulations applicable to the Program, and the applicable provisions of EDGAR and Uniform Grant Guidance.

X. Modifications

- (1) Consistent with the group's responsibility to implement the approved TIF application, this MOU may be amended only by written agreement signed by each of the group members. Modifications of this MOU do not relieve members of the group from implementing the

content of the approved TIF application; therefore any modification that would require a change in the approved application must be approved by the US Department of Education
 (2) Moreover, in no case will a modification of this MOU relieve any member of the group of its responsibility to ensure that the MOU details the activities that each member of the group is to perform, or release any member of the group from every statement and assurance made by the group applicant in the application. See section 75.128(b) of EDGAR (34 C.F.R. 75.128(b)).

XI. Effective Date/Duration/Termination

This MOU shall take effect upon the lead applicant's receipt of a notice of grant award of TIF funds from the US Department of Education.

This MOU shall be effective beginning with the date of the last signature hereon, and, if a TIF grant is received, ending upon the expiration of the grant project period. Because any award of TIF funds by ED to support the group application is contingent upon the execution of this MOU by each party to the group application, the members of the group also agree that they will not terminate this MOU prior to the end of the grant project period without ED approval.

XII. Signatures

Project Participant	Name/Title/Date	Signature
North East Florida Educational Consortium	Dr. Patrick J. Wnek	
	Executive Director	
Suwannee County School District	Jerry A. Scarborough	
	Superintendent	

Chairperson, Suwannee County School Board

"Approved as to Form and Sufficiency

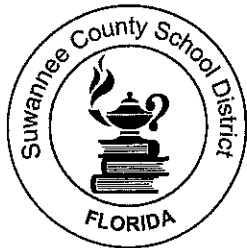
BY _____

Leonard J. Dietzen, III

Rumberger, Kirk & Caldwell, P.A.

Suwannee School Board Attorney"

SUWANNEE COUNTY SCHOOL DISTRICT



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DISTRICT 5

LEONARD J. DIETZEN, III
BOARD ATTORNEY

MEMORANDUM

TO: Jerry A. Scarborough, Superintendent of Schools *JAS/mr*

FROM: Bill Brothers, Director of Human Resources *BB*

DATE: July 7, 2016

RE: Personnel Changes List for July 12, 2016, Special Meeting

RECOMMENDATION:

Pursuant to Section 1012.27 (1A) (1B), *Florida Statutes*, the Superintendent hereby submits the following written personnel recommendations. Approval of each is respectfully requested.

SUWANNEE COUNTY SCHOOL BOARD
Personnel Changes
July 12, 2016
Special Meeting

TO: District School Board of Suwannee County
FROM: Jerry A. Scarborough
Jerry A. Scarborough, Superintendent

Pursuant to Section 1012.27 (1A) (1B), Florida Statutes, I hereby submit the following written personnel recommendations. Approval is respectfully requested.

SUMMER TERM 2015-2016

RECOMMENDATIONS: INSTRUCTIONAL:

Branford High School:
Abby Warren, EOC Review Teacher

PAL Program:
Approval of the following teachers to work up to 6 additional hours for supervision of students before and after the scheduled student contact day (paid from Title I A and Title I Part C):

Angela Hester	Marjeran Lewis	Lynda Owens
Mary Kinard	Melissa McKire	Sue Ratliff

RECOMMENDATIONS: NON-INSTRUCTIONAL/SCHOOL RELATED:

Branford High School:
Daphne Harden, Paraprofessional, Credit Recovery

District Wide/21st Century:
The following to work as paraprofessional in the 21st Century Program:
Tiffany Sanders

Food Service Department:
Amanda Williamson, 4 Hour Food Service Worker, alternate

MISCELLANEOUS

Food Service Department:

Approval for the following food service workers to work up to 30 additional hours for delivering meals to summer feeding sites:

Gloria Presley
Paul Otterbine

Rhonda Tillman

Amanda Williamson

PAL Program:

Approval of the following paraprofessionals to work up to 6 additional hours for supervision of students before and after the scheduled student contact day (paid from Title I A and Title I Part C):

Christina Batton
Carla Blalock
Ana Geinger

Brant Jessup
Elizabeth Smith
Amy Stratton

Ronald Tucker

PART-TIME/HOURLY EMPLOYEES:

ADULT EDUCATION

Robbin Chapman
Tracy Henderson
Angie Hester
Kathy Smith
Darryl Cannon
Glenda Cranford
Pam Poole
Phyllis Doty
Sabrina Harrell
Ann Warner
Richard Allen
Ta-Trease Sapp

ABE/GED Prep
ABE/GED Prep
ABE/GED Prep
ABE/GED Prep
Adult Basic Education
Adult Basic Education
Chief GED Test Examiner
ESOL
ESOL
GED Test Proctor/TABE Test Examiner
TABE Test Examiner
TABE Test Examiner

VOCATIONAL

David Barnes
Pat Fleming
Inez Williams
Susan Morgan
Marissa Lane
Greta Thornton

Bus Driver Training
Bus Driver Training
Bus Driver Training
PCT. /Practical Nursing/I.V. Therapy
Early Childcare Education /Paraprofessional
Nail Technician

COMMUNITY EDUCATION (Pending class enrollment)

Ann Warner
Marilyn Roberts
Debbie Scott
Juanita Torres

Beginning Computer
Business
Cake Decorating
Conversational Spanish

**End of List
2015-2016 Summer School**

RECOMMENDATION 2016-2017 SCHOOL YEAR:

RECOMMENDATION: INSTRUCTIONAL:

Suwannee High School:

Melinda Carson, Guidance Counselor, 12 month, Probationary, effective July 5, 2016

REPLACES: Leah Harrell

**End of List
2016-2017 School Year**